

January 24, 2012

The Board of Education of the Borough of Manasquan, Monmouth County, met for the Regular Open Business Meeting on Tuesday, January 24, 2012, at 7:00 p.m., in the Manasquan Elementary School Cafeteria

The Vice President, Mr. Smith, called the meeting to order and read the following opening statement: Pursuant to New Jersey Administrative Code, Title 10, Chapter 4, Subchapter 10, notice of this meeting has been provided by publication in the Asbury Park Press and the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

Mr. Smith requested that everyone join in the Pledge of Allegiance.

Pledge of Allegiance

Present for Roll Call: Thomas B. Bauer, Trisha Brown, Jack Campbell, Linda DiPalma, Michelle LaSala, Jim Smith, Katherine Verdi and John Winterstella, Manasquan Board of Education Elected Members (MEB), Julia Barnes and Michele Degnan-Spang, District Representatives (SDR), Billy Acciavatti and Alec Lorenzo, Student Liaisons. Absent: Chris Muly (MEB), Mark Furey (SDR).

Roll Call

Also Present: Geraldine Margin, Superintendent of Schools, Margaret M. Hom, Business Administrator/Board Secretary; Mr. McOmber, Board Attorney, representatives of The Coast Star and members of the public.

Mr. Smith mentioned that Mrs. Muly would not be in attendance this evening. He said that she has asked him to read a statement on her behalf. Let the minutes reflect that a copy of this statement will be incorporated into the minutes.

Mrs. Muly's Letter of Resignation as President

Mrs. LaSala asked if the Board Members would be given a copy of the statement. He said a copy would be made available to the Board.

Mr. Smith said that a new president will be selected by the Board and he asked that the Board consider holding a special meeting next Tuesday for the selection of a new president. He said that this would allow time for anyone wishing to seek the position of president to consider it and to also give an interest as to whom they may also care to select for this position. He said that not only will the Board be selecting a president but at the opening of the next meeting he would then resign as vice president. He asked that the Board allow him to continue to oversee this meeting. He said that the Board would at the opening of the meeting next week select a president and a vice president and he said that he would continue to serve on the Board.

Mr. Smith read the following Statement to the Public: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. When the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education for discussion it is placed on the work agenda. Only after a full discussion by the Board is action taken.

Statement to the Public

On a motion by Mr. Winterstella, seconded by Mr. Campbell, it was RESOLVED by roll call vote in favor by the Manasquan Board of Education to approve the minutes of the Open Agenda Work Session and Closed Executive Session of Tuesday, December 13, 2011 and the Regular Open Business Meeting of Tuesday, December 20, 2011. 12/20-01 (MEB/SDR)

Minutes

Roll Call Vote as follows:

Mrs. Barnes – yes	Mrs. DiPalma – yes
Mr. Bauer – yes	Mrs. LaSala – yes
Mrs. Brown – yes	Mr. Smith - yes
Mr. Campbell – yes	Mrs. Verdi - abstain
Mrs. Degnan-Spang – yes	Mr. Winterstella – yes

(except 12/20)

Presentations & Reports:

Presentations & Reports

Mrs. Margin recognized Joseph DeSomma, an eighth grade student at Manasquan Elementary School. She reported that he was given the opportunity to participate in a writing contest by his sister after she realized that she was too old to participate. During summer vacation he completed his entry essay on James and the Giant Peach. Mrs. Margin congratulated him on becoming the national contest winner with a prize of a 5 day trip to London for two, a VIP tour of the Roald Dahl Museum, a t-shirt and the book "James and the Giant Peach."

Mrs. Margin recognized Mr. Nate Loveland, a parent and art teacher, who created the beautiful mural in the elementary school cafeteria. She also thanked the elementary school PTO for supplying the materials for this project. She said that the completed mural provides a warm and welcoming room for the students to eat lunch in and for other events and board meetings. She introduced and thanked Mr. Loveland and Mrs. Brown, PTO President, for their efforts with this project.

Mrs. Margin recognized the following members of the Manasquan High School Academic Team. Varsity Team: Ian Colrick, Dan Ehrola, Timothy Barry, Brian Geiger and alternate Patrick Levin. She also introduced Lisa Crowning, the team's advisor. She reported that this team was featured on The Challenge, a televised quiz bowl tournament featured by MSG Varsity in New York City. She proudly reported that our team has been selected to appear the last two years. Mrs. Crowning reported on the progress of the team.

Mrs. Margin presented a report on the progress towards school goals. A power point presentation was provided and Board Members received a copy of Mrs. Margin's action plan. A copy of this report will be incorporated into the minutes.

Report on Progress Towards School Goals

Mrs. Brown questioned if there is a way to contact those parents who are not signed up for the parent portal and get report cards to those who are not on-line. Mrs. Margin said that this is being looked into at the elementary school.

