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The Board of Education of the Borough of Manasquan, Monmouth County, met for the Open Agenda Work Session on Tuesday, January 17, 2012, at 6:00 p.m., in the Manasquan Elementary School Cafeteria.

The President, Mrs. Muly, called the meeting to order and read the following Opening Statement: Pursuant to New Jersey Administrative Code, Title 10, Chapter 4, Subchapter 10, notice of this meeting has been provided by publication in the Asbury Park Press and the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Mrs. Muly requested that everyone join in the Pledge of Allegiance.

Present for Roll Call: Thomas B. Bauer, Trisha Brown, Linda DiPalma, Michelle LaSala, Chris Muly, Jim Smith, Katherine Verdi and John L. Winterstella, Manasquan Board of Education Elected Members (MEB), Julia Barnes, Sending District Representatives (SDR). Absent: Jack Campbell (MEB), Michelle Degnan-Spang and Mark Furey (SDR), Billy Acciavatti and Alec Lorenzo, Student Liaisons.

Mr. Bauer left after Roll Call and returned at 6:40 p.m., Mr. Campbell arrived at 6:50 p.m., Mrs. Degnan-Spang arrived at 7:00 p.m.

Also Present: Geraldine Margin, Superintendent of Schools, Margaret M. Hom, Business Administrator/Board Secretary, Mr. McOmber, Board Attorney, representatives of The Coast Star and members of the public.

Mrs. Winecoff of New Jersey School Boards Association conducted a training session on the Superintendent's Evaluation and Board Self-Evaluation process. She pointed out that after the Board completes the evaluation on line she would compile the information into one working document and the Board would meet in closed session for her to present the superintendent's evaluation. She said that what is reflected in the Superintendent's evaluation would be majority opinion of the Board. She also said that those who are in the minority would be able to have the opportunity to express that to Mrs. Margin in a summary conference in closed session. She stressed the importance of the Board providing comments and supporting documentation in the evaluations. She went over the three parts of the evaluation process and reviewed the material provided in the packet.

She said that the written evaluation and Mrs. Margin's summary conference needs to take place by April 30th. She suggested that if the Board is staying with the April election date the Superintendent's evaluation should be completed before reorganization. She said that the Superintendent's evaluation will be available for Mrs. Margin to complete her portion on February 1st. She said that the Board self-evaluation is available now and suggested that between now and February the Board Members complete the self-evaluation. She said an e-mail would automatically be forwarded to Board Members when Mrs. Margin completed her portion of the evaluation.

Mrs. Brown suggested that the Board Members print their pages as they go through the process and also write out comments. Mrs. Winecoff said that she would e-mail the documents in Word format in order for Board Members to save the document to their computers. She suggested that Board Members call her if they have any problems accessing the evaluation.

She provided a draft calendar and asked Mrs. Muly to advise her if the dates work for the Board. She plans on bringing the Superintendent's evaluation back to the Board on February 28th.

Mrs. Winecoff suggested that a RICE notice be provided to Mrs. Margin to cover the executive session meeting to discuss her performance in February.

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Mrs. Winecoff addressed Mrs. LaSala's question and said that she would provide the new website information to Trenton tomorrow.

She also advised that should the Board choose to they are able to provide input to Mrs. Margin on Mrs. Hom's evaluation for her role as the Board Secretary. She also said that if the Board would like to complete the Board Secretary's evaluation she would e-mail it in a Word document.

Mrs. Muly read the following Statement to the Public: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. When the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education for discussion it is placed on the work agenda. Only after a full discussion by the Board is action taken.

Mrs. Muly turned the meeting over to Mrs. Margin.

Mrs. Margin brought to the attention of the Board the Work Session Agenda and recommendations that will be brought before the Board for approval at the Regular Open Business Meeting on Tuesday, January 24, 2012.

It was recommended that the Manasquan Board of Education approve the acceptance of the minutes of the Open Agenda Work Session and Closed Executive Session of Tuesday, December 13, 2011 and the Regular Open Business Meeting of Tuesday, December 20, 2011.

