

## **BOARD OF EDUCATION**

Borough of Manasquan

*The Regular Public Meeting of the Manasquan Board of Education was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, April 26, 2016.*

*The Board President, Mr. Pellegrino, called the meeting to order at 6:02 p.m. and read the Opening Statement.*

### **1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.*

### **2. Pledge of Allegiance**

### **3. Roll Call**

Donna Bossone

Martin Burns

Eugene Cattani

Linda DiPalma – arrived 6:04

Mark Furey (Belmar)

Erik Gardner (SLH) - absent

Heather Garrett-Muly

Joseph Loffredo - absent

Thomas Pellegrino

Alfred Sorino – left at 7:27

Tedd Vitale (Brielle) - absent

Colin Warren

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, Business Administrator/Board Secretary; Michael Gross, Board Attorney; Sandi Freeman, Recording Secretary; Julia Hohenstein and Megan Gianforte, Student Board Representatives. Absent: Shawn Nolan and Matthew DelGuercio, Student Board Representatives*

*Mr. Pellegrino read the Mission Statement and Statement to the Public.*

### **4. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

### **5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

*Mr. Pellegrino asked for a motion to accept and approve the minutes.*

*Motion was made by Mrs. Bossone, seconded by Mr. Sorino, to accept and approve the minutes as specified in Item #6.*

*Roll Call Vote: Ayes (7); Nays (0); Abstain (1) Mr. Burns; Absent (4) Mrs. DiPalma;*

*Mr. Gardner; Mr. Lofredo; Mr. Vitale*

**MOTION CARRIED**

Call to Order

Pledge of  
Allegiance

Roll Call

Mission  
Statement

Statement to  
the Public

Minutes

**6. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Committee of the Whole and Closed Executive Session of March 15, 2016 and the Regular Public Meetings and Closed Executive Session of March 22, 2016.

*Let the minutes reflect that Mrs. DiPalma arrived at this time.*

*Mr. Pellegrino turned the floor over to Megan Gianforte and Julia Hohenstein for the Student Board Representative Report.*

**7. Student Board Representative Report**

*Megan Gianforte reported on the following Student Council activities: Plans for Mr. Manasquan are being worked on and it will be held in late May. They are organizing activities for Teacher Appreciation Day in May and will finish out the year with the Student Council elections that will take place in early June.*

*Julia Hohenstein reported on the following Key Club activities: The Key Club has recently unleashed the 2016 Key Club Scholarship for graduating senior who have been a part for the last four years with \$3000 being allotted for the scholarships. A new board has been elected for next year.*

*Mr. Pellegrino thanked Megan and Julia for their reports and turned the floor over to Dr. Kasyan for the presentations.*

**8. Presentations**

*Dr. Kasyan thanked the board for their child-centered attitude focusing tonight on academic as well as athletic excellence. He thanked the administrative team for their support as well as the staff, students and parents. He said academic excellence does not happen by chance it happens because of dedication of the administrators, staff and the students.*

*Dr. Kasyan introduced and congratulated the students of the month for the high school and elementary school and presented them with certificates of achievement and Wally Bucks.*

- **High School Students of the Month for March** – Mary Emich, Senior – Maura Farragher, Junior – Jessica Waldeyer, Sophomore – Mary Kathleen Huth, Freshman
- **Elementary School Student of the Month for March** – Ryan O’Keefe

*Dr. Kasyan acknowledged and congratulated the Elks Elementary School Student of the Month and the Elks Teenager of the Month. The students were unable to attend this evening and will be presented with certificates of achievement and Wally Bucks.*

- **Elks Elementary School Student of the Month for April** – John McHugh
- **Elks Teenager of the Month for April** – Ian Waldman

*Dr. Kasyan introduced and congratulated the high school teacher of the month, Craig Murin, who will also be recognized this evening for an awesome accomplishment for swimming. Dr. Kasyan thanked Mr. Murin for touching the hearts of our students both academically and athletically.*

- **High School Teacher of the Month for March**– Craig Murin

*Mr. Kasyan introduced and congratulated Kirt Wahl, the elementary school teacher of the month. He thanked Mr. Wahl for his recent efforts with the PARCC Process.*

- **Elementary School Teacher of the Month for March** – Kirt Wahl

Minutes

Student Board  
Representative  
Report

Presentations

H.S. Students  
of the Month

E.S. Student of  
the Month

Elks E.S.  
Student of the  
Month

Elks Teenager  
of the Month

H.S. Teacher of  
the Month

E.S. Teacher of  
the Month

*Dr. Kasyan congratulated Lillian Bryant for winning the Conserve Wildlife Foundation of New Jersey Poster and Essay contest. Her poster will be featured in the organization's calendar. Lillian was one of 2000 entries across the state of New Jersey and was named the winner from Monmouth County. Lillian said her essay was focused on the piping plover, a bird that may become extinct.*

Conserve  
Wildlife  
Foundation of  
NJ Poster &  
Essay Winner

- **Conserve Wildlife Foundation of New Jersey Poster and Essay Winner – Lillian Bryant**

