

BOARD OF EDUCATION
Borough of Education

The Combined Committee of the Whole and Regular Public Board of Education meetings were held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Wednesday, February 20, 2019.

The President, Mr. Cattani, called the meeting to order at 6:00 p.m. and read the Opening Statement.

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

Mr. Cattani requested that everyone join in the Pledge of Allegiance.

2. Pledge of Allegiance

Pledge of Allegiance

3. Roll Call

*Bruce Bolderman
Donna Bossone
Martin Burns
Eugene Cattani*

*Terence Hoverter
Stephen LaValva (Brielle)
Joseph Loffredo
Anne McGarry (SLH)*

*Alexis Pollock
Alfred Sorino - absent
Colin Warren*

Roll Call

Dennis Ingoglia and Tedd Vitale, Brielle Board of Education Board Representatives, were not in attendance.

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Jesse Place, Director of Technology and Human Resources; Sandi Freeman, Recording Secretary; Casey Campbell, Student Board Representative.

*Finn Cuozzo; Kennedy Miller and Mary Mills, Student Board Representatives, were not in attendance.
Quorum Reached*

Mr. Cattani read the Mission Statement and Statement to the Public.

4. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

Mission Statement

5. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Statement to the Public

Mr. Cattani asked for a motion to accept and approve the minutes.

Motion was made by Mrs. Bossone, seconded by Mr. Hoverter, to accept and approve the minutes, as specified in Item #6.

Roll Call Vote: Ayes (9); Nays (0); Abstain (1) Dr. LaValva; Absent (1) Mr. Sorino

MOTION CARRIED

Minutes

6. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of January 22, 2019. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Mr. Cattani turned the floor over to Casey Campbell for the Student Board Representative Report.

Casey reported that the freshmen and sophomores are preparing for their dance next Friday night. The seniors are discussing their class trip with contenders being the Atlantic Club and Six Flags.

Mr. Cattani asked for a motion to accept the report.

Motion was made by Mr. Bolderman, seconded by Mr. Burns, to accept the Student Board Representative Report.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (1) Mr. Sorino

MOTION CARRIED

*Student Board
Representative
Report*

7. Student Board Representative Report

Mr. Cattani reported that due to the inclement weather this evening's presentation will take place at the March 19th meeting. Mrs. Bossone asked if the two girl wrestlers could be acknowledged at the March meeting for their accomplishments. Dr. Kasyan asked Casey Campbell if he was in agreement with this being done. He had no objections.

8. Presentations

Due to the impending weather the following presentations have been rescheduled to the March 19, 2019 Board of Education Meeting:

- **High School Students of the Month for January**– Jonah Salem Caum, Senior – Elizabeth Maloney, Junior – Michael Farinacci, Sophomore – Benjamin Roy, Freshman
- **High School Teacher of the Month for January** – James Fagen
- **Elementary School Student of the Month for January** – Shane Devine
- **Elementary School Teacher of the Month for January** – Carrie Eastmond
- **Elks Elementary School Student of the Month for January** – Lily Ducharme
- **Elks Teenager of the Month for January** – Evan Lloyd
- **Elks Teenager of the Month for December** – Jude Clark
- **Tri County Wrestling Champion** – Julian George

*Presentations
(Rescheduled
due to
inclement
weather)*

- MHS Boys Basketball – Brad McCabe – 1,000 Points
- Report of the 2017/2018 Audit – Presented by Robert Hulsart

Mr. Cattani turned the floor over to Dr. Kasyan for the discussion items for the February 20, 2019 agenda.

Dr. Kasyan asked Casey Campbell what were some of the other ideas presented by the seniors for their trip. Casey said that a day trip to New York City was proposed but Six Flags and the Atlantic Club were top on the list.

9. Discussion Items February 20, 2019 Agenda

- Education, Curriculum & Technology- Agenda Items*

Dr. Kasyan reported that the QSAC process is now completed and he will report on the final results once received from the state. They were in the district for about 10 hours and he received a complimentary comment was that the facilities were in great shape. Dr. Kasyan complimented the facilities department for their efforts in preparing the facilities for the QSAC review.

- Personnel– To be Discussed in Executive Session- Agenda Items*

Dr. Kasyan said personnel would be discussed in executive session.