Mrs. LaSala questioned the bandwidth issues and the future requirement for students taking tests online and asked if this is a priority to get to the wiring goal. Mrs. Margin said that the district is actively looking into addressing this need.

Mrs. Hom presented a comprehensive report and update of the 2011-2012 budget. She provided copies of the Secretary's Report, Quarterly Revenue Analysis and a spreadsheet to review during her presentation.

2011-2012 Budget Update

Mrs. LaSala thanked Mrs. Hom for the very user friendly and easy to read report.

Mrs. Margin continued with her report and referred to policies 1220, 1230, 1240 and regulation 1240 that were in the Boards' folders that refer to employment, duties and evaluation of the superintendent. She pointed out that School Board's policies are numbered differently than Strauss Esmay's and that the evaluation material provided by Mrs. Winecoff referenced Policy 2131. Mrs. Margin pointed out that the policies in the folders were the equivalent of Policy 2131.

Mrs. LaSala commented that Policy 2131 is referenced in the evaluation instructions and clarified that the Board should refer to the policies provided tonight in the board folders.

Mrs. Margin spoke on new legislation that allows for home school children to participate in co-curricular activities. She said that the decision to allow this is up to the individual districts. She reported that Mr. Kornegay is reaching out to other schools to see how they are addressing this matter and that she would be researching policies. She said that the main concern would be with the monitoring of academics because of the

Presentations & Reports

athletic requirement of passing 15 credits per semester to participate in athletics. She said that there has been one inquiry from a home schooled student and she would come back to the Board with more information next month.

Mrs. Margin reported that 33 Manasquan High School students recently passed the UMDNJ exams to qualify for college credit this semester. Six out of twelve students in Anatomy and Physiology, twenty two out of twenty five students in Dynamics of Health Care in Society and five out of twelve students in Nutrition. Mrs. Margin congratulated these students on this achievement and to the teachers who teach these courses.

Mrs. Margin referred to questions presented by Mrs. LaSala on the HIB policy and procedures. She reported that she just received information from the state on how to submit the bi-annual report that must be filed by February 29th. She reported that at the February or March meeting she would present a mid-year report on HIB and Violence and Vandalism that will encompass everything from September through December. She also reported that she has just received a Parental Guidance Document for HIB and it is now posted on the both school websites. She also reported that she included in the Board folders a roster of the School Safety Teams for both schools that is required by law.

Mrs. Margin addressed Mrs. LaSala question on the School Safety Team information being included on the website and said that she would have to check and if it is not she will post this information.

Mrs. Margin reported that Manasquan has been invited to host the first anti-bullying summit for Monmouth County that will be held at Centra State Hospital sometime this spring. She complimented Ms. Wegeman and Ms. Tellone for initiating this program along with Centra State finding the funding for the summit. She said that it would involve 47 high schools in Monmouth County and that the intent of the summit is to better coordinate throughout the county how harassment, intimidation and bullying is handled in the schools so the same message is being sent to the students.

Mrs. Margin referred to a request made by Mrs. Brown for a report on the Student in Good Standing. She reported that in the 2011-12 school year the district has suspended eight students. She reported that since the beginning of the SGS last year, only two students have not completed the required procedures to be reinstated. She said that Mr. Coppola has received comments from parents and students stating that they were pleased with the process and in some cases used the documents developed for this process when they had to appear in court.

Mrs. Margin reported the following details of the Random Student Drug Testing: as of January 23rd there have been 10 Random Student Drug Tests administered. 208 students were randomly tested for the first time. Of that, 202 students were negative and 6 students were positive – all 6 were positive for marijuana. 33 mandatory tests were given to students that tested positive in the initial time and are required to be tested four additional times, of those 33 mandatory tests 26 came back negative and 7 came back positive – 5 for marijuana and 2 for alcohol.

Random Student Drug Test Report

Mrs. Margin also referred to the proposed calendar for the next school year that is included in the folders. She asked the Board Members to review the calendar and let her know if there are any questions or comments. She said that she would be providing the calendar to the sending districts tomorrow and has spoken to the MEA. She said that she will be asking for approval of the calendar at next month's meeting if all are in agreement.

Superintendent's Report – 01/24-02

Superintendent's Report

Mrs. Margin asked the Board to review the enrollment figures as specified in **Document A**. She reported an enrollment as of December 31, 2011 in the Manasquan

Enrollment Document A

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Elementary School of 685 and in the Manasquan High School of 962 full time students and 45 shared-time students, for a total high school enrollment of 1007, bringing the district enrollment to a total of 1692. She also reported the average daily attendance of 95.3% in the high school and 95.68% in the elementary school. She asked the Board to refer to the suspension report and fire drill and bus emergency evacuation drill reports for the high school and elementary school which the district is required by law to report at an open meeting, as specified in **Document B**. She also referred to **Document C**, which itemizes the HIB incident report for December 2011.

