

BOARD OF EDUCATION

Borough of Manasquan

The Committee of the Whole Meeting of the Manasquan Board of Education was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, October 13, 2015.

The President, Mr. Pellegrino, called the meeting to order at 6:00 p. m. and read the Opening Statement.

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.

2. Pledge of Allegiance

Pledge of Allegiance

3. Roll Call

<i>Martin Burns</i>	<i>Mark Furey (Belmar) - absent</i>	<i>Colleen Smith - absent</i>
<i>Eugene Cattani</i>	<i>Erik Gardner (SLH) - absent</i>	<i>Alfred Sorino - absent</i>
<i>Kenneth Clayton - absent</i>	<i>Heather Garrett-Muly</i>	<i>Tedd Vitale (Brielle)-arrived 6:04</i>
<i>Linda DiPalma – absent</i>	<i>Thomas Pellegrino</i>	<i>James Walsh</i>

Roll Call

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Michael Gross, Board Attorney; Sandi Freeman, Recording Secretary

Absent: Shawn Nolan, Julia Hohenstein, Matthew DelGuercio, Megan Gianforte, Student Board Representatives

A quorum was met for Manasquan only.

Mr. Pellegrino read the Mission Statement and Statement to the Public.

4. Mission Statement

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

Mission Statement

5. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it, is placed on the agenda

Statement to The Public

for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Mr. Pellegrino said the acceptance of minutes would take place at the Regular Public Meeting on October 20th.

6. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Committee of the Whole and Closed Executive Session of September 15, 2015 and the Regular Public Meeting and Closed Executive Session of September 22, 2015. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

The Student Board Representative Report would be presented at the October 20th meeting.

7. Student Board Representative Report

Mr. Pellegrino turned the floor over to Dr. Kasyan.

Dr. Kasyan said that the presentation of the evening is focused on security staff and crossing guard recognition. He asked the Board President for the honor of being able to read the following resolution.

8. Recommend approval of the resolution, as follows, in recognition of the Security staff and Crossing Guards for the Manasquan School District:

This Board Resolution serves to acknowledge the self-less work and dedication performed on a daily basis by our high school and elementary school security team's presence, diligence and vigilance, and crossing guards who improve pedestrian safety in the Borough of Manasquan with their tireless efforts and constant vigilance by developing a Pedestrian Master Plan and implementing a public education and enforcement campaign.

WHEREAS: The Board of Education of the Manasquan School District has adopted a mission which emphasizes student safety from domestic portal to our educational portal. And furthermore recognizes the importance of strengthening the connection between the classroom and the community; as evidenced by the drop off and pick up areas of the school district.

WHEREAS: The Board of Education of the Manasquan School District has made a commitment to building and student safety; and

WHEREAS: Life skills, not just academic skills, are necessary for becoming a successful individual and a contributing member to our community; and

WHEREAS: Many children walk to and from school, and it's crucial that they understand that safety practices for walking are just as important as those for riding on a school bus or in a car; and

WHEREAS: Unintentional pedestrian injuries are the second leading cause of death in the United States for children ages 5 to 14, according to data presented on www.safekids.org; and

WHEREAS: The Board of Education of the Manasquan School District understands Security Officers and Crossing Guards help prevent pedestrian and school related injuries, by helping our children adhere to student handbook, board policies and state statute guidelines - Always cross streets at corners where there are crossing guards.

Minutes
(Bo action
taken)

Student Board
Representative
(No report)

Recognition of
Security Staff
and Crossing
Guards

WHEREAS: The Board of Education of the Manasquan School District is committed to developing citizens of today and tomorrow who understand the need for policy and safety; and

WHEREAS: The Board of Education of the Manasquan School District is committed to fostering self-empowerment, promoting community service and civic participation, and equipping our students with the knowledge and confidence to serve and safeguard their communities; and

WHEREAS: The Manasquan Board of Education understands the importance of training our students to act, considering safety first and being consistent with board policy, benefiting the Manasquan Community by developing good citizens, recognizes the efforts of Timothy Clayton, Richard W. Read, Mary Beth McCarthy, Danielle Kurani, Pat Vansickle, Anne Brown, Marietta Drury, Kathryn Frey, Lisbeth Gonzalez, Judith Boden, and Ralph Hodkinson, while providing leadership in maintaining a safe and secure student environment portal to portal and within the confines of the learning organization

THEREFORE BE IT RESOLVED: That the Board of Education of the Manasquan School District acknowledges and compliments the vigilant dedication of the Crossing Guards, Pat Vansickle, Anne Brown, Marietta Drury, Kathryn Frey, Lisbeth Gonzalez, Judith Boden, and Ralph Hodkinson, and Security staff, Timothy Clayton, Richard W. Read, Mary Beth McCarthy and Danielle Kurani.

