

BOARD OF EDUCATION  
Borough of Manasquan

*The Combined Committee of the Whole and Regular Public Meeting of the Manasquan Board of Education was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, April 30, 2019.*

*The Board President, Mr. Cattani, called the meeting to order at 6:02 p.m. and read the Opening Statement.*

**1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Call to Order*

*Mr. Cattani requested that everyone join in the Pledge of Allegiance.*

**2. Pledge of Allegiance**

*Pledge of Allegiance*

**3. Roll Call**

*Roll Call*

<i>Bruce Bolderman</i>	<i>Mark Furey (Belmar)</i>	<i>Anne McGarry (SLH)</i>
<i>Donna Bossone</i>	<i>Terence Hoverter - absent</i>	<i>Alexis Pollock – arrived 6:06 pm</i>
<i>Martin Burns</i>	<i>Dennis Ingoglia (Brielle)</i>	<i>Alfred Sorino</i>
<i>Eugene Cattani</i>	<i>Joseph Loffredo - absent</i>	<i>Colin Warren</i>

*Tedd Vitale and Stephen LaValva, Brielle Board of Education Representatives were not in attendance.*

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Gabrielle Pettineo, Board Attorney; Lesley Kenney, Director of School Counseling Services; Barbara Kerensky, Director of Curriculum and Instruction; Jesse Place, Director of Technology and Human Resources; Sandi Freeman, Recording Secretary, Finn Cuozzo, Student Board Representative. Absent: Kennedy Miller, Mary Mills and Casey Campbell, Student Board Representatives.*

*Quorum Reached*

*Mr. Cattani read the Mission Statement and Statement to the Public.*

**4. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

*Mission Statement*

**5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

*Statement to the Public*

*Mr. Cattani asked for a motion the approve Item #6 – Acceptance of Minutes.*

*Motion was made by Mr. Sorino, seconded by Mr. Warren, to accept and approve the minutes, as specified in Item #6.*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (1) Mr. Furey; Absent (3) Mr. Hoverter, Mr. Loffredo, Mrs. Pollack*

**MOTION CARRIED**

Minutes

**6. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and the Closed Executive Session of March 19, 2019. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

*Mr. Cattani asked Finn Cuozzo to provide the Student Board Representative Report.*

**7. Student Board Representative Report**

*Mr. Cuozzo reported on the following Key Club activities that took place this month: Assisting at the Manasquan Elks Breakfast, the PTO Babysitting, Homework Helpers and Tutoring Club. He reported on two new events that the Key Club participated in this month: Volunteering to help at the St. Denis dance and the Brielle Easter Egg Hunt. He also reported that elections took place for the new committees.*

*Mr. Cattani asked for a motion to accept the report.*

*Motion was made by Mr. Bolderman, seconded by Mrs. McGarry, to accept the Student Board Representative Report.*

*Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mr. Loffredo*

**MOTION CARRIED**

Student Board Representative Report

Acceptance of Student Board Representative Report

*Mr. Cattani turned the floor over to Dr. Kasyan for the presentations.*

*Dr. Kasyan welcomed everyone and asked to change the agenda format and begin with the third presentation of the District Therapy Dog, Charlie as presented by Susan Lord.*

**8. Presentations**

**• District Therapy Dog - Presentation by Susan Lord**

*Susan Lord introduced Charlie to the board and audience. Mrs. Lord reported that Charlie is now two years old and has learned many things. She is still working with obedience training and socializing. She is comfortable in the classrooms and once a week she walks around the campus with a student who has disabilities that helps the student work on his coordination and strength. Charlie visits the youngest children in the elementary school and she has been trained to stay and lay down in order not to scare them. Charlie is very involved in interacting with the students and more activities are being planned for the future.*

*Dr. Kasyan thanked Susan Lord, Barbara Kerensky and Margaret Polak for their hard work and assistance in making the idea of using a therapy dog to help children in the district become a reality.*

*Dr. Kasyan said that the next presentation is being provided to inform the community how the district plans to provide a more safe and secure environment for the students. He introduced Mr. Clayton to focus on the next project being introduced in September.*

**• Detection Canine Presentation – Presented by Timothy Clayton**

*Mr. Clayton's provided information on a lockdown and shelter-in-place situation that took place in the district prior to spring break. He reported that there was a social media post made by a student that was initially thought to be a threat to the school. Security staff and administrators immediately*

Presentations

District Therapy Dog Ms. Lord

Lockdown & Shelter-In-Place Report Mr. Clayton

conducted a threat assessment and determined the threat was low level. The individual who sent the post was not present in the building and the other student's whereabouts was known and controlled by security. The Manasquan Police Department was called and responded immediately to start the investigation. The investigation resulted in the determination that the threat was not considered credible and the students, school and staff were not in any immediate risk and a lockdown was not put into place. He said that it was believed that a lockdown and shelter-in-place would have added credibility to the social media post.

Lockdown &  
Shelter-in-  
Place Report  
Mr. Clayton

Mr. Coppola thanked Mr. Clayton, the security staff along with the teachers for being very responsive during this situation. He said the communication with Dr. Kasyan, the security staff and the Manasquan Police provided a stellar partnership.

Mr. Clayton provided a report on the Private Detection K9S program that is being considered for the district. He reviewed the types of contraband that are detected by the dogs and the process involved in conducting the random searches in the school. Parents and students would be notified prior to the start of the school year on the use of private K9s and inspections would be limited to lockers, common areas and unoccupied rooms. Any contraband would be immediately turned over to the police. Mr. Clayton said that the use of K9s is less intrusive than the physical random locker inspection program currently in place in the district. Use of this program is for deterrence purposes and this is recognized in the Attorney General's manual.

