

**BOARD OF EDUCATION**  
Borough of Manasquan

*The Combined Committee of the Whole and Regular Public Meeting of the Manasquan Board of Education was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, December 12, 2017.*

*The Board President, Mr. Pellegrino, called the meeting to order at 6:02 p.m. and read the Opening Statement.*

**1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

*Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.*

**2. Pledge of Allegiance**

Pledge of Allegiance

**3. Roll Call**

Roll Call

<i>Donna Bossone</i>	<i>Heather Garrett-Muly</i>	<i>Thomas Pellegrino</i>
<i>Eugene Cattani</i>	<i>Terence Hoverter</i>	<i>Alfred Sorino</i>
<i>Linda DiPalma</i>	<i>Joseph Loffredo</i>	<i>Tedd Vitale (Brielle)-arrived 6:41</i>
<i>Mark Furey (Belmar) - absent</i>	<i>Anne McGarry (SLH)</i>	<i>Colin Warren</i>

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Michael Gross, Board Attorney; Barbara Kerensky, Director of Curriculum & Instruction; Lesley Kenney, Director of School Counseling Services; Jesse Place, Director of Technology & Human Resources; Sandi Freeman, Recording Secretary; Christopher Black, Julianna DeGenova and Olivia Easton, Student Board Representatives. Absent: Madison Rydholm, Student Board Representative.*

*Mr. Pellegrino read the Mission Statement and Statement to the Public.*

**4. Mission Statement**

Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**5. Statement to the Public**

Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

*Mr. Pellegrino asked for a motion to accept the minutes as specified in Item #6.*

*Motion was made by Mr. Sorino, seconded by Mrs. Bossone, to accept and approve the minutes as specified in Item #6*

*Discussion: None*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (2) Mrs. McGarry, Mr. Warren; Absent (2) Mr. Furey, Mr. Vitale*

**MOTION CARRIED**

Minutes

**6. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of November 14, 2017. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

*Mr. Pellegrino turned the floor over to the Student Board Representatives.*

**7. Student Board Representative Report**

*Olivia Easton reported that the Student Council hallway decorating contest took place with the senior class winning the contest. The poinsettia sale was held and very successful. They are working on conducting additional fund raisers for the prom.*

*Christopher Black reported that the Key Club members are volunteering at the concession stand at the basketball games and wrestling matches. The Key Club members volunteered at the Turkey Run. He reported that this year's wreath sale was the most successful with a total sale of 1,166 wreaths.*

*Mr. Pellegrino asked for a motion to accept the Student Board Representative Report.*

*Motion was made by Mrs. Bossone, seconded by Mr. Catani, to accept the Student Board Representative Report.*

*Discussion: None*

*Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Furey, Mr. Vitale*

**MOTION CARRIED**

Student Board  
Representative  
Report

*Mr. Pellegrino turned the floor over to Dr. Kasyan for the presentations.*

**8. Presentations**

- **Holiday Presentation**
  - **Members of the Manasquan High School Chorus**
  - **Members of the Manasquan High School Band**

*Dr. Kasyan welcomed everyone to the holiday meeting and began by introducing Lee Weisert and the members of the Manasquan High School Chorus who entertained the group with holiday song. The chorus was followed by the members of the Manasquan High School Jazz and Concert Bands lead by Ryan Wiemken who provided a selection of holiday music.*

*Dr. Kasyan continued by thanking the student board representatives and presented them with a poinsettia.*

- **Recognition of Board Member Service**

*Dr. Kasyan recognized and personally thanked Heather Garrett-Muly for her service on the Manasquan Board of Education and presented her with a framed certificate and plant. Mr. Pellegrino, on behalf of the board and the community, thanked Mrs. Garrett-Muly for her years of service on the board.*

Presentations

High School  
Chorus and  
Band  
Performance

Board Member  
Recognition  
Mrs. Garrett-  
Muly

*Dr. Kasyan introduced Charlie, the district's therapy dog and her handler, Susan VanNote. Ms. VanNote explained that Charlie is still in training and described how she is interacting with the students during the school day.*

Charlie the  
Therapy Dog's  
Visit

*Dr. Kasyan reported that the district has recently conducted interviews for a weight training and conditioning coach who will be the district's first and first in Monmouth and Ocean counties. Dr. Kasyan said the approval of this position is on the agenda. He introduced Michael Johansen, the candidate for the weight training and conditioning coach position. Mr. Johansen said he and his family are truly honored for this opportunity. He is ready to take the student athletes to the next level. He thanked Dr. Kasyan and the board for the appointment.*

Weight  
Training &  
Conditioning  
Coach

- **2017-2018 ALL-USA Preseason Basketball Team – Dara Mabrey**

*Dr. Kasyan said that he takes great pleasure in recognizing Dara Mabrey for being named to the 2017-2018 All-USA Preseason basketball team. Dara was one of twenty female basketball players selected nationwide. He introduced Dara and presented her with a plaque. Her coach, Lisa Kukoda, said that the team is very fortunate to have Dara be a part of the high school's team and program. She complimented her work ethic, leadership and efforts to push the team in a positive way.*

Recognition of  
Dara Mabrey  
17-18 ALL-USA  
Preseason  
Basketball  
Team

*Dr. Kasyan continued with the recognition of the students and teachers of the month. He provided the criteria that is met in the selection of the students.*

- **High School Students of the Month for November**– Jenna Stanley, Senior – Aidan Price, Junior – Noelle Johnstone, Sophomore – Joseph Battaglia, Freshman
- **High School Teacher of the Month for November**– Eric Wasnesky
- **Elementary School Student of the Month for November**– Matthew Rose
- **Elementary School Teacher of the Month for November**– Kimberly Ward
- **Elks Elementary School Student of the Month for November**- Luke Ragan
- **Elks Teenager of the Month for November**- Andrea D'Andrea
- **Elks Teenager of the Month for December** – Christopher Palangio

