

February 21, 2012

The Board of Education of the Borough of Manasquan, Monmouth County, met for the Open Agenda Work Session with action on Tuesday, February 21, 2012, at 7:00 p.m., in the Manasquan Elementary School Cafeteria.

The Vice President, Mr. Smith, called the meeting to order and read the following Opening Statement: Pursuant to New Jersey Administrative Code, Title 10, Chapter 4, Subchapter 10, notice of this meeting has been provided by publication in the Asbury Park Press and the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

***Call to Order***

Mr. Smith requested that everyone join in the Pledge of Allegiance.

Present for Roll Call: Thomas B. Bauer, Trisha Brown, Jack Campbell, Linda DiPalma, Michelle LaSala, Jim Smith, Katherine Verdi and John L. Winterstella, Manasquan Board of Education Elected Members (MEB), Julia Barnes, Michelle Degnan-Spang and Mark Furey, Sending District Representatives (SDR), Billy Acciavatti and Alec Lorenzo, Student Liaisons. Absent: Chris Muly (MEB).

***Roll Call***

Also Present: Geraldine Margin, Superintendent of Schools, Margaret M. Hom, Business Administrator/Board Secretary, Mr. Richard McOmber, Board Attorney, representatives of The Coast Star and members of the public.

Mr. Smith read the following Statement to the Public: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. When the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education for discussion it is placed on the work agenda. Only after a full discussion by the Board is action taken.

***Statement to the Public***

Mr. Smith opened the floor for nominations for the position of President of the Manasquan Board of Education for the period February 21, 2012 and ending at the next organization meeting of the Board of Education.

***Nominations for President***

Mr. Bauer nominated Mr. Smith for the position of President, seconded by Mr. Campbell.

Mrs. Verdi proceeded to give a statement prior to her nomination at which time Mr. Smith asked that this be held until after she presented her nomination. She continued to state that the person she is nominating is a person who has shown leadership and is unconflicted on this Board. She said that this person's children attended the district's schools and no longer attend, which makes this person unbiased to many issues that the Board may or may not have. She said that this person has not sought out any special consideration from the Board and has not been here for the majority of the OPMA, surplus or QSAC issues.

Mrs. Verdi nominated Mrs. LaSala for the position of President, seconded by Mrs. DiPalma.

There were no further nominations for President and Mr. Smith asked for a motion to close the nominations.

On a motion by Mr. Smith, seconded by Mr. Campbell, it was RESOLVED by roll call vote of all those present in favor to close the nominations for President.

***Motion to Close the Nominations for President***

Mr. McOmber asked the Board Secretary to call the members of the Board and ask them to state their preference for the position of President.

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Mrs. Verdi asked for clarity on the basis that Mr. Smith said that he would be resigning at the last meeting and on whether Mrs. Muly's resignation has been accepted by the Board. She asked how a person could be nominated for president when at the last meeting that person resigned.

Mr. Smith clarified that Mrs. Muly's resignation was effective as of the last meeting so there will not be a need for a vote. He said that at the conclusion of the selection of the president he would then resign as vice president and a vote would then be taken for the position of vice president.

Mr. Smith asked that the minutes reflect that Mrs. Brown left the meeting at 7:08 p.m.

Mrs. Hom conducted the following vote for the position of President with the Manasquan Board:

Vote for Mr. Smith:

Mr. Bauer

Mr. Campbell

Mr. Smith

Vote for Mrs. LaSala:

Mrs. DiPalma

Mrs. LaSala

Mrs. Verdi

Mr. Winterstella

Prior to his vote Mr. Winterstella made the following statement: He said that he told Mrs. LaSala that he would vote for her some time ago and then she said that she was not going to run at which time Mr. Smith approached him and he said that he would vote for Mr. Smith. He publically acknowledged that he did offer to vote for Mr. Smith but now he said that he would be voting for Mrs. LaSala.

The ballot was cast and Mrs. LaSala was elected to the position of President of the Manasquan Board of Education for the term beginning February 21, 2012 and ending at the next organization meeting of the Manasquan Board of Education.

***Election of  
President***

Mr. Smith turned the meeting over to Mrs. LaSala.

Mr. Smith presented his resignation as Vice President of the Manasquan Board of Education but said that he would continue to serve as a Board Member.

Mr. McOmber provided clarification on the process involved in accepting resignations and his feeling is that the President resigned and it is not necessary for the Board to accept the resignation in a motion.

Mr. McOmber recommended that since the Board is required to have a Vice President he asked Mrs. LaSala to have nominations be opened for the position of Vice President.

Mrs. LaSala opened the floor for nominations for the position of Vice President of the Manasquan Board of Education for the period February 21, 2012 and ending at the next organization meeting of the Board of Education.