Mrs. Margin asked for a motion to approve her report.

On a motion by Mrs. Brown, seconded by Mrs. LaSala, it was RESOLVED by voice vote of all those present in favor by the Manasquan Board of Education to accept the Superintendent's Reports and Information Items, as specified in **Documents A, B and C**.

Student Liaison Report:

Billy Acciavatti, Student Council President reported on the following activities:

The Student Council has scheduled a trip for all Freshman, Sophomore and Junior members to a Leadership Conference at The College of New Jersey to help develop skills that can be used in the district.

He reported that the high school participated in the NJ Science League competition held at Pt. Borough High School and the Physics team placed first and the Chemistry team also did very well in the competition.

He reported that the girls' swim team beat two county records.

He reported that the DECA Club participated in the regional competition at Middlesex College. Thirty students participated with eight students moving on to the state competition held in Cherry Hill.

He also reported on the activities of the Kindness Committee and that the Environmental Club is traveling to India over February break.

Alec Lorenzo, Key Club President, reported the following activities:

He reported that the toy drive conducted through the Academy of Finance in December was a very successful event.

He reported that the Life is Good Club is hosting their second annual wing competition next week.

Squan-A-Thon is coming up on March 2nd and there is a great need for donations. He extended the invitation to members of the Board.

The Elks Breakfast is coming up in two weeks and tomorrow the Pride of Brielle dinner at the Manasquan River Golf Club and volunteers are needed for these events.

Girls' basketball games are looking for volunteers to work the snack stand.

He commented on the Art Show last week as being an amazing event with so many talented students' work being on display.

Mrs. Margin also complimented the outstanding talent displayed at the Art Show.

Mr. Smith read the following statement prior to opening the Public Forum for discussion on agenda items:

Time may be allocated for public comment at this meeting. Each speaker may be allotted a time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of

Superintendent's Report (continued)

*Suspension, Bus & Fire Drill Reports
Document B
HIB Incident Report
Document C*

Acceptance of Superintendent's Report

Student Liaison Reports

Public Forum Agenda Items

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***Public Forum
Agenda Items
(continued)***

employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

Councilman Don Grasso said that the premise for him being here is to represent concerns of townspeople. He said that he would also like to ask if it would be possible to participate on the Board's finance committee. He commented on information he acquired at the Governor's town meeting and that the reason the Governor agreed to move the school election was because of the low participation of people voting during a school budget election. He pointed out that the key word is participation.

Nancy Buddle, East Main Street, questioned what the difference would be if the Board keeps the election in April versus moving it to November. She also clarified that if the Board decides to go with the November date it could not be changed back for four years. She asked the Board to think about the pros and cons of this decision.

Mrs. Hom pointed out the need for this to be addressed quickly because districts must notify the Board of Elections and County Office. She also pointed out that because the majority of the districts are deciding to move the vote to November those districts who wish to stay with April will be sharing the election expense which could be far greater than past elections.

Mrs. Brown and Mrs. Leggett, PTO Presidents, were asked by the PTO membership to bring to the attention of the Board their concern that field trips have been canceled for the odd number grades. They said that parents have been approaching them expressing that they are upset with the cancelation of the field trips. She asked if there was a way to reinstate field trips this year or consider reinstating them for next year. She said that parents feel that these trips are a valuable learning experience and would like them put back into the budget.

Mrs. Margin explained that this decision was made last year and it was decided that field trips would be given every other year. She pointed out that all classes do go to the Algonquin Theater. She said that the cost of buses has skyrocketed and it is unfortunate that we had to make these cuts.

Mrs. Margin addressed Mrs. DiPalma's question on who made this decision. She said that it was discussed during the budget presentation.

Mrs. Margin addressed Mrs. LaSala question on what the total dollar amount in savings was with these cut. She said that she did not have this available but would get this information to her.

Mr. Shelton thanked the Board for posting agendas on the website and asked if it is always posted on Friday. He questioned why there is a need to have a special meeting next week. He also thanked Mrs. Hom for the budget material. He asked if Extraordinary Aid pertained to special education and asked if a breakdown was given between elementary and high school. Mrs. Hom said it did pertain to special education and it was not broken down. She pointed out that it only pertains to Manasquan students.

Mr. Shelton asked if a Random Drug report could be provided along with the paperwork included in the superintendent report documents.

Mr. Shelton asked if Mr. Furey was still a board representative from Belmar. He referred to the discipline and detention numbers reflecting a high amount of Belmar students.

He also asked if engineering for the boiler project would be approved this evening since it is blank on the agenda. Mrs. Hom said that matter will need further discussion by the Board.

