

**MANASQUAN SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

Manasquan Borough
New Jersey
March 27, 2012

Manasquan Elementary School
Cafeteria
7:00 p.m.

Agenda

1. Call to Order

Opening Statement: Pursuant to New Jersey Administrative Code, Title 10, Chapter 4, Subchapter 10, notice of this meeting has been provided by publication in the Asbury Park Press, and the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

2. Pledge of Allegiance

3. Roll Call

Julia Barnes, Thomas Bauer, Trisha Brown, Jack Campbell, Michele Degnan-Spang, Linda DiPalma, Mark Furey, Michelle LaSala, Christine Muly, Jim Smith, Katherine Verdi, John Winterstella

4. Statement to Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, almost without exception, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent of Schools to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

5. Acceptance of Minutes

03/27-01

Recommend approval of the acceptance of the minutes of the Open Agenda Work Session and Closed Executive Session of Tuesday, February 21, 2012, and the Regular Open Business Meeting and Closed Executive Session of Tuesday, February 28, 2012. Closed Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed session no longer exist.

6. Presentations

3/27/2012 - Squan- a-Thon

3/27/2012 – Manasquan Girls Basketball – Winners of NJ State Tournament of Champions

3/27/2012 – Final Budget Presentation

7. Reports

8. Superintendent's Report & Information Items

03/27-02 Recommend approval of the acceptance of the Superintendent's Reports as listed below:

Enrollment Report – Document A

Suspension, Bus & Fire Drill Reports- Document B

HIB Report Document C

9. Public Comment on Agenda

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

10. Manasquan

03/27-03 Recommend approval of the Elementary School personnel as specified in Document D.

03/27-04 Recommend approval of the Elementary School Professional Days and Field Trips submitted as per – Document E.

03/27-05 Recommend the approval to renew agreement to Middlesex Regional Educational Services Commission for nonpublic services for SY 2012-2013, as per agreement on file in the Board Office.

- 03/27-06 Recommend approval of a bilingual Speech/Language Evaluation to be conducted by Leslie McEwan, of McEwan Associates at a rate of \$550.00 for student #121008 (MES) as part of a Child Study Team Evaluation.
- 03/27-07 Recommend approval of the submission of a grant application for the 2012 Safety Grant Program through the New Jersey School Boards Association Group's MOCSSIF Subfund for the purposes described in the application, In the amount of \$7,091.32 for the period July 1, 2012 through June 30, 2013. (The funds will be used toward security cameras.)
- 03/27-08 Recommend acceptance of the following Financial Reports, Elementary School Central Funds Report and Payment and Confirmation of Bills (Capital Expense) as noted in A, B. and C:
- A) Secretary's Financial & Investment Report as per Document F.
B) Elementary School Central Funds Report as per Document G.
C) Bills and Confirmation of Bills (Capital Expense)
- A) The Business Administrator/Board Secretary certifies that as of February 29, 2012 no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.
- A) Be It Resolved: that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is \$2,020,515.80 and that the Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.
- Be It Resolved: Pursuant to N.J.A.C. 6:20-2A.10(d), the Board of Education of the Borough of Manasquan accepts the Business Administrator/Board Secretary's certification as of February 29, 2012 that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.
- Recommend acceptance of the Secretary's Financial & Investment Report and the Treasurer's Report, for the month ending February 29, 2012 per Document F. (The Treasurer of School Moneys Report for the month of February 2012 is on file in the Business Office and is in balance with the Secretary's Report)
- Pursuant to N.J.A.C. 6:20-2A.10(e), we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of February 29, 2012 it is to the best of our knowledge that no major account fund has been expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the 2011-2012 budgets for February and March as recommended by the Superintendent of Schools, as per Document G.

- B) Recommend acceptance of the Elementary School Central Funds Report for the month ending February 29, 2012, as per Document H.
- C) Be It Resolved: that the Bills (Capital Expense) in the amount of \$ 0 for March 2012 be approved. Record of checks (# N/A), distributions are on file in the Business Office.

Confirmation of Bills (Capital Expense) for February 2012 at \$ 355.12 and checks (#1260).

11. Manasquan/Sending Districts

- 03/27-09 Recommend approval of the High School personnel as specified in Document 1.
- 03/27-10 Recommend approval of the High School Professional Days and Field Trips submitted as per Document 2.
- 03/27-11 Recommend approval of the students for treatment and/or placement as prescribed by the Child Study Team – as per Document 3.
- 03/27-12 Recommend approval for The Danielson Group to provide a two day workshop for Observation Skills Training/Framework for Teaching at a fee of \$6500.00.
- 03/27-13 Resolved: that the Manasquan Board of Education recognizes the Teacher of the Year Recipients Cathy Taft, Elementary School and Maryann Freda, High School, and further recommend approval to award said recipients \$250.00 each to match the \$250.00 given to each teacher from the PTO's to be spent on an additional piece of equipment or material selected by them for classroom use.
- 03/27-14 Recommend approval of the re-adoption of the final 2012-2013 School District Budget, as per Document 4.
- 03/27-15 Recommend approval to advertise for bids for 2012-13 Trash Collection Services and 2012-13 Printing Services.
- 03/27-16 Recommend approval to purchase technology equipment in conjunction with the wiring bid from CDWG, through MRESC bid, for the Manasquan High School, as per Document 5.
- 03/27-17 Recommend approval to purchase technology equipment from Dell for \$18,745.49 (\$16,068.00 will be funded by the Carl D. Perkins Grant).
- 03/27-18 Recommend approval of the contract with RFB Solutions Inc. for the Replacement of Data Wiring, in accordance with specification, as per Document 6.