***Nominations for  
Vice President***

Mrs. LaSala nominated Mr. Winterstella for the position of Vice President, seconded by Mrs. DiPalma.

Mr. Winterstella commented that prior to accepting the nomination, as the newest member of the Board he thought that it would be appropriate to elect a more senior member of the Board should there be anyone interested in running for the position.

Mrs. LaSala asked Mr. Winterstella to confirm his acceptance of the nomination.

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Mr. Winterstella said that he would be honored to accept the nomination although he does feel that there are more senior members that are certainly more appropriate for the office.

On a motion by Mrs. LaSala, seconded by Mr. Bauer, it was RESOLVED by roll call vote of all those present to close the nominations for Vice President.

Roll Call Vote as follows: Mr. Bauer – yes                      Mr. Smith – yes  
Mr. Campbell – yes                      Mrs. Verdi – yes  
Mrs. DiPalma – yes                      Mr. Winterstella – abstain  
Mrs. LaSala – yes

***Motion to Close  
the Nominations for  
Vice President***

The ballot was cast and Mr. Winterstella was elected to the position of Vice President of the Manasquan Board of Education for the term beginning February 21, 2012 and ending at the next organization meeting of the Manasquan Board of Education.

Roll Call Vote as follows: Mr. Bauer – yes                      Mr. Smith – yes  
Mr. Campbell – yes                      Mrs. Verdi – abstain  
Mrs. DiPalma – yes                      Mr. Winterstella – abstain  
Mrs. LaSala – yes

***Election of Vice  
President***

Mrs. LaSala turned the meeting over to Mrs. Margin.

Mrs. Margin brought to the attention of the Board the Work Session Agenda and recommendations that will be brought before the Board for approval at the Regular Open Business Meeting on Tuesday, February 28, 2012.

***Review of Work  
Session Agenda***

It was recommended that the Manasquan Board of Education approve the acceptance of the minutes of the Open Agenda Work Session and Closed Executive Session of Tuesday, January 17, 2012 and the Regular Open Business Meeting and Closed Executive Session of Tuesday, January 24, 2012.

Mrs. Margin asked Mr. Bauer to present the Buildings & Grounds Committee Report.

***Committee Reports***

Mr. Bauer reported on a meeting held on February 2<sup>nd</sup> at 8:45 a.m. at the Board Office. The committee met for two hours and with the following Board Members in attendance: Mrs. Brown, Mrs. Verdi, Mr. Winterstella and himself as well as Mrs. Hom, Mrs. Margin, Mr. Bigley. Also present were Chris Morris from Birdsall Services Group and Ted Hopkins from FVHD along with the engineer Steve Gillam. He reported that a discussion took place on the boiler repair work at the elementary school and as a result of that discussion the committee decided to bring to the Board the recommendation of Birdsall Services Group for professional services for the renovations to the elementary school boiler system.

He reported that the committee also discussed the roof project with FVHD for the high school and based upon the anticipated renovation costs the committee prioritized the three roofs at the high school. He said that the priority would be the main gym and the surrounding roof of the Science wing. Alternate #1 would be the center roof, referred to as the 1931 rooftop, and the library addition would be Alternative #2. He pointed out that the alternatives would be based on bid results.

He reported that the solar improvements at the elementary and high schools were discussed briefly and based upon the high cost of the roof renovation the committee has decided to table this project for the time being in anticipation of doing a Power Purchase Agreement at some time in the future for both schools.

He said that the committee will be meeting tomorrow morning at 9:00 p.m. at the high school at which time the Buildings and Grounds Committee will host a meeting of several other school officials to discuss the Warrior Athletic Field Complex master plan.

Mrs. Margin asked Mr. Smith to present the Finance Committee Report.

*Committee Reports*

Mr. Smith reported that on January 17<sup>th</sup> the Finance Committee held a meeting that lasted approximately 2 ½ hours. In attendance were the following committee members: Mrs. LaSala, Mr. Campbell and himself, along with Mrs. Margin and Mrs. Hom. Mr. Furey was not present for the meeting. Mrs. Muly attended as the sitting President and Mr. Winterstella attended for a portion of the meeting and at no time was there a quorum. He reported that purchase orders were signed and a quarterly update on the budget was presented by Mrs. Hom. He said there was a discussion on budget preparations. Also discussed was the replacement of the elementary school boilers and roofing as it related to next year's budget. He said that \$3148 was discussed even though it had not been signed by the Governor. Mrs. Muly provided an update on labor negotiations and Mr. Winterstella had questions with regards to tuition cost analysis. Mr. Smith commented that past practice of the Board has the Vice President serve as the chairman of the Finance Committee and therefore he resigned as chairman so Mr. Winterstella could serve in this capacity.