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***Public Forum
Agenda Items
(continued)***

He also referenced the approval of the roof engineering and asked if the Board was approving \$70,000 for FVHD would there be funding for part two of the plan. Mrs. Hom explained the funding and payment process and plans involved in the roofing project.

Mr. Shelton pointed out that there are still numerous state mandated policies not on the district's website. He said that possibly we do have the policies but they are reflected with different numbers. Mrs. Margin said that Strauss Esmay has been contracted to set up a search process on the website to assist in the research of specific policies. She also said that all required changes and mandated policies from January through June have been adopted by the Board.

Mr. Shelton referred to the SOS committee and Mrs. Margin pointed out that it was a typo and actually should be SGS. She said that this would be corrected in the policy. He commented that he feels that the policy still is not clear. Mrs. Margin pointed out that the policy is what the Board generally believes and the regulation spells it out. She said that the regulations cannot be changed until the Board approves the policy.

Mr. Shelton asked if the district had a technology plan. Mrs. Margin said that there is a three year plan in place. Mrs. Hom explained the funding of the technology purchase in the agenda.

Mr. Shelton also questioned why there was a motion to appoint a negotiations attorney when he was under the impression that the district hired a full service law firm. He asked if this was the same attorney who handled the last negotiations and commented that he did not feel that the last contract was in the spirit of what was going on in the community. Mr. McOmber addressed his comments and said that further discussion would take place in executive session this evening regarding this matter. Mr. McOmber said that he did not know if action would be taken when the Board emerges from closed session.

Mr. Shelton commented on the resolution to move the election to November. He said that there was a lack of clarity in the resolution. Mr. McOmber pointed out that if the Board chooses to approve the resolution the election date would be moved to November. Mr. Shelton asked if moving the election is in the best interest of the Manasquan community. Mr. McOmber said that this would be a decision left up to the Board of Education.

Mrs. Margin pointed out that the community includes the children and families of the community and being able to know what the budget is in April versus it being defeated and waiting for council's review takes away from the planning time to move forward to the next year. She said that this Board of Education's main purpose and why her presentation spent 50% on student achievement is because they are here for the children.

Mr. Shelton said that he feels that the Board needs to know what they are voting on and should take more time. He suggested making this a ballot vote and having the taxpayers decide on moving the election.

Mrs. Hom pointed out that the taxpayers are getting their money back because the maintenance reserve is maintaining the buildings next year without the need to raise taxes or go to a referendum. She said that she should not have to apologize for having money to take care of the buildings that house our children.

Mr. Smith closed the Public Forum seeing no additional questions or comments from the public.

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Mr. Smith asked for a motion to approve Motions 01/24-03 through 01/24-09.

On a motion by Mrs. LaSala, seconded by Mr. Campbell, it was RESOLVED by roll call vote of all those present in favor by the Manasquan Board of Education to approve the following recommendations on the Manasquan Motions 01/24-03 through 01/24-09 (MEB).

- Approval of the Elementary School Personnel, as specified in **Document D**. 01/24-03
- Approval of the Elementary School Professional Days and Field Trips, as specified in **Document E**. 01/24-04
- Approval of transportation contracts and agreements beginning January 17, 2012 and ending June 30, 2012, as specified in **Document F**. 01/24-05
- Approval of Dr. Pietrucha, Neurologist, to conduct neurological evaluation at a rate of \$175.00 for elementary student #121403 as part of a Child Study Team Evaluation. 01/24-06
- Approval to submit the 2011-2012 application for Extraordinary Aid.
- Approval to amend the amount of district taxes approved on the December 20, 2011 agenda to reflect the correct amount of taxes due as \$2,553,365.80. (changed from \$3,086,215.80). 01/24-08
- Approval of the submission of the final report of NCLB for the 2010-2011 school year. 01/24-09

It was decided to Table Motion 01/24-10 – Approval to appoint and contract mechanical and electrical engineering services for the proposed boiler replacement at Manasquan Elementary School.

It was decided to Table Motion 01/24-11 – Approval to advertise to solicit bids for the elementary school boiler replacement project.

Mr. Smith asked for a motion to approve Motions 01/24-12 and 01/24-13.

