

BOARD OF EDUCATION
Borough of Manasquan

The Committee of the Whole meeting of the Manasquan Board of Education was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, November 18, 2014. Action was taken at this meeting.

The President, Mr. Pellegrino, called the meeting to order at 6:00 p.m. and read the Opening Statement.

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.

2. Pledge of Allegiance

Pledge of Allegiance

3. Roll Call

Roll Call

<i>Donna Bossone</i>	<i>Mark Furey (Belmar)</i>	<i>Alfred Sorino</i>
<i>Jack Campbell - left at 8:10 pm</i>	<i>Erik Gardner (SLH)</i>	<i>Tedd Vitale (Brielle)</i>
<i>Kenneth Clayton</i>	<i>Heather Garrett-Muly – arrived 6:08</i>	<i>James Walsh</i>
<i>Linda DiPalma</i>	<i>Thomas Pellegrino</i>	<i>Patricia Walsh – absent</i>

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Michael Gross, Board Attorney (left at 8:00 p.m.); Gabriella Pettineo, Board Attorney (arrived at 8:00 p.m.); Sandi Freeman, Recording Secretary

Mr. Pellegrino read the Mission Statement and Statement to the Public.

Mission Statement

4. Mission Statement

Manasquan School District’s mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

Statement to The Public

5. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Minutes

Mr. Pellegrino asked for a motion to accept and approve the Minutes as specified in Item #6.

Motion was made by Mr. Campbell, seconded by Ms. Bossone, to accept and approve the minutes as specified in Item #6.

Discussion: None

*Roll Call Vote: Ayes (10); Nays (0); Abstain (1) – Mr. Gardner on 10/21/14 only;
Absent (2) – Mrs. Garrett-Muly and Mrs. Walsh*

Minutes

6. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Committee of the Whole and Closed Executive Session of October 14, 2014 and the Regular Public Meeting and Closed Executive Session of October 21, 2014. Closed Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed session no longer exist.

7. Presentations

Presentations

Mr. Pellegrino said that there were several presentations this evening and the Board will address the student recognitions at this time. He turned the meeting over to Dr. Kasyan who provided a PowerPoint presentation along with the student recognition.

Dr. Kasyan thanked everyone for attending this evening's meeting. He began his presentation by recognizing and congratulating the following students for their athletic and academic achievements. Dr. Kasyan said that he and the Manasquan Board of Education congratulates and thank the dedicated and child-centered staff that has made all of these accomplishments possible. He said that tonight is about the children but in order for the children to reach their potential it took many adults in the background, from parents to coaches to teachers and staff. He said that we are very fortunate at Manasquan to have these people every day selflessly working for our children and that the Manasquan Board of Education believes in children and this is why we make an effort to focus on children at the very start of our meetings. He thanked the parents for being here this evening.

- **Elementary School Boys' Soccer Team – Division Champions – Tournament Champions**

E.S. Boys'
Soccer Team

Dr. Kasyan introduced the elementary school boys' soccer team and presented each of them with a team picture. Dr. Kasyan introduced the boys' coach, Mr. DeMuro, and asked him to share his comments on the team. Mr. DeMuro spoke on how the results of a vote by the team for the most valuable and most improved team member usually year after year ended up with one or two kids getting all the votes but this year everyone had a vote and this is the true nature of this team and he is extremely proud of them.

- **Julianna Zalinski - 2015 National Merit Scholarship Program**

2015 National
Merit
Scholarship
Program
J. Zalinski

Dr. Kasyan recognized and congratulated Julianna Zalinski for placing among the top 5% of more than 1.5 million students and one of only 34,000 in the nation. Dr. Kasyan commended Julianna on her accomplishment and presented her with a certificate of achievement.

- **NJASK Perfect Scores**

NJASK Perfect
Scores

Dr. Kasyan recognized and congratulated the elementary school students who achieved perfect scores on the NJASK tests in Math, Science and Language Arts Literacy. The students were presented with certificates of achievement.

