

BOARD OF EDUCATION
Borough of Manasquan

The Regular Open Public Meeting of the Manasquan Board of Education was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, October 20, 2015.

The President, Mr. Pellegrino, called the meeting to order and read the Opening Statement.

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.

*Pledge of
Allegiance*

2. Pledge of Allegiance

3. Roll Call

Roll Call

<i>Martin Burns</i>	<i>Mark Furey (Belmar)</i>	<i>Colleen Smith-absent</i>
<i>Eugene Cattani</i>	<i>Erik Gardner (SLH) - absent</i>	<i>Alfred Sorino - absent</i>
<i>Kenneth Clayton</i>	<i>Heather Garrett-Muly-arrived 6:05</i>	<i>Tedd Vitale (Brielle)-absent</i>
<i>Linda DiPalma</i>	<i>Thomas Pellegrino</i>	<i>James Walsh</i>

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Doug Kovats, Board Attorney; Sandi Freeman, Recording Secretary, Shawn Nolan and Megan Gianforte – arrived 6:15, Student Board Representatives.

Absent: Julia Hohenstein and Matthew DelGuercio, Student Board Representatives

Mr. Pellegrino read the Mission Statement and Statement to the Public.

*Mission
Statement*

4. Mission Statement

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

5. Statement to the Public

*Statement to
the Public*

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Mr. Pellegrino asked for a motion to accept and approve the Minutes.

Motion was made by Mr. Cattani, seconded by Mr. Walsh, to approve the minutes as specified in Item 6.

Discussion: None

*Roll Call Vote: September 15, 2015 - Ayes (6); Nays (0); Abstain (2) Mrs. DiPalma, Mr. Walsh;
Absent (4) Mr. Gardner, Mrs. Smith, Mr. Sorino, Mr. Vitale*

*September 22, 2015 – Ayes (6); Nays (0); Abstain (2) Mr. Burns, Mr. Walsh;
Absent (4) Mr. Gardner, Mrs. Smith, Mr. Sorino, Mr. Vitale*

MOTION CARRIED

6. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Committee of the Whole and Closed Executive Session of September 15, 2015 and the Regular Public Meeting and Closed Executive Session of September 22, 2015. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Mr. Pellegrino turned the floor over to Sean Nolan for the Student Board Representative report.

7. Student Board Representative Report

Mr. Nolan reported that the Manasquan High School Key Club's past business includes the MHS Snack Shack, the Brielle Coaster Derby and the Spring Lake Kitchen Tour. Upcoming events include the Manasquan Elks Breakfast, Homework Helpers at the Manasquan Elementary School and the Spring Lake Library Technology Help for Seniors.

Mr. Pellegrino turned the floor over to Dr. Kasyan for the Presentations.

8. Presentations

Dr. Kasyan said that he had the pleasure of learning this morning that the Academy of Finance was named a Model Academy by the National Academy Foundation. Dr. Kasyan shared the scores received by the AOF and said that this is a great accomplishment for them to be named as one of the countries model academies because of their achievements. He complimented the staff on their efforts with the program that was recognized by the National Academy as a major strength. He felt that this was important to be focused on prior to recognizing the students and teachers of the month. The students selected tonight serve as role models for their peers, are academically motivated and demonstrate leadership in and out of the classroom with a positive school attitude and also participate in extracurricular activities and perform school community service activities.

Dr. Kasyan introduced and congratulated the high school and elementary school students of the month for September and the Teenager of the Month for October and presented them with a certificate and Wally Bucks.

- **High School Students of the Month for September** – Tahlia Jaime-Kelly, Senior – Annabella Condoluci, Junior – Savannah Hobbie, Sophomore – Thomas Freda, Freshman
- **Elementary School Student of the Month for September** – Madeline Condon
- **Teenager of the Month for October**- Stephen Trischitta

Minutes

Student Board
Representative
Report

Presentations

Dr. Kasyan introduced and congratulated the high school and elementary school teachers of the month of September and presented them with a certificate of appreciation. Dr. Kasyan spoke on the opportunity he had to be in Ms. Trischitta's classroom this week and was amazed at the creativity and outside of the box thinking she delivered to the students. He thanked her for her efforts and truly enjoyed the observation.

Presentations
(continued)

- **High School Teacher of the Month for September– Pamela Puryear**
- **Elementary School Teacher of the Month for September – Andrea Trischitta**

Mr. Pellegrino moved on to the Superintendent's Report & Information Items and turned the floor over to Dr. Kasyan.

Dr. Kasyan reported that he would be reading the following School Violence Awareness Week/Red Ribbon Week Resolution.

