

## **BOARD OF EDUCATION**

Borough of Manasquan

*The Combined Committee of the Whole and Regular Public Meetings of the Manasquan Board of Education were held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, February 24, 2015.*

*The Board President, Mr. Pellegrino, called the meeting to order at 5:00 p.m. and read the Opening Statement.*

### **1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

*Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.*

### **2. Pledge of Allegiance**

Pledge of Allegiance

### **3. Roll Call**

*Eugene Cattani*

*Erik Gardner (SLH)*

*Alfred Sorino*

*Kenneth Clayton*

*Heather Garrett-Muly*

*\*Tedd Vitale (Brielle) – absent*

*Linda DiPalma*

*Thomas Pellegrino*

*James Walsh - absent*

*Mark Furey (Belmar)*

*Colleen Smith*

Roll Call

*\*Mr. John Pierciey, President of the Brielle Board of Education represented the Brielle Board in the absence of Mr. Vitale.*

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Mrs. Lynn Coates, School Business Administrator/Board Secretary; Mr. Michael Gross, Board Attorney; Sandi Freeman, Recording Secretary; Shane McNamara and Craig Lapham, Student Board Representatives.*

*Mr. Pellegrino read the Mission Statement and Statement to the Public.*

Mission Statement

### **4. Mission Statement**

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

### **5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Statement to The Public

*Mr. Pellegrino asked for a motion to accept and approve the minutes as specified in Item #6.*

*Motion was made by Mrs. Smith, seconded by Mr. Cattani, to accept and approve the minutes as specified in **Item #6**.*

*Discussion: None*

*Roll Call Vote: Minutes of January 16, 2015 – Ayes (10); Nays (0); Absent (1) Mr. Walsh*

*Minutes of January 20, 2015 – Ayes (9); Nays (0); Abstain (1) Mr. Furey;*

*Absent (1) Mr. Walsh*

**MOTION CARRIED**

Acceptance  
and Approval  
of Minutes

**6. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Special Meeting and Closed Executive Session of Friday, January 16, 2015 and the Committee of the Whole Meeting and Closed Executive Session of January 20, 2015. Closed Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed session no longer exist.

*Mr. Pellegrino turned the meeting over to Dr. Kasyan for the Presentations.*

*Dr. Kasyan spoke of his opportunity to attend the Shore Conference games and the many other sports events involving the students of Manasquan and said that he is always impressed by the quality of sportsmanship and the quality of coaching that is present regardless of the outcome of the games.*

**7. Presentations**

**High School Students of the Month for January** – Parker Black, Senior – Ilsa Papunen, Junior – Liam Cuzzo, Sophomore – Jennifer McCaffrey, Freshman

**Elementary Student of the Month for January** – Ryan O’Leary

*Dr. Kasyan said that it has become the process of the Board to start the meetings with the recognition of accomplishments made by the staff and students. He explained the selection process for the students of the months and said that he holds high regards towards these students and complimented them, their parents and the staff as well. Dr. Kasyan introduced and congratulated the students and presented them with a certificate and “Wally Bucks” that can be used in the school cafeteria.*

*Dr. Kasyan recognized and congratulated Tarry Puma, Freshman Student of the Month of December, who was unable to attend the last meeting.*

**High School Teacher of the Month for January** – John Driscoll

*Dr. Kasyan also acknowledged and congratulated the high school teacher of the month who is chosen by the senior student of the month. He complimented and thanked Mr. Driscoll for all of his creative ideas and work with the Academy of Finance.*

**Ella Luzzi – Female Bowler – Perfect Game**

**Tyler Wolfe – Male Bowler – Perfect Game**

*Dr. Kasyan said that it is his illusive dream to reach perfection and he recognized and congratulated Ella Luzzi and Tyler Wolfe for their accomplishment of bowling a perfect game. Dr. Kasyan presented the students with trophies acknowledging their perfect game.*

Presentations

Students of the  
Month

Teacher of the  
Month

**Christian Rispoli – NASA Space Tool Challenge Semifinalist**

*Dr. Kasyan recognized and congratulated Christian Rispoli on achieving placement in the top ten of the NASA Space Tool Challenge.*

**Matthew Ertle – Eagle Scout**

*Dr. Kasyan introduced Matthew Ertle, who presented the Manasquan Elementary School Beautification Project that he is proposing for his Eagle Scout Project. He asked for the Board's approval so he could move forward with his project. Dr. Kasyan thanked Matthew for his presentation and ambitious project to upgrade the front of the elementary school, which shows an example of volunteerism and leadership. Dr. Kasyan said that if approved by the Board he would like to sit down with Matthew along with Mrs. Coates to discuss and develop a schedule for the project.*

*Mrs. Garrett-Muly commended Matthew for taking on this massive undertaking and said that she was very proud of his efforts.*

*Mr. Pellegrino thanked Matthew for coming to the meeting and presenting his project to the Board.*

*Mr. Pellegrino opened the discussion portion of the meeting on the items that will be approved later this evening during the Regular Public Meeting.*

*Mrs. Garrett-Muly asked if the Board should address approving Matthew Ertle's project at this time.*

*Motion was made by Mrs. DiPalma, seconded by Mrs. Garrett-Muly, and approved by voice vote of all those present in favor to approve Matthew Ertle moving forward with his Eagle Scout project.*

*Discussion: None*

**MOTION CARRIED**

8.

**A) Discussion Items for February 24, 2015 Agenda**

**B) Reports**

*Dr. Kasyan addressed the following items under the Education, Curriculum & Technology.*

- **Education, Curriculum & Technology – Agenda Items\***
  - **2015-2016 School Year Calendar**

*Dr. Kasyan reported that the Board has received the 2015-2016 school calendar that was voted on by the staff. He asked if there were any questions on the calendar that includes the February break and that it was a 2:1 vote by the staff for this calendar. Dr. Kasyan asked for Board approval of the calendar this evening.*

○ **Tuition students**

*Dr. Kasyan reported that he received applications for two tuition students who have moved from Manalapan to Bradley Beach. The placement will be for the 2015-2016 school year. Dr. Kasyan asked for Board approval and acceptance of these students this evening.*

- **Athletics/Community – to be discussed in Executive Session**
  - **Softball**

*Dr. Kasyan said that Personnel and Legal items will be discussed in Executive Session.*

- **Personnel – to be discussed in Executive Session**
  - **Job Description**
  - **Resignations**
  - **Elementary School Principal Secretary**

Presentations

Eagle Scout  
Project  
M. Ertle

C.O.W.  
Discussion  
Items

Education,  
Curriculum &  
Tech.