On a motion by Mrs. LaSala, seconded by Mrs. Brown, it was RESOLVED by roll call vote of all those present in favor by the Manasquan Board of Education to approve the following recommendations on the Manasquan Motions 01/24-12 and 01/24-13. (MEB)

- Approval of the carry-over of non-public funds from the FY2011-12 IDEA grant in the amounts of \$6,718.99 in Basic and \$1,691.16 in Preschool. 01/24-12
- Approval of acceptance of the following Financial Reports, Elementary School Central Funds Report and Payment and Confirmation of Bills (Capital Expense) as noted in
 - A) Secretary's Financial & Investment Report – **Document G**
 - B) Elementary School Central Funds Report – **Document H**
 - C) Bills and confirmation of Bills (Capital Expense)

The Business Administrator/Board Secretary certified that as of December 31, 2011, no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

*Manasquan
Motions
12/20-03 –
12/20-09*

*E.S. Personnel
Document D*

*E.S. Prof. Days &
Field Trips
Document E*

*Transportation
Document F*

*Dr. Pietrucha
Neurologist Eval.*

*2011-12
Extraordinary Aid*

*District Taxes
Correction*

*2010-11 NCLB
Final Report*

*Motion 01/24-10
TABLED*

*Motion 01/24-11
TABLED*

*Motions 01/24-12
& 01/24-13*

*FY2011-12 IDEA
Carry-over*

*Financial
Reports
& Bills*

*Secretary's
Certification*

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It was RESOLVED that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is \$2,020,515.80 and that the Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

District Taxes

It was RESOLVED, that pursuant to N.J.A.C. 6:20-2A.10(d), the Board of Education of the Borough of Manasquan, accepts the Business Administrator/Board Secretary's certification as of December 31, 2011, that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Borough of Manasquan Board of Education.

*Acceptance of
Secretary's
Certification*

The Board of Education further recommended the acceptance of the Secretary's Financial & Investment and the Treasurer's Reports for the month ending December 31, 2011, as specified in **Document G**. (The Treasurer of School Moneys Reports for the month of December 2011 is on file in the Business Office and is in balance with the Secretary's Report.)

*Secretary's
Financial &
Investment Report
Document G*

That pursuant to N.J.A.C. 6:20-2A.10(e), the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certifies that as of December 31, 2011 it is to the best of its knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approved the transfers made within line item accounts of the current expense portion of the 2011-2012 budgets for December and January, as recommended by the Superintendent of Schools, as specified in **Document G**.

*Budget
Certification
Document G*

The Manasquan Board of Education further recommended the acceptance of the elementary school Central Fund Report for the month ending December 31, 2011, as specified in **Document H**.

*E.S. Central Fund
Report
Document H*

It was further RESOLVED to approve Bills (Capital Expense) in the amount of \$26,300.00 for the month of January 2011 be approved. Record of check (#1259) and distributions are on file in the Business Office.

*Bills
Capital Expense*

The Manasquan Board of Education also confirmed Bills (Capital Expense) for December 2011 in the amount of \$-0- and checks (#). 01/24-13

*Confirmation of
Bills
Capital Expense*

Mr. McOmber asked that prior to addressing to the Manasquan/Sending District motions he pointed out that Motion 01/24-26 should be moved to a Manasquan motion. He provided a summary of the resolution to move the election to November and asked for discussion at this time.

A discussion took place prior to roll call vote of Motion 01/24-26.

*Discussion on
Motion 01/24-26*

Mrs. LaSala gave several reasons why this should not be voted on this evening because she feels it is important that this be met properly and as a Board the questions that are important to us be addressed. She said that she appreciates that the majority of the school boards are going this way and said that she may even vote that way. She feels that the Board should look at what is important to this district and this Board at this time. Her first question is how much the district will save by moving the election. Mrs. Margin said that last year the district spent \$3700 last year. She asked if the Board would still vote to approve the budget if we move to November. Mr. McOmber said that it will still need Board approval and the budget stays on the same fiscal year and Mrs. Hom said that there will still be a public hearing.

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Mrs. LaSala asked what the impact would be if the sending districts do something other than we do with the election date and the impact on our budget calendar. Mrs. Hom said that there would be no impact on our budget calendar.

*Discussion on
Motion 01/24-26*

She asked if the Board has the right to decide when the Board would reorganize or does the current Board leadership remain until January. Mr. McOmer said that under this statute everything continues until the election in November with the reorganization in January. He does not see any process to have an early reorganization.

Mrs. LaSala commented that moving it to November would get a better voter turnout and that is important in selecting candidates. She said that this should be considered in making our decision. She said several people have said that staying within the 2% CAP is necessary but it does not necessarily mean that the best decisions have been made in spending the public's money in the past. She hopes that in the future this changes and asks that the Board respect the decision of the voters and give them a chance to weigh in and giving this an extra week to decide would cause very little harm and it would be a fair process to the public.

Mr. Winterstella commented on the process and said that it is not a good process when a budget is turned down by the voters and then brought to council for review with a set limit of time to make cuts. He pointed out that those cuts cannot involve anything that effects a through and efficient education. He said it is a very difficult process when it involves the areas that are to be cut. He pointed out that this process is very ineffective and does not bring the kind of results that are desired by the taxpayers that voted down the budget. He said that based on this he was going to vote to move the election to November. He said that voting on a budget is a very artificial time wasting and money wasting event. He said that fitting a budget under 2% is a good thing especially with the expenses that cannot be put off. He said that he was wrong in some of his understandings of the budget prior to coming on the Board and has since been corrected. He commented that he feels this Board has done a good job in putting together the budget. He feels that the taxpayers are getting a good deal with it being under 2% of the taxpayers share. He would like to vote on moving it tonight and does not see any advantage in waiting a week or having a special meeting next week to elect a president. He feels that the vice president can act as the chief executive officer until the next scheduled meeting.

