

October 11, 2011

The Board of Education of the Borough of Manasquan, Monmouth County, met for the Open Agenda Work Session with Action taken on Tuesday, October 11, 2011, at 7:00 p.m., in the Manasquan Elementary School Cafeteria.

The President, Mrs. Muly, called the meeting to order and read the following Opening Statement: Pursuant to New Jersey Administrative Code, Title 10, Chapter 4, Subchapter 10, notice of this meeting has been provided by publication in the Asbury Park Press and the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

Present for Roll Call: Thomas B. Bauer, Trisha Brown, Jack Campbell, Linda DiPalma, Michelle LaSala, Chris Muly, Jim Smith and Katherine Verdi, Manasquan Board of Education Elected Members (MEB), Julia Barnes and Michele Degnan-Spang, Sending District Representatives (SDR). Absent: Mark Furey (SDR).

Roll Call

Also Present: Geraldine Margin, Superintendent of Schools, Margaret M. Hom, Business Administrator/Board Secretary, Mr. McOmber, Board Attorney, representatives of The Coast Star and members of the public.

Public Forum

Mrs. Muly opened the first Public Forum.

Donna Ruggiero commented that Mr. Winterstella and Mrs. Walsh were clearly for her the most qualified candidates that have applied for the vacant Board seat and therefore withdrew her candidacy. She stated that she trusts that the Board would select the candidate who is ethically right for this position.

Rich Bartholomew questioned if the letter he wrote related to the candidates and qualifications was received by the members of the Board.

Jim O'Neill commented that he agreed with Mrs. Ruggiero and withdrew his candidacy. He said that he would continue to be involved with the Superintendent Community Council. He thanked the Board for this opportunity and looked forward to helping the Board in the future.

Mrs. Muly closed the Public Forum seeing no further comments or questions from the public.

Mrs. Muly thanked all of the candidates for applying and for their interest in the Board of Education.

Mrs. Muly turned the meeting over to Mr. McOmber, Board Attorney, who explained the interview process.

Candidates were interviewed individually in alphabetic order while the other candidates were sequestered outside of the meeting room. Each candidate was asked the same questions.

Interviews of Candidates

Mrs. Muly read a statement prior to the start of the interviews. Mr. Mark Dettlinger was interviewed first, followed by Mrs. Patricia Walsh and Mr. John Winterstella.

In addition to the questions asked by Mrs. Muly, members of the Board were given the opportunity to question the candidates at the end of their interviews.

Mr. Smith asked Mr. Dettlinger if chosen, would he plan on running for election to the Board in April.

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Mrs. Walsh, when asked by Mrs. LaSala, replied that it was her choice not to run again after her previous term.

*Interviews of
Candidates
(continued)*

Mrs. LaSala commented that all of the candidates were quality candidates and personally thanked each of them for taking this step.

Mrs. Muly ended the interview process.

Mrs. Muly read the following resolution: WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1)-(9); and

*Adjournment to
Closed Executive
Session*

NOW THEREFORE BE IT RESOLVED that the Manasquan Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning: Appointment of a public official (1 hour); and

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist.

Mr. McOmber clarified that during closed session the Board would only be discussing the qualifications of the various candidates not appointing. The appointment would be done in open session.

On a motion by Mr. Bauer, seconded by Mr. Campbell, it was RESOLVED by voice vote of all those present in favor by the Manasquan Board of Education to adjourn to closed session in accordance with the above resolution.

The Board returned from Closed Session. Let the minutes reflect that Mr. Furey arrived at 8:15 p.m.

*Meeting
Reconvened*

Present for Roll Call: Thomas B. Bauer, Trisha Brown, Jack Campbell, Linda DiPalma, Michelle LaSala, Chris Muly, Jim Smith and Katherine Verdi, Manasquan Board of Education Elected Members (MEB), Julia Barnes, Michele Degnan-Spang and Mark Furey, Sending District Representatives (SDR).

Roll Call

Also Present: Geraldine Margin, Superintendent of Schools, Margaret M. Hom, Business Administrator/Board Secretary, Mr. McOmber, Board Attorney.

Mrs. Muly thanked all of the candidates who applied for the open seat on the Board. She encouraged all of the individuals to run for the Board in April.

