

## **BOARD OF EDUCATION**

Borough of Manasquan

*The Regular Public Meeting of the Manasquan Board of Education was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, September 22, 2015.*

*The Board President, Mr. Pellegrino, called the meeting to order at 6:00 p.m. and read the Opening Statement.*

### **1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Call to Order*

*Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.*

### **2. Pledge of Allegiance**

*Pledge of Allegiance*

### **3. Roll Call**

*Martin Burns - absent*

*Mark Furey (Belmar) - absent*

*Colleen Smith – absent*

*Eugene Cattani*

*Erik Gardner (SLH)*

*Alfred Sorino*

*Kenneth Clayton*

*Heather Garrett-Muly*

*Tedd Vitale (Brielle)*

*Linda DiPalma*

*Thomas Pellegrino*

*James Walsh – absent*

*Roll Call*

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Mrs. Lynn Coates, School Business Administrator/Board Secretary; Mr. Dan Roberts, Board Attorney; Sandi Freeman, Recording Secretary.*

*Student Board Representatives: Key Club: Julia Hohenstein; Shawn Nolan arrived at 6:15 p.m. – Student Council: Matthew DelGuercio and Megan Gianforte both arrived at 6:36 p.m.*

*Mr. Pellegrino said that Mr. Walsh is traveling and unable to attend this evening's meeting.*

*Mr. Pellegrino read the Mission Statement and Statement to the Public.*

### **4. Mission Statement**

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

*Mission Statement*

### **5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

*Statement to the Public*

*Mr. Pellegrino asked for a motion to accept and approve the minutes as specified in Item #6.*

*Motion was made by Mr. Sorino, seconded by Mr. Cattani, to accept and approve the minutes as specified in Item #6.*

*Discussion: None*

*Roll Call Vote: Ayes (6); Nays (0; Abstain (2) Mrs. DiPalma, Mr. Gardner; Absent (4) Mr. Burns, Mr. Furey, Mrs. Smith, Mr. Walsh*  
*MOTION CARRIED*

MINUTES

**6. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of August 25, 2015. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Student Board  
Representative

**7. Student Board Representative Report**

- Oath of Office

*Mrs. Coates introduced Julia Hohenstein and administered the Oath of Office for the position of Student Board Representative. Mr. Pellegrino welcomed Julia to the Board.*

Oath of Office

*Mr. Pellegrino turned the floor over to Dr. Kasyan for the Presentations. Dr. Kasyan welcomed Julia.*

Presentations

**8. Presentations**

- **Richard Read and Paul Hamman, Vice President of Cenergistic** – presentation of Energy Management Program

*Dr. Kasyan began the presentation by complimenting and thanking Rich Read for serving as the liaison between Cenergistic and the Manasquan School District. He complimented the efforts made and due diligence provided to the program by Mr. Read. Dr. Kasyan said that this program allows the district to save money through energy savings. Dr. Kasyan introduced Paul Hamman, Vice President of Cenergistic and thanked him for his efforts put into the program.*

Cenergistic  
Rich Read  
Paul Hamman

*Mr. Read provided a PowerPoint presentation that reported on the program, the process involved with its implementation of energy conservation and the costs savings incurred by the district. Mr. Read thanked the staff and outside groups for their cooperation and complimented the custodial and maintenance staff for their assistance with the program.*

*Mr. Straub questioned the HVAC contracting vehicles outside the building in early September and asked if they had anything to do with the program. Dr. Kasyan said that the contractors were here to focus on a problem in an elementary school unit.*

*Dr. Kasyan asked the high school principal, Mr. Coppola and the Director of Curriculum, Barbara Kerensky to provide a report tonight that focuses on how well we are doing. He complimented Mr. Coppola for his compassion with students and strength of leadership with regards to instruction.*

- **Richard Coppola** – presentation of Advanced Placement Scores/2015 College Acceptances

*Mr. Coppola thanked Dr. Kasyan and the board for the opportunity to focus on student achievement. He said that there are so many programs to be proud of along with the many accomplishments achieved by the students throughout the years. Mr. Coppola's report focused on the high school's advanced placement program, AP testing results and an overview of prestigious college acceptances. He thanked the board for their support and being given the opportunity to celebrate these achievements and providing funding for AP testing and the PSAT testing. He spoke of the advance recruitment conducted by the Dean of Students, Mr. McCarthy, and the guidance department, at the sending districts' elementary schools in an effort to capture as many students as possible and*

Richard  
Coppola

AP Scores /  
2015 College  
Acceptances

*highlight programs at the high school. Mr. Coppola thanked the board for the opportunity to present this report and asked if there were any questions.*

*Mr. Straub asked how the graduates compete in terms of financial assistance and scholarship. Mr. Coppola said the students do very well and take advantage of many scholarship opportunities. He said that the Manasquan students are very service orientated and this lends to more financial assistance.*

*Dr. Kasyan introduced Barbara Kerensky and thanked her and her team for putting together the academy.*

- **Barbara Kerensky** – presentation of Professional Development: Our New Initiative for the 2015-2016 School Year

*Ms. Kerensky complimented the district's focus on academics, the teaching staff and students. She reported on the professional development academy that she organized that included 18 teachers from the high school and 10 teachers from the elementary school. The group worked together to gather information on programs that would be beneficial to the teacher staff, such as Teachers Teaching Teachers. She provided information on the different courses that will take place during the in-service on October 12<sup>th</sup> through professional development programs.*

*Ms. Kerensky also referred to the curriculum being approved this evening and said that a new curriculum template will be developed in addition to starting a 5-year plan to review and revised curriculum. She provided an overview of the new robotics curriculum.*

*Dr. Kasyan thanked Ms. Kerensky and Mr. Coppola for their reports.*

*Mrs. Garrett-Muly asked if there was a timeframe to look at curriculum. Dr. Kasyan said that under state statute we are responsible to have revised curriculum at the maximum of every five years. Ms. Kerensky said that physical education had two pilot programs last year and that curriculum is being finished at this time.*

*Mr. Pellegrino welcomed the following students, Matthew DelGuercio, Shawn Nolan and Megan Gianforte and asked Mrs. Coates to administer the Oath of Office.*

*Mrs. Coates administered the Oath of Office for the position of Student Board Representatives.*

*Mr. Pellegrino asked the Student Representatives to present their reports.*

*Julia Hohenstein reported on the Key Club activities over the summer that included volunteering at the Firemen's Fair with the Elks Club, assisting the Women's Club at Brielle Day, and Shakespeare in the Park with the town of Spring Lake. Up and coming hours will include volunteering for tutoring and homework help at the elementary school, volunteering at the Manasquan High School football snack shack for home games, volunteering at the Spring Lake Library tech program and to initiate more freshmen involvement earlier in the year.*

