

BOARD OF EDUCATION
Borough of Manasquan

The Combined Committee of the Whole and Regular Public Board of Education Meeting was held virtually and streamed live to the public due to the statewide prohibition of public gatherings, on Tuesday, July 21, 2020.

The President, Mr. Cattani, called the meeting to order at 6:00 p.m. and read the Opening Statement.

Call to Order

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Mr. Cattani requested that everyone join in the Pledge of Allegiance.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman

Mark Furey (Belmar)

Joseph Loffredo

Donna Bossone – left 7:32

Terence Hoverter

Thomas Pellegrino

Martin Burns

Dennis Ingoglia (Brielle)

Alexis Pollock

Eugene Cattani

Todd Leonhardt (Sea Girt)

Alfred Sorino – arrived 7:34

Roll Call

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent of Schools; Gabrielle Pettineo, Board Attorney; Sandi Freeman, Recording Secretary

Quorum Reached

Mr. Cattani read the Mission Statement and Statement to the Public.

Mission Statement

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Statement to the Public

Mr. Cattani asked for a motion to accept and approve the minutes.

Minutes

Motion was made by Mr. Leonhardt, seconded by Mrs. Bossone, to accept and approve the minutes as specified in Item #7.

Roll Call Vote: Ayes (11); Nays (0); Abstain (0); Absent (1) Mr. Sorino

MOTION CARRIED

7. **Acceptance of Minutes**

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of June 16, 2020 and the Special Action Meeting and Closed Executive Session of June 29, 2020. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Mr. Cattani reported that there would not be reports from the Student Board Representatives this evening.

8. **Student Board Representative Report - No Report for the Month**

Mr. Cattani turned the floor over to Dr. Kasyan for the Presentations.

9. **Presentations**

- **Multi-Purpose Athletic Field Awards / Suburban Engineering – Presented by Joe Perello**
 - **Achievement in Planning Award**
 - **Distinguished Single Field Facility Award**

Dr. Kasyan turned the floor over to Mr. Joe Perello to focus on two awards received by the district in relation to the construction of the multi-purpose field.

Mr. Perello reported that the district received the Achievement in Planning Award and the Distinguished Single Field Facility Award and plaques were presented to Dr. Kasyan. The Achievement in Planning Award was received from the New Jersey Association of Planning Officials. Projects are recognized for showing a significant contribution in providing a community asset and achieving a high standard of excellent physical design and enhancing the quality of life.

The Distinguished Single Field Facility Award was received from the American Sports Builders Association. This organization promotes excellence in sports facility design and construction and recognizes facilities built or designed by American Sports Builders' member designer firms and contractors that build sports facilities. The project was recognized by this organization and is included in the association's brochure and website. Mr. Perello thanked the board for their time this evening.

Dr. Kasyan said this speaks to the quality and due diligence provided by professionals that we surround ourselves with at Manasquan. He thanked Mr. Perello for his efforts and work for the district.

- **New Road Construction Project Update – Presented by Robert Notley**

Dr. Kasyan turned the floor over to Mr. Robert Notley for an update on the HVAC project.

Mr. Notley provided a summary of the overall referendum budget and scope of work. He recapped the project status and said that all classroom unit ventilators are now installed in the building. The rooftop equipment is on site and plans are in place to have them installed up on the roof the week of August 3rd. Mr. Notley spoke on the significant change order that will address replacing the entire fire alarm system in the 1931 and 1995 sections of the high school. He reported on additional projects currently underway that involve the refinishing of the cafeteria floor and renovations to the gymnasium. Mr. Notley reported that the field house project is planned on being advertised on July 30th. He provided a bid and construction schedule for this project. He reviewed the change orders issued to date and an additional change order request that is being evaluation by New Roads and the architect. He provided photos on the ongoing progress of the project. A copy of his report will be included in the formal minutes.

Minutes

Student Board
Representative
(No Report)

Presentations

Multi-Purpose
Athletic Field
Awards
Mr. Perello

HVAC Project
Update
Mr. Notley

Dr. Kasyan asked for Mr. Notley's advice on removing the unit ventilator that was left here at no cost to the district by Trane during the elementary school project that provides no use to the district. Mr. Notley suggested putting it on Govdeals.com and see if there is any interest.

HVAC Project
Update
Mr. Notley

Dr. Kasyan thanked Mr. Notley for his assistance in overseeing the project.

