

**BOARD OF EDUCATION**  
Borough of Manasquan

*The Committee of the Whole Meeting with Action Taken of the Manasquan Board of Education was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, August 19, 2014.*

*Mr. Pellegrino called the meeting to order at 6:00 p.m. and read the Opening Statement.*

*Call to Order*

**1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.*

*Pledge of Allegiance*

**2. Pledge of Allegiance**

**3. Roll Call**

*Roll Call*

<i>Donna Bossonne - arrived 6:46 p.m.</i>	<i>Mark Furey (Belmar) – arrived 7:05 p.m.</i>	<i>Alfred Sorino</i>
<i>Jack Campbell</i>	<i>Erik Gardner (SLH) - absent</i>	<i>Tedd Vitale (Brielle)</i>
<i>Kenneth Clayton</i>	<i>Heather Garrett-Muly</i>	<i>James Walsh</i>
<i>Linda DiPalma – arrived 6:05 p.m.</i>	<i>Thomas Pellegrino</i>	<i>Patricia Walsh</i>

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Michael Gross, Board Attorney; Sandi Freeman, Recording Secretary*

*Mr. Pellegrino read the Mission Statement and Statement to the Public*

*Mission Statement*

**4. Mission Statement**

Manasquan School District’s mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

*Statement to The Public*

**5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

**6. Acceptance of Minutes**

Recommend approval and acceptance of the minutes of the Committee of the Whole Meeting and the Executive Session Minutes of July 15, 2014 and the Regular Public Meeting and the executive Session Minutes of July 22, 2014. Executive Session Minutes

will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed session no longer exists.

*Mr. Pellegrino opened the Presentation portion of the meeting.*

**7. Presentations**

- **Professional Services**
  - **Architect of Special Projects**
  - **Engineer of Special Projects**

*In response to an RFP for Engineering Services, the following firms provided a presentation and addressed questions asked by the Board:*

*Gillan & Hartmann: Mr. John Gillan and Mr. M. Steven Gillan  
Edwards Engineering Group, Inc.: Mr. William Edwards  
EI Associates: Mr. Thomas J. Andrasz and Mr. Robert W. Paine*

*In response to an RFP for Architectural Services, the following firms provided a presentation and addressed questions asked by the Board:*

*JBA Architecture & Consulting: Mr. William Pappalardo and Mr. James D. Kavanagh  
FVHD Architects: Mr. Ted Hopkins  
Garrison Architects: Mr. Robert N. Garrison and Mr. Brooks W. Garrison*

*Mr. Pellegrino thanked the individual firms for coming to this evening's meeting.*

*Mr. Gross announced to members of the Board and the public of the board policy that requires prior notification to the Board leadership if anyone is going to tape, audio or video record the Board Meeting. He said that if anyone is sending a direct feed to a social media at this time this action would be in violation of board policy and if in fact anyone is transmitting this meeting anywhere it should be made known to the Board of Education about such recording device.*

*Mr. Pellegrino continued with the Committee of the Whole Meeting.*

**8.**

- A) **Discussion Items for August 26, 2014 Agenda**
- B) **Reports**

*Dr. Kasyan reported on the material that will be on the agenda under Education, Curriculum & Technology. He said that the curriculum and textbook lists are included in the Board packets. He said the curriculum has been approved by the supervisors and he has accepted their approvals.*

- **Education, Curriculum & Technology – Agenda Items\***
  - **Curriculum List\***
  - **Textbook List\***

*Mr. Pellegrino said that the position under Athletics/Community will be discussed in Executive Session.*

- **Athletics/Community – to be discussed in Executive Session**
  - **Varsity Boys' Lacrosse Coach**

*Mr. Pellegrino said the following personnel items will be discussed in Executive Session.*

- **Personnel – to be discussed in Executive Session**
  - **Resignations**
  - **New staff appointments**
  - **Substitute pay rates – annual approval**
  - **Substitutes for the 2014-2015 school year**

*Mr. Pellegrino said the following legal items will be discussed in Executive Session.*

