

BOARD OF EDUCATION
Borough of Manasquan

The Regular Public Meeting of the Manasquan Board of Education was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, May 2, 2017.

The President, Mr. Pellegrino, called the meeting to order at 6:04 p.m. and read the Opening Statement.

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.

2. Pledge of Allegiance

Pledge of Allegiance

3. Roll Call

<i>Donna Bossone</i>	<i>Heather Garrett-Muly - absent</i>	<i>Thomas Pellegrino</i>
<i>Eugene Cattani</i>	<i>Terence Hoverter</i>	<i>Alfred Sorino</i>
<i>Linda DiPalma</i>	<i>Joseph Loffredo</i>	<i>Tedd Vitale (Brielle)</i>
<i>Mark Furey (Belmar) - absent</i>	<i>Anne McGarry (SLH)</i>	<i>Colin Warren</i>

Roll Call

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Michael Gross, Board Attorney; Sandi Freeman, Recording Secretary; Christopher Driscoll, Student Board Representative. Absent: Madison Dettlinger, Karly Grogan, Maura Farragher, Student Board Representatives.

Mr. Pellegrino read the Mission Statement and Statement to the Public.

4. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

Mission Statement

5. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Statement to the Public

Mr. Pellegrino asked for a motion to approve the minutes as specified in Item #6.

Motion was made by Mr. Warren, seconded by Mr. Sorino, to approve the minutes as specified in Item #6.

Discussion: None

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Furey, Mrs. Garrett-Muly

MOTION CARRIED

6. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Committee of the Whole and Closed Executive Session of March 13, 2017, the Regular Public Meetings of March 21, 2017 and the Special Action Meeting and Closed Executive Session of March 30, 2017. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Mr. Pellegrino turned the floor over to Mr. Driscoll for the Student Board Representative Report.

7. Student Board Representative Report

Mr. Driscoll reported that on March 17th the sophomore and freshman classes hosted the annual semi-formal dance. On March 24th the junior class hosted the annual Junior Prom at the Waterview Pavilion. The Student Council ran a Mother’s Day fund raiser and today they hosted a luncheon for Teacher Appreciation Week. Plans are underway for the annual Mr. Manasquan Pageant to be held on June 1st. The senior class is continuing to plan the senior trip and the senior class representatives are planning the prom to be held on June 9th at the Waterview Pavilion.

Mr. Pellegrino asked for a motion to accept the Student Board Representative Report.

Motion was made by Mr. Vitale, seconded by Mr. Cattani, to accept the Student Board Representative Report.

Discussion: None

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Furey, Mrs. Garrett-Muly

MOTION CARRIED

Mr. Pellegrino turned the floor over to Dr. Kasyan for the presentations.

Dr. Kasyan thanked the Board of Education for being cognizant and focusing on the importance of our students and community. He reported that the district has been chosen as one of the international exchange schools by the Department of Homeland Security and SEVP. He presented a video that he was asked to prepare and put on the website that presents a virtual tour of the schools and the education here at Manasquan that can be viewed by students wishing to attend Manasquan through this program. He thanked Mr. Place, Ms. Kukoda and Mr. Clayton for putting together the video.

Dr. Kasyan reported that he is very proud to announce that the district has been recognized by US News and World Report as being the 61st school in New Jersey. He expressed his pride in the staff, the students and the administration for their accomplishments.

Dr. Kasyan provided the criteria that is required to be met by the students in the selection of the students of the month and the Elks students of the month.

8. Presentations

- **Elks Special Child of the Year – Sophia Romano**

Dr. Kasyan introduced and congratulated Sophia Romano, the Elks Special Child of the Year, and presented her with a Certificate of Appreciation and Wally Bucks. Sophia thanked the board for this recognition and is honored to be the Special Person of the Year.

- **Elementary School Student of the Month for March – Jack Hamilton**
- **Elks Elementary School Student of the Month for March – Aaron Van Trease**
- **Elks High School Student of the Month for March – Mary Grace Iorio**

Dr. Kasyan introduced and congratulated the students of the month and the Elks students of the month and presented them with Certificates of Appreciation and Wally Bucks.

Minutes

Student Board Representative Report

Acceptance of Student Board Representative Report

Presentations

Elks Special Child of the Year

E.S. Student of the Month

Elks E.S. Student of the Month

Elks H.S. Student of the Month

Dr. Kasyan read a poem relating to teachers and the efforts that they put forward to assist the students in the classroom and prepare them for the future.