- **School Re-Opening Committee**

Dr. Kasyan reported that two meetings have been held by the Restart and Recovery committee regarding school re-openings. Dr. Kasyan reviewed the PowerPoint. He indicated the importance of the community understanding that the district has to be flexible and follow CDC guidelines and conversations with the Board of Health. He thanked those individuals that participated on the committee. Parents will be surveyed on their comfort level with returning children to school in addition to a sign up for remote learning. Plans are also being developed in the event that the district will need to return to a total virtual program in September. He reviewed the guiding principles that will need to be followed to meet the needs of all the students and the community. Dr. Kasyan and Dr. Crawley reviewed the protocol that will be implemented relating to the health and safety of the students and the employees. Dr. Kasyan reviewed the operations protocol involving school nutrition, cleaning and disinfecting of the school facilities and the ventilation systems. Dr. Kasyan discussed the plan and procedures that will be put into place for entry into the buildings. The instructional planning for the high school and elementary school was reviewed by Dr. Kasyan with an in-person alternating schedule at the high school and a full-day session for the elementary school. Dr. Kasyan concluded his report by pointing out that this plan is based on the most current guidance from the New Jersey Department of Education and Centers of Disease Control and may be modified if necessary, as required by the public health situation. A copy of this report will be included in the formal minutes.

School Re-
Opening
Committee
Report

Dr. Kasyan asked the board for their agreement in providing this plan on the website along with an email address for questions from parents and the community. There was no objection from the board.

Dr. Crawley addressed Mrs. Pollock's question on the reliability of the temperature check equipment and said that they are certified to be within a half of a degree margin of error.

Dr. Kasyan addressed Mr. Hoverter's question on the protocol that will be put into place for individuals that were in contact with someone that tests positive or displays symptoms. If there is a positive COVID-19 case in a classroom the entire class has to quarantine for fourteen days. The Department of Health will reach out to all those children and through tracing the district will be notified of any other individuals that were in contact with this individual.

Mr. Leonhardt asked if there was a plan in place if a teacher did not want to return because of the risk of getting COVID-19. Dr. Kasyan said that he is waiting for direction from the Department of Education. Prior to receiving a definite directive, the teacher could take their sick days or opt for a leave of absence. They also can be used as the virtual learning teacher.

Dr. Kasyan addressed Mr. Burns question on whether the teachers have been surveyed on their opinion on returning to school. He said that plans have not been made to conduct a survey at this time and he will be led by the New Jersey Education Association and any mandates from the Governor and the Department of Education.

Mr. Furey commended Dr. Kasyan and the committee on a remarkable job in anticipating all of the components involved in this process. He asked about the coordination of scheduling relating to busing for the sending district students. Dr. Kasyan said that monitoring the students on the sending district buses is difficult for him until they arrive at the school. Dr. Kasyan addressed Mr. Fury's question on consideration given to scheduling the sending district students in the same group to allow for better control of transportation. He said that this would be addressed by grouping students from the same household.

Dr. Kasyan said that he would also like those students with special needs be present on a daily basis.

- **Equity Committee**

Dr. Kasyan reported on the focus of the Equity Committee. He reviewed the mission of the committee and the process involved in establishing subcommittees for identifying opportunities for increasing equity and tolerance in various areas. He provided details on the procedure that will be followed by the subcommittee members in developing the goals that will be presented to the board's equity committee for review and selection and then returned to the equity committee for development of action plans for implementation. Final sanction and approval will then be made by the Board of Education Equity Committee. Dr. Kasyan provided the criteria of the SMART goals and the timeline that will be followed by the committee. A copy of this report will be included in the formal minutes.

Dr. Kasyan concluded the Presentation portion of the meeting.

Mr. Cattani asked that the minutes reflect that Mr. Sorino was present and Mrs. Bossone left the meeting at this time. He said there would not be principal reports this evening.

10. Principals' Reports - No Report for the Month

- Elementary School – Colleen Graziano
- High School – Robert Goodall

Mr. Cattani opened the Public Forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Paul Gleitz, 223 Broad Street, Manasquan – Mr. Gleitz thanked the board for the efforts being made for the return of students to school in September. He is glad that an equity committee has been formed and encouraged getting the perspective from people on the outside. He said that it is time to remove the Native American imagery as a mascot. He thanked the board for their hard work and looks forward to hearing the results of the committee.

Luke Pearlberg, 69 Brandywine, Brielle – Mr. Pearlberg is in full support of any calls made to change curriculum to include diversity and equity education. He said that the education he received on the basis of race was essentially lacking and any change would be beneficial. Mr. Cattani clarified that this curriculum is being worked on for the Manasquan School District.

Philip Passes, 19 Main Street, Manasquan – Mr. Passes appreciated the work being done to get the students back into school. He asked if the protocol and procedures have been discussed with the current union representatives. Mr. Cattani said that the union representatives were involved in the reopening committee. He is concerned that the teachers will not be fully engaged in the outset of any problems and hope that the union is in agreement with the procedures put into place. Dr. Kasyan said that they were made aware of the plans and involved in the conversation. Mr. Passes asked for clarification on

Equity
Committee
Report

Principals'
Reports
(No Reports)

Public Forum
on Agenda
Items

why the entire class would need to be sent home if one student tested positive. Mr. Cattani said this comment will be considered for further discussion. Dr. Kasyan said these situations will be addressed based on information received by the Department of Health.

