

**BOARD OF EDUCATION**  
Borough of Manasquan

*The Combined Committee of the Whole and Regular Public Meetings were held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, December 15, 2015.*

*The President, Mr. Pellegrino, called the meeting to order at 6:00 p.m. and read the opening statement.*

**1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Call to Order*

*Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.*

**2. Pledge of Allegiance**

*Pledge of Allegiance*

**3. Roll Call**

<i>Martin Burns</i>	<i>Mark Furey (Belmar) - absent</i>	<i>Colleen Smith - absent</i>
<i>Eugene Cattani</i>	<i>Erik Gardner (SLH) - absent</i>	<i>Alfred Sorino</i>
<i>Kenneth Clayton - absent</i>	<i>Heather Garrett-Muly -absent</i>	<i>Tedd Vitale (Brielle) - absent</i>
<i>Linda DiPalma arrived 6:21</i>	<i>Thomas Pellegrino</i>	<i>James Walsh</i>

*Roll Call*

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Doug Kovats, Board Attorney; Sandi Freeman, Recording Secretary, Matthew DelGuercio, Julia Hohenstein, Student Board Representatives. Absent: Shawn Nolan, Megan Gianforte, Student Board Representatives.*

*Quorum reached for Manasquan votes only*

*Mr. Pellegrino read the Mission Statement and Statement to the Public.*

**4. Mission Statement**

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

*Mission Statement*

**5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

*Statement to the Public*

*Mr. Pellegrino asked for a motion to accept the minutes as specified in Item 6.*

*Motion was made by Mr. Sorino, seconded by Mr. Walsh, to accept and approve the minutes as specified in Item #6.*

*Discussion: None*

*Roll Call Vote: November 17, 2015 – Ayes (5); Nays (0); Abstain (0); Absent (7) Mr. Clayton; Mrs. DiPalma; Mr. Furey; Mr. Gardner; Mrs. Garrett-Muly; Mrs. Smith; Mr. Vitale*

*MOTION CARRIED*

*November 24, 2015 – Ayes (4); Nays (0); Abstain (1); Absent (7) Mr. Clayton; Mrs. DiPalma; Mr. Furey; Mr. Gardner; Mrs. Garrett-Muly; Mrs. Smith; Mr. Vitale*

*MOTION NOT CARRIED*

Minutes

#### **6. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Committee of the Whole and Closed Executive Session of November 17, 2015 and the Regular Public Meeting of November 24, 2015. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

*Mr. Pellegrino turned the floor over to the Student Representatives for their reports.*

#### **7. Student Board Representative Report**

*Matthew DelGuercio reported that this month the Student Council hosted a successful homecoming dance and Thanksgiving Spirit week and decorating of the hallways, gym and floats for the parade. There have been discussions for new ideas for the senior class trip such as Wildwood, Six Flags and Hershey Park. The basketball fan section t-shirt design contest has been hosted by Student Council and they have offered to serve as elves for hire in the community.*

*Julia Hohenstein reported that the Key Club had a very successful Thanksgiving Food Drive and provided food for local families. They coordinated with the elementary school this year to ensure they reached as many families as possible. They will also be providing over 30 gifts for different families at Christmas thanks to the giving tree and the generosity of staff members and school clubs. The Key Club has participated in the Candy Cane Hunt in Manasquan, Brielle Christmas tree lighting and were elves for the town of Manasquan, helping at the reunion landing dinner, tutoring at the elementary school and a new project – running the MHS concession stand for boys and girls basketball games this winter.*

*Mr. Pellegrino turned the floor over to Dr. Kasyan.*

*Dr. Kasyan complimented Matthew and Julia, as representatives of the student body. He said that there is a sense of wholesomeness in Manasquan and a sense of community. The schools have a focus on academics and 21<sup>st</sup> century learning development and skills and because of the excellence of the student body and staff it affords us the opportunity to focus on hall decorating contests, a pep rally, tree lighting, parades, things that some communities would not dare to undertake because of fear of the outcome. He said we happily do this because of who we are and who you are as demonstrated on a daily basis. He thanked the students for their efforts.*