03/27-19 Recommend approval of the open lunch program for seniors qualifying beginning April 2, 2012 through June 18, 2012 (based on grade point average).

03/27-20 Recommend acceptance of the following High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) as noted in A, B, C and D.

A) High School Central Funds Report as per Document 7.

B) Purchase Orders as per Document 8.

C) Cafeteria Report as per Document 9.

D) Bills and Confirmation of Bills (Current Expense)

A) High School Central Funds Report for the month ending February 29, 2012 as per Document 7.

B) Purchase Orders for the month of March 2012, be approved, as per Document 8.

C) Recommend acceptance of the Cafeteria Report for the month ending February 29, 2012, as per Document 9.

D) Be it Resolved: that the Bills (Current Expense) in the amount of \$1,826,743.88 the month of March 2012 be approved. Records of Checks (#30468- #30604) and distributions are on file in the Business Office.

Confirmation of Bills (Current Expense) for February 2012 at \$2,067,631.44 and checks (#30302 - #30467).

12. Old Business/New Business

13. Public Forum

14. Sunshine Law Resolutions

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

1. Matters rendered expressly confidential by state or federal law or a rule of court.
2. Matters in which the release of information would impair a right to receive funds from the United States Government.
- X 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
(Student Discipline)

- 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the _____ Association.
- 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
- 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.
- 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting. (Staff Discipline)
- 9. Any deliberations that may result in the imposition of a civil penalty or suspension.
- 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Manasquan Board of Education will hold a closed executive session immediately in the Board Conference Room, located at 167 Broad Street, Manasquan, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. [Action may be taken during the public portion of the meeting following the recess of the executive session] or [the Board of Education will not be returning to public session after the closed session].

15. Adjournment

03/27-21 Motion to Adjourn

**MANASQUAN PUBLIC SCHOOLS
FEBRUARY 29, 2012 ENROLLMENT REPORT (GRADE SIZES)**

ELEMENTARY SCHOOL

Grade			Comparative Figures - ES		
	Enrollment	Sections	Month	Year	Enrollment
Kdg	75	(4 sections)	September	2000	695
1st	55	(3 sections)	September	2001	695
2nd	71	(4 sections)	September	2002	691
3rd	78	(4 sections)	September	2003	691
4th	68	(3 sections)	September	2004	681
5th	63	(3 sections)	September	2005	703
6th	87	(4 sections)	September	2006	688
7th	78	(4 sections)	September	2007	684
8th	95	(4 sections)	September	2008	696
Pre-Schl. Hand.	7	(1 section)	September	2009	709
LD	5		September	2010	684
Total	682		September	2011	677

HIGH SCHOOL

	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Avon	4	6	6	9	25
Belmar	26	27	24	28	105
Brielle	70	68	54	63	255
Lake Como	18	17	11	7	53
Manasquan	64	76	60	74	274
Sea Girt	12	9	10	10	41
Spring Lake	9	18	17	15	59
Spring Lake Heights	31	34	21	40	126
Parent Paid	1	3	1	0	5
LLD (Learning/Lang. Disabilities)	6	5	1	1	13
Sub-totals	241	263	205	247	956

Shared-time:

Avon	0	0	0	0	0
Belmar	3	1	5	4	13
Brielle	0	2	4	2	8
Lake Como	1	1	0	5	7
Manasquan	0	2	3	1	6
Sea Girt	0	0	0	0	0
Spring Lake	0	0	1	0	1
Spring Lake Heights	0	1	2	0	3
Parent Paid	0	0	0	0	0
LLD/Voc shared time	2	1	3	1	7
Sub-totals	6	8	18	13	45

High School Totals

Comparative Figures - HS

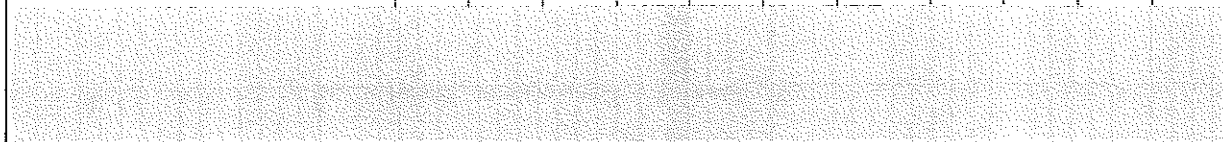
September	2000	913
September	2001	971
September	2002	1059
September	2003	1078
September	2004	1063
September	2005	1047
September	2006	1052
September	2006	1052
September	2007	1025
September	2008	1028
September	2009	1016
September	2010	1028
September	2011	1022

DISTRICT TOTAL: February 2012 = 1,683
(January 31, 2012 = 1,690)