*Megan Gianforte reported that the Student Council met during the summer months and have welcomed the incoming freshmen at orientation and welcomed back the teachers.*

*Mr. Pellegrino turned the meeting over to Dr. Kasyan.*

## **9. Superintendent's Report & Information Items**

- Enrollment – **Document A**

*Dr. Kasyan reported the elementary school enrollment at 629 and the high school enrollment at 967 for a total district enrollment of 1596.*

AP Scores /  
2015 College  
Acceptances  
(continued)

Barbara  
Kerensky  
Professional  
Development

Oath of Office  
Student Board  
Representative

Student  
Representative  
Reports

Superintendent  
Report  
Enrollment  
Document A

*He reported that there are 148 students enrolled in 17 AP classes, 11 students enrolled in the 2015-16 Italian program in semester two, 150 students participated in the 2014-2015 Academy of Finance and 117 students participating in the 2015-2016 school year and a recruitment process has begun with the 9<sup>th</sup> grade students.. He reported 43 students are enrolled in the Engineering Academy. At the elementary school the Integrated Preschool program has 14 students enrolled for the 2015-2016 school year, 88 students are enrolled for the 2015-2016 Italian course and 19 students are enrolled in the STEM Academy. He said there is a new Champion Program with an enrollment of 19 students in the before school session and 25 students in the afterschool session. He compared last year's before/after school programs attendance with 12 in the before school session and 43 in the after school session.*

Superintendent  
Report  
Enrollment  
Document A  
(continued)

*Dr. Kasyan said that the following reports would not be available until next month.*

- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports–  
**Document B**  
**No report for the month**
- HIB Report, September — **No report at this time**

Attendance  
Comparison,  
Fire Drill,  
Suspensions &  
Tardy Reports  
Document B  
HIB Report  
(NO REPORTS)

*Dr. Kasyan referred to the Anti-bullying Bills of Rights Self-Assessment provided in the board member's folders and explained the scoring process. He said this report would be on the agenda for approval this evening.*

- New Jersey Department of Education School Self-Assessment Report — **Document C**

**Recommend** approval and acceptance of the Superintendent's Report.

NJDOE – School  
Self-  
Assessment  
Report  
(Document C)

*Mr. Pellegrino asked for a motion to approve and accept the Superintendent's Report.*

*Motion was made by Mr. Sorino, seconded by Mr. Gardner, to approve and accept the Superintendent's Report.*

*Discussion: None*

*Roll Call Vote: Ayes (8); Nays (0); Absent (4) Mr. Burns, Mr. Furey, Mrs. Smith, Mr. Walsh*  
**MOTION CARRIED**

Acceptance of  
Superintendent  
Report

*Mr. Pellegrino opened the first Public Forum on Agenda Items and read the following statement.*

**10. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum  
on Agenda  
Items

*Mr. Pellegrino closed the Public Forum seeing no questions or comments from the public.*

*Mr. Pellegrino asked for a motion to approve Manasquan Motions #11 through #21.*

*Motion was made by Mr. Cattani, seconded by Mr. Sorino, to approve Manasquan Motions #11 through #21.*

*Discussion: None*

*Roll Call Vote: Ayes (6); Nays (0); Absent (3) Mr. Burns, Mrs. Smith, Mr. Walsh*

*MOTION CARRIED*

## **MANASQUAN**

### **11. Secretary's Report**

**Recommend acceptance** of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)**.

The Business Administrator/Board Secretary certifies that as of **August 31, 2015** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **August 31, 2015** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **August 31, 2015** per **Document D**. (The Treasurer of School Moneys Report for the month of **August 2015** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **August 31, 2015** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2015-2016 budgets** for **August** and **September** as recommended by the Superintendent of Schools, as per **Document D**.

**Recommend acceptance** of the **Elementary School Central Funds Report** for the month ending **August 31, 2015** as per **Document E**.

**Purchase Orders** for the month of **September 2015** be approved, as per **Document F**.

**Recommend acceptance** of the **Cafeteria Report – Document G -No report for the month**.

**Be It Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,050,190.19** for the month of **September 2015** be approved. Records of, checks (**#36908** through **#36914**) and distributions are on file in the Business Office.

**Confirmation of Bills (Current Expense)** for **August 2015** at **\$1,290,010.09** and checks (**#36752** through **#36907**).

*Manasquan  
Motions #11 -  
#21*

*Financial  
Reports*

*Secretary's  
Certification*

*Acceptance of  
Secretary's  
Certification*

*Secretary's  
Financial &  
Investment  
Report  
Document D*

*Budget  
Certification  
Document D*

*E.S. Central  
Funds Report  
Document E*

*Purchase  
Orders  
Document F*

*Cafeteria  
Report (No  
Report)*

*Bills*

*Confirmation  
of Bills*

**General Items**

- 12. Recommend** approval of the acceptance of the following parent-paid tuition students for the 2015-2016 school year:

Three (3) students in the Integrated Preschool Program, 11:15 a.m. to 2:50 p.m. session, at the yearly tuition rate of \$3,630.00 per student.

- 13. Recommend** acceptance of the Sustainable Jersey for Schools PowerSave Schools Program grant in the amount of \$1,000 to be used towards the Manasquan Elementary School STEM Initiatives and STEM PD.

- 14. Recommend** approval of the following 2015-2016 Manasquan Resident Student Vocational Full-time and Shared-time placements:

5 students	Academy of Allied Health & Science	\$ 30,600
1 student	Academy of Law & Public Safety	6,120
5 students	Biotechnology High School	30,600
7 students	Communications High School	42,840
5 students	High Technology High School	30,600
6 students	Marine Academy of Science and Tech.	36,720
4 students	Career Center (Shared-Time)	21,200
5 students	Shared Time Regular Education	<u>4,125</u>

Total 2015-16 Vocational:     **\$ 202,805**

- 15. Recommend** approval of the 2015-2016 transportation contracts and agreements for Manasquan Resident Students, as per **Document H**. (Contract amounts will be available after final coordinated routes are established by M-OESC).

- 16. Recommend** acceptance of the donation of \$9,000 in facility upgrades to the Manasquan Elementary School relating to Matthew Ertle's Eagle Scout Project.

**Personnel**

- 17. Recommend** approval of the Elementary School personnel as per **Document I**.