Jack Butler thanked his parents for all their efforts and hard work in helping him and he thanked all of the people present for coming to support everyone.

- **Boys' Cross Country Team – Division Champions**

Dr. Kasyan recognized and congratulated the elementary school boys' cross country team for achieving an 8-0 season and presented each of them with a team picture. Dr. Kasyan asked the coach, Mr. Schaad, to say a few words about his team. Coach Schaad congratulated his team on being undefeated all season for the 3rd season in a row. He provided the following highlights of the season: Some of the 8th grade team members have never lost a race. Team Captain Jack Heenan went the entire season undefeated. The team beat Wall Township this year and the thing he is most proud about is looking back at a race where a special needs team member was approaching the finish line to the cheers of the entire team along with all of the spectators.

E.S. Boys' Cross
Country Team

- **Arsenic & Old Lace Cast & Stage Crew**

Dr. Kasyan continued by recognizing and congratulating the cast and crew of the production of Arsenic and Old Lace and presented each of them with a cast picture along with an article relating to the production. He said it was a truly wonderful show and he congratulated Mr. Weisert as well.

H.S. Arsenic &
Old Lace Cast
& Stage Crew

Dr. Kasyan thanked the parents and students for being here this evening. He said that he is so proud to belong to an organization that allows children to not only reach their potential but alter their destiny on a daily basis. He said that every child who received an award this evening is making decisions in a positive fashion to move them to their full potential.

The Board took a five minute break at this time to partake in a piece of cake.

Mr. Pellegrino reconvened the meeting and turned the floor over to Dr. Kasyan for the next presentation.

- **Karen Dushnick**

Dr. Kasyan introduced Karen Dushnick who spoke on the D Squared program. She provided information on the non-profit 501(c)(3) organization that offers local preteens, teens and young adults through age 27 with free rides home via cab companies. She said that this transportation is given to youth who find themselves stranded or without a safe means of transportation home. She said the organization was established after the loss of her two sons a year and a half ago in an automobile accident. She said additional information on the program can be found on www.d-squared.org. She thanked the Board for providing her the opportunity to speak at tonight's meeting and asked if people would go on Facebook at www.facebook.com/DSquaredINC and "like" and "share" to get the message out there.

K. Dushnick
D Squared
Program

- **Robert Hulsart - Presentation of the Audit**

Mr. Pellegrino introduced Robert Hulsart, who provided a presentation of the audit. Mr. Hulsart provided the results of the audit that was conducted this past summer. He said that it was a solid audit with good internal controls in place and there were no recommendations for improvement. He said that there are redundancies in the board office which is a desired feature for many districts because board office employees are able to step into another role should there be an unexpected absence. He spoke on the funds set aside in reserves to offset taxation in this and future budgets and said the district is at the allowable 2% in fund balance. He said the district is in good position to move forward. Mr. Hulsart addressed a question asked by Mr. Vitale on the excess surplus and said it was in the amount of \$373,503.00.

Audit
Presentation
Robert Hulsart

Ms. Coates said that a copy of the audit report was provided in electronic format to the Board Members and hard copies were available for review this evening.

- **Lynn Coates – Tax Impact 2014-2015 Budget**

Mrs. Coates thanked the staff that was involved in preparing the 2014 audit. She said that both she and Dr. Kasyan were not working in the district during the time reflected in this audit; however, they were here when the audit took place in September. She said that the audit involves all district staff and she congratulated everyone and specifically thanked the staff in the business office for an outstanding audit.

Ms. Coates provided a brief presentation on the tax impact for the 2014-2015 budget. Ms. Coates presented a chart that provided a 2014-15 budget comparison that specifically explained the difference between the tax levy and the actual tax increase paid by the Manasquan taxpayers for the 2014-15 budget.

Ms. Coates addressed Ms. LaSala's questions on the tax levy and the tuition costs for the sending districts being the same for 2013-14 and 2014-15.