Mrs. LaSala questioned Mr. Smith's past practice theory on the chairperson being the Vice President and commented that she did not believe it necessary for him to leave this position since he was doing a good job.

Mr. Smith thanked her for the compliment and said that he would remain on the committee but Mr. Winterstella should preside as the chairperson. Mr. Winterstella also suggested that he remain as chairperson. Mr. Smith asked to give him twenty four hours for further consideration.

Mrs. Margin said that she would be presenting her Superintendent's Report at next week's meeting.

*Superintendent's  
Report & Budget  
Discussion*

She reported on a Finance Committee meeting held earlier this evening and asked Mrs. Hom to present a report on the revenues for the 2012-13 budget. Mrs. Hom referred to budget material provided to the Board Members and pointed out that these handouts were preliminary work papers of the budget. She said that she was looking for direction as to where the Board would like to go with regard to the budget that will be tentatively adopted next week.

Mrs. Margin commented that there was information and details on the material that at this time she is not prepared to release to the public. She did say that a handout was provided that generalizes what was given to the Board. She reported that the Tax Levy was capped at 2% and the entire budget is only increasing .51% or \$131,347.00. She further reported on the cuts that are currently proposed in the budget. She spoke of the possibility of looking into some revenue options, such as a participation fee for extracurricular and athletics and the application for the Race for the Top 3 Grant and applying for some of the private grants. Mrs. Hom explained the banked CAP process that was reinstated last year and said that there is over \$465,661 in banked CAP. She said that the district has three years to use it and we are in our second year.

Mrs. Hom addressed Mrs. Barnes request for clarification on the sending district tuition numbers from last year to this year and said it was a \$595 per student increase or 4.5%. Mrs. Barnes said that they have a 2% CAP and with a 4% tuition increase it makes it very difficult to meet the 2% CAP. Mrs. Hom explained that this cost is factored on whether the sending district students are going up or down in number and with a reduction and possible adjustment back in dollars and cents it may not necessarily be an increase to all districts. Mrs. Barnes pointed out that this increase does cause her concern and affects her district greatly.

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***Superintendent's  
Report & Budget  
Discussion***

Mr. Smith said that the state aid numbers would not be available until tomorrow and the current state aid received this year was \$455,000. He said that the Governor has promised some form of increase and until this is made available it is difficult to put a true budget together. He said that it was the recommendation of the committee not to go into a banked CAP availability of funds which will allow us to gain additional moneys through tax levy and remain at the 2% CAP. He said that the committee also recommended that the district enter into some form of participation fee for extracurricular activities in both schools. He said that based on tuition loss of around one million dollars the district needs to somehow fund the budget.

Mrs. LaSala commented that these recommendations were preliminary and not set in stone and are being put out to the Board to assist in making decisions and what to consider.

Mr. Winterstella commented on how this brings to light in the case of Brielle how inappropriate the current method of determining tuition rates is for sending/receiving districts. He hopes that county-wide school districts come through to equalize the system.

Mrs. Barnes commented that she was not in favor of a county-wide district and this is not where she was going with her comments. She said that the tuition is a burden on Brielle's budget but she said that they are very pleased with their relationship with Manasquan. She said that Brielle pays for a service with the tuition cost that will be raised over 4% and now the Brielle students may have to pay an additional fee to participate in activities. She said that this is a concern and her priority is to represent Brielle. She said that Brielle is finally healing and coming back after making drastic cuts.

Mrs. LaSala said that her points were valid and that the Finance Committee felt that it was prudent to look at all of the options and it will be a decision of the Board.

Mrs. Margin reported that she and Mrs. Hom met with Councilman Owen McCarthy and Borough Business Administrator Joe DeIorio to discuss the SRO officer and shared services. She said that the Council would like to form a shared services committee with two Board members and two Councilmen, Mrs. Hom, Mr. DeIorio and herself. She said that at this time she has not received any figures pertaining to the cost of an SRO officer from Mr. DeIorio. She pointed out that significant cuts have been to personnel so the addition of absorbing a cost for this position is highly unlikely.

Mrs. Margin reported that Mr. Kornegay met with Coach Van Pelt and they both agreed that they prefer to have the varsity baseball team return to the high school field this year. She said that Wall Recreation has been contacted and said that their cooperation in accommodating the varsity team last year was truly appreciated by the district but going forward we would like to keep the team at our home field. She said that the freshmen will still practice and play at Mallard Field.