Joe Khammar, 306 Pine Avenue, Manasquan – Mr. Khammar asked if there were any statistics related to the ethnic makeup of the participants of the committee and if this could be made available. As a Palestinian-American he experienced disheartening comments made during his freshman history class while a student at Manasquan High School. He is concerned that based on the diversity of the committee the recommendations made may be bland considering the actions that need to be taken at Manasquan.

Deborah Wayne, 124 Morris Avenue, Manasquan – Ms. Wayne thanked the board for their work in providing continuity and education for the students during these unprecedented times. She has two sons in the district, one white and one black, and she has seen firsthand how their experiences are different. She said many students of minority groups including students of color, members of LGBTQ and students with disabilities suffer from bullying, exclusion, and lack of representation and more needs to be done to provide a safe, healthy, and inclusive environment for all students. She supports the recommendations made in Ms. Montgomery's petition to create a more diverse school environment. She urged that a diverse group be a part of the committee to include experts from outside the school along with students and parents in minority groups. She suggests hiring a more diverse staff and suggests developing a union for students of color. Students would be better prepared if taught more about diversity. She agrees that it is time to change the mascot and for Big Blue to remain as it is gender neutral.

Dan Galvin, 1209 Wall Road, Spring Lake Heights – Mr. Galvin is a 2013 graduate of Manasquan High School with two siblings that graduated in 2017 and 2019 and a father who graduated in 1982. He thanked the board for the opportunity to speak tonight on diversity and the inclusion initiative brought forward by Ms. Montgomery. He has heard of many students that have experienced mistreatment and bullying while at Manasquan High School. He said many Manasquan High School alumni are in the field of education tasked with creating diversity and inclusion curriculum and he encouraged using them as a resource with this process. He agreed that we need outside voices to provide their opinions to keep the committee accountable. Manasquan High School students will be strong competitors not because of the mascot. This mascot must be removed, and curriculum must be added to include information about local tribes. He thanked the board and asked them to do their best to keep the staff and students safe this fall.

Mr. Galvin said that Katherine Badacker was unable to address the board this evening and asked that he read her statement. Ms. Pettineo, the board attorney, said this would be allowable since he was just reading her statement.

Katherine Badacker, 30 Beams Terrace – (as read by Mr. Galvin) Ms. Badacker is a 2013 graduate of Manasquan High School. She thanked the board for the opportunity to comment this evening. She spoke with regard to Ms. Montgomery's petition asking for inclusive change in Manasquan High School. She commented that her experience at the high school was positive but has learned that others experienced mistreatment in the form of racism, sexism, or homophobia to name a few. She asked that the administrators consider the changes in Ms. Montgomery's petition and she is confident that the high school can do better for the students.

Julia Callahan, 4 Nadine Drive, Spring Lake Heights – Ms. Callahan is a class of 2012 graduate of Manasquan High School. She reiterated previous comments made tonight for creating a more diverse and inclusive curriculum and replacing the racist and harmful mascot and actively seeking out opportunities to provide a more diverse faculty. She expressed her support for the diversity and inclusivity proposal created and put forward publicly by the Manasquan High School graduate Emily Montgomery. She respectfully asked the board to give thought and consideration to the items outlined in her proposal and how they can be implemented effectively. The board has the power to make Manasquan Schools a place that is safe, respectful, and fun for all people.

Caroline Dettlinger, 2008 Manor Drive, Wall – Ms. Dettlinger is a MES and MHS graduate. She spoke in favor of Ms. Montgomery’s letter. She said this is about empathy and caring about others, the marginalized, the oppressed and the invisible. A school environment is necessary where everyone feels safe and welcome and has freedom to be themselves. She said this is a crucial moment in history and this is the time for the board to have the opportunity to be on the right side of history. She thanked the board for their time and listening.

Christine Conforti, 42 Pilgrim Pathway, Ocean Grove – Ms. Conforti is a former teacher and a member of an organization called Leadership for Educational Equity. She expressed her gratitude for the willingness to form this committee and believes this is an opportunity for Manasquan to be a model and pilot something that can expand to other school districts. She agreed with previous comments particularly with the concern for the need for diversity in the committee and subcommittees. She said that this is essentially a conversation and issue of bullying and of mental health and suggests that the same level of detail be put into this committee as put into the health and safety of the students for returning to school in September. She thanked the board for the work they are doing and leading the way in Monmouth County.

Jack Masterson, 713 Philadelphia Avenue, Sea Girt – Mr. Masterson is a 2009 graduate of Manasquan High School. He spoke in support of Ms. Montgomery’s proposal on diversity and inclusion in the curriculum and in support of changing the MHS mascot. The formation of the equity committee is a good start but the need for diversity and representation on that committee is imperative. The reason for not addressing the mascot as being a tradition is a good way of saying that this is the way it has been so why change it and that the mascot honors a minority group of people. This same group of people express that it does not honor them and in fact does the opposite. Not changing this would send the wrong message to the minority communities when given the chance to do the right thing and make a small change. This would send a message that Manasquan is a community for everyone and giving our minorities an equal place in education and shared history and giving strength to their voices.