Ms. Coates addressed Mr. Vitale's question on the estimated tuition rate that is charged and the actual certified rate that is determined two years later and billed accordingly whether it is a positive or negative.

Ms. Coates addressed Mrs. DiPalma's question on the actual tax rate on a home's value and the difference between the levy and the tax rate.

- **Jesse Place – 1:1 Tablet Pilot Program**

Mr. Place provided an update on the status of the 1:1 Tablet Pilot Program and spoke on the goals of the program. He said that a true 1:1 took place this fall with the students taking their devices home in addition to using them in the classroom. He introduced two faculty members, Erin O'Connor, High School Science Department, and Lisa Kukoda, Elementary School 8th grade Language Arts, who he believes are the leading innovators in the program. The teachers demonstrated programs that they implement in their classrooms utilizing the devices. Mr. Place said that these programs provide very powerful tools for the teachers. He thanked the teachers for their presentations.

Mrs. Garrett-Muly asked if the district was just scratching the surface with these programs. Mr. Place said that yes we are just scratching the surface and he would love to say that what was presented tonight is going on in all the classrooms but it is not at this time. He said going forward the key is to provide professional development for the faculty. He said that the district has only experienced one incident of damage and this speaks to the ruggedness of the device and also to the responsibility of the students, administrators and teachers. Mr. Place said that the applications used with the devices utilize much of the district's bandwidth and fortunately the district is participating in the State Department of Education's consortium that should provide bandwidth for school districts in the state at a favorable cost and he is waiting to hear on the outcome of the RFP. He said that managing the additional devices has put a significant challenge on the technology staff but moving forward they are looking into plans for the future and this is a work in progress. He said that students are adjusting to the process and most do enjoy using the tablets.

Dr. Kasyan spoke on the benefits of the 1:1 Tablet Program and thanked Mr. Place, Ms. O'Connor and Ms. Kukoda for the informative presentation. He also thanked the administrators for being present at this evening's meeting.

L. Coates – Tax
Impact 2014-
2015 Budget

J. Place – 1:1
Tablet Pilot
Program

• **Bill Edwards – Edwards Engineering**

Dr. Kasyan introduced Mr. Bill Edwards, from Edwards Engineering, who provided an update of the design process for the athletic field project. A copy of the schematic presentation will be included in the formal minutes.

Mr. Edwards addressed Ms. Bossone’s question on maintaining some of the grass area in front of the high school with the new design. He said that he and the district architect would be working on this area in more detail.

Mr. Edwards addressed Ms. Garrett-Muly’s question on utilizing the tree lined area on the elementary school side. He said that this would have to be looked into with the DEP being that it is a flood plain and would require permits. He also addressed her question on whether acquiring land around the field area would have any benefit to the field design and said that there are specific criteria on subdividing land and the district will also have to be in compliance with the Department of Education’s land acquisition regulations. He did not think there would be any benefit to land acquisition.

Mr. Edwards addressed a question on lighting for the complex and said that it was planned to have the baseball field and the multi-purpose field lit in addition to the lower campus. He spoke on the efficiency of the lighting systems.

Mr. Pellegrino thanked Mr. Edwards.

Mr. Pellegrino read the motion to enter into Executive Session.

8. Executive Sessions

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A.* 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education to go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- X 1. Confidential Matters per Statute on Court Order (student matter)
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- ___ 7. Litigation or Contract Matters or Att./Client Privilege
- X 8. Personnel Matters (Hiring, resignations, leaves of absence)
- ___ 9. Imposition of Penalties Upon an Individual

B. Edwards –
Edwards
Engineering

Athletic Field
Project

Executive
Session

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Motion was made by Mr. Walsh, seconded by Mrs. Bossone, and approved by voice vote of all those present in favor to enter into Executive Session at 8:09 p.m.

Mr. Pellegrino asked for a motion to reconvene the Committee of the Whole Meeting.

