

BOARD OF EDUCATION
Borough of Manasquan

The Committee of the Whole Meeting of the Manasquan Board of Education was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, May 19, 2015.

The President, Mr. Pellegrino, called the meeting to order at 6:00 p.m. and read the Opening Statement.

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.

2. Pledge of Allegiance

Pledge of Allegiance

3. Roll Call

<i>Martin Burns</i>	<i>Mark Furey (Belmar) - absent</i>	<i>Colleen Smith - absent</i>
<i>Eugene Cattani - absent</i>	<i>Erik Gardner (SLH) - absent</i>	<i>Alfred Sorino - absent</i>
<i>Kenneth Clayton - absent</i>	<i>Heather Garrett-Muly</i>	<i>Tedd Vitale (Brielle)</i>
<i>Linda DiPalma</i>	<i>Thomas Pellegrino</i>	<i>James Walsh</i>

Roll Call

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Gabriella Pettineo, Board Attorney; Sandi Freeman, Recording Secretary. Absent: Shane McNamara and Craig Lapham, Student Board Representatives

Mr. Pellegrino read the Mission Statement and Statement to the Public.

4. Mission Statement

Manasquan School District’s mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

Mission Statement

5. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it, is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Statement to The Public

Mr. Pellegrino said the acceptance of the minutes would take place at the Regular Public Meeting.

6. Acceptance of Minutes (To be approved at the regular meeting)

Recommend acceptance and approval of the minutes of the Committee of the Whole Meeting and Closed Executive Session of April 21, 2015 and the Regular Public Board of Education Meeting and Closed Executive Session of April 28, 2015. Executive Session

Minutes (no action taken)

Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

7. **Student Board Representative Report** – *No Report*

Mr. Pellegrino turned the meeting over to Dr. Kasyan for the presentations.

8. **Presentations**

• **Presentation on the Referendum** - presented by Academy of Finance Students

Dr. Kasyan started the presentations by introducing members of the Academy of Finance who provided a Presentation on the Referendum. He thanked Mr. Read and the students for their concern and involvement in focusing on the September 29th referendum that is pivotal to the future of the district. The students presented a marketing plan that will assist in the success of the referendum. Dr. Kasyan thanked Mrs. Garrett-Muly for her suggestion to have the students provide assistance with the referendum process. Mr. Read introduced the students from his economics class who formed the committee to prepare the presentation. Dr. Kasyan thanked the students again for their efforts in putting together the presentation and for their help in getting the information out there in the community. Mrs. Garrett-Muly thanked the students for their work on the presentation.

• **STEM presentation presented by Ms. Colleen Graziano**

Dr. Kasyan introduced Colleen Graziano, Manasquan Elementary School Principal, and Rich Kirk, Assistant Principal, who provided a presentation on the STEM initiative at the elementary school. Dr. Kasyan was pleased to see that the program would include K - 8 and said that this is a method of learning and a new way of being creative and developing a cognitive domain needed to focus on higher level thinking skills.

• **Quiply App** – presented by Darian Barnes

Dr. Kasyan introduced Mr. Barnes. Mr. Barnes had laryngitis and was unable to present the information on the Quiply APP. Details of the product and its use were provided by his associate via a phone conversation. Dr. Kasyan thanked Mr. Barnes for attending the meeting and providing information on the Quiply APP.

