

**BOARD OF EDUCATION**  
Borough of Manasquan

*The Combined Committee of the Whole Meeting and Regular Public Meeting of the Manasquan Board of Education was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, October 29, 2019.*

*The President, Mr. Cattani, called the meeting to order at 6:01 p.m. and read the Opening Statement.*

**1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

*Mr. Cattani requested that everyone join in the Pledge of Allegiance. Dr. Kasyan introduced Erin Lucid who provided a beautiful performance of "The Star-Spangled Banner."*

Pledge of Allegiance

**2. Pledge of Allegiance**

"The Star-Spangled Banner" – Performance by Erin Lucid

**3. Roll Call**

<i>Bruce Bolderman</i>	<i>Mark Furey (Belmar)</i>	<i>Anne McGarry (SLH)</i>
<i>Donna Bossone</i>	<i>Terence Hoverter</i>	<i>Alexis Pollock – arrived at 6:30</i>
<i>Martin Burns – arrived at 6:30</i>	<i>Dennis Ingoglia (Brielle)</i>	<i>Alfred Sorino</i>
<i>Eugene Cattani</i>	<i>Joseph Loffredo</i>	<i>Colin Warren – absent</i>

Roll Call

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Michael Gross, Board Attorney; Jesse Place, Assistant Superintendent of Schools; Rick Coppola, Director of Curriculum and Instruction; Lesley Kenney, Director of School Counseling Services; Sandi Freeman, Recording Secretary; Jane Antonucci and Nick Fahrion, Student Board Representatives. Absent: Richard Maloney, Student Board Representative*

*Quorum Reached*

*Mr. Cattani read the Mission Statement and Statement to the Public.*

**4. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

Mission Statement

**5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Statement to the Public

Mr. Cattani asked for a motion to accept and approve the minutes as per Item #6.

Motion was made by Mr. Sorino, seconded by Mrs. Bossone, to accept and approve the minutes as specified in Item #6.

Roll Call Vote: Ayes (8); Nays (0); Abstain (1) Mr. Hoverter; Absent (3) Mr. Burns; Mrs. Pollock; Mr. Warren  
MOTION CARRIED

**6. Acceptance of Minutes**

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of September 24, 2019. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Mr. Cattani asked Mrs. Coates to administer the Oath of Office to Nicholas Fahrion. Mrs. Coates congratulated and welcomed Nicholas.

Mr. Cattani asked the students to present their reports.

**7. Student Board Representative Report**  
**Oath of Office**

- Richard Maloney
- Nicholas Fahrion

Jane Antonucci reported that the Student Council members have been working the snack shack to raise funds at the last two home games. The Student Council and Key Club members participated in the 8<sup>th</sup> grade Open House program. The Student Council will be running the Halloween assembly this week. The freshman class is selling pies for Thanksgiving for \$17.00, the poinsettia sale is coming up for the holidays and preparations are being made for the Homecoming hallways. Ms. Antonucci concluded her report.

Mr. Cattani asked for a motion to accept the Student Board Representative Report.

Motion was made by Mr. Hoverter, seconded by Mrs. McGarry, to accept the Student Board Representative Report.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Burns; Mrs. Pollock; Mr. Warren  
MOTION CARRIED

Mr. Cattani continued with the Principals' Reports and turned the floor over to Mrs. Graziano.

**8. Principal Report**

- o Elementary School – Colleen Graziano

Mrs. Graziano thanked the board for the opportunity to share activities that took place at the elementary school over the past month. She reviewed the Character Education Activities that included the Week of Respect in New Jersey, School Violence and Awareness Week and Red Ribbon Week. She thanked the school counselors, Mrs. Nancy Sanders and Mr. Anthony Cinelli, for their time and effort in organizing events, activities and lessons throughout the month. She highlighted a project designed by the 8<sup>th</sup> grade students relating to bullying and harassment and the anti-bullying policies. The students concluded their project by presenting research they found about these topics and ideas on improving the school with preventative measures and creating a new board policy that would be effective in the school. She plans on having the students present their ideas to the board next month. Mrs. Graziano thanked the PTO for their efforts in organizing events throughout the year that included the recently held Fall Book Fair and Walk-a-Thon. She thanked Mrs. Christine Pearce for taking over as the advisor of the Roadrunners Club. She thanked Christine Rice, the ESL teacher, for organizing the Hispanic Heritage Night program. Mrs. Graziano updated the board on the community service projects being participated in by the athletic teams that included a beach cleanup, the Just Us Girls 5K, and a visit to Sunnyside Manor for a pumpkin painting activity with the senior residents. She congratulated the Boys' Cross Country Team for taking first place in their division. She updated the board on the progress of the math

Minutes

Student Board Representative Report

Oath of Office

Principal's Reports

Elementary School Mrs. Graziano

Principal's  
Reports

Elementary  
School  
Mrs. Graziano

committee. There have been two presentations to date with four more to follow. She will have a selection to present to the board in December. Mrs. Graziano reported on the professional development programs that have taken place in the district since the start of the school year. The end of the first marking period is November 6<sup>th</sup> and parent-teacher conferences will take place on November 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup>, with an evening conference date of November 11<sup>th</sup>. She said plans are being worked on for the Halloween Activities and she hopes for good weather for the parade. In addition to the students sharing their HIB policies with the board next month, she and Mr. Roach would like to share an overview of some of the STEM and STEAM activities that have taken place over the course of the first marking period. Mrs. Graziano concluded her report.

Dr. Kasyan thanked Mrs. Graziano and the elementary school administrators for having students actively engaged in the community. Dr. Kasyan spoke on the budget constraints in implementing a K-6 program and said that it may take a couple years to infuse the entire K-6 community. Mrs. Graziano said that she is aware of the constraints and will work with what the budget allows.