**MANASQUAN SCHOOLS
COMPARISON OF ATTENDANCE PERCENTAGES**

HIGH SCHOOL			ELEMENTARY SCHOOL				
<u>PERCENTAGE</u>	<u>ADE</u>	<u>ABSENTEE AVERAGE</u>	<u>PERCENTAGE</u>	<u>ADE</u>	<u>ABSENTEE AVERAGE</u>		
Sep-10	95.9	1007.17	34	Sep-10	98.109	681.235	668.353
Sep-11	95.54	1003	40	Sep-11	97.745	679.944	665.056
Oct-10	94.22	957.18	50	Oct-10	97.392	684.55	667.7
Oct-11	94.7	991.48	48	October 2011	96.84	677.3	656.65
Nov-10	93.8	1012.31	52	Nov-10	96.304	685.444	661.222
Nov-11	95.3	985.94	42	Nov-11	95.682	681.944	653.167
Dec-10	93.07	1010.59	58	Dec-10	96.086	685.294	659.529
Dec-11	94.02	983.97	54	Dec-11	95.48	683.176	653.824
Jan-11	92.87	1011.47	57	Jan-11	95.779	687.105	658.526
Jan-12	94.29	985.4	50	Jan-12	95.383	683.4	654
Feb-11	92.89	1010.63	57	Feb-11	95.148	691.067	658.533
Feb-12	93.04	981.19	63	Feb-12	95.704	680.813	653.75
Mar-11	92.81	1009.35	55	Mar-11	95.198	691.739	659.609
Mar-12				Mar-12			
Apr-11	93.29	957.9	50	Apr-11	95.046	689.067	655.933
Apr-12				Apr-12			
May-11	91.53	1006.66	65	May-11	96.794	689.19	668.095
May-12				May-12			
Jun-11	94.1	1006.36	40	Jun-11	96.211	630.094	607.111
Jun-12				Jun-12			

MANASQUAN HIGH SCHOOL TARDIES 2011-2012										
TIMES TARDY	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE
1	129	171	179	222	207	185				
2	54	66	61	69	72	65				
3	24	48	37	29	63	38				
4	14	26	10	12	14	18				
5	7	13	7	14	3	14				
6	2	7	4	5	2	5				
7	1	3	2	4	3	2				
8	0	2	2	0	2	4				
9	0	0	0	0	0	0				
10	1	1	1	0	1	1				
11				1	0	0				
12				1	0	0				
13										
14										
15										
16										
17										
18										
19										
20										
21										
22										
23										
24										
25										
TOTAL STUDENTS	232	337	303	357	367	332				
TOTAL TARDIES	429	705	551	646	670	657				



	HIGH SCHOOL SUSPENSIONS BY MONTH										TOTAL
	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	
FIGHTING	2	2	1	2							7
DISRESPECTFUL TO STAFF/PROFANITY	1	1	1	1							4
POSSESSION & USE OF DRUGS	1	1	1								3
UNDER THE INFLUENCE	1	0	1		1						3
LEWD/OBSCENE BEHAVIOR		1									1
TRUANCY		1									1
CUTTING CLASS		2	1	2	3						8
FAILURE TO REPORT TO SATURDAY											
DETENTION		8	5	13	5	4					35
LEAVING SCHOOL GROUNDS		1		1							2
ACCUMULATION OF DEMERITS			3	1	4						8
VERBAL THREAT TO ANOTHER STUDENT				1							1
THEFT					9	2					11
FAILURE TO FOLLOW PROCEDURES FOR PUOD					1						1
NUMBER OF INDIVIDUAL SUSPENSIONS	5	17	13	21	23	6					85
SUSPENSION NO LOSS OF CLASS TIME											
SATURDAY DETENTION	0	19	15	21	40	15					110
SMOKING - INSIGHT PROGRAM	0										
STUDENTS SUSPENDED 1 TIME	32									0	
STUDENTS SUSPENDED 2 TIMES	13									1	
STUDENTS SUSPENDED 3 TIMES	2									1	
STUDENTS SUSPENDED 4 TIMES	2										
TOTAL NUMBER OF SUSPENSIONS TO DATE						85					
TOTAL NUMBER OF INDIVIDUAL STUDENTS SUSPENDED TO DATE						51					

March 27, 2012

DOCUMENT D

ELEMENTARY SCHOOL PERSONNEL

THE CHIEF SCHOOL ADMINISTRATOR RECOMMENDS THE FOLLOWING ELEMENTARY SCHOOL PERSONNEL TO THE BOARD OF EDUCATION:

1. Recommend approval of the request for TCH.ES.ELEM.03.05, (4088), to take a paid medical leave of absence beginning May 17, 2012 through June 4, 2012 and Family Medical Leave of Absence beginning June 5 through June 19, 2012.

2. Recommend approval for the following teachers to receive a stipend of \$57.00 each for a Workshop Presentation:

Mark Levy

Lori Cordasco

Marc Reid

3. Recommend approval of the request for TCH.ES.ELEM.05.21, (4109), to take a paid medical leave of absence beginning May 21, 2012 through June 18, 2012 and a Family Leave of Absence beginning September 4, 2012 through December 3, 2012. A Child Care Leave of Absence will begin December 4, 2012 through June 30, 2013.

4. Recommend approval of the appointment of Elizabeth Lowes, as a Physical Education Teacher, beginning May 10, 2012 through June 30, 2012 as a long term replacement for TCH.ES.GYM.FL.02, (4094), at Step 1B - \$47,500.00 – *pro-rated*.

5. Recommend approval of the following non-paid volunteer for the 2011-2012 SY:

Sue Lavalla - Assistant Tennis Coach

Trish Weise - Assistant Tennis Coach

6. Recommend approval of the resignation of Karen Norby, TCH.ES.ART.FL.01, Elementary School Art Teacher, for the purpose of retirement effective July 1, 2012.