Mrs. LaSala questioned the omission of a statement made by Mr. Bauer on the field project that she requested be included in the minutes. Mrs. Hom replied that she was still waiting to hear from Mr. Bauer on this matter.

A discussion took place on the Governor's approval of S-3148 and the requirements that must be met by Boards of Education to move the election date to November. She said that it was recommended to approve a resolution quickly in order to notify the Board of Elections if the district intends to maintain the April election date.

Mrs. LaSala commented that through her discussion with Mrs. Winecoff it was her understanding that school boards had the first decision to move the election and then the Borough Council could take their turn with the decision. Mrs. Margin said that according to information she received there were only two ways to handle this matter with no mention of prioritizing. Mr. McOmber said that there should be more clarity and understanding of this process before next week.

Mrs. Margin said that the resolution would be placed on the agenda for discussion and a vote next week.

Mrs. Margin introduced Mr. Ted Hopkins, from Fraytak Veisz Hopkins Duthie, P.C. A presentation was given by Mr. Steve Gilliam and Mr. Ted Hopkins on the boiler replacement project. He provided details of two options that are available to the Board.

He addressed a question on the availability of rebates and said that the rebates would be available to the Board. He also addressed a question on the evaluation of the current stacks and said further attention would have to be given to this area. He addressed a question on the justification of going with option 2 with hot water at an additional expense. He said that both options would be evaluated in their proposal. He said that the range of Option 1 would be between \$400,000 - \$450,000 and the range of Option 2 would be \$400,000 - \$525,000.

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Mrs. LaSala asked when this information would be provided to the rest of the Board.

Mr. Hopkins spoke on the timelines of the project.

Mrs. LaSala asked for clarification on the costs outlined on the last Buildings and Grounds committee report being difference to what is being reported tonight. It was pointed out that those costs were just rough numbers and did not include labor and installation.

This concluded the presentation on the boiler replacement project.

Mr. Hopkins proceeded with his presentation on the roof project. He presented a report on the current condition of the roofs along with photos that show obvious issues that need to be addressed. He provided details on the two systems that would be recommended in their proposal. He explained the warrantee would be the same time period and does not pay for general maintenance.

Mrs. DiPalma asked if there were any grants or rebates available to help with this cost. Mr. Hopkins said that unfortunately there were no grants available at this time.

Mr. Hopkins reported that the proposed system can support solar.

Mrs. Hom pointed out that the costs given in the proposals are estimates and the project will have to go through the bid process.

He reported that the roofing project timeline falls within the same timeframe as the boiler project.

This concluded the presentation on the roof replacement project.

The following Committee Reports were presented:

Mr. Bauer reported on the Buildings and Grounds Committee and said that they met on January 10th. In attendance were Mrs. Muly, Mrs. Margin, Mrs. Hom and Mr. Bigley. He apologized for the short notice of this meeting. The purpose of the meeting was to address the severity and urgency of addressing the boiler situation. He reported that he inspected it with Mr. Bigley and saw the condition and realized that it should be addressed and consultants be called in to look at the boilers. He said that no decisions were made and reached out to FVHD and another consultant to investigate some opportunities for professional consultation. He said that the roof report was also addressed during the committee meeting prior to it being presented to the Board. The solar panel system was also reviewed and it was decided to table this until the cost of the boiler and roof projects are made available to the Board. The trailers were also discussed and it was decided to table this as well. Mr. Bauer also included in his report a schedule that was anticipated for the boilers and roof projects. He again stressed the urgency in addressing these projects as they are very time consuming endeavors.

Mr. Bauer also reported on a meeting of the Buildings and Grounds Committee that took place this evening prior to the Board Meeting. Discussion once again took place on the boiler and roof projects. He reported on the satisfactory completion of the roof projects at the Board Office and the Industrial Arts building. He reported that a second proposal would be provided in addition to the proposal presented by FVHD this evening. He hopes that this will be available this week and a decision could be made at next week's meeting.

