

**BOARD OF EDUCATION**

Borough of Manasquan

*The Combined Committee of the Whole and Regular Public Board of Education Meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, October 12, 2021.*

*The President, Mr. Cattani, called the meeting to order at 6:02 p.m. and read the Opening Statement.*

**1. Call to Order**

Call to Order

**2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Mr. Cattani requested that everyone join in the Pledge of Allegiance.*

**3. Pledge of Allegiance**

**4. Roll Call**

Bruce Bolderman

Eugene Cattani

Anne McGarry (SLH)

Donna Bossone

Terence Hoverter

Thomas Pellegrino - absent

Martin Burns

Dennis Ingoglia (Brielle)

Alexis Pollock

Michele Cartaya (Lake Como) Joseph Loffredo - absent

Alfred Sorino

Roll Call

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent of Schools; Gabrielle Pettineo, Board Attorney; Sandi Freeman, Recording Secretary; Julia McGarry, Student Board Representative.*

*Quorum Reached*

*Mr. Cattani read the Mission Statement and Statement to the Public.*

**5. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

Mission Statement

**6. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Statement to the Public

*Mr. Cattani asked for a motion to accept and approve the minutes.*

*Motion was made by Mr. Sorino, seconded by Mr. Hoverter, to accept and approve the minutes, as specified in Item #7.*

*Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Loffredo, Mr. Pellegrino*

*MOTION CARRIED*

Minutes

**7. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of September 21, 2021. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

**8. Student Board Representative Report**

**Oath of Office** – *Students were not present for the Oath of Office.*

- Lily Buerck
- Joy Nolan

*Mr. Cattani turned the floor over to Dr. Kasyan for the presentations.*

Presentations

**9. Presentations**

*Dr. Kasyan welcomed everyone to tonight's meeting. He thanked the Board of Education for starting each meeting with a focus on highlighting the staff and students who have gone above and beyond and stand out among us.*

*Dr. Kasyan began by reading a poem that provides a message of the special attributes of a teacher and the positive experiences they provide to our children.*

- **High School Teacher of the Month** – Jill Santucci

MHS Teacher of the Month

*Dr. Kasyan introduced and congratulated the Manasquan High School Teacher of the Month, Jill Santucci. Ms. Santucci was selected by Erin Driscoll. He presented her with a Certificate of Appreciation.*

Jill Santucci

- **Elementary School Teacher of the Month** – Jenny Rostron

MES Teacher of the Month

*Dr. Kasyan introduced and congratulated the Manasquan Elementary School Teacher of the Month, Jenny Rostron. Ms. Rostron was selected by Cindy Garcia. He presented her with a Certificate of Appreciation.*

Jenny Rostron

*Dr. Kasyan continued with the recognition of the students of the month. He provided the criteria that must be met in order to be selected as a student of the month.*

- **High School Students of the Month**– Erin Driscoll, Senior – Jonathan Kane, Junior – Chloe LaForge, Sophomore – Alyssa Forrester, Freshman
- **Elementary School Student of the Month**– Cindy Garcia

MHS Students of the Month

MES Student of the Month

*Dr. Kasyan introduced and congratulated the Students of the Month for the Manasquan High School and Manasquan Elementary School. He provided a short synopsis on each of the students and presented them with Certificates of Appreciation and Wally Bucks.*

*Dr. Kasyan concluded the presentations for this evening.*

*Mr. Cattani asked Julia McGarry to provide the Student Board Representative Report.*



*Julia reported that tomorrow the Senior Class would participate in a program that will provide information on college planning. A group picture will be taken of the senior class. A Squan Dog Mania Lunch will be provided for the students by Mr. Goodall and the high school administration. Homecoming preparations are underway for all grade levels. The senior and junior girls will participate in the Powder Puff game next month. Dr. Kasyan asked Julia to provide a report on the Squan Dog Mania at next month's meeting. He thanked her for her report.*

*Dr. Kasyan turned the floor over to Ms. Suzanne Olimpio, Interim Director of Special Services for a Dynamic Learning Maps report.*

- **Dynamic Learning Maps (DLM) - Presented by Suzanne Olimpio, Interim Director of Special Services**

Dynamic  
Learning Maps  
Report  
Ms. Olimpio

*Ms. Olimpio introduced herself to the Board and expressed her excitement to be a part of the school community. She explained that the Dynamic Learning Maps is an alternate assessment for any student who is unable to take the traditional state assessments. She explained the four performance levels that are used in reporting the progress of the student's understanding of targeted content knowledge and skills. Mr. Hoverter asked what subjects are mapped out. Ms. Olimpio said the Dynamic Learning Maps summarize results related to students' performance in English Language Arts, Mathematics and Science. Ms. Olimpio concluded her report. A copy of the DLM report will be included in the formal minutes.*

*Dr. Kasyan said that Ms. Olimpio will be reporting on the special education program at the board meetings. He thanked her for her efforts made in reviewing the special education program and believes she will be a benefit to the district.*

*Dr. Kasyan turned the floor over to Ms. Manetta, Manasquan Upper Elementary School Principal and ESL Supervisor, for a report on the ACCESS Testing Results.*

- **ACCESS Testing Results (English Language Learners) - Presented by Megan Manetta, MES Principal Grades 5-8/ESL Supervisor**

