

**BOARD OF EDUCATION**

Borough of Manasquan

*The Regular Public Meeting of the Manasquan Board of Education was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, October 21, 2014.*

*The President, Mr. Pellegrino, called the meeting to order at 6:00 p.m. and read the Opening Statement.*

**1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

*Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.*

**2. Pledge of Allegiance**

Pledge of Allegiance

**3. Roll Call**

<i>Donna Bossone</i>	<i>Mark Furey (Belmar)</i>	<i>Alfred Sorino</i>
<i>Jack Campbell</i>	<i>Erik Gardner (SLH) - absent</i>	<i>Tedd Vitale (Brielle)</i>
<i>Kenneth Clayton</i>	<i>Heather Garrett-Muly – arrived 6:45</i>	<i>James Walsh</i>
<i>Linda DiPalma - absent</i>	<i>Thomas Pellegrino</i>	<i>Patricia Walsh</i>

Roll Call

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Michael Gross, Board Attorney (left meeting at 7:52 p.m.); Gabrielle Pettineo, Board Attorney (arrived at 7:52 p.m.); Sandi Freeman, Recording Secretary*

*Mr. Pellegrino read the Mission Statement and Statement to the Public.*

**4. Mission Statement**

Manasquan School District’s mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

Mission Statement

**5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Statement to The Public

*Mr. Pellegrino asked for a motion to accept and approve the minutes.*

*Motion was made by Mr. Campbell, seconded by Mrs. Bossone, to accept and approve the minutes as specified in Item #6.*

*Discussion: None*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (1) Mr. Walsh; Absent (3) Mrs. DiPalma,*

*Mr. Gardner, Mrs. Garrett-Muly*

**MOTION CARRIED**

Minutes

**6. Acceptance of Minutes**

Recommend approval and acceptance of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of Tuesday, September 23, 2014. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed session no longer exists.

*Mr. Pellegrino turned the meeting over to Dr. Kasyan.*

*Dr. Kasyan said that to him this is the most enjoyable part of the meeting and he appreciates having the ability to recognize the outstanding students on their academic, athletic and civic accomplishments in addition to recognizing the outstanding staff members. He said in addition to certificates the Students and Teachers of the Month will also receive a \$20.00 gift certificate to The Beach House. He hopes continue to receive donations such as this and to be able to follow this tradition every month.*

Presentations

*Dr. Kasyan recognized and congratulated the following students and teachers for the month of September.*

Students &  
Teacher of the  
Month

**7. Presentations**

- **High School Students of the Month for September** – Caroline Bilotti – Senior, Joseph Waldeyer – Junior, Kaitlyn Calabro – Sophomore, Terence Mahon – Freshman
- **High School Teacher of the Month for September** – Claire Kozić
- **Elementary Student of the Month for September** – Catherine Ware

*Dr. Kasyan recognized and congratulated Thomas Sheehan on his academic and athletic accomplishments and commitment to play baseball at Notre Dame.*

Student  
Recognition  
T. Sheehan

- **Thomas Sheehan** – University of Notre Dame Recruit

*Dr. Kasyan recognized and congratulated Teri Trumbour, the elementary school art teacher, on being the recipient of the Claire Flanagan Memorial Award & The Youth Art Month Award of Excellence. Ms. Trumbour said that we have to fight for the arts and that art opens up the minds of children. Dr. Kasyan said he will always promote a strong focus on the arts.*

Teacher  
Recognition  
T. Trumbour

- **Teri Trumbour** – Claire Flanagan Memorial Award & The Youth Art Month Award of Excellence

*Mr. Sheehan, Thomas Sheehan's father, thanked the Board for their efforts and time given to the district and for recognizing the teachers and staff this evening.*

*Dr. Kasyan introduced Craig Lapham, who will be serving as the Student Representative to the Board of Education. Mrs. Coates administered the Oath of Office to Mr. Lapham.*

*Mr. Pellegrino said that the Board would be going into Executive Session and read the following statement. He asked for a motion to enter into Executive Session.*

*Motion was made by Mr. Campbell, seconded by Mrs. Walsh, and unanimously approved by voice vote of all those present to enter into executive session at 6:35 p.m.*

**8. Executive Sessions**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the "Act") provides that the Manasquan Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

