

BOARD OF EDUCATION

Borough of Manasquan

The Committee of the Whole Meeting of the Manasquan Board of Education was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, September 15, 2015.

The President, Mr. Pellegrino, called the meeting to order at 6:03 p.m. and read the Opening Statement.

Call to Order

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.

Pledge of Allegiance

2. Pledge of Allegiance

3. Roll Call

Roll Call

Martin Burns

Mark Furey (Belmar)

Colleen Smith - absent

Eugene Cattani

Erik Gardner (SLH) - absent

Alfred Sorino

Kenneth Clayton

Heather Garrett-Muly

Tedd Vitale (Brielle) - absent

Linda DiPalma - absent

Thomas Pellegrino

James Walsh – absent

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Michael Gross, Board Attorney; Sandi Freeman, Recording Secretary

Mr. Pellegrino read the Mission Statement and Statement to the Public.

Mission Statement

4. Mission Statement

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

Statement to the Public

5. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it, is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Mr. Pellegrino said that the board would be asked to approve and accept the minutes at the regular public meeting on September 22nd.

6. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of August 25, 2015. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

No action
taken

Mr. Pellegrino said that the Student Representative report would be presented at the September 22nd meeting.

7. Student Board Representative Report

Dr. Kasyan reported that there would be two presentations this evening. He expressed pride in focusing on the resolution recognizing the completion of Matthew Ertle's Eagle Scout Project. He complimented Matthew on his efforts, diligence and organizational skills displayed in the undertaking of the upgrades to the grounds in front of the Manasquan Elementary School. He thanked Matthew and asked Mr. Pellegrino to read the resolution.

No Report by
Student Reps.

Mr. Pellegrino read the resolution, as specified in Item #8 and asked for a motion to approve the resolution.

Motion was made by Mrs. Garrett-Muly, seconded by Mr. Sorino, to approve and accept the resolution as specified in Item 8.

Discussion: Mrs. Garrett-Muly said that many parents and children have commented on how impressed they are in what Matthew has accomplished at the elementary school. She thanked him for asking her child to help with the project and appreciates that he got involved because he looks up to Matthew as a role model.

Resolution to
recognize
Matthew Ertle
– Eagle Scout
Project

Roll Call Vote: Ayes (7); Nays (0); Absent (5) Mrs. DiPalma; Mr. Gardner; Mrs. Smith;

Mr. Vitale; Mr. Walsh

MOTION CARRIED

8. Recommend approval of the resolution, as follows, in recognition of the completion of the Eagle Scout Project at the Manasquan Elementary School:

WHEREAS: The Board of Education of the Manasquan School District has adopted a mission which emphasizes that "students play an active role in their education, are guided by rigorous academic standards aligned to the Common Core State Standards and the New Jersey Core Curriculum Content Standards, and function within a community that regards students, educators, and parents as full participants in the educational process." And furthermore recognizes the importance of strengthening the connection between the classroom and the community; as evidenced by the Eagle Scout Project at the Manasquan Elementary School organized by Matthew Ertle, and

WHEREAS: The Board of Education of the Manasquan School District has made a commitment to building student leadership and increasing opportunities for young people to lead and serve; and

WHEREAS: Life skills, not just academic skills, are necessary for becoming a successful individual and a contributing member to our community; and

WHEREAS: The Board of Education of the Manasquan School District is committed to developing citizens of today and tomorrow; and

WHEREAS: The Board of Education of the Manasquan School District is committed to fostering self-empowerment, promoting community service and civic participation, and equipping our students with the knowledge and confidence to serve and safeguard their communities; and

WHEREAS: Training our students to act as leaders for their families and communities benefits the Manasquan Community. The Board of Education recognizes the efforts of Matthew Ertle and his leadership in spearheading the Eagle Scout Project at the Manasquan Elementary School.

Resolution to
recognize
Matthew Ertle
– Eagle Scout
Project
(continued)

THEREFORE BE IT RESOLVED: That the Board of Education of the Manasquan School District acknowledges on the fifteenth of September 2015 the completion of the Eagle Scout Project and compliments the stewardship, selflessness, commitment and volunteerism demonstrated by Matthew Ertle.

Dr. Kasyan congratulated and complimented Matthew Ertle for being chosen as the Manasquan Elks Lodge #2354 Teenager of the Month as a result of his efforts at the Manasquan Elementary School.