Student Board  
Representative

#### **8. Presentations**

- **Holiday Chorus Presentation** – Presented by “Topstick” members - Alissa Cielecki, Brendan Gillespie, Delaney Heffernan, Mary Grace Iorio, Rachael Irizarry, Rebecca Irizarry, Emily Neiberlien, Jackie Phillips and Megge Sanchez
  - “Here We Come a Caroling”
  - “Alleluia Noel”
  - “White Winter Hymnal”

Presentations

Holiday Chorus

*Dr. Kasyan said the Holiday Concert would take place tomorrow evening and introduced the members of the "Topstick" chorus who performed holiday music for the group.*

*Mr. Pellegrino thanked Mr. Weisert and the students for the performance.*

*Dr. Kasyan continued with the presentations and explained the process involved in the selection of the students of the months.*

- **Teenager of the Month for December – Joseph Maimone**

*Dr. Kasyan recognized and congratulated Joseph Maimone, Teenager of the Month. Joseph was not present this evening and will be presented with a certificate and Wally Bucks.*

- **Elementary School Student of the Month for November – Jane Antonucci**

*Dr. Kasyan recognized and congratulated Jane Antonucci and presented her with a certificate and Wall Bucks.*

- **Elementary School Teacher of the Month for November – Kristine Yellovich**

*Dr. Kasyan complimented and thanked Ms. Yellovich for the outstanding instruction that she provides the students in the classroom. He congratulated her on being selection as the elementary school teacher of the month and presented her with a certificate of appreciation.*

- **Elks Elementary School Student of the Month**

- September – Matthew Driscoll
- October – Evan Lloyd
- November – Carissa Librizzi
- December – Kate Capodanno

*Dr. Kasyan recognized and congratulated the Elks Elementary School Students of the Month and presented them with certificates and Wally Bucks.*

- **2016 National Merit Scholarship Program Recipients – Julia Hohenstein, Madeline Monaco, and Ilsa Papunen**

*Dr. Kasyan recognized and congratulated Julia Hohenstein, Madeline Monaco and Ilsa Papunen for placing in the top 5% of 1.5 million students and being recipients of the 2016 National Merit Scholarship Program.*

- **Brookdale Community College NJCAA Division III Champions – MHS Alumni: Brittney Ramsey and Aubrey Jones**

*Dr. Kasyan spoke of Manasquan's traditions and said with these traditions come alumni who continue to achieve. He recognized and congratulated Brittney Ramsey and Aubrey Jones, Manasquan High School alumni, members of the Brookdale Community College soccer team who won the NJCAA Division III Championship. He presented them with certificates of achievement.*

*Dr. Kasyan introduced Mr. Robert A. Hulsart, Jr., to present the audit report.*

- **2014-2015 School Year Audit Presentation – Presented by Robert A. Hulsart, Jr., of Robert A. Hulsart and Company**

*Mr. Hulsart said he was pleased to come before the board this evening and reported that the results of the 2014-2015 audit were excellent with no areas that require improvement with excellent internal*

*Presentations  
(continued)*

*Teenager of  
the Month*

*E.S. Student of  
the Month*

*E.S. Teacher of  
the Month*

*Elks E.S.  
Students of the  
Month*

*2016 National  
Merit  
Scholarship  
Program  
Recipients*

*Brookdale CC –  
NJCAA Division  
III Champions*

*2014-2015  
Audit  
Presentation  
R. Hulsart*

*controls. The work is performed consistently and there is a procedure in place for everything. He said this is accomplished through a lot of hard work by the staff and administration. He said that when the auditors arrive all the material is ready for them and this makes for a very thorough and efficient audit. He said the financial position is reasonable with moneys in reserves for future spending and money to support the budget. Mr. Hulsart went over a few new regulations that were imposed this year and the process in place for community disaster loans being incorporated in the long term debt. Mr. Hulsart concluded his report seeing no questions from the board.*

Audit  
Presentation  
(continued)