Detection  
Canine  
Presentation  
Mr. Clayton

Mr. Clayton continued with an update on the Public Safety Academy. He reported that in 2018 four students were sent to the Monmouth County Police Academy for their Special Officer Class I certification and three of the students were employed upon graduation. This year there are six students that applied to the academy and three of those students have received conditional offers of employment upon graduation from the academy. Consideration is being made to add a security officer certification (SORA) to the program for seniors interested in entering into private security. A copy of Mr. Clayton's report will be included in the formal minutes.

Public Safety  
Academy  
Update  
Mr. Clayton

Dr. Kasyan thanked Mr. Coppola and Mr. Clayton for making the Public Service Academy a reality.

- **Certified Board Member Award** – Donna Bossone

Dr. Kasyan congratulating Donna Bossone for achieving the second level of the NJSPA Board Member Academy certification program. He presented her with a plaque in recognition of her achievement. Mrs. Bossone said that over the past five years she has completed around fifty classes and workshops.

Certified Board  
Member  
Award  
Mrs. Bossone

Dr. Kasyan continued with the recognition of the students and teachers of the month. He provided the criteria involved in being selected as a Student of the Month and Elks Students of the Month. Dr. Kasyan introduced and congratulated the students and teachers of the month and presented them with Certificates of Appreciation and Walter Bucks.

Students and  
Teachers of the  
Month  
Recognition

- **High School Students of the Month for March** – Gonzales Wesley, Senior – Vanessa Bautista, Junior – Rebecca Carter, Sophomore – Dylan LeBlanc, Freshman
- **High School Teacher of the Month for March** – Kristen Zdanowicz
- **Elks Elementary School Student of the Month for January** – Shane Devine
- **Elks Elementary School Student of the Month for March** – Emma Brown
- **Elementary School Teacher of the Month for March** – Kimberly Ward

- **Elks Elementary School Student of the Month for March – Eleanor Feuster**
- **Elks Teenager of the Month for March – Daniel Bardsley**
- **Elementary School Mathletes**

*Dr. Kasyan asked Ms. Eastmond to join him at the podium to provide information on the Elementary School Mathletes and the competition that they participated in last month in Neptune. The students participated in three separate events and came in second place. Ms. Eastmond introduced the members of the team and presented them with medals, Certificates of Appreciation and Walter Bucks.*

- **MHS Boys Swim Team – B South Champions, Central Jersey Group B – State Champions**

*Dr. Kasyan congratulated the Manasquan High School Swim Team for their many accomplishments this year. He asked Coach Craig Murin and Coach Kimberly Ward to join him at the podium. Mr. Murin said that he and Coach Ward are very fortunate to have a super talented group of swimmers. He said this is the fifth consecutive year that the boy' team has been undefeated during the regular season and the second year of winning the state championships. The team members were introduced and presented with medals, Certificates of Appreciation and Walter Bucks.*

- **Squan-A-Thon Committee Members**

*Dr. Kasyan asked Mrs. Basaman to join him at the podium to recognize and congratulate the members of the Squan-A-Thon Committee. He began with a video highlighting the event and proudly reported that \$151,516 was raised this year. Mrs. Basaman thanked the board for recognizing and supporting Squan-A-Thon. She thanked the community for working together to raise money to help families in the area affected by pediatric cancer. Dr. Kasyan congratulated and thanked Ryan Basaman, Linda Hoeler and Meredith Morris for assisting the students with this event. He presented them with Certificates of Appreciation. Mrs. Basaman introduced the committee members and presented them with Certificates of Appreciation and Walter Bucks.*

*Dr. Kasyan asked for a short break to partake in celebratory cupcakes at 7:07 p.m. He reconvened the meeting at 7:12 p.m. and introduced Mr. Justin Roach for the PARCC Results presentation.*

- **PARCC Scores and Sub Groups** – Presented by Justin Roach

*Mr. Roach reported that there is a variety of testing going on in the district at this time and he would be reviewing the results of the PARCC testing that took place in the spring of 2018. He provided a comparison of the results from spring 2016 through spring 2018 in the academic areas and levels. He focused on the performance of subgroups and efforts made to see if there are patterns amongst different racial groups, student on free/reduced lunch and those with disabilities and what is being done to address any at-risk students. This information is used to make determinations on how Title grant funds are used for these students. Mr. Roach said that a key factor received from the data analysis is that it serves as a way to improve teacher training and professional development.*

*Dr. Kasyan pointed out that the QSAC results indicated that points were taken off because the previous presentation of the PARCC scores did not provide a focus on the subgroups and this was at no fault to Mr. Roach or anyone else. It was decided during the board president/vice president meeting with himself and Mrs. Coates to only include the subgroup results on CANVAS and not in the public presentation. Dr. Kasyan read from a letter he received from the Assistant Commissioner of Education, Robert Bumpus, in response to his appeal of the score being not founded and unfair because we followed the requirement of the statute. Mr. Bumpus pointed out in his letter that the district failed to include subgroup data in the public presentation. Dr. Kasyan said this was correct but not required. Dr. Kasyan asked Mr. Roach to return tonight with his report and now include the subgroup data that will be documented in the minutes and on the recorded meeting on the website. Dr. Kasyan complimented the administrative team for their efforts in analyzing testing and working with those results to better serve the students academically.*

Students and  
Teachers of the  
Month  
Recognition

E.S. Mathletes

MHS Boys  
Swim Team

Squan-A-Thon  
Committee

PARCC Scores  
& Sub Groups  
Mr. Roach

*Mr. Roach said that with the changed from PARCC to New Jersey Student Learning Assessments this year the test has changed significantly in terms of the testing format and this will make aggregating the data in the future much harder with this different testing process. A copy of Mr. Roach's report will be included in the formal minutes.*

