

BOARD OF EDUCATION
Borough of Manasquan

The Combined Committee of the Whole and Regular Public Board of Education Meeting was held virtually and streamed live to the public due to the statewide prohibition of public gatherings, on Tuesday, June 16, 2020.

The President, Mr. Cattani, called the meeting to order at 6:00 p.m. and read the Opening Statement.

Call to Order

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Mr. Cattani requested that everyone join in the Pledge of Allegiance.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman	Mark Furey (Belmar)-absent	Joseph Loffredo
Donna Bossone	Terence Hoverter-absent	Thomas Pellegrino-arrived 6:13
Martin Burns	Dennis Ingoglia (Brielle)-arrived 6:03	Alexis Pollock
Eugene Cattani	Todd Leonhardt (Sea Girt)	Alfred Sorino

Roll Call

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent of Schools; Gabrielle Pettineo, Board Attorney; Sandi Freeman, Recording Secretary

Quorum Reached

Mr. Cattani read the Mission Statement and Statement to the Public.

Mission
Statement

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Statement to
the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Mr. Cattani asked for a motion to accept the minutes.

Motion was made by Mr. Leonhardt, seconded by Mr. Burns, to accept and approve the minutes as specified in Item 7.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Furey, Mr. Hoverter, Mr. Pellegrino
MOTION CARRIED

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of May 12, 2020. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Mr. Cattani reported that there would not be a Student Board Representative Report this evening.

8. Student Board Representative Report - No Report for the Month

Mr. Cattani turned the floor over to Dr. Kasyan for the presentations.

9. Presentations

○ **Reopening Roadmap – Presented by Dr. Kasyan**

Dr. Kasyan said he informed both principals that they would not be required to provide reports this evening.

Dr. Kasyan reviewed the Return to School Roadmap that addresses adherence to specific mandates from the Governor's office on how virtual learning is being facilitated, the closure of the school year and how the return to in house instruction will be addressed in the district. Dr. Kasyan, Dr. Crawley and Mr. Place reviewed the following areas that were included in the report: Technology; Facilities and Security; School Operations; Wellness and Instruction. A copy of the report will be included in the formal minutes.

Mrs. Pollock asked if the Summer Skills program would be accessible to all students. Dr. Kasyan said it was his plan to open up the Summer Enrichment program to Manasquan resident students and sending district students entering the 9th grade at Manasquan High School at no fee for attendance during the last two weeks in August. An update on the program and how it will be addressed will be provided at the next meeting.

Dr. Kasyan ended the presentations portion of the meeting.

10. Principals' Reports - No Report for the Month

- Elementary School – Colleen Graziano
- High School – Robert Goodall

Mr. Cattani opened the Public forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Minutes

Student Board
Representative
Report
(No Report)

Presentations

Reopening
Roadmap

Principals'
Report
(No Reports)

Public Forum
on Agenda
Items

Seeing no participation from the public, Mr. Cattani closed the public forum on agenda items.

Mr. Cattani opened the Public Forum on any topic agenda or otherwise.

12. Public Forum

Seeing no participation from the public, Mr. Cattani closed the public forum.

Mr. Cattani turned the floor over to Dr. Kasyan for the Committee of the Whole discussion items.

13. Discussion Items June 16, 2020 Agenda

- **Education, Curriculum & Technology- Agenda Items***

- NJQSAC District Performance Review

Dr. Kasyan reported that the district received a letter relating to the NJQSAC performance review conducted in March 2019. He thanked those involved in attending to the areas that needed to be addressed as an outcome of the review. Dr. Kasyan reported that Manasquan is now a High Performing School District and has passed all the category in the review.

Dr. Kasyan turned the floor over to Dr. Crawley for the Finance and Buildings & Grounds/Facilities Reports.