- **PARCC Test Results 2014-2015 School Year – Presented by Barbara Kerensky**

PARCC Test  
Results  
2014-15 SY

*Dr. Kasyan said statute requires that the PARCC Test Results are presented to the community in a timely fashion and tonight he has asked Barbara Kerensky to present the results. He is very proud of the numbers that Ms. Kerensky will report on because they represent another indicator of the quality of the administrative team as well as the staff that serve the students on a daily basis. He turned the floor over to Barbara Kerensky. Ms. Kerensky explained how the PARCC testing was initiated and incorporated into the state testing process. She presented a report on the PARCC testing. A copy of the report will be included in the formal minutes.*

- **Board Member Recognition – Presented by Dr. Frank Kasyan**
  - Kenneth Clayton
  - James Walsh

Board Member  
Recognition  
K. Clayton  
J. Walsh

*Dr. Kasyan read the inscription on the plaque for James Walsh and Kenneth Clayton that is being presented in recognition of their outstanding and dedicated service to the Manasquan Board of Education and the youth of the community. He thanked Mr. Walsh and presented him with the plaque. Mr. Clayton was not present at the meeting. Mr. Pellegrino said that Mr. Clayton informed him that he is out of state and asked him to thank everyone and wish Ms. Bossone the best of luck.*

**9. Discussion Items for December 15, 2015 Agenda**

C.O.W.  
Discussion  
Items

- **Education, Curriculum & Technology**
  - AP District Honor Roll

Education,  
Curriculum &  
Technology

*Dr. Kasyan continued with the Committee of the Whole discussion items under Education, Curriculum & Technology, He read a letter congratulating the district on earning a position on the 6<sup>th</sup> annual AP district honor roll. He congratulated and thanked Sean McCarthy and the administrative team, especially Mr. Coppola, who focused on increasing access to advance placement. Mr. McCarthy congratulated the teachers and students for achieving the great scores and hopes to continue to add to the AP opportunities.*

AP District  
Honor Roll

- **Personnel– Agenda Items – to be discussed in Executive Session**
- **Legal – to be discussed in Executive Session**

Personnel &  
Legal  
(Executive  
Session)

*Personnel and Legal items will be discussed in Executive Session.*

*Dr. Kasyan continued with the policy section of the agenda. He thanked the board for their due diligence in reviewing the Friday Packet that contained 19 policies. The board will address policies for revision, adoption and consideration.*

- **Policy – Agenda Items\***  
**Revisions:**

Policy  
Revisions

- P & R 1240 Evaluation of Superintendent (M) (Revised)
- P & R 3221 Evaluation of Teachers (M) (Revised)

- **P & R 3222** Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
- **P & R 3223** Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
- **P 3431.1** Family Leave (M) (Revised)
- **P 4431.1** Family Leave (M) (Revised)
- **P 5516** Use of Electronic Communication and Recording Devices (ECRD) (M) (Revised) (*Choose option on page 3 of 4*)
- **P 3322** Staff Member's Use of Personal Cellular Telephones/Other Communication Devices (Revised) (*Choose option 1, 2, 3, 4, or 5*)
- **P 4322** Staff Member's Use of Personal Cellular Telephones/Other Communication Devices (Revised) (*Choose option 1, 2, 3*)
- **P & R 5330** Administration of Medication (M) (Revised)
- **P 5339** Screening for Dyslexia (M) (Revised)
- **P 5615** Suspected Gang Activity (Revised)
- **P 8540** School Nutrition Programs (Revised)
- **P 8820** Opening Exercises/Ceremonies (Revised)

*Dr. Kasyan asked if there were any questions from the board on the policies that require mandated revisions by the state. Dr. Kasyan referred to the policies that require the board to select options. The board reviewed the options and were in agreement with the recommended selections. The revised policies will be on the next agenda for board approval.*

**For Adoption:**  
**Mandated:**

- **P & R 3224** Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised) \*

Policy  
Mandated

*Dr. Kasyan said Policy and Regulation 3224 has been revised and will be on the next agenda for board approval.*

**For Discussion (Optional):**

- **5337** – Service Animals (New) (*This is not a mandated policy but is suggested*)
- **P 8550** Outstanding Food Service Charges (New) (*Choose option*)
- **P 5756** Transgender Students (Revised) (*Choose option*)

Policy  
(Optional)