PARCC Scores  
& Sub Groups  
Mr. Roach

*Dr. Kasyan thanked Mr. Roach for his report. He asked Mrs. Graziano and Mr. Roach to present their report on the Gifted and Talented Program.*

- **Gifted and Talented Program** – Presented by Colleen Graziano and Justin Roach

*Mrs. Graziano provided a report on the Gifted and Talented program at the elementary school. She said that over the past four years the program has been reviewed and this review identified a need to enhance programming for the academically talented students with an overall focus on enhancing differentiation of instruction for all students. Mrs. Graziano provided information on the Grades 7 and 8 honors classes and reported that this program has proven to be extremely successful. Mr. Roach spoke on the opportunities offered to students that are in non-honors classes through differentiated instruction and independent enrichment within the general education curriculum. He referred to the teacher's use of the Gifted Intervention Manual in conjunction with the Gifted Evaluation scale to determine ways to enhance and enrich their instruction. He pointed out that although there is success in the accelerated classes in the 5 and 6 grades, the levels overall have not benefitted from the program because of the structure of their classes and unnecessary access and opportunity issues. With this in mind they are proposing to eliminate the accelerated class in grade 5 for the 2019-2020 school year followed by the elimination of the grade 6 accelerated class for the 2020-2021 school year. Mr. Roach said that the vision is that the best model in helping gifted learners reach their potential is through accelerated opportunities within the regular classroom setting with the understanding of the need to prepare qualified students in grades 7 and 8 for the pace and rigor of honors classes in the high school. A copy of the MES Gifted and Talented report will be included in the formal minutes.*

Gifted &  
Talented  
Program  
Mrs. Graziano  
Mr. Roach

*Dr. Kasyan thanked Mrs. Graziano and Mr. Roach for their presentation.*

*Dr. Kasyan continued with the Public Hearing on the 2019-2020 School District Budget presented by himself and Mrs. Coates.*

- **Public Hearing on the 2019-2020 School District Budget** – Presented by Dr. Frank Kasyan, Superintendent of Schools, Mrs. Lynn Coates, School Business Administrator

*Dr. Kasyan began with the possibility of looking into a zero-based budget process. Currently the allocation method is utilized and he explained the process involved with this type of budget development. He reviewed the differences with the zero-based budget and allocation budget and asked the board to give thought to the possibility of this change in the future.*

Public Hearing  
on the 2019-  
2020 School  
District Budget  
Dr. Kasyan  
Mrs. Coates

*Dr. Kasyan continued with the presentation on the proposed 2019-2020 school district budget. He reported on the increase of current course offerings, anticipated staffing changes and the continuation of the district's One to One initiative. He turned the floor over to Mrs. Coates to report on the major factors impacting the proposed budget. She reported that some factors include payment #2 of 6 toward CDL balance; payment #2 of 5 toward the turf lease; deposit to Capital Reserve for turf and sod replacement as needed; enrollment; out of district placements and transportation and insurance premiums. She reviewed the budget breakdown for 2019-2020 that outlined the total budget; amount allocated from fund balance; administrative per pupil cost and proposed per pupil cost. She reported that the general fund tax levy is only increasing 2% which is the limit without applying for a waiver and there will not be any use of banked cap. Dr. Kasyan continued with a review of the general fund revenues and provided the funding sources for both the high school and elementary school. He explained that funds allocated to the high school and elementary school cannot be comingled. Dr. Kasyan reviewed the general fund appropriations for both schools with the majority of funding utilized for instruction. He reported that the proposed budget maintains our academics and academies as well as a full range and wide variety of co-curricular programs in both the high school and elementary*

school. Mrs. Coates reported on the discretionary versus fixed appropriations. She pointed out that out of the \$29M total budget 92% of the budget is for fixed expenses with 8% for discretionary expenses. Mrs. Coates reviewed the tax rate equation, proposed tax rate per \$100 of assessed value along with the net valuation taxable and school tax rate as compared with 2016-2017 through 2019-2020. She provided information on how to calculate the annual school tax rate and proposed tax impact on the assessed value as it appears on the tax bill.

There were no questions from the board. Dr. Kasyan concluded the Public Hearing on the 2019-2020 School District budget.

Dr. Kasyan continued with the discussion items for the April 30, 2019 agenda.

**9. Discussion Items April 30, 2019 Agenda**

**• Education, Curriculum & Technology- Agenda Items\***

Dr. Kasyan referred to this evening's presentations that provided information in this area.

**• Personnel- To be Discussed in Executive Session- Agenda Items\***

Dr. Kasyan said personnel will be discussed in Executive Session.

**• Policy - Agenda Items\***

Dr. Kasyan referred to the policies for revision – 2<sup>nd</sup> reading that were reviewed at the last meeting and are on this evening's agenda for board approval.

**Policies for Revision-2<sup>nd</sup> Reading**

- Bylaw 0141.2 – Board Member and Term – Receiving District
- P 2422 – Health and Physical Education
- P 2431.3 – Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities
- P 2610 – Educational program Evaluation
- P 4219 – Commercial Driver's License Controlled Substance and Alcohol Use Testing
- P 5111 – Eligibility of Resident/Nonresident Students
- R 5111 – Eligibility of Resident/Nonresident Students
- P 5330.04 – Administering an Opioid Antidote
- R 5330.04 – Administering an Opioid Antidote
- P 5337 – Service Animals
- P 5756 – Transgender Students
- P 7440 – School District Security
- R 7440 – School District Security
- P 8561 – Procurement Procedures for School Nutrition Programs
- P 8860 – Memorials
- R 2610 – Educational Program Evaluation
- P 2415.06 – Unsafe School Choice Option
- R 2460.8 – Special Education – Free and Appropriate Public Education
- R 5530 – Substance Abuse
- P 5600 – Student Discipline/Code of Conduct
- R 5600- Student Discipline/Code of Conduct
- P 5611 – Removal of Students for Firearms Offenses
- R 5611 – Removal of Students for Firearms Offenses
- P 5612 – Assaults on District Board of Education Members or Employees
- R 5612 – Assaults on District Board of Education Members or Employees
- P 5613 – Removal of Students for Assaults With Weapons Offenses
- R 5613 – Removal of Students for Assaults with Weapons Offenses