Mrs. Margin reported that there was a new set of Policy Alerts from Strauss Esmay. She said that a discussion will take place with the President and Vice President as to how the Board will go forward with dealing with new policies.

Mrs. Margin also reported that Classroom Close-Up NJ will be filming the Squan-a-Thon on March 2<sup>nd</sup>.

Mrs. LaSala called for a five minute recess.

***Meeting Recess***

Mrs. LaSala called the meeting back to order at 8:55 p.m.

***Call to Order***

Present for Roll Call: Thomas B. Bauer, Trisha Brown, Jack Campbell, Linda DiPalma, Michelle LaSala, Jim Smith, Katherine Verdi and John L. Winterstella, Manasquan Board of Education Elected Members (MEB), Julia Barnes, Michelle

***Roll Call***

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Degnan-Spang and Mark Furey, Sending District Representatives (SDR). Absent: Trisha Brown and Chris Muly (MEB).

***Roll Call (continued)***

Also Present: Geraldine Margin, Superintendent of Schools, Margaret M. Hom, Business Administrator/Board Secretary, Mr. Richard McOmber, Board Attorney, representatives of *The Coast Star* and members of the public.

Mrs. LaSala opened the first public forum on agenda items.

***Public Forum***

Time may be allocated for public comment at this meeting. Each speaker may be allotted a time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee. This public forum is limited to comments on items included in this agenda only.

Mrs. Shay, Parker Avenue, asked if there were any additional agendas.

Mrs. Pat Walsh, Stockton Lake Blvd., expressed her sympathies as the Board faces the budget. She urged the Board Members to keep in mind what is going on in the community as they look at the budget numbers. She referred to the recent tragedy and she implored the Board not to cut funding of social services provided to the students. She advised not to count on outside funding as it is not guaranteed and the students need these services. She advised to negotiate strong in contracts and remember that there is a 2% CAP. She applauded the Board in considering fees for participation in extracurricular activities but also ask that a policy be created that has a fee waiver for children who participate in the free lunch program.

Mr. Rich Bartholomew, Lake Avenue, referred to Item 02/28-29 labeled as the wiring project. He said that he thought the Board was very courageous last summer when they did not approve the project even though it went through the bidding process. He alluded to questions that came up on the bid and its level of specificity relating to particular brand names and model numbers; although Mrs. Hom answered that there was an equivalency clause in the bid. He referred to the audit report of the previous year that indicated that the district was well connected and questions that were asked by Board Members as to why there was a need for a wiring project. He recalled the contractor who worked on the specifications was the only one bid received and therefore awarded the project which caused some Board Members a perception of impropriety. He questioned the need for the wiring if the district was going wireless. He also recalled the question of who would manage the project because the individual who initially worked on it had left the district. He asked if a fix could be done to just address the dead spots in the schools and run wiring to the dead spots instead of 450 individual drops planned for the high school alone. He also questioned whether it could be split between the elementary school and high school. He also recalled the overall question of the district's strategy towards technology if the plan was to be 100% wireless in a year and a half so why spend money on wiring. He hopes that this time around all of these questions will be appropriately answered for the Board Members.

Mr. Bartholomew also complimented Mr. McOmber on the progress he has made in cleaning up issues relating to OPMA. He still feels that closed sessions are still an issue. He pointed out that although the items are checked off on the agenda a general

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description must be provided of what will be discussed during the closed session. He hopes that this will be provided this evening.

***Public Forum  
(continued)***

Mr. McOmber said that this matter was discussed this afternoon and before the resolution is introduced to the Board the items will be made more specific in accordance with OPMA along with providing an estimated amount of time.

Mr. Bartholomew commented that there has been a lot of improvement with the closed session minutes under Mr. McOmber. He suggests that when the Board reviews them they should look at them from the public's side and ask if they are reasonably comprehensible as required by the law and if they provide enough information and facts for the public to make an assessment as to whether or not reasonableness has occurred in the determination that has been made by the Board. He stressed that the Board think more about what is in the closed session minutes prior to approval.

Mrs. LaSala said that she would have Mr. Furey and Mrs. Margin address some of his questions on the wiring project.

Mrs. Hom addressed Mrs. Shay's request for an explanation of the amendment to the Maximum Capital Reserve on Motion 02/28-21. She said that this is a calculation based on the Long Range Facility Plan and interest and has nothing to do with adding funds to maintenance reserve.

Mrs. LaSala closed the public forum seeing no additional questions or comments from the public.

On a motion by Mr. Smith, seconded by Mr. Campbell, it was RESOLVED by roll call vote of all those present in favor by the Manasquan Board of Education to close the public forum.

***Motion to Close  
Public Forum***

Mrs. Margin continued with the work session agenda.