Motion was made by Mr. Walsh, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to reconvene the Committee of the Whole meeting at 8:48 p.m.

Mr. Pellegrino turned the meeting over to Dr. Kasyan for discussion on items for the November 25, 2014 Regular Public Meeting.

9.

A) Discussion Items for November 25, 2014 Agenda

B) Reports

- **Education, Curriculum & Technology – Agenda Items***
 - *QSAC - Statement of Assurance – will be an action item*
 - *District Goals – will be an action item*

Dr. Kasyan reviewed the items under Education, Curriculum and Technology and reported on the results of the QSAC Statement of Assurance as specified in Document B. He explained the QSAC process and review by the county.

Dr. Kasyan reviewed the Manasquan Board of Education Goals, Manasquan District Goals and the Manasquan Chief School Administrator Goals as specified in Document C.

- **Athletics/Community – to be discussed in Executive Session**
 - **Resignations from coaches in the high school**
 - **Recommendation for Girls' Assistant Basketball Coach**
 - **Recommendation for Boys' Varsity Lacrosse Coach**
- **Personnel – to be discussed in Executive Session**
 - **Resignation**
 - **Leaves of Absence(s)**
 - **Family Medical Leave of Absence extension**
 - **Long Term Replacement**
 - **Full Time Security Position Recommendation**
- **Legal – to be discussed in Executive Session**

Dr. Kasyan reported that the items under Athletics/Community, Personnel and Legal will be discussed in Executive Session.

- **Policy – Agenda Items**
 - **Revision of Bylaw 0142 – Board Member Qualifications, Prohibited Acts and Code of Ethics**
 - **Proposed 2015 Board Meeting Dates**

Dr. Kasyan discussed the revision of Bylaw 0142 and asked for comments from the Board. Mrs. Bossone and Mrs. DiPalma expressed concern with restricting the board members from responding to emails. Dr. Kasyan said that it was his desire to make things more transparent and tighter. A discussion took place on modifying the policy and removing the first sentence that

Executive Session

Motion to Reconvene Meeting

Discussion Items for 11/25/14 meeting

Education, Curriculum and Technology

Athletics/Community

Personnel

Legal

Policy

relates to board members responding to emails from the public. Mrs. Garrett-Muly suggested reviewing the chain of command and how questions from the public to members of the board should be addressed utilizing the chain of command. She believes that certain questions should be answered by the administrators, teachers, coaches and not the board members. After discussion, the Board agreed to remove the first sentence in Bylaw 0142. Dr. Kasyan addressed Mrs. Garrett-Muly's question on whether ramifications could be included in the policy if it was violated and he explained that this is addressed in the Code of Ethics.

Policy
(continued)

Dr. Kasyan asked if the Board felt there was a need for a retreat that would provide more than what was offered by Ms. Winecoff. Mr. Pellegrino said that a very comprehensive new board member training program would be conducted by Dr. Kasyan and Mrs. Coates.

Dr. Kasyan referred to the proposed 2015 board meeting dates as specified in Document D and asked for comments from the Board. He said that the concept of the schedule is to combine the Committee of the Whole meeting and Regular Public meeting to one meeting. Mr. Furey said he believed conducting one meeting will provide expediency but not quality and suggested keeping two meetings. Mr. Pellegrino said we could keep the two meetings and then experiment with one meeting during the summer months. Mr. Furey said that the recognition being done at the meetings is a great thing but in an effort to continue this and only conduct one meeting per month would result in a very long meeting. He said that one meeting during the summer months and around the holidays may be beneficial but as a general rule in order to get work done he believes the committee of the whole format requires two meetings. Mr. Vitale said having two meetings provides the public and the board time to generate questions for discussion. Mr. Pellegrino said the schedule will be reset with two meetings per month.