- **Personnel– To be Discussed in Executive Session- Agenda Items***

- **Policy- Agenda Items***

Dr. Crawley reported that Manasquan High School was nominated as one of 2020's Best Public High Schools in America based on the niche.com rankings. A plaque was presented to the district in recognition of this achievement. The ranking is based on state test scores, college readiness, graduation rates and SAT/ACT Scores. The high school came in at number 602 of over 25,000 schools in the ranking.

Dr. Crawley reported on the progress of the construction in the high school gymnasium. 1' x 1' sections were removed from the gym floor and given to Ryan Graf to make into plaques for future presentation to dignitaries, board members and historically excellent athletes. Dr. Kasyan said presentations of the plaques will take place at the ribbon cutting ceremony. Dr. Kasyan said the floor should be ready for use in early August with the bleacher installation completed by early November.

Dr. Crawley provided an update on the HVAC project and reported on the continued demolition throughout the building. The rooftop and air handling units have been delivered and are located at this time in the softball field prior to installation. Plans are in the works to schedule their placement on the roof.

- **Finance**

- Reserve Deposits

Dr. Crawley referred to Items 41, 42 and 43 on the agenda that annually are placed on the June agenda to set "not to exceed" deposits into the reserve accounts. This will take place once the audit is completed and we have confirmed surplus amounts.

- **Buildings & Grounds/Facilities**

- High School Turf Field Usage

Dr. Crawley reported that discussion has taken place during the president/vice president meetings on opening the turf field. An open type field situation staffed with a security guard for three hours per day has been discussed for use by the student athletes from 8:00 a.m. to 11:00 a.m. daily. Dr. Crawley opened the floor to the board for discussion. Dr. Kasyan said he would like to open the field to the Manasquan community and encouraged having security present during field use. Mr. Cattani suggested reaching out to the Recreation Department regarding their use and providing their security. Dr. Crawley said Recreation can request use on the district's website. Mr. Pellegrino said that the school teams should be given first preference for use followed by the Recreation Department and then the

Public Forum

C.O.W.
Discussion
Items

NJQSAC District
Performance
Review

Personnel
(Exec. Session)

2020's Best
Public High
School in
America

High School
Gymnasium
Floor
Presentation
Plaques

HVAC Project
Update

Reserve
Deposits

High School
Turf Field
Usage

general public. The athletic coordinator was asked to speak with the coaches on their preference for field use and they requested 7:30 a.m. to 11:30 a.m. Dr. Kasyan said further discussion will take place on the use of the field by the school athletes, the time the field will be open to the public and how security will be addressed and enforced.

High School
Turf Field
Usage

Dr. Kasyan reported that since the state has approved extended school year programs plans are underway to conduct in-district programs this summer. He explained the benefits of conducting an in-school program over a virtual learning program. Dr. Crawley provided details on the proposed extended school year program that will take place in the district on July 6th that is offered to our special education students. He said the plan was developed in accordance with the state guidelines and parameters that are required for summer camps. Dr. Kasyan will offer the parents the opportunity to meet with him prior to the start of the program. There were no questions from the board. A copy of the report will be included in the formal minutes.

Extended
School Year
Update

Dr. Kasyan continue with the Superintendent's Report.

14. Superintendent's Report & Information Items

Supt.'s Report

Dr. Kasyan provided the enrollment report for the high school and elementary school, as specified in Document A. He anticipates a growth in the high school enrollment in September and will provide additional information as the definite count is provided by the Guidance Office in August.

- **Enrollment– Document A**
 - **Total Enrollment – 1,487**
 - **High School – 953**
 - **Elementary School –534**

Enrollment
Document A

There were no Fire Drill Reports and no HIB Monthly Reports for the month.

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Report, Suspensions & Tardy Reports– Document B**

Fire Drill Reports:

- **High School: No Report for the Month – Remote Learning COVID-19**
- **Alternative School: No Report for the Month – Remote Learning COVID-19**
- **Elementary School: No Report for the Month – Remote Learning COVID-19**

Fire Drill
Reports
Document B
(No Report)

- **HIB Monthly Report – Document C**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**

HIB Monthly
Report
Document C
(No Report)

Dr. Kasyan turned the floor over to Mr. Place for the Report of the Assistant Superintendent.