Under Manasquan Motions:

***Review of Work  
Session Agenda  
(continued)***

It was recommended that the Manasquan Board of Education approve the Elementary School Personnel, as per Document D. 02/28-03

It was recommended that the Manasquan Board of Education approve the Elementary School Professional Days and Field Trips submitted, as per Document E. 02/28-04

It was recommended that the Manasquan Board of Education approve a bilingual Learning Evaluation to be conducted by Marc Seidenstein at a rate of \$500.00 for student #121008 (MES) as part of a Child Study Team Evaluation. 02/28-05

It was recommended that the Manasquan Board of Education approve a bilingual Speech & Language Evaluation to be conducted by Monmouth Ocean Educational Services Commission at a rate of \$275.00 for student #121008 (MES) as part of a Child Study Team Evaluation. 02/28-06

It was recommended that the Manasquan Board of Education approve to appoint and contract with Birdsall Services Group to provide mechanical and electrical engineering services for the Proposed Boiler Replacement at the Manasquan Elementary School, in an amount not to exceed \$24,000.00. 02/28-07

It was recommended that the Manasquan Board of Education approve to advertise to solicit bids for the elementary school boiler replacement project. 02/28-08

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It was recommended that the Manasquan Board of Education approve transportation contracts and agreements for the 2011-12 school year as per Document. 02/28-09

***Review of Work  
Session Agenda  
(continued)***

It was recommended that the Manasquan Board of Education approve Jill Takacs to provide a workshop for Coordinator/Training for Teacher Presenters for a fee of \$500.00 02/28-10

It was recommended that the Manasquan Board of Education approve the Financial Reports, Central Funds Report and Payments and Confirmation of Bills (Capital Expense) for the Manasquan Elementary School. 02/28-11

Mrs. Margin asked that the Motions 02/28-03 through 02/28-11 be grouped together in one vote with the approval of the Board.

Under Manasquan/Sending District Motions:

It was recommended that the Manasquan Board of Education approve the high school personnel, as specified in Document 1. 02/28-12

It was recommended that the Manasquan Board of Education approve the high school professional days and field trips submitted, as per Document 2. 02/28-13

It was recommended that the Manasquan Board of Education approve the students for treatment and /or placement as prescribed by the Child Study Team, as per Document 3. 02/28-14

It was recommended that the Manasquan Board of Education approve to accept funding through the Carl D. Perkins Career and Technical Education Grant, in the amount of \$16,068.00 for the 2012-2013 school year. 02/28-15

It was recommended that the Manasquan Board of Education approve the 2012-2013 School Calendar as per Document 4. 02/28-16

It was recommended that the Manasquan Board of Education approve to apply for the Race to The Top Phase Three (RTTT3) funding allocation in the amount of \$5,465.00 for the 2011-2012 school year. 02/28-17

It was recommended that the Manasquan Board of Education approve the revised budget calendar for the 2012-2013 school year as per Document. 02/28-18

It was recommended that the Manasquan Board of Education approve the proposed budget for the 2012-2013 school year as per Document. 02/28-19

It was recommended that the Manasquan Board of Education approve the 2012-13 Tuition Rates as per Document. 02/28-20

It was recommended that the Manasquan Board of Education approve an amendment to the Maximum Capital Reserve Account and M-1 as per Document. 02/28-21

It was recommended that the Manasquan Board of Education approve the maximum expense for travel for the 2012-13 school year for all staff and board members as per Document. 02/28-22

It was recommended that the Manasquan Board of Education approve to authorize Faridy Veisz Hopkins Duthie, P.C., to submit project documents for roof replacement at the Manasquan High School to the NJDOE as per Document. 02/28-23

Mrs. Margin pointed out that this service is included in the fee for engineering services that has already been approved by the Board.

It was recommended that the Manasquan Board of Education approve to contract with Accuscan for digital archiving services, in the amount not to exceed \$15,000.00. Accuscan will handle all aspects of this project from pick up through scanning and acquiring the required certification by NJDARM. 02/28-24

It was recommended that the Manasquan Board of Education approve to contract with Information Destruction System, LLC for on-site shredding and disposal of records in accordance with NJDARM, in an amount not to exceed MRESC 10/11-50 Co-op bidding. 02/28-25

It was recommended that the Manasquan Board of Education approve to contract with Maximus, to conduct a fixed assets inventory, in an amount not to exceed (TBD). 02/28-26

It was recommended that the Manasquan Board of Education approve to dispose of the following un-repairable equipment as per Document. This equipment is obsolete and no longer operational or repairable. 02/28-27

It was recommended that the Manasquan Board of Education approve the 2<sup>nd</sup> reading and adoption of the revised Manasquan Board of Education Bylaws and Policies as listed below, available at the Board of Education office.