Students and  
Teachers of the  
Month  
Recognition

*Dr. Kasyan introduced and congratulated the students and teachers and presented them with Certificates of Appreciation and Wally Bucks.*

- **STEAM Tank Challenge Winners**
  - 1<sup>st</sup> Place – Eco-Track
  - 3<sup>rd</sup> Place – Exo-Controller

STEAM Tank  
Challenge  
Winners

*Dr. Kasyan continued with the recognition of the STEAM Tank Challenge winners and asked Ms. Amy Edwards to join him at the podium to introduce the team. Ms. Edwards provided details of the competition and introduced the members of the 1<sup>st</sup> place – Eco-Track team and the 3<sup>rd</sup> place – Exo-Controller team. Certificates of Appreciation and Wally Bucks were presented to the team members.*

- **Instructional Council – Presented by Claire Kozić**

*Dr. Kasyan introduced the chair of the Instructional Council, Claire Kozić. He said that he is very proud of the efforts of the instructional council and asked Ms. Kozić to present the goals of the council.*

Instructional  
Council Report  
Claire Kozić

*Ms. Kozic presented an update of the four goals established by the council. She provided details of Goal #1 - the Manasquan Summer Academy at the high school and elementary school. The council is working on finalizing the booklet that will provide information on the summer academy. Goal #2 involves having the high school students expose the elementary school with STEAM. They would like to introduce the academies that are conducted at the high school to the elementary school and the sending districts. Goal #3 will be to bring in more chapters to enhance the honors societies. They would like to add math, science, english, art and music chapters. They would then have to find advisors for these chapters and create addendum C positions. Goal #4 would be to introduce an academic Hall of Fame. They would like to bring more recognition to the academic achievements of the students.*

*Dr. Kasyan said that he brought this concept to the council and would like to move forward with the idea of including these individuals on the existing Hall of Fame and going back in time to around 1955. Ms. Kozic concluded her presentation.*

*Dr. Kasyan asked for a brief recess to partake in cupcakes and coffee.*

*Mr. Pellegrino continued with the Presentations. Prior to the audit presentation, Mr. Pellegrino introduced Mr. Bolderman who will be joining the board in January. He thanked him for his interest in becoming a member of the board and welcomed his joining the board in January.*

*Mr. Pellegrino introduced Mr. Robert A Hulsart, to present the 2016-2017 school district audit.*

- **2016-2017 School Year Audit – Presented by Robert A. Hulsart, Jr. of Robert A. Hulsart and Company**

*Mr. Hulsart reported that the audit had excellent results and thanked Mrs. Coates and her staff for their dedication to the business office functions. He said there were no recommendation for improvement. He said a lot of hard work goes into excellent financial reporting and the office provides them with everything needed to conduct a thorough and efficient audit. He met with Mrs. Coates yesterday to conduct the exit conference. There were no questions for Mr. Hulsart. Mr. Pellegrino thanked the business office for their due diligence with the audit report. Dr. Kasyan thanked Mr. Hulsart for developing a very comprehensive plan and providing a very professional job with the least amount of intrusion in the office. Mr. Hulsart concluded his audit report.*

*Mr. Pellegrino introduced Mr. Robert Notley from New Road Construction for a project update.*

- **New Road Construction Project Update – Presented by Robert Notley**

*Mr. Notley provided a PowerPoint presentation on the referendum project. He reported that the work is on or ahead of schedule with the exception of the high school stair tower door replacement with an anticipated completion sometime in December. The elementary school fire alarm replacement project is complete and the new system has been tested and accepted by the local construction official. The elementary school HVAC controls project is complete and TRANE has conducting training sessions with district personnel and will continue to monitor the system. The plans and specifications for the elementary school site improvements project are still being worked on by Edwards Engineering with plans to bid this project early next year with work performed in the summer of 2018. He spoke in detail on the remaining work needed to be completed on the door installation at the high school. He updated the progress of the renovations and addition work at the high school by Kappa Construction. The project from a financial standpoint is 7% complete at this time. He reported on change orders that are on the agenda this evening for board approval. Mr. Pellegrino asked for an explanation on the credit received for the science room fume hoods. Dr. Kasyan said that originally there were two fume hoods in each classroom and after discussion with the science teachers and supervisor, it was decided that based on the type of experiments conducted there would only be a need for one hood per classroom. Mr. Notley pointed out an issue with the*

*masonry work that will need to be addressed to provide the needed reinforcement and the contractor has been solicited to repair this condition through a change order. He provided progress photos in his report. He reported that the full time on-site project manager has been working with the contractor, school administration and district facilities staff to make sure the project has minimal impact to the school district. Construction meetings with Garrison Architects and contractors are being held bi-weekly and design meetings are being held with Edwards Engineers for the site-work project. He provided an update on the alternative education building renovations and reported that the second bid came in over budget. He explained the process that can take place at this time to enter a third round of bidding which is a negotiated round of bidding. Rejection of the second round of bids and the negotiated round of bidding is on the agenda for board approval this evening. A copy of his report will be included in the formal minutes.*

New Road  
Construction  
Project Update  
Robert Notley  
(continued)

*Mrs. DiPalma asked if we are bound to choose a contractor using the negotiated bidding process. Mr. Notley said that this bidding process does not require any commitment to move forward with the project; however, he hopes that this process is successful.*

*Mr. Notley thanked everyone for their cooperation during the construction project.*

*Mr. Pellegrino turned the floor over to Dr. Kasyan for the discussion of items on the December 12, 2017 agenda.*