- **Report of the Assistant Superintendent**

Mr. Place updated the board on the district staffing and said that employees are being encouraged to work from home. The essential employees in district are the custodial and technology staff. Administrators and secretarial staff should be working primarily from home but may come in if necessary. Guidelines have been provided to all employees and must be followed prior to coming into and while in the office.

Assistant
Superintendent
Report
Mr. Place

Dr Kasyan said there would not be a report from the Director of Curriculum and Instruction and the Director of School Counseling Services this evening.

- **Report of the Director of Curriculum and Instruction – No Report for the Month**
- **Report of the Director of School Counseling Services – No Report for the Month**

Dr. Kasyan updated the board on the Grade 5 through 8 elementary school principal search. There were 120 applications received with 25 preliminary candidates interviewed and from these 25 the field has been narrowed down to 10 possible candidates. The 10 candidates will be met with on Thursday and Friday to further narrow the field down.

MES Principal
Search Update

Dr. Kasyan concluded his Superintendent's Report.

Mr. Cattani asked for a motion to approve and accept the Superintendent's Report.

Recommend approval and acceptance of the Superintendent's Report.

Approval of
Supt's Report

Motion was made by Mr. Burns, seconded by Mr. Sorino, to approve and accept the Superintendent's Report.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Furey, Mr. Hoverter

MOTION CARRIED

Dr. Crawley addressed Mr. Leonhardt's question on the Warrior Club House Childcare coordinator and explained that this individual oversees the before and after school care for students attending Manasquan Elementary School.

Mr. Cattani continued with the Manasquan General Items and asked if there were any items that required a separate vote. Seeing none, he asked for a motion to approve Items 15 through 23.

Manasquan
General Items
#15 - #23

Motion was made by Mrs. Pollock, seconded by Mr. Bolderman, to approve Manasquan General Items #15 through #23.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Hoverter

MOTION CARRIED

MANASQUAN

General Items

- 15. Recommend** approval of the continuation of placement of the following Parent-Paid Tuition Students in the Manasquan Elementary School for the 2020-2021 school year, at the annual tuition rate of \$8,308.00:

Student ID# 8865949180 – Grade 4

Student ID# 8760486398 – Grade 5

Student ID# 9284864124 – Grade 4

Student ID# 5614927445 – Grade 7

2020-21 MES
Parent-Paid
Tuition
Students
(Continuation
of Placement)

- 16. Recommend** approval of the continuation of placement of the following Tuition Free Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, in Grade 3 at the Manasquan Elementary School for the 2020-2021 school year: Student ID# 8309905778.

2020-21 MES
Tuition Free
Student of Staff
Members

- 17. Recommend** approval of the submission of the FY 2021 ESEA Grant (formerly NCLB Grant) application submitted by June 30, 2020.

FY2021 ESEA
Grant
Submission

Professional Days

- 18. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below: **No Report for the Month**

MES
Professional
Days
(No Report)

Student Action

Field Trips

- 19. Recommend** approval of the field trips listed below: **No Report for the Month**

MES Field Trips
(No Report)

Placement of Students on Home Instruction

- 20. Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **No Report for the Month**

MES Home
Instruction
(No Report)

Placement of Students Out of District

21. **Recommend** approval of the revised External Placement list that reflects both transportation and tuition costs for the 2019-2020 school year. **No Report for the Month**
22. **Recommend** approval of the 2020 Extended School Year Placements and 2020-2021 September – June Placements list that reflects available tuition costs, as per **Document 1**.

Financials

23. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **May, 2020** as per **Document 2**.

Mr. Cattani continued with the Manasquan/Sending Districts General Items and asked if there were any items that required a separate vote. Seeing none, he asked for a motion to approve Items 24 through 53.

