**Manasquan High School**

**English IV**

**Mrs. Heeter**

**Room 110**

Mrs. Heeter

English Department

Manasquan High School

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**“Education is what remains after one has forgotten what one has learned in school.”**

**~Albert Einstein**

The final English course at Manasquan High School is called World Literature IV. We will read and study any literature from the world except American Literature. You will be exposed to new ideas, cultures and ways of thinking and hopefully develop new ones of your own.

**The English IV course will help you refine the following literary skills based on the CCS:**

* Citation of textual evidence to support analysis of what the text says in literary and informational texts.
* Determination of themes and central ideas of texts and analysis its development over the course of literary and informational texts.
* Delineation and evaluation of specific claims in informational texts
* Writing arguments to support claims using relevant and sufficient evidence
* Writing narratives to develop real or imagined experiences
* Participation in the writing process including planning, revising, editing, and rewriting
* Initiation and participation in collaborative classroom discussions
* Demonstration of command of grammar, usage, word meanings, and figurative language while writing and speaking

**What will we read, write or watch?**

* Plays, novels, nonfiction, poetry, short stories, and view significant films that relate to the literature. This includes but is not limited to: Personal essays, *Oedipus Rex, Lord of the Flies, The Nightingale* (your summer reading book), *Cyrano de Bergerac,* selected poetry, *Hamlet* or *Macbeth…*
* Typed essays in MLA format
* Timed essays and shorter pieces
* Personal essays
* Quality films connected to what we read

**Grading**

* All assignments, including homework, will be graded on a points system. The total points earned divided by the total points offered will result in the final average for the marking period. Your grades will be up-to-date in my Genesis grade book on the 15th and 30th of each month

**Larger point value assignments:**

* Typed essays in MLA format
* In-class timed/personal essays
* Group or individual projects/presentations
* Objective tests

**Smaller point value assignments:**

* Quizzes on terms: fiction, drama, or poetry
* Pop reading-check quizzes
* Rough drafts**/**Peer reviews
* Book review assignments
* Shorter writing assignments

**Homework/Classwork:**

* Close reading questions
* Review sheets
* Reading notes
* In-class/homework freewriting assignments
* Group activities/discussions

**English Department Homework Policy:**

* **No late homework will be accepted.**
  + All homework assignments must be totally complete in order to receive credit. No partial credit will be given.
  + Homework will also be graded on a points system. Each homework assignment will be worth two points. A homework grade will be added to Genesis on the 15th and 30th of each month.
  + A homework average will be recorded in Genesis once per marking period.
  + Homework will be posted on Canvas calendar everyday. I will also write it on the board everyday, as well as announce it, so there is no excuse for not knowing about homework assignments.

**Make-up work:**

* Make-up work is **YOUR** responsibility!
* If **you** are absent, **you** must make the effort to find out what **you** missed. You may do so in a number of ways:
  + Email me during your absence to find out what you are missing.
  + Check my Canvas calendar for important dates or announcements that may have been posted, including the day’s homework assignment.
  + Visit the One Note class notebook to access any important materials, notes, assignments, etc. that may have been posted.
  + See me on the day of your return to school before class begins.

You will have one day per absence to make up the work you missed. Missed tests or quizzes must be made up before or after school, or during study halls if schedules permit, never during class, and in a timely fashion. If you miss a test or quiz during your absences, you must be prepared to make arrangements to take the test or quiz upon your return to school. Any assignments that were due during your absence must be handed in upon your return to school. Any assignments not completed, major tests not taken, or essays not completed will receive the grade of a zero.

* **Late assignments** will be reduced by five points for each day they are late.