2015-16 School  
Year Calendar

Tuition  
Students

Athletics/  
Community  
(Exec. Session)

Personnel  
(Exec. Session)

- **High School Biology Teacher – long term replacement**
- **Technology Specialist**
- **Administrative Assistant to the Superintendent**

Personnel  
(Exec. Session)

- **Legal – to be discussed in Executive Session**

Legal  
(Exec. Session)

- **Policy – Agenda Items**

Policy

- **Policy 2622 – Student Assessment**

Policy 2622 –  
Student  
Assessment

*Dr. Kasyan referred to Policy 2622 regarding student assessment. He pointed out that the policy presents options that the Board must select relating to whether the students remain in the location of those students not taking the assessment or be removed from the testing location and relocated in an area where the student can be supervised by a school district staff member. He also said that the Board would need to decide whether students not taking the assessment will or will not be provided an alternative educational activity during the testing time. After discussion of the options, it was the decision of the Board to have the policy state that students not taking the assessment be removed from the testing location and be provided an alternative educational activity during the testing time. Mrs. Garrett-Muly suggested that there should be opportunity for multiple supervisors to address the different age groups of students not taking the assessment. Dr. Kasyan said that he believes that students should have the opportunity to be involved in academic activity but he did not want to put a burden on the teacher to have specific activities ready for the students who have opted out of the testing. He believes the students should be provided with literature and materials that would not necessarily be created for the students by the teachers.*

*Dr. Kasyan said that he witnessed a PARCC training session earlier this evening and he reinforced the quality of the organization and training provided by Mr. Place and he believes the district will be well prepared for PARCC.*

*Mrs. DiPalma asked how much extra time is being taken to prepare the students for PARCC testing. Dr. Kasyan said that the core content standards are in place and the curriculum is based on these standards. He said the staff is teaching to the core content standards and not to the test and this prepares the students for the test. He does believe that some practice questions have been addressed by the students.*

*Mrs. Garrett-Muly said that the students are constantly being assessed with tests to see if they are addressing the core content standards.*

*Dr. Kasyan said the assessment will not affect the student's grade and is focused on developing skills that need to be reinforced. Dr. Kasyan asked for the Board's indulgence since it is the first year for this assessment and said that if a parent call four days before the test date saying they do not want the child to take the test he believes that this should be allowed and he will be making this request to his administrators.*

*Dr. Kasyan turned the meeting over to Lynn Coates to report on the Finance agenda items.*

- **Finance – Agenda Items**

Finance

- **Resolution regarding capital project needs**

*Mrs. Coates referred to a resolution in the agenda that calls upon our legislators, the Commissioner of Education and the Governor requesting the addition of an amendment to the current law to provide that school capital project costs again be considered an authorized adjustment to the tax levy increase and not included in the 2% tax level increase. Mrs. Coates said that it is not a required resolution for the referendum; however, districts were asked by the Association of Business Officials to have this resolution approved by their boards.*

Resolution –  
Capital Project  
Needs

○ **Update on in house counsel survey**

*Mrs. Coates provided an update on the in-house counsel survey that she sent out to all business administrators state-wide on her behalf by NJASBO on January 7<sup>th</sup>. She received three responses from districts that are not similar in demographic makeup as Manasquan. Mrs. Garrett-Muly asked for the total expense to date for attorney fees and a comparison to last year's cost. Mrs. Coates did not have this information available this evening. Mrs. Smith asked if the in-house attorneys would be involved in contact negotiations. Mrs. Coates said that one district said that the attorney was involved and the other two did not provide this information.*

In-House  
Counsel Survey

○ **2013-2014 Certified Tuition Rates**

*Mrs. Coates discussed the 2013-2014 certified tuition rates and referred to the packet of information provided to the Board relating specifically to the 9-12 grade tuition rates and the tuition adjustments that are in the favor of the sending districts. Mrs. Coates discussed a 3, 4 or 5 year payment option that could be proposed to the sending districts to address the payment of the tuition adjustment by Manasquan. She referred to a history of the tuition adjustments by year and pointed out that there have been many more years with large adjustments. She said that in the past there were payment plans offered on the part of Spring Lake Heights and Brielle where the Manasquan Board of Education allowed these districts to pay the adjustment over a three year period. She has discussed this plan with Dr. Joan Saylor, the county executive school business official, and she is in support of the deferred adjustment arrangements and feels that it is in the best interest of the sending and receiving districts.*

2013-2014  
Certified  
Tuition Rates

*Mrs. DiPalma said that it was beneficial that we did not increase the tuition last year because that would have resulted in an even larger adjustment.*

*Mr. Clayton asked if the large number of adjustments over the years is a result of the formula used in the calculations. Mrs. Coates said she reviewed the files on what took place in the past and the best educated guess of the projected enrollment figure and what actually occurs with the enrollment can result in an adjustment. She explained that the state determines the certified tuition rate after review of the audited expenditures for the year being certified and the average daily enrollments from the districts. Mrs. Coates said that districts can place funds in the tuition reserve account for instances such as this.*

*Mr. Furey spoke on calculations that can be inaccurate to a certain perspective and asked if it would be in the interest of the Manasquan and sending district boards to have an adjustment that is spread out over a number of years and more predictable instead of adjusting every year. Mrs. Coates said she wanted to inform the Manasquan Board of Education of this information before the sending districts and she would be contacting the sending district administrators tomorrow advising them that they do not owe Manasquan any tuition adjustments. Mrs. Coates asked for the Board's authorization to inform the sending districts' business administrators of the decision to request a 3, 4, or 5 year payment agreement. Mr. Pellegrino asked the Board if they were in agreement with Mrs. Coates presenting the 3-year payment agreement to the sending districts and the board was in favor of Mrs. Coates proceeding in this manner. There was no objection by the board to this.*

*Mrs. Coates explained the process involved in utilizing the funds in the tuition reserve account to address the first year's adjustment payment.*

○ **CDL Update**

*Mrs. Coates provided a report on the CDL mid-year analysis that determined that Manasquan continues to qualify for CDL funds moving forward into the 2015-16 budget year. She said the amount that we qualify for in 2015-16 is \$1.4 million. As reported on December 16, 2014 during the Committee of the Whole portion of the meeting she has forwarded the 2013-14 school year audit to FEMA for their use to calculate whether the loan needs to be repaid or forgiven. She said there are two parts to the calculation – the first part is determining if the district is in deficit*