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Mr. Bauer answered Mrs. LaSala's question on tabling the solar and the option being reinvestigated and said that this would be readdressed at a later time. He said that it is a very positive item to be pursued by the Board.

Mr. Smith reported on the Finance Committee meeting held on January 17th. In attendance were Mr. Campbell, Mrs. LaSala, Mrs. Margin, Mrs. Hom and Mrs. Muly. Mr. Furey was unable to attend. He reported that one of the primary functions of the meeting was the review and signing of the purchase orders. One of the items for discussion was having purchase orders available for review by the public at board meetings. Also discussed was the estimated shortfall in revenue from the sending districts, an early discussion with regards of the preparation of the 2012-2013 budget, and also some form of discussion with regards to the repair of the elementary school boilers and some form of direction with regards to the MEA contract. The conclusions reached were that all purchase orders were signed and discussion took place with regards to Board Members reaching out to Mr. McOmber relating to items of interest or discussion. It was suggested that since the district is being billed separately, if Mr. McOmber was available at the time of the board meetings, that free time should be utilized by Board Members. It was also agreed by the committee that purchase orders not be brought to the board meetings. A very important item was the shortfall in tuition revenue anticipated in the next budget. Mrs. Hom explained the factors that are presenting this shortfall as being the decline in the number of students, a reduction of 42 students, and owing back money from not fully spending the budget last year.

Mrs. LaSala asked if the \$515,000 was just for the reduction of students. Mrs. Hom replied that the amount is for everything.

Mr. Smith continued with his report relating to the discussion of the elementary school boilers being very preliminary since the figures were not available at the time of his meeting. He said further discussion would take place at the next committee meeting. He also said that discussions relating to negotiations were minimal and if there were discussion it could not be disclosed at this meeting. He reported his next meeting is scheduled for January 30th.

Mrs. Margin reported that the Governor signed into law S-3148 which allows school boards to determine whether or not they would like to move the election to November. This move would eliminate a vote on the budget if the budget came in below CAP. She provided preliminary information to the Board on this matter.

She reported that next week the Board would be voting on a number of policies and that there was a question regarding volunteer coaches. She reported that Mr. McOmber and Mr. Smith provided her with documentation that indicates that volunteer coaches must have a substitute certificate. Mr. McOmber also commented on this matter and provided clarification of this requirement and pointed out that it is a written regulation.

Mrs. Margin said that the policy was modified to include that the Board had the option to hire a paraprofessional without a substitute certificate and she would like to direction from the Board as to whether this should be left in the policy. It was decided to leave this statement in the policy to pertain only to a paraprofessional position and not a coach position.

Mrs. Verdi asked if this person would be required to be fingerprinted as an educator. She pointed out the importance of requiring a substitute certificate because of the notification received through the fingerprinting process.

After further discussion it was decided to remove the wording to permit to hire a paraprofessional without a substitute certificate in the policy.

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Mrs. Margin reported on another regulation regarding home schooled students being allowed to participate in extra-curricular activities. She pointed out that this is not being brought to the Board for a vote at this time but it will in the near future. She suggested that further thought and discussion of this matter be taken by the Board. Mrs. Margin said that at this time there is no requirement on the part of the district to provide any service to the home-schooled student and that they are only required to be reported to the county office as being home-schooled for accounting purposes.

Mrs. LaSala commented that it seemed unfair because students attending the academy schools are permitted to participate in the extra-curricular activities.

A discussion took place on how these students would not be subject to the Student in Good Standing policy and Random Drug Testing.

Mr. McOmber pointed out that very few districts allow for their participation.

Mrs. Margin notified the Board that at next week's meeting the photographer would be present to take the Board's photograph for the yearbook and asked if the Board would arrive at 6:50 p.m.

Mrs. Hom explained the SEMI program and reported that the projected number given by the state is not an accurate count of the district's eligible students. She said that after meeting with Mrs. Polak and reviewing the special education student population it has been confirmed that we do not have enough students to justify participation and the district would be asking for a waiver from the state. She said that this motion would be placed on the agenda for Board approval at next week's meeting.