ACCESS Testing  
Results  
Ms. Manetta

*Ms. Manetta provided a report on the progress being made in the ESL program. The ACCESS for ELLs test is administered yearly to students in the ESL program and measures student proficiency in the areas of reading, writing, listening, and speaking. Manasquan has a district-wide high intensity program in both the elementary school and high school. Students meet with an ESL teacher twice every day to receive explicit ESL instruction. She reviewed the goals and objectives that are worked on in the ESL program in both schools. She explained that the purpose of ACCESS is to have the assessments align with the five WIDA ELD Standards of Social and Instructional Language; Language of Language Arts; Language of Mathematics; Language of Science and Language of Social Studies. She pointed out the importance of the students being fluent in these areas to allow them to be successful in the classroom environment. She provided ACCESS data from 2020-2021 for both K – 8 and 9 – 12. She reviewed the individual content area scores and explained that a student must have a 4.5 overall score in order to exit from the ESL program. She said students are typically in an ESL program for one to three years. Many of the K – 8 students start in kindergarten and the high school students come from a wide variety of circumstances with many not speaking any English coming into the country for the first time. Ms. Manetta reviewed the criteria that must be met in order for a student to exit from the ESL program. She reviewed interventions that are planned moving forward based on current ACCESS data. Professional development is planned for staff working with the ELL students in addition to the fostering of home-school connections and communication. Ms. Manetta answered Ms. Pollock's question on an ELL student's hesitancy to speak in the classroom. She said that the ELL student may be uncomfortable in the classroom and tend to not speak as much. This is where the sheltered instruction process will help by providing the opportunity for everyone in the classroom to speak on a regular basis. Ms. Manetta concluded her report. A copy of the ACCESS for ELLs report will be included in the formal minutes.*



*Mr. Cattani said there would not be a need for a five minute break and continued with the Principals' and Directors' Reports.*

➤ **Five Minute Break**

**10. Principals' and Directors' Reports –**

Principals' and  
Directors'  
Reports

*Dr. Kasyan turned the floor over to Ms. Puleio, for the Lower Elementary School (PK-4) report.*

○ Lower Elementary School (PK-4) – Jaclyn Puleio

Lower  
Elementary  
School Report  
Ms. Puleio

*Ms. Puleio reported on the activities that took place during The Week of Respect at the lower elementary school. Ms. Harmony Schwier and Ms. Fatima Mulroy visited the classrooms and read the book I Am Action by Susan Verde that spoke of instilling kindness into the classroom. The week ended with a celebration held in the lunchroom where students, who were nominated by their teachers, were presented with Respect Awards. The first edition of the Warrior Way Newsletter was sent out last week. This publication allows for the communication of important information and the platform used for the publication allows for an easy translation for all the members of the community. Ms. Puleio reported that today was the first day of the PTO Book Fair that will be held on October 12<sup>th</sup>, 13<sup>th</sup> and 14<sup>th</sup>. Parent Night will be held on October 13<sup>th</sup> at which time parents can purchase books. The iReady diagnostic testing is near completion at this time. This data proves to be very useful in the PLC sessions and in driving instruction. The students are tested mid-year and again at the end of the year to review their growth. Ms. Puleio concluded her report. A copy of Ms. Puleio's report will be included in the formal minutes.*

*Dr. Kasyan turned the floor over to Ms. Manetta, for the Upper Elementary (Grades 5-8) report.*

○ Upper Elementary School (5-8) – Megan Manetta

Upper  
Elementary  
School Report  
Ms. Manetta

*Ms. Manetta reported that the 8<sup>th</sup> grade committee is actively engaged in fundraising and planning for the end of the year activities. A dedicated group of parents along with the students are working on some very creative fundraiser options. She said it is very nice to watch the students working along side their parents and taking pride in their 8<sup>th</sup> grade year. The Start Strong test administration began today with the Language Arts exam. The Math portion of the test will take place tomorrow and Science on Thursday for grade 6. The second session of professional development was held on ReadyMath for 7<sup>th</sup> and 8<sup>th</sup> grade teachers. The teachers are excited to use all of the tools provided by this program. She reported that a Language Arts committee is being formed to assist in the search of a new language arts curriculum. She updated the Board on the progress and steps being taken towards recognition as a Blue Ribbon school. She reported that many great events have taken place at the school to support the English Language Learners and their families. On October 4<sup>th</sup> an ELL Tech Night was held to provide instruction to parents on the use of the Parent Portal. The program was well attended by parents and students. Last night a Celebration of Hispanic Heritage was held in the cafetorium attended by around 200 people. Ms. Manetta previously reported on the sheltered instruction professional development. She found a company that will provide the 15 hours of professional development and the staff members who will participate in the training have been identified. Mr. Cattani asked where the 8<sup>th</sup> grade will be going on their class trip. Ms. Manetta said that plans are being considered for a trip to Philadelphia and once finalized the trip will be placed on the agenda for Board approval. Ms. Manetta concluded her report. A copy of Ms. Manetta's report will be included in the formal minutes.*

*Dr. Kasyan turned the floor over to Mr. Goodall, for the High School report.*

○ High School – Robert Goodall

High School  
Report  
Mr. Goodall

*Mr. Goodall reported that Start Strong testing took place last week. PSAT testing will take place tomorrow for 9<sup>th</sup> and 11<sup>th</sup> grade students. He thanked Ms. Kenney, the counselors and especially the teachers who facilitated the testing. On October 13<sup>th</sup>, the administrative team will be working with the 12<sup>th</sup> grade students on a program that will consist of a guest speaker talking about the Dangers of Teenage Internet*