**Professional Days**

- 18. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 4-6, 2015	Teri Trumpour	Ocean Palace	AENJ Conference	Yes	None
November 2, 2015	Alissa Boyne	Long Branch, NJ	Speech Workshop	No	Registration - \$199.99 Mileage - \$8.06
October 9, 2015 December 4, 2015 February 5, 2016 April 8, 2016 June 3, 2016	Amy Young	Neptune HS	Education Partnership Training	No	None
October 8, 2015	Amy Young	Toms River, NJ	HIB Training	No	Registration - \$125.00 Mileage - \$13.64

*Parent-Paid  
Tuition  
Students*

*Sustainable  
Jersey For  
Schools  
PowerSave  
Schools  
Program Grant*

*2015-2016  
Vocational  
Placements*

*2015-2016  
Transportation  
Contracts  
Document H*

*Donation – M.  
Ertle Eagle  
Scout Project*

*E.S. Personnel  
Document I*

*E.S.  
Professional  
Days*

September 25, 2015	Christin Walsh Alyse Leybovich Elyse Boyes S. Hill/C. Rice Toni Capodanno Carmen Rodriguez Cynthia Kirk Catherine Kappy Kali Mura Valerie Deantonio Karen Crawley	MES	Wilson Foundations Workshop	Yes - 8	Contract - \$9,850.00
September 25, 2015 November 13, 2015	Colleen Graziano	Toms River	NJKEA Workshop	No	None
October 22, 2015	Jill Wells	Belmar School	PLC	No	None
September 25, 2015	Danielle Romano Teresa Innarella	Princeton, NJ	Wilson-Special Ed	Yes- 2	None

E.S. Professional Days

### Student Action Field Trips

E.S. Field Trips

#### 19. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
October 15, 2015	Alyse Leybovich Elise Boyes Sandra Hill	Kindergarten Classes	Wemrock Orchards	Fall Activities	Yes - 1 Nurse	None	Student Funds
October 2015	Andrea Trischitta AnnMarie LaMarticella	Gr. 5 - Science	Bueller Space Center	Space STEM activities	Yes - 1	6 Students at \$80 each	None
November 2015	Andrea Trischitta AnnMarie LaMarticella	Gr. 8 – Language Arts	Nuyorican Café, NY	Experience Poetry	Yes - 1	10 Students at \$80 each	None
March 2016	Andrea Trischitta AnnMarie LaMarticella	Gr. 8 – Language Arts	Lincoln Center, NY	Lincoln Center tour	Yes - 1	10 Students at \$80 each	None
March 14, 2016	Andrea Trischitta AnnMarie LaMarticella	Gr. 3 and 4 - Robotics	TBD	Robotics STEM Activities	Yes - 1	6 Students at \$80 each	None
January 21, 2016 January 22, 2016	Andrea Trischitta AnnMarie LaMarticella	Gr. 5 - Art	Middletown	Middletown Arts Center	Yes - 1	6 Students at \$80 each	None
May 19, 2016 May 26, 2016	Andrea Trischitta AnnMarie LaMarticella	Gr. 3-4	TBD	TBD	Yes - 1	6 Students at \$80 each	None

### Placement of Students on Home Instruction

20. Recommend that the following student(s) be placed on home instruction, as recommended by the Child Study Team: **None at this time**

E.S. Home Instruction (no report)

**Placement of Students Out of District**

21. **Recommend** approval of the revised out of district placement list, as recommended by the Child Study Team as per **Document J**.

*Mr. Pellegrino asked for a motion to approve Manasquan/Sending District Motions #21 through #36.*

*Motion was made by Mr. Vitale, seconded by Mr. Gardner, to approve the Manasquan/Sending District Motions #21 through #36.*

*Discussion: None*

*Roll Call Vote: Ayes (8); Nays (0); Absent (4) Mr. Burns, Mr. Furey, Mrs. Smith, Mr. Walsh*

**MOTION CARRIED**

**MANASQUAN/SENDING DISTRICTS**

**General Items**

22. **Recommend** approval of the acceptance of Student ID# 171861 in the 11<sup>th</sup> grade at the Manasquan High School, as a “Tuition Free: child of a staff member” for the 2015-2016 school year, in accordance with the MEA Negotiated Agreement.
23. **Recommend** acceptance of the Sustainable Jersey for Schools PowerSave Schools Program grant in the amount of \$1,000 to be used towards the Manasquan High School STEM Initiatives and STEM PD.
24. **Recommend** approval to rescind the acceptance of one (1) student in the 10<sup>th</sup> Grade at the Manasquan High School, as a parent-paid tuition student for the 2015-2016 school year.
25. **Recommend** acceptance of the Gatorade Secondary School Athletic Trainer Award for the 2014-2015 school year awarded to Kevin Hyland by the NATA Secondary School Athletic Training Committee and The Gatorade Company, in the amount of \$1,000.
26. **Recommend** approval of the Superintendent’s Qualitative Merit Goal focused on the implementation of the Referendum Action Plan.
27. **Recommend** approval of the **Curriculum list** for the **2015-2016** School Year as per **Document 1**.
28. **Recommend** approval of Always Available Physical Therapy Services, Barbara O’Boyle, to provide therapy services at 15 hours per week, \$80.00 per hour, not to exceed \$48,000.00 for a 40 week 15/16 SY.
29. **Recommend approval of the 2015-2016 Manasquan Board of Education Goals:**
- PLANNING**  
Goal: Develop, implement, and support the district strategic plan

**FINANCE**

Goal: Develop a financial plan that looks at long-term and short-term needs for the Manasquan School District

**BOARD PROCESS**

Goal: Assist the administration with and promote the upcoming referendum

*Out of District  
Placements  
Document J*

*Manasquan /  
Sending  
District  
Motions #21  
through #36*

*H.S. Tuition  
Free Student  
(Staff Member)*

*Sustainable  
Jersey for  
Schools  
PowerSave  
Schools  
Program Grant*

*Parent-Paid  
Tuition Student*

*K. Hyland  
Gatorade  
Trainer Award*

*Superintendent  
Qualitative  
Merit Goals  
Referendum  
Action Plan*

*2015-2016  
Curriculum list  
Document 1*

*AA Physical  
Therapy  
Services  
B. O’Boyle*

*2015-2016  
Manasquan  
Board of  
Education  
Goals*



**STUDENT ACHIEVEMENT**

Goal: Continue to provide educators with opportunities to engage in collaboration focusing on instruction and student learning

Manasquan  
Board of  
Education  
Goals  
(continued)

**30. Recommend approval of the 2015-2016 Manasquan District Goals:****CURRICULUM**

Goal 1: Academic excellence, to increase the academic achievement of students enrolled in the high school by creating a successful 1:1 learning environment.

Goal 2: To prepare all students in grades 9-12 for career readiness by increasing the rigor and depth of content area subjects for student learning. This will be evidenced by ensuring that the curriculum utilized in these subject areas are aligned to core content standards. Individualized instruction, with a focus on differentiation, will serve as evidence.