*Dr. Kasyan said Policies 5337, 8550 and 5756 are not mandated but he believes they do require the attention of the board. He pointed out that service animals provide a valuable purpose to the students. The board agreed to include 5337 – Service Animals – to the agenda for board approval.*

*Dr. Kasyan feels that the district should focus on the transgender student policy in the event we do have a transgender student enrolled in the district. He asked the board to read it thoroughly for consideration.*

*Mrs. Coates said that we currently do not have a policy relating to food service charges and this policy will create a process to handle these outstanding charges. The board agreed to the second option that will still provide lunch to the student while waiting for the payment of outstanding charges.*

*Dr. Kasyan turned the floor over to Mrs. Coates for the Finance Report.*

- **Finance– Agenda Items**
  - **SJS Update**

*Mrs. Coates updated the board on the Sustainable Jersey for Schools grant program. The agenda includes motions to accept two grants through SJS, in the amount of \$10,000 for the replacement of lighting in the elementary school gymnasium and in the amount of \$2,000 for professional development for four staff members on the Mindfulness curriculum program in the elementary school. She thanked everyone involved in developing the grant applications.*

- **Update on 2014/2015 Audit**

*Mrs. Coates said the district has received a favorable audit for the 2014-2015 school year. She said this accomplishment does not fall only on the business administrator and thanked the administrative team and their assistants, the central funds treasurer, the activity advisors, the superintendent's office and the business office for a job well done.*

- **Buildings & Grounds – Agenda Items**
  - **Discussion of fencing for MES Eagle Scout Project**

*Mrs. Coates referred to a request from Matthew Ertle to have fencing installed in front of the elementary school around the area involved in his Eagle Scout project. She said the cost for 300 feet of fencing would be \$3,300. She asked the board if there was interest in installing the fencing. Dr. Kasyan does not think a fence is necessary in this location and if maintained properly it will continue to look the way it does now. Mr. Pellegrino said that a lot of thought went into the project with the irrigation in order to keep it maintained properly. He said that the children have always had access to this area and he did not think we need to move away from that. Mr. Burns said that closing that area off with a fence would make it very difficult to move around the area since it get very congested during dismissal. The board agreed that a fence was not required in this location.*

- **Discussion of location for MHS garden project**

*Mrs. Coates reviewed the diagram of the high school on the options for the location of the grant funded high school garden. She and Mr. Place met with Ms. Crowning and Ms. Kozic to discuss and prioritize the locations keeping in mind the upcoming referendum. Mrs. Coates said that installation of the raised garden is planned for this coming spring. She said this will be integrated into the curriculum and there are two garden co-advisors and the environmental club will be working on the garden along with students from various science classes. She will speak with Mr. Garrison and Mr. Edwards to check if location 1 will be affected by the referendum project work at the high school. A discussion took place on the location of the garden and the need for fencing. It was decided to leave both option 1 and 2 open until clarification is received from the architect and engineer.*

*Dr. Kasyan complimented the administrative team and Mrs. Coates on the efforts made in applying for these grants.*

## **10. Superintendent's Report & Information Items**

- **Enrollment – Document A**

*Dr. Kasyan referred to Document A and reported a total district enrollment of 1593 with 956 students in the high school and 637 in the elementary school.*

C.O.W.  
Discussion

Finance  
SJS Update

2014-2015  
Audit

Buildings &  
Grounds

MES Eagle  
Scout Project  
E.S. Fencing

MHS Garden  
Project

Superintendent  
Report

Enrollment  
Document A

- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports–  
**Document B**

*Dr. Kasyan referred to Document B and reported on the attendance comparison, fire drill reports and suspensions and tardy reports.*

- HIB Report, November — **Document C – No Report for the Month**

*Dr. Kasyan concluded his report.*

*Mr. Pellegrino asked for a motion to approve the Superintendent's Report.*

**Recommend** approval and acceptance of the Superintendent's Report.

*Motion was made by Mr. Sorino, seconded by Mr. Cattani, to approve and accept the Superintendent's Report.*

*Discussion: None*

*Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (6) Mr. Clayton; Mr. Furey; Mr. Gardner; Mrs. Garrett-Muly; Mrs. Smith; Mr. Vitale*

