

**BOARD OF EDUCATION**  
**Borough of Manasquan**

**REORGANIZATION MEETING**

*The Annual Reorganization Meeting of the Manasquan Board of Education was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Monday, January 5, 2015.*

*The School Business Administrator/Board Secretary, Lynn Coates, called the meeting to order at 6:00 p.m.*

**1. Call to Order** (by Lynn Coates, School Business Administrator/Board Secretary)

Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Mrs. Coates requested that everyone join in the Pledge of Allegiance.*

**2. Pledge of Allegiance**

Pledge of Allegiance

*Mrs. Coates administered the Oath of Office to Eugene Cattani, Linda DiPalma and Colleen Smith.*

**3. Oath of Office** to newly elected Board Members.

Oath of Office

*Mrs. Coates asked for roll call.*

**4. Roll Call**

Roll Call

<i>Eugene Cattani</i>	<i>Erik Gardner (SLH)</i>	<i>Alfred Sorino</i>
<i>Kenneth Clayton</i>	<i>Heather Garrett-Muly</i>	<i>Tedd Vitale (Brielle)</i>
<i>Linda DiPalma</i>	<i>Thomas Pellegrino</i>	<i>James Walsh</i>
<i>Mark Furey (Belmar) - absent</i>	<i>Colleen Smith</i>	<i>Patricia Walsh – absent</i>

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Michael Gross, Board Attorney and Sandi Freeman, Recording Secretary.*

*Mrs. Coates provided the Results of the November 4, 2014 election.*

Results of Election

**5. Results of Election: November 4, 2014**

(3) 3-year terms	Donna Bossone	918 votes
	<b>Eugene Cattani Jr.</b>	<b>938 votes</b>
	<b>Linda DiPalma</b>	<b>953 votes</b>
	Jeanne Petillo	782 votes
	<b>Colleen P. Smith</b>	<b>1005 votes</b>

Eugene Cattani, Jr., Linda DiPalma and Colleen P. Smith have been elected members of the Manasquan Board of Education. The following is a list of Board Members with their current term indicated.

**2015 Manasquan Board of Education:**

**Board Members**

Eugene Cattani, Jr.  
Kenneth Clayton  
Linda DiPalma  
Heather Garrett-Muly  
Thomas Pellegrino  
Colleen Smith  
Fred Sorino  
James Walsh  
Patricia Walsh

**Term of Office:**

January 2015 – December 2017  
January 2013 – December 2015  
January 2015 – December 2017  
January 2014 – December 2016  
January 2013 – December 2015  
January 2015 – December 2017  
January 2014 – December 2016  
January 2014 – December 2016  
January 2013 – December 2015

Board Roster

6. To nominate and elect a **President** of the Manasquan Board of Education for the period beginning January 5, 2015 and ending at the next reorganization meeting of the Board of Education.]

Nominations  
and Election of  
Board  
President

*Mrs. Coates opened the floor for nominations for the position of President of the Manasquan Board of Education.*

Mr. Thomas  
Pellegrino  
elected as  
President

*Mrs. DiPalma nominated Thomas Pellegrino for the office of President of the Manasquan Board of Education. Mrs. Coates asked for any additional nominations and seeing none she closed the floor.*

*Mrs. Coates asked for a roll call vote for the position of Board President.*

*Roll Call Vote: Ayes (8); Nays (0); Absent (1) – Mrs. Walsh*

**MOTION CARRIED**

*Mrs. Coates congratulated Mr. Pellegrino and at this time turned the meeting over to the new Board President.*

7. To nominate and elect a **Vice-President** of the Manasquan Board of Education for the period beginning January 5, 2015 and ending at the next reorganization meeting of the Board of Education.