CDL Update

*according to FEMA standards and the second part is if FEMA does determine that the district is in deficit according to their calculation what part of the loan may qualify for a cancellation or forgiveness. According to the FEMA calculation the district is in deficit for the 2013-14 school year in the amount of \$589,378. The loan cancellation piece of the calculation is based upon the cumulative operating deficit (3-years) which must be equal to or greater than the amount drawn and the district must have revenue losses equal to the amount drawn to get full forgiveness. She said that in the case of Manasquan and based on the actuals from 2013-14 the district would have been eligible to draw \$589,378 and we drew \$1.3 million in the 2013-14 school year and the district would be responsible for paying back the difference between those two numbers or \$714,570, which is approximately 55% of what we drew down in the 2013-14 school year. She explained that the calculations are cumulative and this provides a direction to go in for year two and three. She provided today's worst case scenario because we are looking at a cumulative scenario over three years and we are only in year one. After the audit is complete in year two and the numbers are reconciled this could result in a positive or negative impact on year one. The interest rate is a fixed rate of 1.375 and payable back over a ten year period. She said that the district still qualifies for the CDL funds.*

CDL Update  
(continued)

*Mrs. Garrett-Muly asked for clarification of funds requested for years one and two and how the determination is made for year three. Mrs. Coates said that she did not recall off the top of her head the number that the district qualified for this year, but we requested \$890,000 and we were approved for that amount and this will be the maximum exposure for year two. She has not drawn down from this year's funds at this time but does expect to since the budget was developed utilizing these funds. Mrs. Coates explained that the CDL loan is a revenue-based loan and the only thing these funds cannot be spent on is capital projects/improvements and we have not done that.*

- **Buildings & Grounds – Agenda Items**
  - **Tex Net Update**

Buildings &  
Grounds

*Mrs. Coates said that the polls have been installed and the nets and hanging hardware have been delivered and will be installed within the next two weeks.*

Tex Net Update

*Dr. Kasyan reported on the fire that occurred at the high school at 2:53 p.m. on Friday, February 20, 2015 in the trainer's room. The building was evacuated and at 4:15 p.m. the approval was given to have staff and students return inside the building. The insurance company was contacted by the Board Office and pictures were taken of the damage prior to clean up by the custodial staff. The electrician was called to install additional receptacles in the office to facilitate the trainer's equipment.*

*Dr. Kasyan asked the Student Representatives to present their reports at this time.*

Student  
Representative  
Reports

*Craig Lapham, Student Council President, said that January and February have been quite for the student council and he and Ms. Kociz have been discussing fund-raising activities. This month they are conducting an internal community service project within the school and student council members will be assigned tasks such as helping in the library to re-shelf books and clean the computers. They will be reaching out to see if any assistance is needed by staff members. Student council members are required to sell at least five red ribbon pins for the American Heart Association and money is due by this Friday and he will report the total collected at the next meeting. A follow-up meeting is being planned with Mr. Coppola on homecoming and student council proposals and other topics.*

*Shane McNamara, Key Club President, reported that the Key Club members are volunteering at the Manasquan Elementary School PTO mom/daughter movie night on March 6<sup>th</sup>. They are actively involved with setting up and clean up at the Manasquan Elks Breakfast. The members also work with elementary school students whose 2<sup>nd</sup> language is English and tutor them in subjects such as English and Writing. They plan to help with decorating for the elementary school's Sweetheart Dance that takes place the end of April. They are also working on plans for the Squan-*

*A-Thon that takes place from 8:00 p.m. to 8:00 a.m. on March 20<sup>th</sup>. He welcomed everyone to stop by and support the cause.*

*Dr. Kasyan thanked the students for their reports.*

*Dr. Kasyan opened the presentation portion of the meeting by saying that tonight is about a vision and where we want to see Manasquan in five to ten years. In order to do this we have to pave a pathway for the journey and tonight's discussions will be about the crucial items that are necessary to bring us to where we would like to be. Dr. Kasyan welcomed questioning from the Board after the presentation by the professionals and hoped that there will be a clearer view of what needs to be done to realize the vision of making Manasquan the best district in the state of New Jersey. Dr. Kasyan introduced Ron Ianoale, Bill Edwards and Bob Garrison and thanked them for being present this evening.*

- **Proposed Referendum Project Presentation**

- **The Garrison Architects**
- **Edwards Engineering**
- **Ron Ianoale, Bond Council**

*Mr. Garrison, from Garrison Architects, opened the presentation and introduced Ron Ianoale, the bond council, and Bill Edwards, from Edwards Engineering. Mr. Garrison said the presentation would focus on the school funding opportunities made available by the New Jersey Department of Education, followed by the proposed elementary school and high school renovations. He thanked the facilities director and staff for allowing them the opportunity to walk through the buildings to look at different ideas, concepts and renovations. They would also be providing cost estimates for each project in order to provide a true cost and a better evaluation process. He would also be providing a referendum schedule and the steps that are required once the board of education decides on a certain building program. He said that Dr. Kasyan would be providing an overview of his vision for the Criminal Justice Facility, which will be a unique partnership with the parochial school located less than a mile from this campus.*

*Mr. Ianoale provided information on the two opportunities for facilities aid for school districts in New Jersey for new construction or improvements to existing facilities.*

*Mr. Garrison continued with the presentation and asked Mr. Edwards to provide an overview of the proposed elementary school field renovations that is currently under design. Mr. Garrison continued with the proposed renovations at the elementary school. He pointed out that one of the areas of focus would be on the security of the staff and students and both buildings will have increased control of visitors and students to and from the buildings. Mr. Edwards provided information on the resurfacing of the elementary school parking lot that would provide for a better design than what is currently present. Mr. Garrison addressed the estimated costs and soft costs related to the proposed work at the elementary school and what areas would be eligible for funding. He continued with an overview of the areas that would be involved in the proposed renovations in the elementary school.*

*Mr. Garrison turned the presentation over to Mr. Edwards to provide an overview of the proposed high school field renovations, reconfiguration of the new bus loop, parking and main entrance. Mr. Garrison provided details of the various exterior and interior proposed renovations, along with new construction that will provide a second floor science lab addition, new elevator and stair tower addition. He provided the total estimated cost for the high school and what areas would be eligible for funding and explained how the state aid was calculated for new construction versus renovations.*

*Mr. Garrison reported a total cost of \$24,112,432 for the elementary school and high school proposed renovations and new construction with the total state share at 35% totaling \$8,458,922*