*Dr. Kasyan introduced and congratulated Kristine Sliwoski and Monica Fenlon, the Manasquan School District's Teachers of the Year and presented them with a plaque. He thanked them for their dedication and service to the students of Manasquan.*

Teachers of the  
Year

- **Teachers of the Year**
  - **Kristine Sliwoski – Elementary School**
  - **Monica Fenlon – High School**

*Dr. Kasyan congratulated Lisa Kukoda, the girls' basketball coach, for being chosen Coach of the Year for New Jersey and presented her with a plaque.*

Coach  
Recognition  
L. Kukoda  
C. Murin

*Dr. Kasyan congratulated Craig Murin for the accomplishment of achieving 300 wins as coach of the swim team and presented him with a plaque. Dr. Kasyan commended his efforts with the swim team in addition to his excellence in the classroom.*

- **Coach Recognition**
  - **Lisa Kukoda – Coach of the Year**
  - **Craig Murin – 300 Wins**

*At this time a video was shown highlighting the High School Girls' basketball team. Dr. Kasyan recognized and congratulated the girls' basketball team for their successful season. He thanked the team for representing Manasquan High School in a selfless manner and always being team players. Dr. Kasyan presented the team and team managers with plaques that were donated by the class of 1942 and 1955.*

Recognition of  
H.S. Girls'  
Basketball  
Team

*Ms. Kukoda, on behalf of the team, thanked everyone for being supportive of the team throughout the season. She also thanked Julie and Kelly for their hard work as senior managers.*

- **High School Girls' Basketball Team**

*A short break was held to enjoy the celebratory cake for the girls' basketball team. Mr. Pellegrino resumed the meeting and opened the Public Hearing on the 2016-2017 budget.*

*A comprehensive PowerPoint on the 2016-2017 budget was presented to the board and public. Dr. Kasyan thanked the administrators for their input and assistance with the presentation. Mrs. Polak also provided details on programs that she would like to include in the district to allow for in-house instruction of students who would now require an out of district placement. A copy of the presentation will be included in the formal minutes.*

Public Hearing  
on the 2016-  
2017 School  
District Budget

- **Public Hearing on the 2016-2017 Budget** – presented by Dr. Frank Kasyan – Superintendent of Schools, Mrs. Lynn Coates – School Business Administrator, Mr. Jesse Place – Director of Technology, Mrs. Barbara Kerensky – Director of Curriculum, Mrs. Colleen Graziano - ES Principal, and Mr. Richard Coppola – HS Principal

*Mr. Pellegrino opened the floor to questions on the budget.*

*Mrs. Coates thanked the board, Dr. Kasyan, the administration and the staff that assisted in the development of the budget. She said the process starts in the business office at the end of September with the culmination of the process this evening when the board adopts the final budget numbers and tomorrow we will certify those numbers to the County Office of Education. Mrs. Coates thanked the district bookkeeper, Kim Read, for her support during this process.*

*Mrs. Bossone thanked Mrs. Coates for her hard work and presentation of a very understandable budget.*

*Mr. Pellegrino concluded the Public Hearing on the Budget and turned the floor over to Dr. Kasyan for the Superintendent's Report.*

**9. Superintendent's Report & Information Items**

• Enrollment – **Document A**

*Dr. Kasyan reported a total district enrollment as of April 26, 2016 of 1600 with 957 students in the high school and 643 students in the elementary school, as specified in Document A.*

• Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports–**Document B**

*Dr. Kasyan reported on the Attendance Comparison Report with 94.4% in attendance at the high school and 94.2% at the elementary school. He focused on the Fire Drills and lock down drills that took place in the district during the month of March that are in compliance with the state requirements. He reported that the high school fire alarm experienced malfunctioning due to the age of the equipment which is indicative of the need to move forward with repairs and replacement of equipment. He also referred to the Suspension and Tardy Reports, as specified in Document B.*

• HIB Report, March—**Document C**

*Dr. Kasyan focused on the Harassment, Intimidation and Bullying reports for the month of March, as specified in Document C. He reported there were no HIB incidents at the elementary school and one confirmed HIB report on March 24<sup>th</sup>, with counseling provided by the school. He complimented the staff of both schools for the evidence of students learning how to treat each other successfully.*

*Dr. Kasyan reported that tonight the board will be asked to approve the sailing, volleyball and fishing clubs that were discussed during the committee of the whole meeting last week. The cost for the sailing and volleyball club advisors will be a board expense with the parents responsible for the remainder of costs. The fishing club will not have any cost for the teacher sponsoring this club. The format of sustainability will be followed from one to three years in order for the club to become a sport, as with ice hockey, lacrosse and swimming that all started as clubs.*

*Dr. Kasyan said there were also policies on tonight's agenda that were reviewed at the committee of the whole meeting.*

*Dr. Kasyan concluded the Superintendent's Report.*

*Mr. Pellegrino asked for a motion to approve and accept the Superintendent's Report.*