Executive  
Session

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in, Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute on Court Order (Student Matters)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client Privilege
- 8. Personnel Matters
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

*Mr. Pellegrino reconvened the Regular Public Meeting at 6:58 p.m.*

*Roll Call:*

<i>Donna Bossone</i>	<i>Mark Furey (Belmar)</i>	<i>Alfred Sorino</i>
<i>Jack Campbell</i>	<i>Erik Gardner (SLH) - absent</i>	<i>Tedd Vitale (Brielle)</i>
<i>Kenneth Clayton</i>	<i>Heather Garrett-Muly</i>	<i>James Walsh</i>
<i>Linda DiPalma - absent</i>	<i>Thomas Pellegrino</i>	<i>Patricia Walsh</i>

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Michael Gross, Board Attorney (left meeting at 7:52 p.m.); Gabrielle Pettineo, Board Attorney (arrived at 7:52 p.m.); Sandi Freeman, Recording Secretary*

*Mr. Pellegrino turned the meeting over to Dr. Kasyan for his report.*

**9. Superintendent’s Report & Information Items**

*Dr. Kasyan responded to a questioned asked to him by Mr. Dennis Roberts at the last board meeting pertaining to the Random Drug Testing Committee minutes being OPRA’able and discoverable. He reviewed the meeting minutes from June 18, July 9 and August 6 and October 8 to focus on an answer to Mr. Roberts’ question and claim that the board attorney provided conflicting information to the chair, Judge Apostolou, on the release of these minutes. Dr. Kasyan read excerpts from the June 18<sup>th</sup> and July 9<sup>th</sup> meeting minutes of the RDT meetings relating to the release minutes. He said that initially it was the belief of Judge Apostolou, based on information he received from Ms. LaPrete that was provided to her by board counsel, that the minutes would not be discoverable and OPRA’able. Dr. Kasyan referred to the October 8, 2014 minutes that stated that Judge Apostolou said initially it was his understanding that the minutes would remain private however, he now learned through discussion with the board attorney that once a recommendation is made to the Board all minutes will be discoverable and Judge Apostolou*

*Executive Session*

*Meeting Reconvened*

*Roll Call*

*Superintendent Report & Information Items*

*disclosed this to the committee. Dr. Kasyan said that in essence the minutes reveal that Judge Apostolou spoke to the board attorney only once prior to the October 8, 2014 meeting.*

*Dr. Kasyan asked Mr. Pellegrino to read the following resolution relating to the designation of October 20 through October 31 as “School Violence Awareness Week/Red Ribbon Weeks.”*

**Recommend approval of the following resolution to designate October 20 through October 31 as “School Violence Awareness Week/Red Ribbon Weeks”**

**WHEREAS**, the Manasquan Board of Education values the health and safety of all of our students, and;

**WHEREAS**, substance abuse is particularly damaging to one of our most valuable resources, our children, and a contributing factor in the three leading causes of death for teenagers – accidents, homicides, and suicides, and;

**WHEREAS**, it is the goal of School Violence Awareness Week/Red Ribbon Weeks and the Manasquan School District to involve families, schools, businesses, churches, law enforcement agencies and service organizations in all aspects of this campaign and establishes an atmosphere that supports awareness, education and on-going initiatives to prevent illegal drug and alcohol use, and;

**WHEREAS**, the School Violence Awareness Week/Red Ribbon Weeks Campaign theme promotes family and individual responsibilities for living healthy, drug-free lifestyles, without illegal drugs and alcohol or the illegal use of drugs and alcohol, and;

**WHEREAS**, the Manasquan School District shall plan activities in conjunction with Red Ribbon Week Campaign which supports awareness, education and promoting a healthy lifestyle for the students and families of the Manasquan School District.

- **School Violence Awareness Week** – Since 2003, schools and districts have been observing School Violence Awareness Week during the week beginning with the third Monday in October, which is October 20-24, as required by N.J.S.A. 18A:36-5.1. To help school districts, charter schools and approved private schools for students with disabilities comply with the requirements for School Violence Awareness Week, the New Jersey Department of Education (NJDOE) has provided guidance that is available online at:  
<http://www.nj.gov/education/students/safety/behavior/violence.shtml>
- **Week of Respect** – Additionally, the *Anti-Bullying Bill of Rights Act (P.L.2010, c122)* requires that the week beginning with the first Monday in October (October 6-10 in 2014) of each year be designated as a “Week of Respect” in New Jersey. School districts and charter schools (but not approved private schools for students with disabilities), in order to recognize the importance of character education, are required to observe the week by providing age-appropriate instruction focusing on preventing harassment, intimidation or bullying (HIB). Several resources were provided by the New Jersey Department of Education (NJDOE).