- **Elementary School Teacher of the Month for March – Jenny Rostron**

Dr. Kasyan congratulated Jenny Rostron, Elementary School Teacher of the Month. Ms. Rostron was not present this evening.

Dr. Kasyan said the district is very fortunate to have so many dedicated employees and he is proud to recognize the support staff.

- **Support Staff Employee of the Year**
 - **Mary Dease – Elementary School**
 - **Harry Hayden – Elementary School**
 - **LucyAnn Scerbo – High School**

Dr. Kasyan introduced and congratulated Mary Dease and Harry Hayden, Support Staff Employees of the Year from the elementary school. He thanked them for their hard work and dedication and presented them with a plaque. Dr. Kasyan congratulated LucyAnn Scerbo, Support Staff Employee of the Year from the high school. LucyAnn was not present this evening.

Dr. Kasyan referred to a resolution to authorize the acceptance of a gift of \$87,500 from the Charles Raffetto Estate for Improvements to District Facilities. He asked Mr. Pellegrino to read the resolution.

Mr. Pellegrino read the following resolution.

- **RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GIFT OF \$87,500 FROM THE CHARLES RAFFETTO ESTATE FOR IMPROVEMENTS TO DISTRICT FACILITIES**

WHEREAS, the Manasquan Board of Education, in accordance with District Policy 7230, is authorized to accept gifts on behalf of the District; and

WHEREAS, in accordance with the policy the Board of Education will make every effort to honor the intent of the donor in the use of the gift; and

WHEREAS, The Charles Raffetto Estate has offered a donation in the amount of \$87,500 to place improvements on District property specific to the upgrading and refurbishing of Manasquan High School's Media Center including but not limited to new furniture (hereinafter improvements); and

WHEREAS, it is anticipated that the dedication of the new Improvements will be on or about the opening of Manasquan High School for the 2017-18 Academic Year, at which time it would be appropriate to publicly acknowledge this donation by renaming the Media Center, The Charles Raffetto Media Center;

NOW, THEREFORE, BE IT RESOLVED that the Manasquan Board of Education approves, authorizes and accepts, with thanks and appreciation, the gift of Improvements from The Charles Raffetto Estate.

BE IT FURTHER RESOLVED the District professional staff take any and all action necessary to effectuate the purpose of this resolution.

Mr. Pellegrino presented the Raffetto family with a framed copy of the resolution. Mr. Pellegrino commented that it was appropriate to be recognizing the basketball team this evening since the Raffetto family is present at every basketball game.

E.S. Teacher of the Month

Support Staff Employees of the Year

Resolution Acceptance of Gift from the Charles Raffetto Estate

- **Girls High School Basketball Team**

Dr. Kasyan congratulated the Varsity Girls Basketball team for their outstanding accomplishments on the court this year. He also congratulated the coach and assistant coaches for the outstanding season. A video provided by Ms. Kukoda, the team's coach, was shown.

Dr. Kasyan thanked the team for giving him the opportunity to watch them play and he praised them for their tenacity and concept of togetherness that was portrayed at every game. He introduced the members of the team and presented them with a certificate of appreciation, Wally Bucks and a team photo. He also congratulated Dara Mabrey for being the recipient of the 2016-2017 Gatorade NJ State Player of the Year for athletic excellence, academic achievement and exemplary character.

A brief recess took place to enjoy a celebratory cake.

Mr. Pellegrino continued the meeting by opening the Public Hearing on the 2017-2018 Budget presented by Dr. Kasyan and Lynn Coates. Mr. Pellegrino thanked the district's administration, the business office and everyone who contributed to the development of the budget. He turned the floor over to Dr. Kasyan.