- Policy - Agenda Items*

Dr. Kasyan reported that he would like to start the process of updating policies and bring policies to the board for review and possible updates and changes.

Dr. Kasyan turned the floor over to Mrs. Coates for the finance report.

- Finance

- 2019-2020 Budget Process

Mrs. Coates reported that the budget plan of action approved in October is on schedule. She sent the certified tuition rate to the sending district business administrators from the 2017-18 school year. This is a part of the budget process because any positive or negative adjustments on the tuition rate affects the 19-20 budget. She reported that the preliminary tuition amount for that school year was \$14,458 for grades 9 through 12 and the certified rate was \$14,508. Some districts owe Manasquan and we owe some of the districts with a bottom line of \$33,790 positive adjustment for Manasquan. The individual sending district business administrators will receive their plus or minus amounts this week from the business office.

Mrs. Coates said that the Governor's state of the budget address was pushed back to March 5th and the state aid figures will be provided within 48 hours after the address around March 7th. In the next four weeks the finance committee meetings will be conducted and the tentative budget will be adopted at the March 19th board meeting to meet the March 20th deadline. This preliminary budget will then be sent to the county office education for their review and can be changed up until our public hearing that will be held the last week in April.

Mr. Cattani asked what the state aid figure was last year. Mrs. Coates said it was around \$700,000 with \$96,000 additional aid received at the end of the process. She will meet tomorrow with the other county business administrators and although not set in stone it has been said that if an increase was received last year you can expect a similar increase this year.

Mrs. Coates said that the audit is on the agenda this evening for approval by the board. The auditor will also be presenting at the March meeting due to the rescheduling of presentations because of the inclement weather. She thanked the administrators and business office staff for their role in another successful audit with no audit recommendations.

Presentations
(Rescheduled
due to
inclement
weather)

Committee of
the Whole
Discussion
Items

QSAC Update

Personnel
(Exec. Session)

Policy

Finance

2019-2020
Budget Process
Update

Audit

- **Buildings & Grounds/Facilities**

Mrs. Coates thanked the facilities staff and Mr. Hudson for their participation in the QSAC process and attention, hard work and diligence to the items under facilities that resulted in the district being in near perfect condition when the county office arrived for the review. She also complimented them on their attention to the grounds during inclement weather.

Dr. Kasyan said that building a commitment in people is a very difficult thing to do and that the improvement of the grounds is evident of the commitment and ownership that the facilities staff has taken in Manasquan. The county superintendent highly complimented the facilities throughout his visit.

Dr. Kasyan reported on the field projects addressed by LandTek at the high school and Your Way behind the elementary school. Edwards Engineering and New Road Construction were involved with the elementary school project and Suburban Engineering was involved with the turf field. The field behind the elementary school has experienced some drainage and finishing problems and no additional payments will be made until these problems are addressed to the district's satisfaction. It was decided that if the field was playable for March 1st a portion of the money owed will be paid with the balance due being held until we are assured that the sod grows correctly. Your Way Construction has a bond submitted with the contract and if necessary further action will be taken to have someone else complete the project utilizing their bond. Dr. Kasyan said that Your Way Construction will also be providing the service to complete the apron work in front of the elementary school parking lot. He explained that although there are issues with the field construction they did a satisfactory job with the parking lot and using someone else could impact the warranty.

Mrs. Bossone asked when the area around the turf field will be cleaned up. Dr. Kasyan will look at this area and said that there are still some punch list items that need to be addressed by LandTek. He addressed her question on replacing the North Main Street fence and said that it was cost prohibitive at \$40,000. He would look into fixing the gates and cleaning up the area. He has also been asked by the neighbor to stop all play on the field until the wire mesh is installed that stops balls from entering their yard. Dr. Kasyan felt that it was not practical to stop play on the field until the mesh was installed and he would not be looking for an alternate place to play.

Dr. Kasyan continued with the Superintendent's Report seeing no additional questions or comments on the Committee of the Whole.

10. Superintendent's Report & Information Items

Dr. Kasyan reported on the district enrollment, as specified in Document A; the Fire Drill Reports, that now include the Alternative School, and the Bus Evacuation Drill report, in accordance with state statute and QSAC, as specified in Document B. He also provided details of the HIB Monthly Report, as specified in Document C.

