

BOARD OF EDUCATION

Borough of Manasquan

The Combined Committee of the Whole and Regular Public Board of Education Meeting of the Manasquan Board of Education was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, June 14, 2016.

The Board President, Mr. Pellegrino, called the meeting to order at 6:04 p.m. and read the Opening Statement

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.

2. Pledge of Allegiance

Pledge of Allegiance

3. Roll Call

Donna Bossone

Mark Furey (Belmar)

Thomas Pellegrino

Martin Burns - absent

Erik Gardner (SLH) - absent

Alfred Sorino - absent

Eugene Cattani

Heather Garrett-Muly

Tedd Vitale (Brielle)

Linda DiPalma - absent

Joseph Loffredo

Colin Warren

Roll Call

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Gabriella Pettineo, Board Attorney; Sandi Freeman, Recording Secretary

Mr. Pellegrino read the Mission Statement and Statement to the Public.

4. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

Mission Statement

5. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Statement to the Public

Mr. Pellegrino asked for a motion to accept and approve the minutes as specified in Item 6.

6. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Committee of the Whole Meeting and Closed Executive Session of May 24, 2016. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Minutes

Motion was made by Mrs. Bossone, seconded by Mr. Cattani, to accept and approve the minutes as specified in Item 6.

Discussion: None

Roll Call Vote: Ayes (7); Nays (0); Abstain (1) Mr. Warren; Absent (4) Mr. Burns; Mrs. DiPalma, Mr. Gardner; Mr. Sorino

MOTION CARRIED

7. Student Board Representative Report - No Report

8. Presentations

Mr. Pellegrino turned the floor over to Dr. Kasyan for the presentations. Dr. Kasyan opened the presentation portion of the meeting by focusing on the criteria involved in the selection of the Students of the Month and the Elks Students of the Month.

Dr. Kasyan introduced and congratulated Sophie Roe, the elementary school student of the month and presented her with a certificate and Walter Bucks.

- **Elementary School Student of the Month for May – Sophie Roe**

Dr. Kasyan introduced and congratulated Joan Akins for being chosen as the elementary school teacher of the month and presented her with a certificate.

- **Elementary School Teacher of the Month for May – Joan Akins**

Dr. Kasyan introduced and congratulated Colin White, the Elks Elementary School Student of the Month and presented him with a certificate and Walter Bucks.

- **Elks Elementary School Student of the Month for June– Colin White**

Dr. Kasyan congratulated Matthew Thermann, the Elks Teenager of the Month. Matthew was not in attendance this evening but would receive his certificate and Walter Bucks.

- **Elks Teenager of the Month for June – Matthew Thermann**

Dr. Kasyan introduced Thomas Watson and congratulated him on winning the Surf and Paddle School's Essay Contest. Thomas wrote his essay on the great surfing beaches on Chili.

- **Summertime Surf and Paddle School's Essay Contest Winner – Thomas Watson**

Dr. Kasyan said it is with great pride that the Board of Education congratulates the 2015-2016 High School Girls' Swim Team with a record of 14 wins and 1 loss in addition to numerous championship titles. Dr. Kasyan asked the coach, Craig Murin, to speak on the team's achievements. Mr. Murin complimented the team on a tremendous season and the second consecutive undefeated regular season and first ever state championship for Manasquan. He thanked Coach Kimberly Ward for her assistance with the team. The team members and coaches were presented with team pictures and certificates.

- **High School Girls' Swim Team**

Dr. Kasyan said it is with great appreciation that the Board of Education present an award of recognition to Ron Kornegay for his on-going commitment and dedication to the student athletes of the Manasquan School District. He congratulated him on his retirement and thanked him for all he has done for the students and the district.

Dr. Kasyan recognized the following retirees and presented them with a Lucite "apple" for the teacher. He thanked the teachers for their years of service to the students of Manasquan.