Student  
Representative  
Reports  
(continued)

Presentation of  
Proposed  
Referendum  
Project

*and the total local share at 65% totally \$15,653,510 that would have to be raised through a special election. Mr. Ianoale presented the bond referendum schedule that outlines the various steps that are required prior to the date of the special election on September 29, 2015.*

*Mr. Garrison turned the presentation over to Dr. Kasyan. Dr. Kasyan spoke on the need for space to allow for moving towards the desired offerings for the students of Manasquan High School. He said that there is a plan in place to start the Engineering Academy next September and then move forward the following September with the introduction of the Criminal Justice Academy. The opportunity to procure a space became available with the closure of St. Denis School at the end of this school year and early stages of discussion are taking place along with the Manasquan local government to see what possibilities this space would provide for the district. He said that his concept was to utilize this building for the Manasquan Criminal Justice Academy. Mr. Garrison provided details of the current floor plan of the St. Denis School building along with pictures of the classroom space and gymnasium. He said that the addition of an elevator would be required for ADA compliance.*

*Mr. Garrison ended with a summation of what was presented this evening and applauded the board for pushing them in so many different directions and having many things on the table. He said that he looks forward to good discussion.*

*Dr. Kasyan opened the floor to questions.*

*Linda DiPalma asked if they could look into reducing the cost of the playground for the 5<sup>th</sup> – 8<sup>th</sup> grade elementary school playground. Mr. Garrison pointed out that equipment alone cost around \$50,000 in addition to the cost for the site prep, drainage and floor material. Mrs. DiPalma said the temperature controls in the elementary school have been an ongoing issue and asked if the proposed work will finally address the problems. Mr. Garrison said that the prior work was not a holistic solution it was a segmented solution for the areas that were replaced and the new proposed work will provide a complete package.*

*A member of the public expressed concerns with the “to be determined” items in the proposed referendum since these projects could carry a very high cost. She asked if the board was considering buying St. Denis. Mr. Garrison said they were considering a lease arrangement and will be working along with the municipal government for a possible partnership.*

*Mr. Ianoale said that this is a very ambitious program and we are not at a point tonight to have all of the information.*

*Dr. Kasyan said that the board would not be voting tonight and the purpose was to present a vision and take a look at what the scope of work will accomplish. He said that we also have an opportunity to look at the possibility of acquiring the space at St. Denis. He said that the renovation project is not to address student population and growth; it is about fixing infrastructures and exteriors of a school district that is in need of repair. In addition to the possibility of needed space for academies, Dr. Kasyan also spoke on the planned discussion of moving to become a Choice School District.*

*Michelle LaSala asked if debt service is guaranteed from year to year. Mr. Ianoale said that the Department of Education cannot guarantee the percentage over the course of 20 years and this depends on the economic climate of the state. Mrs. LaSala asked if the district could use the ROD grant funds prior to the expiration in July for some of the items in the referendum. She asked if the district would have the opportunity to put the referendum to a vote in November during the regular election. Mr. Ianoale said that this could be done in November and would eliminate the added cost to the district for the special election in September.*



*Mr. Garrison said that the previous administration filed eleven ROD Grants and many of the costs were grossly understated in some of the ROD grants. He believed that only a few of the applications were viable and could be done utilizing if the local share was available.*

*Carl Straub, 27 Willow Way, Manasquan – Mr. Straub questioned the proposed layout of the athletic field and the size of the grandstands. Mr. Garrison said the field location has not changed in the presentation. He addressed Mr. Straub's questions on the grandstands and the drainage system that will be used under the fields. Mr. Straub expressed concerns with the stream, the location of the field and storage facility and the effect on the Willow Way property owners. Mr. Garrison said that the plan does not encroach any further into the wood line or beyond what is currently in this area. Mr. Garrison clarified that the March submission on the bond referendum schedule is actually just a communication with the state notifying them of the district's plan. Mr. Straub asked if the people with properties bordering the school property could be provided the opportunity to review the plans in more detail and provide some input.*

*A member of the public asked for clarification as to whether the field was included in the final cost. It was pointed out that the athletic field and the bus loop were not included in the projections at this time.*

*Marilyn Jacobson said this was a huge scope of work and if the bond referendum was successful in September when would the process begin and what would be the duration of the project. Mr. Garrison provided the anticipated schedule of events after the approval of the bond referendum and how they planned to proceed with the different phases of the project. Mr. Garrison addressed her question on the project manager and said that this individual is selected by the board of education as an independent agent for the board for quality control.*

*Gene Cattani asked if there will be any opportunity to take advantage of rebates since a large amount of the project deals with heating system upgrades and building envelope improvements. Mr. Garrison said that the renovations will provide a tighter envelope and the New Jersey Board of Public Utilities runs a Clean Energy Program and applications can be made towards some rebate programs.*

*Heather Garrett-Muly asked if the elementary school bond coming to maturity would offset any impact on the taxpayers. Mrs. Coates said that this is taken into consideration with the payment schedule. Mr. Ianoale said that they would try to model the new debt to fill the gap of the old debt being paid down so there is no dramatic spiking of the tax rate.*

*Marilyn Jacobson said that it was time to look into fundraising and funding assistance from the sending districts.*

*Mr. Garrison addressed Colleen Smith's question on the soft cost and provided a breakdown of all of the soft costs involved in a renovation and construction project that amount to the 25%. Mr. Garrison said that his firm does not charge for pre-referendum efforts.*

*Ken Clayton asked Mr. Ianoale to explain how the sending districts could contribute towards the project. Mr. Ianoale said that within the tuition calculation some of the debt service interest could be charged in the tuition.*

*Mr. Gross explained that additional funding towards the project could be received if two of the three largest sending districts agree to further support the funding.*

*Mr. Pellegrino asked what the next step is to determine the cost of the field portion of the project. Mr. Edwards would like to put out a request for proposal for soil testing. He has reviewed previous testing reports but would like to conduct more thorough random soil testing so any remediation issues can be built into the referendum cost.*

*There were no additional questions or comments from the board and the public. Mr. Pellegrino called for a 5-minute break at this time.*

**Roll Call:**

*Eugene Cattani  
Kenneth Clayton  
Linda DiPalma  
Mark Furey (Belmar)*

*Erik Gardner (SLH)  
Heather Garrett-Muly  
Thomas Pellegrino  
Colleen Smith*

*Alfred Sorino  
Mr. Pierciey (Brielle)  
James Walsh - absent*

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Mrs. Lynn Coates, School Business Administrator/Board Secretary; Mr. Michael Gross, Board Attorney; Sandi Freeman, Recording Secretary.*

