

## **BOARD OF EDUCATION**

Borough of Manasquan

*The Combined Committee of the Whole Meeting and Regular Public Meeting of the Manasquan Board of Education was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, July 19, 2016.*

*The Board President, Mr. Pellegrino, called the meeting to order at 6:04 p.m. and read the Opening Statement.*

### **1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

*Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.*

### **2. Pledge of Allegiance**

Pledge of Allegiance

### **3. Roll Call**

Donna Bossone

Mark Furey (Belmar)

Thomas Pellegrino

Martin Burns - absent

Erik Gardner (SLH) - absent

Alfred Sorino

Eugene Cattani

Heather Garrett-Muly

Tedd Vitale (Brielle)

Linda DiPalma

Joseph Loffredo

Colin Warren - absent

Roll Call

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Mrs. Lynn Coates, School Business Administrator/Board Secretary; Mr. Michael Gross, Board Attorney; Sandi Freeman, Recording Secretary.*

*Mr. Pellegrino read the Mission Statement and Statement to the Public.*

### **4. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

Mission Statement

### **5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Statement to the Public

*Mr. Pellegrino asked for a motion to approve and accept the minutes as specified in Item #6.*

### **6. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of June 14, 2016. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Minutes

*Motion was made by Mrs. Bossone, seconded by Mr. Cattani, to accept and approve the minutes as specified in Item #6.*

*Discussion: None*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Burns, Mr. Gardner, Mr. Warren*

**MOTION CARRIED**

**7. Student Board Representative Report** *Student Board Representatives Reports will resume at the September meeting.*

*Mr. Pellegrino turned the floor over the Dr. Kasyan for the Presentations.*

**8. Presentations**

• **Eagle Scout Recognition – Thomas Bielicki**

*Dr. Kasyan thanked the Board of Education and Mr. Pellegrino for affording him the opportunity to compliment the district's graduates and students at the board meetings. Dr. Kasyan recognized and congratulated Thomas Bielicki on achieving the rank of Eagle Scout. He said that the project involved the reconstruction of bench dugouts on the T-ball field in Spring Lake that will increase the safety of the players. Thomas is a 2016 graduate of Manasquan High School and will study chemical engineering at Rowan University this fall. Dr. Kasyan thanked Thomas for his service to the children and presented him with a certificate of recognition.*

*Dr. Kasyan concluded the presentation portion of the meeting.*

*Mr. Pellegrino continued with the discussion items for the July 19, 2016 agenda.*

**9. Discussion Items for July 19, 2016 Agenda**

• **Education, Curriculum & Technology**

○ **Board of Education Self Evaluation and Board Goals**

*Mr. Pellegrino referred to the Board of Education Self Evaluation and asked for questions and/or comments from the board. He said that overall the process went well with a few areas that require some improvement. Mrs. Bossone said she believed the scores were some of the best in many years. Dr. Kasyan complimented the board on achieving all of their goals this year and having a forward vision that is centered on not only student achievement but student safety and students in general.*

*Mr. Pellegrino asked Mrs. Coates what the timeframe was for goals for the coming year. Mrs. Coates said that proposed goals will be added in the Friday packet and asked if there are any goals to be suggested for next year to please email them to both her and Dr. Kasyan for review and adoption at the August meeting.*

○ **School Mailings:**

Letter to Incoming Freshman from HS Principal – Week of August 1<sup>st</sup>

Letter to sophomores, juniors and seniors from HS Principal – Week of August 8<sup>th</sup>

Welcome Back Staff Member Letter from Dr. Kasyan – Week of August 28th

*Dr. Kasyan reported on the school mailings that will be sent out to the high school students in addition to his letter to staff members. He said workshops are set up during the summer in addition to working on the schedule for the first two days of school.*

• **Personnel– To be Discussed in Executive Session- Agenda Items\***

Minutes

Presentations

C.O.W.  
Discussion  
Items

Education,  
Curriculum &  
Technology

Board Self-  
Evaluation and  
Board Goals

School  
Mailings

Personnel  
(Exec. Session)

*Dr. Kasyan continued with the Policy agenda items. He focused on several of the mandated policies that require options.*

**Policy – Agenda Items \***

**Revised Policies for Adoption:**

- P 1220 – Employment of Chief School Administrator (Option)

*Dr. Kasyan read the option in P1220 that states “the superintendent should devote himself exclusively to duties of the office.” Dr. Kasyan did not feel the need for this option and asked if the board was in agreement to take this option. The board agreed not to take this option.*

- R 2414 – Programs and services for students in high poverty and in high need school districts
- P 3125 – Employment of teaching staff members
- P 3240 – Professional development for teachers and school leaders
- R 5330.01 - Administration of Medical Marijuana
- P 1140 – Affirmative Action Program
- P 1523 – Comprehensive Equity Plan
- P 1530 – Equal Employment Opportunities
- R 1530 – Equal Employment Opportunity Complaint Procedure (Option)

*Dr. Kasyan referred to R1530 and did not feel this option was necessary and would not need any action by the board.*

- P 1550 – Affirmative action program for employment and contract practices
- P 2200 – Curriculum content (Option)

*Dr. Kasyan said that the option in P2200 requires that the district’s name Manasquan be included in the blank.*

- R 2200 – Curriculum content
- P 2260 – Affirmative action program for school and classroom practices
- P 2411 – Guidance Counseling (Option)