Mr. Cattani turned the floor over to Mr. Goodall.

o High School – Robert Goodall

High School  
Mr. Goodall

Mr. Goodall congratulated the surf team on their 6<sup>th</sup> state championship and his 1<sup>st</sup> as the building principal. He also congratulated the boys' soccer team and the girls' tennis team on their successes. He invited everyone to attend the fall drama production of Dracula on November 31<sup>st</sup>. He reported that the administration is already preparing for the next school year with the Open House that was held on Thursday, October 24<sup>th</sup>. He thanked Lesley Kenney and Lauren Saliski for their efforts in preparing for the open house in addition to visiting all of the sending district elementary schools and our elementary school to conduct presentations and invite parents and students to attend the open house. He thanked and congratulated the entire high school staff for the efforts put into the open house. He heard many positive comments from parents on having their children attend Manasquan High School. Mr. Goodall spoke on the professional development programs at the high school relating to infusing technology instructionally in the classroom. He reported that around 60 staff members participated in the program and were trained on using technology in the classroom. Mr. Goodall spoke on the proposed new course offerings for the 2020-2021 school year and the outcome of a survey that was conducted to assess the students' interest. The survey results indicate that there is an interest in the service trades for students not going to college through the materials and methods for technology course and construction technology course. The Dance 1 course added this year has been very well received by the students and the survey indicated that students would be interested in taking Dance 2. Mr. Goodall spoke on his intent to include more physics courses at the high school. He is proposing three different levels of physics for the 2020-2021 school year. He conducted a survey of the current chemistry students and 67% are interested in enrolling in Physics next school year and 68% of the current honors physics students are interested in enrolling in AP Physics next school year. He believes that being rigorous on a student's transcript will only benefit them in their college acceptance. Mr. Goodall concluded his report. A copy of his report will be included in the formal minutes.

Mr. Cattani turned the floor over to Dr. Kasyan for the presentations.

9. Presentations

Presentations

- Manasquan HS Open House Video

MHS Open  
House Video

Dr. Kasyan shared the video that was presented during the Open House program.

- Future Parking Area – Presented by Joseph Perello, Suburban Consulting Engineers, Inc.

Future Parking  
Area  
Joseph Perello  
– Suburban  
Consulting  
Engineers, Inc.

Mr. Perello from Suburban Consulting Engineers, Inc., spoke on a proposed project to add parking in the district. He presented a diagram of the different areas that can be utilized for additional parking. He said there are limitations presented because of the wetlands area adjacent to the creek. He presented

*concept plan A that would provide 78 parking spaces and concept plan B that would provide 33 spaces. The Department of Environmental Protection would need to be contacted to apply for the required permits in order to undertake this project. Specific details on the wetlands involvement will not be available until a meeting takes place with the Department of Environmental Protection with the concept plan. He understands the need for parking and this plan would work to provide additional parking.*

Future Parking  
Area  
Joseph Perello  
– Suburban  
Consulting  
Engineers, Inc.

*Mr. Cattani asked how long would it take for the permitting process. Mr. Perello said that permitting would take between four to six months and the project could be completed between 45 to 60 days. Dr. Kasyan said it would be his intention to address this at the completion of the HVAC project in August to allow for the completion of this project in October or November. Dr. Kasyan thanked Mr. Perello for his report.*

*Dr. Kasyan continued with the presentations and thanked the board for putting the children first. He explained the criteria required to be selected for this recognition. He introduced and congratulated the High School and Elementary School Students of the Month, the Elks Students of the Month and the Teachers of the Month and presented them with Certificates of Appreciation and Walter Bucks.*

Students and  
Teachers of the  
Month  
Recognition

- **High School Students of the Month for October – Ashleigh Sharp, Senior – Simon Cardenas, Junior – Daniel Hyland, Sophomore – Margaret Bodnar, Freshman**
- **High School Teacher of the Month for October – Claire Kozić**
- **Elementary School Student of the Month for September – Samantha Palmieri**
- **Elementary School Teacher of the Month for September – Michael Pape**
- **Elementary School Student of the Month for October – Alexander Schmieder**
- **Elementary School Teacher of the Month for October – Marc Reid**
- **Elks Elementary School Student of the Month for September - Cristina Aparicio Sanchez**
- **Elks Elementary School Student of the Month for October – Hannah Bateman**
- **Elks Teenager of the Month for September- Cole Deveney**
- **Elks Teenager of the Month for October – Kara Gaenstasio**

*Dr. Kasyan congratulated the students for their accomplishment in being selected as Commended Students for the 2020 National Merit Scholarship Program and possible scholarship winners. The students were presented with a medal, a Certificate of Appreciation and Walter Bucks*

Commended  
Students 2020  
National Merit  
Scholarship  
Program

- **Commended Students 2020 National Merit Scholarship Program – Matthew McCann, Gianna Melchionda, Shealyn Murphy, Rachel Wall**

*Prior to congratulating and recognizing the Manasquan High School surf team, Dr. Kasyan shared a video that highlighted the surf competition. Dr. Kasyan introduced the surf team coaches, Kris Buss, J.D. LaCarrubba and Mike Dahrouge. Mr. Buss thanked the board for acknowledging the team for the 6<sup>th</sup> year in a row. He commended the student athletes and parents and thanked the Manasquan and sending district communities for their support of the team. Mr. Buss started the team as a coach with*

MHS Surf Team  
– State  
Champions

12 members and now has consistently over 40 members every year. He introduced the surf team and presented them with medals, Certificate of Achievement and Walter Bucks.

- **MHS Surf Team – State Champions**

Dr. Kasyan asked for a short break to partake in celebratory cupcakes.

Mr. Catani continued with the meeting and turned the floor over to Mr. Coppola, Mr. Murin and Mr. Roach for the presentation on Student Achievement. Dr. Kasyan said this presentation is included on Canvas for the board and was also included in the Friday Packet.

MHS Surf Team  
– State  
Champions  
(continued)

Student  
Achievement  
Presentation  
Mr. Coppola,  
Mr. Murin, Mr.  
Roach

Mr. Coppola said the presentation this evening is the first of two that will take place over the course of this year and focuses on the results of NJSLA testing and ACCESS for ELLs, targeted interventions for all tested areas and Dynamic Learning Maps (DLM) Results. A comprehensive report was presented on the testing results in the various academic areas and grade levels. Mr. Coppola concluded the presentation and said that he would like to provide a separate report on the SAT, ACT and PSAT scores and an academy report focusing on credits earned in each of the academies in addition to a general overview of some of the great achievements from the students and teacher. Mr. Coppola commended the teachers on both sides of the street on the collaboration taking place and the development of the personalized learning plans. A copy of the report will be included in the formal minutes.