**9. Board Member Vacancy Interviews**

*Mr. Pellegrino opened the board member vacancy interview portion of the meeting and asked Mrs. Bossone to approach the microphone. He requested that Mr. Burns adjourn to the conference room during Mrs. Bossone's interview.*

*A series of questions were asked to Mrs. Bossone by the members of the board. After completion of her questioning Mr. Pellegrino asked Mrs. Bossone to adjourn to the conference room and Mr. Burns approached the microphone. The Board asked the same series of questions to Mr. Burns.*

*Mr. Pellegrino thanked Mrs. Bossone and Mr. Burns for their interest in the vacant position. He said that policy allows the board to deliberate on the candidates and this will take place in closed session after addressing the agenda items.*

*Mr. Pellegrino turned the floor over to Dr. Kasyan for his report. He opened his report on the topic of Title IX and reported that he spoke with John Carol today who offered to have two senior attorneys who possess a great deal of expertise and experience in Title IX athletics and will provide technical assistance to the district. Mr. Carol said they would not be available to visit until late April or May at which time they will present a PowerPoint presentation on Title IX athletics along with a visit to the facilities and fields. Dr. Kasyan will have them review the proposed fields as suggested by Mrs. Garrett-Muly.*

*Dr. Kasyan also focused his report on the concept of STEM and complimented the elementary school administrators and staff for working along with Chris Anderson. He commended the efforts being put forth by the STEM committee for the conducted and proposed workshops on this topic. Dr. Kasyan has requested that a STEM night workshop be held that is opened to parents and students focusing on STEM initiatives in the middle and elementary school environment.*

*Dr. Kasyan provided a report on the Strategic Planning process with the next meeting scheduled for March 3<sup>rd</sup>. He spoke about the Strategic Planning survey that is available on the district's website for input from the parents. He said that the results of the survey will be reviewed in March and used to assist with the setting up of district goals.*

*Dr. Kasyan shared a letter he received from a parent complimenting Mr. Martin Januario and the enthusiasm he provided to inspire her son to learn French. The letter goes on to praise Mr. Januario's way of teaching that gives students the ability to academically excel while learning the French language without drudgery. The parent said that Mr. Januario has become, in the eyes of her child, an exceptional teacher and influential role model. Dr. Kasyan complimented Mr. Januario.*

Roll Call

Board Member  
Vacancy  
Interviews

Superintendent  
Report

Title IX

STEM

Strategic  
Planning

Parent Letter  
M. Januario

*Dr. Kasyan reported on the district enrollment for the month of January 2015, as specified in **Document A**. He also referred to the attendance comparison, fire drill reports, suspensions and tardy reports, as specified in **Document B**. He said there was no HIB report at this time.*

*Dr. Kasyan referred to the Code of Ethics material provided in their packets and asked that each board member read aloud the statutes required to abide by.*

#### **10. Superintendent's Report & Information Items**

- Enrollment – **Document A**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– **Document B**
- HIB Report – **no report at this time**
- Code of Ethics Review

**Recommend** approval and acceptance of the Superintendent's Reports.

*Mr. Pellegrino asked for a motion to approve the Superintendent's Report.*

*Motion was made by Mr. Sorino, seconded by Mrs. Garrett-Muly, to approve the Superintendent's Report, as specified in **Item #10**.*

*Discussion: None*

*Roll Call Vote: Ayes (10); Nays (0); Absent (1) Mr. Walsh; Vacancy (1)*

#### **11. Student Board Representative Report - See above report**

*Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement.*

#### **12. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

*Michelle LaSala, 44 Parker Avenue, Manasquan – Mrs. LaSala spoke on behalf of the Concerned Manasquan Taxpayers and referred to information they previously provided to the board in January 2014 on a fundraising campaign conducted in Rumson-Fair Haven that raised \$3 to \$4 million dollars for a field project. She said that this type of initiative was discussed by this group and suggested that reaching out to businesses in all of the sending districts is a fundraising effort that may help.*

*Mrs. LaSala asked how much was in the capital outlay account. Mrs. Coates said that there was over \$300,000 in the Capital Reserve Account in the current year's budget. She also explained that funds were in the budget for the retaining wall but were not spent.*

*Mrs. LaSala referred to Mr. Carrea's request to proceed with some of the projects made available through the ROD Grants since we had the local share during his time as the interim business administrator. She said this was readdressed during a March committee meeting and it was*

Enrollment  
Report  
Document A

Attendance  
Comparison,  
Fire Drill  
reports,  
Suspensions &  
Tardy Reports  
Document B

Code of Ethics  
Review

Approval of  
Superintendent  
Report

Student Board  
Representative  
Report

Public Forum  
on Agenda  
Items

*decided to wait until the results of the retaining wall bid. She asked why, if the funds are available in the local share, we are not proceeding with some of these projects and taking advantage of the ROD Grant monies so these projects can be taken out of the referendum. Mrs. Garrett-Muly asked if this could be looked into and if there was time to go out to bid. Mrs. Coates said she would have to refer this with the professionals who were here this evening.*

*Mr. Pellegrino closed the public forum seeing no additional questions or comments from the public.*

*Mr. Pellegrino moved to the Manasquan General Items and asked for a motion to approve Items #13 through #19.*

*Motion was made by Mrs. Garrett-Muly, seconded by Mr. Cattani, to approve Manasquan **Items #13 through #19.***

*Discussion: None*

*Roll Call Vote: Ayes (8); Nays (0); Vacant (1)*

**MOTION CARRIED**

**13. Recommend** approval of the Revised Manasquan Board of Education Policy #2622 – Student Assessment as per **Document D.**

**14. Recommend** approval of Dr. Worth, Psychiatrist, to conduct psychiatric evaluation at a rate of \$500.00 for elementary school student #251755 as part of a Child Study Team Evaluation.

**15. Recommend** approval of Speech services be provided by Somerset County Educational Services Commission for student number #191390, for December 2014 only, not to exceed \$90.00. (Reference Invoice #2169)

**16. Recommend** approval to accept a parent paid tuition student in Grade 5 for the 2015-2016 school year. Estimated tuition to be determined.