*Dr. Kasyan referred to P2411 and recommended the board select Option 1. The board was in agreement with choice. Dr. Kasyan addressed Mrs. Garrett-Muly’s question as to how this affects a crisis situation and said that there is separate criteria and rules that apply to crisis.*

- R2411 – Guidance and Counseling
- P 2423 – Bilingual and ESL Education
- R2423 – Bilingual and ESL Education
- P 2610 – Educational Program Evaluation
- P 2622 – Student Assessment
- P 5750 – Equal Educational Opportunity
- P 5755 – Equity in Educational Programs and Services
- P 5339 – Screening for Dyslexia
- P 5460 – High School Graduation (Option)

*Dr. Kasyan referred to P5460 and said that with the assistance of the administration the number of required credits were applied to the different academic areas. The board was in agreement with these numbers.*

- P 8441 – Care of injured and Ill Persons
- R 8441 – Care of Injured and Ill Persons

- P 8630 – Bus Driver/Bus Aide Responsibility
- R 8630 – Emergency School Bus Procedures (Option)

Policy Review

*Dr. Kasyan referred to R8630 and suggested that the Principal be the selected option. The board was in agreement with this selection.*

- P 7523 – School District Provided Technology Devices to Pupils

*Dr. Kasyan referred to R1530 and did not feel this option was necessary and would not need any action by the board.*

**Policies for 2<sup>nd</sup> Reading and Adoption:**

- P 5536 Voluntary Random Testing For Student Alcohol Or Other Drug Use

P5536 – Tabled

*Dr. Kasyan requested that the second reading of the Policy 5536 be tabled this evening and will be readdressed hopefully at the August meeting, once he receives answers to questions he presented to Strauss Esmay. The board was in agreement.*

**Policies to be Abolished:**

- P & R 3244 – In service training
- R 5514 – Student use of vehicles

*Dr. Kasyan turned the floor over to Mrs. Coates.*

• **Finance – Agenda Items \***

Finance

*Mrs. Coates received notification this afternoon that the Extraordinary Aid for 2015-2016 was in the amount of \$139,000 and this is \$60,000 less than was budgeted for the 15-16 school year. Fortunately during the 2015-16 school year we received unanticipated revenue of approximately the same amount of extraordinary aid shortage so it will not be a problem for the district. Mrs. Coates was asked if she knew why the funds received were less than anticipated. She believed that the process used by the state for the distribution of the allotted amount of funds are pro-rated towards each application in order to provide a certain percentage per district.*

Extraordinary  
Aid  
Notification  
2015-2016

• **Buildings & Grounds**

Buildings &  
Grounds

- Update on Project

Field Project

*Dr. Kasyan provided an update on the field project and reported that Natural Green has done a great job and the sprinklers are installed as well as the sod on the multi-purpose field and varsity field with the remainder of the fields being addressed in August. He said the project is moving on schedule and complimented the staff for their efforts during very humid days. He spoke on the width of the fields for the specific sports and said that there is enough area to properly address the required dimensions for these fields.*

*Mr. Pellegrino said that all three sports, lacrosse, soccer and football, will be able to utilize the field.*

*Mrs. Garrett-Muly asked if there was any way to change where the football team members stand on the sidelines to help alleviate the damage to the field surface. Dr. Kasyan will bring this to the Mr. Cahill's attention.*

*Mrs. Coates reported that there was a non-mandatory pre-bid meeting on July 7<sup>th</sup> for the vestibule and window replacement project with four contractors present along with Garrison Architects, Mr. Bigley and herself. There were seven sets of bids picked up at Garrison Architects. The bid opening is July 28<sup>th</sup>.*

MES Window  
Replacement &  
MES / MHS  
Vestibule  
Project

*Mrs. Coates received notification from the state that effective July 13<sup>th</sup> the new testing for lead in drinking water in public schools will be effective immediately throughout the state of New Jersey. Testing must take place for drinking water outlets within 365 days of the effective date of this regulation. A plan will be developed on the collection of the samples and they must be sent to one*

Mandated  
Lead Testing

*of the certified testing laboratories that were provided by the State of New Jersey. The district may see reimbursement for any samplings done after July 13<sup>th</sup> but guidance on application for reimbursement has not been provided at this time. Mrs. Coates said that testing done earlier in the year came back negative.*

*Dr. Kasyan continued with the Superintendent's Report.*

**10. Superintendent's Report & Information Items**

- Enrollment – **Document A**

*Dr. Kasyan reported a total enrollment as of June 30, 2016 of 1606, with 957 students in the high school and 649 in the elementary school, as specified in Document A.*

- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports–  
**Document B**

*Dr. Kasyan reviewed the fire drill reports conducted in the high school and elementary school and reported that these drills filled the state requirements.*

- HIB Report– **Document C**

*Dr. Kasyan reviewed the HIB Report and complimented the high school for not having any incidents to report. The elementary school did have one incident but it was not found to be HIB related but the student did receive counseling with the school counselor and detention because of the nature of the incident.*

*Dr. Kasyan concluded his report.*

*Mr. Pellegrino asked for a motion to approve and accept the Superintendent's Report.*

**Recommend** approval and acceptance of the Superintendent's Report.

*Motion was made by Mr. Sorino, seconded by Mrs. Garrett-Muly, to approve and accept the Superintendent's Report.*

*Discussion: None*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Burns, Mr. Gardner, Mr. Warren*