Matthew spoke on his efforts in putting together his project and thanked Dr. Kasyan and Mrs. Coates for their assistance. He thanked the businesses that helped support his project and provided material and labor along with his friends and Mr. Hyland who donated their time to assist with the project. He thanked the board for honoring him tonight and for their undying support.

9. Presentations

- **Presentation to Matthew Ertle, Eagle Scout** – presented by Dr. Frank Kasyan, Superintendent of Schools (addressed in #8)
- **Teenager of the Month for September** – Matthew Ertle (addressed in #8)

Presentations

Matthew Ertle

Dr. Kasyan introduced Paul Battaglia who would be providing a presentation that focuses on his AP Calculus students and the student transition/student orientation program. Dr. Kasyan said that he believed that students and teachers should be in command of their educational journey and they together should be developing curriculum and moving forward. Dr. Kasyan said he received the ideas of the students so well and spoke of the action plans developed by the students to make the school better.

- **Student Transition/Student Orientation** - presented by Mr. Paul Battaglia and AP Calculus students

Mr. Battaglia said that at the end of the school year his students took advantage of the opportunity to come up with a project and the process involved in developing objectives and action plans to follow through with improving some of the programs at the high school. One of the strategies was to revise the freshman transition program and have the students deliver the presentations instead of the teachers in order to share the students' perspective of the school. The students felt that hearing first hand from students is better than just showing a PowerPoint on what takes place in the high school. Brian Lembo spoke on how social media could be utilized with the development of high school social media accounts that could provide information not only on sports events but special events like Squan-a-thon and Life is Good Day. He said this would serve as a very good means of sharing information to students and parents. He respects Manasquan's tradition but he feels that there is a need for change and letting the students know that Manasquan is open to change and accepting of new ideas. He said the students also felt that the presentation at the Open House should be shorter and hand out a pamphlet providing information to the parents. The students also suggested that clubs and sport programs be showcased at the open house and orientation programs. He complimented the cookout that took place this year and said it was a very positive improvement. Mr. Battaglia thanked the board for allowing the students ideas to be presented this evening.

Student
Transition/
Student
Orientation
Paul Battaglia
Brian Lembo

Dr. Kasyan said it is about the students owning their learning and this presentation is a great example of ownership and taking on the responsibility of making Manasquan High School better. He thanked Mr. Battaglia and the students.

Dr. Kasyan moved on to the Committee of the Whole – Reports and Discussion Items.

10. Committee of the Whole

Reports/Discussion Items

• **Education, Curriculum & Technology**

○ **1:1 Initiative – 909 tablets**

Dr. Kasyan spoke on the 1:1 Initiative and an issue being experienced with the filter resulting in some students having issues accessing the internet at home. He has seen many teachers utilizing the tablets in the classroom. He turned the report over to Mr. Place. Mr. Place provided an update on the distribution of the tablets to the students in the high school and in the 8th grade. He said that with a program of this scale there is bound to be some issues but it is moving in the right direction. Dr. Kasyan feels that there is a necessity to have a filter on the tablets and conversations with other districts show that they also provide a filter program.

Mrs. Garrett-Muly mentioned issues with emails not going to staff member's mailboxes as a result of a new filter. Dr. Kasyan explained the process involved with the new email filter and how staff members can access their mail that is placed in this folder. Mrs. Coates provided details on how to add email addresses into the system so they would go directly to the recipient's mailbox and not the SPAM folder. Mr. Place explained the importance of having a SPAM filter and this system allow the user more control in viewing the messages that are sent to the SPAM folder. Mr. Place has sent an email out to the staff on how to access the folder initially and throughout the day.

○ **Back to School Nights**

- **HS – September 17th**
- **ES – September 14th, Preschool**
- **ES – September 16th, Grades 6-8**
- **ES – September 24th, Grades K-5**

Dr. Kasyan reported on the dates for the Back to School Nights. He and Mrs. Coates will be available for any comments or questions from parents on the referendum but he would not make this a focus of the program.

○ **Referendum Update**

▪ **Community Outreach**

- **Fast Facts and Plain Facts**
- **Community Walkthrough – September 26th (Raindate-September 27th)**
 - **Door Hanger**
- **Important Dates**
 - **Deadline for Challengers – September 15th**
- **Front of High School**

Dr. Kasyan provided an update on the referendum and referred to pictures of the front of the high school that depict the original concept with the overhang at the front entryway and a revised rendering that removes the overhang in addition to a few other modifications to the exterior color of the biology lab windows and the addition of a faux roof and roof stack. He believes the second rendition provides a better blend into the existing building. He asked the board to review the renderings and also decide on eliminating the construction of the tennis court because of its intrusion with the oak tree. He conferred with the coaches and removal of the tennis court in the plan would not be detrimental to the tennis program and would also provide more parking on the campus in the area where the tennis court would have been located. The coach also felt that the community would be very upset with the removal of the tree.