**Professional Days**

**17. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<b>Date</b>	<b>Name</b>	<b>Destination</b>	<b>Purpose</b>	<b>Sub</b>	<b>Cost</b>
February 3, 2015	Lisa Kukoda	Robbinsville	NJSIAA State Meeting	Yes	None
February 20, 2015	Cheryl Femenella, Desiree Faul, Teresa Reichy, Kindle Kuriscak, Christin Walsh	Spring Lake Heights Elementary	PARCC Training	Yes – 3 ½ day	None
February 27, 2015	Andrea Trischitta	Keyport	Gifted & Talented Consortium	Yes	None
March 6, 2015	Alissa Boyne	Kean University	Social Skills & Academics	No	\$125 registration \$31 mileage
March 19, 2015	Alyse Leybovich	Eatontown	Seminar on Common Core Standards for Writing	Yes	\$235 registration \$8.33 mileage
March 19, 2015	Carmen Rodriguez Michelle Sayre	Long Branch	Common Core for Writing Seminar	Yes - 2	\$235 each registration

Public Forum  
on Agenda  
Items  
(continued)

Manasquan  
General Items  
#13 - #19

Revised Policy  
#2622  
Document D

Dr. Worth  
Psychiatric  
Evaluation

Speech Services  
Somerset  
County ESC

2015-2016  
Parent Paid  
Tuition Student  
Grade 5

E.S.  
Professional  
Days

March 26 – 28, 2015	Teri Trumpbour	New Orleans	2015 NAEA National Convention	Yes	None
March 30, 2015	Lorissa Voorhees	Millstone Middle School	Dyslexia Screening and Assessments	No	\$15.96 mileage
June 28 – July 1, 2015	Oriana Kopec	Philadelphia	International Society for Technology in Education Conference	No	\$277 registration \$151.28 mileage

E.S.  
Professional  
Days  
(continued)

## Student Action

### Field Trips

E.S. Field Trips

#### 18. Recommend approval of the field trips listed below:

Date	Name	Subject	Destination	Purpose	Sub	Other Board Costs	Other Fund
January 29 – February 2, 2015	Joe Battista	Band	Brielle Elementary	Sending District Band Rehearsal	Yes	\$300 transportation	None
February 20, 2015	Laura Wahl	Grade 7 & 8	Algonquin Theater	To view a live performance	No	None	PTO
March 6, 2015	Jessica Ciriello	Grade 5	Algonquin Theater	To view a live performance	No	None	Stu- dents
April 16, 2015	Jessica Ciriello	Grade 5	Adventure Aquarium	To reinforce science curriculum	No	None	Stu- dents
April 20, 2015	Lauren Gawron Krissy Sliwoski	Grades 3 & 4	Middletown Arts Center	To introduce students to the process of scientific creation	Yes – 2	None	None
April 22, 2015	Alyse Leybovich	Kindergarten	Algonquin	To view a live performance	No	None	Stu- dents
April 24, 2015	Robert Markovitch	Grade 7 Science	Six Flags	To reinforce the physics curriculum	Yes – 6	None	None

### Placement of Students on Home Instruction

#### 19. No recommendations at this time.

E.S. Home  
Instruction  
(N/A)

### Secretary's Report

Recommend acceptance of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)**.

Financial  
Reports

The Business Administrator/Board Secretary certifies that as of **January 31, 2015** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Secretary's  
Certification

Be it Resolved; that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,095,838.66** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

District Taxes

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **January 31, 2015** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Acceptance of  
Secretary's  
Certification

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **January, 31, 2015** per **Document E**. (The Treasurer of School Moneys Report for the month of **January 2015** is on file in the Business Office and is in balance with the Secretary's Report).

Secretary's  
Financial &  
Investment  
Report  
Document E

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **January 31, 2015** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2014-2015 budgets** for **January and February** as recommended by the Superintendent of Schools, as per **Document E**.

Budget  
Certification  
Document E

Recommend **acceptance** of the **Elementary School Central Funds Report** for the month ending **January 31, 2015** as per **Document F**.

E.S. Central  
Funds Report  
Document F

**Purchase Orders** for the month of **February 2015** be approved, as per **Document G**.

Purchase  
Orders  
Document G

Recommend **acceptance** of the **Cafeteria Report** as per **Document H**.

Cafeteria  
Report  
Document H

**Be It Resolved:** that the **Bills (Current Expense)** in the amount of **\$984,775.24** for the month of **February 2015** be approved. Records of, checks (**#35848- #35855**) and distributions are on file in the Business Office.

Bills

**Confirmation of Bills (Current Expense)** for **January 2015** at **\$3,016,289.66** and checks (**#35703- #35847**).

Confirmation  
of Bills

*Mr. Pellegrino asked for motions to approve the Manasquan/Sending District Items.*

*Motion was made by Mrs. Garrett-Muly, seconded by Mr. Sorino, to approve Manasquan/Sending District Item #20.*

*Discussion: None*

*Roll Call Vote: Ayes (10); Nays (0); Absent (1) Mr. Walsh; Vacant (1) MOTION CARRIED*

Manasquan/  
Sending  
District Items

**20. Recommend** approval to dispose of the following obsolete items as per **Document 1**.

Disposal of  
Obsolete Items  
Document 1

*Motion was made by Mrs. Garrett-Muly, seconded by Mrs. Smith, to approve Manasquan/Sending District Item #21.*

*Discussion: None*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (2) Mr. Cattani, Mr. Gardner; Absent (1) Mr. Walsh; Vacant (1) MOTION CARRIED*

**21. Recommend** approval for Dana Cheryl Mann to provide consulting services and training of the Towards No Drug Abuse curriculum on January 26, 2015 in the amount of \$2,379.36 (as discussed in the December 16, 2014 Board of Education meeting).