**MOTION CARRIED**

*Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement:*

**11. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

*Marilyn Jacobson, 59 McLean Avenue, Manasquan – Mrs. Jacobson congratulated the Eagle Scout on his accomplishment and wished that more emphasis would be placed on scouting. She thanked the board for recognizing him. Mrs. Jacobson thanked Mr. Pellegrino for attending the meeting with Governor Christie and speaking about the school funding issue and taxes in Manasquan. She said hopefully if this gets resolved we can move forward with projects. She has sent letters to legislatures and the governor regarding the situation at Manasquan and she is currently waiting for the*

Mandated  
Lead Testing

Superintendent  
Report

Enrollment  
Document A

Fire Drill  
Reports  
Document B

HIB Report  
Document C

Approval and  
Acceptance of  
Superintendent  
Report

Public Forum  
on Agenda  
Items

*Commissioner of Education to set up a meeting to discuss moving forward with this. Mrs. Coates addressed her question on the \$14,593 per pupil cost in the budget and said that this rate is an average over all programs and not a specific tuition amount. She explained that the tuition rates are established by using a calculation that is within the budget software. Mrs. Jacobson questioned a per pupil cost reported by a gentleman at the town meeting of \$17,000 as being correct. Mrs. Coates said she was surprised with this number and was unsure where he got this information. Mrs. Jacobson asked to clarify the tax rate as being .75. Mrs. Coates said that this information is correct and is a reduction in the tax rate. Mrs. Jacobson said she was glad the field will be multi-purpose that will be utilized by three sports. She asked who would maintain the field. Mr. Pellegrino said it will be maintained by the district staff.*

Public Forum  
on Agenda  
Items  
(continued)

*Mr. Pellegrino closed the public forum seeing no further comments from the public.*

*Mr. Pellegrino continued with the Manasquan General Items and asked for a motion to approve Items #12 through #17.*

Manasquan  
General Items  
#12 - #17

*Motion was made by Mr. Sorino, seconded by Mrs. Garrett-Muly, to approve Manasquan Items #12 through #17.*

*Discussion: None*

*Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (2) Mr. Burns, Mr. Warren*

*MOTION CARRIED*

## **MANASQUAN**

### **General Items**

#### **12. Secretary's Report**

**Recommend acceptance** of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense).**

Financial  
Reports

The Business Administrator/Board Secretary certifies that as of **June 30, 2016** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Secretary's  
Certification

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **June 30, 2016** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Acceptance of  
Secretary's  
Certification

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **June 30, 2016** per **Document D**. (The Treasurer of School Moneys Report for the month of **June 2016** is on file in the Business Office and is in balance with the Secretary's Report).

Secretary's  
Financial &  
Investment  
Report  
Document D

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **June 30, 2016** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2015-2016 budget for June and the 2016-2017 for July** as recommended by the Superintendent of Schools, as per **Document D**.

Budget  
Certification  
Document D

Recommend **acceptance** of the **Elementary School Central Funds Report** for the month ending **June 30, 2016** as per **Document E**.

**Purchase Orders** for the month of **July 2016** be approved, as per **Document F**.

Recommend **acceptance** of the **Cafeteria Report – Document G**.

**Be It Resolved:** that the **Bills (Current Expense)** in the amount of **\$484,431.39** for the month of **July 2016** be approved. Records of checks (**#38600** through **#38605**) and distributions are on file in the Business Office.

**Confirmation of Bills (Current Expense)** for **June 2016** at **\$2,701,841.35** and checks (**#38309** through **#38599**).

**13. Recommend** approval of the Annual Partner Program Maintenance Agreement with Hytec Telephone for the 2016-2017 school year, in the amount of \$10,788.00.

**14. Recommend** approval of the 2016-2017 Extended School Year Pre-School Handicap Program tuition rate of \$423.39 and acceptance of three(3) students from Spring Lake Heights and one (1) student from Avon in the Extended School Year Preschool Program, at the tuition rate of \$423.39 per student.

**15. Recommend** approval of the acceptance of (1) student (ID# to be determined – J.M.) at the Manasquan Elementary School Integrated Preschool Program (Morning Session), as a Tuition Student for the 2016-2017 school year.

**16. Recommend** approval of the Wilson contract for the Wilson Reading System Professional Development for Teachers (Foundations Teacher Training) in the amount of \$7,225.00, funded by Title II monies. (Board attorney reviewed)

**17. Recommend** approval of the adoption of the following revised policies, as per **Document H**:

- P 1220 – Employment of Chief School Administrator (Option)
- R 2414 – Programs and services for students in high poverty and in high need school districts
- P 3125 – Employment of teaching staff members
- P 3240 – Professional development for teachers and school leaders
- R 5330.01 - Administration of Medical Marijuana
- P 1140 – Affirmative Action Program
- P 1523 – Comprehensive Equity Plan
- P 1530 – Equal Employment Opportunities
- R 1530 – Equal Employment Opportunity Complaint Procedure (Option)
- P 1550 – Affirmative action program for employment and contract practices
- P 2200 – Curriculum content (Option)
- R 2200 – Curriculum content
- P 2260 – Affirmative action program for school and classroom practices
- P 2411 – Guidance Counseling (Option)
- R2411 – Guidance and Counseling
- P 2423 – Bilingual and ESL Education
- R2423 – Bilingual and ESL Education
- P 2610 – Educational Program Evaluation
- P 2622 – Student Assessment
- P 5750 – Equal Educational Opportunity
- P 5755 – Equity in Educational Programs and Services