• **One to One Initiative** – presented by Mr. Jesse Place

Dr. Kasyan introduced Jesse Place who presented an update on the One to One Initiative Program. Mr. Place stressed the importance of moving forward with the program. He reported on a visit that he, Ms. Kerensky and six teachers participated in today at a Bergen County school that has utilized a 1:1 program for around 11 years. The purpose of the visit was to experience a successful program and see how this would fit into Manasquan's program. He returned to the district inspired realizing the impact that a successful program could bring to the culture of the school and the education that takes place here. Mr. Place provided a review of what took place this year with the distribution of the devices to the 8th and 9th grade students in addition to the distribution in the spring to teachers. He spoke on lessons that were taken away from the pilot program with one being the reliability of the hardware that did present greater than expected hardware failures. He said there was less than expected accidental damage. Another lesson was the distribution of the devices to the 9th grade students since they are the most segregated and take classes together; however, he did say there were situation where a class with the majority of 9th graders also included 10th and 11th grade students without the devices. He said that extra devices were available to support those students. Lastly a lesson learned is professional development and how we train the teachers. He said that moving forward with this program the administration and the technology department have worked to put a plan together that will make this program successful. He said that students have also provided feedback on the program. He spoke on the benefits of the proposed agenda items that include a combined purchase and 3-year lease. He spoke on the proposed professional development academy that is currently being developed that will focus on student technology. He also spoke on his recommendation for a technology integration coach who would assist in the classroom to work with the teachers.

Student Rep
Report
(No report
given)

Presentations

Referendum
Presentation
by Academy of
Finance

STEM
Presentation
Colleen
Graziano &
Rich Kirk

Quiply APP
Darian Brnes

One to One
Initiative
Jesse Place

Dr. Kasyan said that the professional development component needs to have a definite commitment and should be addressed first in order to take this on correctly. He asked the board to make a commitment by giving him the opportunity to post for the technology integration coach position. He would review the budget with Mrs. Coates to fill the position for one year and see if it proves to be beneficial and then decide to bring it back for a second year.

Mr. Place complimented the Manasquan teaching staff as being very receptive and eager to do well with this program. He said that for those who are not tech savvy and motivated to create programs on their own it would be very beneficial to have the additional resource of a technology integration coach to work along with them.

Dr. Kasyan said that this is a big financial commitment and he sees the value of this program with the inclusion of digital books that will eliminate the students having to carry back packs filled with heavy books. Mr. Place agreed that online textbooks have an added value over a traditional textbook and the tablets provide for this opportunity.

Mr. Place addressed Mrs. Garrett-Muly's question on the cost savings in using online textbooks. He said that by using a subscription based service there could possibly be a savings.

- **Food Service Program – presented by Simplified Culinary**

Dr. Kasyan introduced Greg Kelly and Walter Wall from Simplified Culinary Services, the district's food service management company. Mr. Kelly provided an overview of the food service program that they provide in the elementary school and high school. He explained that the district participates in the National School Lunch Program and there are regulations and requirements that must be followed in order to be in compliance with this program. He said that Simplified has serviced the cafeteria for almost twenty years and views themselves as a partner to wellness and helps develop the wellness policy for the district. He spoke on the meeting held yearly with students, staff and parents to provide feedback and determine what is liked and disliked with the lunch program. He said that he prides himself on the fact that the many of the items served in the cafeterias are homemade. He said that he is incorporating many gluten free and organic items on the menu. He spoke on the positive returns that have been provided to the district over the years of service by Simplified and how these funds are put back into the operation of the cafeteria through the purchase of equipment while keeping the cost of the lunches at a very affordable rate for the students. Mr. Kelly said that he is investigating a program that will hopefully be available next year that will include recipes on the website and provide ingredients and nutritional information to parents to assist the student in selecting items in the cafeteria. Dr. Kasyan said that in order to be pro-active he would like this to be available in September to assist parents with children that have food allergies. Dr. Kasyan would also like to have the elementary school lunch menu mirror the high school menu. Mr. Wall explained the different requirements in serving elementary school, middle school and high school students and these requirements are reflective in the meals that they are allowed to serve.

Mrs. Garrett-Muly asked if fat content and calories are taken into consideration with the meals served in the elementary school. Mr. Kelly said that they must follow the state requirements for calories and fat content and because of this certain items may be higher than other items. He said that lower fat/calorie options are also available for the students. He explained that he tries to incorporate items that are lower in fat, have a higher nutritional value along with organic items and unfortunately many of these items have a higher cost and will not work as well into the budget.