- **Student Achievement Presentation – Presented by Rick Coppola, Craig Murin and Justin Roach**

Dr. Kasyan said collecting and aggregating data is a tedious task and thanked Mr. Coppola, Mr. Murin and Mr. Roach for their time and effort in preparing this report.

Dr. Kasyan concluded the presentations for this evening and turned the floor over to Mr. Cattani.

Mr. Cattani continued with the discussion items for the Committee of the Whole portion of the meeting.

#### **10. Discussion Items October 29, 2019 Agenda**

- **Education, Curriculum & Technology – No Report**
- **Personnel– To be Discussed in Executive Session- Agenda Items\***
- **Policy - Agenda Items\***

Discussion  
Items

Policies

Dr. Kasyan asked if there were any questions on the policies. He reported that there were updates and revisions on the P & R 7440 - School District Security. He also referred to P & R 8600 - Student Transportation, P8630 - Bus Driver/Bus Aide Responsibility and R8630 - Emergency School Bus Procedures since the district is focusing on having in-house bus drivers. Dr. Kasyan referred to an option that can be taken in P & R 3218 and 4218 – Use, Possession, or Distribution of Substances that will be readdressed for a 2<sup>nd</sup> reading at the next meeting. These revised policies are included as 1<sup>st</sup> readings this evening.

- **Policies for Revision-1<sup>st</sup> Reading\***
  - P 6112 – Reimbursement of Federal and Other Grant Expenditures
  - P 3159 – Teaching Staff Member/School District Reporting Responsibilities
  - P & R 3218 – Use, Possession, or Distribution of Substances
  - P & R 4218 – Use, Possession, or Distribution of Substances
  - P 4219 – Commercial Driver’s License Controlled Substance and Alcohol Use Testing
  - R 6112 – Reimbursement of Federal and Other Grant Expenditures

Policies -  
Revisions for  
1<sup>st</sup> Reading

- P & R 7440 – School District Security
- P & R 8600 – Student Transportation
- P 8630 – Bus Driver/Bus Aide Responsibility
- R 8630 – Emergency School Bus Procedures
- P 8670 – Transportation of Special Needs Students
- P 9210 – Parent Organizations
- P 9400 – Media Relations

Policies -  
Revisions for  
1<sup>st</sup> Reading

*Dr. Kasyan referred to P5517 – Student Identification Cards and P2481 – Home or Out-of-School Instruction for General Education Pupils that are included on the agenda for approval of a 2<sup>nd</sup> reading this evening.*

**Policies for Revision-2<sup>nd</sup> Reading\***

- P5517 – Student Identification Cards
- P2481 – Home or Out-of-School Instruction for General Education Pupils

Policies –  
Revisions for  
2<sup>nd</sup> Reading

*Dr. Kasyan turned the floor over to Mrs. Coates for the Finance and Buildings & Grounds/Facilities agenda items.*

• **Finance- Agenda Items\***

- Budget Plan of Action for the 2020/21 Zero Based Budget\*

Finance  
Budget Plan of  
Action for  
2020-21 Zero  
Based Budget

*Mrs. Coates brought the board's attention to Document J in the agenda and explained that this is a map and timeline of how the district will be building the budget for next school year. The date the sending districts must send their estimated enrollment to our district for the high school has been changed to December 15<sup>th</sup> and they have an opportunity to modify the enrollment by February 1<sup>st</sup>. These dates have been formalized after a request was received last year by the sending district superintendents. Dr. Kasyan confirmed that these dates were agreed upon with the sending district superintendents.*

• **Buildings & Grounds/Facilities - Agenda Items\***

- HVAC/Fire Alarm Project

Buildings &  
Grounds/  
Facilities

*Mrs. Coates reported that the HVAC and Fire Alarm Project bid opening will take place on November 13<sup>th</sup> at 10:00 a.m. She learned that there are seventeen prime bidders currently holding plans and this large number could result in a very good price on bid opening day. It is the intent to award the contract at the November board meeting. A pre-construction meeting with the successful bidder will be held on December 2<sup>nd</sup>.*

HVAC/Fire  
Alarm Project

*Dr. Kasyan referred to the dates given to the architect and engineers to provide him with plans for review and pointed out the importance of the plans being correct to avoid change orders during the project. He said there were 30 revisions found with the plans about three days ago and Mr. McDermott contacted the architect and engineer to assure that all of the revisions were being address in the specifications. Dr. Kasyan said these were added as addendums to the specifications and provided to the bidders in order to avoid the need for change orders.*

- Comprehensive Maintenance Plan and Form M-1\*

*Mrs. Coates reported that the Comprehensive Maintenance Plan and Form M-1 are included in tonight's agenda for approval. These reports outline the anticipated maintenance expenses to be included in the 2020-2021 budget. The reports are required to be turned into the county office in the month of November. These amounts at a minimum must be included in the facilities budget for the 2020-2021 school year and will be reviewed by the county office in March during the budget review.*

Comprehensive  
Maintenance  
Plan & Form  
M-1

*Mr. Cattani turned the floor over to Dr. Kasyan for the Superintendent's Report.*

**11. Superintendent's Report & Information Items**

*Dr. Kasyan said that for QSAC purposes he would be bringing to the board's attention the 2019-2020 District Goals that were also provided in the Friday Packet. He said these goals align to the established Board Goals. Dr. Kasyan read the board goals and the aligned district goals.*

**Manasquan School District**  
**19-20 District Goals**

1. The Superintendent will ensure that the Director of Curriculum and Instruction will include in his monthly board presentation, standardize test results inclusive of SAT scores, Advanced Placement scores, exams, NJSLA scores for Grades 3-5, Math grades 6-12, ELA Grades 6-12, ACCESS scores and DLM results. A presentation will be conducted by the Administration focused on NJSLA testing highlighting sub-group performance.
2. The Superintendent, along with the elementary school principal and the Director of Curriculum and Instruction, will provide the board with a schedule of committee meetings for the K-8 math curriculum. The Superintendent will ensure that the full session of the board will be presented with the findings from the math committee developed by Ms. Graziano, Principal, Mr. Roach, Elementary Supervisor and Mr. Coppola, Director of Curriculum and Instruction.
3. The Superintendent, along with the high school principal, will develop and provide to the board additional 3<sup>rd</sup> and 4<sup>th</sup> year science courses. Students will be interviewed by the building principal to gauge their level of interest for Applied Physics and Advanced Placement Physics. The high school principal will report these findings to the board.
4. The Superintendent of Schools will oversee the bidding, award, and initial phases of construction of the high school HVAC and fire alarm construction project. The Superintendent will attend construction meetings and provide sign in sheets.