Mrs. Brown also agrees with all of Mr. Winterstella's comments. She feels that when the Governor came out with this plan of moving the election and keeping it under the 2% CAP it puts a parameter on the school district and keeps us fiscally responsible while still providing a quality education for the students and that is the most important priority. She said it does affect her since she is up for election and will serve for another nine months but she is committed and ready to move forward. She said that she would also be in favor of the vote to move the election.

Mrs. LaSala said that she does not dispute what has been said but she just wants to make it clear that she has a concern with doing this all tonight since this is the first time the Board has discussed this matter. She said that there has been some public input asking for more time to be given on this decision. She said that the public should be given some time to weigh in.

Mrs. Verdi asked to just have a moment and she does not like feeling pressured to doing things quickly. She said that she cannot see any harm in waiting one more week to look into the pros and cons.

It was determined that the majority of the Board wished to vote on this motion at this time.

On a motion by Mr. Winterstella, seconded by Mrs. Brown, it was RESOLVED by roll call vote of all those present in favor to approved to move the annual school election to November, as specified in **Document 6**. (MEB)

*Annual School
Election to
November
Document 6*

Mr. McOmber asked the Board at this time to decide if they feel there is a need to have a special meeting next week. It was the pleasure of the Board to meet at the next February meeting with no need to schedule a special meeting.

Mr. Bauer commented that his concern was a holding meeting to act on the boiler issue. Mr. McOmber said that the Board could always run a 48 hour notice should the need arise to have a special meeting on this issue.

Mrs. LaSala questioned the comment made before the meeting that it was important to have a decision on the boilers and now it is not a problem to wait. Mrs. Hom agrees that there should be a special meeting on the boilers.

Mr. Bauer commented that the initial assumption was that this needed to be acted on immediately but now it has been found that it will take a long period of time to develop the specifications, to bid the project, order the boiler and installation. He feels that a couple of weeks will not hurt matters.

Mr. Winterstella suggested that the Buildings and Grounds committee meet and discuss this matter and determine if there is a need for a special meeting.

Mr. Bauer said that he would contact Birdsall and find some times that they are available to meet with the committee.

Mr. Smith asked for a motion to approve Motions 01/24-14 through 01/24-19.

On a motion by Mr. Campbell, seconded by Mr. Winterstella, it was RESOLVED by roll call vote of all those present by the Manasquan Board of Education to approve Motions 01/24-14 through 01/24-19. (MEB/SDR)

Roll Call Vote as follows:	Mrs. Barnes – yes	Mrs. DiPalma – yes
	Mr. Bauer – yes	Mrs. LaSala – yes
	Mrs. Brown – yes	Mr. Smith – yes
	Mr. Campbell – yes	Mrs. Verdi – yes
	Mrs. Degnan-Spang – yes	abstain – 01/24-19
		Mr. Winterstella – yes

*Manasquan
Motions
01/24-14–
01/24-19*

- Approval of the High School personnel, as specified in **Document 1**. 01/24-14
- Approval of the High School Professional Days and Field Trips, as specified in **Document 2**. 01/24-14
- Approval of the students for treatment and/or placement as prescribed by the Child Study Team, as specified in **Document 3**. 01/24-16
- Approval of reimbursement in the amount of \$235.00 to student #5419 (class of 2011) for lost Ice Hockey uniform recently found and returned in good condition. 01/24-17
- Approval for Alternative Micrographics, Inc., to transfer Special Education student records to microfiche at a cost of \$18,199.25. 01/24-18
- Approval to appoint Fraytac, Veisz, Hopkins & Duthie, P.C. (FVHD), to develop bid specifications, oversee the bidding process and provide construction administration to the High School roofing project, not to exceed \$73,100.00 plus soft costs. 01/24-19

*H.S. Personnel
Document 1*

*E.S. Prof. Days &
Field Trips
Document 2
Special Education
Document 3*

*Uniform
Reimbursement*

*Alternative
Micrographics, Inc.*

*Fraytac, Veisz,
Hopkins & Duthie
Roof Project*

January 24, 2012

Prior to the vote on Motion 01/24-20, Mrs. Brown asked if the Student in Good Standing policy could be extended to the students who attend the magnet schools and participate in our extra-curricular activities. Mrs. Margin said that she would have to check the regulations.

Mrs. LaSala also asked that the SOS committee be corrected to say SGS.