*E.S. Central  
Funds Report  
Document F*

*Cafeteria  
Report  
Document G*

*Bills*

*Confirmation  
of Bills*

*2016-2017  
Hytec Partner  
Program*

*2016-2017 ESY  
Tuition Rate &  
Acceptance of  
Tuition  
Students*

*2016-2017SY –  
Parent Paid  
Pre-School  
Student*

*2016-2017  
Wilson Reading  
System  
Contract*

*Adoption of  
Revised Policies  
Document H*

- P 5339 – Screening for Dyslexia
- P 5460 – High School Graduation (Option)
- P 8441 – Care of injured and Ill Persons
- R 8441 – Care of Injured and Ill Persons
- P 8630 – Bus Driver/Bus Aide Responsibility
- R 8630 – Emergency School Bus Procedures (Option)
- P 7523 – School District Provided Technology Devices to Pupils

*Mr. Pellegrino asked for a motion to TABLE Manasquan General Item #18.*

*Motion was made by Mr. Sorino, seconded by Mrs. Bossone, to TABLE Manasquan General Item #18.*

*Discussion: None*

*Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (2) Mr. Burns, Mr. Warren*

**MOTION CARRIED**

**18. Recommend approval of the second reading and adoption of the following policy, as per Document I:**

- P 5536 Voluntary Random Testing For Student Alcohol Or Other Drug Use

*Mr. Pellegrino asked for a motion to approve Manasquan General Items #19 through #31.*

*Motion was made by Mrs. Bossone, seconded by Mrs. Garrett-Muly, to approve Manasquan General Items #19 through #31.*

*Discussion: None*

*Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (2) Mr. Burns, Mr. Warren*

**MOTION CARRIED**

**19. Recommend approval to abolish the following policies, as per Document J:**

- P & R 3244 – In service training
- R 5514 – Student use of vehicles

**20. Recommend approval to rescind the contract between the Manasquan Board of Education and Dr. & Mrs. Aspen to provide transportation for their Beginners Grade student at Ranney School for the remainder of the 2015-2016 school year, in the per diem amount of \$4.24. (Student did not use the transportation services)**

**21. Recommend approval of the contract between the Manasquan Board of Education and Dr. & Mrs. Aspen to provide transportation for their Pre-Kindergarten student at Ranney School for the 2016-2017 school year, in the amount to be determined upon receipt of per diem route cost from M-OESC. (Manasquan School District is only required to transport non-public students in Grades K – 12 during the 2016-2017 school year)**

**22. Recommend approval of the adoption of the new K-5 science program which incorporates implementation of Problem-Based Learning, STEM, performance expectation activities, hands-on labs, engineering & design practices, and support for the Next Generation Science Standards in a digital platform at a cost of \$44,960.**

**23. Recommend approval of the Superintendent's 2016-2017 Quantitative Merit Goal focused on a Professional Development Academy and Qualitative Goal focused on a District 1:1 Initiative.**

*Adoption of  
Revised Policies  
Document H*

*Item #18*

*Policy P5536  
Voluntary  
Random  
Testing for  
Student  
Alcohol or  
other Drug use  
TABLED*

*Manasquan  
Items #19 - #31*

*Abolishment of  
Policies  
Document J*

*Rescind of  
2015-2016  
Parent Paid  
Transportation  
contract*

*2016-2017  
Parent Paid  
Transportation  
Contract*

*K-5 Science  
Programs*

*2016-2017  
Superintendent  
Merit Goals*



24. **Recommend** approval to authorize the Business Administrator/Board Secretary to procure goods and services through state agency (state contracts) and purchasing consortiums (e.g. Ed Data, MRESC, HRESC) until the next organization meeting of the Board of Education.
25. **Recommend** approval of the Resolution for Renewal of Membership with the School Alliance Insurance Fund for a three (3) year period, beginning July 1, 2016 and ending July 1, 2019, as per **Document K.**
26. **Recommend** authorization for the School Business Administrator to execute a contract for 2016-2017 Student Accident Insurance through Bob McCloskey Insurance, in the annual premium amount of \$60,000 for Mandatory Student Accident Coverage and \$7,417 for Catastrophic Student Accident Insurance, as per **Document L.** (pending attorney review)
27. **Recommend** authorization for the School Business Administrator to execute a contract for 2016-2017 Site Pollution Coverage through Philadelphia Insurance Company - A Member of the Tokio Marine Group, in the annual premium amount of \$9,910 plus an estimated tax and fee amount of \$495.00, as per **Document M.** (Pending Attorney Review)
28. **Recommend** approval of Monica Peters, to conduct a Bilingual Psychological Evaluation at a rate of \$495.00, and Nilda Collazo, to conduct a Bilingual Speech/Language Evaluation at a rate of \$550.00 for student #313195 as part of a Child Study Team Evaluation.
29. **Recommend** approval of Dr. Smoller, Developmental Pediatrician, to conduct a neurodevelopmental pediatric evaluation at a rate of \$500.00 for student #313186 as part of a Child Study Team Evaluation.
30. **Recommend** approval to authorize the Business Administrator/Board Secretary to open an Enterprise Fund checking account for use by the Manasquan Elementary School Before and Aftercare Program. Signatories will be School Business Administrator, Treasurer and Principal (2 of 3 required).
31. **Recommend** approval of the following student teacher placement for the Fall 2016 Semester:
  - Amanda Prevosti    Georgian Court University    English, Grade 5-8 (Trischitta)