*Dr. Kasyan continued with the Enrollment Report, as specified in Document A; the Attendance Comparison, Fire Drill Reports, Bus Evacuation Report and Suspensions and Tardy Reports, as specified in Document B and the monthly HIB Report, as specified in Document C.*

- **Enrollment– Document A**
  - **Total Enrollment – 1,485**
    - **High School – 960**
    - **Elementary School – 525**
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Report, Suspensions & Tardy Reports– Document B**
  - **High School:**
    - **September 9<sup>th</sup> – Fire Drill**
    - **September 24<sup>th</sup> – Lockdown Drill**
  - **Alternative School:**
    - **September 9<sup>th</sup> – Fire Drill**
    - **September 24<sup>th</sup> – Lockdown Drill**
  - **Elementary School:**
    - **September 9<sup>th</sup> – Fire Drill**
    - **September 26<sup>th</sup> – Shelter in Place**

Supt.'s Report

Manasquan  
School District  
2019-2020  
District Goals

Enrollment  
Document A

Attendance  
Comparison,  
Fire Drill  
Reports, Bus  
Evacuation  
Report,  
Suspensions &  
Tardy Reports  
Document B

- **HIB Monthly Report – Document C**
  - **High School: No Report for the Month**
  - **Elementary School: No Report for the Month**

HIB Monthly  
Report  
Document C

*Dr. Kasyan addressed Mrs. Bossone's question on the difference between a lock down drill and shelter in place.*

*Dr. Kasyan turned the floor over to Mr. Place for the report of the Assistant Superintendent.*

- **Report of the Assistant Superintendent**

Report of the  
Assistant  
Superintendent  
Mr. Place

- **NJTRAx Digital Learning Survey Results**

*Mr. Place spoke on the New Jersey Department of Education's sponsored NJTRAx Digital Learning survey that measures digital learning, readiness and implementation through a survey of a variety of stakeholders. He approves of this survey because of its validation by the New Jersey Department of Education and because it provides reliable data. The survey is broken out by schools and provides a comprehensive report that is shared with each school. Mr. Place provided general highlights of the survey results that is rated on two dimensions – digital readiness and digital implementation. He also provided the gear scores from Fall 2017 versus Fall 2019 with overall scores that were higher with the exception of the high school Curriculum, Instruction and Assessment and Use of Time and these areas will be looked into. Overall he feels the surveys show that both levels of readiness and implementation are going well and scores have risen from the last survey. A copy of the report will be included in the formal minutes.*

*Mr. Place had a conversation today with a representative from the Federal Department of Homeland Security about Cyber Hygiene and programs that they offer to districts to help with cyber security. He is interested in participating in a program they provide free of charge a review of the district's critical infrastructure without having access to our confidential information. Mr. Place concluded his report.*

*Dr. Kasyan turned the floor over to Mr. Coppola, Director of Curriculum and Instruction.*

- **Report of the Director of Curriculum and Instruction**

Report of the  
Director of  
Curriculum and  
Instruction  
Mr. Coppola

*Mr. Coppola reported that the in-service program conducted this month was very successful. He has been asked by the instructional counsel to provide more articulation with the sending districts and teachers in both schools. The in-service programs included HIB training and suicide prevention and the presenters were well received by the staff. There was positive collaboration and a productive outcome. Mr. Coppola commended the efforts of Mr. Goodall, Mrs. Kenney and everyone involved in the planning of a very positive open house. He explained the process involved in providing support and guidance to the new hires and said the new teachers in the district are doing a great job. He thanked the administration and staff for supporting the new staff members. Mr. Coppola concluded his report.*

*Dr. Kasyan turned the floor over to Mrs. Kenney, Director of School Counseling Services.*

- **Report of the Director of School Counseling Services**

Report of the  
Director of  
School  
Counseling  
Services  
Mrs. Kenney

*Mrs. Kenney said she was very proud of the work involved in organizing the programs that have taken place in the elementary school and high school for Red Ribbon Week, Violence Awareness and Week of Respect. Mrs. Kenney reported that Leigh Busco hosted a Warrior Wellness Fair that included fifteen businesses and services that introduced students to health, wellness and mindfulness resources that are available in the community. Great feedback was received from the providers. She reported that programming and outreach for the next school year has taken place and all 8<sup>th</sup> grade visits are completed at this time culminating with the open house program at the high school. The Freshman for a Day link has provided great response with 109 8<sup>th</sup> grade students from the sending districts participating in the program over the next several months. The College Night took place early in the*

month with over 60 schools in attendance. She is looking into conducting a combination College and Career Fair next year. Mrs. Kenney reported that Penn State visited the school today and students have been signing up on Naviance to meet with the college representatives. PSAT's took place earlier in the month for grades 10 and 11. She and Mr. Murin have been meeting with a committee of teachers to review the grading scale, reporting of rank and the college planning process. Mrs. Kenney concluded her report.

Report of the  
Director of  
School  
Counseling  
Services  
Mrs. Kenney  
(continued)

Dr. Kasyan said that approval of the Superintendent's Report by the board would provide approval and acceptance of the Manasquan School District 19-20 District Goals that align with the Board Goals. Dr. Kasyan concluded his report.

Mr. Cattani asked for a motion to approve and accept the Superintendent's Report.

Motion was made by Mr. Sorino, seconded by Mrs. Bossone, to approve and accept the Superintendent's Report.

Roll Call Vote: Ayes (11); Nays (0); Abstain (0); Absent (1) Mr. Warren MOTION CARRIED

**Recommend** approval and acceptance of the Superintendent's Report.

Acceptance of  
the Supt's  
Report

Mr. Cattani said he would be combining both the Public Forum on Agenda Items and non-agenda items and read the following statement.