On a motion by Mr. Winterstella, seconded by Mr. Campbell, it was RESOLVED by roll call vote of all those present in favor by the Manasquan Board of Education to approve the 1st reading of revised Manasquan Board of Education Bylaws and Policies as listed below and available at the Board of Education office:

Bylaws: 0155 – Board Committees
Policies: 2438 – Student in Good Standing 01/24-20 (MEB/SDR)

*1st Reading –
Revised Policies
& Bylaws*

On a motion by Mrs. Brown, seconded by Mrs. LaSala, it was RESOLVED by roll call vote of all those present in favor by the Manasquan Board of Education to approve the 2nd reading and adoption of new Manasquan Board of Education policies as listed below and available at the Board of Education office:

5519 – Dating Violence at School
6472 – Tuition Assistance 01/24-21 (MEB/SDR)

*2nd Reading &
Adoption
New Policies*

On a motion by Mrs. Brown, seconded by Mr. Campbell, it was RESOLVED by roll call vote of all those present in favor by the Manasquan Board of Education to approve the 2nd reading of revised Manasquan Board of Education Bylaws and Policies as listed below and available at the Board of Education office:

Bylaws: 0168 – Recording Board Meetings
Policies: 6320 – Purchase Subject to Bid
6424 – Emergency Contracts
8505 – School Nutrition
9180 – School Volunteers
9181 – Volunteer Athletic Coaches and Co-Curricular Activity Advisors/
Assistants 01/24-22 (MEB/SDR)

*2nd Reading-
Revised Bylaws
& Policies*

Mr. Smith asked for a motion to approve Motions 01/24-23 and 01/24-24.

Prior to the vote Mrs. LaSala asked if the technology purchases were for the high school. Mrs. Margin explained that some of the items are servers that would be used by both schools. Mrs. LaSala asked if this information was discussed in a technology committee meeting. Mrs. Margin said that this material is not related to the wiring project.

On a motion by Mrs. Brown, seconded by Mr. Winterstella, it was RESOLVED by roll call vote of all those present in favor by the Manasquan Board of Education to approve Motions 01/24-23 and 01/24-24. (MEB/SDR)

*Motions 01/24-23
& 01/24-24*

- Approval of technology purchases in accordance with State and WSCA contracts and Middlesex Regional ESC Co-operative, in the amount of \$67,657.43, as specified in **Document 4**. 01/24-23
- Approval for Service Works Inc., (SWI) – (State Contract #65177) to upgrade the originally proposed security monitor to a 27” widescreen Monitor, in the amount of \$122.00 and to provide four (4) additional cameras and video intercom, in the amount of \$8,200.00 as specified in Document 5 and proposal on file in the Business Office. A portion of this purchase will be funded through the NJSBAIG’s 2011 Safety Grant Award of \$6,273.10 with the balance funded through the current operating budget. 01/24-24

*Technology
Purchases
Document 4*

*Service Works, Inc.
Security Cameras*

It was decided to TABLE Motion 01/24-25 and possibly take action after Closed Executive Session.

*Motion 01/24-25
TABLED*

Mr. Smith asked for a motion to approve Motions 01/24-27 through 01/24-29.

On a motion by Mrs. LaSala, seconded by Mrs. Brown, it was RESOLVED by roll call vote of all those present in favor by the Manasquan Board of Education to approve Motions 01/24-27 through 01/24-29. (MEB/SDR)

Motions 01/24-27-01/24-29

- Approval of the resolution to request a waiver of compliance with respect to the Manasquan School District's participation in the Special Education Medicaid (SEMI) Program for the 2012-13 school year, as per **Document 10**. (Participation would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2012-2013 budget) 01/24-27
- Approval to advertise to solicit bids for the High School Roofing Project. 01/24-28
- The Manasquan Board of Education recommended the acceptance of the high school Central Fund Report for the month ending December 31, 2011, as specified in **Document 7**.

SEMI Waiver Document 10

H.S. Roofing Project – Solicit Bids

H.S. Central Fund Report Document 7

It was further RESOLVED to approve Purchase Orders for the month of January 2012, as specified in **Document 8**.

Purchase Orders Document 8

It was further RESOLVED to approve the acceptance of the Cafeteria Report for the month ending December 31, 2011, as specified in **Document 9**.

Cafeteria Report Document 9

It was further RESOLVED to approve Bills (Current Expense) in the amount of \$1,396,520.17 for the month of January 2012. Record of checks (#30164 through #30295), and distributions are on file in the Business Office.

Bills – (Current Expense)

The Manasquan Board of Education also confirmed Bills (Current Expense) for December 2011 at \$2,178,047.13 and checks (#30031 through #30163). (MEB/SDR) 01/24-29

Confirmation of Bills (Current Expense)

Mr. Smith asked if there were any matters of Old or New Business.