Mr. Pellegrino spoke on the feedback from members of the community on how the renovations would alter the appearance of the front of the building and feel that it should remain as it is today. He believes that these changes show that the board is listening to the feedback of the community. He applauded the quickness of the architect and engineer in getting the revised rendering to the board.

Committee of
the Whole
Discussion
Items

Education,
Curriculum &
Technology

1:1 Initiative

Back to School
Nights

Referendum
Update

Dr. Kasyan said there is still a need for widening of the bus and car lanes in the front with the addition of a divider for safety. Parking is becoming a challenge and the additional parking spots will benefit the staff and possibly provide parking for the top 10 students in the high school but he will leave this decision up to the administration. He asked if the board would address this decision tonight and vote to approve Rendition A with the overhang and tennis courts or Rendition B with the removal of the overhang and the tennis court in the rear of the building by the football field.

Mrs. Garrett-Muly suggested highlighting the new rendering of the building and what is being changed when marketing the referendum. Dr. Kasyan said that Rendition B will be included on the next mailing indicating the changes if voted on successfully this evening.

Motion was made by Mr. Sorino, seconded by Mr. Cattani, to accept Rendition B.

Discussion: None

Roll Call Vote: Ayes (6); Nays (0); Absent (3) Mrs. DiPalma, Mrs. Smith, Mr. Walsh

MOTION CARRIED

Dr. Kasyan mentioned the Community Walkthrough and provided a sample of the door hanger that will be distributed on this day. He is still looking for volunteers for this event. He reported on the deadline for Challengers being September 15th and complimented Mrs. Coates for addressing this process. Mrs. Coates provided the list of challengers to the board of elections and they have certified all of the challengers. She plans on contacting the challengers to provide them with the details of the position and what they can and cannot do at the polls.

Dr. Kasyan provided the board a list of curriculum in their folders. Barbara Kerensky will be at the September 22nd board meeting to address any questions on the curriculum.

Mrs. Coates addressed Mr. Clayton's question on the number of polling locations and said there are four with two challengers present at each location. She said that challengers will be permitted to have a smartphone, a tablet or a laptop.

Mrs. Garrett-Muly asked if the curriculum on line includes all grade levels. Dr. Kasyan said that the curriculum applies to all grade levels available at this time and he would be focusing on the ones worked on over the summer. He received the QSAC notification that indicates the district may not have to participate in the QSAC process this year because of our high performing status.

- **Personnel – To be discussed in Executive Session**

- **Policy**

- **Acceptable Use of Computer Network/Computers and Resources**

Dr. Kasyan referred to the Acceptable Use of Computer Network policy that is in their folders. Also included in the folders is a Victory Road High Performing Leadership speaker series that is currently being looked into to utilize in the freshmen transition program. There is a cost involved and he would come back to the board to discuss how to meet the cost in the future.

- **Legal – To be discussed in Executive Session**

- **Litigation**

- **Negotiations - To be discussed in Executive Session**

- **MEA Negotiations Update**

- **Finance**

- **Two Grant applications for the Elementary School and High School were submitted, each for \$1, 000 for STEM initiatives and STEM professional development for staff.**

Presentations
(continued)

Referendum
Update

Selection and
Acceptance of
Rendition B

Personnel
(Exec. Session)

Policy
Acceptable Use
of Computer
Network/
Computers and
Resources

Legal
(Exec. Session)

Negotiations
(Exec. Session)

Finance
Grant
Applications
STEM

Mrs. Coates updated the board on two grant applications that were submitted through Sustainable Jersey for Schools.

- **Buildings & Grounds**
 - **Eagle Scout Update**

Mrs. Coates referred to the earlier report on the Eagle Scout project.

Mrs. Garrett-Muly questioned if the correct terminology was STEM or STEAM and recalled during the elementary school presentation it was referred to as STEAM. Dr. Kasyan said that the original focus was on STEM and Mrs. Graziano did express an interest in moving towards STEAM in order to incorporate the arts in the program.

Mrs. Coates added that under Finance she had received notification that the district's grants have been accepted and will be on the agenda for acceptance and approval on September 22nd.