Mr. Pellegrino asked for a motion to approve the “School Violence Awareness Week/Red Ribbon Weeks” Resolution.

Motion was made by Ms. Bossone, seconded by Mr. Campbell, and unanimously approved by voice vote of all those present to approve the “School Violence Awareness Week/Red Ribbon Weeks” Resolution.  
**MOTION CARRIED**

Dr. Kasyan continued with the Superintendent’s Report and provided information on the September enrollment figures for the elementary school and high school, as specified in Document A; the attendance comparison; fire drill and lock down drill reports as required by law and specified in Document B; and the HIB Report, as specified in Document C.

- Enrollment – **Document A**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– **Document B**
- HIB Report – **Document C**

Mr. Pellegrino asked for a motion to accept the Superintendent’s Report.

Motion was made by Mrs. Walsh, seconded by Ms. Bossone, to approve and accept the Superintendent’s Report.

Discussion: None

Roll Call Vote: Ayes (10); Nays (0); Absent (2) – Mrs. DiPalma and Mr. Gardner

**MOTION CARRIED**

**10. Student Board Representative Report**

Mr. Pellegrino said that he suggested that Craig Lapham excuse himself from the meeting because of the delay resulting from the executive session. Mr. Pellegrino presented the following report on his behalf:

The Key Club has participated in the following events: Brielle Day; Spring Lake Kitchen Tour; Big Hearts to Little Hearts Walk and the Brielle Coaster Derby.

The Key Club will be participating and assisting with the following: promoting student participation in volunteering at Jersey Shore Medical Center; volunteering for the Just Us Girls 5K at the Sea Girt Army Camp; providing tutoring and homework help at the Manasquan Elementary School on Wednesdays and Thursdays; assisting with the Thanksgiving Food Drive; and conducting the Holiday Wreath sale.

Mr. Pellegrino said that Mr. Lapham will return next month with a more comprehensive report.

Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement:

**11. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Superintendent  
Report &  
Information  
Items  
(continued)

Enrollment  
Document A

Attendance,  
Fire Drills,  
Suspension &  
Tardy Reports  
Document B

HIB Report  
Document C

Student Board  
Representative  
Report

Public Forum  
on Agenda  
Items

*Dennis Roberts, 23 Lebanon Drive, Brielle – Mr. Roberts referred to an email that he sent to the Board addressing issues he brought up at the last meeting. He referred to incorrect advice and information received from Mr. Gross relating to the Student in Good Standing Policy; the Random Student Drug Testing Policy and use of Sports Safe; payment of retests by parents relating to the RDT; disclosure of minutes from the Random Drug Testing Committee meetings initially referred to as being secret and non-discoverable and now said to be discoverable according to Mr. Gross.*

*Dr. Kasyan addressed Mr. Roberts' concerns relating to the RDT Committee minutes and said initially Judge Apostolou received the information regarding the non-disclosure of the minutes through someone other than Mr. Gross and that a recent conversation that Judge Apostolou had with Mr. Gross provided him with the information that the minutes were discoverable and this was the one and only conversation Judge Apostolou had with Mr. Gross.*

*Mr. Pellegrino said that once the RDT Committee presents their recommendation to the Board all of the minutes will be OPRA'able.*

*Dr. Kasyan said that it was Judge Apostolou's initial understanding that as an Ad Hoc committee comments would remain private and then he learned in discussion with the board attorney that once a recommendation is made to the Board all of the compiled minutes would be discoverable and the Judge wanted to disclose this to the committee. He said that Judge Apostolou was misinformed but it was not by Mr. Gross.*

*Mr. Sorino suggested that this could have possibly been a miscommunication and an honest mistake and not a cover-up or lie.*

*Mr. Roberts said that he is tired of getting dismissed and is only looking for the truth and justice and what it right.*