Mrs. Margin reported that next week she could be presenting a Progress towards School Goals Report and also Mrs. Hom would be providing the 2011-2012 budget quarterly update. Mrs. Margin would also be providing the Enrollment, Suspension and Bus reports and a monthly and cumulative HIB Reports.

Mrs. Muly opened the first public forum on agenda items.

Time may be allocated for public comment at this meeting. Each speaker may be allotted a time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee. This public forum is limited to comments on items included in this agenda only.

Mr. Shelton questioned if in the past a home-schooled student was allowed to participate on the surf team. He also questioned how an academy student participating in sports is drug tested. He pointed out that if the academy school students are not being tested then home-schooled students should not be ruled out because they would not be participating in the drug testing program.

Mr. Shelton read the following statement written by Mr. Bartholomew: "Because the by-law in regard to committees is on this agenda posted this morning I asked that this be read during the first public session. I sent to all of you my thoughts on committees including some suggestions on how to make the more effective. I continue to hope that committees will not be abandoned. I believe the consequences would be most

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undesirable. When Mrs. Winecoff from NJSBA attended she also suggested that each committee set goals. She also said you don't have to be the best of friends but you need to be able to trust one another. That when you are working in these committees the committee members are asking the right questions and that you are being transparent. While I think that within this Board trust will continue to be an issue, with the committee members asking the appropriate questions and with the Board doing so, when committees report the committees could be effective. I'm hoping that committees will continue and develop and that the committee leaders and members both will put their differences aside if they have them while working on the committees. If they are disbanded I hope that couches will be delivered to the meeting room for snacks and beverages because they will last a long time." Again Mr. Shelton pointed out that this statement was from Mr. Rich Bartholomew.

Mr. Shelton asked when an agenda becomes public record. He said that he would believe that once it is sent on the computer it becomes a public document. Mr. McOmber said that after being sent to the Board he believed that it possibly could be OPRA requested as a public record; however, he would have to further think about this question.

Mr. Shelton asked if it would be possible to make the attachments a public document.

Mrs. Margin gave examples as to why it is not advisable to provide the attachments along with the published agenda. She said at times changes are made during the work session. Mr. McOmber understood his point and said that he would look into what the public is entitled to with regard to agenda attachments.

Mr. Shelton questioned the difference in the initial quoted price of the boiler as to what was presented tonight. He suggested talking about how the Board was going to be capitalizing this project along with the other proposed projects.

Mrs. Hom explained the process involved with moving forward with the roof project and the bidding process.

Mrs. Brown clarified that the student in question earlier did not participate on the surf team.

Mr. Pelligrino, Sea Girt Avenue, Manasquan, asked Mr. Smith for clarification on the expiration of the MEA contract. Mr. Smith replied that the contract ended on June 30, 2012.

Mrs. Hom addressed his question on the \$515,000 shortfall and explained the causes for the shortfall being the 42 less students plus the amount of money owed back for tuition adjustments. She explained the process involved in determining the tuition adjustments and the utilization of the tuition reserve.

He also questioned if the second proposal was in competition to the proposal presented this evening.

He asked if there would be any effect on the budget if all of the sending districts did not change their election to November. Mrs. Hom said that it is her understanding at this time that the budget cycle will still be the same. The budgets will operate the same starting in July with the only difference being if a district puts out something that is more than the 2% increase that would have to be voted on in November they could not spend the money beyond 2% until the election time.

Mrs. LaSala asked that the audience be informed that at next week's meeting the Board would be discussing the intentions of the Board with regards to the election.

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Mrs. Margin hoped that there would be more clarification available before the meeting and it would be discussed next week. She said that she believed that regional districts had to all be in agreement but for sending receiving relationships that was not the case.

Mrs. Margin addressed his question on whether there was a policy in place that would require an employee to inform the Board if they were arrested. She said that there is a regulation given to employees informing them that within a 10 day period they are required to notify the district of an arrest. She said that notification would be directed to the district if anyone is convicted of a felony.