**12. Public Forum on Agenda Items**

Public Forum  
on Agenda and  
Non-Agenda  
Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Madison Starkey, 639 Holly Hill Drive, Brielle – Madison, a junior at the high school, spoke on behalf of many of her fellow students on the new policy put in place for juniors by the school administration relating to a change in the exemptions from exams. The past policy allowed juniors to be exempt from two final exams in classes where they had an A at the time of the exam and last year it was extended to include all finals when they had an A. Seniors also had the same extension policy. She believed the policy gave the student incentive to work hard to achieve the A. She said at the beginning of this school year the students were informed that the school administration eliminated the entire exemption policy for juniors and no longer provides an exemption from finals even with an A in the class. She said the students were not provided with an explanation for this change. A petition has been circulated to reinstate the exemption for juniors and they were successful in getting over 200 students from every grade level to sign the petition. The petition was presented to Mr. Goodall and the students were told by Mr. Goodall that this new policy was to help the students prepare for college and make sure they could manage stress in the future. She spoke with Dr. Kasyan who agrees with Mr. Goodall. She said those students who benefit from the exemption are the best students in Manasquan and work hard all year to achieve the best grades and knowing that the exemption from finals will not take place will cause a loss of motivation. She points out that junior year is a difficult year and the main year that colleges look for grades. Those students that achieve an A grade should be rewarded for good work with the exemption from a final. She is asking the board on behalf of herself and all those who signed the petition to reinstate the old policy. She thanked the board for the opportunity to speak this evening. She provided Dr. Kasyan with a copy of the unsigned petition and said that Mr. Goodall had the signed copy.

*Dr. Kasyan complimented the student on coming before the board to present this concern.*

*Susan Belding, 66 N. Main Street, Manasquan – Ms. Belding questioned the locations involved in the proposed new parking. Mr. Cattani said there are four different options with no specific plan in place at this time. She asked if this proposed parking project will address the current issues especially the volume of traffic on North Main Street. Mr. Cattani said that it should provide easy access to the field but the real approach is to solve the situation for the entire school district, not just on North Main Street. He said that every school district has been informed not to park on the street and some do and unfortunately some do not. Mr. Cattani addressed her question on a cost factor and said at this time there is no specific cost, timeframe or definite plan in place. Mr. Cattani does not see any work being done on the parking project until after the completion of the HVAC project since that area will be used as a staging area for the construction.*

Public Forum  
on Agenda and  
Non-Agenda  
Items  
(continued)

*Kathy Crane, North Main Street – Ms. Crane reported that a bus was parked on North Main Street today so the bus problem is not totally solved. She asked where the buses park for other sports events and said the buses park in front of her house for all games at the new field. Mr. Cattani said that it has been requested that the buses park in the board office parking lot but unfortunately they all do not comply with this request. Mr. Cattani said that it is public parking on the street. She said the buses and parents in their own vehicles are restricting her from using her driveway.*

*Jeff Eirich, 76 North Main Street – Mr. Eirich said that since the completion of the field he has been disrespected by school district employees. He has received an intimidating email from the head of security saying he was filming inappropriately. He feels his rights have been violated and will consult an attorney. He said that since the field has been built there have been at least 75 times that the police have been called at all hours of the day and night. There have been parking problems and violations of the noise ordinance. Mr. Eirich asked what has been done to alleviate this problem. Mr. Cattani said that the parking and security on the field is being looked into. He said that the field will be used in accordance with the policy to the fullest extent of what it was built for. Mr. Eirich said they are not telling the district what to do with the field they are just requiring that you limit the time of use of the field. He said the policy is in violation of the noise ordinance and he will take this to municipal court and have them decide.*

*Ms. Crane asked what the policy said for the time for field use. Mr. Cattani said the policy does not specify a time for use of the field only that it is used for student athletes first, then local non-profits and it provides the authority to allow for rental of outside groups. Ms. Crane asked that a start and end time be included in the policy. Mr. Cattani thanked her for her comments.*

*Mr. Cattani closed the public forum seeing no additional comments from the public.*

*Mr. Cattani continued with the Manasquan General Items and asked if there were any items that required a separate vote. Seeing none, he asked for a motion to approve Items #13 through #24.*

*Motion was made by Mr. Burns, seconded by Mrs. Pollock, to approve Manasquan General Items #13 through #24.*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Warren*

*MOTION CARRIED*

Manasquan  
General Items  
#13 through  
#24

**MANASQUAN**  
**General Items**

- 13. Recommend approval of the 2019-2020 Joint Transportation Agreement between the Wall Township Board of Education and the Manasquan Board of Education, in the amount of \$500.00, for Student ID #6136152278 to Wall Intermediate School.**

2019-2020  
Joint  
Transportation  
Agreement  
Wall BOE

14. **Recommend** approval of the 2019-2020 Joint Transportation Agreement between the Camden County Educational Services Commission and the Manasquan Board of Education, in the amount of \$9,511.43, for Student ID #5128030635 to Burlington County Special Services School.
15. **Recommend** approval of the 2019-2020 transportation contracts and agreements arranged through M-OESC for Manasquan resident students and 2019-2020 Aid in Lieu of Transportation payments, as per **Document 1**.
16. **Recommend** approval of the acceptance of a Tuition Free Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, in the 7<sup>th</sup> grade at Manasquan Elementary School, (N.H.) – Student ID# to be determined).
17. **Recommend** approval of **Dr. Richard Worth** to conduct psychiatric assessment of special education student #4851559203 at a rate of \$600.00 per assessment/report.
18. **Recommend** approval for **Advancing Opportunities** to continued advanced augmentative training for special education student #2037378553 at a rate of \$120/hour for a maximum of 4 hours.
19. **Recommend** approval of an auditory processing evaluation with the **Hearing Center in Manalapan** for student # 8568529755 at a cost of 525.00 per evaluation.