Dr. Kasyan opened the Public Hearing on the 2017-2018 budget by providing information on the proposed increase of current course offerings, anticipated staffing changes, continuation of the Professional Development Academy and the One to One initiative. He pointed out the major factors impacting the proposed budget, such as capital project needs, enrollment, flat state aid, out of district placements and transportation and insurance premiums. Mrs. Coates provided a breakdown of the 2017-2018 budget that includes a total budget amount of \$26,308,308. Dr. Kasyan explained the uniqueness of Manasquan as a sending/receiving district with respect to the general fund revenues, with the tuition from the sending districts being used solely at the high school and the taxes being used at both the high school and elementary school. Mrs. Coates reviewed the estimated general fund appropriations for 2017-2018. She said the budget is a spending plan and this chart indicates how the district expects to spend the funds. Dr. Kasyan spoke on the proposed budget maintaining the academic programs in both schools in addition to the implementation of new course offerings and co-curricular programs. Dr. Kasyan referred to the discretionary appropriations versus the fixed appropriations that remain constant year by year. Mrs. Coates provided information on the tax rate which is equated by dividing the total levy of \$15,365,790 by the assessed value of \$1,979,465,275 to equal a rate of .007763. She reported a current 2016-2017 rate of .753 and the proposed 2017-2018 rate of .776 for an increase of .023 or 3.05%. She provided a comparison of the proposed tax impact to the past three years and the process the Manasquan taxpayer can use to calculate their annual school tax. A copy of the presentation will be posted on the district's website and included in the formal minutes.

Mrs. Coates thanked the budget committee, the administration and the business office for their efforts and support in the budget development.

- **Public Hearing on the 2017-2018 Budget** – presented by **Dr. Frank Kasyan** – Superintendent of Schools, **Mrs. Lynn Coates** – School Business Administrator

Mr. Pellegrino asked for a motion to approve the resolution accepting the gift from the Estate of Charles Raffetto.

Motion was made by Mr. Hoverter, seconded by Mrs. Bossone, to approve and accept the resolution accepting the gift from the Estate of Charles Raffetto.

Discussion: None

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Furey, Mrs. Garrett-Muly

MOTION CARRIED

Mr. Pellegrino turned the floor over to Dr. Kasyan for the Superintendent's Report.

Recognition of
Girls High
School
Basketball
Team

Public Hearing
on the 2017-
2018 Budget

Motion to
approve the
Gift from
Charles
Raffetto Estate

9. Superintendent’s Report & Information Items

- **Enrollment– Document A**
 - **Total Enrollment – 1,575**
 - **High School – 947**
 - **Elementary School – 628**

Dr. Kasyan reported on the district enrollment, as specified in Document A.

- **Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– Document B**
Fire Drill Reports

- **High School:**
 - **March 10th (Lockdown)**
 - **March 21st (Fire Drill)**
- **Elementary School:**
 - **March 1st (Evacuation Drill)**
 - **March 10th (Shelter in Place Drill)**

Dr. Kasyan reported on the high school and elementary school attendance comparison, fire drill reports, suspensions and tardy reports, as specified in Document B. He said both schools have met the statutory requirements for fire/evacuation drills according to the state of New Jersey.

- **HIB Monthly Report – Document C**
 - **High School:**
 - **Two Incidents – 1 Not HIB, 1 Confirmed HIB**
 - **Elementary School:**
 - **Two Incidents – 2 Not HIB**

Dr. Kasyan reported on the monthly HIB in the high school and elementary school, as specified in Document C.

- **Water Testing Results and Asbestos Removal**

Dr. Kasyan reported on the lead testing that was recently conducted at the high school and elementary school. He said there are some areas in both schools that will require re-testing. The report provided by Pars Environmental focused on eight classrooms in the elementary school and thirty sites, not necessarily classrooms, in the high school. The water has been turned off at these locations and water coolers have been placed in both schools. Mrs. Coates explained that the actual number was thirty one at the high school and although it seems like a high number it involves multiple sinks in one location such as the science lab. She said that no water fountains in the hallways tested positive and one bubbler in an elementary school classroom did. Mr. Kirk advised her that it is not used for drinking purposes. Retesting is scheduled and a plan of action is being developed to move forward with a filtering system for both schools to insure those levels do not reach a point to cause concern.

Mr. Pellegrino addressed a question asked by Mrs. Bossone on the testing previously conducted in the district. He said the state has changed the mandate on how many locations require testing. Mrs. Coates said that the previous testing was just a spot test and all levels were below the threshold. The recommendation by Pars is to retest the areas over the threshold and review that number and develop a corrective action plan which could be a combination of installing filters and replacing faucets. She also said that a number of faucets were located in the science labs at the high school that were scheduled for demolition under the referendum plan. These faucets have been shut off has been shut at this time and further remediation in this area would most probably not take place because of this plan. Mrs. Coates said that information is posted on the district website that provides a comprehensive report on the testing.