Bylaws: 0155 – Board Committees

Policies: 2438 – Student in Good Standing 02/28-28

Mrs. Margin addressed Mrs. LaSala request for clarification that the details of what happens to a student with a first offense is contained in the Regulations and does not have to be stated in the Policy that serves only as a guideline. Mrs. Margin said that this was correct.

Mrs. LaSala commented that the Board did vote to return to the Committee of the Whole format with ad hoc committees in place, except for the Policy Committee. In answer to Mrs. LaSala's question on whether the ad hoc committees would be kept in place until their purpose is served, Mrs. Margin replied that the Board President would determine what ad hoc committees are running and which are no longer needed.

Mrs. Margin asked Mr. Furey to address the Board regarding the high school wiring project. He provided details on the project and the need for the wiring project infrastructure to serve as a backbone to wireless service and an upgrade. He said that last year's bid was not written as specifically as it needed to be done. He reported that Mr. Place has been working with some contractors to compile recommendations and these recommendations prove that we need new equipment that may be covered under state contract. He said that he knows of two contractors to bid on the project with the possibility of more and there will be flexibility in the bid. He provided details on the scope of the work for approval next week and said that it will be for the high school only.

Mrs. Margin also spoke on the proposed project and said that the equipment will be separated out and the district tech staff will install much of this equipment. She said that this would be a separate motion to approve the purchase of this equipment through the Middlesex Regional Educational Service Commission Cooperative with the wiring portion going out to bid. She also thanked Mrs. DiPalma and Mr. Furey for contacting two other companies that came in and helped Mr. Place with recommendations. She said that the high school will only be addressed at this time and the limited budget will also determine if this can be accomplished at this time.

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Mrs. DiPalma asked if the one contractor was contacted to further discuss the possible elimination of a lot of wiring. Mrs. Hom said that she would have to address this question with Mr. Place, the Director of Technology.

***Review of Work  
Session Agenda  
(continued)***

Mrs. Margin clarified that both the elementary school and high school are wireless at this time and this work will allow for streaming that is needed for more wireless access.

Mrs. Hom addressed Mrs. DiPalma's question on the patch work ceiling for fire safety and said that this will be incorporated and addressed in the bid.

It was recommended that the Manasquan Board of Education approve to advertise to solicit bids for the high school wiring project. 02/28-29

It was recommended that the Manasquan Board of Education approve the Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) for the Manasquan High School. 02/28-30

Mrs. LaSala commented that she request that the SRO be discussed this evening under Old and New Business. She felt that as a Board it is important to get the pulse of where everyone is on this matter. She referred to a suggestion made by Mrs. Brown and she also thought that it was a good idea to look into this. She asked for comments from the Board on how to address this matter and get an idea where the Board stands at this time. She said that there are obvious budget issues but she would like to know the Board's level of commitment.

***Old & New  
Business***

Mr. Furey said that at the current time, with the discussion of budget cuts in the educational arena, unless money was freed up and that every penny from Manasquan and the sending districts was spent on the education of the students, he could not support this Board paying for an SRO.

Mrs. Verdi feels that further discussion needs to be held on the SRO. She said that she does not want to take a dime from any services especially after the recent tragedy. She pointed out the benefits of having a place for the students to go for help in handling situations. She urged this Board to hear from the student body and what they have to say about Project Serve. She does not want anything to happen to Project Serve and she does think that an SRO in combination of Project Serve may be something to further look into. She feels it should not be completely taken off the table.

Mrs. Barnes fully supports an SRO and said that she has professionally seen it to be extremely effective. She said the relationship between the students and the police officers becomes part of the fabric of the school, the community and a significant link. She also feels that it provides a comfortable place for the children to go and again the last thing the Board wants to do is take away services. She said as much as education is a priority, health and safety is number one and that if the health, safety and protection of the students is involved then she strongly supports the SRO.

Mrs. LaSala commented that Mrs. Brown and herself; upon the suggestion of Mrs. Margin, would look into the Code of Conduct along with Mr. Coppola and possibly in an ad hoc committee incorporate this matter and explore further what the options are as far as an SRO or security guard and look at ways to do this creatively and financially. She said that while working on Project SERV last year in asking the administrators, they were of the belief that they would take all the help they could get and if that is in agreement with the Board that would be the direction that should be taken.

Mrs. LaSala addressed a question asked by Mr. Bauer on if there was a clear definition of the role of the SRO and said that she did receive information from a member of the public who is in law enforcement. She suggested that the Board look further into

this and compare the different responsibilities of a security guard and a law enforcement officer and decide what responsibilities and standards the Board would like this person to possess. She pointed out that her main concern is to find out where the Board stands with this matter and move forward accordingly.