Mr. Cattani closed the Public Forum on Agenda Items seeing no further comments from the public.

12. Public Forum

There were not additional comments under the second public forum.

Mr. Cattani turned the floor over to Dr. Kasyan for the Discussion Items for the July 21, 2020 agenda.

13. Discussion Items July 21, 2020 Agenda

Dr. Kasyan said he looks forward to discussing tonight’s comments with the committee on branching out to include other people, but this must be a committee decision. He said groundwork needs to be set up first along with parameters and focus and then move forward to be as inclusive as possible to hear all voices.

- **Education, Curriculum & Technology**
 - School Reopening

Dr. Kasyan covered this topic during the presentation portion of the meeting. He asked if there were any questions from the Board. He did reiterate that there will be a virtual plan to open school as well as the one presented this evening in case the Governor decides not to reopen school in September.

Dr. Kasyan provided details on the Summer Skills program that will be held from August 17th to the 27th. The survey on the program put out to the sending district incoming 9th grade students did not result in any interest in attending the program. Currently there are English/Language Arts and Math sessions in the program. Postings for the teaching positions will take place tomorrow. He explained the theory of how teachers will be selected for specific sections with a 12 to 1 ratio.

- **Personnel– To be Discussed in Executive Session- Agenda Items***

Public Forum
on Agenda
Items

Public Forum

Discussion
Items

Education,
Curriculum &
Technology

School
Reopening

Personnel
(Exec. Session)

- **Policy**
 - P 1649 - Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (M) (New)

Dr. Kasyan asked Ms. Pettineo to provide information on Policy P1649. Ms. Pettineo said a memo was provided to the district by the board attorney indicating that there is not a need to adopt this at this time; however, districts are permitted to adopt with the understanding that if there are changes they must be addressed at that time. Ms. Pettineo said tonight would be the 1st reading with a second reading at the next meeting. However, if the law changes, the district will have to keep the policy up to date.

Dr. Kasyan asked Mr. Cattani to reference this as the first reading of P1649 and follow Ms. Pettineo's suggestion with a 2nd reading next month. Dr. Kasyan would include this motion during the approval of his Superintendent's Report.

- **Policies for Revision-1st Reading- Agenda Items ***
 - P 1648 – Restart and Recovery Plan
 - P 2270 - Religion in Schools
 - P 2431.3 - Heat Participation Policy for Student-Athlete Safety
 - P 2622 - Student Assessment
 - R 2624 – Grading System
 - P & R 5111 - Eligibility of Resident/Nonresident Students
 - P & R 5200 - Attendance
 - P & R 5320 - Immunization
 - P & R 5330.04 - Administering an Opioid Antidote
 - P 5610 - Suspension
 - R 5610 - Suspension Procedures
 - P 5620 – Expulsion
 - P 7523 – School District Provided Technology Devices to Pupils
 - P & R 8320 - Personnel Records

Dr. Kasyan referred to the additional policies on the agenda for 1st readings this evening. Copies were previously provided to the board and he asked if there were any questions. Dr. Kasyan focused on Policy 2624 that relates to a change in the grading system that was presented to the board by Mrs. Kenney earlier in the year. Dr. Kasyan addressed Mr. Pellegrino's question on the policies being reviewed by Strauss Esmay and said that he believed they would not endorse the policy with their name if changes were not accepted by them. Dr. Kasyan explained the change made in Policy 2431.3 that expanded the grade levels from 9th to 12th to 6th to 12th. Mr. Place provided details of change to Policy 7523 that will increase the current \$50 technology use fee by \$10. Dr. Kasyan said parent do take advantage of this payment option. The policies will be included on the agenda for a 1st reading, seeing no objection from the board.

Dr. Kasyan turned the floor over to Dr. Crawley for Finance and Buildings & Grounds/Facilities discussion items.

- **Finance**
 - 2019-2020 Audit Schedule

Dr. Crawley reported that his office has been working on preparations for the audit and documents have been provided to Mr. Hulsart. Mr. Hulsart will be working on the audit process over the next few months and will conclude the process with his audit presentation in December, pending any delays from the state.

- **Buildings & Grounds/Facilities**
 - Multi-Purpose Athletic Facility
 - Bid Schedule

Dr. Crawley referred to the gym project reported on by Mr. Notley. He shared renderings of the finished product. Dr. Kasyan brought the board's attention to a decision he made to have the foul line and the lines around the key painted black instead of the white lines that are in the rendering. He asked the board for their opinion on the black lines. Mr. Leonhardt asked if a rendering can be provided with the black lines because he believes the black line will blend in with the dark blue. Dr. Kasyan will send this to the coaches and the athletic supervisor for their opinion. There was no objection from the board to look into this further with the coaches and athletic supervisor. Dr. Crawley will forward any additional shop drawings to the board when available. Dr. Kasyan said that the banners will also be reinstalled in the gym along with plaques made from the original flooring.