Superintendent
Report
Enrollment
Document A

Attendance,
Fire Drill,
Suspensions &
Tardy Reports
Document B

HIB Monthly
Report
Document C

Water Testing
Results

Dr. Kasyan said that a pre-bid investigation for asbestos containing materials and mercury vapor that may be impacted by the scheduled renovations to the Manasquan High School will be required and tonight's agenda contains a motion to approve this investigation. There is also a motion to approve the abatement and disposal of asbestos found in the Manasquan Alternative School crawlspace and it was decided that the best practice would be to have this material removed during the first week in June.

Asbestos
Removal

Dr. Kasyan concluded his report.

Mr. Pellegrino asked for a motion to approve and accept the Superintendent's Report.

Motion was made by Mr. Cattani, seconded by Mr. Warren, to approve and accept the Superintendent's Report.

Discussion:

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Furey, Mrs. Garrett-Muly

MOTION CARRIED

Recommend approval and acceptance of the Superintendent's Report.

Acceptance of
Superintendent
Report

Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement:

10. Public Forum on Agenda Items

Public Forum
on Agenda
Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Ryan Basaman, Co-President of the Manasquan Education Association, spoke on behalf of Cory Schnebel, the district's groundskeeper, who was informed that he would be non-renewed this year. She wanted the board to be aware of this situation and have some background information to do their due diligence in considering all aspects of this matter.

Mr. Gross spoke with regard to the process under New Jersey statutes and board policy and said that the procedure that should be followed when someone is noticed of non-renewal is a request for a statement of reasons followed by a request for a Donaldson Hearing before the board of education. He did not believe what was just presented falls under any of these procedural requirements under the statues, case law or board policy. He was assured by Ms. Basaman that Mr. Schnebel received a RICE Notice and did not waive his right of confidentiality. Mr. Gross said that the board will be discussing if it so desires and has anything to discuss this evening in executive session.

Mr. Pellegrino closed the public forum seeing no further comments from the public.

Mr. Pellegrino asked for a motion to approve Manasquan General Items #11 through #28.

Manasquan
General Items
#11 - #28

Motion was made by Mrs. Bossone, seconded by Mr. Loffredo, to approve Manasquan General Items #11 through #28.

Discussion: None

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mrs. Garrett-Muly MOTION CARRIED

MANASQUAN
General Items

11. Secretary's Report

Recommend acceptance of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)**.

The Business Administrator/Board Secretary certifies that as of **March 31, 2017** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **January 31, 2017** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **March 31, 2017** per **Document D**. (The Treasurer of School Moneys Report for the month of **March 2017** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **March 31, 2017** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2016-2017 budgets** for **March and April** as recommended by the Superintendent of Schools, as per **Document D**.

Recommend **acceptance** of the **Elementary School Central Funds Report** for the month ending **March 31, 2017** as per **Document E**.

Purchase Orders for the month of **April 2017** be approved, as per **Document F**.

Recommend **acceptance** of the **Cafeteria Report – Document G**.

Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$1,438,344.90** for the month of **April, 2017** be approved. Record of checks (**#39897 through #39977**), and distributions are on file in the Business Office.

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$29,067.51** for the month of **April, 2017** be approved. Record of checks (**#1007 through #1008**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **March, 2017** at **\$2,539,044.33** and checks (**#39897 through #40049**) and (**Capital Expense**) for **March, 2017** at **\$19,555.24** and checks (**#1001 through #1006**)

Manasquan
General Items
#11 - #28

Financial
Reports

Secretary's
Certification

Acceptance of
Secretary's
Certification

Secretary's
Financial &
Investment
Report
Document D

Budget
Certification
Document D

E.S. Central
Funds Report
Document E

Purchase
Orders
Document F

Cafeteria
Report
Document G

Bills
Current
Expense

Bills
Capital
Expense

Confirmation
of Bills

Adoption of 2017-2018 Budget

- 12. Recommend** approval of the adoption of the final 2017-2018 School District budget as listed below and as per the advertised budget – **Document H:**