*Mr. Pellegrino asked for a motion to approve Manasquan General Item #32*

*Motion was made by Mrs. Garrett-Muly, seconded by Mrs. Bossone, to approve Manasquan General Item #32.*

*Discussion: Dr. Kasyan explained that the \$7,000 would be the cost for parent-paid students attending the elementary school in grades K – 8. Mr. Pellegrino said that the cost per pupil and tuition rate at the elementary school level are not always the same and once you pay the fixed cost putting a student in an empty seat will not drive up the per pupil cost. Mrs. Garrett-Muly asked that acceptance remain based on board approval in order to keep class size at an acceptable amount. It was pointed out that the rate was established to be more in line with other districts. Mr. Pellegrino said that the high school parent paid tuition will remain the same as what is charged to the sending districts. Dr. Kasyan said the \$7,000 rate was based on a comparison of what other districts charge. Dr. Kasyan said a board discussion should take place to decide on extra costs should there be any additional services required for the parent-paid tuition student and acceptance will be based on board approval.*

*Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (2) Mr. Burns, Mr. Warren*

**MOTION CARRIED**

*Procurement of  
Goods/Services  
through state  
contracts*

*Membership  
Renewal in  
SAIF  
Document K*

*2016-2017  
Student  
Accident Policy  
BMI Insurance  
Document L*

*2016-2017  
Pollution Policy  
– Tokio Marine  
Group  
Document M*

*M. Peters  
Bilingual Psych.  
Evaluation*

*Dr. Smoller,  
Developmental  
Pediatric  
CST Evaluation*

*Enterprise  
Fund Checking  
Account –  
Aftercare  
Program*

*Student  
Teacher  
Placement*

*Manasquan  
Item #32*

*2016-2017  
Parent Paid  
Tuition Rate  
Grades K-8*

- 32. Recommend** approval of the following parent paid tuition rate for the 2016/2017 school year:           K-8<sup>th</sup> grade       \$7,000

2016-2017  
Parent Paid  
Tuition rate

*Mr. Pellegrino asked for a motion to approve Manasquan General Items #33 through #40.*

*Motion was made by Mrs. Bossone, seconded by Mr. Sorino, to approve Manasquan General Items #33 through #40.*

Manasquan  
General Items  
#33 - #40

*Discussion: None*

*Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (2) Mr. Burns, Mr. Warren*

**MOTION CARRIED**

M. Havens,  
Behavioral  
Therapist

- 33 Recommend** approval of Michelle Havens, Behavioral Therapist, to provide BCBA 1 hr. per week, 4 hours a month at \$125.00 per hour, not to exceed \$750.00 for student #22271.

- 34 Recommend** approval that the following prices be charged to students and adults for lunches and milk for the 2016-2017 SY with no increase from the previous school year:

2016-2017  
Lunch and Milk  
Pricing

Paid Type A Lunch (Students):	\$2.50 (K-4); \$2.75 (5-8); \$3.00 (9-12)
Paid Lunch (Adults):	\$3.50
Reduced Type A Lunch (Students):	\$0.40
A la cart milk per half-pint (Students):	\$0.45
A la cart milk per half-pint (Adults):	\$0.50

- 35. Recommend** approval of the 2016-2017 Vocational School District placements at the following tuition rates: \$6,240.00/per student for Full-Time Regular Education; \$5,400.00 per student for Shared-Time Special Education (Career Center) and \$840.00 per student for Shared-Time Regular Programs.

2016-2017  
Vocational  
School District  
Placements

3 students	Academy of Allied Health & Science	\$18,720
4 students	Biotechnology High School	\$24,960
9 students	Communications High School	\$56,160
4 students	High Technology High School	\$24,960
2 students	Marine Academy of Science & Technology	\$12,480
2 students	Design Academy & Law Enforcement Program	\$12,480
5 students	Shared-Time Special Education - Career Center	\$27,000
5 students	Shared-Time Regular Programs	\$ 4,200

- 36. Recommend** approval of the 2016-2017 Extended School Year Transportation Contracts and Agreements for the period July 1, 2016 to August 30, 2016 as provided by MOESC. (Prices listed are estimated costs which are subject to change as students are added and/or deleted from route):

2016-2017 ESY  
Transportation  
contracts /  
routes

Route	Destination	# of Students	Contractor	Estimate Route Cost
R504	Meridian Health Child Care Center	1	Briggs	\$2,793.00
R508	Manasquan Preschool	3	Briggs	\$1,891.26
R548	Collier School	1	Briggs	\$1,189.89
5552	Shrewsbury Boro School	1	D.A.G.	\$4,755.13
R595	Manasquan Preschool to Brookside	1	Hartnett	\$ 576.65
4526	Harbor School	1	Seman Tov	\$1,656.60
5504	Alpha School	2	Vanvas	\$5,381.40

Estimated Total:       \$18,243.93

**Professional Days**

37. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
August 18, 2016	Jaimee McMullen Christine Melfi	Kean University	Classroom Management	No	Mileage - \$31.00 each Registration - \$99.00 each