Presentations  
Architects &  
Engineers

Discussion  
Items

- **Legal – to be discussed in Executive Session**
  - **Ice Hockey Contract**
  - **Final payment of the engineer’s contract**

*Mr. Pellegrino reported on the following Board Policies that will be presented for Board approval. He said he would like to make Policy #7523 an action item this evening. Mrs. Walsh said that the user fee language discussed at the last meeting is not in the policy but is in the addendum and asked if the terminology “user fee” should be in both documents. Mr. Place explained the wording does not address an insurance policy but it is a user fee. He said that the district is requiring a user fee with a waiver option. It was decided to include the terminology “user fee” in both documents.*

*Mrs. Bossone asked if the devices will have cameras and if the students have access to social media. Mr. Place said they do have cameras that can be used by the students. He said there is a content filter installed on the device that will control use.*

*Dr. Kasyan pointed out that this is a 2<sup>nd</sup> reading and the change discussed tonight will be made to the policy without necessitating any further approval by the Board since it is not a significant change.*

- **Policy – Agenda Items\***
  - **Policy #2415.04, Title I – District-Wide Parental Involvement – annual approval\***
  - **Policy #7523 – School District Provided Technology Devices to Pupils – 2<sup>nd</sup> Reading\* - will be an action item**

*Mr. Pellegrino said the Finance agenda items will be approved by the Board at the August 26<sup>th</sup> meeting.*

- **Finance – Agenda Items\***

*Mr. Pellegrino reported on the following Buildings & Grounds agenda items.*

*Ms. Coates provided details on the storm damage which included over 2’ of water in the administration building resulting in some damage to mechanical equipment. She authorized ServPro being called in to remove the water from the administration building in hopes to save the units. There was also water in the high school band and server rooms with minimal damage to equipment and supplies. She reported that there was over 2’ of water in the elementary school storage garages. She and Mr. Bigley met with the insurance adjuster Thursday morning and all lost items will be inventoried and submitted to the insurance company. She said the flood insurance adjuster was in on Friday and this coverage is only for the administration building. She reported that the sink hole on N. Main Street was affected by the storm but Mr. Bigley has addressed the problem. Mr. Bigley has asked if the Board could address this evening the approval to dispose of the damaged items and a two page listing of this equipment is included in the Board packet. Ms. Coates thanked Mr. Bigley and his staff, along with the other twelve month staff for their assistance in addressing the flood issues.*

*Dr. Kasyan thanked Ms. Coates for doing a great job and being diligent in handling this situation. He also suggested looking into purchasing equipment that could handle the flooding situation in house.*

*Mr. Campbell said he recalled conversation taking place on adding cement block to the wall by the back basement door of the administration building to prevent water from entering the building. Dr. Kasyan said this will be looked into. Ms. Garrett-Muly suggested raising the furnaces.*

*Mrs. Bossone asked why the flood insurance only covered the administration building. Ms. Coates said she did not have the history behind why there is only flood insurance on the administration office building with the exception of the elevation being very low and the presence of a very large*

tree that results in major flooding in this area. She would look into flood insurance for the other areas.

Ms. Garrett-Muly said this may be a good question to ask the newly appointed engineer.

Ms. Coates said she spoke to Mr. Bigley about ordering more commercial-type equipment to address the flooding issues. She said the insurance company should cover the ServPro cost with the exception of our deductible. Ms. Garrett-Muly suggested asking the fire department for possible assistance in removal of the water in the future. Ms. Coates referred to a letter from Mr. Kirk that outlined the clean-up process at the elementary school in addition to complimenting two members of the custodial staff, Ryan Lewis and Kevin DeForge, for their outstanding assistance in cleaning out and reorganizing the storage areas.

Ms. Coates spoke on the request received from the Borough of Manasquan's Business Administrator, relating to the installation of a water main that would involve the existing easement on board property. She said that a meeting was held today with representatives from the borough and she provided the Board with a draft letter to the Borough memorializing this meeting. Mr. Campbell asked if the borough representatives mentioned anything about paving the street in this area. Ms. Coates said no mention was made of this.