Mrs. Margin addressed his question on the Student in Good Standing policy and said that it was made available to the Board Members today for the first reading.

He commented on Mr. Bartholomew's letter and said that at times the committee format does not work and he feels that if the Board believes that it is not working then there should be no shame in going back to the original format.

Mrs. Hom addressed Mrs. Shea's question on where the 42 students were going to school. Mrs. Hom said that she could not provide the exact information on where they are going but she did point out that more students were attending the vocational academy schools.

Mrs. Muly closed the public forum seeing no additional questions or comments from the public.

Mrs. Margin continued with the work session agenda.

Under Manasquan Motions:

It was recommended that the Manasquan Board of Education approve the Elementary School Personnel, as per Document D. 01/24-03

It was recommended that the Manasquan Board of Education approve the Elementary School Professional Days and Field Trips submitted, as per Document E. 01/24-04

It was recommended that the Manasquan Board of Education approve the 2011-2012 transportation contract and agreements beginning January 17, 2012 and ending June 30, 2012, as per Document F. 01/24-05

It was recommended that the Manasquan Board of Education approve Dr. Pietrucha, Neurologist, to conduct neurological evaluation at a rate of \$175.00 for elementary school student #121403, as part of a Child Study Team Evaluation. 01/24-06

It was recommended that the Manasquan Board of Education approve to submit the 2011-2012 Application for Extraordinary Aid. 01/24-07

It was recommended that the Manasquan Board of Education approve to amend the amount of district taxes approved on the December 20, 2011 agenda to reflect the correct amount of taxes due as \$2,553,365.80. (Changed from \$3,086,215.80) 01/24-08

It was recommended that the Manasquan Board of Education approve the submission of the final report of NCLB for the 2010-2011 school year. 01/24-09

Mrs. Margin asked if the Board agreed Motions 01/24-03 – 01/24-09 would be grouped together in one vote.

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Mrs. Margin pointed out the Motion 01/24-10 would be decided after the second presentation is made available to the Board.

It was recommended that the Manasquan Board of Education approve to appoint and contract with _____ to provide mechanical and electrical engineering services for the proposed Boiler Replacement at the Manasquan Elementary School, in an amount not to exceed \$_____. 01/24-10

Mrs. Margin pointed out that approval of Motion 01/24-11 would be dependent on the approval of Motion 01/24-10.

It was recommended that the Manasquan Board of Education approve to advertise to solicit bids for the Elementary School Boiler Replacement Project. 01/24-11

It was recommended that the Manasquan Board of Education approve the Financial Reports, Central Funds Report and Payments and Confirmation of Bills (Capital Expense) for the Manasquan Elementary School. 01/24-12

Under Manasquan/Sending District Motions:

It was recommended that the Manasquan Board of Education approve the high school personnel, as specified in Document 1. 01/24-13

It was recommended that the Manasquan Board of Education approve the high school professional days and field trips submitted, as per Document 2. 01/24-14

It was recommended that the Manasquan Board of Education approve the students for treatment and /or placement as prescribed by the Child Study Team, as per Document 3. 01/24-15

It was recommended that the Manasquan Board of Education approve the reimbursement in the amount of \$235.00 to student #5419 (class of 2011) for a lost Ice Hockey uniform recently found and returned in good condition. 01/24-16

It was recommended that the Manasquan Board of Education approve for Alternative Micrographics, Inc., to transfer Special Education student records to microfiche at a cost of \$18,199.25. 01/24-17

It was recommended that the Manasquan Board of Education approve to appoint Fraytac, Veisz, Hopkins & Duthie, P.C., (FVHD) to develop bid specifications, oversee the bidding process and provide construction administration of the High School roofing project, not to exceed \$73,100.00 plus soft costs. 01/24-18

It was recommended that the Manasquan Board of Education approve the 1st reading of revised Manasquan Board of Education Bylaws and Policies as listed below and available in the Board of Education office:

Bylaws: 0155 – Board Committees
Policies: 2438 – Student in Good Standing 01/24-19

Mrs. Margin clarified that Bylaw 0155 would be to approve to return to the committee of a whole and still keep the ad hoc committees such as buildings and grounds and finance on an as needed basis.