- **Enrollment– Document A**
 - **Total Enrollment– 1,517**
 - High School – 970
 - Elementary School – 547
- **Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– Document B**
 - Fire Drill Reports**
 - **High School:**
 - January 7th – Fire Drill
 - January 12th – Shelter in Place
 - **Alternative School:**
 - January 7th – Fire Drill
 - January 24th – Shelter in Place
 - **Elementary School:**

Buildings &
Grounds/
Facilities

QSAC Process

District Field
Projects

The LandTek
Group – High
School Lower
Field

Your Way
Construction –
Elementary
School Athletic
Fields

Supt.'s Report

Enrollment
Document A

Attendance,
Fire Drill,
Suspensions &
Tardy and Bus
Evacuation
Reports
Document B

- January 7th – Lockdown Drill
- January 17th – Shelter in Place

➤ **Bus Evacuations, February 1, 2019 – Routes: Preschool**

• **HIB Monthly Report – Document C**

➤ **High School:**

- **Six Incidents – 5 Not HIB, 1 Confirmed HIB**

➤ **Elementary School: No Reports for the Month**

Recommend approval and acceptance of the Superintendent’s Report.

*Motion was made by Mrs. Pollock, seconded by Mr. Hoverter, to approve the Superintendent’s Report.
Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (1) Mr. Sorino* **MOTION CARRIED**

Mr. Cattani opened the Public Forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Mr. Cattani closed the Public Forum seeing no participation from the public.

Mr. Cattani continued with the Manasquan General Items #12 through #19 and asked if there was a need to separate out any items. Seeing none, he asked for a motion to approve Items #12 through #19.

Motion was made by Mr. Loffredo, seconded by Mr. Bolderman, to approve Manasquan General Items #12 through #19.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Sorino

MOTION CARRIED

MANASQUAN
General Items

12. Recommend acceptance of a Tuition Free Student of Staff Member, (C.G.), in accordance with the MEA/MBOE Negotiated Agreement, in the Kindergarten at Manasquan Elementary School, for the 2019-2020 school year.

13. Recommend approval to amend the 2019 IDEA basic grant.

14. Recommend approval of the Application for Dual Use of Educational Space – 2018-2019SY, as per **Document 1**.

Attendance,
Fire Drill,
Suspensions &
Tardy and Bus
Evacuation
Reports
Document B

HIB Report
Document C

Acceptance of
Supt.’s Report

Public Forum

Manasquan
General Items
#12 - #19

E.S. Tuition
Free Student of
Staff Member
2019-2020SY

2019 IDEA
Basic Grant

2018-19SY
Dual Use of
Educ. Space
Document 1

Professional Days

15. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

| <u>Date</u> | <u>Name</u> | <u>Destination</u> | <u>Purpose</u> | <u>Sub</u> | <u>Cost</u> |
|--------------------------------|-------------------|--------------------|---|------------|--|
| February 7-8, 2019 | Nancy Sanders | Florida | Counseling Technique Workshop | No | None |
| April 18, 2019 May 17, 2019 | Justin Roach | Monroe | Supervising Math Instruction Workshop | No | Registration-\$149.00 |
| March 8, 2019 | Colleen Graziano | Brick | Social Media and Cyberbullying Workshop | No | None |
| March 1, 2019 | Colleen Graziano | Freehold | County Association Meeting | No | None |
| March 13-18, 2019 | Teresa Trumpbour | Boston, MA | NAEA Convention | Yes | None |
| March 14, 2019 | Jaimee McMullen | Monroe | Math Curriculum Workshop | Yes | Registration - \$149.00 Mileage-\$9.92 |
| April 8, 2019 | Kelly Balon | Linden | Safety Care Trainer Recertification | No | Registration-\$425.00 Mileage-\$37.20 |
| March 14, 2019 | Jessica Woytowicz | Monroe | Math Curriculum Workshop | Yes | Registration - \$149.00 Mileage-\$20.02 |
| March 14, 2019 | Desiree Faul | Monroe | Math Curriculum Workshop | Yes | Registration - \$149.00 Mileage-\$9.92 |
| March 14, 2019 | Donna Mead | Monroe | Math Curriculum Workshop | Yes | Registration - \$149.00 Mileage-\$8.68 |