**MOTION CARRIED**

*Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement.*

#### **11. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

*Mr. Pellegrino closed the public forum seeing no comments or questions from the public.*

*Mr. Pellegrino asked for a motion to approve Manasquan Items #12 through #27.*

*Motion was made by Mr. Walsh, seconded by Mr. Cattani, to approve Manasquan Items #12 through #27.*

*Discussion: None*

*Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Mr. Clayton, Mrs. Garrett-Muly, Mrs. Smith*

**MOTION CARRIED**

#### **MANASQUAN**

#### **General Items**

#### **12. Secretary's Report**

**Recommend acceptance of the following Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense).**

Attendance  
Comparison,  
Fire Drill,  
Suspensions &  
Tardy Reports  
Document B

HIB  
(no report)

Approval of  
Superintendent  
Report

Public Forum  
on Agenda  
Items

Manasquan  
Items #12 - #27

Financial  
Reports

The Business Administrator/Board Secretary certifies that as of **November 30, 2015** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

*Secretary's  
Certification*

**Be it Resolved;** that the amount of district taxes, inclusive of debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,652,876.50** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

*District Taxes*

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **November 30, 2015** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

*Acceptance of  
Secretary's  
Certification*

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **November 30, 2015** per **Document D**. (The Treasurer of School Moneys Report for the month of **November 2015** is on file in the Business Office and is in balance with the Secretary's Report).

*Secretary's  
Financial &  
Investment  
Report  
Document D*

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **November 30, 2015** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2015-2016 budgets** for **November** and **December** as recommended by the Superintendent of Schools, as per **Document D**.

*Budget  
Certification  
Document D*

**Recommend acceptance** of the **Elementary School Central Funds Report** for the month ending **November 30, 2015** as per **Document E**.

*E.S. Central  
Funds Report  
Document E*

**Purchase Orders** for the month of **December 2015** be approved, as per **Document F**.

*Purchase  
Orders  
Document F*

**Recommend acceptance** of the **Cafeteria Report – Document G**.

*Cafeteria  
Report  
Document G*

**Be It Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,105,350.04** for the month of **December 2015** be approved. Records of, checks (**#37422** through **#37427**) and distributions are on file in the Business Office.

*Bills*

**Confirmation of Bills (Current Expense)** for **November 2015** at **\$2,420,052.70** and checks (**#37258** through **#37421**).

*Confirmation  
of Bills*

13. **Recommend** approval of the Superintendent's 2015-2016 Qualitative Merit Goal focused on STEM Evaluations.

*Supt. Merit  
Goal – STEM  
Evaluations*

14. **Recommend** approval to accept the Audit and CAFR Reports of the Financial Records of the Manasquan School District for the period ended June 30, 2015, as presented by Robert A. Hulsart, Jr., of Robert A. Hulsart and Company, as per **Document H**.

*Audit & CAFR  
Reports  
Document H*

15. **Recommend** approval of the adoption of the Action Plan for the 2015-2016 school year goals, as per **Document I**.

*2015-2016  
Action Plan  
Document I*

16. **Recommend** approval and acceptance of the Final Eligible Costs Letter from the State of New Jersey Department of Education for State Project No. 2930-050-16-1000 Manasquan High School, as per **Document J**.
17. **Recommend** approval of the following 2015-2016 Non-Public Agreements with Middlesex Regional Educational Services for services to Hill and Dale School, a registered nonpublic school approved by the New Jersey Department of Education:
  - Nonpublic Public Law 1977 Chapters 192-193
  - Nonpublic Individuals with Disabilities Education Act – B Initiative
  - Nonpublic Technology Initiative Program
  - Nonpublic Title I Direct Services Agreement
  - Nonpublic Nursing Services Agreement
18. **Recommend** acceptance of the Sustainable Jersey for Schools Grants as follows:
  - \$2,000.00 - MES Mindfulness curriculum
  - \$10,000.00 – Replacement of 24 metal Halide light fixtures with 24 new LED light fixtures at MES
19. **Recommend** approval to amend SY 2016 IDEA Pre-School Grant to move \$6,000.00 from instructional supplies to personnel in order to fund part-time paraprofessional for newly classified pre-school disabled student.
20. **Recommend** approval of the acceptance of a Kindergarten student (ID# to be determined) at the Manasquan Elementary School, as a “Tuition Free: Child of a staff member” for the 2015-2016 school year, in accordance with the MEA Negotiated Agreement, effective January 4, 2016.
21. **Recommend** approval of the acceptance of the first reading of the following policy, as per **Document K – Being Reviewed**:
  - 3224 Evaluation of Principals, Vice Principals, and Assistant Principals
22. **Recommend** approval and acceptance of a grant award from the Manasquan Elementary School Education Foundation, in the amount of \$2,500.00 for the purchase of netbooks.