Mrs. Garrett-Muly asked if Mrs. Coates coordinated all the grants in the district. Mrs. Coates said that she serves as the program manager for the grants that come through Sustainable Jersey for Schools and the building principals also receive information on grant opportunities.

Mrs. Garrett-Muly asked if the administration is encouraged to take advantage of grant programs. Dr. Kasyan said that at the weekly leadership meetings grant opportunities are discussed and Mrs. Coates thanked the individuals who assisted in writing letters relating to the grant applications.

- **Athletics/Community**

Mr. Pellegrino said the Hall of Fame committee requested that he inform the board that the Hall of Fame Dinner will be held on October 31st at the Crystal Point in Point Pleasant. He provided the names of the individuals being honored at the dinner. Mr. Pellegrino had information on purchasing tickets and ads for the program.

Dr. Kasyan said that he would provide his report at the September 22nd public meeting.

11. Superintendent's Report & Information Items

- Enrollment – **Document A**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– **Document B No report for the month**
- HIB Report, September – **No report at this time**
- New Jersey Department of Education School Self-Assessment Report – **Document C**

Recommend approval and acceptance of the Superintendent's Report.

Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement.

12. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Buildings &
Grounds
Eagle Scout
Update

Athletics /
Community
Hall Of Fame

Superintendent
Report
No report this
evening

Public Forum
on Agenda
Items

Rich Bartholomew, 121 Lake Avenue, Manasquan – Mr. Bartholomew referred to the topics on the agenda that were being discussed in Executive Session and said that Personnel may or may not be a required topic in addition to the Athletics. He suggested that more specific details and descriptions be given of the nature of the topic to be discussed in closed session.

Public Forum
on Agenda
Items
(continued)

Mr. Pellegrino closed the Public Forum seeing no further questions or comments.

Mr. Pellegrino referred to #13 – Manasquan items for approval at the September 22nd meeting and asked if there were any questions from the board. Seeing none these items will be included on the agenda for board approval on September 22nd.

13. MANASQUAN

Secretary's Report

A) Recommend acceptance of the following Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense).

The Business Administrator/Board Secretary certifies that as of **August 31, 2015** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **August 31, 2015** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the Secretary's Financial & Investment Report and the Treasurer's Report, for the month ending **August 31, 2015** per Document D. (The Treasurer of School Moneys Report for the month of **August 2015** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **August 31, 2015** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2015-2016 budgets for July and August** as recommended by the Superintendent of Schools, as per Document D.

Recommend acceptance of the Elementary School Central Funds Report for the month ending **August 31, 2015** as per Document E.

Purchase Orders for the month of **September 2015** be approved, as per Document F.

Recommend acceptance of the Cafeteria Report – Document G -No report for the month.

Be It Resolved: that the **Bills (Current Expense)** in the amount of **\$1,050,190.19** for the month of **September 2015** be approved. Records of, checks (**#36908** through **#36914**) and distributions are on file in the Business Office.

Manasquan
Items for
Discussion Only

Confirmation of Bills (Current Expense) for September 2015 at \$1,290,010.09 and checks (#36752 through #36907).

*Manasquan
Items for
Discussion only
(continued)*

General Items

B) Recommend approval of the acceptance of the following parent-paid tuition students for the 2015-2016 school year:
Three (3) students in the Integrated Preschool Program, 11:15 a.m. to 2:50 p.m. session, at the yearly tuition rate of \$3,630.00 per student.

C) Recommend acceptance of the Sustainable Jersey for Schools PowerSave Schools Program grant in the amount of \$1,000 to be used towards the Manasquan Elementary School STEM Initiatives and STEM PD.

D) Recommend approval of the following 2015-2016 Manasquan Resident Student Vocational Full-time and Shared-time placements:

5 students	Academy of Allied Health & Science	\$ 30,600
1 student	Academy of Law & Public Safety	6,120
5 students	Biotechnology High School	30,600
7 students	Communications High School	42,840
5 students	High Technology High School	30,600
6 students	Marine Academy of Science and Tech.	36,720
4 students	Career Center (Shared-Time)	21,200
5 students	Shared Time Regular Education	<u>4,125</u>

Total 2015-16 Vocational: **\$ 202,805**

E) Recommend approval of the 2015-2016 transportation contracts and agreements for Manasquan Resident Students, as per **Document** _____. (Contract amounts will be available after final coordinated routes are established by M-OESC).