Motion was made by Mr. Loffredo, seconded by Mr. Pellegrino, to approve Manasquan/Sending Districts General Items 24 through 53.

Discussion: Mr. Pellegrino questioned the \$424,433 change order for the HVAC and Alarm System project. Mr. Cattani explained that this work was not included in the original bid and since the bid came in low it was decided to repair the entire alarm system with the available referendum funds. Dr. Crawley explained that there were safety concerns with the existing fire alarm system and its integration with the new HVAC system. Dr. Kasyan said that this proposal was put out to several alarm companies and Thermal Piping's proposal came in at a cost allowing to move forward with the additional work.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Furey, Mr. Hoverter

MOTION CARRIED

MANASQUAN/SENDING DISTRICTS

General Items

24. **Secretary's Report/Financials**

Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **MAY 31, 2020** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, including debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$3,372,389.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **MAY 31, 2020** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **MAY 31, 2020** per **Document D**. (The Treasurer of School Moneys Report for the month of **MAY, 2020** is on file in the Business Office and is in balance with the Secretary's Report).

2019-2020
External
Placements
(No Report)

2020-2021
External
Placements
Document 1

E.S. Central
Funds Report
Document 2

Manasquan/
Sending
District General
Items #24 - #53

Financial
Reports

Secretary's
Certification

District Taxes

Acceptance of
Secretary's
Certification

Secretary's
Financial &
Investment
Report
Document D

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **MAY 31, 2020**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2019-2020 budgets for MAY and JUNE** as recommended by the Superintendent of Schools, as per **Document D**.

*Budget
Certification
Document D*

Purchase Orders for the month of **JUNE 2020** be approved, as per **Document E**.

*Purchase
Orders
Document E*

Recommend **acceptance** of the **Cafeteria Report** – **Document F**.

*Cafeteria
Report
Document F*

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$137,897.32** for the month of **JUNE, 2020** be approved. Record of checks (**#46473** through **#46501**), and distributions are on file in the Business Office.

*Bills – Current
Expense*

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$2,017,491.10** for the month of **JUNE, 2020** be approved. Record of checks (**#1113** through **#1115**), and distributions are on file in the Business Office.

*Bills – Capital
Expense*

Confirmation of **Bills (Current Expense)** for **MAY, 2020** at **\$2,678,849.68** and checks (**#46362** through **#46472**) and **(Capital Expense)** for **MAY, 2020** at **\$129,115.59** and checks (**#1097** through **1112**).

*Confirmation
of Bills –
Current &
Capital
Expense*

Recommend **acceptance** of the following **High School Central Funds Report** for the month ending **MAY 2020** as per **Document G**.

*H.S. Central
Funds Report
Document G*

- 25. Recommend** approval of the continuation of placement of the following Parent-Paid Tuition Students in the Manasquan High School for the 2020-2021 school year, at the annual tuition rate of \$8,308.00:

*2020-2021
Parent-Paid
Tuition
Students
(Continuation
of Placement)*

Student ID# 8004823794 – Grade 9	Student ID# 2734184843 – Grade 11
Student ID# 4770730041 – Grade 10	Student ID# 5124571571 – Grade 11
Student ID# 1942493917 – Grade 10	Student ID# 5102746136 – Grade 11
Student ID# 2634909987 – Grade 10	Student ID# 5910992005 – Grade 12
Student ID# 4073468733 – Grade 10	Student ID# 5648660747 – Grade 12
Student ID#1942493917 – Grade 10	Student ID#1272477146 – Grade 12
Student ID#9926497165 – Grade 10	Student ID#9141277636 – Grade 11

- 26. Recommend** approval of the acceptance of the following Parent-Paid Tuition students (K.K.) and (C.T.) in the 9th grade at the Manasquan High School, at an annual tuition rate of \$8,308.00 (*Student ID #'s to be determined at a later date*).