Mrs. Bossone asked if the Point of Service system can be utilized without going online because she has a problem with the service charge. Mr. Kelly said she can send in a check and the money will be entered into the account without any additional charge. He said the convenience fee charged for online deposits goes to My School Bucks and not to the district.

One to One
Initiative
Jesse Place
(continued)

Food Service
Program
Greg Kelly and
Walter Wall
Simplified
Culinary
Services Inc.

Dr. Kasyan thanked Mr. Kelly and Mr. Wall for the presentation.

Dr. Kasyan moved on to the Committee of the Whole information.

**9. Committee of the Whole
Reports/Discussion Items**

○ **Education, Curriculum & Technology**
○ **Graduation Ceremony**

Dr. Kasyan reported that the 2015 graduation ceremony is being proposed to take place outside. He presented a diagram of the field that provided details of how the athletic field will be set up for the ceremony that will take place at 6:00 p.m. He complimented Mr. Coppola and his administrative team for being open to this concept. Dr. Kasyan asked for input from the board on this proposal. He said there would be a contingency plan in the event of inclement weather and parents would be alerted of any change in plans by the Honeywell Alert system. Mr. Pellegrino asked why the time was set for 6:00 p.m. Dr. Kasyan said that he had concerns with lack of daylight if the program began too late in the day.

Dr. Kasyan provided a report on consideration of having two referendums – one on September 29, 2015 and the second in November 2016. He focused on the areas that will be addressed in the September 29 referendum and then in the November 2016 referendum. Dr. Kasyan explained the reason behind this new proposal results from hearing from several board members and community members who felt the initial number would possibly put a burden on the taxpayers and this is why the decision was made to break it out into two separate referendums. Mrs. DiPalma asked if we went for the full amount wouldn't the project be addressed in phases. Dr. Kasyan said that you would have to bond for the total amount even though the project would be completed in phases. Mrs. Coates said that there would be a one-year deferral of the \$12 million that was reduced from the original amount.

Mrs. Coates reviewed a presentation made by Mary Lyons and Andrea Kahn that was provided for the sending district business administrators, superintendents and board presidents on May 7th. The material provided information to the sending districts on different options available to them in sharing in the cost of the project in addition to the interest which is included in the tuition cost.

Mr. Pellegrino asked if the two resolutions on the agenda for approval this evening (12A and B) could be put off until next week in order to have a greater representation present from the board. The board agreed with this suggestion.

○ **Meeting with Sending Districts regarding Referendum**

Dr. Kasyan asked Mr. Pellegrino to provide a report on the meeting held with the sending districts regarding the referendum. Mr. Pellegrino said that the presentation just provided by Mrs. Coates was given to the group. They were offered the opportunity to ask questions. He said the basis of the presentation was to determine whether or not the sending districts would have an interest in sharing in the principal cost along with Manasquan. We are still waiting to hear a response from any or all of the sending districts at this time. Mr. Pellegrino said that we are trying to be very transparent in providing this information to the sending districts in an attempt to get them to buy into the whole process. He hopes that the sending districts bring this out for discussion with their taxpayers to get their feedback.

○ **One to one device purchase**

Information provided earlier by Mr. Place.

○ **Champions Before and After School Program (MOESC)**

Dr. Kasyan provided details on a new before and after school program that will be offered at the elementary school. Currently the program is offered through MOESC and in an effort to deliver

Committee of
the Whole –
Discussion
Items

NO ACTION
TAKEN

H.S.
Graduation
Ceremony

Referendum
Report

Sending
District
Meeting on
Referendum

One to One
Device
Purchase

Champions
Program at
MES

better programing for the district MOESC will offer a new program through Champions. He and Mrs. Graziano met with the company representatives and found it to be a very positive program that will provide a structured and planned learning environment for the students. He said that the cost would be the same as the current program.

Champions
Program at
MES
(continued)

- **Athletics/Community – to be discussed in Executive Session**
 - **St. Denis update**

Athletics/
Community

Under Athletics/Community, Dr. Kasyan provided an update on the St. Denis property. Currently there are no plans to occupy St. Denis due to budget constraints but if the opportunity came to be he would like to rent some space in the future. Mr. Pellegrino said we envision going forward with the academies and have students attend to generate revenue but until this is in motion we would not be able to occupy St. Denis.