*Gambling. The students will be measured for caps and gowns, complete their diploma cards and if of age, complete voter registration cards. A College Workshop will be provided by the Guidance Department. The Class of 2022 photo will be taken on the Vic Kubu football field followed by the administrative team holding the "Squan Dog Mania" preparing and serving hotdogs to the seniors. Mr. Goodall recalled a proposal he brought to the Board to bring in "Challenge Day" and said that continuing issues with COVID would not allow them to facilitate their program at this time. Mr. Goodall thanked Dr. Kasyan for introducing him to the story of Clint Pulver. A video was shown that presented Mr. Pulver's struggle with keeping still while in school and how one teacher helped him overcome his struggle by suggesting he learn to play the drums. In the video he went on to say how this suggestion helped him and brought so much success to his life. Mr. Pulver will be at the school on January 7, 2022 to talk to the students about focusing on themselves and creating a plan on how to be successful in life. Mr. Goodall believes that this will be the perfect program to motivate the students after going through the COVID situation. Mr. Goodall reported that the Manasquan High School Alumni Day took place on September 25<sup>th</sup>. Ms. Kenney and the Welcome Warriors toured approximately 50 alumni through the high school followed by outdoor festivities. The first drama production of the school year, I'm Getting Murdered in the Morning, will take place on October 22<sup>nd</sup> and 23<sup>rd</sup>, and will be held as a dinner theatre. Mr. Goodall concluded his report. A copy of his report will be included in the formal minutes.*

*Dr. Kasyan said that the essence of the message in the Clint Pulver video is the reason he showed it to the administrative team. The teachers' focus on children goes way beyond curriculum and their first step is to help the children in a very positive way.*

*Dr. Kasyan turned the floor over to Mr. Coppola, for the report of the Director of Curriculum and Instruction.*

o Report of the Director of Curriculum and Instruction

Report of the  
Director of  
Curriculum and  
Instruction  
Mr. Coppola

*Mr. Coppola provided an update on the professional development in the schools. Yesterday the staff concluded their training on the Youth Mental Health First Aid. The entire staff, on both sides of the street, was trained over three sessions with a main focus of honing skills on identifying and serving students in the way of wellness and social and emotional learning. The program was well received and positive feedback was circled back from the presenters. Tomorrow at the high school a half day in-services will be conducted for Professional Learning Communities. He explained that the PLC's collaborate within departments and sometimes will mix different disciplines with discussion on specific subjects that pertain to students and learning. The advanced placement teachers will meet tomorrow during this time to discuss test taking strategies and other areas relating to advance placement classes and students' participation and performance in the AP program. Mr. Coppola said that more time needs to be spent on developing PLC times for the high school teachers. Three days of training on sheltered instruction will take place on December 10<sup>th</sup>, January 28<sup>th</sup> and March 11<sup>th</sup>. This will allow the teachers to make the classroom more inclusive for all learners. He appreciates the input and suggestions he receives from teachers on professional development opportunities. The first in-person MC3 (Monmouth County Curriculum Consortium) meeting for the county will take place this week. This meeting provides the opportunity for administrators, curriculum writers and teachers to meet to discuss curriculum and programs. A small team of teachers and administrators will be attending this meeting. The Equity Committee will reconvene in the coming months along with the Instructional Council. Start Strong scores will be reported in December or January. Mr. Coppola concluded his report.*

*Dr. Kasyan spoke on the Professional Learning Communities (PLCs) and a study conducted on the benefits of teachers speaking collaboratively and learning from each other. This process has been in place over the past two years, has shown much success and focuses on what is best for the students.*

*Dr. Kasyan turned the floor over to Ms. Kenney, for the Report of the Director of School Counseling Services.*



○ Report of the Director of School Counseling Services

Report of the  
Director of  
School  
Counseling  
Services  
Ms. Kenney

*Ms. Kenney reported that Start Strong testing in the high school was completed last week with a total of 1500 Start Strong assessments taken over a 4-day rotation. A make-up day will take place at the end of next week. PSAT testing will take place tomorrow for the 10<sup>th</sup> and 11<sup>th</sup> grade students with a practice test administered to the 9<sup>th</sup> grade students. Scores for the 9<sup>th</sup> grade students will be available by early December and plans will be developed for the students based on this data. The 10<sup>th</sup> and 11<sup>th</sup> score sheets provided by College Board will be a good indicator on how these students will do on the SAT's. Ms. Kenney updated the Board on the Youth Mental Health First Aid program that was concluding yesterday. The program consisted of 8 hours of training for the staff members. The goal was to help teachers develop the ability to foresee crisis and intervene when a student is struggling with social and emotional learning and social and emotional health. The goal now is to implement the Teen First Aid Mental Health program into the Sophomore Health Class. She is waiting to hear back on the outcome of a grant that will be used for this plan. Progress is being made in moving forward with the extra help for the ESL population with the addition of a K-12 ESL counselor. An afterschool program is being planned for the ESL community for assistance with homework. The Financial Aid and College Planning night will take place tomorrow evening. On October 25<sup>th</sup> the annual College Fair will take place at the high school. As of today, 80 schools will be participating in the event. The 8<sup>th</sup> grade recruiting process is underway in the sending districts' schools and Manasquan elementary school. On November 18<sup>th</sup> the Open House will be held for all incoming Freshmen. The Freshman for a Day program will be starting up once again this year with twelve dates planned on the calendar. Mrs. Kenney concluded her report.*

*Dr. Kasyan thanked Ms. Kenney for providing the opportunity for the 9<sup>th</sup> grade students to take the practice PSAT test. He thanked the counselors for reviewing the results with the students.*

*Dr. Kasyan turned the floor over to Ms. Olimpio, for the Report of the Interim Director of Special Services.*

○ Report of the Interim Director of Special Services

Report of the  
Interim  
Director of  
Special Services  
Ms. Olimpio

*Ms. Olimpio provided an update on the Center for Independent Learning and Living that is made up of five students in the 18 to 21 program and two students in the 9<sup>th</sup> to 12<sup>th</sup> grade program. This program has enabled Manasquan and the sending districts to bring students from out of district placements back to the Manasquan High School campus. She complimented Jen Dyer, the transition coordinator, on an outstanding job of establishing relationships with the community and possible job sites for the students. The students have begun the process and are working in the community and developing skills for when they transition out of the program. She reported that the Blue Claw Organization has embraced the students and the program by conducting mock interviews and providing opportunities before the start of the season and again when the season starts. She reported that steps are being taken to develop a Special Education Advisory Committee with the parents. This will provide an opportunity to communicate with parents and have them provide feedback on parent trainings and workshops that would be of interest. She is also looking into the relationship with the sending districts and will hold a meet and greet to have them observe our programs and discuss a shared special education vision. She will be visiting their schools to observe their programs to best assimilate the students and meet with the sending district parents to provide information on what is offered in the Manasquan School District. Ms. Olimpio concluded her report.*