*Dr. Kasyan asked Olivia Easton if she would approve his reading of a letter he received from her parents. Olivia agreed. Dr. Kasyan shared a letter from her parents regarding Olivia's receipt of her first three college acceptance letters. The letter compliments her in-class support teacher, Andrew Bilodeau, for being responsible for her success in high school. The letter also points out that Olivia is continuing her quest for perfect attendance throughout high school.*

Mr. and Mrs.  
Easton's Letter

*Olivia complimented Mr. Bilodeau on all that he has done for her in high school. Olivia confirmed that she has had perfect attendance since kindergarten.*

#### **9. Discussion Items December 12, 2017 Agenda**

- **Education, Curriculum & Technology- Agenda Items\***

- 2018-2019 School Year Calendar

*Dr. Kasyan spoke on the importance of professional development and pointed out that several additional early dismissals have been added to the calendar to conduct staff in-service. Dr. Kasyan feels this would be beneficial to the students as it will provide the staff with more expertise and mastery in their subject areas and the articulation between levels. Dr. Kasyan said the calendar still reflects the February break. The calendar is not on the agenda for approval this evening and will be reviewed by the association prior to board approval in January.*

Discussion  
Items

2018-19 School  
Year Calendar

- Strategic Plan

*Dr. Kasyan said that we are coming up to the end of the 5-year strategic plan and he would like to continue and develop a committee from the staff and the board. He would like to start this process in September. He and the administrative team are starting to brainstorm on how to move forward with the next phase of strategic planning.*

Strategic Plan

- High School Schedule 2017-2018 School Year

- Start Time – 7:38a.m.
- End Time – 2:30p.m.
- Class Time – 77 Minutes per class (approximately)
- Semester I – 91 Days
- Semester II – 89 Days

H.S. Schedule  
2017-2018  
School Year

*Dr. Kasyan said that currently he and the administration are focusing on the high school schedule to look into the possibility of developing a different type of schedule or tweaking the current schedule. He feels the semester format does not provide continuity of a class structure and believes it would*

*be beneficial for the students to have classes all year. He is also looking into a different type of rotating schedule. Future discussion will take place on how to move forward after doing research on the matter.*

*Olivia Easton said that it would be overwhelming having the same class all year long and having to take a large number of mid-terms and finals at one time. Dr. Kasyan said that the structure of finals would have to be looked into and discussed further.*

*Dr. Kasyan spoke on the opportunity to re-bid the alternative school and the objective and need for more space to accommodate a new strength and conditioning facility as well as the proposed Fine and Performing Arts Academy. The re-bidding is being done to possibly get the bids down to a point of being fiscally responsible since this building could provide a source of funding for the future by holding programs in the alternative school that would allow students to come back into the district that are currently in outside placements. Mrs. Garrett-Muly asked if Mrs. Polak has looked into the students that could be brought back into district. Dr. Kasyan replied that this has been looked into over the past two years and two students have been brought back into district.*

*Dr. Kasyan reported on an opportunity to discuss the possible acquisition of The Little Gym on Atlantic Avenue along with two parcels of district owned land that are being appraised for consideration of sale. He said that a comprehensive study of the options would take place that will include the bid results on the alternative school, along with the appraisals for the land sale and the Little Gym acquisition as a potential facility. Dr. Kasyan reported that Garrison Architects have gone to the state to discuss the possibility of a lease purchase for this property that would provide building space in addition to parking. Mrs. Coates referred to the response from the state that indicated that the district could add improvements or additions to an existing property through a 5-year lease purchase however, property could not be purchased via a lease purchase agreement.*

*Dr. Kasyan referred to Plan B that is on the agenda this evening to have Garrison Architects provide a preliminary rendering to transform the current IA building into a strength and conditioning facility on the first floor and add a second floor to house the performing arts academy.*

*Mr. Pellegrino said that since the bids for the renovations to the alternative school were coming in too high we want to determine the actual value of the alternative school before determining how much money to invest into it. He said that out of good faith and due diligence every avenue is being explored by the district.*

*Dr. Kasyan addressed Mrs. DiPalma's question on whether the IA building has been evaluated to be able to support a second floor. Dr. Kasyan said that this was evaluated by Garrison Architects in a previous referendum.*

*Mrs. Garrett-Muly asked if any discussion ever took place in going to the town to discuss the possibility of renovating the DCI building so we could utilize it during the day. Dr. Kasyan said that Garrison looked at the building and it is none compliant as it stands. He said that discussion has been made to possibly look into a joint venture with the town for utilization of The Little Gym. A discussion also took place on the utilization of St. Denis and Dr. Kasyan said that the rental cost in addition to the installation of a required elevator would not be fiscally responsible. Mr. Pellegrino added that the square footage of the classrooms were not compliant with the state requirement for public school education.*

• **Personnel– To be Discussed in Executive Session- Agenda Items\***

*Dr. Kasyan said personnel would be discussed in executive session.*

H.S. Schedule  
2017-2018  
School Year

Re-bid of  
Alternative  
School Building  
Renovations

Possible  
Property  
Acquisition &  
Land Sale

IA Building  
Preliminary  
Renovations

Discussion of  
the Use of the  
DCI Building  
and St. Denis

Personnel  
(Executive  
Session)

- **Policy- Agenda Items\***

*Under Policy – Mr. Pellegrino thanked all the members of the board for completing their mandated board training.*

Policy  
Mandated  
Board Training

- **Finance- Agenda Items\***

- Update of the 2016-2017 Audit\*

*Dr. Kasyan complimented the great audit presentation providing this evening. He turned the floor over to Mrs. Coates. Mrs. Coates thanked and acknowledged the administrative team and their assistants, the Superintendent's office and the Business Office who all have a part in a successful audit.*

Finance  
Update of 16-  
17 Audit

- **Buildings & Grounds/Facilities- Agenda Items\***

- Outcome of Alternative School Renovation Re-Bid\*

*Mrs. Coates referred to the previous discussion on the alternative school re-bid.*