Mrs. Margin pointed out that a resource office has to be a part of a police department because much of the communication has to do with knowing what is happening in the community as well as what is happening in the school. She said that their role is not of a disciplinarian and they are there to develop a relationship between the students and the police force so the students look to the police force as a friend and a support rather than someone who is enforcing the law. She said that the SRO would be a uniformed police officer and would be provided an office to be able to meet with students.

Mr. Smith asked that this cost be considered carefully because the current budget is built without an SRO and the cost could be in the range of \$110,000 - \$120,000 and the addition of this could result in further reduction of certified staff.

Mrs. LaSala said that going forward the Board should start the process of looking into this and possibly build it into next year's budget. She said that Mr. Smith's point was well made and she would not want to put someone out of a job to give someone a job. She did believe that looking into it at this time would tie in nicely with the Code of Conduct in addition to also getting input from the administrators.

Mrs. Verdi asked Mrs. Margin, with regards to the February 1<sup>st</sup> meeting of the Communication Council, who the members were on the Communications Council. She questioned the names on the e-mail sent regarding the meeting in comparison to those listed on the agenda and asked for clarity as to who is on the council. Mrs. Margin said that she would be happy to talk further with Mrs. Verdi on this matter. Mrs. Margin did clarify that Mr. Grasso was a member as a representative from the Town Council and Mr. Lee was the representative prior to him.

Mr. Smith reminded the Board that next week's meeting would start at 6:00 p.m. to meet with Mrs. Winecoff and that Mrs. Margin would have to receive a RICE notice prior to this meeting.

Mrs. LaSala referred to the communications council meeting and a conversation she had with Mrs. Harriman regarding the board considering videotaping the board meetings on the school TV station as a means to provide information to people who cannot get out to attend the meetings. Mrs. LaSala said that she thought this was a great idea and should be looked into by the Board.

Mr. Winterstella said that he felt it was a great idea and should move forward with the process.

Mr. Smith suggested looking into the cost factor involved with the videotaping before making any decisions.

A discussion took place on this matter and it was decided that Mrs. Margin would check with Mr. Weisert on the requirements for the videotaping. Mrs. LaSala suggested that if we have the equipment this should be looked into and also see if a student would be available to gain experience or community service hours.

It was strongly suggested by Mrs. LaSala for Mrs. Margin to further investigate the possibility of videotaping meetings. Mrs. LaSala clarified that this would be broadcast on Channel 77.

February 21, 2012

Mrs. LaSala turned the floor over to Mr. McOmber to speak on a matter of concern that was brought to the Board.

*Old & New  
Business  
(continued)*

Mr. McOmber alluded to the recent dismissal of a volunteer coach by the administration that has been the subject of discussion in the community, in the local newspaper and a topic of some concern. He said that the individuals involved as employees of the Board of Education were not able to attend the meeting tonight because of other commitments. He said that the Board does intend to look into this matter and it will be up to the Board and the President whether this is done by an ad hoc committee or by the full Board. He said that if done by the Board it would take place in closed session with a discussion with the various board employees involved in the incident. He said that the intention was to discuss this matter tonight and one of the individuals is represented by an attorney. He said that whether it be an ad hoc committee or the full Board, the attorney will be present with his client, discussion will take place and the results will be made known as soon as practical to the community. He pointed out that this is not on the agenda this evening, but that does not mean that the Board will not be having a discussion as a whole or in an ad hoc committee with a report back to the full Board.

Mr. McOmber clarified that the decision on how to address this matter will be decided this evening in closed session and then the community will be advised of the decision.

A member of the Board pointed out that a large number of the public were expected to attend the meeting and the Board has allowed extra time for them to arrive. It was now suggested that the Board move on with the agenda and not wait for any additional attendees.

Mrs. Verdi asked for clarity on whether the coach is an employee of the district. Mrs. Margin clarified that the coach she is referring to is employed as a paid coach only and not employed as a teacher.

Mrs. LaSala opened the Public Forum.

*Public Forum*

Mrs. Murphy, Spring Lake Heights, asked if the SRO would be a Manasquan police officer or from the sending districts. Mrs. Margin explained that it would be preferable to be one individual officer for consistency and since the school was in Manasquan it probably should be a Manasquan police officer; however, she said that this was not a confirmed decision. Mrs. Murphy offered the suggestion of Officer R. Melendez and said that he is incredible and serves with Project PACMAN. She also said that she fully supports the SRO and the Project Serv. She said that these programs are important for the safety of our children. She spoke of the DARE Presidential Ball that she attended and shared some alarming information that she received at this program on teenage drinking. She pointed out the importance of the community coming together.