*Ms. Pollock asked what the date was for the 8<sup>th</sup> grade recruiting for Manasquan. Ms. Kenney said this would take place on November 11<sup>th</sup> at 6:00 p.m. The flyer on the Freshman for a Day program will be posted with sign ups opening on Monday, October 25<sup>th</sup> with the first program scheduled for November 19<sup>th</sup> and it will run through April.*

*Dr. Kasyan concluded the presentations for the evening.*

*Mr. Cattani opened the Public Forum on Agenda Items and read the following statement.*



### **11. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum  
on Agenda  
Items

*Mr. Cattani closed the Public Forum on Agenda Items, seeing no comments from the public. He opened the second Public Forum on any topic agenda or otherwise.*

### **12. Public Forum**

Public Forum

*Mr. Cattani closed the second Public Forum, seeing no comments from the public.*

*Mr. Cattani turned the floor over to Dr. Kasyan for the Committee of the Whole Discussion Items.*

### **13. Discussion Items October 12, 2021 Agenda (\*Denotes Action Item on This Agenda)**

- **Education, Curriculum & Technology**

C.O.W.  
Discussion  
Items

*Dr. Kasyan focused on a great partnership with the Manasquan Endowment Foundation. He alluded to a conversation that took place during a meeting with the endowment on an upcoming event regarding the need to move the piano from the classroom to the stage. In pointing out the process involved with moving the piano and the need for tuning after each move, the foundation once again stepped up to the plate and purchased an electric baby grand piano for the high school. This new piano will eliminate the need to move the piano out of the classroom and will remain on the stage for future use.*

Donation of  
Electric Piano  
from  
Manasquan  
Endowment  
Foundation

*Dr. Kasyan thanked Mr. Eirich for the donation to the band. This is another example of the community actively being engaged with the students.*

Donation for  
the band from  
Mr. Eirich

*Dr. Kasyan referred to Item #32 that references the newly created Science National Honor Society that joins the Foreign Language National Honor Society, Math National Honor Society, History National Honor Society and the National Honor Society.*

Science  
National Honor  
Society

*He also referred to Items #34 and #35 that approves the donations and banners from businesses from Manasquan and surrounding towns. He said that the community outreach is very generous.*

Donations for  
Banners

- **Personnel– To be Discussed in Executive Session\***

Personnel  
(Exec. Session)

#### **Policy**

Policy

*Dr. Kasyan referred to the dress code policy that will be provided to the Board in the Friday Packet for their review. Discussion will take place at the next meeting on any revisions to bring the policy up to date.*

Dress Code  
Policy

- **Policies/Regulations for Adoption – 1<sup>st</sup> Reading \***
  - P 2425 – Emergency Virtual or Remote Instruction Program – M
  - P 1648.13 – School Employee Vaccination Requirements – M
  - P 5751 – Sexual Harassment of Students – M
  - R 5751 – Sexual Harassment of Students - M
- **Policies/Regulations for Adoption – 2<sup>nd</sup> Reading \***
  - P 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs - M
  - P 6115.02 – Federal Awards/Funds Internal Controls – Mandatory Disclosures – M
  - P 6115.03 – Federal Awards/Funds Internal Controls – Conflict of Interest – M
- **Policies/Regulations for Amendment \***
  - P 5111 – Eligibility of Resident/Nonresident Pupils – M
  - R 5111 – Eligibility of Resident/Nonresident Pupils – M
  - P 2422 – Comprehensive Health and Physical Education – M
  - P 2467 - Surrogate Parents and Resource Family Parents – M
  - P 5116 – Education of Homeless Children
  - P 7432 – Eye Protection - M
  - R 7432 – Eye Protection – M
  - P 8420 – Emergency and Crisis Situations – M
  - R 8420.1 – Fire and Fire Drills – M
  - P 8540 – School Nutrition Programs – M
  - P 8550 – Meal Charges/Outstanding Food Service Bill – M
  - P 8600 – Student Transportation – M
  - P 6311 – Contracts for Goods or Services Funded by Federal Grants – M

Policies/  
Regulations for  
Adoption  
1<sup>st</sup> Reading

Policies/  
Regulations for  
Adoption  
2<sup>nd</sup> Reading

Policies/  
Regulations for  
Amendment

*Dr. Kasyan reported that there are several policies on the agenda for 1<sup>st</sup> and 2<sup>nd</sup> readings, along with policies for amendment. There were no questions on the policies.*

*Dr. Kasyan turned the floor over to Dr. Crawley for the Finance and Buildings & Grounds/Facilities discussion item.*

- **Finance\***
  - Budget Plan of Action 2022-2023

Finance

Budget Plan of  
Action 2022-  
2023

*Dr. Crawley called the Board's attention to the Budget Plan of Action, Item 28 on the agenda. This document serves as the formal kickoff of the budget season for next school year. The budget plan of action will rollout extensively starting tonight and culminate with the formal approval of the budget in April. The district's budget is complex and involves multiple districts. The plan of action includes an agreed upon set of dates for sending districts to report their enrollment projections in December and then finalize their projections in February. These projections provide a big part of the revenue and is an important part of collaboration to make sure of the accuracy of the numbers.*

- **Buildings & Grounds/Facilities\***
  - Comprehensive Maintenance Plan and Form M-1