*2020-2021
Parent-Paid
Tuition
Students*

- 27. Recommend** approval of the following Pay Applications from Thermal Piping, for the Manasquan High School Partial HVAC Replacement Project (attorney reviewed and approved):

*Thermal Piping
Pay Application
#5 and #6*

- Pay Application #5, in the amount of \$631,789.10
- Pay Application #6-rev, in the amount of \$1,328,389.51

- 28. Recommend** approval of Thermal Piping Change Order SR1, to provide additional fire alarm work, in the amount of \$424,433.00 as per **Document H**.

*Thermal Piping
Change Order
SR1
Document H*

29. **Recommend** approval of the resolution increasing the bid threshold, as per **Document I**.
30. **Recommend** approval of the following Facility Requests for the 2020-2021 School Year and the submission to the County Office of Education, as per **Documents J (1) (2) (3)**:
- Renewal for Dual Use of Educational Space – E.S. Media Center / ESL Room
 - Renewal for Temporary Instruction Space – Weight Room
 - Renewal for Temporary Instruction Space – Manasquan First Aid Bldg. – Public Safety Academy
31. **Recommend** approval of the agreement between the Monmouth Ocean Educational Services Commission and the Manasquan Board of Education for School Nursing Services for the 2020-2021 school year, as per **Document K**.
32. **Recommend** approval of the resolution to renew our membership in the New Jersey Schools Insurance Group (NJSIG) to provide insurance coverage and risk management services, for the period of July 1, 2020 through July 1, 2023, as per **Document L**.
33. **Recommend** approval of the proposal from Suburban Consulting Engineers, Inc., to provide professional engineering and construction administration and observation services related to the proposed indoor practice facility at Manasquan High School, in the estimated fee of \$97,200, as per **Document M**. (pending attorney review).
34. **Recommend** authorization for the School Business Administrator to execute contracts for the 2020-2021 school year as follows, as per **Documents N(1) and N(2)**.
- Horizon Blue Cross Blue Shield of New Jersey
 - Medical, Prescription and Dental Plans
 - School Alliance Insurance Fund (SAIF)
 - Commercial Package and Errors & Omissions
 - New Jersey Schools Insurance Group (NJSIG)
 - Workers Compensation and Excess Workers Compensation
 - Selective
 - Bonds
- Contracts will be reviewed and approved by the board solicitor prior to execution by the School Business Administrator. Please note: Competitive quotes for health, prescription and dental have been obtained by Brown & Brown. Competitive quotes for property & casualty, liability, workers comp. and student accident insurance have been obtained by Alliant/Boynton Insurance Services. Proposals are on file in the office of the School Business Administrator.
35. **Recommend** approval of the Service Contract with CPC Behavioral Healthcare for “return to school” evaluations for the 2020-2021 school year, as per **Document O**.
36. **Recommend** approval of the School Business Administrator/Board Secretary’s 2019-2020 Qualitative Merit Goal #1 focused on the adoption of an online software program to provide a facilities use program with full-scale implementation in Fall 2020.
37. **Recommend** approval of Educational Data Services, Inc., to provide the following New Jersey Cooperative Bid Maintenance Programs for the 2020-2021 school year with no increase in prices from last school year:
- Licensing and Maintenance fee for 2020-2021 \$5,370.00
 - Cooperative Skilled Trades, Compliance Services and Ancillary bids for 2020-2021 \$2,000.00
38. **Recommend** approval to apply for the SY2021 Perkins Secondary Grant, in the amount of \$21,559.00.