Student Action

Field Trips

16. **Recommend** approval of the field trips listed below:

| <u>Date</u> | <u>Name</u> | <u>Subject</u> | <u>Destination</u> | <u>Purpose</u> | <u>Sub</u> | <u>Other Board Costs</u> | <u>Other Fund</u> |
|-------------------|---|----------------|---------------------|-----------------------------------|------------|--------------------------|---|
| June 12, 2019 | Christine Rice Nancy Knitter Oriana Kopec Suzanne Deegan | ESL | Manasquan Reservoir | Reservoir and Animal Habitat Tour | Yes-3 | Bus - \$331 | Remaining Bus Cost - \$169 MESEF Funds |
| February 20, 2019 | Andrew Manser Carrie Eastmond | Math League | Neptune City | Math League Competition | No | None | None |

Placement of Students on Home Instruction

17. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#7230405810 Grade 3 February 7, 2019 – March 7, 2019 20 days (Medical)

Placement of Students Out of District

18. **Recommend** approval of the revised External Placement list that reflects both transportation and tuition costs for the 2018-2019 school year. **No report at this time**

Out of District Placement
(No Report)

Financials

19. **Recommend** acceptance of the following Elementary School Central Funds Report for the month ending **January, 2019** as per **Document 2.**

E.S. Central Funds Report
Document 2

Mr. Cattani continued with the Manasquan/Sending District General Items #20 through #40 and asked if there was a need to separate out any items. Seeing none, he asked for a motion to approve Items #20 through #40.

Manasquan/Sending District General Items #20 - #40

Motion was made by Mrs. Bossone, seconded by Mr. Warren, to approve Manasquan/Sending District Items #20 through #40.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (1) Mr. Sorino **MOTION CARRIED**

MANASQUAN/SENDING DISTRICTS

General Items

20. **Secretary’s Report/Financials**

Finance Reports

Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **JANUARY 31, 2019** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Secretary’s Certification

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **JANUARY 31, 2019** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Acceptance of Secretary’s Certification

Recommend acceptance of the **Secretary’s Financial & Investment Report** and the **Treasurer’s Report**, for the month ending **JANUARY 31, 2019** per **Document D.** (The Treasurer of School Moneys Report for the month of **JANUARY 31, 2019** is on file in the Business Office and is in balance with the Secretary’s Report).

Secretary’s Financial & Investment Report
Document D

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **JANUARY 31, 2019**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2018-2019 budgets** for **JANUARY and FEBRUARY** as recommended by the Superintendent of Schools, as per **Document D.**

Budget Certification
Document D

Purchase Orders for the month of **FEBRUARY, 2019** be approved, as per **Document E.**

Purchase Orders
Document E

Recommend acceptance of the **Cafeteria Report – Document F.**

Cafeteria Report
Document F

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$1,485,031.57** for the month of **FEBRUARY, 2019** be approved. Record of checks (**#43935** through **#43941**), and distributions are on file in the Business Office.

Bills (Current Expense)

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$0.00** for the month of **FEBRUARY, 2019** be approved. Record of checks (# through #), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **JANUARY, 2019** at **\$3,060,790.42** and checks (#43721 through #43934) and (**Capital Expense**) for **JANUARY, 2019** at **\$338,861.20** and checks (#1321 through #1329).

Recommend acceptance of the following **High School Central Funds Report** for the month ending **JANUARY 2019** as per **Document G**.