On a motion by Mrs. Brown, seconded by Mrs. LaSala, it was RESOLVED by roll call vote of all those present in favor by the Manasquan Board of Education to appoint Mayor Emeritus John L. Winterstella as a member of the Manasquan Board of Education. 10/11-01 (MEB)

*Appointment of
John Winterstella*

Mrs. Brown also thanked everyone who applied for the vacant seat.

Mr. McOmber recommended that Mr. Winterstella wait until the October 18th meeting to be sworn in as a member of the Board. Mrs. Muly invited Mr. Winterstella to meet with her and Mrs. Margin at 4:00 p.m. on Wednesday, October 12th.

Let the minutes reflect that Mrs. Brown excused herself from the meeting at 8:55 p.m. due to a death in the family.

In addition to the review of the Work Session Agenda, Mrs. Margin requested that action be taken this evening on a few items in the agenda.

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Mrs. Margin brought to the attention of the Board the Work Session Agenda and recommendations that will be brought before the Board for approval at the Regular Open Business Meeting on Tuesday, October 18, 2011.

It was recommended that the Manasquan Board of Education approve the acceptance of the minutes of the Special Action Meeting, Open Agenda Work Session and Closed Executive Session of September 20, 2011 and the Regular Open Business Meeting and Closed Executive Session of September 27, 2011.

Mrs. Margin reported that the following reports and presentations would be a part of the agenda:

- Current Budget update
- District goals update
- Violence and Vandalism Report as required by law
- HIB Report
- Elementary Guided Reading Program
- Barbara Buckley – report on the computer assisted learning method

Under Manasquan Motions:

Mrs. Margin explained the importance of Item 3 on Document C – Elementary School Personnel being approved this evening in order to amend and correct the employee's step. She asked if any member of the Board had questions or discussion on the other items on Document C and seeing none it was decided to recommend approval of the complete document.

On a motion by Mrs. DiPalma, seconded by Mrs. LaSala, it was RESOLVED by roll call vote of all those present in favor by the Manasquan Board of Education to approve the Elementary School Personnel, as specified in **Document C**. 10/18-03 (MEB)

*E.S. Personnel
Document C*

Mrs. Margin explained the need to approve the elementary school professional days and field trips in order to include a staff member's attendance at the October 14, 2011 Autism Conference. A discussion took place on the other items on the document and it was decided to recommend approval of the complete document.

On a motion by Mrs. LaSala, seconded by Mr. Smith, it was RESOLVED by roll call vote of all those present in favor by the Manasquan Board of Education to approve the Elementary School Professional Days and Field Trips submitted, as specified on **Document D**. 10/18-04 (MEB)

*E.S. Prof. Days &
Field Trips
Document D*

Mrs. Margin continued her review of motions for approval on October 18, 2011.

It was recommended that the Manasquan Board of Education approve the 2011-2012 transportation contracts and agreements beginning September 1, 2011 and ending June 30, 2012, as specified on Document E.

Mrs. Hom addressed Mrs. LaSala's question on the transportation costs.

It was recommended that the Manasquan Board of Education approve the carry-over of non-public funds from the FY2010 IDEA grant in the amounts of \$2,778.00 in Basic and \$591.00 in Preschool.

It was recommended that the Manasquan Board of Education approve the Financial Reports, Central Funds Report and Payments and Confirmation of Bills (Capital Expense) for the Manasquan Elementary School.

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The Board agreed to group the above motions into one vote on October 18, 2011.

Under Manasquan/Sending District Motions:

It was recommended that the Manasquan Board of Education approve the high school personnel, as specified in Document 1.

Mrs. Margin explained the need to approve the High School Professional Days and Field Trips in order to approve the October 9th and 12th marching band trips. It was decided to approve the complete document.

On a motion by Mr. Campbell, seconded by Mrs. LaSala, it was RESOLVED by roll call vote of all those present in favor by the Manasquan Board of Education approve the high school professional days and field trips submitted, as specified in **Document 2**. 10/18-09 (MEB/SDR)

*H.S. Prof. Days &
Field Trips
Document 2*

It was recommended that the Manasquan Board of Education approve the students for treatment and/or placement as prescribed by the Child Study Team, as specified in Document 3.