*Grace Roberts, Lebanon Drive, Brielle – Mrs. Roberts said that it appears that the RDT committee was told one thing several times relating to their comments being confidential and now this is reversed and those who sat in the room will have their comments made public. She said that this misinformation is a pattern that goes back to the SGS policy and it took their efforts to prove that it was illegal. She said that Mr. Gross allows things to happen that are not correct.*

*Mrs. Garrett-Muly pointed out that confidential comments can be redacted prior to disclosure of minutes.*

*Mr. Pellegrino closed the Public Forum seeing no further comments or questions from the public.*

*Mr. Pellegrino moved on to the Manasquan General Items and asked for a motion to approve Items #12 through #23. He asked if anyone wished to separate any items.*

*Motion was made by Mr. Campbell, seconded by Ms. Bossone, to approve the Manasquan Items #12 through #23.*

*Discussion: None*

*Roll Call Vote: Ayes (8); Nays (0); Absent (1) – Mrs. DiPalma*

*MOTION CARRIED*

### General Items

**12. Recommend** approval for Jaclyn Wolfe to provide behavioral support to a student on an as needed basis for the 2014-2015 SY @ \$25.00 an hour, not to exceed 6 hours per week.  
*Previously approved to be paid \$40.00 an hour. (Pending criminal history approval)*

**13. Recommend** approval of Dr. Smoller, Developmental Pediatrician, to conduct a developmental pediatric evaluation at a rate of \$450.00 for elementary school student #211808 as part of a Child Study Team Evaluation.

Manasquan  
General Items  
#12 through  
#23

J. Wolfe  
Behavioral  
Support

Dr. Smoller  
Developmental  
Pediatric Eval.

- 14. **Recommend** approval of the “Draft” 2015-2016 Budget Calendar, as per **Document D**.
- 15. **Recommend** approval of HMC Inc., 1214 Rue Avenue, Point Pleasant, NJ, to provide identified Worker and Community Right to Know Act and Hazard Communications Standard services at all applicable locations for the Manasquan Board of Education including the required Right to Know Survey Online due February 15, 2015, for the 2014-2015 school year, in the amount of \$3,250.00.
- 16. **Recommend** approval of the 2014-2015 transportation contracts and agreements provided through the cooperative transportation services of Monmouth-Ocean Educational Services Commission for Manasquan resident students, as per **Document E**.
- 17. **Recommend** approval of the 2<sup>nd</sup> Reading of the following policies as per **Document F**:
  - **3283 – Electronic Communications Between Teaching Staff Members and Students**
  - **4283 - Electronic Communications Between Support Staff Members and Students**
- 18. **Recommend** approval of the placement of Student #192576 at Brielle Elementary School for the 2014-2015 school year, at the annual tuition of \$12,500.

2015-2016  
Budget  
Calendar  
Document D

HMC Inc.  
Right to Know  
& Hazard  
Comm. Svcs.

2014-2015  
Transportation  
Contracts  
Document E

2<sup>nd</sup> Reading  
Policies #3283  
& #4283  
Document F

Out of District  
Placement  
Brielle E.S.

**Personnel / Athletics**

- 19. **Recommend** approval of the Elementary School personnel as per **Document G**.

E.S. Personnel/  
Athletics  
Document G

**Professional Days**

- 20. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

E.S.  
Professional  
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 13, 2014	Julianne Brzycki Sheri Trainor	Avon Elementary School	School Personnel Training: Suspicious Activity and Behavior Recognition	No	\$75 each registration
December 2, 3, 4, 2014	Heather Saake Jen Sponzo	Princeton	Wilson Reading Program Introduction	Yes	\$650 each registration \$75.33 mileage

**Student Action**

**Field Trips**

- 21. **Recommend** approval of the field trips listed below:

E.S. Field Trips

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
December 10, 2014	Marie Lauffer	Music/Chorus	Algonquin Theater	To see the Newark Boys Choir perform	No	None	Students
March 26, 2015	Cathy Taft	4 <sup>th</sup> Grade	Algonquin Theater	To enhance the understanding of the Holocaust	No	None	Students
April 20, 21, 2015	Rich Kirk	8 <sup>th</sup> Grade Class Trip	Valley Forge, Amish Country, Gettysburg	To visit historical locations related to Civil &	Yes – 8	\$4,975 transportation	Students fund-raising