St. Denis
Update

Dr. Kasyan reported that Personnel and Legal matters would be discussed in Executive Session.

- **Personnel – to be discussed in Executive Session**
 - **Retirements**
 - **2015-2016 staff hiring**
 - **Leave of Absence requests**
- **Legal – to be discussed in Executive Session**
 - **Potential litigation**
- **Policy**
 - **Judge Apostolou will be presenting findings of the RDT Committee on June 16th**

Personnel
(Executive
Session)

Legal
(Executive
Session)

Policy
Presentation of
RDT
Committee
Findings by
Judge
Apostolou

Under Policy, Dr. Kasyan reported that Judge Apostolou would be presenting the findings of the RDT Committee at the June 16th Board Meeting. This would include a proposed policy change being presented to the board.

Finance

- **Finance**

Under Finance, Dr. Kaysan said focus would be on the amendment request for Title IIA as well as the Tax Levy Requisition, the 403b Third Party Administrator and the revised referendum tax impact that was focused on earlier in the meeting. He turned the floor over to Mrs. Coates.

- **Amendment request for Title IIA**

Mrs. Coates said that Mr. Bramley, coordinator of the Title I program, has requested to move funds to provide a combination of sending staff out for professional development and having presenters come into the district. She said that the state requires that a certified resolution be provided to them any time there is an amendment to a grant.

Title IIA
Amendment
Request

- **Tax Levy Requisition**

Mrs. Coates said that the tax levy requisition is a required approval and our request to the Borough of Manasquan for the tax levy due during the next school year.

Tax Levy
Requisition

- **403b Third Party Administrator (TPA)**

Mrs. Coates referred to a memo in the board packet that provides information on the benefits of having an outside third party administrator for the 403b program. She said there is no charge to the district for the service. She has received proposals from two companies and has reviewed the contracts. Her recommendation is outlined in the board packet and she asked for permission to have this included on the May 28th agenda.

403b Third
Party
Administrator

- **Revised Referendum Tax Impact – reported on earlier in the meeting.**

Revised
Referendum
Tax Impact

- **Buildings & Grounds**

- **Inmate Labor Program**

Under Buildings and Grounds, Dr. Kasyan referred to the inmate labor program that has been requested by Mr. Bigley. Mrs. Coates provided details of the program to be utilized for one week beginning on August 3rd. An informational flyer on the program is included in the board packet. She said that only offenders that are incarcerated for minor offenses with records of good behavior are permitted to enroll in the program. The inmates will provide painting of the parking lot lines and weeding on school grounds. Dr. Kasyan said that students on campus during this week will be in the buildings and not outdoors. He said this program provides an opportunity to have additional grounds work completed and is a good labor source for the district. The inmates are supervised by a correction officer and the students are never left alone in the presence of the inmates.

- **Update on Willow Way/North Main Street water main extension work**

Mrs. Coates has been working with Mr. DeIorio, the Borough administrator, regarding the scheduling of this work. She provided details of the work that will take place and reported that the week of July 13th has been scheduled for the work to be completed with the following week being an alternative in the event of inclement weather.

- **Eagle Scout Project Update**

Mrs. Coates provided an update on the Eagle Scout project proposed by Matt Ertle. Mr. Ertle has received quotes for the sod and plans on acquiring quotes for irrigation and plants for the flower beds. He was happy to hear that the board has agreed to assist with the cost of the irrigation.

Dr. Kasyan said that he would provide the Superintendent's Report next week.

10. Superintendent's Report & Information Items

- Enrollment – **Document A**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– **Document B**
- HIB Report – **Document C**

Recommend approval and acceptance of the Superintendent's Reports.

Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Dick Meincke, 36 North McClellan Avenue, Manasquan – Mr. Meincke asked if the purchase of the tablets was a capital cost or would the sending districts be paying for the students tablets. Mr. Pellegrino said he believed it would be included in the tuition cost. Mrs. Coates said that because the tablets are under \$2000 individually it is charged to the supply line and the supply line that is allocated to the high school is part of the A41 A42 calculation that generates the estimated and certified tuition rate. Mr. Meincke asked how many houses were used when calculating the cost per house for the bond issue. Mrs. Coates said that the calculations were provided by Mary Lyons and

Buildings &
Grounds

Inmate Labor
Program

Willow
Way/North
Main Street
water main
extension work

Eagle Scout
Project Update

Superintendent
Report
(to be provided
at the 5/26/15
meeting)

Public Forum
on Agenda
Items

she did not have this information with her this evening. Mr. Meincke asked for a copy of the presentation provided this evening. Mr. Pellegrino said this information would be included on the website under the referendum tab. Mr. Meincke commented that since the sending districts already approved their budgets for the next school year the request for funding of the referendum would not be in their budget for next school year. He does not believe the sending districts will contribute their fair share. Mr. Pellegrino said that every opportunity is being explored to reduce the cost to the Manasquan taxpayer. Mr. Meincke referred to the law pertaining to what sending districts are required to pay for and asked when this law would change.

Carl Straub, 27 Willow Way, Manasquan – Mr. Straub thanked the board for allowing the town to dig up the field and increase the water pressure. He asked if the art annex building renovations in the referendum applied to the interior only. Dr. Kasyan said the renovations only involve the interior of the building. Mr. Straub asked if there would be any additional details provided on the field renovations. Dr. Kasyan said that the professionals are willing to sit with the residents on the details of the fields and he will look into a date for this meeting.

Rich Bartholomew, 21 Lake Avenue, Manasquan – Mr. Bartholomew referred to past violations he brought to the attention of the board relating to OPMA and he complimented the board on taking steps to avoid these violations. He referred to reference to St. Denis being discussed in Executive Session. Mr. Pellegrino pointed out that the St. Denis update was reported in public this evening and will not be discussed in executive session. He said there are items under Athletics/Community that relate to coaching and personnel and this will be discussed in executive session. Mr. Bartholomew questioned the funding being available in the operating budget for the Dell Computers. Mrs. Coates said that the purchase of 420 tablets will require a transfer but the majority of these funds are in a line item intended for tablets in the 2014-15 budget. A 3-year lease will also be utilized for 2015-16 through 2017-18 with funds available in the 2015-16 budget to pay for the first year of the lease.

Mr. Pellegrino closed the public forum seeing no additional comments from the public.

Mr. Pellegrino said that Items A and B will be tabled and addressed at the regular public meeting. He asked if there were any questions on the Manasquan agenda items A through M. Mrs. Garrett-Muly asked if there was any additional information on the type of grants being awarded by the elementary school educational foundation. Mr. Pellegrino said they would be present at the May 26th meeting to award the grants. Mrs. Coates said that this information was also included in the Friday Packet. Seeing no additional questions these items will be included in the regular public meeting agenda.

12. MANASQUAN

General Items

- A) **Recommend** approval to proceed with **Revised Plan A** as outlined in the presentation dated May 19, 2015 provided by Garrison Architects and Edwards Engineering. **Revised Plan A** is inclusive, but not limited to: horseshoe bus loop, the athletic complex, Elementary School renovations, and the science lab at the High School, and is in the amount of \$24,481,000.
- B) **Recommend** approval of the resolution providing for the submission of school facilities project application for improvements to the Manasquan Elementary School and the Manasquan High School and selection of debt service aid in support of such projects, as per Document A.