- **Buildings & Grounds – Agenda Items\***
  - **Storm Damage Update**
  - **Request of easement by Borough of Manasquan**
  - **Obsolete Equipment\* - will be an action item**

Dr. Kasyan asked Jesse Place to provide an update on the security measures taking place in the district.

Mr. Place said that we are in the process of implementing the Eye-metric T-pass system and hope to have it in place for the first day of school. He said the installation of the 3-M Window Film is moving forward. He said that still outstanding and hopefully contributed to the long term plan in consultation with an architect will be a review of the camera systems as well as our door access systems.

#### **9. Superintendent's Report & Information Items**

**Recommend** approval of the acceptance of the Superintendent's Reports as listed below:

- Enrollment – **no report for the month**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– **no report for the month**
- HIB Report – **no report at this time**
- Update on Integrated Preschool

Dr. Kasyan provided an update on the integrated preschool program. He said that information on the program was provided to the public through a press release and newspaper article, in addition to a Honeywell alert that went out to parents and distribution of brochures and flyers. He said that there are three tuition students currently in the program. He said he would be speaking with Mrs. Polak on the necessity for having two sessions at this time and if there is a need to separate the age groups. Ms. Garrett-Muly recommended reaching out to Trish Brown, who runs the Facebook page, to advertise the program.

#### **10. Student Board Representative Report No report**

Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement. Mr. Pellegrino pointed out that the statement has been modified to better reflect the board's bylaws and is not meant to shorten anyone's ability to speak.

## **11. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

*Michelle LaSala, 44 Parker Avenue, Manasquan – Ms. LaSala commended the Board on putting out RFP's and competitive pricing for professional services. She referred to a question she previously asked Mr. Campbell on who prepared the retaining wall project plan he presented to the Board and asked if any of the firms present this evening developed this plan and if not who did prepare the plan.*

*Mr. Campbell said none of these firms prepared the plans. He said the name of the person who prepared the plans was Sean but he did not have a last name or the name of the firm.*

*Carl Straub, 27 Willow Way, Manasquan – Mr. Straub said he had an interest with many of the topics discussed this evening being that he shares a property line, the creek, the rain water run-off, flooding and wetlands with the high school. He asked if any mitigation by the engineers could be shared with the residence and possibly obtain input from these residents. He spoke on the flooding situation in the area and said there is a lot for an engineering firm to look at in trying to remedy the situation. He asked to be involved in any future projects. He also asked for details of the water main project addressed by Ms. Coates. Mr. Pellegrino explained the details of this project.*

*Dick Meincke, 36 N. McClellan, Manasquan – Mr. Meincke asked if the architect and engineering firms this evening provided information on how they would determine their costs/fees.*

*Laura Hart, N. Main Street, Manasquan – Ms. Hart referred to information on the Green Thumbs Up material she submitted to the Board last October. She provided this information and asked the Board to look at this cost effective program.*

*Mr. Pellegrino closed the Public Forum seeing no further comments from the public.*

*Mr. Pellegrino referred to Items included in #12 – General Items for approval at the August 26, 2014 meeting in addition to items discussed earlier for approval this evening.*

## **12. MANASQUAN**

### **General Items**

*Mr. Pellegrino asked for a motion to approve Manasquan Items #12 A & B.*

*Motion was made by Mrs. Walsh, seconded by Mrs. Bossone, to approve Manasquan Items #12 A and 12 B.*

*Discussion: Mrs. Garrett-Muly suggested that while the dumpster was here could a district wide clean-up be addressed. Dr. Kasyan said that certain material must have board approval prior to disposal. Ms. Coates said she would have any additional items for disposal placed on the agenda for approval next week.*

Public Forum  
on Agenda  
Items

Manasquan  
Motions –  
Items #12 A &  
B

Roll Call Vote: Ayes (9); Nays (0)