D. Mann  
Consulting  
Services  
Towards No  
Drug Abuse  
Curriculum

*Motion was made by Mrs. DiPalma, seconded by Mrs. Garrett-Muly, to approve Manasquan/Sending District **Item #22.***

*Discussion: None*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (1) Mr. Gardner; Absent (1) Mr. Walsh; Vacant (1)*

**MOTION CARRIED**

2015-2016  
School Year  
Calendar  
Document 2

**22. Recommend approval of the 2015 – 2016 School Year Calendar as per Document 2.**

*Motion was made by Mrs. DiPalma, seconded by Mrs. Garrett-Muly, to approve Manasquan/Sending District **Item #23.***

*Discussion: Mrs. Garrett-Muly asked if the position always required a Bachelor's Degree. Dr. Kasyan said that it did not but he wanted to up the level of the position. He said the current individual in the position does not hold a degree. Mrs. Coates said the new job description requires an Associate's Degree or equivalent – Bachelor's Degree preferred, secretarial training. Mrs. Garrett-Muly asked if this requirement would necessitate an increase in the salary. Dr. Kasyan said that there would be an increase in the salary.*

*Roll Call Vote: Ayes (9); Nays (1) Mrs. Garrett-Muly; Absent (1) Mr. Walsh; Vacant (1)*

**MOTION CARRIED**

Job Description  
Adm. Asst. to  
Superintendent  
Document 3

**23. Recommend approval of the Administrative Assistant to the Superintendent job description as per Document 3.**

*Motion was made by Mr. Cattani, seconded by Mr. Sorino, to approve Manasquan/Sending District **Item #24.***

*Discussion: Mrs. Coates said the 2015-2016 tuition rate is not set at this time.*

*Roll Call Vote: Ayes (10); Nays (0); Absent (1) Mr. Walsh; Vacant (1)*

2015-2016  
Parent Paid  
Tuition Student  
Grade 11

**24. Recommend approval to accept a parent paid tuition student in Grade 11 for the 2015-2016 school year. Estimated tuition to be determined.**

*Motion was made by Mrs. Garrett-Muly, seconded by Mr. Clayton, to approve Manasquan/Sending District **Item #25.***

*Discussion: None*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (1) Mr. Pierciey; Absent (1) Mr. Walsh; Vacant (1)*

**MOTION CARRIED**

Resolution on  
Capital Project  
Needs

**25. Recommend approval to support the following resolution:**

**Resolution – To Address The  
Capital Project Needs of New Jersey School Districts**

**Whereas**, the Manasquan Board of Education, County of Monmouth has determined the need exists to address certain school facility projects in the Manasquan School District that require immediate and/or near term consideration for renovation, upgrade, or maintenance and attached hereto, and

**Whereas**, prior to current New Jersey school budget restrictions, projects of this nature were addressed through a school district's annual operating budget and included within the capital outlay portion of its annual budget, and

**Whereas**, prior to current law, these smaller Capital Outlay projects were always considered authorized adjustments to any tax levy or budgetary caps in place at that time, and

**Whereas**, projects of this nature were generally of such size and scope that the annual cost of these projects did not substantially impact the local taxpayer, and

**Whereas**, Chapter 44 of the Laws of 2010 amended 18A:7F-38 and placed more restrictive limits on school district annual budget increases by providing that no school district shall adopt an annual budget with an increase in its adjusted tax levy of more than 2% after adjustments for enrollment, health care costs, and certain accrued liability pension contributions, and

**Whereas**, Chapter 44 effectively eliminated any authorized adjustments heretofore in place that addressed the capital needs of school districts, and

**Whereas**, a *tax levy cap* of 2% often results in an annual school operating budget limit of less than 1% which must accommodate all increases relative to salaries, benefits, supplies, and operational services, and

**Whereas**, school districts around the state are experiencing great difficulty in meeting the educational needs of their district within the constraints of the 2% tax levy cap; and accordingly, must set aside, if not delay, addressing important capital projects that if go unaddressed will certainly result in much higher costs to the state and local taxpayer in the future.

**Now Therefore Be It Resolved**, that the Manasquan Board of Education calls upon its district legislators, the Commissioner of Education, and the Governor of New Jersey to consider amendments to current law to provide that school capital costs again be recognized as authorized adjustments to school tax levy increases, and

Be It Further Resolved, that a copy of this resolution be sent to the Governor of the State of New Jersey, the NJ Commissioner of Education, local legislators, the New Jersey School Board's Association, and the New Jersey Association of School Business Officials.

*Mr. Pellegrino asked for a motion to approve Manasquan/Sending District **Items #26 and #27**.*

*Motion was made by Mr. Sorino, seconded by Mr. Cattani, to approve Manasquan/Sending District Items #26 and #27.*

*Discussion: None*

*Roll Call Vote: Ayes (10); Nays (0); Absent (1) Mr. Walsh; Vacant (1)*

Manasquan/  
Sending  
District Items  
#26 - #27

### **Professional Days**

- 26. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
February 26, 2015	Claire Kozic, Eric Wasnesky, Kevin Hyland, Rick Coppola	Rutgers University, Scotch Plains	To review end of the course exams	Yes – 3	None
March 16, 17, 18, 2015	Lynn Coates	Atlantic City	EXPO NJSBGA	No	\$100 registration – paid through membership dues \$30 parking
March 16, 17, 18, 2015	Bernie Bigley	Atlantic City	EXPO NJSBGA	No	\$100 registration – paid through membership dues \$43.60 mileage - \$30 parking \$20 tolls / \$165 m/i
March 24, 25, 26, 27, 2015	Ron Kornegay	Atlantic City	Athletic Director's Workshop	No	\$350 registration \$46.33 mileage \$267 accom.
March 30, 2015	Susan VanNote	Millstone Middle School	Dyslexia Screening & Assessment	No	\$15.96 mileage

H.S.  
Professional  
Days



## Student Action

### Field Trips

27. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
March 1, 2015	Alan Abraham	Marching Band	Belmar	St. Patrick's Day Parade	No	\$450 trans.	None
March 7, 2015	Alan Abraham	Marching Band	Seaside Heights	St. Patrick's Day Parade	No	\$550 trans.	None

H.S. Field Trips

Mr. Pellegrino asked for a motion to approve Manasquan/Sending District Item #28.

Motion was made by Mrs. Garrett-Muly, seconded by Mrs. DiPalma, to approve Manasquan/Sending District **Item #28**.

Discussion: None

Roll Call Vote: Ayes (10); Nays (0); Absent (1) Mr. Walsh; Vacant (1)

H.S. Home Instruction

### Placement of Students on Home Instruction

28. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#171899	Grade 10	February 2, 2015 – TBD (Disciplinary)
#171826	Grade 10	February 18, 2015 – June 2015 (Disciplinary)
#171956	Grade 10	February 1, 2015 – June 15, 2015 (Medical)
#151240	Grade 12	February 1, 2015 – June 15, 2015 (Medical)
#15599	Grade 12	February 1, 2015 – June 15, 2015 (Medical)
#182250	Grade 9	February 6, 2015 – TBD (Hospitalization)

Motion was made by Mrs. Garrett-Muly, seconded by Mrs. DiPalma, to approve Manasquan/Sending District **Item #28A**, as specified in **Document 4**.