Goal 3: Continues improvement by using data to effectively examine and support successful practices of educational methodologies. Engage teachers and administration in development of a data usage philosophy to create an understanding of the ways in which technology and data can be effectively used in our district.

2015-2016  
Manasquan  
District Goals

**31. Recommend approval of the following pay rates for non-staff at school sponsored events for the 2015-2016 SY:**

Ticket Sellers - \$55.00

Clock Operators - \$45.00

Ticket Takers - \$50.00 Security - \$50.00

Public Address Announcer for Varsity Football and Varsity Basketball Games - \$50.00

2015-2016  
non-staff rates  
of pay for  
School  
sponsored  
event

**Personnel****32. Recommend approval of the High School personnel as per Document 2.**

H.S. Personnel  
Document 2

**Professional Days****33. Recommend approval of the attendance of staff members at conferences/workshops indicated below:**

H.S.  
Professional  
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 27-29, 2015	Frank Kasyan	Atlantic City	Annual NJSBA Workshop	No	Hotel - \$ 194.00 Meals/Incidentals - \$165.00 Mileage - \$130.00 Tolls- \$ 60.00 Parking - \$75.00
October 27-29, 2015	Eugene Cattani	Atlantic City	Annual NJSBA Workshop	N/A	Mileage - \$43.00 Tolls- \$ 40.00 Parking - \$30.00
October 27-29, 2015	Lynn Coates	Atlantic City	Annual NJSBA Workshop	No	Mileage - \$130.00 Tolls- \$ 10.00 Parking - \$75.00
October 27-29, 2015	Bernie Bigley	Atlantic City	Annual NJSBA Workshop	No	Mileage - \$130.00 Tolls- \$ 60.00 Parking - \$75.00

MINUTES – September 22, 2015

October 6, 2015 November 16, 2015 December 14, 2015 January 14, 2016 February 9, 2016 March 17, 2016	Lynn Coates	Mount Laurel, NJ	NJSBA Workshops	No	Mileage - \$37.37 per workshop
October 8, 2015	Don Bramley Leigh Busco	Toms River	HIB Training	No	Registration - \$125.00 each
October 21, 2015	Monica Fenlon	New Brunswick	Mock Trial Workshop	Yes	None
September 26-27, 2015 September 28, 2015 October 3-4, 2015 October 10-11, 2015	Rodney Ravaoli	Tindale Park Mercer City Park	Seeding Meetings and Torunaments	No	Mileage - \$ 141.36
September 16, 2015	Margaret Polak	West Windsor, NJ	DLM/APA Training	No	Mileage - \$ 23.55
October 27-29, 2015	Fred Sorino	Atlantic City	Annual NJSBA Workshop	N/A	Hotel - \$194.00 Meals/Incidentals - \$165.00 Mileage - \$43.00 Tolls- \$ 40.00 Parking - \$75.00
TBD	Dorothy Gerlach	Tindall Park	Tennis Tournament	No	Mileage - \$14.53

H.S.  
Professional  
Days  
(continued)

**Student Action**

**Field Trips**

H.S. Field Trips

**34. Recommend approval of the field trips listed below:**

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Su</u> <u>b</u>	<u>Other</u> <u>Board</u> <u>Costs</u>	<u>Other</u> <u>Fund</u>
October 22, 2015	Pamela Grandineti	Gr. 9-12 Special Ed.	Federal Reserve Bank	NYC Federal Reserve Bank History	Yes-5	2 buses @ \$550 each	Student Funds
TBD	James Fagen	Gr. 7-12	Vietnam War Memorial/Sea Girt Militia Museum	Local History	Yes-4	Bus - \$350	Student Funds
October 10, 2015	Alan Abraham	Marching Band	Seaside, NJ	Columbus Day Parade	No	2 buses @ \$275 each	None
September 25, 2015	Jennifer Mura	Special Ed Lifeskills	Manasquan ACME	Finance, Social Skills	No	None	None

**Placement of Students on Home Instruction**

**35. Recommend that the following student(s) be placed on home instruction, as recommended by the Child Study Team:**

#171923	Grade 11	September 14, 2015 – TBD (Medical)
#171963	Grade 11	September 16, 2015 – TBD (Medical)
#161608	Grade 12	September 16, 2015 - TBD (Medical)

H.S. Home  
Instruction

**Financials**

- 36. Recommend acceptance** of the following **High School Central Funds Report** for the month ending **August 31, 2015 as per Document 3.**

H.S. Central  
Funds Report  
Document 3

*Mr. Pellegrino asked if there was any Old or New Business to come before the board.*

**37. Old Business/New Business**

Old Business /  
New Business

*Under Old Business – Mrs. Garrett-Muly referred to the approval of an extra-help teacher and asked if there is such a need for this position can we insure that the teachers are staying to address students with extra help needs in accordance with their contract. Dr. Kasyan said it would serve well if both principals provide a schedule of when teachers are staying to assist parents and students plan when to stay after school.*

*Dr. Kasyan asked the board to afford him the opportunity to research several different types of Gifted and Talented programs to present to the board in October and to price them out and see if there is anything that can be done differently this year with Gifted and Talented and move forward with a new program for next year.*

*Mrs. Garrett-Muly said that the previous administration was asked to check with the sending districts on their programs but this information was never presented to the board. Dr. Kasyan will check with the sending districts on their Gifted and Talented programs.*

*There was no objection by the Board to afford Dr. Kasyan the opportunity to research the Gifted and Talented programs.*

*There was no New Business to come before the Board.*

*Mr. Pellegrino opened the second Public Forum.*

**38. Public Forum**

Public Forum

*Mr. Pellegrino closed the Public Forum seeing no questions or comments from the public.*

*Mr. Pellegrino asked for a motion to enter into Executive Session.*

*Motion was made by Mrs. Garrett-Muly, seconded by Mr. Sorino, and approve by voice vote of all those present in favor to enter into Executive Session.* **MOTION CARRIED**

**39. Executive Session**

Executive  
Session

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- X   1. Confidential Matters per Statute or Court Order (Student Matters)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- X   4. Collective Bargaining (Update - MEA Negotiations)
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client Privilege
- 8. Personnel Matters
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

*Mr. Pellegrino said that no further action will be taken by the board after the Executive Session.*

*The Board reconvened the Regular Public Meeting at 7:24 p.m. and Mr. Pellegrino asked for a motion to adjourn.*

Meeting  
Reconvened

*Motion was made by Mrs. Garrett-Muly, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to adjourn the Regular Public Meeting.* **MOTION CARRIED**