Dr. Kasyan said that every morning he has the opportunity to come to Manasquan and he feels good to see the students and know that they are being delivered into safe hands by the crossing guards and security team. He said it is important to maintain this level of safety and from himself and on behalf of the members of the board of education he thanked them for their cheer, diligence, good will and the way they receive the children and stop cars every day so he and the children can cross the street. Dr. Kasyan presented a framed resolution to Tim Clayton and Rich Read and thanked them for being actively engaged in maintaining security in the high school. Mr. Clayton thanked the board for the pro-active approach provided that allows them to do their jobs. Dr. Kasyan continued with the presentation of framed resolutions to MaryBeth McCarthy and Danielle Kurani and thanked them for their service in maintaining security in the elementary school. Dr. Kasyan acknowledged and thanked the crossing guards, Pat Vansickle, Anne Brown, Marietta Drury, Kathryn Frey, Lisbeth Gonzalez, Judith Boden and Ralph Hodkinson and presented them with a framed resolution.

Dr. Kasyan asked to focus the board's attention to the appreciation of Norman Margulies and asked for a moment of silence in memory of his years of service as a crossing guard.

Mr. Pellegrino asked for a motion to approve the resolution.

Motion was made by Mr. Cattani, seconded by Mrs. Garrett-Muly, to approve the resolution in recognition of the Security staff and Crossing Guards for the Manasquan School Districts.

Discussion: None

Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (6) Mr. Clayton, Mrs. DiPalma, Mr. Furey, Mr. Gardner, Mrs. Smith, Mr. Sorino

MOTION CARRIED

Motion to
approve
Resolution
recognizing
Security Staff
and Crossing
Guards

9. Presentations

- **Security Staff and Crossing Guard Recognition** – presented by Dr. Frank Kasyan

Mr. Pellegrino turned the floor over to Dr. Kasyan for the Committee of the Whole reports.

10. Committee of the Whole
Reports/Discussion Items

- **Education, Curriculum & Technology – Action Items***
 - **Referendum Update**
 - **Survey Results**

Prior to the referendum update, Dr. Kasyan referred to material in the Board's Friday Packet that included the final draft of the Manasquan School District's Strategic Plan. He said on November 17th the individuals noted with an asterisk will be presenting their piece of the goals and strategies to the board regarding the strategic plan. He said that in conjunction with the Manasquan School District's Strategic Plan for 2015-2019, discussion of a referendum is timely. He asked if there were any questions on the strategic plan. Mrs. Garrett-Muly asked to note that Ryan Baseman co-chaired with her on the committee and said it would best be served if she presented to the board of education on the 17th. Dr. Kasyan will indicate Ms. Basaman as a presenter.

Dr. Kasyan reported on the survey results received from the community with included comments that focused on making sure that the sending districts had the opportunity to pay for part of the principal and the overall cost of the referendum itself and also focusing on the fields and splitting the question. He opened the floor for comments from the board.

Mrs. Garrett-Muly commented that the electronic feedback did not result in many responses from the community. She has heard that people are requesting that the question be split out and have an educational/facility question and an exterior question.

Mr. Walsh said that he got a slightly different perspective since he is running for town council. He suggested leaving the survey question up and encourage people to go online. He said the timing for the referendum was bad with the re-evaluation in the town and this will be complete by the end of December so hopefully people will know more in January. He believed that people were turned off by the size of the referendum and suggested that when it is put back out there the board painstakingly explain every detail and he agreed with the multiple question concept.

Mrs. Garrett-Muly said that there was a misunderstanding presented by some of the material on the tax impact and suggested that a clearer picture of the cost be presented to the public.

Mr. Pellegrino said that some of the misunderstanding was the constant misinformation that was put out there by individuals and groups to muddy the waters. He spoke on the information that was provided to the community on how to calculate the assessment and arrive at their cost on a year to year basis.

Mrs. Garrett-Muly said that even with this process there were people who still did not understand how it came to an average of \$3.20.

Mr. Pellegrino said that it is not that the people do not understand, but a combination of not understanding and not believing because of what they have been told by others. He believed that this was a good plan and had everything that was considered non-negotiable and it was voted down. He said that board needs to come up with a better plan that people are receptive to and still be cognizant that people are going to put out misinformation. A strong opinion was expressed in the election and it would be foolish to go out with the same question in the same manner.

Mr. Burns agreed with Mr. Pellegrino's comments and felt that the financial matters relating to the referendum were not always straightforward. He said that he could understand the confusion on the part of the public. He believes that the board needs to do a better job in separating out the issues so the public can address each of them but also explain to the public that if we do not address this there will be a cost. He said moving forward we need to address the basic capital improvements that affect the safety and welfare of our children or face certain consequences.