Discussion: Mrs. Garrett-Muly asked if the tuition amounts can be included on the out of district placement list in addition to the cost for transportation. She said she is a proponent for getting these children back into the district and seeing the tuition costs for the out of district placements may encourage putting more money into our programs to keep the special needs students in the district. Mrs. Coates pointed out that the only those placements in BOLD are new placements for board approval. Mrs. Garrett-Muly asked why the sending district placements are included on this report when we do not pay for these students. Mrs. Coates said this is provided for informational purposes only.

Roll Call Vote: Ayes (10); Nays (0); Absent (1) Mr. Walsh; Vacant (1) **MOTION CARRIED**

### 28A Placement of Students Out of District

**Recommend** approval of the revised out of district placement list, as recommended by the Child Study Team as per **Document 4**.

Motion was made by Mr. Sorino, seconded by Mrs. DiPalma, to approve Manasquan/Sending District **Item #28B**, as specified in **Document 5**.

Discussion: None

Roll Call Vote: Ayes (10); Nays (0); Absent (1) Mr. Walsh; Vacant (1) **MOTION CARRIED**

### 28B Financials

**Recommend** acceptance of the following High School Central Funds Report for the month ending January 31, 2015 as per **Document 5**.

H.S. Out of District Placements Document 4

H.S. Central Funds Report Document 5

Mr. Pellegrino asked if there was any Old Business or New Business to come before the board.

**29. Old Business/New Business**

Old Business  
New Business

*Mr. Pellegrino reported that the Negotiations Committee has been populated and thanked those individuals for volunteering to serve on this committee. He is still looking to populate the Finance Committee and asked for anyone interested to contact him. Mrs. Smith and Mrs. Garrett-Muly expressed interest and Mrs. Coates said that Mr. Vitale was interested also.*

*Mr. Pellegrino asked for a motion to authorize Mr. Edwards to prepare a Request for Proposals for soil testing at no cost to the district.*

*Motion was made by Mr. Sorino, seconded by Mrs. DiPalma, to approve and authorize Edwards Engineering to prepare Requests for Proposals for soil testing at the Manasquan School District campus.*

*Discussion: It was clarified that it would involve the elementary school and high school campuses. Roll Call Vote: Ayes (10); Nays (0); Absent (1) Mr. Walsh; Vacant (1) MOTION CARRIED*

Edwards  
Engineering  
Authorization  
to prepare  
Request for  
Proposals for  
Soil Testing

*Mrs. Garrett-Muly asked if the Student Representative Reports could be earlier on the agenda. Mr. Pellegrino said that this would be addressed with a bylaw change at the next meeting.*

*There were no further items to be discussed under Old or New Business. Mr. Pellegrino opened the Public Forum. Seeing no one, Mr. Pellegrino closed the Public Forum.*

**30. Public Forum – No questions or comments from the Public.**

Public Forum

*Mr. Pellegrino asked for a motion to enter into Executive Session and read the following statement.*

**31. Executive Sessions**

Executive  
Session

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- X   1. Confidential Matters per Statute or Court Order (Board Member Vacancy  
Deliberation, Student Matter)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client Privilege
- X   8. Personnel Matters (hiring, resignations, MEA contract clarification)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

*Motion was made by Mrs. Smith, seconded by Mr. Clayton, and approved by voice vote of all those present in favor to enter into executive session at 9:08 p.m. The Board will reconvene to take further action.*  
**MOTION CARRIED**

*Mr. Pellegrino reconvened the meeting at 10:15 p.m. and asked for Roll Call.*

**Roll Call:**

Eugene Cattani	Erik Gardner (SLH)	Alfred Sorino
Kenneth Clayton	Heather Garrett-Muly	Mr. Pierciey (Brielle)
Linda DiPalma	Thomas Pellegrino	James Walsh - absent
Mark Furey (Belmar)	Colleen Smith	

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Mrs. Lynn Coates, School Business Administrator/Board Secretary; Mr. Michael Gross, Board Attorney; Sandi Freeman, Recording Secretary.*

*Mr. Pellegrino asked for a motion to approve Manasquan Item #32 – Personnel*

*Motion was made by Mr. Sorino, seconded by Mr. Cattani, to approve Manasquan **Item #32**, as specified in **Document I**.*

*Discussion: None*

*Roll Call Vote: Ayes (7); Nays (0); Absent (1) Mr. Walsh; Vacant (1) **MOTION CARRIED***

**32. Recommend approval of the Elementary School personnel as per Document I.**

*Mr. Pellegrino asked for a motion to approve Manasquan/Sending District Item #33.*

*Motion was made by Mr. Sorino, seconded by Mrs. DiPalma, to approve Manasquan/Sending District **Item #33**, as specified in **Document 6**.*

*Discussion: None*

*Roll Call Vote: Ayes (10); Nays (0); Absent (1) Mr. Walsh; Vacant (1)*

*\*Mr. Clayton and Mrs. Smith – Abstained on Kyle Froelich only*

**MOTION CARRIED**

**33. Recommend approval of the High School personnel as per Document 6.**

*Mr. Pellegrino opened the floor for nominations for the board member vacancy.*

*Motion was made by Mrs. DiPalma, seconded by Mrs. Smith, to nominate Mr. Martin Burns to fill the vacancy of an unexpired term on the Manasquan Board of Education.*

*Discussion: Mrs. Garrett-Muly commented that his resume was impressive.*

*Roll Call Vote: Ayes (7); Nays (0); Absent (1) Mr. Walsh; Vacant (1) **MOTION CARRIED***

**34. Open floor for nomination of board member vacancy for unexpired term and vote on same.**

*Mr. Pellegrino thanked both individuals who applied for the vacant position.*

**35. Oath of Office – Not administered this evening.**

Executive  
Session

Meeting  
Reconvened

Roll Call

E.S. Personnel  
Document I

H.S. Personnel  
Document #6

Appointment  
of Martin  
Burns to  
Vacant Board  
Seat

MINUTES – February 24, 2015

*Mr. Pellegrino asked for a motion to adjourn.*

*Motion was made by Mr. Clayton, seconded by Mrs. Smith, and approved by voice vote of all those present in favor to adjourn the meeting at 10:20 p.m.*

*Adjournment*

**36. Adjournment**

Motion to Adjourn

*Respectfully submitted,*

A handwritten signature in cursive script, appearing to read "Lynn Coates".

*Lynn Coates*

*School Business Administrator/Board Secretary*