MOTION CARRIED

- A) **Recommend** approval to dispose of the following items as per Document A.  
These items are unable to be repaired or refurbished due to storm/water damage.
- B) **Recommend** approval of the 2<sup>nd</sup> Reading of the following policy as per Document B:
  - 7523 – School District Provided Technology Devices to Pupils

Disposal of  
Equipment  
Document A

2<sup>nd</sup> Reading  
Policy 7523  
Document B

Mr. Pellegrino reviewed the following Manasquan items for approval at the August 26, 2014 meeting:

- C) **Recommend** approval of the Comprehensive Equity Plan for the 2014-2015 SY as per Document.
- D) **Recommend** approval of the establishment of a Central Fund Account, Class of 2023, in the Elementary School Central Fund.
- E) **Recommend** to re-approve the annual Manasquan Board of Education Policy #2415.04, Title I – District-Wide Parental Involvement as per Document:
- F) **Recommend** approval that the following prices be charged to students and adults for lunches and milk for the 2014-2015 SY:

<b>Paid Type Lunch for Students:</b>	<b>\$2.50 (K-4) \$2.75 (5-8) \$3.00</b>
<b>(HS)</b>	
<b>Paid Lunch for Adults:</b>	<b>\$3.50</b>
<b>Reduced Type A Lunch for Students:</b>	<b>\$.40</b>
<b>A la cart milk per half-pint for Students:</b>	<b>\$.45</b>
<b>A la cart milk per half-pint for Adults:</b>	<b>\$.50</b>

- G) **Recommend** approval of the Resolution Indemnity and Trust Renewal Agreement with the New Jersey Schools Insurance Group for a (3) year period beginning July 1, 2014 through July 1, 2017, as per attached Document
- H) **Recommend** approval of Dr. Michele Havens to provide 6 hours of BCBA Support for student # 22271 @ an hourly rate of \$125.00 for the extended school year programming, not to exceed \$750.00.
- I) **Recommend** approval of Dr. Michele Havens to provide 4 hours of BCBA Support monthly for student # 22271 @ an hourly rate of \$125.00 for the 2014-2015 SY, not to exceed \$ 5,000.00.
- J) **Recommend** approval of Barbara O’Boyle to provide 25 hours of physical therapy for students requiring extended school year services per IEP recommendations at a rate of 80.00 per hour not to exceed \$ 2,000.00.
- K) **Recommend** approval of Barbara O’Boyle to provide 200 hours of physical therapy for students requiring services per IEP recommendation for the 2014-15 SY at a rate of 80.00 per hour not to exceed \$16,000.00.

- L) **Recommend** approval for Rebecca Richards, William Patterson University student, to complete her clinical practicum as a Speech Language Pathologist for the Fall 2014 semester.

**Personnel**

Discussed in Executive Session

**Professional Days**

- M) **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<b><u>Date</u></b>	<b><u>Name</u></b>	<b><u>Destination</u></b>	<b><u>Purpose</u></b>	<b><u>Sub</u></b>	<b><u>Cost</u></b>
2014-2015 School Year	Teresa Savage	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$300.00
2014-2015 School Year	Lorissa Voorhees	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$300.00

**Student Action**

**Field Trips**

No field trips at this time.

**Placement of Students on Home Instruction**

No placements at this time.

**Secretary’s Report**

Recommend **acceptance** of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)**.

The Business Administrator/Board Secretary certifies that as of **July 31, 2014** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6:20-2A.10(d), the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **July 31, 2014** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary’s Financial & Investment Report** and the **Treasurer’s Report**, for the month ending **July 31, 2014** per **Document**. (The Treasurer of School Moneys Report for the month of **July 2014** is on file in the Business Office and is in balance with the Secretary’s Report).

Pursuant to N.J.A.C. 6:20-2A.10(e), we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **July 31, 2014** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers

made with line item accounts of the current expense portion of the **2014-2015 budgets** for **July and August** as recommended by the Superintendent of Schools, as per **Document** .

Recommend **acceptance** of the **Elementary School Central Funds Report** for the month ending **July 31, 2014** as per **Document** .