Committee of
the Whole
Reports/
Discussion
Items

Education,
Curriculum &
Technology

Referendum
Update &
Survey Results

Dr. Kasyan said that property values hinge on the quality of education in a school district. Manasquan has a great reputation for a quality education but we are at a point that because of the facilities it is more difficult for the instructors to help the students learn. He said the time is now because of the financial base and cost of materials. He spoke on the real number of 3.2% that was presented by the professionals and said that doing nothing is not an answer and we should move forward while we have the opportunity for the 3.2% and a decent cost for materials. He asked the president of the board to create a committee to look at the question that was asked and develop new questions for the board to put out to the public.

Mr. Pellegrino agreed to put together a committee to look at the survey results, comments and options from the community and information provided by Dr. Kasyan and report back to the board at the November meeting with options to move forward.

Mrs. Garrett-Muly said that a prioritized list should be compiled of what can and should be done now and in the future.

Mr. Cattani said he believed we lost votes because of the communication and people who would have voted yes just didn't vote because of the high number and the lack of understanding the tax impact.

Mrs. Garrett-Muly commented on the lack of participation in the survey and asked how to get people to communicate their thoughts on the referendum.

- **Curriculum Writing**
 - ***Gifted and Talented Program****
 - ***Physical Education ****

Dr. Kasyan referred to the curriculum writing for the Gifted and Talented Program and Physical Education and the appointment of individuals to write these two pieces.

- **Athletics/Community**
 - **Student Survey Results**

Dr. Kasyan reported that a student survey regarding athletics is included in the board folder and was also in the Friday packet. The focus was on volleyball, sailing, and equestrian for grades 4 through 12. He complimented the students for their interest in the survey that resulted in volleyball being the sport of choice. He asked the board to be given the opportunity to speak with Mr. Kornegay and ask about the possibility of putting together a volleyball team as a club as well as a sailing and equestrian club utilizing the club procedure to see if there is sustainability for these sports. He said if found to have sustainability over a course of one to three year we could then move to make them an organized team sport.

Mrs. Garrett-Muly asked if there was any thought given to having sports currently at the high school available to the 4th through 8th grade students.

Dr. Kasyan said that the three sports mentioned were brought to him through parental desires and these were sports not currently available in the district. He said the administrators at the elementary school do a great job in sending out feelers to see if there is an interest in any other sports. There was no opposition from the board to have Dr. Kasyan move forward with this process.

- **Personnel – To be discussed in Executive Session – Action Items***

Dr. Kasyan said Personnel would be discussed in Executive Session.

Committee of
the Whole
Reports/
Discussion
Items

Education,
Curriculum &
Technology

Referendum
Update &
Survey Results

Curriculum
Writing

Athletics
/Community

Student Survey
Result

Personnel
(Executive
Session)

- **Policy/Regulation**
 - **Policy 5533 – Pupil Smoking**
 - **Regulation 5533 – Pupil Smoking**
 - **Policy 7434 – Smoking in School Buildings and on School Grounds**
 - **Policy 9700 – Special Interest Groups (To be discussed in Executive Session)**

Dr. Kasyan referred to the two policies in the board's folders relating to pupil smoking and smoking in school buildings and school grounds for approval at the public meeting. He also referred to Policy 9700 – special interest groups that will be discussed in Executive Session. Dr. Kasyan explained that the smoking policies are being addressed because of the problem currently present throughout the country with smokeless cigarettes and Vapes. There will be a focus in differentiating between a Vape that is utilized for substance abuse and one utilized for smokeless tobacco. Vapes will be confiscated in the school because they are illegal for individuals under the age of 19. They will be turned over to the police department for parents to pick up as well as diligently testing the contents to see if they are smoke related or substance related that will result in the putting the particular policy into place. He said the regulations need to be more specific focusing on the concepts he just mentioned.

Mrs. Garrett-Muly asked if Policy 7434 was an overall general smoking policy not relating just to students. Dr. Kasyan said that it pertains to everyone and includes all school grounds, even the stands at a football game. He said this is enforced by the security personnel present at all school events on and off site. He will present the updated regulation to the board with the focus on smokeless cigarettes and Vapes. Dr. Kasyan said that chewing tobacco is not allow on school grounds or by students.

- **Legal – To be discussed in Executive Session**
 - **Personnel Matter**
 - **Solicitation of Partisan Materials on School Grounds and Review of Surveillance Video**
- **Negotiations - To be discussed in Executive Session**
 - **MEA Negotiations Update**

Dr. Kasyan said that Legal Matters and Negotiations will be discussed in Executive session.

Dr. Kasyan turned the floor over to Lynn Coates to focus on the Finance Items.

- **Finance – Action Items***
 - **Budget Plan of Action 2016-2017***

Mrs. Coates referred to the Budget Plan of Action 2016-2017 that will be on the Public Meeting agenda for approval by the Board. She said this is a required document that outlines the timeframe used for the preparation of the 2016-2017 school district budget. She pointed out that some dates are tentative and marked with an asterisk and there are no significant changes in this plan as compared to last year's.