Manasquan
General Items
(No action
taken)

- C) **Recommend** approval to submit the 2014-2015 Application for Extraordinary Aid in the amount of \$221,358.
- D) **Recommend** approval of the revision to the Manasquan Board of Education meeting schedule changing the date of Combined Committee of the Whole & Regular Public Meeting to Tuesday, June 16, 2015 at 6:00 p.m. (Original date of June 23rd conflicts with the High School Graduation)
- E) **Recommend** approval of the 2015-2016 Manasquan School District Tax Levy Revenue Schedule, as per Document ____.
- F) **Recommend** approval and acceptance of six (6) grant awards from the Manasquan Elementary School Education Foundation, totaling \$9,745, as per Document ____.
- G) **Recommend** approval of the contract for the Provision for a Before and After School Child Care Program between the Manasquan Board of Education and Monmouth-Ocean Educational Services Commission (MOESC) for the 2015-2016 and 2016-2017 school years, as per Document _____
- H) **Recommend** approval of the amendment to the 2014-2015 NCLB Grant up to \$20,391 from Professional and Technical Services to Other Purchased Services in Title II Part A.
- I) **Recommend** approval of the Superintendent’s Quantitative Merit Goal focused on STEM training.
- J) **Recommend** approval of the Settlement Agreement (File #77849 ELH) which reimburses \$20,000.00 to parent in addition to a payment of \$30,000.00 by New Jersey School Insurance Group (NJSIG) for attorney fees (student # 2285).

Personnel

Discussed in Executive Session

Professional Days

Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
May 19, 2015	Andrea Trischitta Lisa Kukoda	Hillsdale, NJ	1:1 Technology Site Visit	Yes, 2	Mileage - \$47.80 each

Student Action

Field Trips

Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
June 18, 2015	Laura Wahl	7/8	Manasquan Beach	Beach Clean up	Yes, I	None	None

*Manasquan
General Items
(No action
taken)*

Placement of Students on Home Instruction

K) Recommend that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

Placement of Students Out of District

L) Recommend approval of the revised out of district placement list, as recommended by the Child Study Team as per **Document**.

Secretary's Report

M) Recommend acceptance of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)**.

The Business Administrator/Board Secretary certifies that as of **April 30, 2015** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **April 30, 2015** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **April 30, 2015** per **Document**. (The Treasurer of School Moneys Report for the month of **April 2015** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **April 30, 2015** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2014-2015 budgets for March and April** as recommended by the Superintendent of Schools, as per **Document**.

Recommend acceptance of the **Elementary School Central Funds Report** for the month ending **April 30, 2015** as per **Document**.

Purchase Orders for the month of **May 2015** be approved, as per **Document**.

Recommend acceptance of the **Cafeteria Report** as per **Document**.

Be It Resolved: that the **Bills (Current Expense)** in the amount of \$ for the month of **May 2015** be approved. Records of, checks (#- #) and distributions are on file in the Business Office.

Confirmation of Bills (Current Expense) for April 2015 at \$ and checks (#- #).

Mr. Pellegrino asked if there were any questions on the Manasquan/Sending District Items N through V. Seeing none, these items will be included on the regular public meeting agenda.

Manasquan
General Items
(No action
taken)

13. MANASQUAN/SENDING DISTRICTS

General Items

- N) Recommend** approval to purchase Dell Venue 11 Tablets (420) from Dell Computer in the amount of \$249,198.60. NJ State Contract #70256 - WSCA/NASPO.
- O) Recommend** approval to acquire and to finance by means of a fair market value lease 305 Dell Venue 11 Tablets in an amount not to exceed \$180,965.65.
- P) Recommend** approval of the LTD Conversation Request for Participation and Joinder Agreement with Aetna that will provide continuous coverage of the participating employee upon conclusion of employment at the Manasquan School District. This is a voluntary employee paid plan.
- Q) Recommend** approval of the acceptance of the New Jersey Schools Insurance MOCSSIF Sub Fund 2015 Safety Grant, in the total grant award of \$1,908. These funds will be used to purchase additional wireless radios for the administrative/athletic staff to improve the overall safety and security in both school buildings and athletic fields.
- R) Recommend approval of the Manasquan High School Final Exam Schedule as per Document __.**

Manasquan/
Sending
District General
Items
(No action
taken)