- **Retirees**
 - Deborah Bottone
 - Antoinette Capodanno
 - Pamela Craig

Minutes

Presentations

E.S. Student of the Month

E.S. Teacher of the Month

E.S. Elks Student of the Month

Elks Teenager of the Month

Surf & Paddle Essay Contest Winner

H.S. Girls' Swim Team

Recognition of Retirees

- Maryanne Freda
- Pamela Grandinetti
- Ronald Kornegay
- Joan Marinelli

Recognition of
Retirees

Dr. Kasyan recognized and congratulated the 2016 STEAM Tank Challenge winners and their teacher advisors. Ms. LaMorticella provided information on the grade 5 challenge that focused on shelter and reported that the 5th grade team won for the sending districts. The grade 6 challenge focused on transportation. She commended the student's efforts and hard work. The students were presented with certificates of achievement.

2016 STEAM
Tank Challenge

- **2016 STEAM Tank Challenge** - Ann Marie LaMorticella, Coordinator
 - Amelia Gliddon, 5th Grade Advisor and 5th Grade Students – Carly Goble, Cael Driscoll, and Logan Ridge
 - Thomas Russoniello, 6th Grade Advisor and 6th Grade Students – Ginger Brown, Ryan Ragan, Ellen Gallagher, and Abigail Stevens

STEM
Presentation

- **STEM Presentation** – presented by Colleen Graziano

Dr. Kasyan turned the floor over to Mrs. Graziano and Mr. Kirk for the STEM Presentation. Mrs. Graziano thanked Dr. Kasyan and the board for the opportunity to speak on the STEM Program. She provided a report on the progress made this year and goals for the next school year. Mrs. Graziano thanked the STEM Committee and the entire staff for their efforts with the program.

Mrs. Graziano turned the floor over to the STEAM Tank advisors, Mr. Russoniello and Ms. LaMorticella, for the presentation of the students' STEAM Tank Challenges.

Mr. Pellegrino moved on to the discussion items for the June 14, 2016 agenda. He turned the floor over to Dr. Kasyan.

C.O.W.
Discussion
Items

9. Discussion Items for June 14, 2016 Agenda

- **Education, Curriculum & Technology - Agenda Items***
 - Safe Routes to School Grant

Safe Routes to
School Grant

Dr. Kasyan turned the floor over to Mrs. Coates for a report on the Safe Routes to School Grant. Mrs. Coates reported that notification was received from the Borough of Manasquan that they would be submitting a grant application regarding Safe Routes to School. The Borough has requested that the board support the resolution that is included in the agenda. Two years ago the Borough was awarded a similar grant and the funding was used to install sidewalks. This grant if received will be used for sidewalks and pedestrian safety improvements.

- **Personnel– To be Discussed in Executive Session- Agenda Items***
- **Policy – Agenda Items ***
 - P 5536 Voluntary Random Testing For Student Alcohol Or Other Drug Use

Personnel

Policy

Policy 5536
Voluntary
Random
Testing for
Student
Alcohol or
other Drug Use

Dr. Kasyan referred to Policy 5536 that was presented at last month's meeting and will be on the agenda this evening for the first reading. There were no questions on the policy.

Dr. Kasyan turned the floor over to Mrs. Coates for the Finance – Agenda Items discussion.

- **Finance – Agenda Items ***
 - Reserve Deposits

Finance

Reserve
Deposits

Mrs. Coates said the transfer to reserves motion is required to be addressed in the month of June each year if you believe you may be transferring into any of the reserve accounts at the end of the fiscal year. An up to amount is indicated on the agenda under each category however this does not indicate that each of those deposits will be made in the amounts listed. Funding from the

extraordinary aid is still pending and this amount will become available sometime in early summer. There were no questions on the reserve motions on the agenda.

○ **Non Public Transportation**

Mrs. Coates reported that she received notification from the Department of Education that our district is not obligated to provide non-public transportation nor pay aid in lieu of payments to parents for transportation since our district does not currently provide transportation for regular education students coming to our schools. We do provide out of district transportation to other schools. She explained that transportation is only required for those students living more than 2 miles away from the elementary school and 2 ½ miles from the high school and there are no students fitting this criteria in Manasquan. Approximately \$40,000 is budgeted for non-public expenses and in light of fiscal constraints and moving into the 2017-18 school year she asked the board if they had an interest in continuing to provide courtesy busing for non-public students noting that there will not be any state aid beyond the 2016-17 school year for non-public transportation or aid in lieu payments. Mrs. Coates explained that new programming at the state level triggered between 10 to 15 districts that have now been informed that they are not required to provide non-public transportation.