Nominations  
and Election of  
Board Vice  
President

*Mr. Pellegrino opened the floor for nominations for the position of Vice President of the Manasquan Board of Education.*

*Mr. Pellegrino nominated Linda DiPalma for the office of Vice President of the Manasquan Board of Education. Mr. Walsh nominated Heather Garrett-Muly for the office of Vice President of the Manasquan Board of Education. Mr. Pellegrino asked for any additional nominations and seeing none he closed the floor.*

*Mr. Pellegrino asked for a roll call vote for the position of Board Vice-President.*

*Mr. Walsh asked if there could be a discussion prior to the vote. Mr. Walsh spoke on the qualifications of Mrs. Garrett-Muly and said that she is very approachable and committed to the district. He pointed out the importance of showing the community that the Board is working towards a transformation and the election of Mrs. Garrett-Muly will help articulate the message of what the Board is looking to accomplish.*

*Mr. Pellegrino said that he nominated Mrs. DiPalma in order to continue on the right path that the Board has been on over the last year. He said that being the longest serving board member she has the experience and interest and that is why he chose to nominate Mrs. DiPalma.*

*Mr. Walsh commented that there is still ill will in the community and that placing Mrs. Garrett-Muly in this position will be most helpful for the Board.*

*Mrs. DiPalma said that she has only been hearing positive comments in the community and the whole board had done a great job in moving forward. She said the addition of Dr. Kasyan and Mrs. Coates has been perfect for the community and the school and she feels it has been positive.*

*Mr. Walsh said that we have to be sure of things before asking the community to support the referendum and we have to be sensitive to all of the various groups.*

*Mrs. Garrett-Muly said that she would gladly accept the position of vice president. She said that she has thirteen years of experience as an educator, sat as a union representative for her building and has knowledge of the negotiations process; although she would have to exclude herself of sitting on a negotiations committee since her husband is a member of the NJEA.*

*Roll Call Vote:*

*Mrs. DiPalma – Ayes (4) Mr. Cattani; Mr. Clayton; Mrs. DiPalma, Mr. Pellegrino*

*Mrs. Garrett-Muly – Ayes (4) Mrs. Garrett-Muly; Mrs. Smith; Mr. Sorino, Mr. Walsh*

*Vote resulted in a tie – MOTION NOT CARRIED*

*Mr. Gross said that at this time the Board has elected a President and may continue the meeting. He said that a failure to appoint an officer by the end of tonight's meeting will result in the Executive County Superintendent having to address this issue and make a determination. He said that the Board would still be able to revote this evening.*

*It was decided to move on with the meeting and readdress the vote later in the evening.*

*Mr. Pellegrino read the Mission Statement and Statement to the Public.*

## **8. Mission Statement**

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

## **9. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

*Mr. Pellegrino opened the Public Comment on Agenda items and read the following statement.*

Nomination  
and Election of  
Board Vice  
President  
(continued)

Motion not  
carried for  
Board Vice  
President

Mission  
Statement

Statement to  
the Public

## 10. Public Comment on Agenda

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

*Jeanne Walsh, 356 Cedar Avenue, Manasquan – Mrs. Walsh prefaced her comments by saying that although Jim Walsh is her husband and a sitting member of the board they often don't share the same opinions. She said if the board was to take a revote this evening, and this was not an attack on Mrs. DiPalma, she believes there is a need for new blood in the leadership.*

*Mr. Pellegrino closed the Public Comment on Agenda items seeing no additional comments or questions from the public.*

*Mr. Pellegrino asked for a motion to approve Manasquan Motions– Items #11 through #36.*

*Motion was made by Mr. Clayton, seconded by Mrs. DiPalma, to approve Manasquan Motions – Items #11 through #36.*

*Discussion: Mrs. Garrett-Muly referred to Item #17 and readdressed a question she previously asked on exploring the possibility of having an in-house attorney. She said she would be voting yes for the appointment of the attorney and asked to explore an option of in-house counsel. She also asked if the current agreement would have to include an exit clause.*

*Dr. Kasyan said that he and Mrs. Coates would investigate how many districts have this type of legal representation and the cost parameters.*

*Mrs. Coates said the contract with the attorney now indicates from reorganization to reorganization unless something additional is placed in the contract. Mr. Gross said that there would not be a need for an exit clause in the event the Board found in-house counsel. He said that his term would still be served and he would be called at the will of the Board should there be a particular situation that required an area of expertise that the in-house counsel could not cover and fees would only be charged for services he provided to the Board.*

*Roll Call Vote: Ayes (8); Nays (0); Absent (1) Mrs. Walsh*

*Mrs. Garrett-Muly abstained on Item #21 – Document D (Kim Read)*

*MOTION CARRIED*

## MANASQUAN MOTIONS [continued]

11. **Resolution:** to authorize the days, times and place of Board meetings and advertisement thereof, pursuant to the Open Public Meetings Law, C.231, P.L. 1975, in accordance with **Document A**.