**Professional Days**

20. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 11, 2019	Margaret Ciufu	West Long Branch	Mindfulness and Positive Psychology	Yes	Mileage - \$11.90 Registration - \$79.00
October 15, 2019	Jennifer Dyer	Piscataway	Transition Coordinator Meeting	Yes	Mileage - \$11.94 Registration - \$20.00
October 24, 2019	Laura Wahl	Highlands	Annual Yearbook Training	Yes	Mileage - \$18.69 Registration - \$10.00
February 20-22, 2020	Sarah Gordon	Atlantic City	NJMEA Music Conference	Yes	Registration - \$170.00
October 18, 2019	Kathleen Stonaker	West Long Branch	Literacy Symposium	No	Mileage - \$7.69 Registration - \$75.00
October 24, 2019	Carrie Eastmond	Brick	Developing Mathematics Workshop	Yes	Mileage - \$1.55 Registration - \$149.00
October 24, 2019	Taylor Ames	Basking Ridge	IXL Workshop	Yes	Mileage - \$19.53
October 14, 2019	Alissa Boyne Nicole DeStefano	Brielle	Speech PLC Meeting	No	Mileage - \$1.05
November 22, 2019	Margaret Ciufu	Long Branch	Trauma Patient Care Workshop	Yes	Mileage - \$10.36 Registration - \$40.00
November 8, 2019 January 8, 2020 April 2020 June 11, 2020	Teresa Trumbour	Monroe	ARTS ED NJ	Yes	None
November 22, 2019	Sandra Freeman	Point Pleasant	MOCSIFF Insurance Meeting	No	None

2019-2020  
Joint  
Transportation  
Agreement  
Camden  
County ESC

2019-2020  
Transportation  
Contracts  
Document 1

E.S. Tuition  
Free Student of  
Staff Member

Dr. Worth –  
Psychiatric  
Assessment

Advancing  
Opportunities –  
Augmentative  
Training

Hearing Center  
in Manalapan  
– Auditory  
Processing  
Evaluation

E.S.  
Professional  
Days

**Student Action**  
**Field Trips**

**21. Recommend approval of the field trips listed below:**

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
October 18, 2019	Christine Rice Oriana Kopec	ESL	Allaire State Park	Museum and Park Tour	Yes-1	Bus - \$500.00	MESEF Grant Funds
March 5, 2020	Donna Mead Lauren Buss Michele Sayre Meghan Dullea	Grade 2	Algonquin Theater	Language Arts Diverse Formats	No	None	Student Funds
May 29, 2020	Catherine Kappy Cynthia Kirk Carmen Rodriguez Nurse – TBD	Grade 1	Algonquin Theater	Exposure to Visual Performing Arts	Yes – 1	None	Student Funds
March 27, 2020	Catherine Kappy Cynthia Kirk Carmen Rodriguez Nurse – TBD	Grade 1	Barlow's	Tour Greenhouses and Work Spaces	Yes – 1	None	Student Funds
Spring 2020 Date TBD	Catherine Taft Desiree Niemasz	Grade 4	HW Mountz	4 <sup>th</sup> Grade Spelling Bee	Yes – 1	None	None
June 2020 Date TBD	Brianna Snel Brenan Gordon	Grade 4	Bailey Reed House	Learn about Manasquan's History	No	None	None
June 2020 Date TBD	Desiree Niemasz	Grade 4	Bailey Reed House	Learn about Manasquan's History	No	None	None
June 2020 Date TBD	Catherine Taft	Grade 4	Bailey Reed House	Learn about Manasquan's History	No	None	None
January 30, 2020	Catherine Taft Desiree Niemasz Brianna Snel Brenan Gordon	Grade 4	Algonquin Theater	Exposure to Visual Performing Arts	No	None	Student Funds
November 13, 14, 2019	Christine Melfi Sandra Jo Hill Alyse Leybovich Sheri DeGennaro Mary McCarthy Jeanne Walsh	Kindergarten	Manasquan Police Department	Safety and Community Helpers	No	None	None
May 19, 2019	Catherine Taft Desiree Niemasz Brianna Snel Brenan Gordon Nurse – TBD	Grade 4	Trenton State House	Study of New Jersey and Historical Sites	Yes – 1	2 Buses - \$672.00	Student Funds
May 8, 2020	Donna Mead Lauren Buss Michele Sayre Meghan Dullea Nurse – TBD	Grade 2	Allaire Community Farm	Science – Living Things Exploration	Yes – 1	Bus - \$280.00	Student Funds

**Placement of Students on Home Instruction**

- 22. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:  
#4851559203 Grade 07 September 30, 2019 – November 1, 2019 (Administrative)

**Placement of Students Out of District**

- 23. **Recommend** approval of the revised 2019-2020 External Placement list that reflects tuition costs and transportation cost, as per **Document 2.**

**Financials**

- 24. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **September, 2019** as per **Document 3.**

*Mr. Cattani continued with the Manasquan/Sending Districts General Items and asked if there were any items that required a separate vote. Seeing none, he asked for a motion to approve Items #25 through #39.*

*Motion was made by Mr. Hoverter, seconded by Mr. Loffredo, to approve Manasquan/Sending Districts General Items #25 through #39.*

*Roll Call Vote: Ayes (11); Nays (0); Abstain (0); Absent (1) Mr. Warren MOTION CARRIED*

**MANASQUAN/SENDING DISTRICTS**

**General Items**

- 25. **Secretary’s Report/Financials**

**Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **SEPTEMBER 30, 2019** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **SEPTEMBER 30, 2019** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary’s Financial & Investment Report** and the **Treasurer’s Report**, for the month ending **SEPTEMBER 30, 2019** per **Document D.** (The Treasurer of School Moneys Report for the month of **SEPTEMBER 2019** is on file in the Business Office and is in balance with the Secretary’s Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **SEPTEMBER 30, 2019**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2019-2020 budgets for SEPTEMBER and OCTOBER** as recommended by the Superintendent of Schools, as per **Document D.**

**Purchase Orders** for the month of **OCTOBER 2019** be approved, as per **Document E.**

E.S. Home Instruction

2019-2020 External Placements Document 2

Financials E.S. Central Funds Report Document c

Manasquan/Sending Districts Items #25 through #39

Secretary’s Certification

Acceptance of the Secretary’s Certification

Secretary’s Financial & Investment Report Document D

Budget Certification Document D

Purchase Orders Document E

Recommend acceptance of the Cafeteria Report – Document F.