BE IT RESOLVED that the final budget be approved for the 2017-2018 school year using the 2017-2018 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2017-2018 Total Expenditures	<u>\$25,296,813</u>	<u>\$344,395</u>	<u>\$667,100</u>	<u>\$26,308,308</u>
Less: Anticipated Revenues	<u>\$10,598,123</u>	<u>\$344,395</u>	<u>\$0</u>	<u>\$10,942,518</u>
Taxes to be Raised	<u>\$14,698,690</u>	<u>\$0</u>	<u>\$667,100</u>	<u>\$15,365,790</u>

- 13. RESOLVED** that the Manasquan Board of Education includes in the 2017/2018 budget the adjustment for Banked Cap in the amount of \$75,579. (Original \$27,579 plus increase of \$48,000).

- 14. Recommend** approval of Michele Havens, Behavioral Therapist, to provide BCBA transition services 4 hours a month at \$125.00 per hour, not to exceed \$1,000.00, for student #22271.

- 15. Recommend** approval of the second reading and adoption of the following policies, as per **Document I:**

- R2460.15 – Special Education – In-Service Training Needs for Professional and Paraprofessional Staff

- 16. Recommend** approval of the following revised policies, as per **Document J:**

- Bylaw 0000.02 – Introduction
- P245.06 – Unsafe School Choice Option
- P2464 – Gifted and Talented Students
- P2622 – Student Assessment
- P3160 – Physical Examination
- R3160 – Physical Examination
- P4160 – Physical Examination
- R4160 – Physical Examination
- P5116 – Education of Homeless Children
- R5116 – Education of Homeless Children
- P5460 – High School Graduation

- 17. Recommend** approval of the first reading of the following policies, as per **Document K:**

- P7446 – School Security Program
- P8350 – Records Retention

- 18. Recommend** approval of the acceptance to abolish the following policies, as per **Document L:**

- P2320 – Independent Study Programs (Abolished)
- P5465 – Early Graduation (Abolished)

*Adoption of
2017-2018
Final Budget
Document H*

*Adjustment for
Banked Cap*

*M. Havens,
Behavioral
Therapist*

*2nd Reading /
Adoption
Document I*

*Policy Revisions
Document J*

*1st Reading
Document K*

*Acceptance to
Abolish Policies
Document L*

19. Recommend approval of the continuation of acceptance of one (1) student ID# 293220 at the Manasquan Elementary School – Grade 1, as a “Tuition Free: Child of a Staff Member” for the 2017-2018 school year, in accordance with the MEA Negotiated Agreement:

Acceptance of Tuition Free – Child of Staff Member – MES

20. Recommend acceptance of the following grants awarded by the Manasquan Elementary School Education Foundation, in the total grand award of \$29,305.49:

Acceptance of MES Education Foundation Grants

- Amy Young – Mindful Schools K-8 - \$8,700
- Marie Lauffer – Keyboard Lab Expansion - \$5,946.92
- Andrea Trischitta & Liz Walling – Classroom of the 21st Century - \$3,495.30
- Christin Walsh & Brianna Snel – Mobile Device Cart - \$1,700
- Luke Akins – Adapted P.E. TV System - \$1,673
- Eric Clark – Guitar Class Expansion - \$1,383.50
- Ann Marie LaMorticella – National Immigration Museum at Ellis Island Field Trip - \$1,311
- Mark Levy & Kirt Wahl – Physical Computing/Additional Raspberry PI Hardware \$1,266.78
- Gina Melillo – Fall Health Fair - \$1,000
- Jen Dyer & Sarah Demicco – Life Skills & Daily Living Class - \$1,000
- Christine Rice – ESL Safari Off Road Education Field Trip - \$1,000
- Cathy Taft – Lenape Legends Presentation - \$529.00
- Andrea Trischitta – Final Cut – Next Generation Movies Software - \$299.99

21. Recommend approval of the following temporary transportation routes for Manasquan Resident Students in state placements:

Approval of Temporary Transportation – State Placements

<u>Route #/ Contractor</u>	<u>To</u>	<u>From</u>	<u>Student</u>	<u>Start</u>	<u>End</u>	<u>PerDiem Rate</u>
#6834 St. Mark School Bus Co. MOESC	Manasquan E.S.	Toms River	#223273	4/3/17	4/28/17	
	Manasquan H.S.	Toms River	#193261	4/12/17	TBD	\$191.10
#6856 Jonah Transportation MOESC	Manasquan E.S.	Marlboro	#223273	5/2/17	TBD	\$220.50
#6842 Smart School Bus Co. MOESC	Manasquan E.S.	Wayside	#211625	4/24/17	TBD	\$252.00