It was recommended that the Manasquan Board of Education approve Dr. Worth, Psychiatrist, to conduct a psychiatric evaluation at a rate of \$500.00 for high school student #1678 as part of a Child Study Team Evaluation

It was recommended that the Manasquan Board of Education approve Teresa Savage, Child Study Team member, to receive Department of Education, Office of Special Education programs, compensation reimbursement for completion of mandated Post-Outcome Study of students with disabilities. Reimbursement of 71 hours at \$50.00 per hour for total compensation of \$3,550.00 to be paid only upon receipt of reimbursement from state department.

It was recommended that the Manasquan Board of Education approve the High School midterm exam schedule for November 2011, as specified in Document 4.

It was recommended that the Manasquan Board of Education approve the School Violence and Vandalism Report which meets the obligations of the district as required in the School Violence Awareness Week Statutes, P.L. 2001, Chapter 299, as specified in Document 5.

It was recommended that the Manasquan Board of Education approve the 2nd reading and adoption of revised Manasquan Board of Education Bylaws and Policies as listed below and available at the Board of Education office:

Bylaws:

0131 – Bylaws and Policies

Policies:

1130 – Staff Liaison Committees

1140 – Affirmative Action Program

1210 – Board Superintendent Relations

2430 – Extra Curricular Activities

2431 – Athletic Competition

3112 – Abolishing Positions

3125 – Employment of Teaching Staff Members

3134 – Assignment of Additional Duties

6210 – Fiscal Planning

6520 – Payroll Deductions

It was recommended that the Manasquan Board of Education approve the 1st reading of revised Manasquan Board of Education Bylaws and Policies as listed below and available at the Board of Education office:

Bylaws:

0142 – Board Member Qualifications, Prohibited Acts and Code of Ethics

0144 – Board Member Orientation

0155 – Board Committees

Policies:

3159 – Teaching Staff Member/School District Reporting Responsibilities

3281 – Inappropriate Staff Conduct

5350 – Pupil Suicide Prevention

5420 – Reporting Pupil Progress

9400 – News Media Relations

Mrs. LaSala asked for clarification as to whether a policy can be changed at any time after approval. She questioned if the suggestion made at a previous meeting to change the residency of board members to two years was being considered since there was no change to the policy reflecting the suggestion. Mrs. Margin said that it is a first reading and changes can be made prior to approval next week. She suggested that the policy committee be contacted on this matter.

Mr. McOmber commented that the statute states a one-year residency requirement and suggested keeping it at one year. He will look into this matter and report back to the Board.

It was recommended that the Manasquan Board of Education approve the Ice Hockey Rental Agreement with Howell Ice World and the Manasquan Board of Education for the 2011-12 school year, not to exceed \$24,025.00, as per contract on file at the Board of Education office.

Mrs. Margin would provide the Board with a copy of the contract prior to next Tuesday's meeting.

It was recommended that the Manasquan Board of Education approve the Participation Agreement for Cooperative Purchasing of Telecommunication Services with the Middlesex Regional Educational Services Commission (MRESC) Cooperative Pricing System and the New Jersey Association of School Business Officials (NJASBO) to participate in the Alliance for Competitive Telecommunications, as specified in the contract on file in the Board Office.

It was recommended that the Manasquan Board of Education approve the Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) for the Manasquan High School.

The Board agreed to group together 10/18-08 through 10/18-19 into one vote on October 18th, with the exception of 10/18-09 that was approved this evening.

Mrs. Muly opened the Public Forum.

Public Forum

Mr. Bartholomew commented on Bylaw 0155 and advised that discussion that takes place during committee meetings should not be relevant to public business. He also commented on the residency requirement for board members.

Mrs. Muly closed the Public Forum seeing no additional comments or questions from the public.

Mrs. Muly asked for a motion to adjourn the meeting.

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On a motion by Mrs. LaSala, seconded by Mr. Campbell, it was RESOLVED by voice vote of all those present in favor by the Manasquan Board of Education to adjourn the meeting.

Adjournment

Respectfully submitted,

Margaret M. Hom
Business Administrator/Board Secretary