(C) Be it Resolved: that the Bills (Current Expense) in the amount of \$1,175,546.29 for the month of OCTOBER, 2019 be approved. Record of checks (#45326 through #45333), and distributions are on file in the Business Office.

Be it Resolved: that the Bills (Capital Expense) in the amount of \$3,550 for the month of OCTOBER, 2019 be approved. Record of checks (#1033 through #1034), and distributions are on file in the Business Office.

Confirmation of Bills (Current Expense) for SEPTEMBER, 2019 at \$2,451,813.13 and checks (#45067 through #45325) and (Capital Expense) for SEPTEMBER, 2019 at \$324,793.09 and checks (#1016 through 1032 and #1367 through #1368).

Recommend acceptance of the following High School Central Funds Report for the month ending SEPTEMBER 2019 as per Document G.

26. Recommend approval of the Comprehensive Maintenance Plan Report and M-1 Form, as per Document H.

27. Recommend approval of Pay Application #3R from Butler Balancing Company, Inc., in the amount of \$1,740.00, for the Manasquan High School Addition and Renovations project.

28. Recommend approval of the Application for Change of Use of Educational Space – 2019-2020SY, as per Document I.

29. Recommend approval of the Plan of Action for the 2019-2020 School District budget, as per Document J.

30. Recommend approval of the Facility Rental Agreement with the Atlantic Club for the 2019-2020 Manasquan High School Swim Team practices and swim meets, in the amount of \$15,710, as per Document K. (No increase in rental cost from 2018-2019)

31. Recommend approval of the acceptance of a Parent-Paid Tuition student (ID#4073468733) in the 9<sup>th</sup> grade at Manasquan High School, effective October 2, 2019, at a pro-rated annual tuition rate of \$6,534.90.

32. Recommend approval of the creation of a Central Fund account for “Girls’ Volleyball” team.

33. Recommend approval of the first reading of the revision of the following policies, as per Document L:

- P 6112 – Reimbursement of Federal and Other Grant Expenditures
- P 3159 – Teaching Staff Member/School District Reporting Responsibilities
- P & R 3218 – Use, Possession, or Distribution of Substances
- P & R 4218 – Use, Possession, or Distribution of Substances
- P 4219 – Commercial Driver’s License Controlled Substance and Alcohol Use Testing
- R 6112 – Reimbursement of Federal and Other Grant Expenditures
- P & R 7440 – School District Security
- P & R 8600 – Student Transportation
- P 8630 – Bus Driver/Bus Aide Responsibility
- R 8630 – Emergency School Bus Procedures
- P 8670 – Transportation of Special Needs Students
- P 9210 – Parent Organizations

Cafeteria Report  
Document F

Bills (Current Expense)

Bills (Capital Expense)

Confirmation of Bills (Current and Capital Expense)

H.S. Central Funds Report  
Document G

CMP Report & M-1 Form  
Document H

Butler Balancing – Pay App. 3R

Change of Use Educ. Space  
Document I

2019-20 Budget Plan of Action  
Document J

2019-20 Rental Agreement – Atlantic Club  
Document K

H.S. Parent-Paid Tuition Student

Girls Volleyball Central Fund Account

Policies – Revisions and 1<sup>st</sup> Reading  
Document L

- P 9400 – Media Relations

**34. Recommend** approval of the second reading and adoption of the revision of the following policies, as per **Document M:**

- P5517 – Student Identification Cards
- P2481 – Home or Out-of-School Instruction for General Education Pupils

**35. Recommend** approval of the creation of an Italian Club.

**36. Recommend** approval of the adoption of following job description, as per **Document N:**

- School Bus Driver

**Professional Days**

**37. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

Date	Name	Destination	Purpose	Sub	Cost
September 27, 2019	Lesley Kenney	Brookdale	Guidance Director Meeting	No	None
October 7, 2019	Lisa Kukoda	Princeton	NJSIAA Leadership Summit	No	Mileage - \$18.55 Registration - \$45.00
December 6, 2019	Jason Bryant	Princeton	NJ Council for History Education Workshop	Yes	Registration - \$80.00
October 16, 2019	Margaret Polak Patricia Gallant	Trenton	Special Education SEMI	No	Mileage - \$29.05
November 8, 2019	Christopher Craig	Colts Neck	AP Subject Workshop	No	Mileage - \$5.17 Registration - \$245.00
December 4, 2019	Leigh Busco	Clark	Dating Abuse Training and Assistance Program	No	None
December 12, 2019	Matthew Hudson	Ocean	Asbestos Regulations and Asbestos Control Documentations Course	No	Registration - \$205.00
November 15, 2019	Nicholas Bock James Egan Lisa Kukoda Jesse Place	Iselin, NJ	NJ K-12 Microsoft Education Transformation Community	No	Mileage - \$27.09 Tolls - \$5.00 Costs Per Traveler
November 19, 2019	Maria Attilio Jesse Place	Freehold, NJ	Dept. of Education NJSMART Training	No	Mileage - \$12.18 Costs Per Traveler
December 3, 2019	Robert Goodall	Bio Tech High School	Principal Roundtable	No	Mileage - \$12.60
December 6, 2019	Robert Goodall	Waretown	IPM Coordinator Training	No	None
October 17, 2019	Elizabeth Rudder	Freehold	Mental Health and Addiction Conference	No	Registration - \$55.00
October 18, 2019	Timothy Clayton	Freehold	Drug Monitoring Course	No	None