Public  
Comment on  
Agenda

Manasquan  
Motions –  
Items #11 - #36

Board  
Meetings  
Document A

12. **Resolution:** to adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarian ending at the next reorganization meeting of the Board of Education.
13. **Resolution:** to approve the “sample” cover pages for the Regular Open Business Meeting, as per **Document B**.
14. **Resolution:** to designate The Coast Star and The Asbury Park Press as the official newspapers of the Manasquan Board of Education until the next reorganization meeting of the Board of Education.
15. **Resolution:** to approve the Manasquan Board of Education RFP/Competitive Contracting Schedule, as per **Document C**.
16. **Resolution:** to appoint the following persons to positions specified for the period beginning January 5, 2015 and ending at the next reorganization meeting of the Manasquan Board of Education:

- Public Agency Compliance Officer (P.A.C.O): Lynn Coates
- Right to Know Officer: Lynn Coates
- District Purchasing Agent & State Contract Purchasing Agent – **Document F(1) & F(2)** Lynn Coates
- Custodian of Government Records & Public Access to Records: Tara Hudson
- Custodian of Personnel Records: Frank Kasyan Ed.D
- Treasurer of School Moneys: Joanne S. Madden - \$4,500
- AHERA Coordinator & Asbestos Management Officers to work with Environmental Connection: Lynn Coates & Bernard F. Bigley III
- District Vehicle Coordinator: Bernard F. Bigley III
- Indoor Air Quality designated district persons to work with Michael McGuiness of RK Lynn Coates & Occupational & Environmental Analysis Inc.: Bernard F. Bigley III
- Bloodborne Pathogens designated district persons: Cheryl Bontales  
Laurie Cosgrove  
Bernard F. Bigley III
- PEOSHA designated district person: Lynn Coates & Bernard F. Bigley III
- Americans With Disabilities designated district person: Lynn Coates
- Child Nutrition/Wellness designated district person: Lynn Coates
- District Homeless Liaison: Sean McCarthy
- Compliance Officer/Committee Coordinator under Under P.L. 94-142 Sec. 504 NJ Rehabilitation Act 1973: Margaret Polak
- Basic Skills Instruction Person & Representative: Margaret Polak
- Affirmative Action Officer/Gender Equality Officer Officer/Title IX Nancy Sanders
- Affirmative Action Officer for Contracts: Lynn Coates
- Chemical Hygiene Officer: Barbara Buckley

*Roberts Rules of Order*

*Sample Agenda Document B*

*Official Newspapers*

*RFP/Contract Schedule Document C*

*Appointment of District Positions*

- Safety & Health designated district persons: Lynn Coates & Bernard F. Bigley III
- IPM Coordinator: Bernard F. Bigley III
- SEMI Coordinator: Margaret Polak
- IDEA Coordinator: Margaret Polak
- NCLB Coordinator: Donald Bramley
- ESL Coordinator: Donald Bramley
- Anti-Bullying Coordinator: Donald Bramley
- Anti-Bullying Specialist (Elementary): Amy Young
- Anti-Bullying Specialist (High School): Leigh Busco

*Appointment  
of District  
Positions  
(continued)*

**17. Resolution:** To determine that there exists a need for the Professional Services of a Public School Accountant, a School Physician, Athletic Team Physicians, an Architect, an Engineer, Attorneys, a Bond Counsel, a Financial Advisor, a Medical Waste Service, Insurance Agents, and Physical and Occupational Therapists; and funds are available for such purposes and these services are of such a nature that they cannot be bid and therefore, engage the following as specified until the next reorganization meeting; except as noted:

*Professional  
Services*

- Robert A. Hulsart & Company, \$12,500 (2014-15 audit)
- Patrick Buddle, M.D., & Dr. Michael Dambeck, D.O., as Athletic Team Physicians, at no charge to the district.
- Garrison Architects, Architects of Special Projects, as per fee schedule
- Edwards Engineering, P.E., Engineers of Special Projects, as per fee schedule
- Kenney, Gross, Kovats, LLP, School Board Attorney, \$145.00 per hour
- McManimon, Scotland & Baumann LLC, as Bond Counsel, as per fee schedule.
- Phoenix Advisors, LLC, as Financial Advisor, as per fee schedule.
- Sterecycle, Inc., Medical Waste Transporter, as needed.
- Boynton & Boynton, Property/Liability Insurance Agent of Record.
- Brown & Brown Benefit Advisors, Medical Benefits Agent of Record.
- Bollinger, Student Accident Insurance Agent of Record.
- AA Physical Therapy at a rate of \$80.00 per hour.

**18. Resolution:** To determine that there exists a need for Extraordinary Unspecifiable Professional Services of an Asbestos Consultant, an Indoor Air Quality Consultant, a Safety Inspector/Repair Consultant, Integrated Pest Management Contractor and Cooperative Bidding Services and funds are available for such purposes and these services are of such a nature that they cannot be bid and therefore, engage the following as specified until June 30, 2015:

*Extraordinary  
Unspecifiable  
Professional  
Services*

- Environmental Connection, as AHERA consultants, at a cost for an AHERA Six Month Inspection of the facilities at \$600.00 per inspection and the cost of \$65.00 per hour for monitoring and surveillance of asbestos. Rates for other services will be agreed upon before projects are undertaken.
- RK Occupational & Environmental Analysis, Inc., Mr. Michael McGuinness, designated person, at a rate agreed upon before projects are undertaken for IAQ services.
- Corby Associates, Inc., Mr. Michael J. Corby, C.P.S.I., designated person, at a rate agreed upon before projects are undertaken for inspection/repair of bleachers, gym and playground equipment.

- Allison Pest Control, designated Integrated Pest Management contractors, at a rate agreed upon before projects are undertaken for IPM.
  - Alliance for Competitive Telecommunications (ACT), cooperative purchasing of telecommunications services.
  - Alliance for Competitive Energy Services (ACES), cooperative purchasing of natural gas and electric services.
- 19. Resolution:** To approve the following Tax Shelter Annuity companies and brokers to provide Tax Shelter Annuity Salary Reduction Agreements – 403(b)'s school year: AXA Equitable and Mass Mutual with Wells Fargo Advisors until the next reorganization meeting of the Board of Education.
- 20. Resolution:** To designate Bank Depositories in accordance with **Document D** until the next reorganization meeting of the Board of Education.
- 21. Resolution:** To designate the persons authorized to sign checks, make transfers and make withdrawals as well as holders of petty cash funds in accordance with **Document D** until the next reorganization meeting of the Board of Education.
- 22. Resolution:** To re-adopt the existing By-Laws of the Board and Policies and Regulations of the Manasquan Policy Manual including all subsequent revisions to date until the next reorganization meeting of the Board of Education.
- 23. Resolution:** To approve the Standard Operating Procedure Manual/Internal Control Manual and the Purchasing Manual, as on file in the Board Office until the next reorganization meeting of the Board of Education.
- 24. Resolution:** To adopt the Doctrine of Necessity to ensure and preserve public confidence in school board members and school administrators, as per **Document E** until the next reorganization meeting of the Board of Education.
- 25. Resolution:** To approve establishing bid threshold and authorizing certain action by the Business Administrator/Qualified Purchasing Agent, in accordance with **Document F(1)** until the next reorganization meeting of the Board of Education.
- 26. Resolution:** To authorize the Business Administrator/Board Secretary to procure goods and services through state agency (state contracts) until the next reorganization meeting of the Board of Education, as per **Document F(2)**.
- 27. Resolution:** To designate the Business Administrator/Board Secretary as the School Funds Investor until the next reorganization meeting of the Board of Education.
- 28. Resolution:** To authorize the Superintendent and the Business Administrator/Board Secretary to implement the budget pursuant to local and state policies until the next reorganization meeting of the Board of Education.
- 29. Resolution:** To authorize the Business Administrator/Board Secretary to pay bills prior to Board of Education approval until the next reorganization meeting of the Board of Education.