Superintendent
Report

9. Superintendent's Report & Information Items

Recommend approval of the following resolution to designate October 19 through October 31 as "School Violence Awareness Week/Red Ribbon Weeks"

School Violence
Awareness
Week / Red
Ribbon Weeks

WHEREAS, the Manasquan Board of Education values the health and safety of all of our students, and;

WHEREAS, substance abuse is particularly damaging to one of our most valuable resources, our children, and a contributing factor in the three leading causes of death for teenagers – accidents, homicides, and suicides, and;

WHEREAS, it is the goal of School Violence Awareness Week/Red Ribbon Weeks and the Manasquan School District to involve families, schools, businesses, churches, law enforcement agencies and service organizations in all aspects of this campaign and establishes an atmosphere that supports awareness, education and on-going initiatives to prevent illegal drug and alcohol use, and;

WHEREAS, the School Violence Awareness Week/Red Ribbon Weeks Campaign theme promotes family and individual responsibilities for living healthy, drug-free lifestyles, without illegal drugs and alcohol or the illegal use of drugs and alcohol, and;

WHEREAS, the Manasquan School District shall plan activities in conjunction with Red Ribbon Week Campaign which supports awareness, education and promoting a healthy lifestyle for the students and families of the Manasquan School District.

NOW, THEREFORE, BE IT RESOLVED, that Manasquan Board of Education do hereby proclaim October 23rd to 31st 2015 as "Red Ribbon Week."

- **School Violence Awareness Week** – Since 2003, schools and districts have been observing School Violence Awareness Week during the week beginning with the third Monday in October, which is October 19-23, 2015, as required by N.J.S.A. 18A:36-5.1. To help school districts, charter schools and approved private schools for students with disabilities comply with the requirements for School Violence Awareness Week, the New Jersey Department of Education (NJDOE) has

provided guidance that is available online at:

<http://www.nj.gov/education/students/safety/behavior/violence.shtml>

- **Week of Respect** – Additionally, the *Anti-Bullying Bill of Rights Act (P.L.2010, c122)* requires that the week beginning with the first Monday in October (October 5-9 in 2015) of each year be designated as a “Week of Respect” in New Jersey. School districts and charter schools (but not approved private schools for students with disabilities), in order to recognize the importance of character education, are required to observe the week by providing age-appropriate instruction focusing on preventing harassment, intimidation or bullying (HIB). Several resources were provided by the New Jersey Department of Education (NJDOE).

Dr. Kasyan reported that the district did designate the week of October 5 – 9, 2015 as a Week of Respect. He said that the Violence and Vandalism Report is to be read providing the results during this week in conjunction with statute. Dr. Kasyan reported the HIB incidents: During the reporting period of 2014-2015 in the Manasquan Elementary School the number of HIB incidents reported were two (2) during Report Period 1 and in the Manasquan High School there were seven (7) in Report Period 1 totaling nine (9), in Report Period 2 for the 2014-2015 the Manasquan Elementary School had four (4) and in the Manasquan High School there was one (1) totaling five (5). These were reviewed during the Committee of the Whole meeting on October 15, 2015 and the board was apprised of these incidents.

- Enrollment – **Document A**

Dr. Kasyan reported the total enrollment is 1590, with 960 students in the high school and 630 students in the elementary school, as specified in Document A.

- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports–**Document B**

Dr. Kasyan reported on the attendance comparison, fire drill reports, suspensions and tardy reports, as specified in Document B. He reported that a bus evacuation drill took place at the high school on October 15, 2015.

- HIB Report–**Document C**
- HIB Report – HIB Investigations, Trainings and Programs Data Collection – January 1, 2015 through June 30, 2015, Final 2015-2016 SY EVVRS report.

Dr. Kasyan referred to the HIB Report, as specified in Document C that was previously reported during the reading of the School Violence Awareness Week resolution. Dr. Kasyan concluded his report.

Mr. Pellegrino asked for a motion to approve and accept the Superintendent’s Report.

Recommend approval and acceptance of the Superintendent’s Report.

Motion was made by Mr. Walsh, seconded by Mr. Cattani, to approve and accept the Superintendent’s Report.

Discussion: None

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Mr. Gardner, Mrs. Smith, Mr. Sorino, Mr. Vitale

MOTION CARRIED

Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement.

10. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation,

Superintendent
Report
(continued)

School Violence
Awareness
Week / Red
Ribbon Weeks

Enrollment
Document A

Attendance,
Fire Drill
Reports,
Suspensions &
Tardy Report
Document B

HIB Report
Document C

Approval and
Acceptance of
Superintendent
Report

Public Forum
on Agenda
Items

it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum
on Agenda
Items
(continued)

Mr. Pellegrino closed the Public Forum seeing no comments or questions from the public.