**Professional Days**

23. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
January 11, 2016	Briana Snel Cheryl Femenella Amelia Glidden	Chatham, NJ	STEM Program Observation	Yes-3	Mileage - \$ 37.20 each
January 13, 2016	Kathleen Stonaker	Freehold	CST Orientation	No	Mileage - \$10.48
January 14-18, 2016	Nancy Sanders	Florida	Intervention Development	No	None
December 15, 2015	Kali Mura Michele Sayre Jestine Jones Lauren Gawron Brianna Snel	Belmar	Coding Workshop	Yes-5	None
January 11, 2016	Laura Wahl Kirt Wahl Jestine Jones	Chatham, NJ	STEM Observation Gr. 6-8	Yes- 3	Mileage- \$36.58 each

*Final Eligible  
Costs Letter  
NJDOE  
Document J*

*2015-2016 Non  
Public  
Agreements  
MRESC*

*Acceptance of  
NJS Grants  
Mindfulness  
Curriculum &  
E.S. Gym  
Lighting*

*SY2016 IDEA  
Pre-School  
Grant  
Amendment*

*Acceptance of  
Staff Member  
Student – MES  
Kindergarten*

*Policy 3224  
1<sup>st</sup> Reading  
Document K*

*MES Education  
Foundation  
Grant –  
textbook  
purchase*

*E.S.  
Professional  
Days*

**School Business Days**

24. **Recommend** approval of substitute coverage for the following to attend a school business workshop:

**January 5, 2016**

Sandra Hill	Alyse Leybovich	Elise Boyes
Carmen Rodriguez	Kali Mura	Cynthia Kirk
Catherine Kappy	Donna Mead	Lauren Buss
Kate Marvel	Michele Sayre	Jaimee McMullen

**January 7, 2016**

Kristine Sliwoski	Lauren Gawron	Heather Saake
Cheryl Femenella	Catherine Taft	Desiree Faul
Brianna Snel	Christine Melfi	Jessica Woytowicz
Amelia Gliddon	Teresa Reichey	Kathryn Collins
Brian McCann		

**Student Action****Field Trips**

E.S. Field Trips

25. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
January 21, 2016 (Addition – previously approved 9/22)	Kristine Sliwoski	Gifted and Talented- Gr. 5	Middletown	Middletown Arts Center	Yes-1	6 Students at \$80 each	None
January 22, 2016 (Addition – previously approved 9/22)	Kristine Sliwoski	Gifted and Talented- Gr. 5	Middletown	Middletown Arts Center	Yes-1	6 Students at \$80 each	None
January 26, 2016	Laura Wahl Lisa Marshall Carrie Eastmod Thomas Russoniello	Grade 6	Algonquin Theater	“Freedom Train” performance	Class Cover Only	None	Student Funds
January 6, 2016	Oriana Kopec	Student Council	College of NJ	Student Leadership	Yes-1	None	Student Funds

**Placement of Students on Home Instruction**

26. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team: **None at this time.**

Home  
Instruction  
(No Report)**Placement of Students Out of District**

27. **Recommend** approval of the revised out of district placement list, as recommended by the Child Study Team as per **Document L.**

Out of District  
Placements  
Document L

*Mr. Pellegrino asked for a motion to table Manasquan/Sending Districts Items #28 through #37 for lack of quorum.*

Manasquan/  
Sending  
District  
Motions  
TABLED  
(No Quorum)