E.S.  
Professional  
Days

**Student Action****Field Trips**

38. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
April 27, 2017	Alyse Leybovich Catherine Kappy Elise Boyes Sandra Hill Cynthia Kirk Carmen Rodriguez Kali Mura	Kindergarten Grade 1	Algonquin Theater	Lyle, Lyle Crocodile Production	No	None	Student Funds
March 20, 2017	Donna Mead Michele Sayre Lauren Buss Kate Marvel	Grade 2	Algonquin Theater	Reading Rocks Production	No	None	Student Funds
March 10, 2017	Laura Wahl Carrie Eastmond Thomas Russoniello Christine Melfi	Grade 6	Algonquin Theater	Live Theater Production	No	None	Student Funds
December 16, 2016	Catherine Taft Teresa Reichy Desiree Faul Brianna Snel Brian McCann Amelia Gliddon	Grades 4 & 5	Algonquin Theater	Live Theater Production	No	None	Student Funds
December 16, 2016	Kristine Sliwoski Lauren Gawron Cheryl Femenella Jessica Woytowicz Kate Marvel	Grades 3	Algonquin Theater	Live Theater Production	No	None	Student Funds
October 17, 2016 October 18, 2016	Laura Wahl	Grade 6 G&T	Middletown Arts Center Bueller Space Center	Science and Space Convocation	Yes -1	\$85.00 per student	None
November 17, 2016 March 14, 2017	Andrea Trischitta	Grade 8 G&T	Lincoln Center, NYC McLoones	Poetry Slam	Yes -1	\$110.00 per student	None
January 19, 2017 January 20, 2017	Jenny Rostron	Grade 5 G&T	Middletown Arts Center Newark Museum of Art	Visual Arts Program	Yes - 1	\$110.00 per student	None
December 2, 2016	Andrea Trischitta	Grades 7/8 G&T	Sea Girt Elementary School	Winter Poetry Slam	Yes -1	None	None
March 23, 2017 March 24, 2017	Andrea Trischitta	Grade 7 G&T	Middletown Arts Center	Performing Arts Program	Yes - 1	\$115.00 per student	None

E.S. Field Trips

January 28, 2017	Laura Wahl	Grades 7/8 G&T	Spring Lake Heights Elementary	STEM Activities	Yes - 1	None	None
March 6, 2017	Jessica Woytowicz	Grade 4 G&T	Branchburg, NJ	STEM Building and Coding Program	Yes - 1	\$65.00 per student	None
June 17, 2017	Jenny Rostron Teresa Trumpbour To Be Determined	Grades 5-8 Art Club	Grounds for Sculpture	Art Mediums Exposure	Yes - 3	None	None
June 19, 2017	Robert Markovich	Grade 7 G&T	Belmar Elementary School	Forensic Science Convocation	Yes - 1	None	None
June 24, 2017	Cheryl Femenella	Grade 3 G&T	Monmouth Park	Service Animal Program	Yes - 1	\$55.00 per student	None
June 1, 2017	Amelia Gliddon Thomas Russoniello	Grade 5/6 G&T	Belmar Elementary School Program	STEM Maker Fest Program	Yes - 2	None	None

*E.S. Field Trips  
(continued)*

### Placement of Students on Home Instruction

39. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

**None at this time**

### Placement of Students Out of District

40. **Recommend** approval of the 2016-2017 and ESY 2016 out of district placement list, as recommended by the Child Study Team, **as per Document N.**

*E.S. Home  
Instruction  
(no report)*

*Out of District  
ESY and 2016-  
2017  
Placements  
Document N*

*Mr. Pellegrino asked for a motion to approve Manasquan/Sending District General Items #41 through #59.*

*Motion was made by Mr. Cattani, seconded by Mr. Furey, to approve Manasquan/Sending District General Items #41 through #59.*

*Discussion: None*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Burns, Mr. Gardner, Mr. Warren*  
**MOTION CARRIED**

*Manasquan/  
Sending  
District Items  
#41 - #59*

## MANASQUAN/SENDING DISTRICTS

### General Items

41. **Recommend** approval of Renewal #3 of the original 2013-14 Multi-Contract #BRIGGS13-14 between the Manasquan Board of Education and Briggs Transportation, Point Pleasant Beach, NJ, for 2016-2017 Athletic & Co-Curricular Transportations – VANS ONLY, in the renewal estimated contract amount of \$23,008.09, based on the 0.57% allowable CPI.
42. **Recommend** approval of Renewal #3 of the original 2013-14 Multi-Contract #FIRSTSTUDENT13-14 between the Manasquan Board of Education and First Student, Neptune City, NJ, for 2016-2017 Athletic & Co-Curricular Transportation – BUSES ONLY, in the renewal estimated contract amount of \$115,067.18, based on the 0.57% allowable CPI.
43. **Recommend** approval of the acceptance of the 2016-2017 Printing Service bid and award of contract to Centurion Printing, 352 Market Street, Kenilworth, NJ 07033, in the estimated bid amount of \$19,438.90. (Centurion Printing was the single response to the Bid Solicitation for 2016-2017 Printing Services – Bid No. 063016).

*2016-2017  
Athletic & Co-  
Curricular  
Transportation  
BRIGGS*

*2016-2017  
Athletic & Co-  
Curricular  
Transportation  
FIRST  
STUDENT*

*2016-2017  
Printing  
Services  
Centurion  
Printing*

**44. Recommend** approval to dispose of obsolete items, as per **Document 1:**

- Textbooks – Damaged and/or Outdated
- Technology Supplies and Equipment

*Disposal of  
Obsolete  
Equipment  
Document 1*

**45. Recommend** approval of student #191390 to participate in the after school social skills program at Harbor School for the 16/17SY at a rate of \$58.00 per hour, Monday to Thursday (from 2:30 to 4:00 p.m.), 136 days, not to exceed \$7,888.00.