*Extraordinary  
Unspecifiable  
Professional  
Services  
(continued)*

*Tax Shelter  
Annuity  
Companies/  
Brokers*

*Bank  
Depositories  
Document D*

*Authorized  
Banking Action  
& Petty Cash  
Document D*

*By-Laws,  
Policies and  
Regulations*

*SOP Manual,  
Internal  
Control  
Manual and  
Purchasing  
Manual*

*Doctrine of  
Necessity  
Document E*

*Bid Threshold  
and BA/QPA  
Actions*

*State Contract  
Procurement of  
Goods/Services*

*School Funds  
Investor*

*Implementing  
Budget to local  
and state  
policies*

*Paying bills  
prior to Bd.  
Approval*

**30. Resolution:** To approve the Superintendent or designee to authorize line item transfers until the next reorganization meeting of the Board of Education.

Line Items  
Transfers

**31. Resolution:** To appoint the Superintendent as the Board's representative to the Monmouth-Ocean Educational Services Commission Representative Assembly until the next reorganization meeting of the Board of Education.

MOESC  
Representative

**32. Resolution:** To authorize the following persons to apply for state and federal funds until the next reorganization meeting of the Board of Education:

Authorization  
to apply for  
State and  
Federal Funds

Dr. Frank Kasyan, Superintendent, for all available funds  
Lynn Coates, School Business Administrator, for all available funds  
Donald Bramley, High School Assistance Principal, for NCLB Grants  
Margaret Polak, Supervisor of Special Services, for IDEA Grants  
Rick Coppola, High School Principal, for Carl D. Perkins Grant.

**33. Resolution:** To designate the Board President, Superintendent and School Business Administrator/Board Secretary as the primary contact person(s) to the Board appointed attorneys and to authorize the Superintendent and School Business Administrator as the person(s) solely responsible to give the authority to other district employees to contact the Board appointed attorneys with regard to warranted matters until the next reorganization meeting of the Board of Education.

Board Attorney  
primary  
contact  
person(s)

**34. Resolution:** To approve the fee schedule for Requests for Public Records be set as follows: A copy of record(s) may be purchased by any persons upon payment of the fee provided by the amended legislation effective November 9, 2010 – \$0.05 per page for letter sized pages and smaller and \$0.07 per page for legal sized pages or larger. Electronic records are provided Free of Charge (i.e. records sent via e-mail or fax; and a charge for the actual cost to provide records in another medium (i.e. computer disc, CD-ROM, DVD) until the next reorganization meeting of the Board of Education.

Request for  
Public Records

**35. Resolution:** To authorize the use of district vehicles by employees in accordance with the district vehicle use policy on file in the Central Administration office until the next reorganization meeting of the Board of Education.

Use of District  
Vehicles

**36. Resolution:** To approve the Manasquan School District Chart of Accounts, as per **Document G** until the next reorganization meeting of the Board of Education.

Chart of  
Accounts  
Document G

*Mr. Pellegrino asked for a motion to approve Manasquan/Sending District Motion – Item #37*

*Motion was made by Mrs. Garrett-Muly, seconded by Mr. Sorino, to approve Manasquan/Sending District Motion – Item #37.*

*Discussion: None*

*Roll Call Vote: Ayes (10); Nays (0); Absent (2) Mr. Furey and Mrs. Walsh*

Manasquan/  
Sending  
District Motion  
– Item #37

**MOTION CARRIED**

### **MANASQUAN/SENDING DISTRICT**

**37. Resolution:** To adopt the New Jersey School Board "Code of Ethics" for school board members, in accordance with **Document 1** and conduct the required discussion and training of the ethics laws in accordance with N.J.A.C. 6A:30 and 6:3 until the next reorganization meeting of the Board of Education. The "Code of Ethics" will be reviewed at an upcoming meeting of the Manasquan Board of Education.