Adjournment

**40. Adjournment**

Motion to Adjourn

*Respectfully Submitted,*

*Lynn Coates  
School Business Administrator/Board Secretary*

## **BOARD OF EDUCATION**

Borough of Manasquan

*The Regular Public Meeting of the Manasquan Board of Education was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, September 22, 2015.*

*The Board President, Mr. Pellegrino, called the meeting to order at 6:00 p.m. and read the Opening Statement.*

### **1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Call to Order*

*Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.*

### **2. Pledge of Allegiance**

*Pledge of Allegiance*

### **3. Roll Call**

*Martin Burns - absent*

*Mark Furey (Belmar) - absent*

*Colleen Smith – absent*

*Eugene Cattani*

*Erik Gardner (SLH)*

*Alfred Sorino*

*Kenneth Clayton*

*Heather Garrett-Muly*

*Tedd Vitale (Brielle)*

*Linda DiPalma*

*Thomas Pellegrino*

*James Walsh – absent*

*Roll Call*

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Mrs. Lynn Coates, School Business Administrator/Board Secretary; Mr. Dan Roberts, Board Attorney; Sandi Freeman, Recording Secretary.*

*Student Board Representatives: Key Club: Julia Hohenstein; Shawn Nolan arrived at 6:15 p.m. – Student Council: Matthew DelGuercio and Megan Gianforte both arrived at 6:36 p.m.*

*Mr. Pellegrino said that Mr. Walsh is traveling and unable to attend this evening's meeting.*

*Mr. Pellegrino read the Mission Statement and Statement to the Public.*

### **4. Mission Statement**

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

*Mission Statement*

### **5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

*Statement to the Public*

*Mr. Pellegrino asked for a motion to accept and approve the minutes as specified in Item #6.*

*Motion was made by Mr. Sorino, seconded by Mr. Cattani, to accept and approve the minutes as specified in Item #6.*

*Discussion: None*

*Roll Call Vote: Ayes (6); Nays (0; Abstain (2) Mrs. DiPalma, Mr. Gardner; Absent (4) Mr. Burns,  
Mr. Furey, Mrs. Smith, Mr. Walsh* **MOTION CARRIED**

MINUTES

**6. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of August 25, 2015. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Student Board  
Representative

**7. Student Board Representative Report**

- Oath of Office

*Mrs. Coates introduced Julia Hohenstein and administered the Oath of Office for the position of Student Board Representative. Mr. Pellegrino welcomed Julia to the Board.*

Oath of Office

*Mr. Pellegrino turned the floor over to Dr. Kasyan for the Presentations. Dr. Kasyan welcomed Julia.*

Presentations

**8. Presentations**

- **Richard Read and Paul Hamman, Vice President of Cenergistic** – presentation of Energy Management Program

*Dr. Kasyan began the presentation by complimenting and thanking Rich Read for serving as the liaison between Cenergistic and the Manasquan School District. He complimented the efforts made and due diligence provided to the program by Mr. Read. Dr. Kasyan said that this program allows the district to save money through energy savings. Dr. Kasyan introduced Paul Hamman, Vice President of Cenergistic and thanked him for his efforts put into the program.*

Cenergistic  
Rich Read  
Paul Hamman

*Mr. Read provided a PowerPoint presentation that reported on the program, the process involved with its implementation of energy conservation and the costs savings incurred by the district. Mr. Read thanked the staff and outside groups for their cooperation and complimented the custodial and maintenance staff for their assistance with the program.*

*Mr. Straub questioned the HVAC contracting vehicles outside the building in early September and asked if they had anything to do with the program. Dr. Kasyan said that the contractors were here to focus on a problem in an elementary school unit.*

*Dr. Kasyan asked the high school principal, Mr. Coppola and the Director of Curriculum, Barbara Kerensky to provide a report tonight that focuses on how well we are doing. He complimented Mr. Coppola for his compassion with students and strength of leadership with regards to instruction.*

- **Richard Coppola** – presentation of Advanced Placement Scores/2015 College Acceptances

*Mr. Coppola thanked Dr. Kasyan and the board for the opportunity to focus on student achievement. He said that there are so many programs to be proud of along with the many accomplishments achieved by the students throughout the years. Mr. Coppola's report focused on the high school's advanced placement program, AP testing results and an overview of prestigious college acceptances. He thanked the board for their support and being given the opportunity to celebrate these achievements and providing funding for AP testing and the PSAT testing. He spoke of the advance recruitment conducted by the Dean of Students, Mr. McCarthy, and the guidance department, at the sending districts' elementary schools in an effort to capture as many students as possible and*

Richard  
Coppola

AP Scores /  
2015 College  
Acceptances

*highlight programs at the high school. Mr. Coppola thanked the board for the opportunity to present this report and asked if there were any questions.*

*Mr. Straub asked how the graduates compete in terms of financial assistance and scholarship. Mr. Coppola said the students do very well and take advantage of many scholarship opportunities. He said that the Manasquan students are very service orientated and this lends to more financial assistance.*

*Dr. Kasyan introduced Barbara Kerensky and thanked her and her team for putting together the academy.*

- **Barbara Kerensky** – presentation of Professional Development: Our New Initiative for the 2015-2016 School Year

*Ms. Kerensky complimented the district's focus on academics, the teaching staff and students. She reported on the professional development academy that she organized that included 18 teachers from the high school and 10 teachers from the elementary school. The group worked together to gather information on programs that would be beneficial to the teacher staff, such as Teachers Teaching Teachers. She provided information on the different courses that will take place during the in-service on October 12<sup>th</sup> through professional development programs.*

*Ms. Kerensky also referred to the curriculum being approved this evening and said that a new curriculum template will be developed in addition to starting a 5-year plan to review and revised curriculum. She provided an overview of the new robotics curriculum.*

*Dr. Kasyan thanked Ms. Kerensky and Mr. Coppola for their reports.*

*Mrs. Garrett-Muly asked if there was a timeframe to look at curriculum. Dr. Kasyan said that under state statute we are responsible to have revised curriculum at the maximum of every five years. Ms. Kerensky said that physical education had two pilot programs last year and that curriculum is being finished at this time.*

*Mr. Pellegrino welcomed the following students, Matthew DelGuercio, Shawn Nolan and Megan Gianforte and asked Mrs. Coates to administer the Oath of Office.*

*Mrs. Coates administered the Oath of Office for the position of Student Board Representatives.*

*Mr. Pellegrino asked the Student Representatives to present their reports.*

*Julia Hohenstein reported on the Key Club activities over the summer that included volunteering at the Firemen's Fair with the Elks Club, assisting the Women's Club at Brielle Day, and Shakespeare in the Park with the town of Spring Lake. Up and coming hours will include volunteering for tutoring and homework help at the elementary school, volunteering at the Manasquan High School football snack shack for home games, volunteering at the Spring Lake Library tech program and to initiate more freshmen involvement earlier in the year.*