7. Recommend approval for the following teachers to receive a stipend of \$28.50/hour each for the NJ ASK Strategy Fair – training on March 15, 2012 and the presentation on April 2, 2012:

Barbara Clarke

Teresa Reichy

Judy White

Heather Saake

Carrie Eastmond

Andy Manser

Lauren Kelly

Jestine Jones

Lisa Kuchinski

8. Recommend approval to *adjust* the end date for Heather Saake, Elementary School Special Education Teacher, *from* March 30, 2012 *to* May 2, 2012.

ELEMENTARY SCHOOL REQUESTS FOR FIELD TRIPS SUBMITTED MARCH 2012 DOCUMENT E

<u>DATE</u>	<u>NAME</u>	<u>SUBJECT</u>	<u>DESTINATION</u>	<u>PURPOSE</u>	<u>SUB</u>	<u>OTHER BD COSTS</u>	<u>OTHER FUND</u>
3-Apr-12	Barbara Clarke	5th Grade	Camden Aquarium	To provide students with hands on experience with various aquatic ecosystems	No	None	Students
25-Apr-12	Jessica Ciriello	3rd Grade	Planetarium, Toms River	To enhance science curriculum	No	None	Students

ELEMENTARY SCHOOL REQUESTS FOR PROFESSIONAL DAYS SUBMITTED MARCH 2012 DOCUMENT E

<u>DATE</u>	<u>NAME</u>	<u>ASSIGNMENT / DESTINATION</u>	<u>PURPOSE</u>	<u>SUB</u>	<u>OTHER BD. COSTS</u>
9-May-12	Jill Wells	Spring Lake	Sensory Processing Disorder	No	None
18-May-12	Colleen Graziano Cathy Taft	Shadowbrook	Teacher of the Year Luncheon	Yes - 1	\$90 registration \$11.71 ea. mileage

MARCH 27, 2012

DOCUMENT 1

HIGH SCHOOL PERSONNEL

THE CHIEF SCHOOL ADMINISTRATOR RECOMMENDS THE FOLLOWING HIGH SCHOOL/DISTRICT PERSONNEL TO THE BOARD OF EDUCATION:

1. Recommend approval of the following non paid volunteer for the 2011-2012 SY:

Matthew Voskian - Assistant Softball Coach

2. Recommend approval of the following extracurricular/coaching assignments for the 2011-2012 SY:

Richard Read - Assistant Boys' Spring Track Coach at Step 8 - \$3,300.00

3. Recommend approval of the following substitutes for the 2011-2012 SY:

Sharon Benjamin - Teacher

Christopher Craig - Teacher

Bailey Juska - Teacher

Paige VanGombas - Teacher

Jacqueline Szenzenstein - Nurse

4. Recommend approval of the placement of the following student teacher for the 2011-2012 SY:

Kristen Guinee New Jersey City University Grades 9-12 School Nurse/Health Education
March 26, 2012 through May 26, 2012

5. Recommend approval for Amy Boss to teach a window of the AHSA Testing for Math beginning March 12 through April 5, 2012 at a stipend of \$57.00 per block.
6. Recommend approval to *extend* the Child Care Leave of Absence for GULHS.COUN.FL.04 (4305) to June 30, 2012. (*Previously approved to return May 2, 2012*)
7. Recommend approval to *adjust* the end date for Alicia Schwartz, High School Guidance Counselor, *from* May 1, 2012 *to* June 30, 2012.
8. Recommend approval to increase the substitute nurse payment per day *from* \$90.00/day *to* \$100.00/day.

HIGH SCHOOL REQUESTS FOR PROFESSIONAL DAYS SUBMITTED
MARCH 2012

<u>DATE</u>	<u>NAME</u>	<u>ASSIGNMENT/ DESTINATION</u>	<u>PURPOSE</u>	<u>SUB</u>	<u>OTHER BD. COSTS</u>
9-Mar-12	Susan Tellone	New York City	International workshop on addressing youth suicides	Yes	None
23-Mar-12	Margaret Polak	Red Bank	Monmouth County Roundtable	No	\$50 registration \$11.70/ea. mileage
28-Mar-12	Jesse Place Frank Scott Jamie Egan	Iselin	Cisco Bring Your Own Device Seminar	No	\$24.18 mileage \$24.18 mileage \$25.05 mileage
18-May-12	Rick Coppola Maryann Freda	Shadowbrook	Teacher of the Year Luncheon	Yes - 1	\$90 registration \$11.71 ea. mileage
2-Apr-12	Leigh Busco	Monmouth County Library Headquarters, Manalapan	Training	No	\$13.64 mileage
CENTRAL ADMINISTRATION REQUESTS FOR PROFESSIONAL DAYS					
30-Mar-12	Geraldine Margin	Monroe Township	NJ Council of Education	No	\$20.25 mileage
30-May-12	Geraldine Margin Chris Muly	Monroe Township	Garden State Coalition of Schools	No	\$55 ea./registration \$20.25 mileage
June 6, 7, 8, 2012	Margaret Hom	Atlantic City	Annual NJASBO Workshop	No	\$150 registration \$67.89 mileage \$20 parking
18-May-12	Geraldine Margin	Shadowbrook	Teacher of the Year Luncheon	No	\$30 registration \$11.71 mileage
May 21 - 23, 2012	Geraldine Margin	Atlantic City	NJASA Spring Conference	No	\$425 registration \$152.50 accom. \$165 m/i \$46.19 mileage