Buildings &  
Grounds/  
Facilities  
Alternative  
School Re-bid

*Dr. Kasyan complimented Mrs. Coates on being thorough and efficient and thanked her for her focus first on how to spend money to best benefit the students.*

## **10. Superintendent's Report & Information Items**

Supt.'s Report

*Dr. Kasyan continued with the Superintendent's Report and provided the district enrollment, as specified in Document A. The Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports, as specified in Document B, and the HIB Monthly Report, as specified in Document C.*

- **Enrollment– Document A**

- **Total Enrollment – 1,527**
  - High School – 942
  - Elementary School – 585

Enrollment  
Document A

- **Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– Document B**

- Fire Drill Reports**

- **High School:**
  - November 14<sup>th</sup> (Evacuation Drill)
  - November 28<sup>th</sup> (Fire Drill)
- **Elementary School:**
  - November 14<sup>th</sup> (Evacuation Drill)
  - November 28<sup>th</sup> (Lockdown)

Attendance,  
Fire Drill,  
Suspensions &  
Tardy Reports  
Document B

- **HIB Monthly Report – Document C**

- **High School:**
  - Three Incidents – 2 Not HIB, 1 Confirmed HIB
- **Elementary School:**
  - One Incident – 1 Not HIB

HIB Monthly  
Report  
Document C

*Dr. Kasyan referred to the revision in the 2017-2018 district calendar that will change the March 1<sup>st</sup> in-service to March 14<sup>th</sup> in order to provide a program presented by Steve Barkley.*

- **District Calendar 2017-2018 SY – Revised**

- March 1<sup>st</sup> – Regular School Day (Changed from In-Service)
- March 14<sup>th</sup> - Staff In-Service Day, Early Dismissal for Students

2017-18  
Revised District  
Calendar

*Dr. Kasyan continued by wishing everyone a great holiday and turned the floor over to Mrs. Kerensky, Director of Curriculum and Instruction.*

- **Report of the Director of Curriculum and Instruction**

*Mrs. Kerensky provided details and information on the program that was presented by Mr. Barkley at the last in-service. She said that his presence at the March 14<sup>th</sup> in-service will provide a greater understanding of his instructional methods. She provided results of a survey that was put out to the 6<sup>th</sup> through 9<sup>th</sup> grade parents inquiring what programs they would like to see at the high school. The majority of responses came from the 9<sup>th</sup> grade parents with an overwhelming request for a performing arts program. Mr. Bramley held a meeting to discuss ways of expanding the survey to provide more details on what types of performing arts programs would be desired by the students. A visit to Red Bank Regional and Howell is planned to look at their performing arts program. A study of the courses currently in place at the high school will be reviewed and steps to formalize this into a specific program will be forthcoming. The survey also inquired about interest in the Associates Degree program and 74% of the parents were interested in this program. The Memorandum of Agreement with Brookdale is currently in attorney review and six teachers have been approved as adjuncts and this will allow them to teach Brookdale courses at Manasquan High School. Course outlines are being looked into at this time. The survey inquired about the International Baccalaureate program and 73% of the parents were interest in this program, with the majority being parents of 9<sup>th</sup> grade students. Initially this program was to be started in the middle school level. Mrs. Kerensky reviewed all the programs and opportunities currently available at the high school and felt that in her opinion we are attaining the goals outlined in the IB program. She said students are allowed to specialize in addition to the district being allowed to vary our curriculum based on the students' needs and we would not be able to do this if we participated in the IB program since we would have to follow their curriculum. She believes our programs provide greater flexibility for the students, reaches a wider range of learners and cost the district a lot less money since the IB program would cost the district around \$48,000. She said the academies and AP courses are a direction the district should move forward with rather than the IB program.*

*Dr. Kasyan said that he would like to reinstitute in a year or two the wood shop program and offer this as an elective. Mrs. DiPalma said she currently serves on a task force for non-college bound students for the state of New Jersey and agreed with this concept. She said that we definitely need to offer more programs for those students who do not plan on going to college.*

*Mrs. Kerensky spoke on the research being done on the modifications of the high school schedule and how to provide the best instruction for the students.*

*Dr. Kasyan complimented the staff and students for being elected to the AP Honor Roll for three years in a row.*

*Dr. Kasyan turned the floor over to Mr. Place, Director of Technology and Human Resources.*

- **Report of the Director of Technology and Human Resources**

*Mr. Place reported that implementation of a back-pack program is being started at the elementary school to reduce the amount of paper being used by the school and sent home with the students. He provided details on the several levels of notification and the availability for parents to subscribe to the updates. The information would be provided on the district's website and identified by grade levels. This will be piloted in the elementary school in January. He did not believe this program would be beneficial at the high school since there are not as many notifications sent home with the students and we are more pro-active with emails. Mr. Place said that material that requires a parental signature would not be included in this program.*

*Mr. Place spoke on the 1:1 program and a recognition received last week that Manasquan High School was selected as a Microsoft Showcase School being one of the little under 2500 schools worldwide. He believes this is a testament of what has been developed over the years with*

*Report of the  
Director of  
Curriculum and  
Instruction  
Mrs. Kerensky*

*Report of the  
Director of  
Technology and  
Human  
Resources  
Mr. Place*



*instructional technology. He said that only one school could be submitted for the program and feels that this does not say that the elementary school is not deserving of this recognition. He believes that this is quite an accomplishment for the district more than just the high school. Dr. Kasyan said that it is an accomplishment to Mr. Place for his efforts with the program. Mr. Place thanked him for the comment and said that he believes it is also an accomplishment of the faculty. Mr. Place concluded his report.*

*Dr. Kasyan turned the floor over the Lesley Kenney, Director of School Counseling Services.*

- **Report of the Director of School Counseling Services**
  - **Naviance Presentation**