Mrs. LaSala referred to the December 20th minutes where Mrs. Muly stated in answer to her question that the Code of Conduct and Student in Good Standing would be one packet together. She asked if it has now been decided to be addressed separately. She asked for clarity as to whether this issue was being dropped or not.

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Mr. McOmber commented that he believes that the Student in Good Standing policy is now a defensible policy.

Mrs. LaSala asked the Board President to assure her that this would be addressed again by the Board.

Mrs. Margin said that she has been in contact with Mr. Coppola on this matter.

Mrs. LaSala pointed out that it was stressed in her online HIB training of the importance in making sure that it ties into and it is clear as to what the consequences are as well as what is expected for good behavior. She also asked that the regulations be added to the website.

Mrs. Margin spoke of a service that was being contracted through Strauss Esmay for placing this information on the website and providing a search feature.

Mr. Smith asked to discuss the defensibility of the Student in Good Standing policy. He commented on the definition of a pupil and student and he found that they are defined as a person usually young who is learning under the close supervision of a teacher at school, a private tutor or the like. He said with that definition, are we able to defend ourselves if the language states "student" or "pupil" in this document.

Mr. McOmber commented on this question and said that he did not know of anything in the regulations that says when they are and are not considered students. He said that they probably could be construed as students for the whole year since they attend school here. The real question is whether the Board would like to apply the policy for twelve months or not.

Mrs. LaSala said that she was in favor with the language of the policy that gives the Board the opportunity to use a case by case basis.

Mr. McOmber said that his job is to keep the district out of legal trouble and he based this policy on the Ramapo case law that was liked by the commissioner.

Mrs. Margin commented that since there is some discussion on the policies and bylaws she would recommend that Motions 01/24-13 through 01/24-18 be grouped together as one vote with separate votes on Motions 01/24-19, 01/24-20 and 01/24-21.

It was recommended that the Manasquan Board of Education approve the 2nd reading and adoption of new Manasquan Board of Education Policies as listed below and available at the Board of Education office:

5519 – Dating Violence at School
6472 – Tuition Assistance 01/24-20

It was recommended that the Manasquan Board of Education approve the 2nd reading of revised Manasquan Board of Education Bylaws and Policies as listed below and available at the Board of Education office:

Bylaws: 0168 – Recording Board Meetings
Policies: 6320 – Purchase Subject to Bid
6424 – Emergency Contracts
8505 – School Nutrition
9180 – School Volunteers
9181 – Volunteer Athletic Coaches and Co-Curricular Activity
Advisors/Assistants 01/24-21

Mrs. Margin pointed out that in 0168- Recording Board Meetings she did insert the word "public" meetings to clarify that the Board would be recording all public meetings.

Mrs. Margin confirmed in answer to Mrs. LaSala's question that this would include all public work and action meetings.

It was recommended that the Manasquan Board of Education approve the Technology Purchases in accordance with State and WSCA contracts and Middlesex Regional ESC Co-operative, in the amount of \$67,657.43, as per Document 4. 01/24-22

Mrs. DiPalma asked if this purchase falls under the technology committee. Mrs. Hom said that this purchase has been recommended as required material by the technology department and does not fall into the proposed wiring project. She pointed out that this material is being purchased through a co-operative bidding process.

Mrs. Hom addressed Mrs. LaSala question on the infrastructure problems and said that these problems are still present in the district and this purchase does not address this issue.