*Document L  
(continued)*

*Policies  
Revisions and  
2<sup>nd</sup> Reading  
Document M*

*Italian Club*

*School Bus  
Driver Job  
Description  
Document N*

*H.S.  
Professional  
Days*

MINUTES – October 29, 2019

October 29, 2019	Kevin Hyland	Rutgers	Health Careers	Yes	None
November 19, 2019	Cheryl Bontales	Holmdel	Advanced Cardiac Life Support	Yes	None
December 9, 10, 2019	Amy Edwards	East Brunswick	NJ Association of School Librarians Workshop	Yes	Registration – \$200.00 Hotel/Parking - \$176.92
January 10-13, 2020	Kevin Hyland	Mashantucket, CT	Eastern Athletic Trainers Association Conference	Yes	Mileage - \$70.00 Registration - \$160.00 Hotel - \$334.00
January 23, 2020 April 1, 2020	Jesse Place	Trenton	NJASA HR Professionals Training	No	Mileage - \$61.46 Registration - \$300.00
April 22, 2020	Jesse Place	Trenton	NJASA Legal Seminar - Personnel	No	Mileage - \$30.73 Registration - \$150.00
December 10, 2019	Susan Lord	Marlboro	LDTA Consortium	No	Mileage - \$7.84
August 25, 2019 (Revised - previously approved 8/13/2019)	Chryseis McHugh Kiernan Dugan	Livingston	Volleyball Coaches Clinic	No	Registration-\$160.00 Mileage - \$43.05 each
January 28, 2020	John Driscoll Linda Hoeler Lorraine Koenig Robert Waldeyer	Teaneck	Financial Literacy Workshop	Yes- 4	Mileage - \$92.12
November 14, 15, 2019	Jason Bryant	Lakewood	Civil Leader Tour	Yes	None
November 8, 2019	Kristen Zdanowicz	Colts Neck	AP Calculus Exam Techniques	No	Mileage - \$5.31 Registration - \$235.00
December 4, 2019	Eric Wasnesky	Piscataway	Health Professions Meeting	Yes	Mileage - \$29.63

H.S. Professional Days (continued)

**Student Action**  
**Field Trips**

38. Recommend approval of the field trips listed below:

H.S. Field Trips

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
November 5, 2019	Kevin Hyland	Health Careers	Jersey Shore Medical Center	Simulation Lab	Yes	None	None
October 28, 2019	Jamie Onorato James Mawn	Print Media and Journalism	Rutgers University – Busch Campus	Writing, Editing, Design, Law, and Career Workshops	Yes – 2	2 Buses - \$600.00 each Registration - \$720.00	None
November 12, 2019	James Fagen	Law	Eastern State Penitentiary	History of American Prison System	Yes – 4	2 Buses - \$350.00 each	Student Funds
January 3, 2020	Pamela Puryear Brian Rostron Margaret Polak	Grades 9-12 LifeSkills	ACME - Manasquan	Community Skills	No	None	None

October 29, 2019	Kevin Hyland	Health Careers	Rutgers University	Human Cadaver Lab	No	Bus - \$400.00	None
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H.S. Field Trips  
(continued)

**Placement of Students on Home Instruction**

**39. Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

- |             |          |  |
|-------------|----------|--|
| #7329638262 | Grade 10 | October 1, 2019 – October 31, 2019 (Medical)           |
| #1826295814 | Grade 11 | October 9, 2019 – October 16, 2019<br>(Administrative) |
| #7253278387 | Grade 11 | October 17, 2019 – November 17, 2019 (Medical)         |
| #8148164051 | Grade 12 | October 16, 2019 – November 16, 2019 (Medical)         |

H.S. Home Instruction

*Mr. Cattani asked if there was any Old or New Business to come before the board. Seeing none he continued with the motion to enter into Executive Session.*

**40. Old Business/New Business**

**41. Public Forum** – *Previously conducted during the Public Forum on agenda items.*

Old & New Business  
(No Report)

*Mr. Cattani asked for a motion to enter Executive Session and read the following statement.*

*Motion was made by Mr. Sorino, seconded by Mr. Bolderman, and approved by voice vote of all those present in favor to enter into Executive Session at 8:51 p.m. MOTION CARRIED*

Executive Session

**42. Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order (Personnel Matter, Student Matters)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining (MEA Sidebar Agreement #02)
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures (School Safety and Security Plan)
- 7. Litigation or Contract Matters or Att./Client (Pending Litigation)
- 8. Personnel Matters (Hiring, Resignation, Leave of Absence)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

Executive Session

Mr. Cattani asked for a motion to reconvene the meeting.

Meeting Reconvened

Motion was made by Mr. Bolderman, seconded by Mr. Furey, and approve by voice vote of all those present in favor to reconvene the meeting at 9:10 p.m. MOTION CARRIED

Mr. Cattani asked for a motion to approve Manasquan Item #43.

Manasquan Item #43

Motion was made by Mrs. Pollock, seconded by Mr. Loffredo, to approve Manasquan Item #43 – Elementary School Personnel, as specified in Document 4. Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Warren MOTION CARRIED

**MANASQUAN Personnel**

E.S. Personnel Document 4

43. **Recommend** approval of the Elementary School personnel as per **Document 4.**

Mr. Cattani asked for a motion to approve Manasquan/Sending Districts Items #44 through #46.

Manasquan/Sending District Items #44 -#46

Motion was made by Mr. Furey, seconded by Mr. Hoverter, to approve Manasquan/Sending Districts Item #44 – High School Personnel, as specified in Document O and MEA/MBOE sidebar agreement #2, as specified in Document P; Item #45 – School Safety and Security Plan and Item #46 – Legal Agreement.

Roll Call Vote: Ayes (11); Nays (0); Abstain (0); Absent (1) Mr. Warren MOTION CARRIED

**MANASQUAN/SENDING DISTRICTS**

H.S. Personnel Document O

**Personnel**

44. **Recommend** approval of the High School personnel as per **Document O.**

MEA/MBOE Sidebar Agreement #02 Document P

**Recommend** approval of sidebar agreement #02 between the Manasquan Education Association and the Board of Education, as per **Document P.**

45. **Recommend** approval of the School Safety and Security Plan updated as of October 29, 2019.

School Safety & Security Plan

46. **BE IT RESOLVED** that the Manasquan Board of Education hereby approves the terms and conditions of the Agreement between E.N. and H.N. and the Manasquan Board of Education dated October \_\_, 2019.

Legal Agreement

Mr. Cattani asked for a motion to adjourn.

Adjournment

Motion was made by Mr. Sorino, seconded by Mr. Bolderman, and approved by voice vote of all those present in favor to adjourn the meeting at 9:11 p.m. MOTION CARRIED

47. **Adjournment**

Motion to Adjourn

Respectfully submitted,



Lynn Coates  
Board Secretary