Revision of
Board Meeting
Dates

- **Finance – Agenda Items***
 - **PTO Donations**
 - **Play-mats**
 - **Fence/Plaque**

Finance

Dr. Kasyan spoke on the donations made by the elementary school PTO and their request to have a plaque placed on the fence that would name the individuals who provided donations towards the garden fence. Dr. Kasyan said in the past plaques would recognize and thank the specific organization and he believed that recognizing the organization and not the individuals sufficed and he asked the Board for their feelings on this matter. Mr. Pellegrino said that the plaques on the campus do not reflect the names of the donors and doing this may set precedence. A discussion took place on alternate measures that could be taken by the Board to thank these individuals.

- **Buildings & Grounds – Agenda Items***
 - **Comprehensive Maintenance Plan Report, M-1, and Facilities Checklists – will be an action item**

Buildings &
Grounds

Dr. Kasyan referred to the agenda items under Buildings and Grounds and said that these items will be on tonight's agenda for approval. Mrs. Coates provided details on the CMP Report, M-1 and Facilities Checklists, as specified in Document A. She said these are required submittals with the QSAC document.

Ms. Coates reported that the polls for the softball field netting will be set on December 1st and 2nd.

Dr. Kasyan said his Superintendent's Report and Student Board Representative Report will be addressed at the November 25th meeting.

10. Superintendent's Report & Information Items

- Enrollment – **Document**

Superintendent
Report

- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports–
Document
- HIB Report – Document

Recommend approval and acceptance of the Superintendent's Reports.

11. Student Board Representative Report

Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement.

12. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Michelle LaSala, 44 Parker Avenue, Manasquan – Mrs. LaSala thanked the Board Members for deciding to stay with two meetings not just for public recognition but to allow for a more transparent and thorough presentation of information to the public. She asked if the Board had a specific bylaw for email. She suggested that matters relating to all board member emails should be addressed in a more comprehensive policy. Mrs. LaSala questioned how the tuition rate is determined and if it is based on a formula or just a recommendation made by the administration. She said that the Board should take it upon themselves to ask questions on these decisions. Mrs. Coates spoke on the A41 – A42 format that is used along with some thought process on what the end result is for the tuition rate. Mrs. LaSala said that there has never been two years in a row without a tuition increase.

Mr. Vitale said he recalled that Mr. Carrea said during the committee meeting that his recommendation for a zero increase in the tuition related to a substantial roof repair that resulted in a large increase in tuition and he felt that he could not justify a tuition increase for the following year.

Mrs. LaSala said that she was the Board President during the budget building process and also on the finance committee and this discussion never came up. She said the decision to set it at a zero increase was because of the effects of Storm Sandy and the board tasked the administration to build a budget with no increase even prior to the storm.

Mr. Pellegrino closed the public forum seeing no additional comments or questions from the public.

Mr. Pellegrino asked if there were any questions on Manasquan General Items – A through R. Mrs. Bossone asked to remove Item H. Mr. Pellegrino said that the Bylaw would be revised as discussed prior to next week's meeting.

He asked for a motion to approve Items A, B and C.

Superintendent
Report
(continued)

Public Forum
on Agenda
Items

Manasquan
Motions –
Items A, B, C
(Action Taken)

Motion was made by Mrs. Bossone, seconded by Mrs. Bossone, to approve Manasquan Items A, B and C.

Discussion: None

Roll Call Vote: Ayes (7); Nays (0); Absent (2) – Mr. Campbell and Mrs. Walsh

MOTION CARRIED

Manasquan
Motions –
Items A, B, C
(Action Taken)

13. MANASQUAN

General Items

- A) **Recommend** approval of the Comprehensive Maintenance Plan Report, M-1, and Facilities Checklists, as per Document A.
- B) **Recommend** approval of the QSAC Statement of Assurance for the 2014-2015 SY as per Document B.
- C) **Recommend** approval of the adoption of the Manasquan School District's Goals for the 2014-2015 SY as per Document C.