*Ms. Kenney reported that 70% of the senior class has applied to one or more schools and generally this percentage is not achieved until after the new year. Students are actively engaged with the Naviance program especially with the seniors. They are looking into more Naviance platforms and programs for the middle school students. Naviance has a new representative who is more on board with providing professional development and workshops that will provide beneficial training. She provided the current programs that are available on Naviance at this time that will be beneficial for all students not just the college bound students.*

*Ms. Kenney spoke on the Frontline 504 and I&RS Programs that she is fortunate to be working on with the goal to effectively monitor and serve struggling learners. She reported on the PARCC Testing that starts this week for 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> grade students in English Language Arts. She said overall the testing ran smoothly however, today they experienced some difficulties with the students not being able to log on.*

*Ms. Kenney reported that a team of six administrators visited Nutley High School who are in the beginning stages of changing their schedule. She referred to her report last month on the rotating schedule and providing details on components of this schedule and how the lunch period is handled at Nutley High School. The pros and cons of changing a schedule were discussed and the biggest con is the fact that it is a change. Further discussion and research will take place on the best way to proceed. She said that a pro is the continuity of instruction from the beginning of the school year to the end. They will be looking at additional schools for other schedule options and conduct more conversations within the district to provide what would provide the best continuity.. Dr. Kasyan spoke on the opportunities that can be afforded to the students with having a single lunch period, however he is not comfortable with the idea of the entire student body going out to lunch at this time. A conversation took place on meeting the physical education requirement and Ms. Kenney said that it was her understanding that the state of New Jersey requires 150 minutes per week for the duration of the school year; however, when districts went to block the state issued waivers. She is researching this further to make sure we are in compliance. A discussion took place on how the zero period is utilized and Ms. Kenney said that this is decided by the school district and can be used for extra help and serves as an additional period for the students. Ms. Kenney said that she was informed by the Nutley High School administration that the students have no problems with this type of schedule and the teachers are transitioning and map out the whole year. Mr. Loffredo asked if this schedule change is being looked into for the 2018-19 school year. Ms. Kenney said at this time there are many moving parts to this schedule change and research has been done so this may be possible. She believes that this will be very beneficial for the students. She addressed Mr. Pellegrino's questions on the possibility of piloting this schedule in one class and said that this would not be an option. Mr. Pellegrino commented that once the renovations and addition are complete the 2019-2020 school year would probably be a more beneficial time to start this scheduling. Mrs. Bosson commented that she would prefer the new schedule to begin for the 2019-2020 school year, once the construction project is completed in January 2019.*

*Dr. Kasyan addressed a question on the later school time still being considered for the high school. He said that 8:05 is currently being discussed by the committee and a proposal will be presented to*

*Report of the  
Director of  
Technology  
and Human  
Resources  
Mr. Place  
(continued)*

*Report of the  
Director of  
School  
Counseling  
Services  
Ms. Kenney*

the board in January. This will extend the day to 2:45 p.m. and take minutes off homeroom and passing time. Ms. Kenney said that the rotating schedule allows the student who needs to be dismissed early for sports on several days during the season to not miss the same class all the time.

Report of the  
Director of  
School  
Counseling  
Services  
Ms. Kenney

Dr. Kasyan asked if Ms. Kenney saw any problems with transcripts and going to college for students who have not completed certain courses because of the block schedule. She said that colleges look at the student's junior year transcript and for those students on the cusp colleges look at what courses they are currently taking in their senior year. Ms. Kenney concluded her report.

Dr. Kasyan concluded the Superintendent's Report.

Mr. Pellegrino asked for a motion to accept the Superintendent's Report.

Motion was made by Mr. Sorino, seconded by Mr. Warren, to approve and accept the Superintendent's Report.

Acceptance of  
the Supt.'s  
Report

Discussion: None

Roll Call Vote: Ayes (11); Nays (0); Abstain (0); Absent (1) Mr. Furey MOTION CARRIED

**Recommend** approval and acceptance of the Superintendent's Report.

Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement.

**11. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum  
on Agenda  
Items

Mr. Pellegrino closed the public forum seeing no public participation.

Mr. Pellegrino asked for a motion to approve the Manasquan General Items. #12 through #27.

Motion was made by Mrs. Bossone, seconded by Mrs. Garrett-Muly, to approve Manasquan Items #12 through #27.

Manasquan  
General Items  
#12 through  
#27

Discussion: None

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (0)

MOTION CARRIED

**MANASQUAN**  
**General Items**

**12. Recommend** approval to accept preschool tuition student # **11282017** into the 3 year old program from Spring Lake Heights effective January 2, 2018 at a tuition rate of **\$6,959** including related services.

Preschool  
Tuition Student  
SLH

**13. Recommend** approval of Meghan Clements, an undergraduate student at the University of Rhode Island, to complete 10 hours of observations with district Occupational Therapist, Jill Wells.