22. Recommend approval that Green Brook Academy does not have to charge families for meals provided to Manasquan resident students attending their school and does not have to apply for reimbursement from the Child Nutrition Program for the 2016-2017 school year. *Rationale:* The Green Brook Academy is a private, for profit out of district school and as such is not eligible to participate in the Child Nutrition Program. The above recommendation is in accordance with N.J.A.C. 6A:23A-18.5 and will provide for our students to continue to receive nutritious meals at the Green Brook Academy as part of their program placement.

Resolution for Green Brook Academy to provide free lunch to students

23. Recommend approval of the Cooperative Transportation Commencement Agreement with Monmouth-Ocean Educational Services Commission to provide route development for the Manasquan resident students for the 2017-2018 school year, as per **Document M.**

2017-18 Coop. Transportation Agreement – MOESC Document M

24. Recommend approval of the creation of Central Fund account for the following:

- Athletic Club Account

Central Fund Account Athletic Club Account

Professional Days

25. Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

*E.S.
Professional
Days*

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
May 24, 25, 2017	Amy Young	Stockton University	Climate and Bullying Conference	No	Registration - \$225.00 Mileage – \$77.75
April 28, 2017	Kindle Kuriscak	Howell	Dyslexia Screening Workshop	No	None
May 15, 2017	Kindle Kuriscak	MES	Wilson FUNDations Program	Yes	Title II Grant Funded
May 26, 2017	Kindle Kuriscak	Online Course	Wilson FUNDations Training	No	Registration - \$400.00
May 15, 2017	Jessica Woytowicz	MES	Wilson FUNDations Training	Yes	Title II Grant Funded
May 15, 2017	Catherine Baier	MES	Wilson FUNDations Training	No	Title II Grant Funded
May 31, 2017	Brianna Snel	Sea Girt Elementary School	Sending District Writing Workshop	Yes	None
May 15, 2017	Cheryl Femenella	MES	Wilson FUNDations Training	Yes	Title II Grant Funded

Student Action

Field Trips

26. Recommend approval of the field trips listed below:

E.S. Field Trips

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
May 25, 2017	Robert Markovitch Andrew Manser Andrea Trischitta Jestine Jones	Grade 7	Franklin Institute	Interactive Science	Yes-9	Bus - \$2606 Warrior Clubhouse Funded	Student Funds
May 18, 2017	Ann Marie LaMorticella Elyse Wemple Teresa Reichey Jaimee McMullen	G&T Grade 5-8	Brielle	Academic Team Challenge	No	None	Student Funds

June 16, 2017	Robert Markovitch Marc Reid Michelle McNelis Kristine Yellovich Kirt Wahl Andrea Trichitta Kim Ward Andrew Manser Jesting Jones Deborah Kehoe Patricia Reo Elizabeth Walling Kim Murin Laura Wahl Tom Russoniello Nancy LeBlanc Mark Levy	Grade 7/8	Manasquan Beach	Beach Sweep	Yes-3 1-Nurse	None	None
May 23, 2017	Catherine Taft Desiree Faul Brianna Snel Linda Bradley Kristen Minutoli 1 Nurse - TBD	Grade 4	Trenton	Tour of Government Buildings and Historical Sights	Yes - 1	Bus - \$2182 Warrior Clubhouse Funded	Student Funds
To Be Determined	Christine Rice	ESL	Manasquan Town	Community Interaction	No	None	None
May 24, 2017	Oriana Kopec Heather Saake	Student Council	Jackson	Award Ceremony	Yes-2	Bus -\$275	Student Funds
May 17, 2017	AnnMarie LaMorticella Rosa Russo Christina Virok	Grade 8 World Language	Ellis Island	Immigration Museum	Yes-3	Bus - \$700	MESEF Grant - \$1311

E.S. Field Trips
(continued)

Placement of Students on Home Instruction

27. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team: **None at this time**

E.S. Home Instruction
(no report)

Placement of Students Out of District

28. **Recommend** approval of the revised 2016-2017 External Placement list, as per **Document N**.