- **Update of SJS**

Mrs. Coates reported that in the last two weeks three grants have been written and submitted and the awards will be made public the last week of October. She thanked everyone who assisted in the grant writing process. She referred to two Power Save grants received from SJS and said that the STEM training provided to the team leaders through these grants may be hosted in our high school and she is currently working with SJS to finalize the plans to host between 25 and 30 staff members from area school districts on either October 28th or October 29th for the kick-off training. She said our staff members invited by SJS through the grant are Amy Edwards, Eric Wasnesky and Carrie Eastmond.

Policy /
Regulations

Policy 5533 –
Pupil Smoking

Reg. 5533 Pupil
Smoking

Policy 7434
Smoking in
School
Buildings and
School Grounds

Policy 9700
Special interest
Groups
(Executive
Session)

Legal
(Executive
Session)

Negotiations
(Executive
Session)

Finance
Budget Plan of
Action 2016-
2017

Update of SJS

○ **Request for Proposals***

Mrs. Coates referred to the Request for Proposals for Bond Counsel and School Attorney that will be on the agenda next Tuesday. The RFP's have been made available to the board in the Friday Packet and once released the RFP cycle will be complete for the 2015-16 school year.

Finance
Request for
Proposals

○ **403(b) Plan Documents***

Mrs. Coates provided an update on the 403(b) 457 Plan Document and reported that she is currently working on the development of the plan document with PennServ and expects it to be ready for board approval next Tuesday.

403(b) Plan
documents

• **Buildings & Grounds**

○ **Storm Preparation**

Mrs. Coates thanked the facilities staff and grounds staff for the preparation before the storm and the quick grounds cleanup post-storm.

Building &
Grounds
Storm
Preparation

Dr. Kasyan reported that October 19th through October 31st is designated as "School Violence Awareness Week and Red Ribbon Week" and he will read the resolution at the Public Meeting on Tuesday.

11. Superintendent's Report & Information Items

Recommend approval of the following resolution to designate October 19 through October 31 as "School Violence Awareness Week/Red Ribbon Weeks"

Superintendent
Report &
Information
Items

WHEREAS, the Manasquan Board of Education values the health and safety of all of our students, and;

School Violence
Awareness
Week / Red
Ribbon Weeks

WHEREAS, substance abuse is particularly damaging to one of our most valuable resources, our children, and a contributing factor in the three leading causes of death for teenagers – accidents, homicides, and suicides, and;

(To be read
and approved
on October 20,
2015)

WHEREAS, it is the goal of School Violence Awareness Week/Red Ribbon Weeks and the Manasquan School District to involve families, schools, businesses, churches, law enforcement agencies and service organizations in all aspects of this campaign and establishes an atmosphere that supports awareness, education and on-going initiatives to prevent illegal drug and alcohol use, and;

WHEREAS, the School Violence Awareness Week/Red Ribbon Weeks Campaign theme promotes family and individual responsibilities for living healthy, drug-free lifestyles, without illegal drugs and alcohol or the illegal use of drugs and alcohol, and;

WHEREAS, the Manasquan School District shall plan activities in conjunction with Red Ribbon Week Campaign which supports awareness, education and promoting a healthy lifestyle for the students and families of the Manasquan School District.

NOW, THEREFORE, BE IT RESOLVED, that Manasquan Board of Education do hereby proclaim October 23rd to 31st 2015 as "Red Ribbon Week."

- **School Violence Awareness Week** – Since 2003, schools and districts have been observing School Violence Awareness Week during the week beginning with the third Monday in October, which is October 19-23, 2015, as required by N.J.S.A.

18A:36-5.1. To help school districts, charter schools and approved private schools for students with disabilities comply with the requirements for School Violence Awareness Week, the New Jersey Department of Education (NJDOE) has provided guidance that is available online at:

<http://www.nj.gov/education/students/safety/behavior/violence.shtml>

- **Week of Respect** – Additionally, the *Anti-Bullying Bill of Rights Act* (P.L.2010, c122) requires that the week beginning with the first Monday in October (October 5-9 in 2015) of each year be designated as a “Week of Respect” in New Jersey. School districts and charter schools (but not approved private schools for students with disabilities), in order to recognize the importance of character education, are required to observe the week by providing age-appropriate instruction focusing on preventing harassment, intimidation or bullying (HIB). Several resources were provided by the New Jersey Department of Education (NJDOE).
- Enrollment – **Document**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– **Document**
- HIB Report, September – **Document**
- HIB Report – HIB Investigations, Trainings and Programs Data Collection – January 1, 2015 through June 30, 2015, Final 2015-2016 SY EVVRS report.

Recommend approval and acceptance of the Superintendent’s Report.