21. **Recommend** acceptance of the Preliminary Eligible Cost Letter from the State of New Jersey Department of Education for State Project #2930-050-19-1000 – Manasquan High School HVAC and Fire Alarm Replacement, as per **Document H**.
22. **Recommend** acceptance of the Final Eligible Cost Letter from the State of New Jersey Department of Education for State Project #2930-050-19-1000 – Manasquan High School HVAC and Fire Alarm Replacement, as per **Document I**.
23. **Recommend** approval of the Resolution providing for a Special School District Election to be held on March 12, 2019 for consideration of a bond proposal by the legally qualified voters of the Manasquan School District, as per **Document J**, with poll hours of 12:00 noon to 8:00 p.m.
24. **Recommend** approval of the resolution authorizing Regan Young England Butera, PC to submit to the Department of Education the necessary documentation for a “School Facilities Project”, Level One – Upgrades to essential building systems, as per **Document K**.
25. **Recommend** approval of the resolution authorizing Regan Young England Butera, PC to amend the district’s Long Range Facilities Plan to include Partial HVAC and fire alarm replacement at the Manasquan High School, as per **Document L**.
26. **Recommend** approval of the acceptance of a Parent-Paid Tuition student (B.D) in the 9th grade at the Manasquan High School for the 2019-2020 school year, at an annual tuition rate to be determined.
27. **Recommend** approval of the following Requests for Obsolete Equipment Disposal:
 - Portable 1500 Portable Household Power Packs (Portable power boxes that the marching band would carry during an event – No longer work and have been replaced) as per **Document M(1)**
 - Colorguard Uniforms – 20 pieces (Old uniforms have been replaced and no longer in use), as per **Document M(2)**
 - Guidance Fax Machine (no longer used by Guidance/CST office – replaced with shared fax/copier/printer), as per **Document M(3)**
 - P.S. Mailer – Item #BRISM 00001205 (obsolete and no longer used in the business office), as per **Document M(4)**
 - Technology Equipment, as per **Document M(5)**.
28. **Recommend** approval of the following Pay Applications (*pending board attorney approval*):
 - The LandTek Group, Inc. – Manasquan H.S. Lower Field Improvements
 - Pay Application #8, in the amount of \$7,154.00
 - Pay Application #8A, amount of \$127,352.96.
29. **Recommend** approval of payment of the withheld item (Line Item #22 – Blue Synthetic Turf) from Pay Application #5, previously approved on 12/13/18, in the amount of \$49,769.30.

Bills (Capital Expense)

Confirmation of Bills (Current & Capital Expense)

H.S. Central Funds Report Document G

PEC Cost Letter – H.S. HVAC & Fire Alarm Project Document H

FEC Cost Letter – H.S. HVAC & Fire Alarm Project Document I

Special School Election Resolution Document J

School Facilities Project Resolution Document K

LRFP Amendment Document L

H.S. Parent-Paid Tuition Student 2019-20SY

Obsolete Equipment Disposal

Document M(1) – M(5)

LandTek Pay applications #8 and #8A

LandTek Turf Payment (Pay App #5)

30. **Recommend** approval of the following Change Order #5 – Kappa Construction, for a credit of \$14,424.84, which was generated from unused allowance funds – Manasquan H.S. Addition and Renovations Project.

Kappa
Construction
Change Order
#5

31. **Recommend** approval of the following Change Order from The Landtek Group, Inc., for a credit of \$12,000, which was generated from the removal of Item #31 – Culvert Repair from the contract – Manasquan High School Lower Field Improvements.

The LandTek
Group Change
Order Credit –
Culvert Repair

32. **Recommend** approval to determine that there exists a need for the Professional Services of a Construction Manager of Record, and funds are available for such purposes and these services are of such a nature that they cannot be bid and therefore, engage the following as specified until the next reorganization meeting, unless otherwise noted. *Contracts will be reviewed by the board solicitor prior to execution.*

Construction
Manager of
Record – New
Road
Construction
Management
Document N

- New Road Construction Management, Construction Manager of Record, as per fee schedule, when needed, as per **Document N**.

33. **Recommend** approval to accept the donation of weight room equipment in the amount of \$9,990.00, received from the Manasquan High School Alumni Foundation.

Donation of
Weight Room
Equipment

34. **Recommend** approval of the Affiliation Agreement between Monmouth University Athletic Training Association and Manasquan High School, as per **Document O**. *(Pending Board Attorney review)*

Monmouth
University
Athletic
Training
Agreement
Document O

35. **Recommend** approval of the following personnel evaluation rubrics for the 2018-2019 school year as per **Document P**.