Mrs. Coates explained that in the past 18 or 19 years there have been a couple years where students resided in Manasquan outside of 2 or 2 ½ miles and if in the future students move into that area we would be required to transport them to our schools and then it would trigger the non-public no longer being considered courtesy. Mrs. Coates said this would go into effect with the 2017-2018 school year.

Mr. Pellegrino said that a decision should be made sooner rather than later to give the non-public parents the opportunity to have a full year to acclimate themselves to the new situation in 2017-2018.

Mrs. Coates asked if there were any objections to her corresponding to the current non-public parents notifying them that courtesy busing and aid in lieu of payments would end at the end of the 2016-2017 school year. There were no objections from the board.

• **Buildings & Grounds – Agenda Items ***

Dr. Kasyan spoke on a brochure he provided to the board by Jamie Mawn's class that focused on the "Blue and Gray Presents." He said this will be sent out seasonally to the community starting in September.

Dr. Kasyan reported on the material he received from Jim Freda on the New Jersey Science League final statewide results. He reported that the Manasquan students did very well and congratulated the students on this achievement.

Dr. Kasyan reported that Amy Young plans on starting a Girls on the Run of Central New Jersey club in the elementary school that will be opened to girls in grades 3 through 8.

○ **Toolbox Tuesday – July 26, 2016 Manasquan High School**

Dr. Kasyan reported that Toolbox Tuesday will be held at the Manasquan High School on July 26th. Mr. Bigley provided details of the program that is opened to custodial and maintenance staff in New Jersey schools. He thanked the district for allowing him to conduct the program in Manasquan.

10. Superintendent's Report & Information Items

• **Enrollment – Document A**

Dr. Kasyan reported a total district enrollment of 1607, with 960 students in the high school and 647 students in the elementary school, as specified in Document A.

Non Public
Transportation

Buildings &
Grounds

Toolbox
Tuesday

Superintendent
Report
Enrollment
Document A

- Attendance Comparison, Fire Drill Reports, Bus Evacuation Report, Suspensions & Tardy Reports— **Document B**

Dr. Kasyan reported on the attendance comparisons, fire drill reports, bus evacuation reports, suspension and tardy reports, as specified in Document B. He said the fire and safety drills conducted have met the state requirements.

- HIB Report, December — **Document C**

Dr. Kasyan reported on HIB for the month of December with one incident at the elementary school that was not considered harassment, intimidation and bullying and counselling was provided to students involved in the incident.

Dr. Kasyan concluded his report.

Mr. Pellegrino asked for a motion to approve and accept the Superintendent's Report.

Recommend approval and acceptance of the Superintendent's Report.

Motion was made by Mrs. Bossone, seconded by Mr. Loffredo, to approve and accept the Superintendent's Report.

Discussion: None

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Mr. Burns, Mrs. DiPalma, Mr. Gardner, Mr. Sorino. MOTION CARRIED

Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Mr. Pellegrino closed the Public Forum seeing no comments from the public.

Mr. Pellegrino continued with the Manasquan General Items and asked for a motion to approve Items #12 - #26.

Motion was made by Mr. Loffredo, seconded by Mrs. Bossone, to approve Manasquan General Items #12 through #26.

Discussion: None

*Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Mr. Burns, Mrs. DiPalma, Mr. Sorino
MOTION CARRIED*

MANASQUAN
General Items

12. Secretary's Report

Superintendent
Report
Attendance,
Fire Drills, Bus
Evacuation,
Suspension &
Tardy Reports
Document B

HIB Report
Document C

Acceptance of
Superintendent
Report

Public Forum
on Agenda
Items

Manasquan
General Items
#12 - #26

Recommend acceptance of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense).**

The Business Administrator/Board Secretary certifies that as of **May 31, 2016** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **May 30, 2016** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **May 31, 2016** per **Document D**. (The Treasurer of School Moneys Report for the month of **May 2016** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **May 31, 2016** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2015-2016/2016-2017 budgets** for **May, June and July** as recommended by the Superintendent of Schools, as per **Document D**.

Recommend acceptance of the **Elementary School Central Funds Report** for the month ending **May 31, 2016** as per **Document E**.

Purchase Orders for the month of **June 2016** be approved, as per **Document F**.

Recommend acceptance of the **Cafeteria Report – Document G**.