**Purchase Orders** for the month of **August 2014** be approved, as per **Document** .

Recommend **acceptance** of the **Cafeteria Report** as per **Document** .

**Be It Resolved:** that the **Bills (Current Expense)** in the amount of \$ for the month of **August 2014** be approved. Records of, checks (#- #) and distributions are on file in the Business Office.

**Confirmation of Bills (Current Expense)** for **July 2014** at \$ and checks (#- #).

**13. Manasquan Agenda Approval**

**Be It Resolved** that the agenda for the regular public board meeting on **August 26, 2014** as may have been modified, is hereby approved.

*Board approval not required upon attorney advisement.*

*Mr. Pellegrino reviewed the following Manasquan/Sending District items for approval at the August 26, 2014 meeting:*

**14. MANASQUAN/SENDING DISTRICTS**

**General Items**

A) **Recommend** approval to ratify the actions of the Superintendent with regards to the following purchases:

- Eyemetrics System (SHI International)                      \$8,180.00
- Aesop (Frontline)    \$9,591.00
- 3M Film    \$6,881.00

B) **Recommend** approval of the establishment of a Central Fund Account, Class of 2018, in the High School Central Fund.

C) **Recommend** that the Manasquan Board of Education approve an agreement for the use of Sea Girt Armory for the Athletic/Sports Programs for the 2014-2015 school year in the amount of \$6,026.27.

D) **Recommend** approval of the following pay rates for non-staff at school sponsored events for the 2014-2015 SY:

<b><u>Ticket Sellers</u> - \$55.00</b>	<b><u>Ticket Takers</u> - \$50.00</b>	<b><u>Security</u> - \$50.00</b>
<b><u>Clock Operators</u> - \$45.00</b>	<b><u>Public Address Announcer for Varsity Football and Varsity Basketball Games</u> - \$50.00</b>	

E) **Recommend** approval of the shared services agreement between the Manasquan Board of Education and the Point Pleasant Beach Board of Education for a cooperative sports program for the 2014 – 2015 school year in the amount of \$17,000.00.



- F) **Recommend** approval of the **Curriculum list** for the **2014-2015** School Year as per **Document**
- G) **Recommend** approval of the **Textbook list** for the **2014-2015** SY as per **Document**
- H) **Recommend** approval of Jersey Shore Sports Medicine Center – Dr. Stephen G. Rice, to serve as the Manasquan School District medical officer (school physician) for the 2014-2015 school year at an annual rate of \$7,500.
- I) **Recommend** approval for an exchange student (ZZ) from China, residing in Belmar, to attend Manasquan High School for the 2014 – 2015 school year as a parent paid tuition student at a cost of \$13,100.00 for the school year.
- J) **Recommend** approval of the Bilingual/ESL Three Year Program Plan for School Years 2014 – 2017 as per **Document**

**Personnel**

Discussed in Executive Session

**Athletics**

Discussed in Executive Session

**Professional Days**

- N) **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<b><u>Date</u></b>	<b><u>Name</u></b>	<b><u>Destination</u></b>	<b><u>Purpose</u></b>	<b><u>Sub</u></b>	<b><u>Cost</u></b>
2014-2015 School Year	Dr. Frank Kasyan	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$2,500.00
2014-2015 School Year	Lynn Coates	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$1,000.00
2014-2015 School Year	Margaret Polak	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$600.00
2014-2015 School Year	Ron Kornegay	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$700.00
2014-2015 School Year	Rick Coppola	To be reimbursed .31 a mile for mileage related	As per contract		Not to exceed \$200.00

		to job duties			
2014-2015 School Year	Sandi Freeman	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$300.00
2014-2015 School Year	Robert Kehoe	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$600.00
2014-2015 School Year	Pam Cosse	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$300.00
2014-2015 School Year	Susan Lord VanNote	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$500.00
2014 – 2015 School Year	Margaret Polak	Freehold	Monthly meetings w/County Supervisors	No	\$39.46 mileage each trip \$394.60 mileage
2014-2015 School Year	Kevin Hyland	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$200.00

**Student Action**

**Field Trips**

No field trips at this time.