				Revolutionary Wars			
May 1, 2015	Donna Mead	2 <sup>nd</sup> Grade	Green Meadows Farm	To enhance science curriculum on living things	No	None	Students
May 29, 2015	Joe Battista	Senior Band	Dorney Park	Music Festival	Yes – 4	\$1,245 transportation	Students
June 2, 2015	Cathy Taft	4 <sup>th</sup> Grade	Trenton	To enhance the study of New Jersey – Past and Present	No	None	Students
TBD	Cathy Taft	4 <sup>th</sup> Grade	Bailey Reed House	To enhance the learning of New Jersey with a focus on Manasquan	No	None	None

*E.S. Field Trips*

**Placement of Students on Home Instruction**

22. No placements at this time.

*E.S. Home Instruction (no report)*

23. **Secretary’s Report**

Recommend **acceptance** of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)**.

*Financial Reports*

The Business Administrator/Board Secretary certifies that as of **September 30, 2014** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be it Resolved;** that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,095,838.66** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

*District Taxes*

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **September 30, 2014** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

*Secretary’s Certification*

**Recommend acceptance** of the **Secretary’s Financial & Investment Report** and the **Treasurer’s Report**, for the month ending **September 30, 2014** per **Document H**. (The Treasurer of School Moneys Report for the month of **September 2014** is on file in the Business Office and is in balance with the Secretary’s Report).

*Secretary’s Financial & Investment Report Document H*

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **September, 2014** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2014-2015 budgets** for **September and October** as recommended by the Superintendent of Schools, as per **Document H**.

*Budget Certification Document H*



**Recommend** acceptance of the **Elementary School Central Funds Report** for the month ending **September 30, 2014** as per **Document I**.

*E.S. Central  
Funds Report  
Document I*

**Purchase Orders** for the month of **October 2014** be approved, as per **Document J**.

*Purchase  
Orders  
Document J*

**Recommend** acceptance of the **Cafeteria Report** as per **Document K**.

*Cafeteria  
Report – Doc. K*

**Be It Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,384,108.52** for the month of **October 2014** be approved. Records of, checks (**#35200 - #35309**) and distributions are on file in the Business Office.

*Bills*

**Confirmation of Bills (Current Expense)** for **September 2014** at **\$2,304,359.23** and checks (**#35014 - #35199**)

*Confirmation  
of Bills*

*Mr. Pellegrino moved onto the Manasquan/Sending District General Items and asked for a motion to approve Items # 24 through #39. He asked if anyone wished to separate any items.*

*Manasquan /  
Sending  
District General  
Items #24  
through #31*

*Ms. Bossonne requested to have a separate vote on Items #32.*

*Mr. Pellegrino asked for a motion to approve Items #24 through #31.*

*Motion was made by Mrs. Walsh, seconded by Mr. Walsh, to approve Manasquan/Sending District Items #24 through #31.*

*Discussion: None*

*Roll Call Vote: Ayes (10); Nays (0); Absent (2) – Mrs. DiPalma and Mr. Gardner*

*MOTION CARRIED*

### **General Items**

**24. Recommend** approval to authorize the opening of a checking account named “Manasquan Board of Education – Staff Function Account” and to designate Lynn Coates, Business Administrator/Board Secretary and Joanne S. Madden, Treasurer of School Monies as the authorized signatories of the account.

*New Checking  
Account –  
Manasquan  
BOE – Staff  
Function Acct.*

**25. Recommend** approval of Dr. Worth, Psychiatrist, to conduct psychiatric evaluation at a rate of \$500.00 for high school student #2429 as part of a Child Study Team Evaluation.

*Dr. Worth  
Psychiatric  
Eval.*

**26. Recommend** approval of the Facility Rental Agreement (Aquatics) with the Atlantic Club, Manasquan, NJ, for the 2014-2015 school year, in the amount of \$15,750.00, pending attorney review.

*Facility Rental  
Aquatics - The  
Atlantic Club*

**27. Recommend** approval of the Contract Agreement with Shore Lanes, Neptune, NJ, for the 2014-2015 school year, in the amount of \$2.50/game/person, for the High School Bowling Teams, pending attorney review.

*Shore Lanes  
H.S. Bowling  
Team*

**28. Recommend** approval of a contract with Monmouth County Park System, Lincroft, NJ, for the 2014-2015 school year, not to exceed \$2,600.00, for the High School Golf Team, pending attorney review.