Be It Resolved: that the **Bills (Current Expense)** in the amount of **\$1,053,376.06** for the month of **June 2016** be approved. Records of checks (**#38309** through **#38318**) and distributions are on file in the Business Office.

Confirmation of Bills (Current Expense) for **May 2016** at **\$2,378,527.49** and checks (**#38159** through **#38308**).

13. **Recommend** approval of the Broker Services Agreement with Brown & Brown Benefit Advisors, Inc., for the 2016-2017 school year, at a fixed flat commission fee of \$50,000, as per **Document H**. This agreement was reviewed and approved by the Board Attorney. The reappointment of Brown & Brown Benefits Advisors, Inc., as the Health Insurance Broker of Record was previously approved by the Board at the January 5, 2016 Reorganization Meeting.

14. **Recommend** approval of the following Central Office Staff Member(s) to perform clerical responsibilities at Public Board of Education Meetings for the 2016-2017 school year at a stipend of \$30.00 per hour:

Sandi Freeman

Alternates: JoAnn Dietrick and Tara Hudson

*Manasquan
General Items
#12 - #26*

Financial

*Secretary's
Certification*

*Acceptance of
Secretary's
Certification*

*Secretary's
Financial
Investment
Report
Document D*

*Budget
Certification
Document D*

*E.S. Central
Funds Report
Document E*

*Purchase
Orders
Document F*

*Cafeteria
Report
Document G*

Bills

*Confirmation
of Bills*

*Brown &
Brown Benefits
Advisors, Inc.
Broker Service
Agreement*

*Clerical
Responsibilities
at Public BOE
Meetings*

15. Resolution: To determine that there exists a need for Extraordinary Unspecifiable Professional Services of an identified Worker and Community Right to Know Act and Hazard Communication Standard, a Cooperative Bidding Services and a Fire Alarm Systems maintenance/repair/inspection and monitoring services and funds are available for such purposes and these services are of such a nature that they cannot be bid and therefore, engage the following as specified for the 2016-2017 school year:

- HMC Inc., 1214 Rue Avenue, Point Pleasant, NJ, to provide identified Worker and Community Right to Know Act and Hazard Communication Standard services at all applicable locations for the Manasquan School District, in the amount of \$3,250.00.
- Educational Data Services, Inc., to provide cooperative bidding services, at the annual rate of \$7,190.00.
- Systems Electronics, Inc. to provide maintenance and repair work and inspection and monitoring fire alarm systems for the 2016-2017 school year, in the amount of \$6,610.00

*Extraordinary
Unspecifiable
Professional
Services*

HMC Inc.

*Educational
Data Services
Inc.*

*Systems
Electronics Inc.*

16. Recommend approval for the Manasquan Board of Education to deposit current year surplus in Capital Reserve at year end not to exceed \$200,000.

*Capital Reserve
Deposit*

17. Recommend approval for the Manasquan Board of Education to deposit current year surplus in Tuition Reserve at year end not to exceed \$200,000.

*Tuition Reserve
Deposit*

18. Recommend approval for the Manasquan Board of Education to deposit current year surplus in Maintenance Reserve at year end not to exceed \$200,000.

*Maintenance
Reserve
Deposit*

19. Recommend approval for the Manasquan Board of Education to deposit current year surplus in Emergency Reserve at year end not to exceed \$200,000.

*Emergency
Reserve
Deposit*

20. Recommend authorization for the School Business Administrator to apply for grants through the Sustainable Jersey for Schools Grant Program as they arise.

*Authorization
to apply for
Sustainable
Jersey for
Schools Grant*

21. Recommend authorization for the School Business Administrator to execute contracts for the 2016-2017 school year as follows, as per **Documents I - 1** and **I-2.**

- Horizon Blue Cross Blue Shield of New Jersey
 - Medical, Prescription and Dental Plans
- School Alliance Insurance Fund (SAIF)
 - Commercial Package and Errors & Omissions
- New Jersey Schools Insurance Group (NJSIG)
 - Workers Compensation and Excess Workers Compensation
- Selective
 - Bonds

*2016-2017
Contracts
Horizon BCBS
of NJ
SAIF Insurance*

*NJSIG
Insurance*

*Selective
Bonds*

Contracts will be reviewed and approved by the board solicitor prior to execution by the School Business Administrator. Please note: Competitive quotes for health, prescription and dental have been obtained by Brown & Brown. The district is entering the third year of a three year contract with SAIF and NJSIG. Proposals are on file in the office of the Business Administrator.