Personnel

Discussed in Executive Session

Professional Days

F) Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 4-6, 2015	Teri Trumpour	Ocean Palace	AENJ Conference	Yes	None
November 2, 2015	Alissa Boyne	Long Branch, NJ	Speech Workshop	No	Registration - \$199.99 Mileage – \$8.06
October 9, 2015 December 4, 2015 February 5, 2016 April 8, 2016 June 3, 2016	Amy Young	Neptune HS	Education Partnership Training	No	None
October 8, 2015	Amy Young	Toms River, NJ	HIB Training	No	Registration - \$125.00 Mileage - \$13.64

Student Action
Field Trips**G) Recommend approval of the field trips listed below:**

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
October 15, 2015	Alyse Leybovich Elise Boyes Sandra Hill	Kindergarten Classes	Wemrock Orchards	Fall Activities	Yes - 1 Nurse	None	Student Funds
October 2015	Andrea Trischitta AnnMarie LaMarticella	Gr. 5 - Science	Bueller Space Center	Space STEM activities	Yes - 1	6 Students at \$80 each	None
November 2015	Andrea Trischitta AnnMarie LaMarticella	Gr. 8 – Language Arts	Nuyorican Café, NY	Experience Poetry	Yes - 1	10 Students at \$80 each	None
March 2016	Andrea Trischitta AnnMarie LaMarticella	Gr. 8 – Language Arts	Lincoln Center, NY	Lincoln Center tour	Yes - 1	10 Students at \$80 each	None
March 14, 2016	Andrea Trischitta AnnMarie LaMarticella	Gr. 3 and 4 - Robotics	TBD	Robotics STEM Activities	Yes - 1	6 Students at \$80 each	None
January 21, 2016 January 22, 2016	Andrea Trischitta AnnMarie LaMarticella	Gr. 5 - Art	Middletown	Middletown Arts Center	Yes - 1	6 Students at \$80 each	None
May 19, 2016 May 26, 2016	Andrea Trischitta AnnMarie LaMarticella	Gr. 3-4	TBD	TBD	Yes - 1	6 Students at \$80 each	None

Placement of Students on Home Instruction**H) Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team: **None at this time.****Placement of Students Out of District****I) Recommend** approval of the revised out of district placement list, as recommended by the Child Study Team as per **Document.**

Mr. Pellegrino referred to #14 – Manasquan/Sending District items for approval at the September 22nd meeting and asked if there were any questions from the board. Seeing none these items will be included on the agenda for board approval on September 22nd.

14. MANASQUAN/SENDING DISTRICTS**General Items**

- I) Recommend** approval of the acceptance of Student ID# 171861 in the 11th grade at the Manasquan High School, as a “Tuition Free: child of a staff member” for the 2015-2016 school year, in accordance with the MEA Negotiated Agreement.
- J) Recommend** acceptance of the Sustainable Jersey for Schools PowerSave Schools Program grant in the amount of \$1,000 to be used towards the Manasquan High School STEM Initiatives and STEM PD.
- K) Recommend** approval to rescind the acceptance of one (1) student in the 10th Grade at the Manasquan High School, as a parent-paid tuition student for the 2015-2016 school year.

- L) Recommend** acceptance of the Gatorade Secondary School Athletic Trainer Award for the 2014-2015 school year awarded to Kevin Hyland by the NATA Secondary School Athletic Training Committee and The Gatorade Company, in the amount of \$1,000.
- M) Recommend** approval of the Superintendent's Qualitative Merit Goal focused on the implementation of the Referendum Action Plan.
- N) Recommend** approval of the **Curriculum list** for the **2015-2016** School Year as per **Document** .
- O) Recommend** approval of Always Available Physical Therapy Services, Barbara O'Boyle, to provide therapy services at 15 hours per week, \$80.00 per hour, not to exceed \$48,000.00 for a 40 week 15/16 SY.