*Megan Gianforte reported that the Student Council met during the summer months and have welcomed the incoming freshmen at orientation and welcomed back the teachers.*

*Mr. Pellegrino turned the meeting over to Dr. Kasyan.*

## **9. Superintendent's Report & Information Items**

- Enrollment – **Document A**

*Dr. Kasyan reported the elementary school enrollment at 629 and the high school enrollment at 967 for a total district enrollment of 1596.*

AP Scores /  
2015 College  
Acceptances  
(continued)

Barbara  
Kerensky  
Professional  
Development

Oath of Office  
Student Board  
Representative

Student  
Representative  
Reports

Superintendent  
Report  
Enrollment  
Document A

*He reported that there are 148 students enrolled in 17 AP classes, 11 students enrolled in the 2015-16 Italian program in semester two, 150 students participated in the 2014-2015 Academy of Finance and 117 students participating in the 2015-2016 school year and a recruitment process has begun with the 9<sup>th</sup> grade students.. He reported 43 students are enrolled in the Engineering Academy. At the elementary school the Integrated Preschool program has 14 students enrolled for the 2015-2016 school year, 88 students are enrolled for the 2015-2016 Italian course and 19 students are enrolled in the STEM Academy. He said there is a new Champion Program with an enrollment of 19 students in the before school session and 25 students in the afterschool session. He compared last year's before/after school programs attendance with 12 in the before school session and 43 in the after school session.*

Superintendent  
Report  
Enrollment  
Document A  
(continued)

*Dr. Kasyan said that the following reports would not be available until next month.*

- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports–  
**Document B**  
**No report for the month**
- HIB Report, September — **No report at this time**

Attendance  
Comparison,  
Fire Drill,  
Suspensions &  
Tardy Reports  
Document B  
HIB Report  
(NO REPORTS)

*Dr. Kasyan referred to the Anti-bullying Bills of Rights Self-Assessment provided in the board member's folders and explained the scoring process. He said this report would be on the agenda for approval this evening.*

- New Jersey Department of Education School Self-Assessment Report – **Document C**  
**Recommend** approval and acceptance of the Superintendent's Report.

NJDOE – School  
Self-  
Assessment  
Report  
(Document C)

*Mr. Pellegrino asked for a motion to approve and accept the Superintendent's Report.*

*Motion was made by Mr. Sorino, seconded by Mr. Gardner, to approve and accept the Superintendent's Report.*

Acceptance of  
Superintendent  
Report

*Discussion: None*

*Roll Call Vote: Ayes (8); Nays (0); Absent (4) Mr. Burns, Mr. Furey, Mrs. Smith, Mr. Walsh*  
**MOTION CARRIED**

*Mr. Pellegrino opened the first Public Forum on Agenda Items and read the following statement.*

**10. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum  
on Agenda  
Items

*Mr. Pellegrino closed the Public Forum seeing no questions or comments from the public.*



*Mr. Pellegrino asked for a motion to approve Manasquan Motions #11 through #21.*

*Motion was made by Mr. Cattani, seconded by Mr. Sorino, to approve Manasquan Motions #11 through #21.*

*Discussion: None*

*Roll Call Vote: Ayes (6); Nays (0); Absent (3) Mr. Burns, Mrs. Smith, Mr. Walsh*

*MOTION CARRIED*

## **MANASQUAN**

### **11. Secretary's Report**

**Recommend acceptance** of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)**.

The Business Administrator/Board Secretary certifies that as of **August 31, 2015** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **August 31, 2015** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **August 31, 2015** per **Document D**. (The Treasurer of School Moneys Report for the month of **August 2015** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **August 31, 2015** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2015-2016 budgets** for **August** and **September** as recommended by the Superintendent of Schools, as per **Document D**.

**Recommend acceptance** of the **Elementary School Central Funds Report** for the month ending **August 31, 2015** as per **Document E**.

**Purchase Orders** for the month of **September 2015** be approved, as per **Document F**.

**Recommend acceptance** of the **Cafeteria Report – Document G -No report for the month**.

**Be It Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,050,190.19** for the month of **September 2015** be approved. Records of, checks (**#36908** through **#36914**) and distributions are on file in the Business Office.

**Confirmation of Bills (Current Expense)** for **August 2015** at **\$1,290,010.09** and checks (**#36752** through **#36907**).

*Manasquan  
Motions #11 -  
#21*

*Financial  
Reports*

*Secretary's  
Certification*

*Acceptance of  
Secretary's  
Certification*

*Secretary's  
Financial &  
Investment  
Report  
Document D*

*Budget  
Certification  
Document D*

*E.S. Central  
Funds Report  
Document E*

*Purchase  
Orders  
Document F*

*Cafeteria  
Report (No  
Report)*

*Bills*

*Confirmation  
of Bills*

**General Items**

12. **Recommend** approval of the acceptance of the following parent-paid tuition students for the 2015-2016 school year:

Three (3) students in the Integrated Preschool Program, 11:15 a.m. to 2:50 p.m. session, at the yearly tuition rate of \$3,630.00 per student.

13. **Recommend** acceptance of the Sustainable Jersey for Schools PowerSave Schools Program grant in the amount of \$1,000 to be used towards the Manasquan Elementary School STEM Initiatives and STEM PD.

14. **Recommend** approval of the following 2015-2016 Manasquan Resident Student Vocational Full-time and Shared-time placements:

5 students	Academy of Allied Health & Science	\$ 30,600
1 student	Academy of Law & Public Safety	6,120
5 students	Biotechnology High School	30,600
7 students	Communications High School	42,840
5 students	High Technology High School	30,600
6 students	Marine Academy of Science and Tech.	36,720
4 students	Career Center (Shared-Time)	21,200
5 students	Shared Time Regular Education	<u>4,125</u>

Total 2015-16 Vocational: **\$ 202,805**

15. **Recommend** approval of the 2015-2016 transportation contracts and agreements for Manasquan Resident Students, as per **Document H**. (Contract amounts will be available after final coordinated routes are established by M-OESC).

16. **Recommend** acceptance of the donation of \$9,000 in facility upgrades to the Manasquan Elementary School relating to Matthew Ertle's Eagle Scout Project.

**Personnel**

17. **Recommend** approval of the Elementary School personnel as per **Document I**.