Dr. Kasyan concluded the Committee of the Whole portion of the meeting.

Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement.

12. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Carl Straub, 27 Willow Way, Manasquan – Mr. Straub questioned the \$3.60 and asked how the principal would be paid back with a project of \$20 million and above if you are only taking a tax increase of a quarter million for 20 years. Mrs. Coates explained that the \$3.60 is the average change to the taxpayers’ bill for a home assessed at \$488,900 for twenty years. Mr. Pellegrino said that the two terms used were impact and cost and what Mr. Straub was referring to is the cost and what the board was referring to was the impact to the taxpayer. Mr. Straub said that this could have been the root of some of the misunderstanding and confusion. Dr. Kasyan said that the board made it quite clear from the beginning that the average annual tax impact was \$333 and that is where the misunderstanding began. Mr. Walsh complimented the transparency that is present now and said that the confusion was not done purposefully or by design. Mr. Straub agreed and said that there were so many spreadsheets and numbers and many people got lost.

*Superintendent
Report &
Information
Items*

*School Violence
Awareness
Week / Red
Ribbon Weeks*

*(To be read
and approved
on October 20,
2015)*

*Reports to be
provided on
October 20,
2015*

*Public Forum
on Agenda
Items*

Dick Meincke, 36 N. McClellan, Manasquan – Mr. Meincke said he takes objection to Mr. Pellegrino and Dr. Kasyan saying that some people were spreading misinformation. Dr. Kasyan referred to a newspaper article that incorrectly stated the cost of \$11 million for a field project when it was quite clearly stated to cost \$8 million. Dr. Kasyan said he wanted to be honest and transparent with every number put out there and he felt the information that was being received by the public was misinformation.

Mr. Meincke referred to information he received off the website that had the cost of over \$11 million and he was just repeating information put out by the board of education. Dr. Kasyan said this was a preliminary number from the beginning of the project not the final number. Dr. Kasyan spoke on the importance of the project and his intention to move forward in a positive fashion and do the best he can to see what needs to be done to attain this.

Mr. Meincke commented on the large banner at the football game with the cost of \$3.60 that could have given the mistaken opinion that it would cost \$3.60 a year and this is incorrect. Dr. Kasyan said that he was present to explain this figure to anyone who had a question and the sign did not provide misinformation and was there to inform the public of reality.

Mr. Pellegrino said that the basis of the board trying to execute a plan to get the referendum passed was to show people what the impact would be to the taxpayers if everything else remained constant. He said the board could not and did not disseminate any misinformation because the board's name and voice was on every number that went out to the public.

Mr. Meincke commented that the sending districts may have wanted to pay their fair share but could not under the 2% cap. He suggested trying to get this changed with the state. Dr. Kasyan said that he did not sit back and he had discussions with the county superintendent, the attorney general's office and the commissioner of education on trying to move this piece of regulation so the sending districts could go outside of their 2% cap and he and Mrs. Coates will continue to pursue this effort.

Marilyn Jacobson, 59 McLean Avenue, Manasquan – She said asking 30% of the people to pay for 100% of the project is an antiquated system that needs to change. We need to get this information out to the legislature and get the system changed because this system does not work. She said we should be a regional district and everyone should support the school. The sending districts should contribute towards this and get the law changed. Dr. Kasyan suggested writing to the county superintendent and the commissioner. Mrs. Jacobson said she planned on doing so.

Mr. Straub provided a couple ideas on how to present the facts and use a range. Mr. Pellegrino said that a calculator was provided to give the taxpayers the exact amount instead of a range. Mr. Straub said that it would be helpful to address some of the issues in the referendum within the budget. He asked when the budget cycle would be available to address some of these issues.

Mrs. Coates said the heart of the budget cycle is February and March and the budgets are traditionally due to the county office on or about March 20th.

Rich Dunne, 458 Long Avenue, Manasquan – Mr. Dunne said that taxpayers have an attitude on spending money on anything. He referred to the 14 referendums out there with all but 3 being defeated with the vast majority of them being for a much lesser amount. He suggested putting the information in a package that is understandable to the taxpayers and this will get us to a yes vote. He suggested separating this into "must haves" in one package and "other" in another package. He said we have to keep the district interesting to the sending district students.

Mr. Pellegrino closed the public forum seeing no further comments from the public.

Mr. Pellegrino moved on to the Manasquan items for approval at the Regular Public Meeting and asked if anyone had any questions on Items A through L. There were no questions from the board.

Manasquan
Motions
(Discussion
Only)

13. MANASQUAN

Secretary's Report

A) **Recommend acceptance of the following Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense).**

The Business Administrator/Board Secretary certifies that as of **September 30, 2015** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,158,714.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **September 30, 2015** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the Secretary's Financial & Investment Report and the Treasurer's Report, for the month ending **September 30, 2015** per Document. (The Treasurer of School Moneys Report for the month of **September 2015** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **September 30, 2015** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2015-2016 budgets** for **September** and **October** as recommended by the Superintendent of Schools, as per Document.