Undergraduate  
Student – OT  
Observation  
M. Clements

14. **Recommend** approval of the following Practicum 1 Internship from January 2018 through May 2018:
  - Molly Brown      Monmouth University      School Counseling (A. Young/L. Kenney)
15. **Recommend** approval of the following student teacher placements for the Spring 2018 Semester:
  - Ali Garbolino      Georgian Court University      Elementary – ICS (Wemple)      15 Days
16. **Recommend** approval of the following Pay Applications (pending attorney review):
  - SLS Construction – Pay Application #003ES      \$12,386.50
17. **Recommend** approval of the payments of Invoice #38569589 from TRANE for HVAC work at the Manasquan Elementary School, in the amount of \$3,586.75 and Invoice #38664423 from TRANE for HVAC work in the amount of \$29,935.00.
18. **Recommend** approval of the use of ESEA Grant Title IV, Part A funds to cover one hundred percent of a one-year license contract for Actively Learn online learning platform in the amount of \$2,400. As per Title IV, Part A specifications, this platform "provides educators with the necessary professional learning tools, devices, content, and resources." (pending attorney review)
19. **Recommend** approval of the use of ESEA Grant Title I, to cover one hundred percent of a Fountas & Pinnell Benchmark conversion kits in the amount of \$700, Part A specifications, this platform "provides educators with the necessary professional learning tools, devices, content, and resources." (pending attorney review)
20. **Recommend** approval to accept the donation in the amount of \$1,000 from the Manasquan Elementary School PTO into the Library Budget Account.
21. **Recommend** approval of the creation of a central fund account for the Warriors Wardrobe.
22. **Recommend** approval of **Maureen T. Kelley, LLC**, Maureen Kelley, to work as a School Psychologist consultant, 6 hours per day, three days per week, at a rate of \$30.00 per hour from December 13, 2017 through on or about March 2, 2018, leave of absence replacement.

**Professional Days**

23. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
January 25, 26, 2018	Andrea Trischitta	Atlantic City	TECHSPO	Yes	Mileage - \$22.63 Registration - \$425.00
December 8, 2017	Kelly Balon	Neptune	School Refusal Behavior Workshop	No	Mileage - \$4.03
December 14, 2017	Teresa Trumbour	Voorhees	STEAM Strategies	Yes	Mileage- \$20.12 Registration - \$249.00
January 25, 2018	Oriana Kopec	Atlantic City	Educational Technology Training	Yes	Mileage - \$48.36 Registration - \$275.00
December 5, 2017	Brianna Snel	Manasquan	Language Arts	Yes	None
December 5, 2017	Taylor Ames	Spring Lake	Language Arts	Yes	None

*Practicum I  
Internship  
M. Brown*

*MES Student  
Teacher  
A. Garbolino*

*SLS  
Construction  
Pay App  
#003ES*

*TRANE Invoice  
Payments*

*ESEA Grant  
Title IV Part A  
Funds*

*ESEA Grant  
Title I*

*MES PTO  
Donation to  
Library Budget  
Acct.*

*Central Fund  
Acct. –  
Warriors  
Wardrobe*

*M. Kelley, LLC  
School Psych.  
Consultant*

*E.S.  
Professional  
Days*

March 23, 2018	Colleen Graziano	Neptune	Integrated Pest Management Training	No	None
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E.S. Professional Days

**Student Action**

**Field Trips**

24. Recommend approval of the field trips listed below:

E.S. Field Trips

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
December 11, 2017	Nancy Sanders Amy Young	8 <sup>th</sup> Grade Peers	1 <sup>st</sup> Presbyterian	Peer Leader Training	No	None	None
May 30, 2018	Elizabeth Walling Andrea Trischitta Andrew Manser Laura Wahl Kirt Wahl Kim Ward Thomas Russoniello Kristine Yellowich Sheri Bruns Gina Melillo	Grade 7	Escape Room Monmouth Battlefield	Team Collaboration and Revolutionary War Lesson	Yes - 5	None	Student Funds
April 26, 2018	Laura Wahl Carrie Eastmond Thomas Russoniello Kristie Gola	Grade 6	Algonquin Theater	Show Performance to Support Performance Standards	Yes - 2	None	Student Funds

**Placement of Students on Home Instruction**

25. Recommend that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None at this time**

E.S. Home Instruction (No Report)

**Placement of Students Out of District**

26. Recommend approval of the revised External Placement list that reflects both transportation and tuition costs for the 2017-2018 school year, as per **Document 1**.

Out of District Placements Document 1

**Financials**

27. Recommend acceptance of the following **Elementary School Central Funds Report** for the month ending **November 30, 2017** as per **Document 2**.

E.S. Central Funds Rept. Document 2

*Mr. Pellegrino asked for a motion to approve Manasquan/Sending District Items #28 through #46.*

*Motion was made by Mr. Sorino, seconded by Mr. Cattani, to approve Manasquan/Sending District Items #28 through #46.*

*Discussion: None*

*Roll Call Vote: Ayes (11); Nays (0); Abstain (1) Mrs. Garrett-Muly on #44 Richard Read only; Absent (1) Mr. Furey*

**MOTION CARRIED**

Manasquan/Sending District Items #28 - #46

**MANASQUAN/SENDING DISTRICTS**

**General Items**

**28. Secretary's Report/Financials**

**Recommend acceptance of the following Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **November 30, 2017** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **November 30, 2017** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance of the Secretary's Financial & Investment Report and the Treasurer's Report, for the month ending November 30, 2017 per Document D.** (The Treasurer of School Moneys Report for the month of **November 2017** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **November 30, 2017** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2017-2018 budgets for NOVEMBER and DECEMBER** as recommended by the Superintendent of Schools, as per **Document D**.

**Purchase Orders** for the month of **DECEMBER 2017** be approved, as per **Document E**.

Recommend **acceptance of the Cafeteria Report – Document F**.

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$141,229.20** for the month of **DECEMBER, 2017** be approved. Record of checks (**#41471 through #41548**), and distributions are on file in the Business Office.

**Be it Resolved:** that the **Bills (Capital Expense)** in the amount of **\$0** for the month of **DECEMBER, 2017** be approved. Record of checks (**#1113 through #1113**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **NOVEMBER, 2017** at **\$2,510,831.56** and checks (**#41308 through #41470**) and **(Capital Expense)** for **NOVEMBER, 2017** at **\$532,994.01** and checks (**#1094 through #1113**).