Public Hearing  
on the 2019-  
2020 School  
District Budget  
Dr. Kasyan  
Mrs. Coates

C.O.W.  
Discussion  
Items  
Education,  
Curriculum &  
Tech

Personnel  
(Exec. Session)

Policy  
2<sup>nd</sup> Readings

- P 8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses
- R 8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses

Policy  
2<sup>nd</sup> Readings

*Dr. Kasyan referred to policies for 1<sup>st</sup> reading relating to Earned Sick Leave that will be discussed by Mr. Place during his report.*

**Policies for 1<sup>st</sup> Reading**

- P 1642 – Earned Sick Leave
- R 1642 – Earned Sick Leave

Policy  
1<sup>st</sup> Reading

*Dr. Kasyan turned the floor over to Mrs. Coates for Finance and Buildings & Grounds/Facilities discussion items.*

• **Finance**

- Balance of 2019-2020 Budget Process

*Mrs. Coates reported that the balance of the budget process is to electronically submit the budget to the county office and posting the user friendly budget on the district website by Thursday. She will also be recommending a Tax Levy Schedule to the Borough of Manasquan between now and mid-May and after reconciled by the borough administration it will be included on the next board agenda for approval. The budget will then be opened for purchasing during the first week in June.*

Finance  
2019-2020  
Budget Process

• **Buildings & Grounds/Facilities**

- Culvert Repair Contract and Schedule

*Mrs. Coates reported that there is a signed contract with North American Pipeline to perform the repair of the culvert under the lower field. She has been working with Mr. Cahill on the student use of the field and the last two weeks of June will not have any scheduled games. A kick-off meeting with the contractor will be held to develop a schedule and they are on-board for the third week of June to begin to mobilize and after graduation begin the repairs to the culvert. She will asked them to present their timeline of work at the kick-off meeting and ask if the field would be available during the repair. Dr. Kasyan said he thought that the field could still be used but that remains to be discussed and confirmed with the contractor.*

Buildings &  
Grounds/  
Facilities

Culvert Repair  
Contract &  
Schedule

*Dr. Kasyan concluded the Committee of the Whole portion of the meeting and moved on with the Superintendent's Report.*

**10. Superintendent's Report & Information Items**

Supt.'s Report

*Dr. Kasyan began his report by reading a resolution designating April 2019 as Child Abuse Prevention and Awareness Month as requested by the County Superintendent of Schools. Adoption of the resolution will be included in the vote to approve the superintendent's report.*

**Recommend approval of the following resolution to designate April 2019 as Child Abuse Prevention and Awareness Month:**

Child Abuse  
Prevention &  
Awareness  
Month  
Resolution

**WHEREAS**, there are about 750,000 youth aged 17 and under, living in New Jersey, and

**WHEREAS**, it is estimated that one in 100 children experiences abuse; and

**WHEREAS**, childhood maltreatment and abuse are part of adverse childhood experiences (ACEs) and create long-term trauma that has life-long impacts; and

**WHEREAS**, child abuse is a significant social problem that creates significant effects for entire families, communities and society as a whole; and

**WHEREAS**, all children deserve to be nurtured, protected and free from physical or emotional harm; and

**WHEREAS**, the State of New Jersey is committed to offering a continuum of community-based child abuse prevention and intervention programs that are culturally competent, strength-based and family-centered; and

**WHEREAS**, the New Jersey Department of Children and Families embraces the Standards for Prevention Programs developed by the New Jersey Task Force on Child Abuse and Neglect; and

**WHEREAS**, all sectors of the community, including law enforcement, medical professionals, school, courts and media outlets, as well as numerous public and private agencies, have joined forces to promote public awareness and community involvement in keeping children and their families safe, healthy and connected during the month of April and continuing throughout the year.

**NOW, THEREFORE, BE IT RESOLVED**, that Manasquan Board of Education does hereby proclaim **APRIL 2019** as Child Abuse Prevention and Awareness Month.

- **Enrollment– Document A**
  - **Total Enrollment– 1,516**
    - **High School – 969**
    - **Elementary School – 547**

*Dr. Kasyan reported on the total enrollment in the district and also the individual high school and elementary school enrollments, as specified in Document A.*

- **Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– Document B**
  - Fire Drill Reports**
    - **High School:**
      - **March 18th – Lockdown Drill**
      - **March 26th – Fire Drill**
    - **Alternative School:**
      - **March 18th – Lockdown Drill**
      - **March 26th – Fire Drill**
    - **Elementary School:**
      - **March 19th – Fire Drill**
      - **March 25th – Lockdown Drill**

*Dr. Kasyan reported on the fire drills conducted during the month of March, along with lockdown drills, suspensions and tardy reports, as specified in Document B.*

- **HIB Monthly Report – Document C**
  - **High School:**
    - **Three Incidents – 3 Not HIB**
  - **Elementary School:**
    - **One Incident – 1 Confirmed HIB**