*Motion was made by Mr. Walsh, seconded by Mr. Sorino, to table Manasquan/Sending Districts Items #28 through #37.*

*Discussion: None*

*Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Mr. Clayton; Mrs. Garrett-Muly; Mrs. Smith*

**MOTION CARRIED**

Manasquan/  
Sending  
District  
Motions  
TABLED  
(No Quorum)

*Dr. Kasyan directed a question to the board attorney relating to Item #33 for use of off-site facilities during the winter season at Allaire Gymnastics and St. Denis Gymnasium. He would like to start freshmen practice at St. Denis tomorrow and asked if this could not be done because the motion was not approved this evening, Mr. Kovats said it would not be a problem.*

## **MANASQUAN/SENDING DISTRICTS**

### **General Items**

- 28. Recommend** approval of the contract agreement with The Lanes at Sea Girt for the 2015-2016 Manasquan High School Boys and Girls Bowling teams, at a cost of \$2.25 per game, as per **Document 1.**
- 29. Recommend** approval for 18 workshops (Teachers to be determined) of a *Teachers Teaching Teachers* program on January 25, 2016 (In-Service Day) at \$90.00 per 90-minute workshop and \$60.00 per prep period, not to exceed \$2,700.00.
- 30. Recommend** approval of obsolete equipment as per **Document 2.**
- 31. Recommend** approval to accept carryover funds from the 2014-2015 NCLB grant to the 2015-2016 NCLB grant. (Title I - \$22.00 Instructional Supplies, Title IIA - \$17,385.00-\$969.00 Salary and Benefits, \$16,416.00 Other Purchase Services)
- 32. Recommend** approval to accept the Squan Village Historical Society donation of \$4,000.00 from the “Manasquan’s First Night” program; funds to be used for the benefit of the MHS recording studio.
- 33. Recommend** approval of the following off-site facilities during the winter season, at no cost to the district:
  - Allaire Gymnastics - Cheerleading practice
  - St. Denis Gymnasium –Basketball practice

### **Professional Days**

- 34. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
January 15, 2016	Oriana Kopec	Somerdale, NJ	Microsoft Training	Yes	Mileage-\$43.41
January 28 & 29, 2016	Dr. Frank Kasyan Jesse Place	Atlantic City	NJASA Techspo	No	Registration - \$420.00 each Mileage - \$44.83 each Tolls- \$ 10.00 each Parking - \$10.00each Hotel - \$150.00 each Meals/Incidentals – \$33.00 each

MINUTES – December 15, 2015

January 28 & 29, 2016	Lisa Kukoda	Atlantic City	NJASA Techspo	No	Registration - \$420.00 each Mileage - \$89.65 each Tolls- \$ 20.00 each Parking - \$20.00each
January 28 & 29, 2016	Frank Scott James Egan Kyle Froehlich	Atlantic City	NJASA Techspo	No	Registration - \$420.00(shared) Mileage - \$89.65 each Tolls- \$ 20.00 each Parking - \$20.00each
January 20, 2016	Susan Lord Van Note	Millstone	Special Ed Law	No	Mileage - \$16.00
December 10, 2015	Rick Coppola	Belleville, NJ	Ocean First Grant follow-up	No	None
December 17, 2015	Dina Elms Alicia Narucki	Hoboken	Admissions Info – Stevens Institute	No	Mileage - \$35.40
January 21, 2016	Leigh Busco	Ocean County College	Relapse Prevention Workshop	No	Registration - \$25.00
March 3-5, 2016	Bailey Juska	Mohegan Sun Convention Center, Connecticut	Soccer Coaching Clinic	Yes	Registration -\$189.00 Mileage - \$120.90 Hotel - \$409.00
December 15, 2015	Andrew Bilodeau	Toms River	Basketball Seeds	Yes	None