**Recommend acceptance of the following High School Central Funds Report for the month ending November 30, 2017 as per Document G.**

**29. Recommend approval of the *Revised* 2017-2018 School Year Calendar as per Document H.**

*Financial Reports*

*Secretary's Certification*

*Acceptance of the Secretary's Certification*

*Secretary's Financial & Investment Report Document D*

*Budget Certification Document D*

*Purchase Orders Document E*

*Cafeteria Rept. Document F*

*Bills (Current Expense)*

*Bills (Capital Expense)*

*Confirmation of Bills (Current and Capital Expense)*

*H.S. Central Funds Report Document G*

*17-18 School Year Calendar Revised Document H*

30. **Recommend** approval to accept the Audit and CAFR Reports of the Financial Records of the Manasquan School District for the period ended June 30, 2017, as presented by Robert A. Hulsart, Jr., of Robert A. Hulsart and Company, as per **Document I**.
31. **Recommend** approval of the following Pay Applications (pending attorney review):
  - SLS Construction – Pay Application #004HS \$33,725.00
  - Kappa Construction Corp – Pay Application #3 \$108,295.26
32. **Recommend** approval of the following Change Order as per **Document J**.
  - # 1 from Kappa Construction, in the amount of (\$31,121.68), reducing the contract amount to \$6,905,378.32.
33. **Recommend** approval of the Request for Obsolete Equipment Disposal, as per **Document K**. This equipment has been determined to be unusable.
34. **Recommend** approval of up to \$90,000 to be appropriated from capital reserve by board resolution and transferred to a capital outlay major account/fund to fund preliminary planning costs related to the Lower Field Improvement Project. This appropriation is permitted under NJAC 6A:23A-14.1(h)(1) and been reviewed by the district's bond counsel, Andrea L. Kahn, Esq., McManimon, Scotland & Baumann, LLC.
35. **Recommend** approval of the Professional Services Agreement with Suburban Consulting Engineers, Inc., for professional engineering services in connection with the Lower Field Improvement Project and Fee Proposal form, as per **Document L**.
36. **Recommend** approval of the Tax Services Agreement – Long Term Disability, with The Hartford, as per **Document M**. (pending attorney review) This is a voluntary disability plan.
37. **Recommend** approval of the acceptance of an anonymous donation of \$1,280 for the purchase of Manasquan High School AED supplies and equipment.
38. **Recommend** approval of the Superintendent's 2017-2018 Quantitative Merit Goal focused on the administration of the NJTRAx Digital Learning assessment.
39. **Recommend** approval of the following Practicum I Internship from January 2018 through May 2018:
  - Jessica Yori Kean University School Counseling (E. Hoffman/L. Kenney)
40. **Recommend** approval of the revised Board of Education Organizational Chart, as per **Document N**.
41. **Recommend** approval of the Memorandum of Agreement with Law Enforcement Officials Amendment and the Manasquan School District for the 2017-2018 School Year regarding Video Surveillance (on file at the Board of Education office).
42. **Recommend** approval of Sea Girt Appraisal Service to conduct two property appraisals of board property, one facing Elizabeth Avenue and one facing Sea Girt Avenue, at an approximate cost of \$700. Both parcels are currently part of the High School grounds.
43. **Recommend** approval to authorize Garrison Architects to provide a preliminary rendering to transform the Industrial Arts Building into a Strength/Conditioning Facility (1<sup>st</sup> Floor) and to add a second floor to house a Performing Arts Academy.

*Audit & CAFR  
Reports  
Document I*

*SLS Const. –  
Pay App 004HS  
Kappa Const.  
Pay App #3*

*Kappa Change  
Order #1  
Document J*

*Obsolete  
Equipment  
Disposal  
Document K*

*Capital Reserve  
Transfer  
Lower Field  
Improvement  
Project*

*Suburban  
Consulting  
Engineers  
Document L*

*Tax Svcs.  
Agreement –  
The Hartford  
Document M*

*Donation for  
AED Supplies &  
Equipment*

*17-18  
Quantitative  
Merit Goal*

*Practicum I  
Internship  
J. Yori*

*Organizational  
Chart  
Document N*

*MOA with Law  
Enforcement  
Officials  
Amendment  
Video  
Surveillance*

*Sea Girt  
Appraisal  
Services*

*Garrison  
Architects – IA  
Bldg.  
Rendering*

**Professional Days**

44. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

H.S.  
Professional  
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
January 19, 2018	Lynn Coates	Metuchen H.S	Integrated Pest Management Training	No	Mileage - \$24.80
March 12,13,14, 2018	Lynn Coates	Atlantic City	2018 NJSBGA Expo	No	Parking - \$30.00
March 12, 13,14, 2018	Matthew Hudson	Atlantic City	2018 NJSBGA Expo	No	Mileage - \$128.15 Tolls - \$15.00 Parking \$30.00
June 24-27, 2018	Dr. Frank Kasyan Jesse Place Frank Scott	Chicago, IL	International Society of Technology Education Conference	No	Registration-\$550 Hotel-\$952.68 M&IE-\$259.00 Airfare-\$200.39 Airport Mileage-\$32.61 Airport Parking-\$72.00 Tolls-\$10.00 (Costs per Traveler)
January 5-8, 2018 (Previously approved on November 14, 2017)	Kevin Hyland	Boston	Eastern Athletic Training Association Conference	Yes	Mileage - \$170.50 Registration - \$150.00 <b>Hotel - \$545.93</b> <b>(Revised)</b>
January 27-31, 2018	Richard Read	Carrolton, TX	National Energy Training Conference	No	Mileage - \$52.00 Tolls/Parking - \$85.00 Ground Transportation - \$70.00 Airfare - \$385.00 Registration - \$600.00 Hotel - \$620.00 Meals/Incidentals - \$256.00
December 12, 2017	Amy Edwards	Trenton	STEAM Tank Council Meeting	Yes	None

**Student Action**

**Field Trips**

45. **Recommend** approval of the field trips listed below: **None at this time**

H.S. Field Trips  
(No Report)