"Code of  
Ethics"  
Document 1



*Mr. Pellegrino asked for any Old or New Business to come before the Board.*

Old Business/  
New Business

**38. Old Business / New Business**

*Under New Business: Mr. Pellegrino said that the Board will be entering into negotiations with the staff and administrators and asked the Board Members to contact him if they are interested in serving on this committee.*

*Under Old Business: Mr. Walsh asked if Dr. Kasyan had the opportunity to speak to anyone at the elementary school regarding the field hockey feeder program and providing for a more comparable competition for their sports program. Dr. Kasyan said that he did speak with Mr. Kornegay and will also look into providing a more challenging and competitive sports schedule. He will also look into providing warm ups for the elementary school team. Mr. Walsh said the boys do have warm ups.*

*Mrs. Garrett-Muly asked if we would set a limit to the number of elementary school sending district students accepted on the team if we open up the sports program and would they have preference over Manasquan resident students based on their level of talent.*

*Dr. Kasyan said that a draft proposal is being developed in which the details and requirements would be ironed out such as insurance coverage and uniform purchase. He said he was remiss in not conducting a survey of the Manasquan students prior to proposing this to the sending districts; however, both Mr. Kornegay and the coach did not believe there would be enough Manasquan students to field the team. Mr. Kirk will be surveying the Manasquan students.*

*Under New Business: Dr. Kasyan read correspondence from Matthew Erle, a current Life Scout and Manasquan High School student, who is offering to landscape the front of the elementary school as part of his Eagle Scout project. Matthew offered to meet with Dr. Kasyan and the Board to further discuss his project.*

*Dr. Kasyan said that although this maintenance should be taken care of by the district he asked the Board to give Mr. Erle audience and support his project. The Board will invite Mr. Erle to speak at the January Committee of the Whole meeting.*

*Mr. Pellegrino asked the Board to revisit the election of Board Officers and come to a decision on whether a re-vote would be conducted or the selection between the two candidates would be left to the Executive County Superintendent.*

*Mrs. Garrett-Muly asked if the vote could be brought to those members who were absent this evening. Mr. Gross said that if the vote does not take place at the reorganization meeting it must go to the County Superintendent.*

*Dr. Kasyan said that Mr. Passiment expressed a desire to come back to Manasquan.*

*Mr. Pellegrino presented the options of turning the selection over to the County Superintendent or conducting a re-vote.*

*Mrs. Smith said that the Board should work together and there is a need for a change. She said the community wants the Board to move forward and do the right job.*

*Mr. Sorino said that his vote for Mrs. Garrett-Muly had nothing to do with Mrs. DiPalma's past performance and he was surprised that she had an interest in re-running for vice president after the situation of last year. He said that change is good and there will always be issues in some way or others with the community. He believes this should be a Board decision and with that said he would change his vote for Mrs. DiPalma.*

*Mr. Walsh said he would like to be a part of something that is successful and a referendum will be hard to sell if we do not show an interest in change and if we don't make a change we will suffer the consequences in September.*

*A discussion took place on being a uniformed Board and how the atmosphere has changed to a more positive force with the addition of Dr. Kasyan and Mrs. Coates.*

*Mr. Pellegrino said that in order to pass a referendum we need nine members and who sits in the president or vice president seats is not more important than any other seat on the board. He said that we need a unified board and that will present positively to the community.*

*Dr. Kasyan referred to Item 12 on the agenda and spoke of the importance of performing due diligence correctly. He asked the Board Attorney to explain the process involved in conducting the re-vote in according to Roberts Rules of Order.*