Buildings &
Grounds/
Facilities

Multi-Purpose
Athletic Facility
Bid Schedule

Dr. Crawley spoke on the bid schedule of the multi-purpose athletic facility to begin next week on July 30th with a bid opening date of September 3rd. A meeting is set with the zoning board on August 18th to review the plans.

Dr. Crawley brought a point of discussion to the board on the possibility of eliminating courtesy busing in the 2021-2022 school year as a result of a number of unexpected expenses and reduced revenues from the state. Guidance has been received from the state to offset these expenses by suggesting that districts consider eliminating or reducing the availability of courtesy busing. The 2020-2021 budget includes providing courtesy bussing and this will remain in place this school year. He asked the Board's opinion on courtesy bussing, suggesting that if it is to be discontinued, a letter be provided to parents at this time informing them in order to provide them with time to consider other options. Dr. Crawley said this bussing is offered to Manasquan resident students attending non-public schools. Currently this expense amounts to \$53,350 in the budget.

Courtesy
Busing

Dr. Kasyan continued with the Superintendents.

14. Superintendent's Report & Information Items

Supt.'s Report

- **Enrollment– Document A**
 - **Total Enrollment – 1,487**
 - **High School – 953**
 - **Elementary School –534**

Enrollment
Document A

Dr. Kasyan reported on the current enrollment figures as provided by the guidance office and elementary school office, as specified in Document A. He has received a request from a staff member and a transfer for enrollment in the elementary school. Requests will be accepted until the enrollment reaches capacity.

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Report, Suspensions & Tardy Reports– Document B**
 - **Fire Drill Reports:**
 - **High School: No Report for the Month – Remote Learning COVID-19**
 - **Alternative School: No Report for the Month – Remote Learning COVID-19**
 - **Elementary School: No Report for the Month – Remote Learning COVID-19**

Fire Drill
Reports
(No Reports)

Dr. Kasyan reported that there were no fire drill reports for the month.

- **HIB Monthly Report – Document C**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**
 - **HIB New Jersey Department of Education School Self-Assessment Report 2018-2019 – Document C-2**

HIB Monthly
Report
(No Reports)
HIB NJ DOE
School Self-
Assessment
Report
Document C-2

Dr. Kasyan reported that there was no HIB Report for the month. He reviewed the HIB New Jersey Department of Education School Self-Assessment Report 2018-2019, as specified in Document C-2.

HIB Monthly Report (No Reports) HIB NJ DOE School Self-Assessment Report Document C-2

Dr. Kasyan brought to the attention of the board that approval of the Superintendent's Report would include approval of the first reading of P 1649 – Federal Families First Coronavirus (COVID-19) Response Act (FFCRA)(M) (New).

Mr. Cattani asked if a vote needed to be taken on the discontinuing of courtesy busing. Dr. Kasyan said that a vote was not required and it will not be included in the 2020-2021 budget. A letter will go out to notify parents with further attention given to this decision in the future.

Dr. Kasyan turned the floor over to the Mr. Place for the Report of the Assistant Superintendent.

• **Report of the Assistant Superintendent**

Report of the Assistant Superintendent Mr. Place

Mr. Place said that he is currently involved in the process to apply a new template to the district website. It is his intention to have this process completed by mid-August. The new template will provide mobile accessibility and better accessibility in general. He shared the current screen and an example of a more organized format with more graphics. He addressed Dr. Kasyan's question on the cost and said the new format will not provide any additional costs to the board over the current cost of under \$10,000 a year.

• **Report of the Director of Curriculum and Instruction – No Report for the Month**

• **Report of the Director of School Counseling Services – No Report for the Month**

Dr. Kasyan completed his report for the evening.

Mr. Cattani asked for a motion to approve and accept the Superintendent's Report, including the 1st reading of P1649.

Acceptance of Supt's Report and 1st reading of P1649

Motion was made by Mr. Bolderman, seconded by Mr. Sorino, to approve and accept the Superintendent's Report and the 1st reading of P1649.

Roll Call Vote: Ayes (11); Nays (0); Abstain (0); Absent (1) Mrs. Bossone **MOTION CARRIED**

Recommend approval and acceptance of the Superintendent's Report.

Mr. Cattani asked if there were any Manasquan General items that required a separate vote. Seeing none, he asked for a motion to approve Manasquan General Items #15 through #24.