Mr. Pellegrino continued with Manasquan Items 11 through 29 and asked if anyone needed anything pulled for a separate vote. Mr. Walsh asked if 28 and 29 be voted on separately. Mr. Pellegrino asked for a motion to approve Manasquan Items 11 through 27.

Manasquan
Items #11
through #27

Motion was made by Mr. Walsh, seconded by Mrs. Garrett-Muly, to approve Manasquan Items # 11 through 27.

Discussion: None

Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (2) Mrs. Smith, Mr. Sorino

MOTION CARRIED

MANASQUAN

11. Secretary's Report

Recommend acceptance of the following Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense).

Financial
Reports

The Business Administrator/Board Secretary certifies that as of **September 30, 2015** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Secretary's
Certification

Be it Resolved; that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,158,714.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

District Taxes

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **September 30, 2015** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Acceptance of
Secretary's
Certification

Recommend acceptance of the Secretary's Financial & Investment Report and the Treasurer's Report, for the month ending September 30, 2015 per Document D. (The Treasurer of School Moneys Report for the month of **September 2015** is on file in the Business Office and is in balance with the Secretary's Report).

Secretary's
Financial &
Investment
Report
Document D

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **September 30, 2015** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2015-2016 budgets** for

Budget
Certification
Document D

September and October as recommended by the Superintendent of Schools, as per **Document D.**

Recommend **acceptance** of the **Elementary School Central Funds Report** for the month ending **September 30, 2015** as per **Document E.**

Purchase Orders for the month of **October 2015** be approved, as per **Document F.**

Recommend **acceptance** of the **Cafeteria Report** – **Document G.**

Be It Resolved: that the **Bills (Current Expense)** in the amount of **\$1,256,865.50** for the month of **October 2015** be approved. Records of, checks (**#37075** through **#37168**) and distributions are on file in the Business Office.

Confirmation of Bills (Current Expense) for **September 2015** at **\$2,124,732.06** and checks (**#36908** through **#37074**).

General Items

12. **Recommend** approval of the Superintendent's 2015-2016 Quantitative Merit Goal focused on Team Leadership Skills.
13. **Recommend** approval of the Plan of Action for the 2016-2017 School District Budget, as per **Document H.**
14. **Recommend** approval of **Maureen T. Kelley, LLC**, Maureen Kelley, to work as a School Psychologist consultant, 25 hours weekly at a rate of \$58.00 per hour from November 9, 2015 through June 30, 2016, leave of absence replacement.
15. **Recommend** approval to amend the IDEA SY15 Grant to account for carryover funds in the amount of \$8,846.00 in Basic Grant (\$6,495.00 non-public, \$2,422.00 public) and \$480.00 in Pre-School Grant.
16. **Recommend** approval of J. Glennon, JLMABA, LLC, to provide Behavioral Consultation to the district for the 2015/2016 SY, at a rate of \$115.00 per hour, not to exceed \$50,000.00 (paid through IDEA account).
17. **Recommend** approval of Michelle Havens, BCBA, to provide services for student #22271 (4 hrs. BCBA Support/monthly, at an hourly rate of \$125.00 for the 2015-2016 SY to include 12 hours of supervisory support during ESY, not to exceed \$6500.00).
18. **Recommend** approval of Family Resource Associates (FRA & Tech. Connect.) to conduct an Assistive Technology Evaluation for student #212537, not to exceed \$480.00.
19. **Recommend** approval of the creation of the central funds account for the Kindergarten Class, Class of 2024.
20. **Recommend** approval of the 2015-2016 transportation contracts and route costs for Manasquan Resident Students, as per **Document I.**
21. **Recommend** acceptance of a donation of a storage rack, valued at \$175 to be used in the high school cafeteria for storage purposes and a bike rack, valued at \$100, to be used outside the music room. Items were donated by Mrs. Pacetti, parent of an 11th grade student.

*E.S. Central
Funds Report
Document E*

*Purchase
Orders
Document F*

*Cafeteria
Report
Document G*

Bills

*Confirmation
of Bills*

*Supt.'s Merit
Goals
Team
Leadership*

*2016-17
Budget Action
Plan*

*M. Kelley
Psych.
Consultant*

*IDEA SY15
Grant
Carryover
Amendment*

*J. Glennon
Behavioral
Consultation*

*M. Havens,
BCBA Support*

*FRA & Tech.
Connect
Assistive Tech.
Evaluation*

*Central Fund
Acct – Class of
2024*

*2015-16
Transportation
Document I*

*Donation
Acceptance*

22. **Recommend** approval of the NJQSAC Statement of Assurance for the 2015-2016 school year, as per **Document J**.