**Placement of Students on Home Instruction**

No home instruction placements at this time.

**Placement of Students Out of District**

No out of district placements at this time.

**Financials**

**Recommend acceptance** of the following **High School Central Funds Report** for the month ending **July 31, 2014 as per Document**.

*Mr. Pellegrino asked if there were any questions on the above items.*

*Mrs. Bossone asked for an explanation of AESOP (Frontline). Mr. Pellegrino said it is the new substitute calling system.*

*Mrs. DiPalma questioned the payment to Dr. Rice and what services would be provided to the district in the capacity of School District medical officer (School Physician). Dr. Kasyan said he will be used throughout the school year should a student require the services of a physician.*

**15. Manasquan/Sending Districts Agenda Approval**

**Be It Resolved that the agenda for the regular public board meeting on August 26, 2014 as may have been modified, is hereby approved.**

*Board approval not required upon attorney advisement.*

**16. Public Forum**

*Mr. Pellegrino opened the second Public Forum.*

*Michelle LaSala, 44 Parker Avenue Manasquan – Mrs. LaSala referred to several request she made in the past for the Board to look into acts of official misconduct by current and/or former board members. She spoke on numerous incidents and on-line attacks on her character. She alleged that someone at the board table, a former board member or a former board administrator is posting audios online that were recorded during closed session meetings and this indicates that someone mentioned above was secretly taping those meetings. She said these audios, in addition to attempting to hurt her, are dragging down district staff. She said these conversations should have been protected and they were not. She asked what course of action would be taken by the Board.*

*Mr. Pellegrino said that a discussion on this matter was scheduled to take place during executive session.*

*Mrs. LaSala clarified that the postings are being made on a Twitter account in addition to a link to a separate page and a Facebook page that contains audios from closed sessions. She referred to the confidentiality agreement that was signed by board members during her term and some of these audios are included in these posts, which may result in being held liable. She said this matter deserves the attention of the Board.*

*Katherine Verdi, 6 McGreevey Drive, Manasquan – Mrs. Verdi said she did not feel comfortable sending an e-mail to the Board because as she has indicated in the past, she believes that the district server is compromised. Mrs. Verdi confirmed that she upon taking the oath as an elected official never taped any of these conversations and meetings. She expressed her disgust that the delicate issues discussed in closed session may be made available to the public. She said that the fact that someone taped these meetings and is now posting them on the internet is very alarming.*

*Dr. Kasyan said he is very alarmed and after consultation with the board they are very alarmed as well. He said that the matter has been shared with Mr. Gross for his advisement. He said this will be addressed in executive session.*

*Mrs. Verdi hopes that the prosecutor's office will be included in this investigation. She alluded to her request while on the board for a policy that would not permit board members from using an email other than the board assigned email and she said this was never addressed by the board.*

*Dr. Kasyan shared this quote, "When good people let bad things to happen it erodes the integrity of an organization." He complimented the community of Manasquan for electing good people and his experience since July 1<sup>st</sup> is that he is sitting with good people who are concerned.*

*Mrs. Verdi said that she sat with those people and hopes that with Dr. Kasyan's leadership attention will be paid to this out of control matter.*

*Jeanne Petillo, 78 Morris Avenue, Manasquan – Mrs. Petillo said that she fears that she could be the next individual attacked since she is running for the Board of Education. She expressed concern with the December 10<sup>th</sup> Skype meeting relating to the Random Drug Testing and what was revealed during that meeting. She hopes that this conversation does not go online because the individual she suspects was in this meeting. She expressed concern with the policy meeting of May 22<sup>nd</sup> where Mr. Sorino was conference called in during the meeting. She asked if this was this was an approved practice by the Board. Mr. Pellegrino said that this method of participation has been utilized by the Board and explained that both Mr. Sorino and Mrs. Walsh have been participants at*

*meetings utilizing conference calls as they were unable to attend the meeting due to inclement weather. Mrs. Petillo said this should not be done because you cannot be sure who is on the other side of the phone call and alternates should be used in this case.*