*Monmouth Cty  
Park System –  
H.S. Golf Team*

**29. Recommend** approval of the lease agreement with Ricoh USA for four (4) new Ricoh Multi-Functional Copiers/Printers/Scanners and Print Management Solution to replace existing copiers in the BOE Superintendent’s Office; High School Principal’s Office; High School Media Center and Elementary School Pod B, at a monthly cost of \$1,524.00. This agreement includes service and all supplies minus paper and will result in a \$357 per month savings to the district, as per Document 1. State contract #82709

Ricoh USA  
Lease  
Agreement  
Document 1

**30. Recommend** approval to create a new position in the High School for the 2014-2015 school year:

2014-2015  
Courtesy Aide  
Position

- Courtesy Aide - Full Time - PARA.HS.AIDE.NA.16

**31. Recommend** approval of the Courtesy Aide job description as per Document 2.

Courtesy Aide  
Job Description  
Document 2

*Mr. Pellegrino asked for a motion to approve Item #32.*

*Motion was made by Mrs. Walsh, seconded by Mr. Walsh, to approve Manasquan/Sending Districts - Item #32.*

Manasquan /  
Sending  
District Item  
#32

*Discussion: Ms. Bossone asked if installation could be started prior to the ground freezing and allow for the completion prior to the start of the sport season in March. Dr. Kasyan said that the installation would be started at the conclusion of the fall sports season sometime in early December.*

*Dr. Kasyan said that Mr. Bigley asked that he convey his thanks to the Board for having a company complete this project because this will allow his staff to address other needs in the district. Mrs. Coates added that the netting includes a crank system that will allow our staff to remove and re-install the netting after the initial installation.*

*Roll Call Vote: Ayes (10); Nays (0); Absent (2) Mrs. DiPalma and Mr. Gardner*

*MOTION CARRIED*

**32. Recommend** approval to engage the services of Tex-Net, Inc. for the purpose of furnishing and installing three (3) poles and all required net hardware and anchors to complete a retractable and removable softball net 45’ x 80’. The cost includes cutting and capping the existing chain link fence. Total cost: \$19,980.00 per proposal dated June 9, 2014. Two additional proposals were obtained for cost comparison.

Tex-Net Inc.  
Softball Field  
Netting

*Mr. Pellegrino asked for a motion to approve Item #33.*

*Motion was made by Mrs. Walsh, seconded by Mrs. Bossone, to approve Manasquan/Sending District - Item #33.*

Manasquan /  
Sending  
District Item  
#33

*Discussion: Mrs. Walsh asked if the term “address the drug and alcohol component” be changed to say “address and promote healthy lifestyles.” The goal below has been modified to reflect this change. Dr. Kasyan referred to material in the Board packets from New Jersey School Boards that focuses on Board Goals.*

*Roll Call Vote: Ayes (10); Nays (0); Absent (2) Mrs. DiPalma and Mr. Gardner*

*MOTION CARRIED*

**33. Recommend** approval of the 2014-2015 Manasquan Board of Education Goals:

2014-2015  
Manasquan  
Board of  
Education  
Goals

PLANNING

Goal: Develop, implement and support the district strategic plan

FINANCE

Goal: Develop a financial plan that looks at long-term and short-term needs for the Manasquan School District

**COMMUNICATION**

Goal: Enlist the support of parents and the community in promoting high academic standards and in providing the resources necessary to meet those standards.

**CURRICULUM**

Goal: Develop and implement educationally sound curricula that are aligned with and promote proficiency in the New Jersey Core Curriculum Content Standards and the Common Core Standards at all grade levels and *address and promote healthy lifestyles.*

*Mr. Pellegrino asked for a motion to approve Items #34 through #39.*

*Motion was made by Mrs. Garrett-Muly, seconded by Mrs. Bossone, to approve Manasquan/Sending District Items #34 through #39.*