**Professional Days**

18. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 4-6, 2015	Teri Trumpour	Ocean Palace	AENJ Conference	Yes	None
November 2, 2015	Alissa Boyne	Long Branch, NJ	Speech Workshop	No	Registration - \$199.99 Mileage - \$8.06
October 9, 2015 December 4, 2015 February 5, 2016 April 8, 2016 June 3, 2016	Amy Young	Neptune HS	Education Partnership Training	No	None
October 8, 2015	Amy Young	Toms River, NJ	HIB Training	No	Registration - \$125.00 Mileage - \$13.64

Parent-Paid  
Tuition  
Students

Sustainable  
Jersey For  
Schools  
PowerSave  
Schools  
Program Grant

2015-2016  
Vocational  
Placements

2015-2016  
Transportation  
Contracts  
Document H

Donation – M.  
Ertle Eagle  
Scout Project

E.S. Personnel  
Document I

E.S.  
Professional  
Days

September 25, 2015	Christin Walsh Alyse Leybovich Elyse Boyes S. Hill/C. Rice Toni Capodanno Carmen Rodriguez Cynthia Kirk Catherine Kappy Kali Mura Valerie Deantonio Karen Crawley	MES	Wilson Foundations Workshop	Yes - 8	Contract - \$9,850.00
September 25, 2015 November 13, 2015	Colleen Graziano	Toms River	NJKEA Workshop	No	None
October 22, 2015	Jill Wells	Belmar School	PLC	No	None
September 25, 2015	Danielle Romano Teresa Innarella	Princeton, NJ	Wilson-Special Ed	Yes- 2	None

E.S.  
Professional  
Days

### Student Action Field Trips

E.S. Field Trips

#### 19. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
October 15, 2015	Alyse Leybovich Elise Boyes Sandra Hill	Kindergarten Classes	Wemrock Orchards	Fall Activities	Yes - 1 Nurse	None	Student Funds
October 2015	Andrea Trischitta AnnMarie LaMarticella	Gr. 5 - Science	Bueller Space Center	Space STEM activities	Yes - 1	6 Students at \$80 each	None
November 2015	Andrea Trischitta AnnMarie LaMarticella	Gr. 8 – Language Arts	Nuyorican Café, NY	Experience Poetry	Yes - 1	10 Students at \$80 each	None
March 2016	Andrea Trischitta AnnMarie LaMarticella	Gr. 8 – Language Arts	Lincoln Center, NY	Lincoln Center tour	Yes - 1	10 Students at \$80 each	None
March 14, 2016	Andrea Trischitta AnnMarie LaMarticella	Gr. 3 and 4 - Robotics	TBD	Robotics STEM Activities	Yes - 1	6 Students at \$80 each	None
January 21, 2016 January 22, 2016	Andrea Trischitta AnnMarie LaMarticella	Gr. 5 - Art	Middletown	Middletown Arts Center	Yes - 1	6 Students at \$80 each	None
May 19, 2016 May 26, 2016	Andrea Trischitta AnnMarie LaMarticella	Gr. 3-4	TBD	TBD	Yes - 1	6 Students at \$80 each	None

### Placement of Students on Home Instruction

20. Recommend that the following student(s) be placed on home instruction, as recommended by the Child Study Team: **None at this time**

E.S. Home  
Instruction  
(no report)

**Placement of Students Out of District**

21. **Recommend** approval of the revised out of district placement list, as recommended by the Child Study Team as per **Document J**.

*Mr. Pellegrino asked for a motion to approve Manasquan/Sending District Motions #21 through #36.*

*Motion was made by Mr. Vitale, seconded by Mr. Gardner, to approve the Manasquan/Sending District Motions #21 through #36.*

*Discussion: None*

*Roll Call Vote: Ayes (8); Nays (0); Absent (4) Mr. Burns, Mr. Furey, Mrs. Smith, Mr. Walsh*

**MOTION CARRIED**

**MANASQUAN/SENDING DISTRICTS**

**General Items**

22. **Recommend** approval of the acceptance of Student ID# 171861 in the 11<sup>th</sup> grade at the Manasquan High School, as a “Tuition Free: child of a staff member” for the 2015-2016 school year, in accordance with the MEA Negotiated Agreement.
23. **Recommend** acceptance of the Sustainable Jersey for Schools PowerSave Schools Program grant in the amount of \$1,000 to be used towards the Manasquan High School STEM Initiatives and STEM PD.
24. **Recommend** approval to rescind the acceptance of one (1) student in the 10<sup>th</sup> Grade at the Manasquan High School, as a parent-paid tuition student for the 2015-2016 school year.
25. **Recommend** acceptance of the Gatorade Secondary School Athletic Trainer Award for the 2014-2015 school year awarded to Kevin Hyland by the NATA Secondary School Athletic Training Committee and The Gatorade Company, in the amount of \$1,000.
26. **Recommend** approval of the Superintendent’s Qualitative Merit Goal focused on the implementation of the Referendum Action Plan.
27. **Recommend** approval of the **Curriculum list** for the **2015-2016** School Year as per **Document 1**.
28. **Recommend** approval of Always Available Physical Therapy Services, Barbara O’Boyle, to provide therapy services at 15 hours per week, \$80.00 per hour, not to exceed \$48,000.00 for a 40 week 15/16 SY.
29. **Recommend approval of the 2015-2016 Manasquan Board of Education Goals:**
- PLANNING**  
Goal: Develop, implement, and support the district strategic plan

**FINANCE**

Goal: Develop a financial plan that looks at long-term and short-term needs for the Manasquan School District

**BOARD PROCESS**

Goal: Assist the administration with and promote the upcoming referendum

*Out of District  
Placements  
Document J*

*Manasquan /  
Sending  
District  
Motions #21  
through #36*

*H.S. Tuition  
Free Student  
(Staff Member)*

*Sustainable  
Jersey for  
Schools  
PowerSave  
Schools  
Program Grant*

*Parent-Paid  
Tuition Student*

*K. Hyland  
Gatorade  
Trainer Award*

*Superintendent  
Qualitative  
Merit Goals  
Referendum  
Action Plan*

*2015-2016  
Curriculum list  
Document a*

*AA Physical  
Therapy  
Services  
B. O’Boyle*

*2015-2016  
Manasquan  
Board of  
Education  
Goals*

**STUDENT ACHIEVEMENT**

Goal: Continue to provide educators with opportunities to engage in collaboration focusing on instruction and student learning

**30. Recommend approval of the 2015-2016 Manasquan District Goals:****CURRICULUM**

Goal 1: Academic excellence, to increase the academic achievement of students enrolled in the high school by creating a successful 1:1 learning environment.

Goal 2: To prepare all students in grades 9-12 for career readiness by increasing the rigor and depth of content area subjects for student learning. This will be evidenced by ensuring that the curriculum utilized in these subject areas are aligned to core content standards. Individualized instruction, with a focus on differentiation, will serve as evidence.