*Manasquan/  
Sending  
District  
Motions  
TABLED  
(No Quorum)*

**Student Action**

**Field Trips**

**35. Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
December 17, 2015	Brian Rostron	Gr. 9-12	Inlet/Outlet	Career Readiness	No	None	None
December 18, 2015	John Driscoll	Academy of Finance	Philadelphia	U.S. Mint Tour	Yes-3	1 Bus - \$975.00	Academy of Finance
January 14, 2016 February 18, 2016 March 10, 2016 April 14, 2016	James Freda	Science	Jackson, NJ	NJ Science League	Class Cover Only	Registration-\$211.00 Bus-\$450.00 per trip	None
January 15, 2016	Jill Santucci	Peer Leaders	Wanamassa	Peer Leader Interaction	Yes-1	Bus - \$350.00	None

**Placement of Students on Home Instruction**

36. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#162927	Grade 12	December 1, 2015 – January 25, 2016 (Medical)
#192605	Grade 9	December 7, 2015 – To be determined (Medical)
#182440	Grade 10	December 14, 2015 – December 23, 2015 (Medical)
#192729	Grade 9	December 14, 2015 – January 25, 2016 (Medical)

Manasquan/  
Sending  
District  
Motions  
TABLED  
(No Quorum)

**Financials**

37. **Recommend acceptance** of the following **High School Central Funds Report** for the month ending **November 30, 2015** as per **Document 3**.

38. **Old Business/New Business**

*Mr. Pellegrino asked if there was any Old or New Business to come before the board. Seeing none he opened the second public forum.*

Old Business  
New Business

39. **Public Forum**

*Mr. Pellegrino closed the public forum seeing no questions or comments from the public.*

Public Forum  
(No Comments)

*Mr. Pellegrino asked for a motion to enter Executive Session and read the following statement.*

40. **Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- X   1. Confidential Matters per Statute or Court Order (Student Matter)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- X   7. Litigation or Contract Matters or Att./Client Privilege (Pending Litigation Update)
- X   8. Personnel Matters (Hiring, Leave of Absence)
- 9. Imposition of Penalties Upon an Individual

Executive  
Session

**ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

Executive Session

*Motion was made by Mr. Sorino, seconded by Mr. Walsh, to enter into Executive Session at 7:35 p.m.*

*Discussion: None*

*Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (6) Mr. Clayton; Mr. Furey; Mr. Gardner; Mrs. Garrett-Muly; Mrs. Smith; Mr. Vitale*

**MOTION CARRIED**

*Let the minutes reflect that Mr. Sorino left the meeting at 7:52 p.m..*

*Mr. Pellegrino asked for a motion to reconvene the meeting.*

Motion to Reconvene Meeting

*Motion was made by Mr. Walsh, seconded by Mr. Burns, and approved by voice vote of all those present in favor to reconvene the meeting at 7:55 p.m.*

*Mr. Pellegrino asked for a motion to approve Manasquan Item #41.*

*Motion was made by Mr. Walsh, seconded by Mr. Burns, to approve Manasquan Item #41, Elementary School Personnel*

*Discussion: None*

*Roll Call Vote: Ayes (5); Nays (0); Abstain (0); Absent (4) Mr. Clayton, Mrs. Garrett-Muly, Mrs. Smith; Mr. Sorino*

**MOTION CARRIED**

E.S. Personnel Document M

**Personnel - MANASQUAN**

**41. Recommend** approval of the Elementary School personnel as per **Document M**.

*Mr. Pellegrino asked for a motion to table Manasquan/Sending Districts Item #42 for lack of quorum.*

*Motion was made by Mr. Walsh, seconded by Mr. Burns, to table Manasquan/Sending Districts Item #42.*

*Discussion: None*

*Roll Call Vote: Ayes (5); Nays (0); Abstain (0); Absent (4) Mr. Clayton, Mrs. Garrett-Muly, Mrs. Smith; Mr. Sorino*

**MOTION CARRIED**

Manasquan/Sending District Motions TABLED (No Quorum)

**Personnel – MANASQUAN/SENDING DISTRICTS**

**42. Recommend** approval of the High School personnel as per **Document 4**.

*Mr. Pellegrino asked for a motion to adjourn.*

*Motion was made by Mr. Walsh, seconded by Mrs. DiPalma, to adjourn the Combined Committee of the Whole and Regular Public Meeting at 7:56 p.m.*

Adjournment

**43. Adjournment**

Motion to Adjourn

*Respectfully Submitted,*



Lynn Coates  
Board Secretary