Recommend acceptance of the Elementary School Central Funds Report for the month ending **September 30, 2015** as per Document.

Purchase Orders for the month of **October 2015** be approved, as per Document.

Recommend acceptance of the Cafeteria Report – Document.

Be It Resolved: that the **Bills (Current Expense)** in the amount of \$ for the month of **October 2015** be approved. Records of, checks (# through #) and distributions are on file in the Business Office.

Confirmation of Bills (Current Expense) for **September 2015** at \$ and checks (# through #).

General Items

- B) **Recommend** approval of the Superintendent's 2015-2016 Quantitative Merit Goal focused on Team Leadership Skills.
- C) **Recommend** approval of the Plan of Action for the 2016-2017 School District Budget, as per Document ____.
- D) **Recommend** approval of **Maureen T. Kelley, LLC**, Maureen Kelley, to work as a School Psychologist consultant, 25 hours weekly at a rate of \$58.00 per hour from November 9, 2015 through June 30, 2016, leave of absence replacement.
- E) **Recommend** approval to amend the IDEA SY15 Grant to account for carryover funds in the amount of \$8,846.00 in Basic Grant (\$6,495.00 non-public, \$2,422.00 public) and \$480.00 in Pre-School Grant.
- F) **Recommend** approval of J. Glennon, JLMABA, LLC, to provide Behavioral Consultation to the district for the 2015/2016 SY, at a rate of \$115.00 per hour, not to exceed \$50,000.00 (paid through IDEA account).
- G) **Recommend** approval of Michelle Havens, BCBA, to provide services for student #22271 (4 hrs. BCBA Support/monthly, at an hourly rate of \$125.00 for the 2015-2016 SY to include 12 hours of supervisory support during ESY, not to exceed \$6500.00).
- H) **Recommend** approval of Family Resource Associates (FRA & Tech. Connect.) to conduct an Assistive Technology Evaluation for student #212537, not to exceed \$480.00.
- I) **Recommend** approval of the creation of the central funds account for the Kindergarten Class, Class of 2024.
- J) **Recommend** approval of the 2015-2016 transportation contracts and route costs for Manasquan Resident Students, as per Document ____.
- K) **Recommend** acceptance of a donation of a storage rack, valued at \$175 to be used in the high school cafeteria for storage purposes and a bike rack, valued at \$100, to be used outside the music room. Items were donated by Mrs. Pacetti, parent of an 11th grade student.
- L) **Recommend** approval of the NJQSAC Statement of Assurance for the 2015-2016 school year.

Mr. Pellegrino asked for a motion to approve Manasquan Items M and N.

Motion was made by Mrs. Garrett-Muly, seconded by Mr. Cattani, to approve Manasquan Items M and N.

Discussion: None

Roll Call Vote: Ayes (5); Nays (0); Abstain (0); Absent (4) Mr. Clayton, Mrs. DiPalma, Mrs. Smith, Mr. Sorino.

*Manasquan
Items A - L
(Discussion
Only)*

*Manasquan
Items M & N*

ACTION TAKEN

M) Recommend approval of the following teachers to write curriculum for the Gifted and Talented program, class coverage provided by substitutes:

Marc Reid	Grades 7 & 8	October 21, 22, 28, and 29, 2015
Andrew Manser	Grade 6	October 21 and 28, 2015
Jestine Jones	Grade 5	October 22 and 29, 2015
Amelia Gliddon	Grade 5	October 22 and 29, 2015
Kelly Burke	Grade 8	October 21 and 28, 2015
Andrea Trischitta	Grade 7	October 21 and 28, 2015
Christin Walsh	Grade 5	October 22 and 29, 2015

Personnel

N) Recommend approval of the Elementary School personnel as per Document A.

Mr. Pellegrino continued with the Manasquan items for approval at the Regular Public Meeting and asked if anyone had any questions on Items O through S. There were no questions from the board.

Professional Days

O) Recommend approval of the attendance of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 26, 2015	K. Wahl, M. Levy, O. Kopec, L. Bradley, A. Leybovich, T. Reichey	Monmouth County Library	Code Studio Workshop	Yes- 6	None
Oct. 9, Dec. 4, 2015 Feb. 5, April 8, 2016	Nancy Sanders	Neptune HS	Educational Partnership	No	None
October 15, 2015	Collen Graziano	Monroe, NJ	School Law Workshop	No	Registration- \$150 Mileage-\$19.84
Oct. 16, Nov. 20, Dec. 18, 2015 Jan. 22, Feb. 24-26, Mar. 18, April 22, May 20, 2016	Nancy Sanders	Misc. Locations	Resources and Curriculum Programs	No	Mileage - \$57.30
October 23, 2015	Kathleen Stonaker	Monmouth University	Literacy Symposium	No	Mileage - \$7.06 Registration - \$100.00