*Mr. Gross, in order to clarify some possible misunderstandings by members of the public, explained the difference between a confidential executive session, which includes a majority of the board membership and by resolution is when the board meets in executive session and committee meetings which are not necessarily confidential in any way because they include less than the majority of the board of education and no need for public advertisement. He said committee meetings can be held in private and are not subject to public review and comment and these meetings are not considered to be “confidential” except if the topics discussed in those meetings include matters with particular students in regard, with regard to personnel issues pertaining to specific personnel. He said that committee meetings in and of themselves are not confidential meetings and executive sessions meetings are confidential.*

*Grace Roberts, Lebanon Drive, Brielle – Mrs. Roberts said that there have been numerous complaints about unacceptable board behavior in the past with the forwarding of business on personal emails and board members having contact with vendors. She said that the public has asked and has brought this to the attention of the board in the past without any success or action taken. She said this complacent behavior has allowed the board to get to where it is today resulting in this very vicious attack on the former board president. She spoke in support of Mrs. LaSala and strongly urged the board to take this very seriously.*

*Laura Hart, N. Main Street, Manasquan – Mrs. Hart expressed her concern with this situation and asked that we all act as adults. She said that words of slander and character assassination can happen to anyone on the board including past board members. She said this must stop.*

*Jeanne Petillo, 78 Morris Avenue, Manasquan – Mrs. Petillo commented that if the poster has snippets on Mrs. LaSala what do you think he has on all of you. She said she and her family have been attacked and it has to be stopped and move forward.*

*Marilyn Jacobson, 59 McLean Avenue, Manasquan - Mrs. Jacobson said that as educators and board members one of the responsibilities is the internet and how the students use the internet. She is very upset with the anonymous blogging and finds this is destructive and cowardly.*

*Mr. Pellegrino closed the Public Forum seeing no additional comments from the public.*

### **17. Old Business/New Business**

*Mr. Pellegrino read the following statement prior to the Board entering into Executive Session.*

*Motion was made by Mr. Campbell, seconded by Mrs. Bossone, and approved by voice vote of all those present in favor to enter into executive session at 9:10 p.m.*

**MOTION CARRIED**

### **18. Executive Sessions**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date to discuss matters that are permissible for discussion in Executive Session; and

Motion to  
enter into  
Executive  
Session

Executive  
Session

**WHEREAS**, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and **WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute on Court Order (**confidential agreement of a former employee**)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client Privilege (**Ice Hockey Contract, Final payment of the engineer’s contract**)
- 8. Personnel Matters (**Resignations, New staff appointments, Substitute pay rates – annual approval, Substitutes for the 2014-2015 school year**)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

**19. Public Forum No Comments**

*Mr. Pellegrino reconvened the meeting at 11:21 p.m.*

Motion to Reconvene Meeting

*Motion was made by Mrs. Walsh, seconded by Mr. Sorino, to reconvene the Committee of the Whole meeting.*

*Roll Call Vote: Ayes (11); Nays (0); Absent (1) Mr. Gardner* **MOTION CARRIED**

*Mr. Pellegrino asked for approval of the following motion.*

*Motion was made by Mrs. Walsh, seconded by Mr. Campbell, to approve the appointment of Tara Hudson, TCN.BO.TECH.NA.03, as the Technology Communications Assistant beginning on or about September 3, 2014 through June 30, 2015 (pending criminal history approval) at an annual pro-rated salary of \$39,000.00.*

T. Hudson Technology Comm. Asst.

*Roll Call Vote: Ayes (11); Nays (0); Absent (1) Mr. Gardner* **MOTION CARRIED**

*Mr. Pellegrino asked for a motion to adjourn.*

*Motion was made by Mrs. DiPalma, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to adjourn the meeting at 11:25 p.m.* **MOTION CARRIED**

Adjournment

**20. Adjournment**

Motion to Adjourn

*Respectfully submitted,*

*Lynn Coates  
School Business Administrator/Board Secretary*