*Dr. Kasyan reported on the HIB Monthly Report, as specified in Document C.*

*Supt.'s Report*

*Child Abuse  
Prevention &  
Awareness  
Month  
Resolution  
(continued)*

*Enrollment  
Document A*

*Attendance,  
Fire Drill,  
Suspension &  
Tardy Reports  
Document B*

*HIB Monthly  
Report  
Document C*



- **QSAC Assessment Results and Appeal Results**

*Dr. Kasyan reported meeting the state standards and statutes regarding the QSAC assessment results and appeal results. He referred to the appeal letter that he sent and the letter received from Mr. Bumpus, Assistant Commissioner, Division of Field Services, that he read earlier in the meeting. He provided the final scores from the QSAC assessment.*

*Dr. Kasyan turned the floor over to Mrs. Kerensky, Director of Curriculum and Instruction.*

- **Report of the Director of Curriculum and Instruction**

*Mrs. Kerensky reported that she and Mrs. Kenney held a parent meeting for those interested in the early college program with representatives in attendance from Brookdale. The articulation meetings with the sending districts have concluded and all content areas have been articulated with discussions on expectations, strategies, content and anything to help the incoming freshmen transition into the high school. At this time the initiative is to work on next year's professional development, with the reinstatement of the professional development academy. This committee along with the administration prepared a survey that will be completed by the staff tomorrow to find out their interests and preferences for professional development. She is also preparing for the curriculum writing that will take place this summer. Dr. Kasyan asked Mrs. Kerensky to provide the reason for changing the exam dates on next year's calendar. She explained that the dates chosen worked perfectly for the teachers to review the exam results in order to move forward with the next semester. She also said that one half-day in-service was removed because it conflicted with AP testing.*

*Dr. Kasyan turned the floor over to Mrs. Kenney, Director of School Counseling Services*

- **Report of the Director of School Counseling Services**

*Mrs. Kenney reported that the NJSLA testing in grade 4 is taking place at this time and further testing will continue over the next couple of weeks. Mrs. Sanders has been working on the Lunch Bunch group with great results and Charlie, the therapy dog, has joined in several of the groups. The Homework Club has around 20 to 30 students and the pairing of the Peer Leaders has also been successful. The 8<sup>th</sup> grade scheduling is completed for Manasquan and the sending districts students. She said the process went smoothly and the transition into the high school should be seamless. Freshman for a Day was a positive experience and she anticipates that this program will grow next year. A junior parent night was held with 110 people in attendance with five college representatives in attendance. The parents provided positive feedback on this program. The high school scheduling in grades 8 through 11 have their course requests in and work has begun on finalizing the master schedule. NJSLA testing was completed last week in the high school. She reported that there are 175 AP students taking a total of 320 AP exams.*

*Dr. Kasyan turned the floor over to Mr. Place, Director of Technology and Human Resources.*

- **Report of the Director of Technology and Human Resources**

*Mr. Place reported on the Earned Sick Leave law that was adopted last year in New Jersey that impacts all employers in the state and obligates them to provide paid sick leave established at the rate of one hour of paid sick leave for every thirty hours worked by the employee. Anyone steadily employed in a school district already receives paid sick leave. The Department of Labor then put out better guidance explaining how this law would impact school districts and other employers. He said the proposed policy is on the agenda for a 1<sup>st</sup> reading with choices made that are felt to be most beneficial to the district. Dr. Kasyan said this is the first reading and to please let him know if there are any questions. Mr. Place said that the Technology Department has recently been supporting skype virtual field trips made possible through Microsoft Education. He reported that this has been a very good experience for the students.*

QSAC  
Assessment  
Results and  
Appeal Results

Director of  
Curriculum &  
Instruction  
Mrs. Kerensky

Director of  
School  
Counseling  
Services  
Mrs. Kenney

Director of  
Technology &  
Human  
Resources  
Mr. Place

*Dr. Kasyan concluded his report.*

*Mr. Cattani asked for a motion to approve and accept the Superintendent's Report.*

*Motion was made by Mrs. Bossonne, seconded by Mr. Sorino, to approve and accept the Superintendent's Report.*

*Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mr. Loffredo*

*MOTION CARRIED*

Acceptance of  
Supt's Report

**Recommend** approval and acceptance of the Superintendent's Report.

*Mr. Cattani opened the Public forum on Agenda Items and read the following statement.*

**11. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum  
on Agenda  
Items

*Mr. Cattani closed the public forum seeing no questions or comments from the public.*

*Mr. Cattani continued with the Manasquan General Items and asked if there was any motion needing a separate vote. Seeing none, he asked for a motion to approve Items #12 through #21.*

Manasquan  
General Items  
#12 through  
#21

*Motion was made by Mr. Bolderman, seconded by Mrs. Pollock, to approve Manasquan General Items #12 through #21.*

*Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mr. Loffredo*

*MOTION CARRIED*

**MANASQUAN**  
**General Items**

**12. Recommend** approval of the acceptance of the following Tuition Free: Students of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Kindergarten at Manasquan Elementary School, for the 2019-2020 school year:

- o Student (S.R.) Student ID# to be determined
- o Student (C.E.) Student ID# to be determined

E.S. 2919-20  
Tuition Free;  
Students of  
Staff Members  
Continuation of  
Placements

**13. Recommend** approval of the IXL Learning Contract for the Online Math Platform and the use of ESEA Grant Title I, Part A funds to cover the cost for the remainder of the 2018-2019 school year, in the total amount of \$496.00. (Contract reviewed and attorney approved)

IXL Learning  
Contract

**14. Recommend** approval of the submission of an amendment to the FY 2019 ESEA Grant (formerly NCLB Grant) application, consolidating funds into needed budget lines.

FY2019 ESEA  
Grant  
Amendment

**15. Recommend** approval of the acceptance of three bottle filling stations and associated installation costs for the Elementary School donated by the PTO, valued at \$1,354.69.