*After School  
Social Skills  
Program  
Harbor School*

**46. Recommend** approval of the continuation of Home ABA Programming, to be provided by Hybridge Learning Group, Somerset, NJ for student #202920, for the 16/17 SY (July 1 to December 31, 2016) to include ABA Therapy -73 compensatory hours at \$65.00 per hour, Parent Training 7 compensatory hours at \$80.00 per hour, BCBA Supervision 2 hours per month at \$135.00 per hour, and Report Writing at \$65.00 per hour, not to exceed \$7,380.00.

*Home ABA  
Programming –  
Hybridge  
Learning Group*

**47. Recommend** approval of the 2016-2017 Agreement for Cooperative Sports Programs between the Manasquan Board of Education and the Point Pleasant Beach Board of Education, as per **Document 2.**

*2016-2017  
Cooperative  
Sports Program  
Pt. Pleasant  
Bch. DOC 2*

**48. Recommend** approval of the acceptance of funds for the 2016-2017 NCLB Grant allocation as follows:

- Title I - \$86,472 (\$57,245 Salary, \$14,884 Benefits, and \$14,343 Instructional Supplies)
- Title IIA - \$21,844 (\$10,000 Professional and Tech Services and \$11,844 Other Purchased Services)

*2016-2017  
NCLB Grant  
Allocations  
Title I  
Title IIA*

**49. Recommend** approval of the following job revised descriptions, as per **Document 3:**

- Manager of Educational Facilities
- Supervisor of Instruction – 12 months
- Director of Technology and Human Resources

*Revised Job  
Descriptions  
Document 3*

**50. Recommend** approval to eliminate the job description for the Supervisor of Grounds.

*Job description  
Elimination  
Supv. Of  
Grounds*

**51. Recommend** approval of the revised Board of Education Organizational Chart, as per **Document 4.**

*Revised  
Organization  
Chart  
Document 4*

**52. Recommend** approval of the agreement for the use of the Sea Girt Armory for the 2016-2017 Athletic/Sports Programs, fee to be determined.

*2016-2017 Sea  
Girt Armory  
agreement*

**53. Recommend** approval of the use of the following facilities for athletic use for the 2016-2017 school year, at no cost to the district:

- Good Sports
- Rash Field
- St. Denis Gym
- Condon's Baseball Academy
- Baseball "U" Academy
- Wall High School Track
- Point Beach High School Track
- Wall Municipal Complex

*2016-2017  
Athletic Team  
Facilities Use  
No Charge to  
District*

54. Recommend approval of the use of the following facilities for athletic use for the 2016-2017 school year, pending contract approval:

- All-American Gymnastics
- The Atlantic Club
- Jersey Shore Arena
- Shore Lanes
- Sea Girt Lanes
- Howell Park

2016-2017  
Facilities Use  
by Athletic  
Teams

55. Recommend approval to authorize the School Business Administrator to issue purchase orders to the following vendors for work as outlined below relating to the High School Athletic Complex:

Authorization  
for purchase  
orders for H.S.  
Athletic  
Complex

Vendor	Work to be performed:	Contract Amount	Consortium (*pending)
Diamond Construction	Asphalt track; extend both ends of the straight-away as follows: 81' x 15' (1215 sq ft) 65' x 17' (1,105 sq ft)	\$10,535.12	Ed-Data
Natural Green Lawn Care	Sod installation/ Increase of 17,750 sq. ft.	\$18,135.00	MOESC Consortium*

Diamond  
Construction

Natural Green  
Lawn Care

### Professional Days

56. Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

H.S.  
Professional  
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
July 27, 2016	JoAnn Dietrick	Sewell, NJ	Certification Annual Training	No	Mileage - \$36.89 Tolls - \$12.00 Parking - \$10.00
October 6, 2016 March 9, 2017	Claire Kozic Eric Wasnesky Kevin Hyland Lauren Duggan	To Be Determined	Academy of Health Careers Advisor Meetings	Yes – 3	None
October 18, 2016	Cheryl Bontales	Hamilton, NJ	School Health Conference	Yes - 1	Mileage - \$17.55 Tolls - \$5.00 Registration - \$195.00
July 26, 2016 August 2, 2016 August 9, 2016	Lynn Coates	Robbinsville, NJ	NJASBO Workshops	No	Registration - \$75.00 each

**Student Action**  
**Field Trips**

H.S. Field Trips

**57. Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
To Be Determined	Claire Kozic	Academy of Health Careers	Stone Barns Center	Sustainable Food System Education	Yes-2	Bus - \$400.00	None
To Be Determined	Claire Kozic Eric Wasnesky Kevin Hyland	Academy of Health Careers	Mutter Museum	Medical History Education	Yes-3	Bus - \$400.00	None

**Placement of Students on Home Instruction**

**58. Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#182261                      Grade 10                      June 13, 2016 – August 30, 2016 (Medical)  
 #192772                      Grade 9                      June 16, 2016 – June 22, 2016 (Medical)

H.S. Home Instruction

**Financials**

**59. Recommend acceptance** of the following **High School Central Funds Report** for the month ending **June 30, 2016 as per Document 5.**

H.S. Central Funds report Document 5

*Mr. Pellegrino asked if there was any Old or New Business to come before the board.*