**The road to success/Classroom Procedures:**

* You are expected to come to class on time and prepared. **On time** means that you will be in the classroom when the bell rings. **Prepared** means that you will have everything you need for class with you when you arrive; you will not be permitted to return to your locker during class. At the minimum, you are expected to have your notebook, text, charged tablet, homework assignment, writing utensil, and any other necessary materials for class everyday.
* You are expected to follow all school rules while in my classroom, such as no headphones/cell phones, hoods/hats, bookbags/backpacks, no food/drinks, except water, outside of the cafeteria, etc.
* Raise your hand to participate.
* Answer/ask questions.
* Volunteer to read out loud.
* Be friendly and respectful to all members of your class, as well as your teacher.
* Work well with others.
* Take responsibility for your actions.
* Pay attention and participate.
* Keep up with the pace of the class, so avoid putting your head down on your desk.
* Ask to use the pass at an appropriate time, not right after an in-class assignment has been given.
* Stay in your seat until the bell rings, or until I end class.
* Be conscientious about upcoming assignments and any missed work.
* Keep your cell phone out of sight for the duration of class.
* Be physically and mentally present in the classroom.

**Extra Help:** Students may receive extra help at 2:30 in room 110 from Monday through Thursday. I will be available until 3:15 on Tuesdays in room 110. However, arrangements can be made for other times, like before school or during study hall. Just ask!

**Attendance Policy:** Please become familiar with the school’s attendance policy which can be found in the Manasquan High School Student Handbook online.

**Academic Honesty Policy:** If a student is caught cheating (giving or receiving help at an inappropriate time) on a test, quiz, assignment, homework assignment, or plagiarizing any work (which includes copying original work from a source or another student), the student and his or her possible accomplice(s) will receive the grade of a zero for that assignment. Additionally, the cheating incident will be kept on file via a “green slip.” The student will not receive demerits, but this could hinder him or her from being selected for any group or organization which examines character.

**Electronic Communication:** I am sure many of you will be emailing essays, various assignments, and questions to me over the course of the semester. If you are going to submit assignments this way, please check with me that I have actually received your assignment. There are times when certain emails just do not make it into my inbox for various reasons. Therefore, please only use your district-issued email address to email me with an assignments or questions. This is the best way to ensure your email will reach my inbox. We can also share documents/assignments through the shared drive. If I do not receive your emailed assignment on time, your assignment will be considered late and will be penalized 5 points for each day that it is late.

**Cell Phone/Earbud/Tablet Policy:**

**Cell phones may not be used in class!**

* **Your tablet will be the only technology used by students during the semester. Cell phones are to be kept out of sight.**
* If earbuds are necessary for the day’s class, instructions will be given by me to bring them to class and use them-otherwise earbuds should not be visible during class.
* You will all have district-issued tablets which you will utilize in class and at home. It is likely you will not necessarily need your tablet every day in English class, however, you should bring it to class every day. (If you feel comfortable using it instead of a notebook, you may. If this is the case, then you must have your tablet in class fully charged and ready to use every day). I will let you know when it is imperative to have your tablet, fully charged, in class the day before it is needed. When we use tablets in class, I expect that you will remain on-task with your devices for the entire class period. **No unauthorized web browsing!** I will be able to monitor your screens as you are using the tablets in class. Students found off-task or not on approved websites will have their participation grade penalized.
* ***Improper Use of the Tablet or Cell Phone Camera:***

**The Manasquan Board of Education policy #5516 states: “**Any audio and/or video recording by a pupil using their personal ECRD (Electronic communication and recording device) with permission of a school staff member while participating in a curricular or school-sponsored activity where other pupils or staff members are present shall require the permission for such recording from any other pupil and their parents or guardians and/or staff members whose voice or image is to be recorded.” **Students that do not abide by this policy will be subject to the consequences outlined in policy #5516.**

Thank you for your anticipated cooperation.   
I look forward to a great semester.

**Please complete and return this page by tomorrow ☺**

**Student name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parents or guardians:**

**Please complete this form after you have read the course expectations. I will keep it on file to make staying informed of your student’s progress easier. Thank you!**

**Parent(s)/Guardian(s) name(s):**

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**Which is the best way to contact you:**

* **Home phone ? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Cell phone ? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **E-mail address ? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Thank you for taking the time to complete this form.**

**I look forward to a great semester!**