*Mr. Gross said that the initial vote was not a yes or no vote because traditionally in this district a "yes" "no" vote is not conducted on each of the nominees. He said historically the Board Members vote for the name of the person and to be consistent with the intent and spirit of Roberts Rules if anyone wanted to change their vote that person would need to motion for a re-vote with no need for a second to the motion. He said that if this matter is not resolved tonight it would then go to the county superintendent and could not be revisited at a subsequent meeting.*

*Mr. Sorino motioned to conduct a re-vote for the position of vice president.*

*Discussion: None*

*Roll Call Vote:*

*Mrs. DiPalma – Ayes (5) Mr. Cattani; Mr. Clayton; Mrs. DiPalma, Mr. Pellegrino;  
Mr. Sorino*

*Mrs. Garrett-Muly – Ayes (3) Mrs. Garrett-Muly; Mrs. Smith; Mr. Walsh  
MOTION CARRIED*

Motion to re-  
vote Vice  
President  
Position

Mrs. DiPalma  
elected as Vice  
President

*Mrs. DiPalma was elected to the position of Vice-President.*

*Mr. Pellegrino opened the second Public Forum. Seeing no comments or questions from the public Mr. Pellegrino closed the Public Forum.*

### **39. Public Forum**

Public Forum

*Mr. Pellegrino asked for a motion to enter into Executive Session and read the following statement.*

### **40. Executive Sessions**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the "Act") provides that the Manasquan Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board shall reconvene and proceed with business; and

Executive  
Session

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- X   1. Confidential Matters per Statute on Court Order (student matters)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- X   7. Litigation or Contract Matters or Att./Client Privilege (Tex-Net)
- 8. Personnel Matters (Hiring, retirement)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

*Motion was made by Mr. Walsh, seconded by Mrs. Garrett-Muly, and approved by voice vote of all those present in favor, to enter into Executive Session at 6:58 p.m.*

*Mr. Pellegrino asked for a motion to reconvene the meeting.*

*Motion was made by Mr. Walsh, seconded by Mr. Sorino, and approved by voice vote of all those present in favor, to reconvene the Reorganization Meeting at 7:37 p.m.*

**Roll Call:**

Eugene Cattani	Erik Gardner (SLH) - absent	Alfred Sorino
Kenneth Clayton	Heather Garrett-Muly	Tedd Vitale (Brielle)
Linda DiPalma	Thomas Pellegrino	James Walsh
Mark Furey (Belmar) - absent	Colleen Smith	Patricia Walsh – absent

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Michael Gross, Board Attorney and Sandi Freeman, Recording Secretary.*

*Mr. Pellegrino said that Mr. Gardner left the meeting in order to attend the Spring Lake Heights Reorganization meeting.*

*Mr. Pellegrino asked for a motion to approve the Tex-Net Change Order.*

*Motion was made by Mr. Clayton, seconded by Mrs. DiPalma, to approve Change Order #2 to the contract between Tex-Net, Inc., and the Manasquan Board of Education, in the amount of \$3,811.44 (due to additional work required to move two poles and one anchor (\$2600) and add 38 lineal feet of netting (\$1211.44).*

Original Contract Amount:	\$19,980.00
Change Order #1:	1,800.00 (approved December 16, 2014)
Change Order #2:	<u>3,811.44</u>
Revised Contract Amount:	\$25,591.44

*Discussion: None*

*Roll Call Vote: Ayes (9); Nays (0); Absent (3) Mr. Furey, Mr. Gardner; Mrs. Walsh*

**MOTION CARRIED**

Executive  
Session  
(continued)

Motion to  
enter Executive  
Session

Motion to  
reconvene  
Reorganization  
Meeting

Roll Call

Tex-Net  
Change Order

**41. Adjournment**

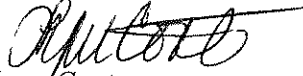
Motion to Adjourn

Motion to  
Adjourn

*Mr. Pellegrino asked for a motion to adjourn.*

*Motion was made by Mrs. De Palma, seconded by Mr. Walsh, and approved by voice vote of all those present in favor to adjourn the Reorganization Meeting at 7:40 p.m.*

*Respectfully submitted,*



*Lynn Coates*

*School Business Administrator/Board Secretary*