23. **Recommend acceptance of the following parent-paid tuition students for the 2015-2016 school year:**

- One (1) Integrated Preschool student - P.M. session - effective 10/20/15, at the pro-rated annual tuition of \$3,085.50.
- One (1) 2nd grade student – effective 11/9/15, at the pro-rated annual tuition of \$10,268.80.

Professional Days

24. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 26, 2015	K. Wahl, M. Levy, O. Kopeck, L. Bradley, A. Leybovich, T. Reichy	Monmouth County Library	Code Studio Workshop	Yes-6	None
Oct. 9, Dec. 4, 2015 Feb. 5, April 8, 2016	Nancy Sanders	Neptune HS	Educational Partnership	No	None
October 15, 2015	Collen Graziano	Monroe, NJ	School Law Workshop	No	Registration-\$150 Mileage-\$19.84
Oct. 16, Nov. 20, Dec. 18, 2015 Jan. 22, Feb. 24-26, Mar. 18, April 22, May 20, 2016	Nancy Sanders	Misc. Locations	Resources and Curriculum Programs	No	Mileage - \$57.30
October 23, 2015	Kathleen Stonaker	Monmouth University	Literacy Symposium	No	Mileage - \$7.06 Registration - \$100.00
November 18, 2015	Laura Wahl	Monmouth Mall	STEAM workshop	Yes	None
November 18, 2015	Robert Markovitch	Monmouth Mall	STEAM workshop	Yes	None

Student Action Field Trips

25. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
April 29, 2016	2 nd Grade Teachers	Grade 2	Green Meadows Farm	Science	1 – Nurse	None	Student Funds
May 26, 2016	Kappy, Kirk, Mura, Rodriguez	Grade 1	Algonquin Theater	Literary Experience Live Performance	None	None	Student Funds
December 9, 2015	Marie Lauffer	Chorus	Algonquin Theater	Newark Boys Chorus	Yes-1	None	Student Funds
May 2016	Ann Marie LaMorticella	Art	Hamilton, NJ	Various Art Mediums	Yes-2	None	Shore Consortium G&T

April 11/12, 2016	Ann Marie LaMorticella	Music/Perform Arts	Middletown Arts Center	Performance Arts Workshop	Yes-1	\$80 per student	None
June 7, 2016	Laura Wahl	Grade 6	Sandy Hook	Ecosystem Study	Yes-3	None	Student Funds
April 29, 2016	Kappy, Kirk, Mura, Rodriguez	Grade 1	Planetarium	Science-Sky Unit	Yes-1	None	Student Funds
April 29, 2016	2 nd Grade Teachers	Grade 2	Algonquin Theater	Language Arts	None	None	Student Funds
November 10, 2015	Marie Lauffer	Chorus	Manasquan Fire House	Singing at Club meeting	Maybe - 1	None	None
June 3, 2016	Eric Clark	Senior Band	Dorney Park	Music Competition	Yes-5	Bus - \$1,800	None

E.S. Student
Field Trips
(continued)

Placement of Students on Home Instruction

26. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team: **None at this time.**

Placement of Students Out of District

27. **Recommend** approval of the revised out of district placement list, as recommended by the Child Study Team as per **Document K.**

Out of District
Placements
Document K

Mr. Pellegrino asked for a motion to approve Manasquan Item #28.

Motion was made by Mrs. DiPalma, seconded by Mr. Walsh, to approve Manasquan Item #28.

Manasquan
Item #28

Discussion: Mr. Walsh commented that during the discussion last Tuesday he thought a committee would be formed to come up with questions. He did not believe the reassessment would be completed until the end of the year and does not understand the rush to do this. He feels that the question should be seen by the board and then meet to decide and digest the matter and then go out. He wants the referendum to pass but feels that going out in January is too soon.

Mr. Pellegrino said the referendum committee met last week and the questions are being formulated but the reason for tonight's motion is based on the belief that people wanted to go back out in January.

Mrs. Garrett-Muly said the committee worked on the questions and discussed the date and she personally voiced the opinion to wait but the consensus was to go out.

Mrs. DiPalma said she thinks we should go out in January.

Mr. Walsh asked how a decision can be made to go out in January when we do not know what we are going to ask. He asked what the reason was for the rush. Mrs. DiPalma said the rates are down.

Mrs. Garrett-Muly said there was discussion in committee that should be shared with the whole board and the rates have already gone up and some people felt that we should go right back out, however, she personally felt we should wait. Mrs. DiPalma said that most of the people on the referendum committee agreed to go back out.