Buildings &  
Grounds/  
Facilities

Comprehensive  
Maintenance  
Plan and Form  
M-1

*Dr. Crawley provided an update on the field house construction. Underground site work is taking place at this time. In the next two weeks trenching for the primary conduit will take place. JCP&L will be performing a service relocation of the power that will require a one-day shut down of the building over the Teacher's Convention. Footings are expected to be poured in two weeks.*

*Dr. Crawley called the Board's attention to the Comprehensive Maintenance Plan and Form M-1, Item #27 on the agenda. He said that this is an annual report submitted to the county and ties back to the*



*budget funds set aside to maintain the buildings. This report lays out a plan of what will be addressed throughout the year for maintenance of the facilities.*

Buildings &  
Grounds/  
Facilities

*Mr. Cattani asked when the committee would need to be put together for the budget. Dr. Crawley said that he could take names at this time, but meetings would not start until late February or early March. The committee would be ready to meet once the final numbers are received from the sending district. Mr. Cattani said he would wait until after the reorganization meeting to put together the committee.*

Comprehensive  
Maintenance  
Plan and Form  
M-1

*Dr. Kasyan said that discussion took place with Dr. Crawley and Mr. Place on conducting a demographic study. It was decided that Dr. Crawley would compile a 10 year look ahead of the student population with the assistance of the sending districts to provide a better vision on how to programmatically move the building and staff forward. The Friday Packet will provide the results of this study with further discussion taking place at next month's meeting.*

10-year  
Student  
Population  
Study

*Dr. Kasyan concluded the Committee of the Whole portion of the meeting.*

*Dr. Kasyan continued with the Superintendent's Report.*

#### **14. Superintendent's Report & Information Items**

Supt's Report  
& Information  
Items

- **Enrollment– Document A**
  - **Total Enrollment– 1,501**
    - **High School – 984**
    - **Elementary School – 517**

Enrollment  
Document A

*Dr. Kasyan reported on the enrollments for the month of September, as specified in Document A.*

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
  - **High School:**
    - **September 14<sup>th</sup> – Fire Drill**
    - **September 17<sup>th</sup> – Lockdown Drill**
  - **ABA/CLI Building:**
    - **September 14<sup>th</sup> – Fire Drill**
    - **September 21<sup>st</sup> – Lockdown Drill**
  - **Elementary School:**
    - **September 3, 2021 – Fire Drill**
    - **September 20, 2021 – Evacuation Drill**
  - **High School Bus Evacuations: September 21, 2021**
    - **Routes – 9500, 9501, 7518, 7520, 7521, 7523, 7524, PQS7525, Brielle**
  - **Elementary School Bus Evacuations: September 28, 2021**
    - **Routes – All Students**

Fire Drill, Lock  
Down Drill and  
Bus Evacuation  
Drill Reports  
Document B

*Dr. Kasyan reported on the fire drills, lockdown drills, evacuation drills and bus evacuations that took place during the month of September, as specified in Document B. All drills are in compliance with state statutes.*

- **HIB Monthly Report – Document C**
  - **High School: One Incident – 1 Not HIB**
  - **Elementary School: No Report for the Month**

HIB Monthly  
Report  
Document C

*Dr. Kasyan reported on the HIB Monthly Report, as specified in Document C.*

*Dr. Kasyan turned the floor over to Mr. Place, for the Report of the Assistant Superintendent.*

- **Report of the Assistant Superintendent**

Report of the  
Assistant  
Superintendent  
Mr. Place

*Mr. Place provided an update on the implementation of Executive Order 253 relating to the requirement for individuals working in the district to be fully vaccinated by October 18<sup>th</sup> or to be subject to weekly COVID testing. The district has 254 full and part time employees in the district every day. 90% are fully vaccinated, 23 are choosing not to be vaccinated and will undergo weekly testing and 3 employees are partially vaccinated at this time. Anyone that is not vaccinated by next Monday will need to go through the testing process. The other group of covered workers are substitutes, home instructors and coaches who are not contracted employees. There are 112 individuals in this group, and they all received letters with the requirements that must be met to be in compliance. 43% of this group are fully vaccinated with 4 choosing not to be vaccinated and 59 still waiting to respond to the letter. The district has enrolled in the state program that was originally instituted to provide random COVID testing of students and now has been expanded to include staff. The contract was awarded to Rover Labs; however it is believed that this will not be set up prior to the October 18<sup>th</sup> deadline and is expected to be available in the next several weeks. Mr. Place said that Policy 1648.13 will be partially discussed in executive session this evening.*

*Dr. Kasyan concluded the Superintendent's Report.*

*Mr. Cattani asked for a motion to approve the Superintendent's Report.*

**Recommend approval and acceptance of the Superintendent's Report.**

Approval and  
Acceptance of  
the Supt's  
Report

*Motion was made by Ms. Bossone, seconded by Mr. Bolderman, to approve and accept the Superintendent's Report.*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Loffredo, Mr. Pellegrino, Ms. Pollock stepped away from the meeting at this time.*

**MOTION CARRIED**

*Mr. Cattani asked if there were any Manasquan General Items that required a separate vote or if there were any questions on Items #15 through #21.*

*Mr. Hoverter asked for a separate vote on Item #16.*

*Mr. Cattani asked for a motion to approve Manasquan General Item #15 and Items #17 through #21.*

Manasquan  
General Item  
#15 and Items  
#17 through  
#21

*Motion was made by Mr. Burns, seconded by Mr. Sorino, to approve Manasquan General Item #15 and Items #17 through #21.*

*Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Mr. Loffredo, Mr. Pellegrino, Ms. Pollock stepped away from the meeting at this time,*

**MOTION CARRIED**

*Mr. Hoverter asked if the doctor chosen to conduct the assessment in Item #16 is an independent doctor chosen by the student's parents or is he recommended by the district. Dr. Crawley said that this doctor represents the district, and we pay for this service. The student's parents may choose their own doctor, but this will be at their expense.*

*Mr. Cattani asked for a motion to approve Item #16.*

*Motion was made by Ms. Bossone, seconded by Mr. Burns, to approve Manasquan Item #16.*

*Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (2) Mr. Loffredo, Mr. Pellegrino*

**MOTION CARRIED**

Manasquan  
General Item  
#16



**MANASQUAN****General Items**

15. **Recommend** approval of Pay Application #1, from Down to Earth Landscaping, Inc., for the Manasquan Elementary School Athletic Field Improvements, in the amount of \$77,030.85 (attorney reviewed and approved).
16. **Recommend** approval of Dr. Richard Worth to conduct psychiatric assessment of Elementary School special education student # 5892249849 at a rate of \$650.00 per assessment/report.