*Bid Threshold
Document I*

*2020-2021
Facility
Requests
Document J (1)
(2) & (3)*

*2020-2021
MOESC School
Nursing
Services
Document K*

*2020-2023
NJSIG
Membership
Document L*

*Suburban
Consulting
Engineers, Inc.
Document M*

*2020-2021
Insurance
Contracts
Document
N(1) and N(2)*

*CPE Behavioral
Healthcare
Document O*

*2019-2020
SBA's Merit
Goal #1*

*2020-2021 Ed-
Data Services
Inc.*

*SY2021 Perkins
Secondary
Grant*

39. **Recommend** approval to apply for the SY2020 CARES Emergency Relief Grant, in the amount of \$64,813.00.
40. **Recommend** approval of the Manasquan High School's Membership in the New Jersey State Interscholastic Athletic Associations (NJSIAA) and the payment of \$2,500 in dues for the 2020-2021 school year, as per **Document P**.
41. **Recommend** approval for the Manasquan Board of Education to deposit current year surplus in Capital Reserve at year end not to exceed \$75,000.
42. **Recommend** approval for the Manasquan Board of Education to deposit current year surplus in Tuition Reserve at year end not to exceed \$75,000.
43. **Recommend** approval for the Manasquan Board of Education to deposit current year surplus in Maintenance Reserve at year end not to exceed \$75,000.
44. **Recommend** the approval of the transportation contract Renewal #3 of contract #17-18 Briggs for 2020-2021 Student Transportation – School Related Activities, with Briggs Transportation, Point Pleasant Beach, NJ, pursuant to N.J.S.A. 18A:39-3 with the maximum negotiated Consumer Price Index (CPI) of 1.45%, in the 2020-2021 estimated amount of \$22,188.74.
45. **Recommend** approval of the submission of the FY 2021 Perkins V Grant application submitted on June 19, 2020.
46. **Recommend** approval of the Security Dog Agreement between Timothy Clayton and the Manasquan School District, as per **Document Q**.
47. **Recommend** that the following transfers be made within the High School Central Fund accounts:

SY2020 CARES
Emergency
Relief Grant

2020-2021
NJSIAA
Membership
Document P

Capital Reserve
Deposit

Tuition Reserve
Deposit

Maintenance
Reserve
Deposit

2020-2021
Briggs
Transportation
Contract
Renewal ##

FY2021 Perkins
V Grant
Application

Security Dog
Agreement – T.
Clayton
Document Q

H.S. Central
Fund Account
Transfers

From Account	Amount	To Account	Amount
Academy of Info Tech	\$ 1,364.87	General Account	\$ 8,360.81
AP Account	\$ 1,199.75		
Clearing Account	\$ 738.00		
DECA	\$ 0.72		
Debate Team	\$ 148.05		
FBLA	\$ 1,465.68		
FCCLA	\$ 216.07		
Future Teacher	\$ 430.51		
Hurricane Sandy Disaster Relief	\$ 602.11		
Ag Schneider	\$ 1,179.60		
SOAR	\$ 425.70		

Vendor Donation	\$	589.75		
Total	\$	8,360.81	Total	\$ 8,360.81

H.S. Central
Fund Account
Transfers

48. **Recommend** approval to purchase instructional and administrative software titles, subscriptions and renewals as listed below for the 2020-2021 school year. These purchases do not have an applicable state contract and the purchase qualify as exempt as per N.J.S.A. 18A:18A-5(19).

2020-2021
Software Titles,
Subscriptions
and Renewals

Product/Title	Vendor	Amount
Blackboard Website Hosting	Blackboard	\$9,520.71
Canvas LMS	Instructure	\$10,262.00
Genesis Student Information System and Staff Management	Genesis Educational Services	\$20,518.00
Systems 3000 Accounting, Payroll, HR, & Employee Portal	Systems 3000	\$23,409.00 + approx. \$3,079.00 for Employee Portal

2019-2020SY
NJQSAC
Performance
Report
Document R

49. **Recommend** approval of the *revised* NJQSAC District Performance Review 2019-2020 School Year – Instruction and Program, as per **Document R**.
50. **Recommend** approval to authorize the Superintendent of Schools to hire staff members in between scheduled board meetings and prior to board of education approval.