It was recommended that the Manasquan Board of Education approve Service Works Inc., (SWI) – State Contract #65177 – to upgrade the originally proposed security monitor to a 27" widescreen monitor, in the amount of \$122.00 and provide four (4) additional cameras and video intercom, in the amount of \$8,200.00 as per Document 5 and proposal on file in the Business Office. A portion of this purchase will be funded through the NSBAIG's 2011 Safety Grant Award of \$6,273.10, with the balance funded through the current operating budget. 01/24-23

Mrs. Hom addressed Mrs. Verdi's question on where the cameras will be placed in the elementary school. She said that this is for additional inside cameras and because it was a continuation of the existing project it could be done in the timeframe required for the spending of the safety grant funds. She said that proposals have been received on expanding the camera system and the outside is an area of importance.

Mrs. Verdi asked for more specifics on who determines what is important with the placement of cameras. Mrs. Hom said that she met with the building administrations and the camera representative made her recommendation for the cameras. She said that the older grades were addressed first and the doors covered as points of entry are a concern. She said that focus was on these areas and the main hallways. Mrs. Hom said that she wasn't sure if the main entrance was covered without having the plans. Mrs. Hom addressed her question on the steps that are taken when an incident is recorded on the security camera and how the tapes are archived by the technology department. Otherwise she believes that footage is stored for around five to seven days.

Mrs. Verdi asked if a diagram can be made available to her of what is being covered in the school because she feels that the outside should be addressed with camera coverage. Mrs. Hom said that there is an overall plan being addressed for the building.

It was recommended that the Manasquan Board of Education advertise to solicit bids for the High School Roofing Project. 01/24-24

It was recommended that the Manasquan Board of Education approve the Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) for the Manasquan High School. 01/24-25

Prior to addressing Old and New Business, Mrs. Hom distributed the material related to the mid-year review that she would be discussing at next week's meeting. She also presented a letter received from the New Jersey Libertarian Party that comments on the Board's executive session practice that she will also discuss at next week's meeting. Mr. McOmber commented on the contents of the letter and said that the Board does for

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the most part follow the proper format with their use of the check-the-box form of resolution. He said that he would address this letter with Mr. Paff.

The following was discussed under Old and New Business:

Mrs. LaSala addressed concern with an article she read on page 19 of the December 22 issue of the Coast Star article – “BOE looks to abandon new committee format.” She referred to a statement in the article made by Mrs. Muly clarifying Mrs. Margin’s previous statement of the 2010-11 number of out of school suspensions. She referred to the initially reported year to date number of 179 that was corrected to be an overall school year number. She said she is delighted that it was decided to table the trailers, but still feels that this is an alarming number. She further commented that her concern was on the adjacent page of the same issue in the article “State level upward drug trend” that did not reflect the Manasquan report. She quoted the annual report in the paper as giving a total of 28 out of school suspensions. She asked for clarification of the conflicting information on out of school suspensions relating to what we are reporting versus what the state is reporting. Mrs. Margin addressed her request for the accurate number and said that the 179 was correct and 28 of those incidents reported qualified as Violence and Vandalism incidents, which are the required incidents that must be reported to the state.

Mrs. LaSala also wanted to make the Board aware of her resignation from the Negotiations Committee and that she has reimbursed the Board the \$250 for the training that she received because she was not comfortable having the district pay since it was her decision to do it and specific to the task.

Mr. McOmber made additional comments on Mr. Paff’s letter and said that he is quite certain that the Board is in compliance with the law. He said that he would address this matter with Mr. Paff.

Mr. Winterstella requested that the budget that is presented to the public have a breakout of the salary line item by high school and elementary school. He said that it would be significant for the public to see the breakout.

Mrs. Hom said that she can break it out for the budget presentation meetings, however, the advertise budget format is set by the state and she was not sure if it could be broken out in the manner without the state re-writing the program.

Mr. Winterstella also commented on the problem with the Saturday detention. Mrs. Margin clarified the process involved in determining a student being given Saturday detention. She also explained the process involved in being given detention for being late to school.

Mrs. Brown commented that since budget season is approaching, if the majority of the Board agrees, she respectfully asked that the Board investigate the decision of the SRO as a shared service agreement.

Mrs. LaSala seconded this idea with the remainder of the Board in agreement.