Comprehensive
Maintenance
Plan Report,
M-1 & Facilities
Checklist
Document A

QSAC
Statement of
Assurance
Document B

District's Goals
Document C

Item D will be revised as discussed earlier in the meeting and included in the November 25, 2014 Regular Public Meeting agenda.

- D) **Recommend** approval of the 2015 Board of Education meeting dates as per Document D.
- E) **Recommend** approval to carry over IDEA Basic Grant funds from the 2013-2014 SY in the amount of \$1,865.00.
- F) **Recommend** approval to amend June 2014 IDEA motion from applying for funds in the SY14 to the SY15 in the amounts of \$7,149.00 for the Preschool Grant and \$302,984.00 for the Basic Grant (\$293,242.00 public share and \$9,742.00 non-public share).
- G) **Recommend** approval to accept funds for **2015 FY** for the **NCLB** allocation in the amount of **\$119,029.00** (Title 1 \$85,957.00 and St. Denis \$1,456.00, Title IIA Manasquan \$21,791.00 and St. Denis \$1,897.00, Title III \$7,928.00).
- H) **Recommend** approval to revise Bylaw 0142 - Board Member Qualifications, Prohibited Acts and Code of Ethics as per Document ____.
- I) **Recommend** approval to accept the Audit and CAFR Reports of the Financial Records of the Manasquan School District for the period ended June 30, 2014, as presented by Robert A. Hulsart, of Robert A. Hulsart and Company, as per Document ____.
- J) **Recommend** approval to accept a donation from the Manasquan Elementary PTO of play-mats, to be used in the occupational/physical therapy programs.
- K) **Recommend** approval to accept a donation from the Manasquan Elementary PTO of a white vinyl fence to be placed around the organic garden.

Manasquan
Items D – R

Work Session
only – (No
action taken)

- L) **Recommend** approval of Dr. Smoller, Developmental Pediatrician, to conduct a developmental pediatric evaluation at a rate of \$450.00 for elementary school student #272505 as part of a Child Study Team Evaluation.
- M) **Recommend** approval of Dr. Worth, Psychiatrist, to conduct psychiatric evaluation at a rate of \$500.00 for elementary school student (OOD placed) #2285 as part of a Child Study Team Evaluation.
- N) **Recommend** approval of **Nilda Collazo**, to conduct Bilingual Speech & Language Evaluation not to exceed \$550.00, **Monica Peter**, to conduct Bilingual Psychological Evaluation not to exceed \$495.00, and **Vivette Peacock**, to conduct Bilingual Learning Evaluation not to exceed \$400.00 for elementary student #241302 as part of a Child Study Team evaluation.
- O) **Recommend** approval of Dr. Daniel Da Silva, Morris Psychological Group, P.A, to conduct a comprehensive neuropsychological assessment, at an estimated cost of \$1,500.00 for elementary school student #23270 as part of a Child Study Team Evaluation.
- P) **Recommend** approval of tuition student into our pre-school program from Spring Lake Heights, student #292579, beginning 11/10/2014, at a rate of \$15,109.94 (tuition: \$7,474.17; OT: \$902.77 I; P/T Paraprofessional \$6,733 a.m. session/no benefits)

Personnel

Discussed in Executive Session

Professional Days

- Q) **No professional days to approve at this time.**

Student Action

Field Trips

Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
December 18, 2014	Krissy Sliwoski	3 rd Grade	Algonquin Theater	To introduce students to a classic piece of literature	No	None	Students
April 23, 2015	Krissy Sliwoski	3 rd Grade	Jenkinson's Aquarium	To enhance science curriculum	No	None	Students
May 15, 2015	Katie Kappy	1 st Grade	Planetarium	To enhance science curriculum	No	None	Students

Placement of Students on Home Instruction

- R) **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:
#21104 Grade 6 October 28, 2014 – TBD (Medical)

Secretary's Report

Recommend **acceptance** of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense).**

The Business Administrator/Board Secretary certifies that as of **October 31, 2014** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **October 31, 2014** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **October 31, 2014** per Document . (The Treasurer of School Moneys Report for the month of **October 2014** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **October 31, 2014** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2014-2015 budgets** for **October and November** as recommended by the Superintendent of Schools, as per Document .