Mr. Pellegrino said the board committee consists of himself, Mr. Sorino, Mr. Cattani and Mrs. Garrett-Muly. Mr. Pellegrino said the feedback he received is to separate the question and go back out in January. Mrs. DiPalma said many people were surprised that it did not pass and it is still fresh in people's minds and to present it in a new way. Mr. Walsh said he completely disagrees with going out in January.

Mr. Cattani asked when the state funding expires. Mr. Pellegrino said that if approved, as recommended in Item 29, the board would resubmit to the state and a qualifying letter must be received from the state each time you present a project. This application process must take place no matter when you go out to referendum outlining what is in the specific project.

Mrs. Coates explained the process and did say that there was a time that the state stopped issuing debt service and this could happen.

Dr. Kasyan spoke on the meeting with the referendum committee and described all the material and information that he shared with them at the meeting in order to come up with a new plan and bring the number down. He said the committee is meeting again this week with the architect and engineer to go over specifics. The architect also agreed to go back out because all he can see is costs going up. Dr. Kasyan said based on the information he received back from the parents, they are asking to revisit this as soon as possible by trying to lower the cost. Dr. Kasyan said he doesn't believe there is anyone in Manasquan that doesn't know the scope of the project or what it entails but he does think there are some people confused with the funding piece. Mr. Walsh agreed that we should not put it off for a long period of time but to rethink and go out in June.

Mr. Burns asked what the thought process was for changing the times for the polls. Mr. Pellegrino said it was to reduce the cost of the election and the polls must remain open until 9:00 p.m.

Mr. Cattani said he spoke at the committee meeting in favor of going out in January but he thinks that the board must be cohesive to go out in January and the board should put a little more work into the decision and have sharper numbers.

Mr. Pellegrino said we have a motion and a second and we need to vote. He asked Mr. Kovats to provide guidance on the vote.

Mr. Walsh said that he was surprised that it remained on the agenda since there was not a lot of positive comments at the work session.

Mrs. Garrett-Muly asked if Robert's Rules allows for the motion to be tabled.

Mr. Kovats read from Robert's Rules and it was decided that if those who motioned the original item had no objection to table then the motion could be tabled. Mr. Walsh had no objection to table his second to Mrs. DiPalma's motion. Mrs. DiPalma asked to withdraw her motion.

Mr. Pellegrino clarified that if tabled this will preclude going out in January because of the timetable requirements.

Dr. Kasyan respectfully suggested that if the board is not going out in January that they go out the following January. With the worry about reassessment being present you cannot go out until you have a reassessment and everyone has their numbers, but do expect rates and supply costs to go up.

A discussion took place on the process involved in submitting a referendum that received a negative vote twice to the commission of education for his review. Mr. Kovats said that it is not realistic and a difficult process to assume that the commission of education would agree that the state would fund the project that failed in the election numerous times.

Motion was made by Mr. Clayton, seconded by Mr. Walsh to TABLE Manasquan Items #28 and #29.

Discussion: no further discussion

Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (2) Mrs. Smith, Mr. Sorino

MOTION CARRIED

- 28. Recommend** approval of a special referendum to be held on January 26, 2016 with poll hours of 2:00 p.m. to 9:00 p.m.

*Special
Referendum
TABLED*

- 29. Recommend** that a revised Debt Service project application for the Manasquan High School be submitted to the Department of Education.

*Debt Service
Project
Application
TABLED*

Mr. Pellegrino continued with the Manasquan/Sending District items and asked if anyone needed anything pulled for a separate vote. Seeing none, he asked for a motion to approve Manasquan/Sending District Items #30 through #42.

Discussion: None

Roll Call Vote: Ayes (8); Nays (0); Abstain (1) Mr. Clayton on Item #31 only; Absent (4) Mr. Gardner, Mrs. Smith, Mr. Sorino, Mr. Vitale **MOTION CARRIED**

*Manasquan /
Sending
District Items
#30 - #42*

MANASQUAN/SENDING DISTRICTS

General Items

- 30. Recommend** approval of the Agreement with E-rate Partners, LLC, for E-rate Services for Funding Year 2016, in the yearly amount of \$1,500.

*E-Rate Partners
FY2016*

- 31. Recommend** approval of the Ice Rental Agreement with Athletic Community Team LLC., d/b/a Jersey Shore Arena, for the 2015-2016 school year, in the amount of up to \$28,262.50 (\$28,262.50 is the amended contract amount for 2014-2015) as per **Document 1**.