HIGH SCHOOL REQUESTS FOR FIELD TRIPS SUBMITTED MARCH 2012

DOCUMENT 2

<u>DATE</u>	<u>NAME</u>	<u>SUBJECT</u>	<u>DESTINATION</u>	<u>PURPOSE</u>	<u>SUB</u>	<u>OTHER BD COSTS</u>	<u>OTHER FUND</u>
3-Mar-12	Eric Wasnesky	Marine Science	Rutgers	To compete in the "Shore Bowl"	No	\$375 transportation	
26-Apr-12	John Driscoll	Academy of Finance - 10th Grade	Prudential Securities, Newark	To experience a day with traders and analysts	Yes - 3	\$770 transportation	School Acct.
3-May-12	John Driscoll	Academy of Finance - 11th & 12th Grades	Six Flags, Jackson	Business Education Day	Yes - 3	\$490 transportation	School Acct.
April 28 - May 1, 2012	Bob Waldeyer	DECA	Salt Lake City, Utah	DECA Conference	Yes - 1	\$1,740	\$1,740 DECA Acct.
24-May-12	Pam Grandinetti	History	Camden	USS Battleship NJ	Yes - 2	\$700 transportation	Students
2-Apr-12	Lisa Crowning	Science	Monsignor Donovan High School	To participate in the history bowl	No	\$300 transportation	School Acct.
Spring 2012 - exact dates TBD	Jill Santucci	Peer Leaders	Manasquan Recreation Center	To utilize facilities for class	No	None	

**PUBLIC HEARING AND ADOPTION OF THE
2012-2013 SCHOOL YEAR BUDGET**

A presentation will be given on the 2012-2013 Budget and a Public Hearing will be conducted.

**Adoption of the 2012-2013 School Year Budget
And Tax Levy**

Recommend the Board approve the following resolution:

WHEREAS, the Manasquan Board of Education adopted a tentative budget on Tuesday, February 28, 2012 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on March 1, 2012 and

WHEREAS, the tentative budget was advertised in the legal section of The Coast Star on Thursday, March 15, 2012; and

WHEREAS, the tentative budget was presented to the public during a public hearing on Tuesday, March 27, 2012; and

WHEREAS, the total amount of the budget for General Fund Expenses shall be \$26,453,967, of which \$12,655,951 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Special Revenue Fund Expense shall be \$357,823, of which \$0.00 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Debt Service Expense shall be \$1,064,235, of which \$1,063,883 shall be raised by tax levy.

NOW THEREFORE, BE IT RESOLVED that the Manasquan Board of Education hereby adopts the 2012-2013 School Year budget and,

BE IT RESOLVED that there should be raised for the General Funds \$12,655,951 for the ensuing School Year (2012-2013) and

BE IT RESOLVED that there should be raised for Debt Service Funds, \$1,063,883 for the ensuing School Year (2012-2013).

Budget Approval Code: 2500

03/27/2012

MONMOUTH - MANASQUAN BORO

Advertised Enrollments

ENROLLMENT CATEGORY	October 15, 2010 Actual	October 15, 2011 Actual	October 15, 2012 Estimated
Pupils on Roll Regular Full-Time	1465	1442	1398
Pupils on Roll Regular Shared-Time	18	14	11
Pupils on Roll - Special Full-Time	202	205	190
Pupils on Roll - Special Shared-Time	28	32	25
Subtotal - Pupils On Roll	1713	1693	1624
Private School Placements	5	8	7
Pupils Sent to Other Dists-Spec Ed Prog	1	3	4
Pupils Received	730	718	669

MONMOUTH - MANASQUAN BORO

Advertised Revenues

Budget Category	Account	2010-11 Actual	2011-12 Revised	2012-13 Anticipated
OPERATING BUDGET				
Budgeted Fund Balance - Operating Budget	10-303		35,366	349,844
Withdrawal from Maint. Reserve	10-310		400,000	850,000
Withdrawal from Tuition Reserve-for Tuition adj.	10-311		100,000	150,000
Revenues from Local Sources:				
Local Tax Levy	10-1210	12,171,782	12,171,782	12,655,951
Other Local Governmental Units - Unrestricted	10-12XX	84,580		
Other Local Governmental Units - Restricted	10-12XX		85,670	46,920
Tuition	10-1300	10,126,111	9,939,945	9,125,136
Interest Earned on Capital Reserve Funds	10-1XXX		5	2
Other Restricted Miscellaneous Revenues	10-1XXX		2,500,000	2,545,820
Unrestricted Miscellaneous Revenues	10-1XXX	88,646	40,000	40,000
SUBTOTAL		22,471,119	24,737,402	24,413,829
Revenues from State Sources:				
Extraordinary Aid	10-3131	202,826	123,366	123,366
Other State Aids	10-3XXX	2,748		
Categorical Special Education Aid	10-3132		455,646	506,223
Categorical Security Aid	10-3177			15,476
Adjustment Aid	10-3178			25,228
Categorical Transportation Aid	10-3121			20,001
SUBTOTAL		205,574	579,012	690,294
Revenues from Federal Sources:				
Education Jobs Fund	18-4522		33,540	
SUBTOTAL			33,540	
Adjustment for Prior Year Encumbrances			2,000	
Actual Revenues (Over)/Under Expenditures		-621,868		
TOTAL OPERATING BUDGET		22,054,825	25,887,320	26,453,967
GRANTS AND ENTITLEMENTS				
Revenues from Local Sources	20-1XXX	9,497		
Revenues from State Sources:				
Other Restricted Entitlements	20-32XX	92,513	116,896	88,818
TOTAL REVENUES FROM STATE SOURCES		92,513	116,896	88,818
Revenues from Federal Sources:				
Title I	20-4411-4416	77,650	82,385	61,789
Title II	20-4451-4455	29,200	26,827	20,120
Title III	20-4491-4494	8,773	16,916	12,686
Title IV	20-4471-4474	401		
I.D.E.A. Part B (Handicapped)	20-4420-4429	296,746	232,547	174,410
Other	20-4XXX	158,745		
TOTAL REVENUES FROM FEDERAL SOURCES		571,515	358,675	269,005
TOTAL GRANTS AND ENTITLEMENTS		673,525	475,571	357,823
REPAYMENT OF DEBT				
Budgeted Fund Balance	40-303		310	352
Transfers from Other Funds	40-5200	355		
Revenues from Local Sources:				
Local Tax Levy	40-1210	1,079,710	1,065,700	1,063,883
TOTAL REVENUES FROM LOCAL SOURCES		1,079,710	1,065,700	1,063,883
TOTAL LOCAL REPAYMENT OF DEBT		1,080,065	1,066,010	1,064,235
Actual Revenues (Over)/Under Expenditures		795		
TOTAL REPAYMENT OF DEBT		1,080,860	1,066,010	1,064,235
TOTAL REVENUES/SOURCES		23,809,210	27,428,901	27,876,025