*Discussion: None*

*Roll Call Vote: Ayes (10); Nays (0); Absent (2) Mrs. DiPalma and Mr. Gardner;*

*Mrs. Garrett-Muly abstained on #35 – RJ Read*

**MOTION CARRIED**

**Personnel / Athletics**

**34. Recommend approval of the High School personnel as per Document 3.**

**Professional Days**

**35. Recommend approval of the attendance of staff members at conferences/workshops indicated below:**

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
September 20 & 21, 2014	Rod Ravaioli	Middletown West Windsor	County and State Tennis Tournaments	No	\$129.86 mileage
October 13, 2014	RJ Read	Avon Elementary School	School Personnel Training: Suspicious Activity and Behavior Recognition	No	\$75 each registration
October 22, 2014	Cheryl Bontales	The Pines Manor, Edison	Annual School Health Conference	Yes	\$195 registration \$12.25 mileage
October 23, 2014	Harry Harvey Jamie Mawn	Newark	Poetry Festival	Yes	\$10 registration
October 27, 2014	Amy Edwards	Long Branch	New Jersey Assoc. of School Librarians Conference	Yes	None
October 29, 2014	Jack Campbell	Atlantic City	NJSBA Workshop	No	\$107 accom. M/I \$99.00 \$43.99 Mileage Approx. \$90.00 Tolls/Parking
November 13, 2014	Don Bramley Leigh Busco	Strauss Esmay, Toms River	HIB Prevention Training	No	\$150 each registration
November 14, 2014	Jesse Place, Jamie Egan, Frank Scott	Iselin	NJ Chief Technology Officers Study Council	No	\$24.05 each mileage
November 19 – 24, 2014	James Fagen	Boston, MA	National Council for the Social Studies Annual Conference	Yes	\$223 registration \$88.25 mileage \$601.99 accom. & m/i
			Annual		

2014-2015  
Manasquan  
Board of  
Education  
Goals  
(continued)

Manasquan /  
Sending  
District Items  
#34 through  
#39

H.S. Personnel/  
Athletics  
Document 3

H.S.  
Professional  
Days

November 21, 2014	Sharon Hawryluk	Monmouth Regional High School	workshop for Teachers of Psychology	Yes	None
December 5, 2014	Jason Bryant James Fagen	Princeton Univ.	Annual History Education Conference	Yes	\$75 registration \$14 each mileage
January 22 – 24, 2015	Amy Certo	Cherry Hill	Softball Clinic	Yes	\$130 registration \$41.54 mileage

H.S. Professional Days (continued)

**Student Action**

**Field Trips**

H.S. Field Trips

36. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
October 29, 2014	Paul Battaglia Pat McKenzie	Senior Class	Hovnanian Children's Hospital	To donate items for "Squan-A-Thon" teen center	Yes - 2	\$300 transportation	Squan-A-Thon acct
October 17, 2014	John Driscoll	Academy of Finance	Wall St., New York	Historical tour of Wall Street and the financial district	Yes - 4	\$1,025 transportation	Schl/ Academy of Finance acct.

37. **Placement of Students on Home Instruction**

H.S. Home Instruction

**Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#1809	Grade 11	September 22, 2014 – October 17, 2014 (Medical)
#151180	Grade 12	October 1, 2014 – March 31, 2015 (Medical)
#171956	Grade 10	October 1, 2014 – October 30, 2014 (Medical)
#171826	Grade 10	September 26, 2014 – October 8, 2014 (Suspension)
#151072	Grade 12	October 2, 2014 – November 2, 2014 (Medical)
#182289	Grade 9	September 12, 2014 – TBD (Medical)
#182370	Grade 9	October 15, 2014 – November 15, 2014 (Medical)

**Placement of Students Out of District**

H.S. Out of District (no report)

38. No out of district placements at this time.

**Financials**

H.S. Central Funds Report Document 4

39. **Recommend** acceptance of the following **High School Central Funds Report** for the month ending **September 30, 2014 as per Document 4.**

40. **Public Forum**

Public Forum

*Mr. Pellegrino opened the second Public Forum.*

*Rich Bartholomew, 121 Lake Avenue, Manasquan – Mr. Bartholomew said he applauds the Boards' direction in moving forward. He referred to past conversations by the Board on security measures that were being considered in the district and the topic now being discussed in conjunction with a referendum. He referred to the considerable savings with health care during negotiations and he hopes that the Board will re-open discussion relating to security.*

*Mr. Pellegrino said that his comments provided a great segue for the November meeting at which time the architect will be providing suggestions on improving the facilities.*