Student Action

Field Trips

P) Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
April 29, 2016	2 nd Grade Teachers	Grade 2	Green Meadows Farm	Science	1 – Nurse	None	Student Funds
May 26, 2016	Kappy, Kirk, Mura, Rodriguez	Grade 1	Algonquin Theater	Literary Experience Live Performanc e	None	None	Student Funds
December 9, 2015	Marie Lauffer	Chorus	Algonquin Theater	Newark Boys Chorus	Yes-1	None	Student Funds

Manasquan
Items M & N
ACTION TAKEN

Gifted &
Talented
Curriculum
Writers

E. S. Personnel
Document A

Manasquan
Items O - S
(Discussion
Only))

May 2016	Ann Marie LaMorticella	Art	Hamilton, NJ	Various Art Mediums	Yes-2	None	Shore Consortium-G&T
April 11/12, 2016	Ann Marie LaMorticella	Music/Perform Arts	Middletown Arts Center	Performnc e Arts Workshop	Yes-1	\$80 per student	None
June 7, 2016	Laura Wahl	Grade 6	Sandy Hook	Ecosystem Study	Yes-3	None	Student Funds
April 29, 2016	Kappy, Kirk, Mura, Rodriguez	Grade 1	Planetarium	Science-Sky Unit	Yes-1	None	Student Funds
April 29, 2016	2 nd Grade Teachers	Grade 2	Algonquin Theater	Language Arts	None	None	Student Funds
November 10, 2015	Marie Lauffer	Chorus	Manasquan Fire House	Singing at Club meeting	Maybe- 1	None	None

Manasquan
Motions O - S
(Discussion
Only)

Placement of Students on Home Instruction

- Q) Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team: **None at this time.**

Placement of Students Out of District

- R) Recommend** approval of the revised out of district placement list, as recommended by the Child Study Team as per **Document ____.**
- S) Recommend** approval of a special referendum to be held on **January 26, 2016** with poll hours of **2:00 p.m. to 9:00 p.m.**

Mr. Pellegrino moved on to the Manasquan/Sending District items for approval at the Regular Public Meeting and asked if anyone had any questions on Items T through Y. There were no questions from the board.

Manasquan /
Sending
District Items –
T - Y
(Discussion
Only)

14. MANASQUAN/SENDING DISTRICTS

General Items

- T) Recommend** approval of the Agreement with E-rate Partners, LLC, for E-rate Services for Funding Year 2016, in the yearly amount of \$1,500.
- U) Recommend** approval of the Ice Rental Agreement with Athletic Community Team LLC., d/b/a Jersey Shore Arena, for the 2015-2016 school year, in the amount of up to \$28,262.50 (\$28,262.50 is the amended contract amount for 2014-2015) as per Document ____.
- V) Recommend** approval of the release of the following Requests for Proposals for the 2015-2016 school year, as per **Document ____** and **____**:
- School District Legal Services
 - Board of Education Bond Counsel
- W) Recommend** approval of the District Plan Document as provided by Penn Serv Plan Services, Inc., at no cost to the district, as per **Document ____.**
- X) Recommend** approval of the appointment of Linda DiPalma as the Alternate Delegate Assembly Representative for the Board of Education.
- Y) Recommend** approval of the creation of the central funds account for the Class of 2019, high school.

Items Z and AA could not be voted on this evening for lack of a Manasquan/Sending District quorum and will be included on the Regular Public Meeting agenda on Tuesday. Mr. Pellegrino asked if there were any questions on the remaining Manasquan/Sending District items. Mrs. Garrett-Muly asked if the curriculum for physical education would be completed during this school year. Dr. Kasyan said yes because it is required by QSAC.

Manasquan /
Sending
District Items Z
and AA
NO ACTION
TAKEN

- Z) Recommend approval of the following teachers to write curriculum for the Physical Education program, class coverage provided by substitutes:**

No
Manasquan/
Sending
District
Quorum

Jill Santucci	Date to be determined
Matthew Voskian	Date to be determined
Brian Lee	Date to be determined
Dana Warncke	Date to be determined

Personnel

- AA) Recommend approval of the High School personnel as per Document 1.**

Professional Days

- BB) Recommend approval of the attendance of staff members at conferences/workshops indicated below:**

Manasquan /
Sending
District Items
BB- EE
(Discussion
Only)