Recommend **acceptance** of the **Elementary School Central Funds Report** for the month ending **October 31, 2014** as per **Document** ____ .

Purchase Orders for the month of **November 2014** be approved, as per **Document** ____ .

Recommend **acceptance** of the **Cafeteria Report** as per **Document** ____ .

Be It Resolved: that the **Bills (Current Expense)** in the amount of \$ for the month of **November 2014** be approved. Records of, checks (#- #) and distributions are on file in the Business Office.

Confirmation of Bills (Current Expense) for October 2014 at \$ and checks (#- #).

Mr. Pellegrino asked if there were any questions on the Manasquan/Sending District agenda items. There were not questions from the Board.

14. MANASQUAN/SENDING DISTRICTS

General Items

- S) **Recommend** approval of the contract for School Nursing Services with the Monmouth-Ocean Educational Services Commission to provide substitute nursing services for the 2014-2015 school year.
- T) **Recommend** approval of the revised contract amount of \$28,262.50 and Schedule A to the Ice Rental Agreement between the Athletic Community Team, LLC, d/b/a Jersey Shore Arena and the Manasquan Board of Education for the 2014-2015 school year, as per Document ____ . (Previously approved September 23, 2014 in the incorrect contract amount of \$36,750.00)

*Manasquan/
Sending
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S – Z*

*Work Session
only
(No action
taken)*

- U) **Recommend** approval of the revised contract amount of \$14,750.00 to the Facility Rental Agreement (Aquatics) between the Atlantic Club, Manasquan, NJ and the Manasquan Board of Education for the 2014-2015 school year, as per Document _____. (Previously approved October 21, 2014 in the incorrect contract amount of \$15,750.00)
- V) **Recommend** acceptance of the following resolution approving the agreement with Cenergistic, Inc. to provide an Energy Conservation Program , as per Document _____.

WHEREAS, the Manasquan Board of Education (“the Board”) wishes to engage Cenergistic, Inc. to assist the District in developing an energy conservation program; and

WHEREAS, in accordance with the agreement entitled Energy Savings Contract incorporated by reference as fully set forth herein, the Board agrees to retain the services of Cenergistic, Inc., for a period of sixty (60) months following the Quick Start period, in the amount of Four Thousand Five Hundred Fifty Dollars (\$4,550.00) per month for each of the sixty (60) months; and

WHEREAS, in accordance with the Business Administrator’s recommendations there are adequate funds to engage Cenergistic, Inc. for the term and at the rate set forth

NOW, LET IT BE RESOLVED that the Manasquan Board of Education, subject to contract review by Board Counsel, hereby engages Cenergistic, Inc. in accordance with the Energy Savings Contract hereinabove referenced.

- W) **Recommend** approval of Speech services be provided by Somerset County Educational Services Commission for student number #191390, for the 2014-2015 SY, for every other week for 60 minutes at a rate of \$90.00 per hour + 6% administrative fee (total amount not to exceed \$2,130.00).
- X) **Recommend** approval of student residential placement at Woods facility, residential portion covered by Monmouth Cares; Educational portion-tuition: \$66,795.00, paraprofessional: \$38,785.50; for high school student #17272.
- Y) **Recommend** approval for the Association of Language Arts Teachers to provide a half day workshop for the district on January 26, 2015 in the amount of \$1,700.00.