*2015-16 Jersey
Shore Arena Ice
Rental
Agreement
Document 1*

- 32. Recommend** the following off-site facilities to be used for the athletic teams during the 2015-2016 school year at a cost to the district to be determined, with contracts forthcoming:

*2016-16 Off-
Site Facilities
for athletic
teams*

- Shore Lanes - Bowling
- Sea Girt Lanes - Bowling
- Howell Park - Golf
- Spring Meadow – Golf

- 33. Recommend** approval of the following teachers to write curriculum for the Physical Education program, class coverage provided by substitutes:

*Curriculum
Writing –
Physical
Education*

Jill Santucci	October 2015
Matthew Voskian	October 2015
Brian Lee	October 2015
Dana Warncke	October 2015

- 34. Recommend** approval of the release of the following Requests for Proposals for the 2015-2016 school year, as per **Document 2-1** and **2-2**:

- School District Legal Services
- Board of Education Bond Counsel

*RFP Release
Legal Services
Document 2-1
Bond Counsel
Document 2-2*

- 35. Recommend** approval of the District Plan Document as provided by PennServ Plan Services, Inc., at no cost to the district, as per **Document 3**.

*PennServ Plan
Services Inc.
Document 3*

- 36. Recommend** approval of the appointment of Linda DiPalma as the Alternate Delegate Assembly Representative for the Board of Education.

*L. DiPalma
Alt. Delegate
NJSBA*

- 37. Recommend** approval of the creation of the central funds account for the Class of 2019, high school.

*Central Fund
Acct. Class of
2019*

38. **Recommend** approval of the Physical Education curriculum for the 2015-2016 school year.

Professional Days

39. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

H.S.
Professional
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
November 2, 2015	Ryan Basaman	Philadelphia, Pa	AP workshop	Yes-1	Registration-\$215.00 Mileage-\$40.92
2015-2016 School Year	Leigh Busco	Various Locations	ASAP Monthly Meetings	No	Mileage - \$60.14
November 14, 2015	Rosa Russo	Philadelphia, Pa	Language and Culture Workshop	No	None
October 28-29, 2015	Thomas Pellegrino	Atlantic City	Annual NJSBA Workshop	No	Mileage - \$43.00 Tolls- \$ 40.00 Parking - \$60.00 Hotel - \$ 92.00 Meals - \$ 99.00
November 19, 2015	Jesse Place, Frank Scott, James Egan	East Rutherford, NJ	Erate, Security for Education	No	Mileage-\$37.39 each Tolls -\$14.30 each
November 10, 2015	Barbara Kerensky	FEA	PARCC	No	Registration - \$149.00
November 9, 2015	Barbara Kerensky	To Be Determined	NJDOE Workshop	No	Cost to be determined
October 27-29, 2015	Jesse Place	Atlantic City	Annual NJSBA Workshop	No	Hotel - \$ 194.00 Meals/Incidentals - \$165.00 Mileage - \$130.00 Tolls- \$ 60.00 Parking - \$75.00
November 4, 2015	Timothy Clayton	Middlesex Fire Academy	Active Shooter Workshop	No	None

Student Action

Field Trips

40. **Recommend** approval of the field trips listed below:

H.S. Student
Field Trips

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
November 21, 2015	Martin Januario	Gr. 8-12	Princeton U.	University Tour	No	None	French Club and Student Funds
November 7, 2015	Alan Abraham	Band	Belmar, NJ	Belmar Historical Ball	No	None	None
December 4, 2015	Alan Abraham	Jazz Band	Main St., Manasquan	Holiday Tree Lighting	No	None	None
December 12, 2015	Alan Abraham	Jazz Band	Manasquan Elks Lodge	Holiday Party	No	None	None

December 4, 2015	Claire Kozic	Academy of Health Careers	Liberty Science Center	Career Fair	Yes-3	2 buses at \$300.00 each	None
December 12, 2015	Martin Januario	Gr. 8-12	New York	Broadway Show	No	None	French Club and Student Funds
October 15/17, 2015	Lisa Crowning	Gr. 9-12	MAST – Stevens Institute	Academic Bowl Competition	Yes-1	2 buses at \$350.00 each	None
October 29, 2015 (Date Revised)	Pamela Grandinetti	Gr. 9-12 Special Ed.	Federal Reserve Bank	NYC Federal Reserve Bank History	Yes-5	2 buses @ \$550 each	Student Funds

H.S. Student Field Trips (continued)

Placement of Students on Home Instruction

41. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#171923	Grade 11	September 14, 2015 – TBD (Medical)
#171956	Grade 11	September 14, 2015 – November 1, 2015 (Medical)
#162534	Grade 12	September 30, 2015– TBD (Medical)
#162395	Grade 12	September 9, 2015– June 22, 2016 (Medical)

H.S. Home Instruction

Financials

42. **Recommend acceptance** of the following **High School Central Funds Report** for the month ending **September 30, 2015** as per **Document 4**.