Out of District Placements
Document N

Mr. Pellegrino asked for a motion to approve Manasquan/Sending District General Items #29 through #37.

Motion was made by Mr. Vitale, seconded by Mrs. McGarry, to approve Manasquan/Sending District Items #29 through #37.

Discussion: None

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Furey, Mrs. Garrett-Muly

MOTION CARRIED

Manasquan/
Sending District Items
#29 - #37

MANASQUAN/SENDING DISTRICTS

General Items

- 29. **Recommend** approval of the application and acceptance of the New Jersey School Insurance Group 2017 Safety Grant, in the amount of \$5,103.00. These funds will be used to purchase replacement locks for the district schools.

- 30. **Recommend** approval of the proposals from Environmental Connection Inc., and AbateTech for the following professional environmental services:
 - Pre-bid investigation for Asbestos Containing Materials and Mercury Vapor that may be impacted by the scheduled addition and renovations to the Manasquan High School, in the amount of \$4,705.00.
 - Asbestos abatement and disposal at the Manasquan Alternative School crawlspace in accordance with N.J.A.C. 5:23-8, in the estimated costs of \$2,900.00 for Task 1 – Design of Plans and Specifications/Bid Administration and \$3,654.40 for Task 2 – Project Monitoring and Sampling during Asbestos Abatement. Total Task 1 and Task 2 Estimated cost: \$6,554.40.
 - Asbestos Abatement service at the Manasquan Alternative School, provided by AbateTech, in the amount of \$12,800.00.

- 31. **Recommend** approval of the Request for Obsolete Equipment Disposal, as per **Document 1-1, 1-2 and 1-3**. All items are obsolete beyond their useful life.

- 32. **Recommend** approval of the following student teacher observations with district speech therapists:
 - Allison Walker University of Delaware Speech-Language Pathology
May 23, 2017 through August 4, 2017 (40 Hours)

- 33. **Recommend** approval of the acceptance of one (1) student ID #2316 at the Manasquan High School – Grade 10, as a “Tuition Free: Child of a Staff Member” for the 2016-2017 school year, effective April 1, 2017, in accordance with the MEA Negotiated Agreement.

Professional Days

- 34. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
May 18, 2017	Leigh Busco	Manchester	Opiate Awareness Program	No	Registration - \$50.00
June 1, 2017	Amy Edwards	Wall	PowerSave Meeting	Yes	None
May 31, 2017 June 1, 2017	Nancy Knitter	New Brunswick	NJTESOL Conference	Yes	Registration- \$354.00
August 7-10, 2017	James Fagen	New Brunswick	AP Human Geography Workshop	No	Mileage - \$100.45 Registration - \$1025.00
May 5, 2017	Lynn Coates	Red Bank (Location Change)	MOCSIF Insurance Meeting	No	Mileage - \$11.66

NISIG 2017
Safety Grant

Environmental
Connection /
Abate Tech
Asbestos
Services

Pre-bid
referendum
investigation
work &
Alternative
School
asbestos
removal

Obsolete
Equipment
Document 1-1,
1-2 & 1-3

Student
Teacher
Observations

Acceptance of
Tuition Free –
Child of Staff
Member H.S.

H.S.
Professional
Days

MINUTES – May 2, 2017

April 27, 2017	Kristen Zdanowicz	Philadelphia	Penn Track Relays	Yes	Registration - \$120.00
May 19, 2017	Alicia Narucki	Lakewood	Guidance Counselor Workshop	No	Registration - \$15.00 Mileage-\$14.88
May 5, 2017	Jamie Onorato	New Brunswick	GSSPA Conference	Yes	Registration - \$55.00 Mileage-\$12.09
June 6, 2017	Barbara Kerensky	Jamesburg	PARCC Review	No	Registration - \$150.00

H.S. Professional Days (continued)

Student Action

Field Trips

35. Recommend approval of the field trips listed below:

H.S. Field Trips

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
May 12, 2017	Amy Edwards Barbara Buckley Jason Bryant Teresa Trumpbour Nurse(TBD)	Academy of Engineering	Trenton	STEAM Tank Challenge	Yes-4 1 Nurse	Bus - \$375.00	None
May 18, 2017	Jamie Onorato	Yearbook	Toms River	Design Clinic	Yes-1	Bus-\$300.00	None

Placement of Students on Home Instruction

36. Recommend that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

H.S. Home Instruction

#2096 Grade 12 March 31, 2017 - June 22, 2017 (Medical)

Financials

37. Recommend acceptance of the following **High School Central Funds Report** for the month ending **March 31, 2017 as per Document 2.**

H.S. Central Funds Report Document 2

Mr. Pellegrino asked if there was any Old or New Business to come before the board.