Personnel
Evaluation
Rubrics
Document P

- Manasquan Teacher Rubric
- Manasquan Educational Services Personnel Rubric
- Multidimensional Principal Performance Rubric
- Multidimensional Leadership Performance Rubric (for school leaders other than principals)
- Manasquan Non-Certificated Personnel Evaluation

36. **Recommend** approval to accept the Audit and CAFR Reports of the Financial Records of the Manasquan School District for the period ended June 30, 2018, as presented by Robert A. Hulsart, Jr., of Robert A. Hulsart and Company, as per **Document Q**.

Audit & CAFR
Reports – June
30, 2018
Document Q

37. **Recommend** approval of the following mileage reimbursement for the 2018-2019 school year:

| <u>Name</u> | <u>School Year</u> | <u>Rate</u> | <u>Not to Exceed</u> |
|-----------------|--------------------|----------------|----------------------|
| Susan Steinberg | 2018-2019 | .31 cents/mile | \$300.00 |

Mileage Re-
imbursement

Professional Days

38. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

H.S.
Professional
Days

| <u>Date</u> | <u>Name</u> | <u>Destination</u> | <u>Purpose</u> | <u>Sub</u> | <u>Cost</u> |
|------------------|---------------|--------------------|---------------------------------------|------------|---|
| March 22, 2019 | James Fagen | Holmdel | Vietnam Veterans' Memorial | Yes | Registration-\$65.00 Mileage-\$13.64 |
| February 5, 2019 | Jill Santucci | Neptune | CPR Instructor Training | Yes | None |
| March 22, 2019 | Eric Wasnesky | Freehold | Rutgers University Health Careers PLC | Yes | Mileage-\$14.82 |

MINUTES – February 20, 2019

H.S.
Professional
Days

| | | | | | |
|--------------------|---|---------------------|--|----|---|
| March 20, 2019 | James Egan Jesse Place Frank Scott | Freehold | NJCCIC Cybersecurity Symposium | No | Mileage: \$10.66 Cost Per Traveler |
| June 23 – 26, 2019 | Dr. Frank Kasyan Jesse Place Frank Scott | Philadelphia, PA | International Society of Technology Education Conference | No | Registration: \$550.00 Hotel: \$627.75 M&IE: \$213.50 Mileage: \$43.71 Tolls: \$20.00 Parking: \$128.00 Cost Per Traveler |
| June 25-26, 2019 | Lisa Kukoda | Philadelphia, PA | International Society of Technology Education Conference | No | Registration: \$550.00 Hotel: \$209.25 M&IE: \$91.50 Mileage: \$43.71 Tolls: \$20.00 Parking: \$64.00 |
| June 24-25 2019 | James Egan | Philadelphia, PA | International Society of Technology Education Conference | No | Registration: \$550.00 Mileage: \$43.71 Tolls: \$20.00 Parking: \$64.00 |

Student Action

Field Trips

39. Recommend approval of the field trips listed below:

H.S. Field Trips

| <u>Date</u> | <u>Name</u> | <u>Subject</u> | <u>Destination</u> | <u>Purpose</u> | <u>Sub</u> | <u>Other Board Costs</u> | <u>Other Fund</u> |
|---|---|-----------------------|-------------------------|--|----------------------|----------------------------------|------------------------------------|
| May 9, 2019 | Christina Virok Lauren Thieme Rosa Russo | Grades 8- 12 | New York City | Metropolitan Museum of Art and French Restaurant | Yes-3 Nurse- 1 | Bus- \$675.00 | None |
| May 21, 2019 | Leigh Busco Elizabeth Rudder | SAC | Brookdale College | Youth Wellness Summit | No | Bus- \$265.00 | None |
| March 3, 2019 (Compensation to MHS) | Ryan Wiemken Michael Kaminski | Band | Belmar | St. Patrick's Day Parade | No | 2 Buses - \$600.00 | None |
| April 10, 2019 | John Driscoll Linda Hoeler Robert Waldeyer Erich Hoffman | Academy of Finance | New York City | Wall Street Tour | Yes-3 | 1 Bus – \$750.00 | AOF Fund 1 Bus – \$750 |
| May 22, 2019 | John Driscoll Linda Hoeler Robert Waldeyer Erich Hoffman | Academy of Finance | Jackson | Business and Marketing Education Day | Yes-3 | 2 Buses – \$700.00 | None |
| May 6, 2019 | Chryseis McHugh Craig Murin | Grade 11- 12 | InfoAge Space Center | Lab Activities | Yes-1 | Bus - \$331.00 | None |