*Pay Application  
#1 – Down to  
Earth  
Landscaping  
Inc.*

*Dr. Worth –  
Psych.  
Assessment*

**Professional Days**

17. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

*MES  
Professional  
Days*

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
November 16, 2021	Jessica Woytowicz	Belmar	Math Professional Development	Yes	Mileage - \$2.66
October 12, 2021	Jessica Woytowicz	Avon	ELA Professional Development	Yes	Mileage - \$3.57
October 19, 2021	Christine Melfi	Spring Lake Heights	ELA and Math Professional Development	Yes	Mileage - \$1.12
October 5, 2021	Amelia Gliddon	Brielle	ELA Professional Development	Yes	None
November 23, 2021 January 20, 2022 March 16, 2022	Christine Melfi	Spring Lake Heights	ELA and Math Professional Development	Yes	Mileage - \$1.12
October 5, 2021	Desiree Niemasz	Brielle	ELA Professional Development	Yes	None
October 5, 2021	Taylor Ames	Brielle	ELA Professional Development	Yes	None
October 19, 2021	Alyse Leybovich	Spring Lake Heights	ELA Professional Development	Yes	None
October 12, 2021	Lauren Brown	Avon	ELA Professional Development	Yes	None
October 12, 2021	Donna Mead	Avon	ELA Professional Development	Yes	None

**Student Action****Field Trips**

18. **Recommend** approval of the field trips listed below: **None for the Month**

*MES Field Trips  
(No Report)*

**Placement of Students on Home Instruction**

19. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#7371210867      **Grade 3**      **September 14, 2021 – November 14, 2021 (Medical)**  
 #5701896858      **Grade 7**      **October 1, 2021 – October 12, 2021 (Medical)**

*MES Home  
Instruction*

**Placement of Students Out of District**

20. **Recommend** approval of the revised 2021-2022 External Placement list that reflects tuition costs and transportation cost, as per **Document 1**.

*Out of District  
Placements  
Document 1*

**Financials**

- 21. Recommend acceptance of the following Elementary School Central Funds Report for the month ending September, 2021 as per Document 2.**

*Mr. Cattani asked if there were any Manasquan/Sending Districts General Items that required a separate vote or if there were any questions on Items #22 through #41. Mr. Cattani commented on Item #29 approving the lease of a school bus. He said as a result of the lack of buses for afterschool activities it was decided to lease a 54-passenger school bus for the remainder of the school year. Further discussion will take place in executive session on the hiring of a bus driver.*

*Mr. Cattani asked for a motion to approve Manasquan/Sending Districts General Items #22 through #41.*

*Motion was made by Mr. Bolderman, seconded by Ms. McGarry, to approve Manasquan/Sending Districts General Items #22 through #41.*

*Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Loffredo, Mr. Pellegrino*

**MOTION CARRIED**

**MANASQUAN/SENDING DISTRICTS**

**General Items**

- 22. Secretary's Report/Financials**

**Recommend acceptance of the following Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **SEPTEMBER, 2021** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **SEPTEMBER 30, 2021** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance of the Secretary's Financial & Investment Report and the Treasurer's Report, for the month ending SEPTEMBER 30, 2021 as per Document D.** (The Treasurer of School Moneys Report for the month of **SEPTEMBER, 2021** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **SEPTEMBER 30, 2021**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2021-2022 budgets for SEPTEMBER and OCTOBER** as recommended by the Superintendent of Schools, as per **Document D**.

**Purchase Orders** for the months of **SEPTEMBER 2021** be approved, as per **Document E**.

**Recommend acceptance of the Cafeteria Report – Document F**

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$186,331.70** for the month of **OCTOBER, 2021** be approved. Record of checks (**#50424** through **#50468**), and distributions are on file in the Business Office.

Financials

MES Central  
Funds Report  
Document 2

Manasquan/  
Sending  
Districts  
General Items  
#22 through  
#41

Secretary's  
Report/  
Financials

Secretary's  
Certification

Acceptance of  
the Secretary's  
Certification

Secretary's  
Financial &  
Investment  
Report  
Document D

Budget  
Certification  
Document D

Purchase  
Orders  
Document E

Cafeteria  
Report  
Document F

Bills (Current  
Expense)



**Be it Resolved:** that the **Bills (Capital Expense)** in the amount of **\$1,750.00** for the month of **OCTOBER, 2021** be approved. Record of checks (#1242 through #1242), and distributions are on file in the Business Office.

*Bills (Capital Expense)*

Confirmation of **Bills (Current Expense)** for **SEPTEMBER, 2021** at **\$3,023,045.17** and checks (#50262 through #50424) and **(Capital Expense)** for **SEPTEMBER, 2021** at **\$23,695.13** and checks (#1238 through 1241).