Financial H.S. Central Funds Report Document 4

Mr. Pellegrino asked if there was any Old or New Business to come before the Board.

43. Old Business/New Business

There was no Old Business to come before the board.

Old/New Business

Under New Business – Mr. Pellegrino referred to Item #34 the approval of the RFP's for Bond Counsel and School District Legal Services and said that he would be forming an AD HOC committee to review the responses and conduct interviews with recommendation made to the board. He asked that anyone interested in serving on the committee to email him as soon as possible. Mrs. Coates said the closing date is November 13, 2015.

Mr. Pellegrino thanked Megan Gianforte, Student Board Representative, for attending tonight's meeting in place of Matt DelGuercio.

Mr. Pellegrino opened the second public forum.

44. Public Forum

Michelle Sisom, 96 Iroquois Road, Manasquan – Ms. Sisom and several women addressed the board on behalf of the high school cheerleaders and the request presented to Mr. Kornegay in September to establish a competition squad for high school girls. She has not heard anything back and asked if this request has been brought to the attention of the board. She said this would be addressed as a club and there are around 14 seniors who would like to participate in this program before graduation. Dr. Kasyan said Mr. Kornegay did inform him about the proposal and thought that a meeting was scheduled or would be scheduled with the parents. Mr. Kornegay would then bring the proposal to the building principal for further discussion on cost and personnel. Dr. Kasyan believed that the matter was being looked at in a positive light. Ms. Sisom said the competition starts in

Public Forum

January and it will take some time to put things together. Mr. Coppola said that Mr. Kornegay did present the proposal to him and they will call her to set up a meeting.

Nick Perone, 59 S. Jackson Avenue, Manasquan – Mr. Perone said he is a retired educator from Manasquan and would like to see the referendum pass. He said this is the first time in 44 years that he voted against a budget/referendum. He said people in Manasquan are in bad shape and 61% of the state budget goes to Abbott Districts and there are very affluent schools coming to Manasquan and not paying their fair share. He said the only referendum he would like to see is regionalization.

Dick Meincke, 36 N. McClellan Avenue, Manasquan – Mr. Meincke referred to the comment made by Dr. Kasyan that information was sent out to the parents. He asked why this information went out to the parents and not to the population of the town as a whole. Mr. Pellegrino said that we have access to email address to get the information to the parents and we opened the website to the community for their response. Dr. Kasyan explained the process used to get the information to parents via email and said if he had the email information for the community he would have utilized this form of notification. Dr. Kasyan said the questions were developed and provided through the town council's website as well as the foundation, the district's webpage and the PTO webpage. Mr. Meincke said he believed that many people were not fully informed on the details of the referendum because of the lack of communication and lack of their subscription to newspapers. Mr. Pellegrino said that an effort was made to go door to door in the community.

Marilyn Jacobson, 59 McLean Avenue, Manasquan – Ms. Jacobson questioned the changes in the new referendum. Mr. Pellegrino said that motion was tabled and the board is still working on formulating the details. He said the motion was to establish a date for notification purposes. She suggested separating the elementary school from the high school since they are funded differently. Mr. Pellegrino said that the elementary school parents would like to see both buildings addressed together. Ms. Jacobson sees a problem with subsidizing six other districts and said the focus should be made on how to regionalize. Mr. Pellegrino said that some people realize that without the sending districts we may not have a high school and it is not the board's goal to close the high school. Ms. Jacobson clarified that she does not want to close the high school but regionalization efforts should be made so everyone can support needed capital improvements.

Mrs. Garrett-Muly said that everyone should realize that if we do not keep the facilities up to a certain standard those people may choose to go elsewhere and this is not unrealistic. She does not like the term fair share because at the end of the day the sending districts are paying what the law requires them to pay. We need efforts to improve the school district and would appreciate any help with sending letters to the state.

Ms. Jacobson said the deterioration of the physical plant is a reality but if the people of Manasquan don't want to pay it will affect the sending districts and their children and there should be some willingness to support the capital improvement in some way.

Mr. Walsh said everyone on the board understands and we need help on the part of the state legislature for sending/receiving funding. He said that regionalization may not be the best way for Manasquan and gave an example of districts attempting to pull away from Shore Regional.

Mrs. DiPalma said we need to update the facilities to keep the sending districts here and the more we wait the worse it will become.