38. Old Business/New Business

Old Business
New Business

Mr. Vitale referred to the PARCC Testing report presented at the last meeting and asked if some of the results were due to block scheduling.. He asked if it is the intent to look at block scheduling and if it is the most effective method of scheduling. Dr. Kasyan said that block scheduling has been looked at and it was decided that any decisions be put on hold until the renovations are completed at the high school. He believes that the period of time we call a block and the way it is scheduled is efficient and effective for instruction. Mr. Vitale said that his board expressed some concern that block scheduling may be changed in its entirety. Dr. Kasyan said that changing the scheduling would not be effective or efficient but it could be tweaked with having an extra class and having lunch periods scheduled differently.

Mrs. DiPalma said that block scheduling serves as an advantage to transitioning to college since those college classes are longer in time. Dr. Kasyan said the teachers have been working with block scheduling for eight years and have their lessons built to that timeframe.

Mr. Pellegrino opened the second public forum.

39. Public Forum

Seeing no comments from the public he closed the second public forum and asked for a motion to enter into Executive Session.

Public Forum

40. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

Executive Session

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- X 7. Litigation or Contract Matters or Att./Client (Bid Award and Contract)
- X 8. Personnel Matters (Hiring, Retirement, Leave of Absence)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Motion was made by Mr. Sorino, seconded by Mr. Loffredo, and approved by voice vote of all those present in favor to enter into executive session at 7:25 p.m. MOTION CARRIED

Mr. Pellegrino asked for a motion to reconvene the Regular Public Meeting.

Motion was made by Mr. Hoverter, seconded by Mr. Warren, and approved by voice vote of all those present in favor to reconvene the Regular Public Meeting at 8:20 p.m. MOTION CARRIED

Motion to Reconvened Meeting

Mr. Pellegrino asked for a motion to approve Manasquan Item #41.

Motion was made by Mrs. Bossone, seconded by Mrs. DiPalma, to approve Manasquan Item # 41 – Elementary School Personnel, as specified in Document O

Manasquan Item #41

Discussion: None

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mrs. Garrett-Muly

E.S. Personnel Document O

MOTION CARRIED

MANASQUAN

Personnel

- 41. Recommend** approval of the Elementary School personnel as per **Document O.**

Mr. Pellegrino asked for a motion to approve Manasquan/Sending District Items #42 through #44.

Motion was made by Mr. Loffredo, seconded by Mrs. Bossone, to approve Manasquan/Sending District Items #42 through #44.

Discussion: None

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Furey, Mrs. Garrett-Muly

MOTION CARRIED

MANASQUAN/SENDING DISTRICTS

Personnel

- 42. Recommend** approval of the High School personnel as per **Document 3.**

- 43. Recommend** approval of the acceptance of bids for the Manasquan Elementary School 2017 Partial Exterior Window Replacement and Manasquan High School 2017 Stair Tower Interior Door Replacement and award of contract to SLS Construction LLC, as per attached **Document 4.**

- 44. Recommend** approval to authorize the School Business Administrator to execute a contract to SLS Construction LLC, in the base bid amount of \$381,800, together with an alternate bid, in the amount of \$21,278, for a total award for the base and alternate, in the amount of \$403,078. (pending attorney review).

Mr. Pellegrino asked for a motion to adjourn.

Motion was made by Mr. Sorino, seconded by Mrs. McGarry, and approved by voice vote of all those present in favor to adjourn the Regular Public Meeting at 8:21 p.m.

- 45. Adjournment**

Motion to Adjourn

Respectfully submitted,

Lynn Coates, Board Secretary

*E.S. Personnel
Document O*

*Manasquan/
Sending
District Items
#42 - #44*

*H.S. Personnel
Document 3*

*Acceptance of
Bids E.S. Partial
Ext. Window
Replacement &
H.S. Stair
Tower Interior
Door
Replacement*

*Award of
Contract to SLS
Document D*

Adjournment