Personnel

Discussed in Executive Session

Athletics

Discussed in Executive Session

Professional Days

- S) Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
May 12, 2015	Amy Edwards Erin O'Connor	MHS	Engineering Academy Planning Day	Yes	None
August 4, 2015	Lynn Coates	Mays Landing, NJ	School Safety and Cooperative Purchasing	No	Registration-\$228.00
June 12, 2015	Lynn Coates	Monroe Township	MOCSSIF Training	No	\$20.03 Mileage
June 22-26, 2015	Kevin Hyland	St. Louis	NATA Clinical Symposium	Yes	REVISED from 4/28 approval Mileage - \$50.91 Parking - \$44.00

					Food - \$ 264.00
May 19, 2015	Maria Eldridge Susan Villano Barbara Kerensky Jason Bryant Brett Lomas Jesse Place	Hillsdale, NJ	1:1 Technology Site Visit	Yes, 4	Mileage - \$47.80 each

*Manasquan /
Sending
District General
Items
(No action
taken)*

Student Action

Field Trips

T) Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
May 29, 2015	Jamie Onorato	11/12 Yearbook	Donovan Catholic	Yearbook Design	1	\$250 bus (1)	None
June 2, 2015	John Driscoll	Academy of Finance	Brookdale Community College	Victory Leadership Speakers	3	\$700 buses(2)	None
June 4, 2015	John Driscoll	Academy of Finance	Monroe, NJ	Make-A-Wish Foundation	3	\$300 bus	Academy of Finance Account
June 8, 2015	Jill Santucci	Peer Leaders	Shark River Park	Integration-group environment	2	\$700 buses(2)	None
June 12, 2015	John Driscoll	Academy of Finance	Monmouth Mall	Mall Operations	3	\$600 buses(2)	Academy of Finance Account
June 11, 2015	Lisa Crowning	AP – Biology	Mutter Museum-PA	Medical information and career	2	\$350 bus	Student funds
June 12, 2015	Maria Eldridge	Senior Trip	Frogbridge	Senior Class Trip	7	\$ 525(3 buses)	Student funds
June 10-16, 2015	Kris Buss	Surf Team	California	National Surfing Competition	1	Chaperone - personnel compensation	Club Funds

Placement of Students on Home Instruction

U) Recommend that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#172449 Grade 10 April 29, 2015 - TBD (Hospitalization)

Financials

V) Recommend acceptance of the following **High School Central Funds Report** for the month ending **March 31, 2015 as per Document .**

Mr. Pellegrino asked if there was any Old or New Business to come before the board.

W) Old Business/New Business

Mrs. DiPalma asked if Judge Apostolou’s presentation will include all the information that was discussed at the committee meeting. Dr. Kasyan said he would be presenting a thorough report.

Mr. Pellegrino opened the second public forum.

X) Public Forum

Rich Bartholomew, 121 Lake Avenue, Manasquan – Mr. Bartholomew questioned the nature of the resolution to be included next week on the two referendums. Mr. Pellegrino explained that this

*Old / New
Business*

Public Forum

resolution would approve breaking out of the referendum into two stages and this resolution does not have anything to do with the terms of the bond.

Mr. Pellegrino asked for a motion to enter into executive session and read the following statement.

Motion was made by Mrs. Garrett-Muly, seconded by Mr. Vitale, and approved by voice vote of all those present in favor to enter into executive session at 9:08 p.m. The Board will not be taking any further action at the conclusion of the executive session.

Executive
Session

Y) Executive Sessions

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A.* 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- X 4. Collective Bargaining (Manasquan Administrators’ Association sidebar agreement,

Update-MEA negotiations)

- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- X 7. Litigation or Contract Matters or Att./Client Privilege (Potential Litigation)
- X 8. Personnel Matters (Hiring, Leave of Absence, Retirements)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Adjournment

Motion to Adjourn

The Board returned to public session with no additional action taken and adjourned the meeting at 9:52 p.m.

Adjournment

Respectfully submitted,



Lynn Coates

School Business Administrator/Board Secretary