Mrs. Verdi requested a copy of the substitute list for the high school and elementary school. Mrs. Margin said she would make this available to her tomorrow. She also asked Mrs. Margin if the personnel matter she requested was on for discussion in closed session. Mrs. Margin said that a RICE notice would be prepared for the staff member and the matter would be discussed on the 24th.

Mrs. LaSala commented on her suggestion of an exit-type interview for students who are not planning on attending Manasquan High School. She feels that it would be

important to try to find out why we are losing students especially to other public high schools.

Mrs. Muly opened the Public Forum.

Mr. Shelton commented that an SRO is a good idea. He commented on the school not having an in-force Code of Conduct and said that the state mandatory policy 5600 directs the district to have a Code of Conduct in place. He suggests that before implementing a new SGS the district look at policy 5600.

Mr. Shelton commented that the website is getting better with many positive changes. He also suggested that the page under budget calendar that advertises a closed session to discuss budget for Board members only be removed from the website.

Mr. Pellegrino asked for an explanation of where all the money would come from for the following items discussed on tonight's agenda: the roof, reimbursement to the sending district, revisiting the SRO with the sending districts in the past expressing not having an interest in paying any of this expense, the boiler, wiring project, negotiations with MEA resulting in potential raises with a zero percent increase in last year's budget with the giveback of state aid.

Mrs. Hom explained that some of these items are only in a discussion phase and the Board will have to look at the options. Mrs. Hom addressed his question on the effect on the levy by not taking an increase and the impact this has on future budgets. She explained the situation this year with 42 less students and the fact that even though the tuition rate will go up, which she pointed out has not yet been discussed with the sending districts, it still will not make up the difference for the loss of students and owing money back from last year.

Mr. Pellegrino asked how in a year when the budget was potentially underspent, the district could go back to the sending districts and request more. Mrs. Hom explained the expense factor still being there and with less students and no reduction of teachers or programs there is a larger cost per student being spent. Mrs. Hom further explained the process involved in certifying the tuition rate using the tuition formula.

Mr. Pellegrino commented on the Student in Good Standing and said that more interest should be placed in the policy being punitive versus therapeutic. He said that defensibility should not be a final factor.

Mrs. Muly closed the public forum seeing no additional questions or comments from the public.

Mrs. Muly read the following Sunshine Law Resolution:

WHEREAS, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b) (1)-(9);

NOW THEREFORE BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matters concerning:

Matters rendered confidential by state or federal law – Student issues (30 minutes); Pending or anticipated contract negotiations – Negotiation Council Proposal (20 minutes) and possible contract settlements (Action may be taken)

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist.

January 17, 2012

Mrs. Muly asked for a motion to adjourn to Closed Session the meeting. She said the Board would be returning to reconvene the Open Agenda Work Session.

On a motion by Mr. Campbell, seconded by Mrs. LaSala, it was RESOLVED by voice vote of all those present in favor by the Manasquan Board of Education to adjourn to Closed Executive Session.

Mrs. Muly reported that the Board would be returning to the Open Agenda Work Session with possible action taken by the Board.

Mrs. Muly reconvened the Open Agenda Work Session.

Present for Roll Call: Thomas B. Bauer, Trisha Brown, Jack Campbell, Linda DiPalma, Michelle LaSala, Chris Muly, Jim Smith, Katherine Verdi and John L. Winterstella, Manasquan Board of Education Elected Members (MEB), Julia Barnes and Michelle Degnan-Spang, Sending District Representatives (SDR). Absent: Trisha Brown (MEB), Julia Barnes and Mark Furey (SDR).

Also Present: Geraldine Margin, Superintendent of Schools, Margaret M. Hom, Business Administrator/Board Secretary, Mr. McOmer, Board Attorney.

Mrs. Muly asked for a motion to adjourn.

On a motion by Mrs. LaSala, seconded by Mr. Campbell, it was RESOLVED by voice vote of all those present in favor by the Manasquan Board of Education to adjourn the Open Agenda Work Session.