MONMOUTH - MANASQUAN BORO

Advertised Appropriations

Budget Category	Account	2010-11 Expenditures	2011-12 Rev. Approp.	2012-13 Appropriations
GENERAL CURRENT EXPENSE				
Instruction:				
Regular Programs	11-1XX-100-XXX	7,504,878	7,540,508	7,450,445
Special Education	11-2XX-100-XXX	1,377,495	1,609,134	1,572,072
Basic Skills/Remedial	11-230-100-XXX		1,000	
Bilingual Education	11-240-100-XXX	134,068	141,245	142,400
School-Spon. Co/Extra-Curr. Activities	11-401-100-XXX	164,104	176,297	161,630
School Sponsored Athletics	11-402-100-XXX	596,280	613,397	561,170
Support Services:				
Tuition	11-000-100-XXX	574,831	741,698	851,404
Attendance and Social Work Services	11-000-211-XXX	30,461	31,730	32,045
Health Services	11-000-213-XXX	262,533	272,570	243,200
Speech, OT, PT, Related & Extraordinary Services	11-000-216,217	440,442	674,220	588,075
Guidance	11-000-218-XXX	674,072	773,280	800,546
Child Study Teams	11-000-219-XXX	485,742	490,875	462,551
Improvement of Instructional Services	11-000-221-XXX	341,595	257,077	266,040
Educational Media Services - School Library	11-000-222-XXX	353,101	388,772	361,787
Instructional Staff Training Services	11-000-223-XXX	14,893	16,980	16,675
General Administration	11-000-230-XXX	526,375	642,356	559,125
School Administration	11-000-240-XXX	1,207,308	1,251,065	1,231,078
Central Svcs & Admin Info Technology	11-000-25X-XXX	404,532	416,195	381,556
Operation and Maintenance of Plant Services	11-000-26X-XXX	2,402,744	2,478,328	2,892,955
Student Transportation Services	11-000-270-XXX	351,776	452,190	400,221
Personal Services - Employee Benefits	11-XXX-XXX-2XX	4,003,446	4,357,145	4,590,581
Total Support Services Expenditures		12,073,851	13,244,481	13,677,839
TOTAL GENERAL CURRENT EXPENSE		21,850,676	23,326,062	23,565,556
CAPITAL EXPENDITURES				
Interest Earned on Capital Reserve	10-604		5	2
Equipment	12-XXX-XXX-73X	36,337	41,500	11,300
Facilities Acquisition and Construction Services	12-000-4XX-XXX	167,812	2,519,753	2,877,109
TOTAL CAPITAL EXPENDITURES		204,149	2,561,258	2,888,411
OPERATING BUDGET GRAND TOTAL		22,054,825	25,887,320	26,453,967
SPECIAL GRANTS AND ENTITLEMENTS				
Local Projects	20-XXX-XXX-XXX	9,497		
Other State Projects:				
Nonpublic Textbooks	20-XXX-XXX-XXX	9,492	8,016	6,012
Nonpublic Auxiliary Services	20-XXX-XXX-XXX	38,541	49,057	36,793
Nonpublic Handicapped Services	20-XXX-XXX-XXX	33,808	48,373	36,280
Nonpublic Nursing Services	20-XXX-XXX-XXX	10,672	11,450	9,733
Total State Projects		92,513	116,896	88,818
Federal Projects:				
Title I	20-XXX-XXX-XXX	77,650	82,385	61,789
Title II	20-XXX-XXX-XXX	29,200	26,827	20,120
Title III	20-XXX-XXX-XXX	8,773	16,916	12,686
Title IV	20-XXX-XXX-XXX	401		
I.D.E.A. Part B (Handicapped)	20-XXX-XXX-XXX	296,746	232,547	174,410
Other Special Projects	20-XXX-XXX-XXX	158,745		
Total Federal Projects		571,515	358,675	269,005
TOTAL GRANTS AND ENTITLEMENTS		673,525	475,571	357,823
REPAYMENT OF DEBT				
Repayment of Debt - Regular	40-701-510-XXX	1,080,860	1,066,010	1,064,235
TOTAL REPAYMENT OF DEBT		1,080,860	1,066,010	1,064,235
Total Expenditures		23,809,210	27,428,901	27,876,025
DEDUCT EXPENDITURES INCLUDED IN MULTIPLE FUNDS DUE TO TRANSFERS:				
0250X Local Contribution - Transfer to Special Revenue	11-1XX-100-93X			
Capital Reserve - Transfer to Repayment of Debt	12-000-400-933			
Transfer Property Sale Proceeds to Debt Svc Res	11-000-520-934			
TOTAL EXPENDITURES NET OF TRANSFERS		23,809,210	27,428,901	27,876,025