*Confirmation of Bills (Current & Capital Expense)*

**Recommend acceptance** of the following **High School Central Funds Report** for the month ending **SEPTEMBER 2021** as per **Document G.**

*MHS Central Funds Report Document G*

**23. Recommend** approval of the **adoption** of the following policies and regulations (first reading), as per **Document H:**

*Policies/ Regulations for Adoption – 1<sup>st</sup> Reading Document H*

- P 2425 – Emergency Virtual or Remote Instruction Program – M
- P 1648.13 – School Employee Vaccination Requirements – M
- P 5751 – Sexual Harassment of Students – M
- R 5751 – Sexual Harassment of Students - M

**24. Recommend** approval of the **adoption** of the following policies and regulations (second reading), as per **Document I:**

*Policies for Adoption – 2<sup>nd</sup> Reading Document I*

- P 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs - M
- P 6115.02 – Federal Awards/Funds Internal Controls – Mandatory Disclosures – M
- P 6115.03 – Federal Awards/Funds Internal Controls – Conflict of Interest – M

**25. Recommend** approval of the **amendment** of the following policies and regulations (second reading), as per **Document J:**

*Policies/ Regulations for Amendment Document J*

- P 5111 – Eligibility of Resident/Nonresident Pupils – M
- R 5111 – Eligibility of Resident/Nonresident Pupils – M
- P 2422 – Comprehensive Health and Physical Education – M
- P 2467 - Surrogate Parents and Resource Family Parents – M
- P 5116 – Education of Homeless Children
- P 7432 – Eye Protection - M
- R 7432 – Eye Protection – M
- P 8420 – Emergency and Crisis Situations – M
- R 8420.1 – Fire and Fire Drills – M
- P 8540 – School Nutrition Programs – M
- P 8550 – Meal Charges/Outstanding Food Service Bill – M
- P 8600 – Student Transportation – M
- P 6311 – Contracts for Goods or Services Funded by Federal Grants – M

**26. Recommend** approval of the amended 2021-2022 Shared Service Agreement between the Avon Board of Education and the Manasquan Board of Education for Child Study Team Services, in the yearly amount of \$24,569.25, as per **Document K** (previously approved on July 20, 2021)

*2021-2022 Amended Shared Services Agreement with Avon BOE Document K*

**27. Recommend** approval of the 2021-2022 Comprehensive Maintenance Plan Report, M-1 Form and the Health & Safety Evaluation of School Buildings Checklists, as per **Document L.**

*2021-2022 CMP, M-1 & Facility Checklists Document L*

**28. Recommend** approval of the Plan of Action for the 2022-2023 School District budget, as per **Document M.**

*2022-2023 Budget Plan of Action – Document M*

29. **Recommend** approval of the School Bus B.O.E. Lease Agreement with Direct Bus Rental and Leasing, LLC, for the rental of one (1) 54-passenger school bus for the 2021-2022 school year, in the monthly lease rate of \$2,300.00 (retroactively signed 10/1/21). Copy on file in the Board Office.
30. **Recommend** approval of Pay Application #2, from H&S Construction & Mechanical, Inc., for the Manasquan High School Multi-Purpose Athletic Facility, in the amount of \$50,014.30 (attorney reviewed and approved).
31. **Recommend** approval of the Emergency Virtual or Remote Instruction Program, as per **Document N**.
32. **Recommend** approval of the creation of a central fund account for the Science National Honor Society.
33. **Recommend** approval of the New Jersey Single Accountability Continuum (NJQSAC) District Performance Review for the 2021-2022 school year, as per **Document O**.
34. **Recommend** approval of the donations from the following businesses to the Manasquan Schools Development Fund:

Ocean Pointe Realtors – Sea Girt	\$1,000
Feigus Office Furniture	\$1,000
McBride Awning	\$1,000
Berkshire Hathaway	\$1,000
Salt + Cedar Properties	\$1,000
Spring Lake-Brielle Rotary Club	\$1,000
Brown + Brown	\$1,000
Squan Family Dentistry	\$1,000
Main Street Kitchen	\$1,000
High Performance Foot and Ankle	\$1,000
Pig & Parrot	\$1,000
Dairy Queen	\$1,000
Miles Ahead Sports	\$1,000
Compass RE, Kilbride Cagnina Group	\$100

35. **Recommend** approval of advertisement banners to be displayed on campus as per **Document P**.
36. **Recommend** approval of On Board ABA, LLC, to provide in-home therapy for OOD student #9024185332. Per IEP program includes 6 hours per week of ABA home programming therapy at a rate of \$130 per hour and one hour per week of BCBA supervision at a rate of \$60 per hour. Not to exceed \$24,480.
37. **Recommend** approval of the acceptance of the donation in the amount of \$250.00 for the Manasquan High School Band from Robert J. Eirich, Manasquan resident.
38. **Recommend** approval of the submission of the American Rescue Plan – ESSER III Consolidated grant application (amended to include additional allocations and subgrants).

Direct Bus  
Rental Lease  
Agreement

Pay Application  
#2 – H&S  
Construction &  
Mechanical  
Inc.

Emergency  
Virtual/Remote  
Instruction  
Program  
Document N

Science  
National Honor  
Central Fund

NJQSAC Review  
Document O

Manasquan  
Schools  
Development  
Fund  
Donations

Advertisement  
Banners  
Document P

On Board ABA,  
LLC – In-Home  
Therapy

Donation for  
MHS Band

American  
Rescue Plan –  
ESSER III  
Consolidated  
Grant  
Application



**Professional Days**

39. Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 13, 2021	Peter Crawley	Forsgate Country Club Monroe Township	Genesis SchoolFi User Group Meeting	No	None
October 28, 2021	Brent Shidla	Online Workshop	AP Microeconomics Test Review	No	Registration - \$175.00
October 8, 2021	Andrew Bilodeau	Montgomery HS	Coaching Clinic	Yes	None
October 26-28, 2021	Matthew Hudson	Virtual Workshop	NJSBA Work Practices	No	Registration - \$450.00
October 28, 2021	Courtney Larkin	Virtual Workshop	Adobe MAX Training	Yes	None