Manasquan General Items #15 - #24

Motion was made by Mr. Burns, seconded by Mrs. Pollock, to approve Manasquan General Items #15 through #24.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mrs. Bossone **MOTION CARRIED**

MANASQUAN
General Items

15. **Recommend approval** that the following prices be charged to students and adults for lunches and milk for the 2020-2021 SY, with no increase from last year's prices:

2020-2021 Lunch Prices

Paid Type A Lunch (Students):	\$2.85 (Gr. K – 8) \$3.05 (Gr. 9 – 12)
Paid Lunch (Adults):	\$3.50
Reduced Type A Lunch (Students)	\$0.40
A la cart milk per half-pint (Students):	\$0.50
A la cart milk per half-pint (Adults)	\$0.50

16. Recommend approval of the following 2020-2021 Vocational School District placements:

<u># of Students</u>	<u>Tuition/Student</u>	<u>Placement</u>	<u>Total Cost</u>
2	\$6,750	Academy of Allied Health & Science	\$13,500
3	\$6,750	Biotechnology High School	\$20,250
5	\$6,750	Communications High School	\$33,750
2	\$6,750	High Technology High School	\$13,500
3	\$6,750	Marine Academy of Science & Technology	\$20,250
1	\$6,750	Design Academy & Law Enforcement Program	\$ 6,750
3	\$6,000	Shared-Time Special Ed – Career Center	\$18,000
3	\$ 950	Shared-Time Regular Programs	\$ 2,850

2020-2021
Vocational
School District
Placements

17. Recommend approval of the following resolution relating to 2019-2020 Aid in Lieu of Transportation:

2019-2020 Aid
in Lieu of
Transportation
Resolution

Whereas, Aid in Lieu of Transportation for families in New Jersey provided for a maximum of \$1000 for the full 2019-2020 school year, when the district is unable to provide transportation to students attending a nonpublic school;

Whereas, transportation of students in New Jersey Public Schools was suspended in March 2020 for the remainder of the school year, due to the COVID-19 pandemic; and

Whereas, the New Jersey Department of Education has determined that school districts have the ability to proportionately reduce the total Aid In Lieu of Transportation for the 2019-2020 school year to no less than \$667 in light of the suspension of transportation in March 2020

NOW THEREFORE BE IT RESOLVED THAT THE MANASQUAN BOARD OF EDUCATION HEREBY AMENDS PAYMENT FOR THE 2019-2020 SCHOOL YEAR FOR FAMILIES WHO RECEIVE AID IN LIEU OF TRANSPORTATION TO \$667 DUE TO THE SUSPENSION OF ALL PUBLIC SCHOOL TRANSPORTATION IN MARCH 2020.

18. Recommend approval of the acceptance of the following Tuition Free Students of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan Elementary School for the 2020-2021 school year:

2020-2021
MES Tuition
Free Students
of Staff
Members

D.C. – 1st Grade (Student ID not provided at this time)

J.D. – 1st Grade (Student ID not provided at this time)

19. Recommend approval of the following mileage reimbursement for the 2020-2021 school year:

2020-2021
MES Mileage
Rates

<u>Name</u>	<u>School Year</u>	<u>Rate</u>	<u>Not to Exceed</u>
Teresa Savage	2020-2021	\$0.35 / mile	\$200.00
Kathleen Stonaker	2020-2021	\$0.35 / mile	\$100.00
Alissa Boyne	2020-2021	\$0.35 / mile	\$25.00
Nicole DeStefano	2020-2021	\$0.35 / mile	\$25.00
Jill Wells	2020-2021	\$0.35 / mile	\$25.00

Professional Days

20. Recommend approval of the attendance of staff members at conferences/workshops indicated below: No Report for the Month

MES
Professional
Days
(No Report)

Student Action

Field Trips

21. Recommend approval of the field trips listed below: No Report for the Month

MES Field Trips
(No Report)

Placement of Students on Home Instruction

22. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **No Report for the Month**

MES Home Instruction (No Report)

Placement of Students Out of District

23. **Recommend** approval of the 2020 Extended School Year Placements and 2020-2021 September – June Placements list that reflects available tuition costs. (Transportation costs to be determined once routes are established), as per **Document 1**.

2020-2021 External Placements Document 1

Financials

24. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **June, 2020** as per **Document 2**.

MES Central Funds Report Document 2

Mr. Cattani asked if there were any Manasquan/Sending Districts General items that required a separate vote. Seeing none, he asked for a motion to approve Manasquan/Sending Districts General Items #25 through #43.

Manasquan/Sending District General Items #25 - #43

Motion was made by Mr. Bolderman, seconded by Mr. Loffredo, to approve the Manasquan/Sending Districts General Items #25 through #43.

Roll Call Vote: Ayes (11); Nays (0); Abstain (0); Absent (1) Mrs. Bossone MOTION CARRIED

MANASQUAN/SENDING DISTRICTS

General Items

25. **Secretary’s Report/Financials**

Financials

Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **JUNE 30, 2020** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Secretary’s Certification

Be it Resolved; that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,660,399.50** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

District Taxes

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **JUNE 30, 2020** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Acceptance of Secretary’s Certification

Recommend acceptance of the **Secretary’s Financial & Investment Report** and the **Treasurer’s Report**, for the month ending **JUNE 30, 2020** per **Document D**. (The Treasurer of School Moneys Report for the month of **JUNE, 2020** is on file in the Business Office and is in balance with the Secretary’s Report).