Mrs. LaSala thanked Mrs. Murphy and said that her concerns were shared by the Board.

Mrs. Shay, Parker Avenue, asked that the Board move quickly to make a decision on the SRO since they have been talking about it for the past three years and a lot has happened in the past three years. She pointed out that it is said that there is not enough money for it yet there are surplus amounts and she asked the Board to make sure that there really is not any money before saying no to the SRO.

Mrs. LaSala asked for a motion to close the public forum seeing no additional questions or comments from the public.

February 21, 2012

On a motion by Mr. Winterstella, seconded by Mrs. Campbell, it was RESOLVED by roll call vote of all those present in favor by the Manasquan Board of Education to close the public forum.

***Motion to Close  
the Public Forum***

Mrs. LaSala read the following Sunshine Law Resolution:

***Sunshine Law  
Resolution***

WHEREAS, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b) (1)-(9);

NOW THEREFORE BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matters concerning:

Mr. McOmber commented that he would further expend upon since he agreed that the checkmarks on the agenda are not sufficient under the law and recent cases.

Under Matters rendered confidential by state or federal law, Mr. McOmber pointed out that this is a catch all for everything that is permitted to be discussed in closed session as permitted by the Open Public Meetings Act. Under the Personnel Issues he said that this would include a discussion of the conduct of a particular employee which is permitted under the Open Public Meeting Act. He said that the employee received a RICE notice and was given the right to require any discussion about the employee to be held in public and the employee did not so require this so the discussion will take place in closed session (30 minutes);

Under Matters covered by the attorney-client privilege he pointed out that to say what will be talked about is essentially a violation of the privilege but generally it is the Open Public Meeting Act and is the same issue and a discussion about the conduct of a particular employee and what are the Board's rights and obligations and also general advise concerning the volunteer coach issue that was mentioned earlier who is represented by council and who has communicated with his office. Mr. McOmber wished to communicate to the Board the position of the attorney for the volunteer coach. He feels that this is perfectly permitted under the Open Public Meetings Act (10 minutes).

He said that rather than Pending or anticipated contract negotiations he pointed out that the check mark should be on Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education. He said that the Board wishes to discuss a report of the Negotiations Committee and general issues concerning negotiations with the teachers' union in closed session which the Board has the right to do. (20 minutes).

He pointed out that Mrs. Margin corrected the time lines and said that they are not totaled and will approximate one hour.

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon them in closed session no longer exist.

Prior to adjourning to closes session, Mrs. LaSala asked that the preliminary budget drafts be returned to Mrs. Hom.

Mr. McOmber asked for a motion to adjourn to Closed Session the meeting.

On a motion by Mr. Winterstella, seconded by Mrs. Verdi, it was RESOLVED by roll call vote of all those present in favor by the Manasquan Board of Education to adjourn to Closed Executive Session.

***Motion to adjourn  
to Closed Session***

Mrs. LaSala reconvened the Open Agenda Work Session.

***Meeting  
Reconvened***

Let the minutes reflect that Mr. Smith left at 10:20 p.m.

February 21, 2012

Present for Roll Call: Thomas B. Bauer, Jack Campbell, Linda DiPalma, Michelle LaSala, Katherine Verdi and John L. Winterstella, Manasquan Board of Education Elected Members (MEB), Julia Barnes, Michelle Degnan-Spang and Mark Furey, Sending District Representatives (SDR). Absent: Trisha Brown, Chris Muly and Jim Smith (MEB).

***Roll Call***

Also Present: Geraldine Margin, Superintendent of Schools, Margaret M. Hom, Business Administrator/Board Secretary, Mr. McOmber, Board Attorney.

Mr. McOmber stated that the President asked him to indicate that the Board by consensus has agreed that the President can appoint an ad hoc committee that will meet with the various people involved in the coaching issue and report results back to the Board. He said that no date has been set at this time for the meeting because it involved a number of people including several attorneys and a number of employees. He said that it would be held as soon as practical and the President has indicated that there will be three Board Member included in the ad hoc committee.

***Ad Hoc Committee  
Volunteer Coach  
Matter***

Mrs. LaSala asked for a motion to adjourn the Open Agenda Work Session.

On a motion by Mrs. Verdi, seconded by Mr. Campbell, it was RESOLVED by voice vote of all those present in favor by the Manasquan Board of Education to adjourn the Open Agenda Work Session.

***Motion to adjourn  
the Open Agenda  
Work Session***

Respectfully submitted,

Margaret M. Hom  
Business Administrator/Board Secretary