Mrs. Garrett-Muly said her message to table this motion is not that she doesn't want it to pass or that she doesn't want to improve the facilities.

Mr. Perone returned to the floor and said that he agreed with what is being said but has any consideration been made to making a part of the school a magnet school to attract students.

Mr. Pellegrino said that we are making every effort to attract students through the academies. He said there is also an application waiting for submission to become a Choice School and the administration travels to the elementary school on a semi-annual basis.

Dr. Kasyan said that we have a responsibility as a community to stay informed. He has building administrators that work diligently every day to ensure that the Manasquan taxpayer gets the best and that we attract the best and the brightest. He said when we focus on the sending districts and the concept of fair share this is something that the state has put in regulation and according to the state they are providing that for us. He returned to the recognition at the start of the meeting that focused on the model academy that the Academy of Finance has achieved and said that this is not taken lightly and achieved with due diligence. He said this is one of several academies in the district and said that a magnet school at this particular juncture of our history would not benefit Manasquan the same way as the AP classes and the Academies. He said we are at an upswing in attracting more of the best and brightest however, if we do not maintain the facilities and bring them to a satisfactory level this will not continue. He would like to provide biology for every incoming freshman and this will entail having science labs to house these students. Dr. Kasyan thanked Mr. Perone for his questions and interest in coming to the board.

Mr. Pellegrino closed the public forum seeing no additional questions or comments from the public.

Mr. Pellegrino read the following resolution and asked for a motion to enter into Executive Session.

45. Executive Session

Executive
Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- | | |
|--------------|--|
| <u> X </u> | 1. Confidential Matters per Statute or Court Order (Personnel) |
| <u> </u> | 2. Impact Rights to Receive Federal Funds |
| <u> </u> | 3. Unwarranted Invasion of Individual Privacy |
| <u> X </u> | 4. Collective Bargaining (Update - MEA Negotiations) |
| <u> </u> | 5. Acquisition of Real Property or Investment of Fund |
| <u> </u> | 6. Public Safety Procedures |
| <u> </u> | 7. Litigation or Contract Matters or Att./Client Privilege |
| <u> X </u> | 8. Personnel Matters (Hiring, Leave of Absence) |
| <u> </u> | 9. Imposition of Penalties Upon an Individual |

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Motion was made by Mrs. DiPalma, seconded by Mrs. Garrett-Muly, and approved by voice vote of all those present in favor to enter into Executive Session at 7:08 p.m.

Discussion: None

MOTION CARRIED

Executive
Session

Let the minutes reflect that Mr. Gross arrived at 7:45 p.m. during the Executive Session and Mr. Kovats left at 7:47 p.m.

The board returned from Executive Session and Mr. Pellegrino asked for a motion to reconvene the Regular Public Meeting at 7:58 p.m.

Motion was made by Mr. Burns, seconded by Mr. Furey, and approved by voice vote of all those present in favor to reconvene the Regular Public Meeting.

Discussion: None

MOTION CARRIED

Motion to
Reconvene
Regular Public
Meeting

Let the minutes reflect that Mr. Walsh did not return to the reconvened regular public meeting after the executive session.

Mr. Pellegrino asked for a motion to approve Manasquan Item #46.

Motion was made by Mr. Burns, seconded by Mrs. DiPalma, to approve Manasquan Item #46, Elementary School Personnel, as specified in Document L.

Discussion: None

Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Mrs. Smith, Mr. Sorino, Mr. Walsh

MOTION CARRIED

Manasquan
Item #46

Personnel - MANASQUAN

46. Recommend approval of the Elementary School personnel as per **Document L**.

E.S. Personnel
Document L

Mr. Pellegrino asked for a motion to approve Manasquan/Sending District Item #47.

Motion was made by Mr. Furey, seconded by Mr. Burns, to approve Manasquan/Sending District Item #47, High School Personnel, as specified in Document 5.

Discussion: None

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Mr. Gardner, Mrs. Smith, Mr. Sorino, Mr. Walsh

MOTION CARRIED

Manasquan /
Sending
District Item
#47

Personnel – MANASQUAN/SENDING DISTRICTS

47. Recommend approval of the High School personnel as per **Document 5**.

H.S. Personnel
Document 5

Mr. Pellegrino asked for a motion to adjourn.

Motion was made by Mrs. Garrett-Muly, seconded by Mr. Furey, and approved by voice vote of all those present in favor to adjourn the regular public meeting at 8:02 p.m.

Adjournment

48. Adjournment

Motion to Adjourn

Respectfully submitted,



Lynn Coates

School Business Administrator/Board Secretary