Personnel

Discussed in Executive Session

Athletics

Discussed in Executive Session

Professional Days

- Z) **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

Date	Name	Destination	Purpose	Sub	Cost
November 18, 2014	Jesse Place, Frank Scott, Jamie Egan	Piscataway	Technology Choices in K12	No	\$26.66 each mileage

December 4, 2014	Dr. Frank Kasyan	Forsgate Conference Center	New Jersey Leadership Summit	No	\$20.05 mileage
December 4, 2014	Linda Hoeler	Manahawkin	Climate Control for the Classroom	Yes	\$115 registration \$34 mileage + tolls
December 9, 2014	Dr. Frank Kasyan Jesse Place	Trenton	Personalized Learning: A New App to Engage Students	No	\$27.90 each mileage
December 10, 2014	Lauren Pappa	Eatontown	Utilizing Cutting Edge Technology to Enhance Your World Language Instruction	Yes	\$235 registration
December 12, 2014	Lynn Coates	Mays Landing	Energy Management	No	\$225 registration
January 29 & 30, 2015	Dr. Frank Kasyan Jesse Place	Atlantic City	NJASA Techspo	No	\$395 each registration \$44.02 each mileage \$99 each accom. \$100 each m/i

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S – Z*

*Work Session
only
(No action
taken)*

Student Action

Field Trips

AA) **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
December 5, 2014	Jill Santucci	Peers	First Presbyterian Church	This annual event is an opportunity for the MHS peer leaders to interact with the 7 th & 8 th graders from the sending districts	Yes	None	None

Placement of Students on Home Instruction

BB) **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#16295	Grade 10	October 15, 2014 – October 30, 2014 (Medical)
#171888	Grade 10	October 31, 2014 – TBD (Hospitalization)
#151072	Grade 12	November 3, 2014 – TBD (Medical)
#151177	Grade 12	November 5, 2014 – TBD (Hospitalization)
#182549	Grade 9	November 5, 2014 – TBD (Hospitalization)

Placement of Students Out of District

No out of district placements at this time.

Financials

Recommend acceptance of the following **High School Central Funds Report** for the month ending **October 31, 2014** as per **Document**.

Mr. Pellegrino opened the second Public Forum.

15. Public Forum

Michelle LaSala, 44 Parker Avenue, Manasquan – Mrs. LaSala referred to emails she received that were OPRA'ed from the Department of Education several of which contained her name and made allegations and implications regarding the random drug testing. She expressed concern with the contents of these emails and asked if the email sent to Dr. Kasyan and to Mr. Pellegrino's personal email was shared with the whole Board. Mr. Pellegrino was not sure of the email being referred to and said he probably did not send it to the entire Board. She also spoke on comments made on social media relating to a meeting that Mr. Walsh and Dr. Kasyan attended at the DOE and asked if these emails were a subject at these meetings.

Dr. Kasyan said that Mr. Passiment came to the district with Assistant Commissioner Bumpus to talk about several matters, Random Drug Testing being one topic of discussion. When Commissioner Bumpus left he complimented the district on what he learned at this meeting and observed during the visit. Mr. Passiment agreed to come to the board meeting that evening and move forward and beyond. Dr. Kasyan said the discussion during the visit to the DOE revolved around the reason why the duties of the County Superintendent were removed from Manasquan and how he saw Manasquan moving forward. Dr. Kasyan said that this is a one-way dialog for him and he has moved past this and moving forward. He said that he would be visiting a school district that has Random Drug Testing on a voluntary basis and we are doing a concerted effort to do the right thing.

Mrs. LaSala said that these emails written as recently as two or three weeks ago cause her concern and the source of these emails and allegations was never looked into by the Board.

Mr. Pellegrino closed the second public forum seeing no additional questions or comments.

Mr. Pellegrino asked if there were any items under Old or New Business from the Board. There were no items under Old/New Business.

Old Business/
New Business

16. Old Business/New Business

17. Public Forum

Public Forum

Mr. Pellegrino asked for a motion to adjourn.

18. Adjournment

Motion to Adjourn

Adjournment

Motion was made by Mr. Clayton, seconded by Mr. Sorino, and approved by voice vote of all those present to adjourn the Committee of the Whole meeting at 9:35 p.m.

Respectfully submitted,



Lynn Coates

School Business Administrator/Board Secretary