Bottle Filling  
Station  
Donation

16. **Recommend** approval of the acceptance of use of a plate compactor machine donated for use by Mr. Richard VanTrease for use on the Elementary School baseball field, valued at \$87.00 per day/use.

*Plate  
Compactor  
Machine  
Donation*

**Professional Days**

17. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

*E.S.  
Professional  
Days*

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
March 27, 2019	Nancy Sanders	Newark	Opioid Use Workshop	No	Mileage-\$34.80 Tolls \$8.00
April 1, 2019	Margaret Polak Patricia Gallant	Trenton	SEMI Workshop	No	Mileage-\$26.97
June 7-9, 2019	Nicole DeStefano	Parsippany	Tactile Kinesthetic Treatment Program	No	Mileage-\$130.75 Registration-\$780.00
April 5, 2019	Anthony Cinelli	Lincroft	MCSCA Conference	No	None
April 5, 2019	Nancy Sanders	Lincroft	MCSCA Conference	No	None

**Student Action  
Field Trips**

18. **Recommend** approval of the field trips listed below:

*E.S. Field Trips*

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
May 17, 2019	Oriana Kopec Andrea Trischitta Nurse - TBD	Grades 5-8 Video Production	Jackson	STEM Day	Yes-3	None	Bus - \$331.00 Student Funds
Spring Date – TBD	Christine Rice	ESL	Manasquan Town	Interactive Store Tour	No	None	MESEF Grant Funds

**Placement of Students on Home Instruction**

19. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:  
#7230405810                      **Grade 3**                      **March 26, 2019 – April 26, 2019 (Medical)**

*E.S. Home  
Instruction*

**Placement of Students Out of District**

20. **Recommend** approval of the revised External Placement list that reflects both transportation and tuition costs for the 2018-2019 school year, as per **Document 1**.

*2018-19 Out of  
District  
Placements  
Document 1*

**Financials**

21. **Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending **March, 2019** as per **Document 2**.

*E.S. Central  
Funds Report  
Document 2*

*Mr. Cattani continued with the Manasquan/Sending District General Items and asked if there was any motion needing a separate vote. Seeing none, he asked for a motion to approve Items #22 through #39.*

Motion was made by Mr. Warren, seconded by Mrs. Bossone, to approve Manasquan/Sending District General Items #22 through #39.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mr. Loffredo

MOTION CARRIED

Manasquan/  
Sending  
District General  
Items #22  
through #39

**MANASQUAN/SENDING DISTRICTS**  
**General Items**

**22. Secretary’s Report/Financials**

**Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

Financial  
Reports

The Business Administrator/Board Secretary certifies that as of **MARCH 31, 2019** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Secretary’s  
Certification

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **MARCH 31, 2019** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Acceptance of  
Secretary’s  
Certification

**Recommend acceptance** of the **Secretary’s Financial & Investment Report** and the **Treasurer’s Report**, for the month ending **MARCH 31, 2019** per **Document D**. (The Treasurer of School Moneys Report for the month of **MARCH 31, 2019** is on file in the Business Office and is in balance with the Secretary’s Report).

Secretary’s  
Financial &  
Investment  
Report  
Document D

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **MARCH 31, 2019**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2018-2019 budgets for MARCH and APRIL** as recommended by the Superintendent of Schools, as per **Document D**.

Budget  
Certification  
Document D

**Purchase Orders** for the month of **APRIL, 2019** be approved, as per **Document E**.

Purchase  
Orders  
Document E

Recommend **acceptance** of the **Cafeteria Report – Document F**.

Cafeteria  
Report  
Document F

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,300,455.78** for the month of **APRIL, 2019** be approved. Record of checks (**#44236** through **#44327**), and distributions are on file in the Business Office.

Bills (Current  
Expense)

**Be it Resolved:** that the **Bills (Capital Expense)** in the amount of **\$24,431.20** for the month of **APRIL, 2019** be approved. Record of checks (**#1343** through **#1347**), and distributions are on file in the Business Office.

Bills (Capital  
Expense)

Confirmation of **Bills (Current Expense)** for **MARCH, 2019** at **\$2,637,086** and checks (**#44098** through **#44235**) and **(Capital Expense)** for **MARCH, 2019** at **\$92,090.30** and checks (**#1334** through **#1342**).

Confirmation  
of Bills (Current  
& Capital  
Expense)

**Recommend acceptance** of the following **High School Central Funds Report** for the month ending **MARCH 2019** as per **Document G**.

H.S. Central  
Funds Report  
Document G

**Adoption of 2019-2020 Budget**

- 23. Recommend** approval of the adoption of the final 2019-2020 School District budget as listed below and as per the advertised budget, as per **Document H:**

**BE IT RESOLVED** that the final budget be approved for the 2019-2020 school year using the 2019-2020 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2019-2020 Total Expenditures	\$27,465,176	\$426,207	\$1,243,423	\$29,134,806
Less: Anticipated Revenues	\$11,815,767	\$426,207	\$ 136,402	\$12,378,376
Taxes to be Raised	\$15,649,409	\$ -0-	\$1,107,021	\$16,756,430

- 24. Recommend** approval of the following Pay Applications (pending attorney review):
- Pay Application #9, The LandTek Group, Inc. , in the amount of \$11,270.00, for Manasquan High School Lower Field Project

- 25. Recommend** approval of the acceptance of the New Jersey School Insurance Group 2019 Safety Grant, in the amount of \$6,357.33. These funds will be used to partially fund the salaries of two (2) district security guards.

- 26. Recommend** approval of the acceptance of Student ID#7054578434, as a Half-Tuition Rate: Child of a Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, in the 9<sup>th</sup> grade of the Manasquan High School for the 2019-2020 school year, in the annual tuition amount of \$3,630.50.