22. Recommend approval of the Resolution Supporting the Borough of Manasquan Safe Routes to School Project and the Application for Safe Routes to School Funding to make Infrastructure Improvements that will improve the Walking and Biking Environment for Students, as per **Document J.**

*Safe Routes to
School Project
Resolution*

23. Recommend approval of the 2015-2016 Wilson Language Training Professional Learning Service Agreement, in the amount of \$2,200.00, as per **Document K.** The agreement has been reviewed and approved by the board attorney.

*Wilson
Language
Agreement
Document K*

24. Recommend acceptance of the following grant awards from the Manasquan Elementary School Education Foundation:

- Grant award check in the amount of \$850, to be put towards the field trip to the Statue of Liberty on May 25, 2016 participated in by elementary school foreign language students. These funds were previously approved for an Art Appreciation Day trip to New York City by the MES French Club that did not take place and were returned to the MESEF by the Manasquan Board of Education.
- Grant award check in the amount of \$300, to be put towards the purchase of an Activelylearn.com annual subscription for the middle school Language Arts program.

Manasquan
Elementary
School
Education
Foundation
Grant Awards

25. Recommend approval of Lingwei Chiou to provide services in Mandarin, translation for IEP meetings, for student #313172 at a rate of \$60.00 for three (3) hours.

L. Chiou – IEP
translation
services

26. Recommend approval of Margaret Polak to complete the Post-School Outcome Survey of Students with Disabilities as per contract with State of New Jersey not to exceed \$3,200.00 (State funded initiative to be paid to individual completing the survey process).

Post-School
Outcome
Survey
M. Polak

Mr. Pellegrino asked for a motion to approve Manasquan General Item #27.

Motion was made by Mrs. Garrett-Muly, seconded by Mrs. Bossone, to approve Manasquan General Item #27.

Discussion: Mr. Warren asked if this was to approve the policy. Mr. Pellegrino said this is the first reading and any changes can be made prior to the second reading.

Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Mr. Burns, Mrs. DiPalma, Mr. Sorino
MOTION CARRIED

Manasquan
General Item
#27

27. Recommend approval of the acceptance of the first reading of the following policy, as per Document L:

- **P 5536 Voluntary Random Testing For Student Alcohol Or Other Drug Use**

Policy 5536
Voluntary
Random
Testing for
Student
Alcohol or
Other Drug Use

Mr. Pellegrino asked for a motion to approve Manasquan General Items #28 through #34.

Motion was made by Mr. Cattani, seconded by Mrs. Bossone, to approve Manasquan General Items #28 through #34.

Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Mr. Burns, Mrs. DiPalma, Mr. Sorino
MOTION CARRIED

Manasquan
General Items
#28 - #34

28. Recommend approval for the Manasquan School District to host a Girls on the Run youth development program during the 2016-2017 school year at no cost to the district.

Girls on the
Run Program

29. Recommend approval to submit the 2015-2016 Application for Extraordinary Aid in the amount of \$138,556.

2015-2016
Extraordinary
Aid Application

30. Recommend approval to purchase instructional and administrative software titles, subscriptions and renewals. These purchases do not have an applicable State Contract and the purchase qualifies as exempt per 18A:18A-5(19).

Software Titles,
Subscriptions &
Renewals

Product/Title	Vendor	Amount (Not to Exceed)
AESOP Services	Frontline Technologies	\$7,548.00

Professional Days

31. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
July 26-27, 2016	Christin Walsh Carmen Rodriguez	Boston, MA	Wilson Reading Training	No	Mileage - \$142.04 Hotel - \$330.67 Registration - \$400.00 each

E.S.
Professional Days

Student Action

Field Trips

32. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
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None at this time

E.S. Field Trips

Placement of Students on Home Instruction

33. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#2437

Grade 8

June 1, 2016 – June 17, 2016 (Medical)

E.S. Home Instruction

Placement of Students Out of District

34. **Recommend** approval of the 2016-2017 and ESY 2016 out of district placement list, as recommended by the Child Study Team, **as per Document M.**

Out of District Placements
Document M

Mr. Pellegrino asked for a motion to approve Manasquan/Sending District General Items # 35 through #47. Mr. Cattani had a question on Item #35.