MHS  
Professional  
Days

**Student Action****Field Trips**

40. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
October 12, 2021 October 17, 2021 October 26, 2021 November 2, 2021	Jen Dyer Nicole Pichetto Shauna Corbett Kristen Stavak Declan Reichy Willim Bertscha	ABA Program	Lakewood Blue Claws Stadium	Work Based Learning	No	1 Bus - \$240.00	None
October 7, 2021 October 14, 2021 October 21, 2021 October 28, 2021	Jen Dyer Mitchell Albanese Shauna Corbett Kristen Stavak Declan Reichy Willim Bertscha Christina Yadlan Rebecca Connolly	ABA Program	Sea Girt Plaza	Work Based Learning	No	1 Bus - \$240.00	None
October 15, 2021	Jen Dyer Nicole Pichetto Jill Santucci	ABA Program with Peers Leaders	Main Street, Manasquan	Lunch with Fall Festivities	No	None	None
December 17, 2021	Jen Dyer Nicole Pichetto Jill Santucci	ABA Program with Peers Leaders	Main Street, Manasquan	Holiday Shopping with Lunch	No	None	None
October 14, 2021 October 28, 2021 November 11, 2021 December 2, 2021	John Driscoll Linda Hoeler Nurse - TBD	10 <sup>th</sup> Grade and Academy of Finance	Monmouth University	Financial Literacy Seminar	Yes - 3	1 Bus - \$300.00 each date	None

MHS Field Trips

October 25, 2021 November 1, 2021 November 22, 2021 November 29, 2021 (Dates subject to change with surgery schedule)	Kevin Hyland	Emergency Clinical Care	Monmouth Regional Surgical Center	Observation of a Surgical Procedure	No	None	None
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MHS Field Trips

**Placement of Students on Home Instruction**

41. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:  
**#9812614840                      Grade 10                      October 20, 2021 – October 31, 2021 (Medical)**

MHS Home Instruction

*Mr. Cattani asked if there was any Old or New Business to come before the Board.*

**42. Old Business/New Business**

*Under Old Business – Mr. Sorino asked for the completion date on the elementary school field. Dr. Crawley said the expected completion date was October 22<sup>nd</sup> for the construction and installation of the sod but use of the field will not be until the spring.*

Old Business/  
New Business

*There was no additional Old or New Business to come before the Board.*

*Mr. Cattani asked for a motion to enter Executive Session and read the following statement.*

*Motion was made by Ms. Pollock, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to enter Executive Session at 7:39 p.m.*

**MOTION CARRIED**

MES Field Completion Date

Executive Session

**43. Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A.* 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- \_\_\_ 1. Confidential Matters per Statute or Court Order
- \_\_\_ 2. Impact Rights to Receive Federal Funds
- \_\_\_ 3. Unwarranted Invasion of Individual Privacy
- \_\_\_ 4. Collective Bargaining
- \_\_\_ 5. Acquisition of Real Property or Investment of Fund
- \_\_\_ 6. Public Safety Procedures
- \_\_\_ 7. Litigation or Contract Matters or Att./Client



- X 8. Personnel Matters (Hiring, Resignation, Leave of Absence)  
9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

*Mr. Cattani asked for a motion to reconvene the meeting.*

*Motion to  
Reconvene the  
Meeting*

*Motion was made by Mr. Sorino, seconded by Mr. Burns, and approved by voice vote of all those present in favor to reconvene the meeting at 8:14 p.m.*

**MOTION CARRIED**

**44. Roll Call**

*Bruce Bolderman*

*Eugene Cattani*

*Anne McGarry (SLH)*

*Donna Bossone*

*Terence Hoverter*

*Thomas Pellegrino - absent*

*Martin Burns*

*Dennis Ingoglia (Brielle)*

*Alexis Pollock*

*Michele Cartaya (Lake Como) Joseph Loffredo - absent*

*Alfred Sorino*

***Quorum Reached***

*Roll Call*

*Mr. Cattani asked for a motion to approve Manasquan Item #45.*

*Motion was made by Mr. Hoverter, seconded by Mr. Sorino, to approve Manasquan Item #45 – Elementary School Personnel, as specified in Document 3.*

*Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (2) Mr. Loffredo, Mr. Pellegrino*

**MOTION CARRIED**

*Manasquan  
Item #45 –  
MES Personnel  
Document 3*

**MANASQUAN**

**Personnel**

**45. Recommend approval of the Elementary School personnel as per Document 3.**

*Mr. Cattani asked for a motion to approve Manasquan/Sending Districts Items #46 and #47.*

*Motion was made by Mr. Burns, seconded by Mr. Bolderman, to approve Manasquan/Sending Districts Item #46 – High School Personnel, as specified in Document Q and Item #47 – P 1648.13 – School Employees Vaccination Requirements, as specified in Document R.*

*Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Loffredo, Mr. Pellegrino*

**MOTION CARRIED**

*Manasquan/  
Sending  
Districts Item  
#46 – MHS  
Personnel  
Document Q*

**MANASQUAN/SENDING DISTRICTS**

**Personnel**

**46. Recommend approval of the High School personnel as per Document Q.**

**47. Recommend approval of the adoption of the following policies and regulations (first reading), as per Document R:**

- o P 1648.13 – School Employee Vaccination Requirements – M

*Mr. Cattani asked for a motion to adjourn.*

*Motion was made by Ms. Pollock, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to approve to adjourn the meeting at 8:16 p.m.*

**MOTION CARRIED**

*Adjournment*

**48. Adjournment**

Motion to Adjourn.

*Respectfully submitted,*

*Pete Crawley, Ed.D.  
Board Secretary*