**60. Old Business/New Business**

Old Business  
New Business

*Mr. Sorino commented on a need for updating the calendar information on the website in a more timely fashion. He asked if changes could be emailed to the students. Dr. Kasyan said that this subject was being addressed through the Strategic Planning committee and he will suggest that updates are made on the district calendar accordingly when he meets with them this week. Mrs. Garrett-Muly said that notifications to students of programs and events should also be made in a more timely fashion so schedules could coordinate and allow for participation by students and parents. Dr. Kasyan will address this with his administration. Mr. Loffredo agreed that providing sufficient notification and communication is very beneficial for both the students and parents.*

Updating of calendar events

*Mr. Pellegrino said that as a result of the self-evaluation he would like to put together a new referendum committee to discuss the feasibility of going out for another referendum. He asked board members to email him if interesting in serving on this committee.*

Proposed Referendum Committee

*Dr. Kasyan said prior to executive session discussion of personnel he wanted to report that there were fifteen highly qualified applicants for the Supervisor of Humanities position with eight outside and seven inside candidates. He will propose to hire one of the inside candidates and this individual is present in the audience. He complimented the candidates and took pleasure in introducing Justin Roach who was selected for this position.*

Appointment of Supervisor of Humanities

*Mr. Pellegrino spoke on the Governor Christie's Fair Funding Formula Forum at the Wall Municipal Library attended by both him and Lynn Coates. He asked a question at this forum regarding the funding formula used for capital improvements at Manasquan as a sending/receiving district not being equitable to Manasquan. The Governor did take Mr. Pellegrino's phone number and would pass it along to the Commissioner of Education, Mr. Hespe. He anticipates having a conversation with him to better explain why it was not permissible for the sending districts to be able to contribute outside of the 2% CAP towards capital projects at the high school*

Governor's Fair Funding Formula Forum

*Mr. Pellegrino continued with the second Public Forum.*

**61. Public Forum**

Public Forum

*Marilyn Jacobson, 59 McLean Avenue, Manasquan – Ms. Jacobson expressed disappointment in hearing that the district is considering going out for another referendum when the problem is not solved at this time. She realizes that the board wants to provide the best for the students but she said we need to get something accomplished and not have 30% of the people supplement for 100% of the people. She said that we need to work hard to get this funding changed.*

*Mr. Pellegrino closed the Public Forum seeing no additional comments from the public.*

*Mr. Pellegrino asked for a motion to enter into Executive Session and read the following statement:*

**62. Executive Session**

Executive Session

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education June hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- X   1. Confidential Matters per Statute or Court Order (Pending Litigation, Personnel)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- X   4. Collective Bargaining (MAA Negotiations Update)
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client Privilege
- X   8. Personnel Matters (Hiring, Leave of Absence, Retirements)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

*Motion was made by Mr. Sorino, seconded by Mr. Furey, and approved by voice vote of all those present in favor to enter into Closed Session at 7:05 p.m. MOTION CARRIED*

*Mr. Pellegrino asked for a motion to reconvene the meeting.*

*Motion was made by Mr. Loffredo, seconded by Mr. Furey, and approved by voice vote of all those present in favor to reconvene the Regular Public Meeting at 7:51 p.m. MOTION CARRIED*

Motion to Reconvene



*Mr. Pellegrino asked for a motion to approve the Manasquan/Sending District Items #63 and #64.*

*Motion was made by Mr. Sorino, seconded by Mr. Vitale, to approve Manasquan/Sending Districts Items #63 and #64.*

*Discussion: None*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Burns, Mr. Gardner, Mr. Warren*  
*MOTION CARRIED*

Manasquan /  
Sending  
District Items  
#63 and #64

### **MANASQUAN/SENDING DISTRICTS**

- 63. Recommend** approval of the Memorandum of Agreement between the Manasquan Board of Education and the Manasquan Administrator's Association and the associated salary guides for the 2016-2019 school years per **Document 6.**

MAA / MBOE  
Memorandum  
of Agreement  
Document 6

### **Personnel**

- 64. Recommend** approval of the High School personnel as per **Document 7.**

H.S. Personnel  
Document 7

*Mr. Pellegrino asked for a motion to approve Manasquan Items #65 and #66.*

*Motion was made by Mr. Sorino, seconded by Mrs. Bossone, to approve Manasquan Items #65 and #66.*

*Discussion: None*

*Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (2) Mr. Burns, Mr. Warren*

*MOTION CARRIED*

Manasquan  
Items #65 &  
#66

### **MANASQUAN**

### **Personnel**

- 65. Recommend** approval of the Elementary School personnel as per **Document O.**

E.S. Personnel  
Document O

- 66. Be It Resolved** that the Manasquan Board of Education hereby approves the terms set forth in the Early Complaint Resolution Agreement and Supplemental Agreement and Release (OCR 02-16-1159), which includes the settlement to the Special Education matter (Agency Reference #2016-23881) and a Complaint in the Superior Court of New Jersey (Docket No. MON-L-1675-16), subject the approval of payment amount by the District's insurer, and further authorizes the Board President to execute the documents to effectuate the settlements once the insurer has approved their payments.

Special  
Education  
Settlement  
OCR 02-16-  
1159

*Mr. Pellegrino asked for a motion to adjourn.*

*Motion was made by Mr. Furey, seconded by Mr. Loffredo, and approved by voice vote of all those present in favor to adjourn the meeting at 8:00 p.m.*  
*MOTION CARRIED*

Adjournment

### **67. Adjournment**

Motion to Adjourn

Respectfully submitted,



Lynn Coates  
Board Secretary