Manasquan/
Sending
District General
Items #35

Mr. Pellegrino asked for a motion to approve Manasquan/Sending District General Item #35.

Motion was made by Mr. Loffredo, seconded by Mr. Vitale, to approve Manasquan/Sending District Item #35.

Discussion: Mr. Cattani asked what the savings are from the Cenergistic program to date. Mrs. Coates said a few months ago during a presentation made by Mr. Read he reported a savings of over \$100,000. Mr. Read was present and reported a gross savings of \$190,534 over a 16 month period.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Mr. Burns, Mrs. DiPalma,

Mr. Gardner, Mr. Sorino

MOTION CARRIED

MANASQUAN/SENDING DISTRICTS

General Items

35. **Recommend** approval to authorize payment to Cenergistic Inc., for year three of a five year contract previously awarded at an annual cost of \$54,600 (\$4,550 monthly).

Cenergistic Inc.

Mr. Pellegrino asked for a motion to approve Manasquan/Sending District General Items #36 through #47.

Motion was made by Mr. Warren, seconded by Mr. Vitale, to approve Manasquan/Sending District General Items #36 through #47.

Discussion: None

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Mr. Burns, Mrs. DiPalma, Mr. Gardner,

Mr. Sorino

MOTION CARRIED

Manasquan/
Sending
District Items
#36 - #47

36. **Recommend** approval to authorize the School Business Administrator to release bid specifications for 2016-2017 Printing Services once reviewed by the board solicitor.
37. **Recommend** approval of the Manasquan High School's membership in the New Jersey State Interscholastic Athletic Associations (NJSIAA) and the payment of \$2,150.00 in dues for the 2016-2017 school year. (Chapter 172, Laws 1979-N.J.S.A. 18A:11-3, et. seq.)
38. **Recommend** approval of the list of cancelled checks for the General Account, E.S. Central Fund, H.S. Central Fund and Salary Account, as per **Document 1**.
39. **Recommend** approval of the Request for Obsolete Equipment Disposal for out dated textbooks, as per **Document 2**.
40. **Recommend** approval of the following student teacher placement for the Fall 2016 Semester:
 - **Ashley Matrale Stockton University Science (Teacher to be determined)**
41. **Recommend** approval of the creation of Central Fund account for the following:
 - MHS Fishing Club
42. **Recommend** approval to authorize the Superintendent of Schools to hire staff members in between scheduled board meetings and prior to board of education approval.
43. **Recommend** approval to authorize the School Business Administrator to execute contracts with the following vendors for work as outlined below relating to the High School Athletic Complex (all contracts will be reviewed by the Board Attorney prior to execution):

Vendor	Work to be performed:	Contract Amount	Consortium # if applicable:
Natural Green Lawn Care	Sod installation & removal where necessary	\$165,145	MRESC
Millbrook/Clearwater	Irrigation installation	\$38,500	Quotations on file
Natural Green Lawn Care	Track removal	\$15,180	MRESC
Diamond Construction	Track asphalt resurface	\$41,200	Ed-Data
Total:		\$260,025	

2016-2017
Printing
Services Bid

2016-2017
NJSIAA
Membership

Cancelled
Checks
Document 1

Obsolete
Equipment
Disposal
Document 2

2016 Student
Teacher
Placement

MHS Fishing
Club Central
Fund Account

Authorization
to hire staff in
between
meetings

High School
Athletic
Complex
Project
Contract
Authorization

Professional Days

44. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

*H.S.
Professional
Days*

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 25, 26, 27, 2016	Jesse Place Barbara Kerensky Bernie Bigley Dr. Frank Kasyan Lynn Coates Board Members	Atlantic City	NJSBA	No	Registration - \$1,400.00
2015-2016 School Year	Kevin Hyland	To be reimbursed .31 a mile for mileage related to job duties	As per contract	No	Not to exceed \$300.00 (revised amount – previously approved July 2015)
2015-2016 School Year	Pamela Cosse	To be reimbursed .31 a mile for mileage related to job duties	As per contract	No	Not to exceed \$550.00 (revised amount – previously approved July 2015)