**Placement of Students on Home Instruction**

46. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

- #203613      **Grade 10**      **November 29, 2017 - December 29, 2017 (Suspension)**
- #183168      **Grade 12**      **May 26, 2017 - June 26, 2017 (Medical)**
- #192748      **Grade 10**      **November 29, 2017 - December 29, 2017 (Medical)**
- #213413      **Grade 9**      **December 12, 2017 – January 2, 2018 (Medical)**

H.S. Home  
Instruction

*Mr. Pellegrino asked if there was any Old or New Business to come before the board.*

Old Business

New Business

**47. Old Business/New Business**

*Mrs. Garrett-Muly expressed her thanks to the board and wish the board well.*

*Mr. Pellegrino opened the second Public Forum.*

**48. Public Forum**

*Mr. Pellegrino closed the public forum seeing no public participation.*

Public Forum

*Mr. Pellegrino asked for a motion to enter into Executive Session.*

*Motion was made by Mrs. Garrett-Muly, seconded by Mr. Warren, and approved by voice vote of all those present in favor to enter into Executive Session at 8:54 p.m. MOTION CARRIED*

**49. Executive Session**

Executive Session

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after

which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- X   1. Confidential Matters per Statute or Court Order (Student Matters)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- X   4. Collective Bargaining (MEA sidebar agreement)
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- X   7. Litigation or Contract Matters or Att./Client (Alternative School Renovation contract)
- X   8. Personnel Matters (Hiring, Resignation, Leave of Absence, Performance)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

*Mr. Pellegrino asked for a motion to reconvene the meeting.*

*Motion was made by Mr. Warren, seconded by Mrs. DiPalma, and approved by voice vote of all those present in favor to reconvene the meeting at 9:41 p.m. MOTION CARRIED*

Motion to Reconvene Meeting

*Mr. Pellegrino asked for a motion to approve Manasquan Items #50 and #51.*



Motion was made by Mr. Sorino, seconded by Mrs. Garrett-Muly, to approve Manasquan Items #50 and #51.

Discussion: None

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (0)

MOTION CARRIED

Manasquan  
Items #50 &  
#51

**MANASQUAN**

**Student Matter**

50. **Recommend** approval of the Elementary School HIB Incident Report #2.

E.S. School HIB  
Incident Report  
#2

**Personnel**

51. **Recommend** approval of the Elementary School personnel as per **Document 3**.

E.S. Personnel  
Document 3

Mr. Pellegrino asked for a motion to approve Manasquan/Sending District Items #52 through #54.

Motion was made by Mrs. Bossone, seconded by Mr. Vitale, to approve Manasquan/Sending District Items #52 through #54.

Discussion: None

Roll Call Vote: Ayes (11) Nays (0); Abstain (0); Absent (1) Mr. Furey MOTION CARRIED

Manasquan/  
Sending  
District Items  
#52 - #54

**MANASQUAN/SENDING DISTRICTS**

52. **Recommend** approval of the sidebar agreement between the Manasquan Education Association and the Board of Education, as per **Document O**.

MEA/BOE  
Sidebar  
Agreement  
Document O

**Renovation – Alternative Building**

53. **Recommend** approval of the following resolution:

Alternative  
Building  
Renovations

**RESOLUTION**

**WHEREAS**, Manasquan Board of Education is committed to the completion of renovations and additions for work at the Manasquan High School Alternative Education Building (hereinafter “the Project”); and

**WHEREAS**, sealed bids for the Project were previously received on November 8, 2017; and

**WHEREAS**, by action of the Board of Education on November 14, 2017, bids were rejected because it was determined by the Board that the bids received were not reasonable as to price; and

**WHEREAS**, on December 7, 2017, a second solicitation for bids and receipt of the same by the Board occurred and, once again, the Board determined that the bids received for the Project are not reasonable as to price; and

**WHEREAS**, in accordance with N.J.S.A. 18A:18A-5, the Board makes the following finding of fact:

1. Bids have been advertised pursuant to N.J.S.A. 18A:18A-4 on two (2) occasions, and the Board of Education has rejected such bids on each occasion because it was determined they were not reasonable as to price.

**NOW, THEREFORE, BE IT RESOLVED** that in accordance with N.J.S.A. 18A:18A-5:

a. the latest round of bids for the Project are hereby rejected; and

b. The Business Administrator on behalf of the Board of Education, together with the District's Architect and consulting engineers, are hereby authorized to negotiate a contract under the terms, conditions, restrictions and specifications set forth in the Bid Documents and Specifications presently in existence; and

c. A reasonable effort shall be made by the Business Administrator to determine that the same or equivalent goods or services at a cost which is lower than the negotiated price are not available from any agency or authority identified within N.J.S.A. 18A:18A-5(c)(3)(a); and

d. At a minimum, notification shall be given to each responsible bidder submitting bids on the second occasion of the Board's intention to negotiate, and each bidder be afforded a reasonable opportunity to negotiate such contract for the Project at a lower price than the lowest rejected bid price submitted on the second occasion by a responsible bidder; and

**BE IT FURTHER RESOLVED** that the Board of Education's Business Administrator, Board Attorney and professional staff are authorized to take any and all action necessary to effectuate the purpose of this Resolution.

**Personnel**

**54. Recommend** approval of the High School personnel as per **Document P.**

*Mr. Pellegrino asked for a motion to adjourn.*

*Motion was made by Mrs. Garrett-Mul7y, seconded by Mr. Warren, and approved by voice vote of all those present in favor to adjourn the meeting at 9:46 p.m.* **MOTION CARRIED**

**55. Adjournment**

Motion to Adjourn

*Respectfully submitted,*

  
Lynn Coates  
Board Secretary

*Alternative  
Building  
Renovations  
(continued)*

*H.S. Personnel  
Document P*

*Adjournment*