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
November 2, 2015	Ryan Basaman	Philadelphia, Pa	AP workshop	Yes-1	Registration-\$215.00 Mileage-\$40.92
2015-2016 School Year	Leigh Busco	Various Locations	ASAP Monthly Meetings	No	Mileage - \$60.14
November 14, 2015	Rosa Russo	Philadelphia, Pa	Language and Culture Workshop	No	None
October 28-29, 2015	Thomas Pellegrino	Atlantic City	Annual NJSBA Workshop	No	Mileage - \$43.00 Tolls- \$ 40.00 Parking - \$60.00 Hotel - \$ 92.00 Meals - \$ 99.00
November 19, 2015	Jesse Place, Frank Scott, James Egan	East Rutherford, NJ	E-Rate, Security for Education	No	Mileage-\$37.39 each Tolls -\$14.30 each
November 10, 2015	Barbara Kerensky	FEA	PARCC	No	Registration - \$149.00
November 9, 2015	Barbara Kerensky	To Be Determined	NJDOE Workshop	No	Cost to be determined
October 27-29, 2015	Jesse Place	Atlantic City	Annual NJSBA Workshop	No	Hotel - \$ 194.00 Meals/Incidentals - \$165.00 Mileage - \$130.00 Tolls- \$ 60.00 Parking - \$75.00

Student Action**Field Trips**

CC) Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
November 21, 2015	Martin Januario	Gr. 8-12	Princeton U.	University Tour	No	None	French Club and Student Funds
November 7, 2015	Alan Abraham	Band	Belmar, NJ	Belmar Historical Ball	No	None	None
December 4, 2015	Alan Abraham	Jazz Band	Main St., Manasquan	Holiday Tree Lighting	No	None	None
December 12, 2015	Alan Abraham	Jazz Band	Manasquan Elks Lodge	Holiday Party	No	None	None
December 4, 2015	Claire Kozic	Academy of Health Careers	Liberty Science Center	Career Fair	Yes-3	2 buses at \$300.00 each	None
December 12, 2015	Martin Januario	Gr. 8-12	New York	Broadway Show	No	None	French Club and Student Funds
October 15/17, 2015	Lisa Crowning	Gr. 9-12	MAST – Stevens Institute	Academic Bowl Competition	Yes-1	2 buses at \$350.00 each	None
October 29, 2015 (Date Revised)	Pamela Grandinetti	Gr. 9-12 Special Ed.	Federal Reserve Bank	NYC Federal Reserve Bank History	Yes-5	2 buses @ \$550 each	Student Funds

Placement of Students on Home InstructionDD) Recommend that the following student(s) be placed on home instruction, as recommended by the Child Study Team: **None at this time.**

#171923 Grade 11 September 14, 2015 – TBD (Medical)
 #171956 Grade 11 September 14, 2015 – November 1, 2015 (Medical)
 #162534 Grade 12 September 30, 2015– TBD (Medical)

FinancialsEE) Recommend acceptance of the following High School Central Funds Report for the month ending September 30, 2015 as per **Document.**

Mr. Pellegrino asked if there was any Old or New Business to be brought before the board. Seeing none he move on to the second public forum.

15. Old Business/New Business**16. Public Forum**

Marilyn Jacobson asked who would be sitting on the committee being formed for a new proposal. Mr. Pellegrino said this is a committee of board members only in addition to the referendum committee and offered her the opportunity to join the referendum committee. She said she did send an email to volunteer to serve on the committee and did not receive a response from either Mr. Pellegrino or Dr. Kasyan. Dr. Kasyan will have Ms. Hudson reach out to her with information on the referendum committee.

Manasquan /
Sending
District Items
BB- EE
(Discussion
only)

Old Business
New Business

Public forum

Mrs. Garrett-Muly clarified that the referendum committee is not newly formed and has been in place prior to the referendum vote.

Public forum
(continued)

Mr. Pellegrino said the board committee will bring the options for a future referendum question to the board as a whole for further discussion and decision.

Mr. Pellegrino closed the public forum seeing no further comments from the public.

Mr. Pellegrino asked for a motion to enter into Executive Session and read the following resolution.

Executive
Session

17. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A.* 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- X 1. Confidential Matters per Statute or Court Order (Personnel)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- X 4. Collective Bargaining (Update - MEA Negotiations)
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client Privilege
- X 8. Personnel Matters (Hiring, **Leave of Absence**)
- X 9. Imposition of Penalties Upon an Individual (Solicitation of partisan materials on school grounds and review of surveillance video)

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Motion was made by Mrs. Garrett-Muly, seconded by Mr. Cattani, and approved by voice vote of all those present in favor to enter into executive session at 7:21 p.m. with no further action to be taken by the board.

The board reconvened the meeting at 8:02 p.m. and moved to adjourn.

MINUTES – October 13, 2015

Motion was made by Mr. Walsh, seconded by Mr. Cattani, and approved by voice vote of all those present to adjourn the Committee of the Whole meeting at 8:02 p.m.

Adjournment

18. Adjournment

Motion to Adjourn

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Lynn Coates".

Lynn Coates

School Business Administrator/Board Secretary