Secretary’s Financial & Investment Report Document D

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **JUNE 30, 2020**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item

Budget Certification Document D

accounts of the current expense portion of the **2019-2020 budgets for JUNE and 2020-2021 for JULY** as recommended by the Superintendent of Schools, as per **Document D.**

Purchase Orders for the months of **JUNE 2020 and JULY 2020** be approved, as per **Document E.**

Recommend **acceptance** of the **Cafeteria Report** – **Document F.**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$629,326.65** for the month of **JULY, 2020** be approved. Record of checks (**#46650** through **#46656**), and distributions are on file in the Business Office.

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$0.00** for the month of **JULY, 2020** be approved. Record of checks (**#** through **#**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **JUNE, 2020** at **\$2,788,214.97** and checks (**#46479** through **#46631**) and **(Capital Expense)** for **JUNE, 2020** at **\$2,153,300.95** and checks (**#1113** through **1130**).

Recommend **acceptance** of the following **High School Central Funds Report** for the month ending **JUNE 2020** as per **Document G.**

26. **Recommend** approval to solicit bids for the Manasquan High School Multi-purpose Athletic Facility.
27. **Recommend** approval to authorize the School Business Administrator to amend the 2020-2021 school district budget in the amount of \$790,000 in accordance with the executed lease agreements with the Manasquan Bank.
28. **Recommend** approval to rescind the approval of the acceptance of the following Parent-Paid Tuition students (J.C.) and (N.C.) in the 9th grade at Manasquan High School, previously approved on at the May 12, 2020 board meeting. Students have obtained residency in Manasquan.
29. **Recommend** approval of Pay Application #7 – Thermal Piping., for the Manasquan High School HVAC and Fire Alarm Project, in the amount of \$943,273.97 (pending attorney review).
30. **Recommend** approval of Pay Application #1 – Nickerson Corporation, for the Flooring and Bleacher Replacement at Manasquan High School, in the amount of \$52,155.00 (pending attorney review).
31. **Recommend** approval of the 2020-2021 Agreement for Cooperative Sports Programs between the Manasquan Board of Education and the Point Pleasant Beach Board of Education, in the amount of \$18,000, as per **Document H.**
32. **Recommend** approval of the Shared Service Agreement between the Avon Board of Education and the Manasquan Board of Education for Child Study Team Services, as per **Document I.**
33. **Recommend** approval of contract Renewal #3 of the transportation contract #17-18FirstStudent with First Student, Route 35 & 3rd Avenue, Neptune City, NJ, for 2020-2021 Student Transportation-School Related Activities, pursuant to N.J.S.A. 18A:39-3 with the maximum negotiated Consumer Price Index (CPI) of 1.7%, in the 2020-2021 estimated amount of \$199,035.38..

*Purchase
Orders
Document E*

*Cafeteria
Report
Document F*

*Bills (Current
Expense)*

*Bills (Capital
Expense)*

*Confirmation
of Bills (Current
and Capital
Expense)*

*MHS Central
funds Report
Document G*

*Bids for MHS
Multi-Purpose
Athletic Facility*

*2020-2021
Budget
Amendment*

*2020-2021
Rescind Parent-
Paid Tuition
Student*

*Pay Application
#7 – Thermal
Piping*

*Pay Application
#1 – Nickerson
Corp.*

*2020-21 Co-op
Sport Program
– Pt. Pleasant
Beach
Document H*

*Shared Service
Agreement –
Avon BOE
Document I*

*2020-21
Contracts
Renewal #3 –
First Student*

34. **Recommend** approval of the contract with SD Gameday, to provide and assign certified and individually-insured sub-trainers for the 2020-2021 school year (pending attorney review).

2020-2021
SD Gameday

35. **Recommend** approval of the following **contracted outside facilities** for the 2020/2021 school year (pending contract approvals):

2020-2021
Contracted
Outside
Athletic
Facilities

Jersey Shore Arena;
Shore Lanes;
Sea Girt Lanes;
Quail Ridge Golf World;
The Atlantic Club;
Epic Gymnastics
Howell Park Golf Course

36. **Recommend** approval of the use of the following **non-contracted outside athletic facilities** for the 2020/2021 school year:

2020-2021
Non-
Contracted
Outside
Athletic
Facilities

Good Sports;
Rash Field;
St. Denis Gym;
Condon's Baseball Academy;
Wall High School Track;
Wall Municipal Complex;
Point Beach High School Track;
Little Dreamer's Play Café;
Capelli's Sports Complex;
Manasquan River Golf Course;
Howell Park Golf Course;
Green Acres Park (Brielle);
The Atlantic Club

37. **Recommend** approval of the first reading of the revision of the following policies, as per **Document J:**

1st Reading of
Policy Revisions

- P 1648 – Restart and Recovery Plan
- P 2270 - Religion in Schools
- P 2431.3 - Heat Participation Policy for Student-Athlete Safety
- P 2622 - Student Assessment
- R 2624 - Grading System
- P & R 5111 - Eligibility of Resident/Nonresident Students
- P & R 5200 - Attendance
- P & R 5320 - Immunization
- P & R 5330.04 - Administering an Opioid Antidote
- P 5610 - Suspension
- R 5610 - Suspension Procedures
- P 5620 - Expulsion
- P 7523 – School District Provided Devices to Pupils
- P & R 8320 - Personnel Records

38. **Recommend** approval of the acceptance of a Parent-Paid Tuition Student (R.F.) in the 9th grade at the Manasquan High School for the 2020-2021 school year, at the annual tuition rate of \$8,308 (Student ID not provided at this time).