Superintendent
Authorization
to hire prior to
board approval**Professional Days**

51. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below: **No Report for the Month**

H.S.
Professional
Days
(No Report)**Student Action****Field Trips**

52. **Recommend** approval of the field trips listed below: **No Report for the Month**

H.S. Field Trips
(No Report)**Placement of Students on Home Instruction**

53. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **No Report for the Month**

H.S. Home
Instruction
(No Report)

Mr. Cattani asked if there was any Old or New Business to come before the board.

54. Old Business/New BusinessOld & New
Business

Under New Business – Dr. Kasyan discussed continuing with the virtual meeting in July and proposed conducting the August meeting in person. Mr. Pellegrino asked if the July meeting could be held in person. Dr. Kasyan said he would prefer to wait to see how things were going with the current situation but would leave it up to the board to make any decisions. Mr. Cattani said he would be comfortable conducting an in-person meeting in July and would ask for the board's opinion. Ms. Pettineo asked if there would be student presentations during the summer meetings and said it would be necessary to abide by the executive orders of limiting the number in attendance. Dr. Kasyan said there would not be student presentations in the summer but there will be a presentation for a retiring elementary school administrator with teachers present in August. Dr. Crawley said public comment could still be available in the current email format. Seeing no opposition by the board to Dr. Kasyan's question on the July meeting being held in-person, it was decided to conduct an in-person July meeting. A discussion took place on how access would be provided to the public should in-person meetings be held following all the mandates and requirements that are in place.

New Business –
Discussion of
resuming in-
person board
meetings

Dr. Crawley said a special board meeting is being planned for Monday, June 29th and would be conducted virtually.

Special Board
Meeting – June
29th

There was no additional New Business to come before the board. Mr. Cattani asked for a motion to enter into Executive Session and read the following statement.

Motion was made by Mrs. Bossone, seconded by Mr. Burns, and approved by voice vote of all those present in favor to enter into Executive Session at 7:23 p.m. **MOTION CARRIED**

Executive
Session

55. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- ___ 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Resignation, Leave of Absence)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Mr. Cattani asked for a motion to reconvene the meeting.

Motion to
Reconvene

Motion was made by Mr. Pellegrino, seconded by Mr. Bolderman, and approved by voice vote of all those present in favor to reconvene the meeting at 7:27 p.m. **MOTION CARRIED**

56. Roll Call

Bruce Bolderman
Donna Bossone
Martin Burns
Eugene Cattani

Mark Furey (Belmar)-absent
Terence Hoverter-absent
Dennis Ingoglia (Brielle)
Todd Leonhardt (Sea Girt)

Joseph Loffredo
Thomas Pellegrino
Alexis Pollock
Alfred Sorino

Roll Call

Quorum Reached

Mr. Cattani asked for a motion to approve Manasquan Item #57.

Motion was made by Mrs. Pollock, seconded by Mr. Pellegrino, to approve Manasquan Item #57 – Elementary School Personnel, as specified in Document 3.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Hoverter MOTION CARRIED

Manasquan
Item #57 – E.S.
Personnel
Document 3

MANASQUAN

Personnel

57. Recommend approval of the Elementary School personnel as per **Document 3.**

Mr. Cattani asked for a motion to approve Manasquan/Sending District Item #58.

Motion was made by Mr. Leonhardt, seconded by Mr. Bolderman, to approve Manasquan/Sending District Item #58 – High School Personnel, as specified in Document S.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Furey, Mr. Hoverter MOTION CARRIED

Manasquan/
Sending
District Item
#58 – H.S.
Personnel
Document S

MANASQUAN/SENDING DISTRICTS

Personnel

58. Recommend approval of the High School personnel as per **Document S.**

Mr. Cattani asked for a motion to adjourn.

Motion was made by Mrs. Bossone, seconded by Mrs. Pollock, and approved by voice vote of all those present in favor to adjourn the meeting at 7:20 p.m. MOTION CARRIED

Adjournment

59. Adjournment

Motion to Adjourn

Respectfully submitted,

Dr. Pete Crawley
Board Secretary