Placement of Students on Home Instruction

40. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

- #3913671421 Grade 10 January 17, 2018 – February 17, 2019 (Medical)
- #7559464702 Grade 12 January 7, 2019 – January 29, 2019 (Medical)
- #1274491076 Grade 10 February 7, 2019 – March 6, 2019 (Medical)
- #5923168046 Grade 10 January 15, 2019 – March 6, 2019 (Medical)
- #4165868382 Grade 11 January 22, 2019 – February 22, 2019 (Medical)
- #8961781226 Grade 12 January 29, 2019 – February 28, 2019 (Medical)
- #7262023238 Grade 10 January 29, 2019 – February 28, 2019 (Medical)
- #1386820128 Grade 11 February 5, 2019 – March 5, 2019 (Medical)
- #4402542117 Grade 9 February 1, 2019 – March 1, 2019 (Medical)

Mr. Cattani asked if there was any Old or New Business to come before the board.

41. Old Business/New Business

Under New Business, Mr. Hoverter brought up the issue of mice being seen in the elementary school by his son and his son's friends in the middle school section of the building. He asked if this could be looked into. Dr. Kasyan said that Allison Pest Control comes into the district three times a week and has reported that everything is fine in the building. He will look into this tomorrow.

Old & New Business

E.S. Pest Sighting

Mr. Cattani opened the second public forum. He closed the public forum seeing no participation from the public.

42. Public Forum

Public Forum

Mr. Cattani asked for a motion to enter into Executive Session and read the following statement.

Motion was made by Mr. Burns, seconded by Mr. Hoverter, and approved by voice vote of all those present in favor to enter into executive session at 6:27 p.m. MOTION CARRIED

Executive Session

43. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the "Act") provides that the Manasquan Board of Education hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- X 4. Collective Bargaining (MEA sidebar agreement)
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures

- 7. Litigation or Contract Matters or Att./Client
- 8. Personnel Matters (Hiring, Leave of Absence, Resignation)
- 9. Imposition of Penalties Upon an Individual

Executive Session

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Mr. Cattani asked for a motion to reconvene the meeting.

Meeting Reconvened

Motion was made by Mrs. Pollock, seconded by Mrs. McGarry, and approved by voice vote of all those present in favor to reconvene the meeting at 6:32 p.m. MOTION CARRIED

Mr. Cattani asked for a motion to approve Manasquan Item #44.

Manasquan Item #44

*Motion was made by Mr. Burns, seconded by Mrs. Bossone, to approve Manasquan Item #44 – Elementary School Personnel, as specified in Document 3.
Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Sorino MOTION CARRIED*

MANASQUAN Personnel

- 44. Recommend approval of the Elementary School personnel as per Document 3.**

E.S. Personnel Document 3

Mr. Cattani asked for a motion to approve Manasquan/Sending Districts Items #45 and #46.

Manasquan/Sending District Items #45 & #46

*Motion was made by Mr. Hoverter, seconded by Mr. Loffredo, to approve Manasquan/Sending Districts Item #45 – MEA/BOE Sidebar agreement #01, as specified in Document R and Item #46 – High School Personnel, as specified in Document S.
Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (1) Mr. Sorino MOTION CARRIED*

MANASQUAN/SENDING DISTRICTS Personnel

- 45. Recommend approval of sidebar agreement #01 between the Manasquan Education Association and the Board of Education, as per Document R.**

MEA/MBOE Sidebar Agreement #01 Document R

- 46. Recommend approval of the High School personnel as per Document S.**

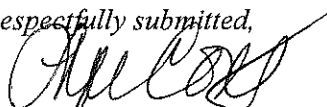
H.S. Personnel Document S

Mr. Cattani asked for a motion to adjourn.

Motion was made by Mr. Bolderman, seconded by Mr. Hoverter, and approved by voice vote of all those present in favor to adjourn the meeting at 6:34 p.m. MOTION CARRIED

Adjournment

- 47. Adjournment**
Motion to Adjourn

Respectfully submitted,

Lynn Coates
Board Secretary