MONMOUTH - MANASQUAN BORO

Advertised Recapitulation of Balance

Budget Category	Audited Balance 6/30/2010	Audited Balance 6/30/2011	Estimated Balance 6/30/2012	Estimated Balance 6/30/2013
Unrestricted:				
General Operating Budget	588,174	572,037	653,866	517,706
Repayment of Debt	1,457	662	352	0
Restricted for Specific Purposes:				
General Operating Budget:				
Capital Reserve	4,611	4,623	4,628	4,630
Adult Education Programs	0	0	0	0
Maintenance Reserve	530,000	850,000	850,000	0
Legal Reserve	0	213,684	213,684	0
Tuition Reserve	169,911	250,000	150,000	0
Current Expense Emergency Reserve	0	50,000	50,000	50,000
Repayment of Debt:				
Restricted for Repayment of Debt	0	0	0	0

MONMOUTH - MANASQUAN BORO

Advertised Per Pupil Cost Calculations

2012 - 2013

	2009-10 Actual	2010-11 Actual	2011-12 Original Budget	2011-12 Revised Budget	2012-13 Proposed Budget
Per Pupil Cost Calculations:	(1)	(2)	(3)	(4)	(5)
Total Budgetary Comparative Per Pupil Cost	12148	12332	13162	13253	13894
Total Classroom Instruction	6696	6715	7185	7144	7462
Classroom-Salaries and Benefits	6269	6210	6709	6719	7118
Classroom-General Supplies and Textbooks	351	419	362	327	236
Classroom-Purchased Services and Other	76	86	114	98	108
Total Support Services	1886	1931	2072	2184	2187
Support Services-Salaries and Benefits	1732	1759	1820	1890	1871
Total Administrative Costs	1562	1566	1633	1710	1710
Administration-Salaries and Benefits	1345	1356	1399	1392	1449
Legal Costs	0	27	18	32	37
Total Operations and Maintenance of Plant	1457	1559	1687	1642	1977
Operations & Maintenance of Plant-Salary & Ben.	638	635	675	673	713
Board Contribution to Food Services	0	0	0	0	0
Total Extracurricular Costs	547	539	586	572	558
Total Equipment Costs	75	21	12	25	7
Employee Benefits as a % of Salaries	29.5	29.1	32.9	30.8	32.7

The information presented in columns 1 through 3 as well as the related descriptions of the per pupil cost calculations are contained in the 2012 Taxpayers' Guide to Education Spending (formerly Comparative Spending Guide) and can be found on the Department of Education's Internet address: <http://www.state.nj.us/education> under Finance, when available. This publication is available in the board office and public libraries. The same calculations were performed using the 2011-12 revised appropriations and 2012-13 budgeted appropriations presented in this advertised budget. Total Budgetary Comparative Per Pupil Cost is defined as current expense exclusive of tuition expenditures, transportation, residential costs, and judgments against the school district. For all years, it also includes the restricted entitlement aids. With the exception of Total Equipment Cost, each of the other per pupil cost calculations presented is a component of the total Budgetary comparative per pupil cost, although all components are not shown. □

Annual School District Budget Statement Supporting Documentation

MONMOUTH - MANASQUAN BORO

4A. Advertised Capital Outlay Projects

Describe below, by project number, the appropriations for budgeted Capital Outlay Projects including those items related to the district's Long Range Facilities Plan. Include only construction, remodeling, renovations, installation of service systems, land and improvements, and the purchase of buildings. If the project is eligible for a grant, enter an 'X' in column 4. Do not include equipment. Include all projects budgeted on the transfer lines to capital projects fund (8326 and 8335). If the project is a request to exceed an existing referendum (Under N.J.A.C. 6A:26-4.4(a)3), enter an 'X' in column 5 and enter the funding source for the request in column 6. Complete a detailed budget for each project.

Description/Activity	Project Number	Dollar Amount	Eligible for Grant	Request to Exceed Referendum	Funding Source for Request
Field Proj pd for by Endowment		2,500,000			
Boiler Proj. Steam to Hot Water		350,000			
Total Amount:		2,850,000			

**Manasquan School District
Manasquan High School Data Rewiring Project**

**Equipment List to be Purchased by District
(Switching and Additional Equipment)**

Proposed Switching Equipment for HS Wiring (by IDF)