Personnel

Discussed in Executive Session

Athletics

Discussed in Executive Session

Professional Days

- P) Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 27-29, 2015	Frank Kasyan	Atlantic City	Annual NJSBA Workshop	No	Hotel - \$ 194.00 Meals/Incidentals - \$165.00 Mileage - \$130.00 Tolls- \$ 60.00 Parking - \$75.00
October 27-29, 2015	Eugene Cattani	Atlantic City	Annual NJSBA Workshop	N/A	Mileage - \$43.00 Tolls- \$ 40.00 Parking - \$30.00
October 27-29, 2015	Lynn Coates	Atlantic City	Annual NJSBA Workshop	No	Mileage - \$130.00 Tolls- \$ 10.00 Parking - \$75.00
October 27-29, 2015	Bernie Bigley	Atlantic City	Annual NJSBA Workshop	No	Mileage - \$130.00 Tolls- \$ 60.00 Parking - \$75.00
October 6, 2015 November 16, 2015 December 14, 2015 January 14, 2016 February 9, 2016 March 17, 2016	Lynn Coates	Mount Laurel, NJ	NJSBA Workshops	No	Mileage - \$37.37 per workshop
October 8, 2015	Don Bramley Leigh Busco	Toms River	HIB Training	No	Registration -\$125.00 each

October 21, 2015	Monica Fenlon	New Brunswick	Mock Trial Workshop	Yes	None
September 26-27, 2015 September 28, 2015 October 3-4, 2015 October 10-11, 2015	Rodney Ravaoli	Tindale Park Mercer City Park	Seeding Meetings and Torunaments	No	Mileage - \$ 141.36
September 16, 2015	Margaret Polak	West Windsor, NJ	DLM/APA Training	No	Mileage - \$ 23.55
October 27-29, 2015	Fred Sorino	Atlantic City	Annual NJSBA Workshop	N/A	Hotel - \$194.00 Meals/Incidentals - \$165.00 Mileage - \$43.00 Tolls- \$ 40.00 Parking - \$75.00

*Manasquan/
Sending
Districts Items
for Discussion
only
(continued)*

Student Action

Field Trips

Q) Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
October 22, 2015	Pamela Grandineti	Gr. 9-12 Special Ed.	Federal Reserve Bank	NYC Federal Reserve Bank History	Yes-5	2 buses @ \$550 each	Student Funds
TBD	James Fagen	Gr. 7-12	Vietnam War Memorial/Sea Girt Militia Museum	Local History	Yes-4	Bus - \$350	Student Funds
October 10, 2015	Alan Abraham	Marching Band	Seaside, NJ	Columbus Day Parade	No	2 buses @ \$275 each	None

Placement of Students on Home Instruction

R) Recommend that the following student(s) be placed on home instruction, as recommended by the Child Study Team: **None at this time.**

Financials

S) Recommend acceptance of the following **High School Central Funds Report** for the month ending **August 31, 2015 as per Document.**

15. Old Business/New Business

Mr. Pellegrino asked if there was Old or New Business to come before the board. Seeing none, he opened the second Public Forum.

*Old Business /
New Business*

16. Public Forum

Chris Neely, Coast Star Reporter – Mr. Neely asked what is meant by the term challenger with relation to the polls. Dr. Kasyan explained that according to the law a challenger has the right to represent a candidate at the polls and challenge those people who come to vote. He turned the floor over to Mr. Gross. Mr. Gross said that challengers are used in any election and any candidate has the right to utilize challengers to monitor on behalf of the candidate the election process making sure that those voting are registered and eligible to vote. In this particular referendum they are allowing two challengers to be there on behalf of the school district. If there is a challenge, individuals have the ability to challenge the voter if something does not seem right.

Public Forum

There were no additional comments and questions from the public. Mr. Pellegrino asked for a motion to enter into executive session and read the following statement.

17. Executive Session

Executive
Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A.* 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

 X **1. Confidential Matters per Statute or Court Order (Student Matters)**

 2. Impact Rights to Receive Federal Funds

 3. Unwarranted Invasion of Individual Privacy

 X 4. Collective Bargaining (Update - MEA Negotiations)

 5. Acquisition of Real Property or Investment of Fund

 6. Public Safety Procedures

 X 7. Litigation or Contract Matters or Att./Client Privilege (Litigation)

 X 8. Personnel Matters (Hiring, Retirements)

 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Motion was made by Mrs. Garrett-Muly, seconded by Mr. Clayton, and approved by voice vote of all those present in favor to enter into Executive Session at 7:16 p.m. MOTION CARRIED

The Board returned to the Committee of the Whole meeting with no further action by the Board. Mr. Pellegrino asked for a motion to adjourn the meeting.

Meeting
Reconvened

18. Adjournment

Motion to Adjourn

Motion was made by Mr. Sorino, seconded by Mr. Clayton, and approved by voice vote of all those present in favor to adjourn the Committee of the Whole meeting at 8:00 p.m. MOTION CARRIED

Adjournment

Respectfully submitted,



Lynn Coates

School Business Administrator/Board Secretary