Goal 3: Continues improvement by using data to effectively examine and support successful practices of educational methodologies. Engage teachers and administration in development of a data usage philosophy to create an understanding of the ways in which technology and data can be effectively used in our district.

**31. Recommend approval of the following pay rates for non-staff at school sponsored events for the 2015-2016 SY:**

Ticket Sellers - \$55.00

Clock Operators - \$45.00

Ticket Takers - \$50.00 Security - \$50.00

Public Address Announcer for Varsity Football and Varsity Basketball Games - \$50.00

**Personnel****32. Recommend approval of the High School personnel as per Document 2.****Professional Days****33. Recommend approval of the attendance of staff members at conferences/workshops indicated below:**

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 27-29, 2015	Frank Kasyan	Atlantic City	Annual NJSBA Workshop	No	Hotel - \$ 194.00 Meals/Incidentals - \$165.00 Mileage - \$130.00 Tolls- \$ 60.00 Parking - \$75.00
October 27-29, 2015	Eugene Cattani	Atlantic City	Annual NJSBA Workshop	N/A	Mileage - \$43.00 Tolls- \$ 40.00 Parking - \$30.00
October 27-29, 2015	Lynn Coates	Atlantic City	Annual NJSBA Workshop	No	Mileage - \$130.00 Tolls- \$ 10.00 Parking - \$75.00
October 27-29, 2015	Bernie Bigley	Atlantic City	Annual NJSBA Workshop	No	Mileage - \$130.00 Tolls- \$ 60.00 Parking - \$75.00

Manasquan  
Board of  
Education  
Goals  
(continued)

2015-2016  
Manasquan  
District Goals

2015-2016  
non-staff rates  
of pay for  
School  
sponsored  
event

H.S. Personnel  
Document 2

H.S.  
Professional  
Days

October 6, 2015 November 16, 2015 December 14, 2015 January 14, 2016 February 9, 2016 March 17, 2016	Lynn Coates	Mount Laurel, NJ	NJSBA Workshops	No	Mileage - \$37.37 per workshop
October 8, 2015	Don Bramley Leigh Busco	Toms River	HIB Training	No	Registration -\$125.00 each
October 21, 2015	Monica Fenlon	New Brunswick	Mock Trial Workshop	Yes	None
September 26-27, 2015 September 28, 2015 October 3-4, 2015 October 10-11, 2015	Rodney Ravaoli	Tindale Park Mercer City Park	Seeding Meetings and Torunaments	No	Mileage - \$ 141.36
September 16, 2015	Margaret Polak	West Windsor, NJ	DLM/APA Training	No	Mileage - \$ 23.55
October 27-29, 2015	Fred Sorino	Atlantic City	Annual NJSBA Workshop	N/A	Hotel - \$194.00 Meals/Incidentals - \$165.00 Mileage - \$43.00 Tolls- \$ 40.00 Parking - \$75.00
TBD	Dorothy Gerlach	Tindall Park	Tennis Tournament	No	Mileage - \$14.53

**Student Action****Field Trips**

H.S. Field Trips

**34. Recommend approval of the field trips listed below:**

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
October 22, 2015	Pamela Grandinetti	Gr. 9-12 Special Ed.	Federal Reserve Bank	NYC Federal Reserve Bank History	Yes-5	2 buses @ \$550 each	Student Funds
TBD	James Fagen	Gr. 7-12	Vietnam War Memorial/Sea Girt Militia Museum	Local History	Yes-4	Bus - \$350	Student Funds
October 10, 2015	Alan Abraham	Marching Band	Seaside, NJ	Columbus Day Parade	No	2 buses @ \$275 each	None
September 25, 2015	Jennifer Mura	Special Ed Lifeskills	Manasquan ACME	Finance, Social Skills	No	None	None

**Placement of Students on Home Instruction****35. Recommend that the following student(s) be placed on home instruction, as recommended by the Child Study Team:**

#171923	Grade 11	September 14, 2015 – TBD (Medical)
#171963	Grade 11	September 16, 2015 – TBD (Medical)
#161608	Grade 12	September 16, 2015 - TBD (Medical)

H.S. Home  
Instruction

**Financials**

**36. Recommend acceptance of the following High School Central Funds Report for the month ending August 31, 2015 as per Document 3.**

H.S. Central  
Funds Report  
Document 3

*Mr. Pellegrino asked if there was any Old or New Business to come before the board.*

**37. Old Business/New Business**

Old Business /  
New Business

*Under Old Business – Mrs. Garrett-Muly referred to the approval of an extra-help teacher and asked if there is such a need for this position can we insure that the teachers are staying to address students with extra help needs in accordance with their contract. Dr. Kasyan said it would serve well if both principals provide a schedule of when teachers are staying to assist parents and students plan when to stay after school.*

*Dr. Kasyan asked the board to afford him the opportunity to research several different types of Gifted and Talented programs to present to the board in October and to price them out and see if there is anything that can be done differently this year with Gifted and Talented and move forward with a new program for next year.*

*Mrs. Garrett-Muly said that the previous administration was asked to check with the sending districts on their programs but this information was never presented to the board. Dr. Kasyan will check with the sending districts on their Gifted and Talented programs.*

*There was no objection by the Board to afford Dr. Kasyan the opportunity to research the Gifted and Talented programs.*

*There was no New Business to come before the Board.*

*Mr. Pellegrino opened the second Public Forum.*

**38. Public Forum**

Public Forum

*Mr. Pellegrino closed the Public Forum seeing no questions or comments from the public.*

*Mr. Pellegrino asked for a motion to enter into Executive Session.*

*Motion was made by Mrs. Garrett-Muly, seconded by Mr. Sorino, and approve by voice vote of all those present in favor to enter into Executive Session.*

**MOTION CARRIED**

**39. Executive Session**

Executive  
Session

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- X   1. Confidential Matters per Statute or Court Order (Student Matters)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- X   4. Collective Bargaining (Update - MEA Negotiations)
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client Privilege
- 8. Personnel Matters
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

*Mr. Pellegrino said that no further action will be taken by the board after the Executive Session.*

*The Board reconvened the Regular Public Meeting at 7:24 p.m. and Mr. Pellegrino asked for a motion to adjourn.*

Meeting  
Reconvened

*Motion was made by Mrs. Garrett-Muly, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to adjourn the Regular Public Meeting.*

**MOTION CARRIED**

Adjournment

**40. Adjournment**

Motion to Adjourn

*Respectfully Submitted,*



*Lynn Coates*

*School Business Administrator/Board Secretary*