Science Closet – IDF 1					
Qty	HP#	Description	Quote 1*	Quote 2	Quote 3*
1	J9147A	HP E2910-48G AL SWITCH	2259.78	2711.94	2568.00
1	J9146A	HP E2910-24G-POE+ AL	1704.32	2045.34	1937.00
1	J9165A	HP 10GBE AL SWITCH INTERCONNECT KIT	428.42	514.14	487.00
1	J9008A	HP 2-PORT 10GBE SFP+ AL MODULE	659.40	791.34	749.00
2	J9150A	HP X132 10G SFP+ LC SR TRANSCEIVER (10G)	1670.78	2005.08	1898.00
Center Hall IDF – IDF 2					
Qty	HP#	Description	Quote 1	Quote 2	Quote 3
1	J9532A	HP 5412-92G-POE+-2XG V2 ZL SWITCH WI	9684.00	11351.34	10745.00
2	J9306A	HP NETWORKING 1500W POE+ZL	1208.80	1450.68	1372.00
2	J9549A	HP 20-PORT GIG-T / 4-PORT SFP V2 ZL	3628.62	4354.68	4122.00
4	J9550A	HP 24-PORT GIG-T V2 ZL MODULE	7257.24	8709.36	8244.00
2	J9150A	HP X132 10G SFP+ LC SR TRANSCEIVER (10G)	1670.78	2005.08	1898.00
Room 205 – IDF 3					
Qty	HP#	Description	Quote 1	Quote 2	Quote 3
1	J9532A	HP 5412-92G-POE+-2XG V2 ZL SWITCH WI	9684.00	11351.34	10745.00
2	J9306A	HP NETWORKING 1500W POE+ZL	1208.80	1450.68	1372.00
2	J9549A	HP 20-PORT GIG-T / 4-PORT SFP V2 ZL	3628.62	4354.68	4122.00
1	J9550A	HP 24-PORT GIG-T V2 ZL MODULE	1814.31	2177.34	2061.00
2	J9150A	HP X132 10G SFP+ LC SR TRANSCEIVER (10G)	1670.78	2005.08	1898.00
AV Store Room – IDF 4					
Qty	HP#	Description	Quote 1	Quote 2	Quote 3
1	J9532A	HP 5412-92G-POE+-2XG V2 ZL SWITCH WI	9684.00	11351.34	10745.00
2	J9306A	HP NETWORKING 1500W POE+ZL	1208.80	1450.68	1372.00
2	J9549A	HP 20-PORT GIG-T / 4-PORT SFP V2 ZL	3628.62	4354.68	4122.00
2	J9550A	HP 24-PORT GIG-T V2 ZL MODULE	3628.62	4354.68	4122.00
2	J9150A	HP X132 10G SFP+ LC SR TRANSCEIVER (10G)	1670.78	2005.08	1898.00
TOTALS:			67999.47	80794.56	76477.00

Quote 1: CDW-G *Revised 3/17/12

Contract: MRESC Tech Catalog MRESC 10/11-41

Quote 2: OBS / HP

Contract: WSCA/NASPO 70262

Quote 3: Promedia Technology Services *Revised 3/15/2012 Contract: WSCA Contract #73979

Additional Network Equipment for HS Wiring (by IDF)

Science Closet – IDF 1			
Qty	Mfg #	Description	Quote
1	AME-SMX1000	APC Smart UPS X 1000VA	561.37
Center Hall IDF – IDF 2			
Qty	Mfg #	Description	Quote
1	AME-SMX1500RM2U	APC Smart UPS X 1500VA	717.47
Room 205 – IDF 3			
Qty	Mfg #	Description	Quote
1	AME-SMX1500RM2U	APC Smart UPS X 1500VA	717.47
AV Store Room – IDF 4			
Qty	Mfg #	Description	Quote
1	AME-SMX1500RM2U	APC Smart UPS X 1500VA	717.47
TOTALS:			2713.78

Quoted By: **CDW-G**

Contract: MRESC Tech Catalog MRESC 10/11-41

Total Equipment Cost (using lowest quote)

Switching Equipment: \$ 67,999.47

Additional Equipment: \$ 2,713.78

TOTAL: \$ 70,713.25

MARCH 27, 2012

DOCUMENT 6

Manasquan High School Data Rewiring - Bid of March 23, 2012
Bid # 03-23-12

<u>Bid Results</u>	<u>Base Bid Costs:</u>	<u>Alternate 1</u>	<u>Base & Alternate 1</u>
M & S Communications Group 11-2 Ilene Court Hillsborough, NJ 08844	Wiring: \$345,394.50 Hrdware: \$32,900.00 Total: \$378,294.50	Wiring \$62,977.50 Hrdware: \$3,800.00 Total: \$66,777.50	Total: \$445,072.02
Northeast Communication Group. 5A Marlen Drive Robbinsville, NJ	Wiring: \$159,723.47 Hrdware: \$17,761.53 Total: \$177,485.00	Wiring \$11,150.00 Hrdware: \$1,635.58 Total: \$12,785.58	Total: \$190,270.58
Promedia 535 Route 46 East Little Falls, Nj 07424	Wiring: \$179,461.00 Hrdware: \$11,962.00 Total: \$191,423.00	Wiring: \$9,415.00 Hrdware: \$1,791.00 Total: \$11,206.00	Total: \$202,629.00
RFP Solutions Inc. 10F Greenwood Avenue Woodbury, NJ	Wiring: \$144,350.49 Hrdware: included Total: \$144,350.49	Wiring: \$6,860.78 Hrdware: included Total: \$6,860.78	Total: \$151,211.27

*Hardware costs were including in the wiring cost.

Recommend approval of the acceptance of bids and award of contract in accordance with specifications to RFP Solutions, Inc., 10F Greenwood Avenue, Woodbury, NJ, for Replacement of Data Wiring at the Manasquan High School, as follows: Base Bid Costs: \$144,350.49 & Alternate 1 Costs: \$6,860.78, total award amount for Base Bid and Alternative 1: \$151,211.27