



# Manasquan School District

## Genesis Parent Portal Access Request Form

Please complete the below form and return it to your child's school. Your Genesis Parent Access login information and password will then be emailed to the email address you specify.

### Parent/Guardian & Account Information

\_\_\_\_\_  
Parent/Guardian First Name                      Parent/Guardian Last Name                      MI

\_\_\_\_\_  
Parent/Guardian Email Address & Login ID                      Telephone Number  
*(Must Be a Valid Email Account in Order to Receive Login Information)*

**Please check one of the following. This form is being submitted to:**

- Create a New Parent Portal Account for this Email Address                       Add Student(s) to an Existing Account

### Student #1 Information

\_\_\_\_\_  
Student's First Name                      Student's Last Name                      MI

\_\_\_\_\_  
Student ID Number                      \_\_\_\_/\_\_\_\_/\_\_\_\_  
Student's Date of Birth

### Student #2 Information

\_\_\_\_\_  
Student's First Name                      Student's Last Name                      MI

\_\_\_\_\_  
Student ID Number                      \_\_\_\_/\_\_\_\_/\_\_\_\_  
Student's Date of Birth

### Student #3 Information

\_\_\_\_\_  
Student's First Name                      Student's Last Name                      MI

\_\_\_\_\_  
Student ID Number                      \_\_\_\_/\_\_\_\_/\_\_\_\_  
Student's Date of Birth

### Certification and Signature

I certify I am the parent or legal guardian of the students listed above and am permitted access to their records.

\_\_\_\_\_  
Signature of Parent/Guardian                      Date