Student Action
Field Trips

45. **Recommend** approval of the field trips listed below:

H.S. Field Trips

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
June 10, 2016	Brian Rostron	Social Studies	Manasquan Area Shops	Geo- caching	No	None	None

Placement of Students on Home Instruction

46. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

*H.S. Home
Instruction*

#182250	Grade 9	May 17, 2016 – June 22, 2016 (Medical)
#2309	Grade 9	May 9, 2016 – June 22, 2016 (Medical)
#182416	Grade 10	May 17, 2016 – June 22, 2016 (Medical)
#182231	Grade 10	April 25, 2016 – May 17, 2016 (Medical)
#172909	Grade 11	June 3, 2016 – June 22, 2016 (Behavioral)

Financials

- 47. Recommend acceptance of the following High School Central Funds Report for the month ending May 31, 2016 as per Document 3.**

H.S. Central
Funds Report
Document 3

Mr. Pellegrino asked if there was any Old or New Business to come before the board. Seeing none he moved on to the second public forum.

Old Business
New Business

48. Old Business/New Business

Mr. Pellegrino opened the second public forum. Seeing no comments from the public he closed the public forum.

Public Forum

49. Public Forum

Mr. Pellegrino asked for a motion to approve the resolution to enter into Executive Session.

Motion was made by Mr. Loffredo, seconded by Mrs. Bossone, and approved by voice vote of all those present in favor to enter into executive session at 7:19 p.m. MOTION CARRIED

Executive
Session

50. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A.* 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- X 1. Confidential Matters per Statute or Court Order (Pending Litigation, Personnel)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- X 4. Collective Bargaining (MAA Negotiations Update)
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client Privilege
- X 8. Personnel Matters (Hiring, Appointments, Leave of Absence, Superintendent’s Evaluation, **resignation**)
- 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Mr. Pellegrino said the board would be returning to take further action when the board reconvenes to public session.

Mr. Pellegrino asked for a motion to reconvene the public session.

Meeting
Reconvened

Motion was made by Mr. Warren, seconded by Mr. Loffredo, and approved by voice vote of all those present in favor to reconvene the public session at 9:08 p.m. MOTION CARRIED

Mr. Pellegrino asked for a motion to approve Manasquan Item #51 – Personnel.

Manasquan
Item #51

Motion was made by Mrs. Bossone, seconded by Mrs. Garrett-Muly, to approve Manasquan Item #51, Personnel, as specified in Document N.

Discussion: None

*Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Mr. Burns, Mrs. DiPalma, Mr. Sorino
MOTION CARRIED*

Personnel

51. Recommend approval of the Elementary School personnel as per **Document N.**

E.S. Personnel
Document N

Mr. Pellegrino asked for a motion to approve Manasquan/Sending District Item #52 – Personnel, with the Men's Track Coach position to be listed as To Be Determined.

Manasquan /
Sending
District Item
#52

Motion was made by Mr. Vitale, seconded by Mrs. Bossone, to approve Manasquan/Sending District Item #52, as specified in Document 4, with the Men's Track Coach position listed as To Be Determined.

Discussion: Dr. Kasyan complimented Mr. Read for winning the Assistant Principal's position. There were eleven strong candidates from in-house that after much decision it was narrowed down to four and then down to two candidates. Dr. Kasyan said without a doubt that Mr. Read won this position with a very difficult set of scenarios presented to him and he did a great job and deserves to be here.

*Roll Call Vote: Ayes (8); Nays (0); Abstain (*1); Absent (4) Mr. Burns, Mrs. DiPalma,
Mr. Gardner, Mr. Sorino*

**Mrs. Garrett-Muly abstained on Michaela Read, Richard Read, Richard Read Jr., Kim Read and James Freda – Yes to all others*

MOTION CARRIED

Personnel

52. Recommend approval of the High School personnel as per **Document 4.**

H.S. Personnel
Document 4

Mr. Pellegrino asked for motion to adjourn.

Motion was made by Mrs. Garrett-Muly, seconded by Mrs. Bossone, and approved by voice vote of all those present in favor to adjourn the public session at 9:11 p.m. MOTION CARRIED

Adjournment

53. Adjournment

Motion to Adjourn

Respectfully submitted,



Lynn Coates

Board Secretary