*Dr. Kasyan complimented the staff and the security measures that have been addressed since his arrival at Manasquan including the installation of 3-M film on the windows, the card-swipe system in both school vestibules and the installation of new cameras. Dr. Kasyan said that it is realized that the point of entry in the buildings needs to be addressed and he is confident that the results of the assessment of the security needs in the buildings will be beneficial.*

Public Forum  
(continued)

*Mr. Pellegrino closed the second public forum seeing no additional questions or comments from the public.*

#### **41. Old Business/New Business**

*Mr. Pellegrino asked if there were any matters under Old Business or New Business.*

Old Business &  
New Business

*Under New Business – Mrs. Walsh referred to the placements of students on home instruction for the purpose of suspension and asked if we could look into having an in-school suspension program. Dr. Kasyan said he believed there was an in-school suspension program and he would look into the nature of this suspension and the reason for providing home instruction in lieu of utilizing the in-school suspension program. He said this would warrant taking a look at the current Code of Conduct policy.*

*Under Old Business – Mrs. Garrett-Muly asked if the Board should address the exemption options in Policies #3283 and 4283 that were approved this evening. Dr. Kasyan said it was his preference that this should go through the building principal as stated in the first option. By unanimous voice vote of all those present it was approved by the Board that the first option would be selected for both policies.*

*Dr. Kasyan referred to material in the Board's folders that reflects suggested changes made to the schematic for the proposed conceptual field project resulting from discussions with the coaches and the Athletic Director. A discussion took place on moving the proposed tennis courts to the front of the high school.*

*Dr. Kasyan said that he would also be providing the Board with any changes made to the strategic plan to be included in their binders.*

*Mrs. Bossone said she was questioned by a parent of a high school soccer player who brought home a form relating to drug testing and asked why this form was required for the student. It was decided that it was a form required by the NJSIAA for state tournament participation.*

*Mrs. Bossone asked if the lack of air conditioning/cooling in the TV Studio could be addressed with window units or fans. Dr. Kasyan said he would have this looked into and report back at the next meeting.*

*Mr. Pellegrino addressed an email he received today regarding the agenda and making an attempt to post it on the website in a more timely fashion. It was decided that the "draft" copy provided to the Board Members on Friday will be put on the website on Monday by 3:00 p.m. with the possibility of changes being made prior to Tuesday's meeting. He asked the Board to review the agenda and address any questions or issues with Mrs. Coates or Dr. Kasyan before 3:00 p.m. on Monday.*

*Dr. Kasyan read a letter from Trisha Brown, Manasquan Elementary School PTO President regarding a donation of a white vinyl fence for the organic garden located in the back of the elementary school along with a sign indicating the names of those who contributed toward the purchase of the fence. He said that this would be included on the November Committee of the Whole agenda. He also read a letter from Colleen Graziano, Manasquan Elementary School Principal requesting that this donation be placed on the next agenda for acceptance and approval by the Board.*

**42. Public Forum**

*Mr. Pellegrino opened the final public forum.*

*Prior to opening the floor to the public, Mrs. Garrett-Muly referred to a past discussion by the Board on the order of the agenda and recommended eliminating the 3<sup>rd</sup> public forum and as previously suggested holding the 2<sup>nd</sup> public forum after old/new business. Dr. Kasyan said that this could be discussed during the Committee of the Whole meeting.*

*Dennis Roberts, Lebanon Drive, Brielle – Mr. Roberts commended the Board on the decision made relating to the agenda posting. He asked how more information could be provided on the Drug and Alcohol curriculum. Dr. Kasyan said that currently the high school principal and athletic director are looking at several curriculums. He has asked them to look at three options prior to piloting one curriculum and focus on the 10<sup>th</sup> and 11<sup>th</sup> grades since it is covered strongly in the 9<sup>th</sup> grade. He said that once a decision is made he will ask for a presentation to be made to the Board.*

*Mr. Pellegrino closed the public forum, seeing no further questions or comments from the public. He asked for a motion to adjourn.*

**43. Adjournment**

Motion to Adjourn

*Motion was made by Mr. Campbell, seconded by Mrs. Bossone, and unanimously approved by voice vote of all those present in favor to adjourn the Regular Public Meeting at 8:03 p.m.*

*Respectfully submitted,*



*Lynn Coates*

*School Business Administrator/Board Secretary*

Public Forum

Adjournment