2020-21
Parent-Paid
Tuition Student

39. **Recommend** approval of the adoption of following job description, as per **Document K:**

- Affirmative Action Officer
- Assistant Principal/Energy Specialist

Job
Descriptions
Document K

- o Eighth Grade Transition Coordinator
- o Elementary School Athletic Coordinator

Job
Descriptions
Document K

40. **Recommend** approval of the following mileage reimbursement for the 2020-2021 school year:

2020-2021
Mileage Rates

<u>Name</u>	<u>School Year</u>	<u>Rate</u>	<u>Not to Exceed</u>
Peter Crawley	2020-2021	\$0.35 / mile	\$250.00
Jesse Place	2020-2021	\$0.35 / mile	\$250.00
Peter Cahill	2020-2021	\$0.35 / mile	\$1,100.00
Kevin Hyland	2020-2021	\$0.35 / mile	\$300.00
Kelly Balon	2020-2021	\$0.35 / mile	\$300.00
Pamela Cosse	2020-2021	\$0.35 / mile	\$100.00
Susan Lord	2020-2021	\$0.35 / mile	\$200.00
Susan Steinberg	2020-2021	\$0.35 / mile	\$100.00
Margaret Polak	2020-2021	\$0.35 / mile	\$100.00

Professional Days

41. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

MHS
Professional
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
2020-21 School Year	Margaret Polak	Online	Anti-Bullying Specialist Certificate Program	No	Registration - \$410.00

Student Action

Field Trips

42. **Recommend** approval of the field trips listed below: **No Report for the Month**

MHS Field Trips
(No Report)

Placement of Students on Home Instruction

43. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **No Report for the Month**

MHS Home
Instruction
(No Report)

Mr. Cattani asked if there was any Old or New Business to come before the board.

44. Old Business/New Business

Seeing none, he asked for a motion to enter into Executive Session and read the following statement.

Old Business /
New Business

Motion was made by Mr. Burns, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to enter into executive session at 8:58 p.m.

MOTION CARRIED

Executive
Session

45. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the "Act") provides that the Manasquan Board of Education hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

Executive Session

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- ___ 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Resignation)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Mr. Cattani asked for a motion to reconvene the meeting.

Meeting Reconvened

Motion was made by Mr. Leonhardt, seconded by Mrs. Pollock, and approved by voice vote of all those present in favor to reconvene the meeting at 9:04 p.m. MOTION CARRIED

46. Roll Call

Roll Call

<i>Bruce Bolderman</i>	<i>Mark Furey (Belmar)</i>	<i>Joseph Loffredo</i>	
<i>Donna Bossone – absent</i>	<i>Terence Hoverter</i>	<i>Thomas Pellegrino</i>	
<i>Martin Burns</i>	<i>Dennis Ingoglia (Brielle)</i>	<i>Alexis Pollock</i>	
<i>Eugene Cattani</i>	<i>Todd Leonhardt (Sea Girt)</i>	<i>Alfred Sorino</i>	<i>Quorum Reached</i>

Mr. Cattani asked for a motion to approve Manasquan Item #47

Motion was made by Mr. Pellegrino, seconded by Mr. Burns, to approve Manasquan Item #47 – Elementary School Personnel, as specified in Document 3.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mrs. Bossone MOTION CARRIED

Manasquan Item #47 – E.S. Personnel Document 3

MANASQUAN

Personnel

47. Recommend approval of the Elementary School personnel as per Document 3.

Mr. Cattani asked for a motion to approve Manasquan/Sending Districts Item #48.

Motion was made by Mrs. Pollock, seconded by Mr. Hoverter, to approve Manasquan/Sending Districts Item #48 – High School Personnel, as specified in Document L

Roll Call Vote: Ayes (11); Nays (0); Abstain (1) Mr. Pellegrino abstained on the volunteer football announcer and yes on all other items; Absent (1) Mrs. Bossone MOTION CARRIED

Manasquan/Sending District Item #48 – H.S. Personnel Document L

MANASQUAN/SENDING DISTRICTS

Personnel

48. Recommend approval of the High School personnel as per Document L.

Mr. Cattani asked for a motion to adjourn the meeting.

Motion was made by Mr. Pellegrino, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to adjourn the meeting at 9:07 p.m.

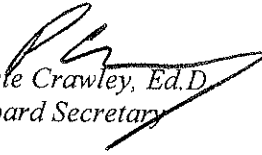
MOTION CARRIED

Adjournment

49. Adjournment

Motion to Adjourn

Respectfully submitted,


Pete Crawley, Ed.D.
Board Secretary