Old & New Business

Mrs. LaSala commented on the Code of Conduct and asked if we can speed up the process. She would like to move to clean up the Code of Conduct and make it more clear and concise.

Mrs. Margin said that she has given it some thought and shared the contract with Mr. Coppola. She said that it might be advisable for the Board to form a committee for the purpose since there is no longer a policy committee and work with the administration. Mrs. LaSala expressed an interest in being a part of the committee and suggested that Mrs. Brown also serve if available since she was a part of the development of SGS. Mrs. Margin would speak to Mr. Coppola and have him contact Mrs. LaSala.

Mrs. Margin also recommended that students also be involved in this committee. Mrs. Verdi also volunteered to participate on the committee.

Mr. Smith said that he would send out an e-mail confirming the formation of this committee.

Mrs. LaSala asked that in the power point presentation the reference to reaching out to the county for the solar project referred to the Monmouth County Improvement Authority. Mrs. Margin said that it was Monmouth County Improvement Authority.

January 24, 2012

Mrs. Verdi thanked Mrs. Margin for providing her with the substitute list. She asked if this list included all of volunteer coaches and assistant coaches who are not employees of the district. Mrs. Margin said that her request was for the substitute list and those individuals would be on a separate list.

***Old Business/
New Business
(continued)***

Mr. Smith opened the second Public Forum.

Public Forum

Mr. Pellegrino recalled when Mr. McOmber's firm was hired the idea was cost related and to umbrella all legal services and he feels that it does not make any sense to hire an additional attorney.

Mr. McOmber said that there were many factors being taken into consideration and the Board would discuss this in closed session. He said any action would be taken after executive session or at a later date.

Mr. Grasso commented that budgets are not easy. He referred to a past budget that he worked on after a budget defeat and said that it was not a cut, slash and burn and they pulled from areas that did not have anything to do with the students, teachers or athletics.

Mr. Smith closed the Public Forum seeing no questions or comments from the public.

Mr. Smith read the following Sunshine Law Resolution.

***Sunshine Law
Resolution***

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1)-(9); and

NOW THEREFORE BE IT RESOLVED that the Manasquan Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning: Matters rendered confidential by state or federal law – Personnel – a teacher performance issue (20 minutes) and Pending or anticipated contract negotiations – Negotiations counsel (20 minutes); and

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist.

Mr. Smith asked to adjourn to Closed Executive Session at 9:30 p.m. and reported that the Board would return and may take action.

***Adjournment to
Closed Executive
Session
Roll Call to Adjourn***

Roll Call to adjourn to Closed Session:

Mrs. Barnes, Mr. Bauer, Mrs. Brown, Mr. Campbell, Mrs. Degnan-Spang, Mrs. DiPalma, Mrs. LaSala, Mr. Smith, Mrs. Verdi and Mr. Winterstella

The Board reconvened the Action Meeting.

***Meeting
Reconvened***

Roll Call:

Mrs. Barnes, Mr. Bauer, Mrs. Brown, Mr. Campbell, Mrs. Degnan-Spang, Mrs. DiPalma, Mrs. LaSala, Mr. Smith, Mrs. Verdi and Mr. Winterstella

Roll Call

Mr. Winterstella suggested that instead of voting to approve or not approve why not just vote to remove the motion from the agenda.

On a motion by Mr. Bauer, seconded by Mr. Campbell, it was RESOLVED by voice vote of all those present in favor by the Manasquan Board of Education to remove Motion 01/24-25 - approval to appoint Mr. Robert Clarke to represent the Manasquan Board of Education and provide negotiations attorney services.

***Remove Motion
01/24-25 –
Appointment of
R. Clarke***

January 24, 2012

Mrs. LaSala said that she would step back on the Negotiations Committee to assist Mr. Winterstella. She questioned who was serving as the chairperson of the committee. Mr. Smith, in his acting role as President, removed Mrs. Muly from the Negotiations Committee and asked Mrs. LaSala and Mr. Winterstella to choose who would like to serve as chairperson. Mrs. LaSala suggested that Mr. Winterstella serve as chairperson.

Mr. McOmber suggested that this decision be given more thought and not remove the Board Member from the committee this evening. He felt that Mr. Smith should discuss this matter with Mrs. Muly prior to making any decisions.

Mrs. DiPalma questioned why this decision could not be made by Mr. Smith this evening in his capacity of Vice President.

Mrs. Hom said that she would arrange for the \$250.00 to be returned to Mrs. LaSala since she is willing to return to the Negotiations Committee.

On a motion by Mrs. LaSala, seconded by Mrs. Brown, it was RESOLVED by voice vote of all those present in favor by the Manasquan Board of Education to adjourn the Regular Open Business Meeting.

Adjournment

Respectfully submitted,

Margaret M. Hom
Business Administrator/Board Secretary