- 27. Recommend** approval of Dr. Richard Worth to conduct psychiatric assessment of special education student #2807769654 at a rate of \$550 per assessment/report.

- 28. Recommend** approval of the acceptance of a storage shed donated from softball/field hockey parent clubs valued at \$2,170.00.

- 29. Recommend** approval of the acceptance of a flag pole to be located on the lower turf field, donated by the softball parent club, valued at \$1,000.00.

- 30. Recommend** approval of the second reading and adoption of the revision of the following policies, as per **Document I:**

- Bylaw 0141.2 – Board Member and Term – Receiving District
- P 2422 – Health and Physical Education
- P 2431.3 – Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities
- P 2610 – Educational program Evaluation
- P 4219 – Commercial Driver’s License Controlled Substance and Alcohol Use Testing
- P 5111 – Eligibility of Resident/Nonresident Students
- R 5111 – Eligibility of Resident/Nonresident Students
- P 5330.04 – Administering an Opioid Antidote
- R 5330.04 – Administering an Opioid Antidote

2019-2020  
School District  
Final Budget  
Adoption

Pay Application  
#9 The LandTek  
Group

2019 NISIG  
Safety Grant  
Acceptance

2019-20 H.S.  
Half-Tuition  
Rate: Child of  
Staff Member

Dr. Worth –  
Psych.  
Assessment

Storage Shed  
Donation

Flag Pole  
Donation

Policies – 2<sup>nd</sup>  
Reading  
Document I

- P 5337 – Service Animals
- P 5756 – Transgender Students
- P 7440 – School District Security
- R 7440 – School District Security
- P 8561 – Procurement Procedures for School Nutrition Programs
- P 8860 – Memorials
- R 2610 – Educational Program Evaluation
- P 2415.06 – Unsafe School Choice Option
- R 2460.8 – Special Education – Free and Appropriate Public Education
- R 5530 – Substance Abuse
- P 5600 – Student Discipline/Code of Conduct
- R 5600- Student Discipline/Code of Conduct
- P 5611 – Removal of Students for Firearms Offenses
- R 5611 – Removal of Students for Firearms Offenses
- P 5612 – Assaults on District Board of Education Members or Employees
- R 5612 – Assaults on District Board of Education Members or Employees
- P 5613 – Removal of Students for Assaults With Weapons Offenses
- R 5613 – Removal of Students for Assaults with Weapons Offenses
- P 8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses
- R 8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses

**31. Recommend approval of the first reading of the following policies, as per Document J:**

- P 1642 – Earned Sick Leave
- R 1642 – Earned Sick Leave

**32. Recommend approval of the revised Request for Obsolete Equipment Disposal for textbooks and equipment, as per Document K. (previously approved on March 19, 2019)**

**33. Recommend approval of the revision of the Technology Integration Coach job description, as per Document L.**

**34. Recommend approval of the Superintendent’s 2019-2020 Merit Goals.**

**35. Recommend approval of the revised 2019-2020 School Year Calendar as per Document M.**

**36. Recommend approval of the acceptance of three maple trees in honor of Arbor Day, donated by the Manasquan Shade Tree Commission, valued at \$999.47.**

**Professional Days**

**37. Recommend approval of the attendance of staff members at conferences/workshops indicated below:**

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
March 22, 2019	Susan Lord	Red Bank	Family Resource Associates Open House	No	Mileage-\$11.32
May 23, 2019	Lynn Coates	Monroe	BioShine Seminar 2019	No	None
May 8, 2019	Timothy Clayton	Lincroft	CTE Training	Yes	None

Policies – 2<sup>nd</sup>  
Reading  
Document I

Policies – 1<sup>st</sup>  
Reading  
Document J

Obsolete  
Equipment  
Document K

Tech.  
Integration  
Coach Job  
Description  
Document L

Supt.'s 19-20  
Merit Goals

2019-20  
Revised SY  
Calendar  
Document M

Maple Trees  
Donation

H.S.  
Professional  
Days

MINUTES – April 30, 2019

June 4, 2019	Timothy Clayton	Freehold	Active Shooter Workshop	Yes	None
June 13, 2019	Claire Kozic	New Brunswick	Graduation Ceremony – Academy of Health Careers	Yes	Mileage-\$9.50
May 2019 (TBD)	Courtney Larkin	Monroe	Digital Photography Course	Yes	None
May 31, 2019	Jamie Onorato	Lincroft	Articulation	Yes	Mileage-\$5.95
April 5, 2019	Lauren Saliski	Lincroft	Good Ideas Conference	No	Mileage-\$11.97
April 5, 2019	Melanie DiTommaso	Lincroft	Good Ideas Conference	No	Mileage-\$11.97
April 5, 2019	Lauren Duggan	Lincroft	Good Ideas Conference	No	Mileage-\$11.97
May 14, 2019	Jesse Place	Trenton, NJ	NJSBA Focus on Tenure Rights	No	Registration: \$199.00 Mileage: \$26.54
May 13, 2019	Donna Bossone	West Windsor	NJSBA Special Education Symposium	No	Registration - \$99.00 Mileage-\$25.11
May 3, 2019	Matthew Hudson Marc Rodger	Metuchen	IPM Training	No	None

H.S.  
Professional  
Days

**Student Action**

**Field Trips**

38. **Recommend** approval of the field trips listed below:

H.S. Field Trips

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
June 7, 2019	Jill Santucci Amy Certo	Physical Education Class	Manasquan – Route 71	Special Olympics Run	Yes-2	None	None
May 21, 2019	Jill Santucci Brian Rostron Donya Manovill William Bertscha	Peers/ACE	Curtis Park	Peer Leaders day with ACE Students – Games and Picnic and Walk into Town	Yes-2	None	None
May 29, 2019	James Fagen Jason Bryant Claire Kozic Nurse - TBD	History	New York City	Food, Culture and Immigration Tour	Yes-4	Bus - \$350	Student Funds
June 11, 2019	Marisa Marco Pamela Puryear Megan Teufel Christopher Craig	Grade 12	Atlantic Club	Senior Trip	Yes-8	2-3 Buses \$350 each	None
June 3, 2019	Jill Santucci Jeffrey DeMuro Nancy Sanders Leigh Busco Amy Certo	Peer Leaders	Shark River Park	Teambuilding Skill Activities	Yes-3	2 Buses - \$300 each	None

May 15, 2019	Ann Marie LaMorticella Christine Rice Nancy Knitter Nurse -TBD	Spanish I ESL (MES/MHS)	Princeton	European Art and Special Exhibit	Yes-4	None	Bus - \$350 MESEF Grant Funds
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H.S. Field Trips  
(continued)

**Placement of Students on Home Instruction**

39. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

- #3913671421 Grade 10 April 18, 2019 – May 18, 2019 (Medical)
- #1274491076 Grade 10 April 7, 2019 – May 6, 2019 (Medical)
- #5923168046 Grade 10 April 7, 2019 – May 6, 2019 (Medical)
- #4165868382 Grade 11 March 23, 2019 – April 23, 2019 (Medical)
- #7262023238 Grade 10 April 1, 2019 – May 1, 2019 (Medical)
- #1143883578 Grade 11 April 5, 2019 – May 5, 2019 (Medical)
- #5127196755 Grade 10 April 4, 2019 – May 3, 2019 (Medical)
- #6771910167 Grade 10 March 25, 2019 – April 25, 2019 (Medical)
- #2169721872 Grade 12 April 12, 2019 – April 18, 2019 (Administrative)
- #3883070952 Grade 10 April 8, 2019 – May 8, 2019 (Medical)

H.S. Home  
Instruction

Mr. Cattani asked if there was any Old or New Business to come before the board.

**40. Old Business/New Business**

Under New Business – Mrs. Bossone referred to a parking problem at the lower field and asked if it could be looked into to have the student athletes park on the school property instead of the street. Dr. Kasyan will discuss this with the administrators and report back at the May meeting.

Old/New  
Business

Parking  
Problems –  
Lower Field

Under New Business – Mr. Cattani said an RFP for Insurance Brokerage Services has been put out and he would like to form an Ad Hoc committee to review the submitted proposals. He will send an email and asked that anyone interested please reply to him and Mrs. Coates and a meeting would be set up next week.

Ad Hoc  
Committee for  
Insurance RFP  
Review

There were no additional items under Old/New Business. Mr. Cattani opened the second public forum on any topics on or not on the agenda.

**41. Public Forum**

Public Forum

George McLaughlin, 10 James Place, Manasquan – Mr. McLaughlin spoke on the problems being faced by the neighbors living in the proximity of the lower field with parking and gridlock due to the amount of people either playing in or attending the games. He asked the board to limit the use of the field to the student athletes only to avoid these parking issues and wear and tear on the field.

Mr. Cattani said that parking is a major topic of discussion at this time and a meeting was held prior to the board meeting and the board is looking into options.

Mr. Cattani closed the public forum seeing no further comments or questions from the public.

Mr. Cattani asked for a motion to enter Executive Session and read the following statement.

Motion was made by Mrs. Bossone, seconded by Mrs. Pollock, and approved by voice vote of all those present in favor to enter into executive session at 8:38 p.m. **MOTION CARRIED**



**42. Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining (MAA Negotiations Update)
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client(Your Way Construction Contract Matter)
- 8. Personnel Matters (Hiring, Leave of Absence, Resignation)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

*Mr. Cattani asked for a motion to reconvene the meeting.*

*Motion was made by Mr. Burns, seconded by Mr. Warren, and approved by voice vote of all those present in favor to reconvene the meeting at 9:05 p.m. MOTION CARRIED*

Meeting Reconvened

*Mr. Cattani asked for a motion to approve Manasquan Item #43.*

*Motion was made by Mrs. Pollock, seconded by Mr. Sorino, to approve Manasquan Item #43 – Elementary School Personnel, as specified in Document 3.*

*Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mr. Loffredo MOTION CARRIED*

Manasquan Item #43 E.S. Personnel Document 3

**MANASQUAN Personnel**

**43. Recommend approval of the Elementary School personnel as per Document 3.**

*Mr. Cattani asked for a motion to approve Manasquan/Sending Districts Items #44 – High School Personnel and Item #45 – MBOE/MAA Memorandum of Agreement*

Motion was made by Mrs. McGarry, seconded by Mr. Furey, to approve Manasquan/Sending Districts Item #44 – H.S. Personnel, as specified in Document N and Item #45 – MBOE/MAA Memorandum of Agreement, as specified in Document O.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mr. Loffredo

MOTION CARRIED

**MANASQUAN/SENDING DISTRICTS**

**Personnel**

- 44. **Recommend** approval of the High School personnel as per **Document N.**
  
- 45. **Recommend** approval to ratify the Memorandum of Agreement between the Manasquan Board of Education and the Manasquan Administrator’s Association and salary guides, as per **Document O.**

Mr. Cattani asked for a motion to adjourn.

Motion was made by Mrs. Pollock, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to adjourn at 9:08 p.m.

MOTION CARRIED

46. **Adjournment**

Motion to Adjourn

Respectfully submitted,



Lynn Coates  
Board Secretary

Manasquan/  
Sending  
District Item  
#44 – H.S.  
Personnel  
Document O

Item #45 –  
MBOE/MAA  
Memorandum  
of Agreement  
Document O

Adjournment