*Motion was made by Mr. Sorino, seconded by Mr. Warren, to approve and accept the Superintendent's Report.*

*Discussion: None*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Gardner, Mr. Loffredo, Mr. Vitale*  
**MOTION CARRIED**

**Recommend** approval and acceptance of the Superintendent's Report.

*Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement.*

**10. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and

Public Hearing  
on the 2016-  
2017 School  
District Budget

Superintendent  
Report  
Enrollment  
Document A

Attendance,  
Fire Drills,  
Suspensions &  
Tardy Reports  
Document B

HIB Report  
Document c

Acceptance of  
Superintendent  
Report

Public Forum  
on Agenda  
Items

the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum  
on Agenda  
Items

*Mr. Pellegrino closed the Public Forum seeing no comments from the public.*

*Mr. Pellegrino asked for a motion to approve Manasquan General Items #11 through #32.*

*Motion was made by Mr. Cattani, seconded by Mrs. Bossone, to approve Manasquan General Items #11 through #32.*

*Discussion: None*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Loffredo* **MOTION CARRIED**

Manasquan  
General Items  
#11 through  
#32

## **MANASQUAN**

### **General Items**

#### **11. Secretary's Report**

**Recommend acceptance** of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)**.

Financial  
Reports

The Business Administrator/Board Secretary certifies that as of **March 31, 2016** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Secretary's  
Certification

**Be it Resolved;** that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,158,713.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

District Taxes

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **March 31, 2016** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Acceptance of  
Secretary's  
Certification

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **March 31, 2016** per **Document D**. (The Treasurer of School Moneys Report for the month of **March 2016** is on file in the Business Office and is in balance with the Secretary's Report).

Secretary's  
Financial &  
Investment  
Report  
Document D

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **March 31, 2016** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with

Budget  
Certification  
Document D

line item accounts of the current expense portion of the **2015-2016 budgets** for **March** and **April** as recommended by the Superintendent of Schools, as per **Document D**.

Recommend **acceptance** of the **Elementary School Central Funds Report** for the month ending **March 31, 2016** as per **Document E**.

**Purchase Orders** for the month of **April 2016** be approved, as per **Document F**.

Recommend **acceptance** of the **Cafeteria Report** – **Document G**.

**Be It Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,247,734.47** for the month of **April 2016** be approved. Records of checks (**#38015** through **#38105**) and distributions are on file in the Business Office.

**Confirmation of Bills (Current Expense)** for **March 2016** at **\$2,123,479.38** and checks (**#37857** through **#38014**).

### **Adoption of Final 2016-2017 Budget**

- 12. Recommend** approval of the adoption of the final 2016-2017 School District Budget as listed below and as per the advertised budget – **Document H**.

**BE IT RESOLVED** that the final budget be approved for the 2016-2017 school year using the 2016-2017 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u><b>GENERAL FUND</b></u>	<u><b>SPECIAL REVENUES</b></u>	<u><b>DEBT SERVICE</b></u>	<u><b>TOTAL</b></u>
<b>2016-2017 Total Expenditures</b>	\$24,648,708	\$378,457	\$666,351	\$25,693,516
<b>Less: Anticipated Revenues</b>	\$10,495,090	\$378,457	- 0 -	\$10,873,547
<b>Taxes to be Raised</b>	\$14,153,618	-0-	\$666,351	\$14,819,969

- 13. Recommend** acceptance of the following parent-paid tuition students in the Integrated Preschool Program:

- (I.D. #293169) Afternoon Session, at the pro-rated annual tuition amount of \$3,630, effective April 18, 2016
- (I.D. #313171) Morning Session, at the pro-rated annual tuition amount of \$2,321, effective April 27, 2016

- 14. Recommend** approval of Special Education student #051413 from Spring Lake Heights into the a.m. pre-school program effective 5/9/16 at a tuition rate of \$1,608.28. (pro-rated)

- 15. Recommend** acceptance of the following grants awarded by the Manasquan Elementary School Education Foundation:

- Student Playwriting to Performance (3 class playwriting residency)- Grade 6 - \$3,625
- Engineering is Elementary Science Kits – Grade 2 - \$2,300
- Mobile Technology Classroom – Reading Specialist, Grade 4 - \$5,000 (grant remains \$16,800 unfunded)
- Engineering and Design Lab – Technology Education - \$4,409.64
- Keyboard instruction and Keyboard lab – Chorus/Music - \$4,778.90

Budget  
Certification  
Document D

E.S. Central  
Funds Report  
Document E

Purchase  
Orders  
Document F

Cafeteria  
Report  
Document G

Bills

Confirmation  
of Bills

Adoption of  
Final 2016-  
2017 School  
District Budget  
Document H

Parent Paid  
Tuition  
Students –  
Integrated  
Preschool

Special Ed  
Tuition Student  
A.M. Preschool  
(SLH)

MES Education  
Foundation  
Grant Awards

16. **Recommend** approval of the MOESC Cooperative Transportation Commencement Agreement for the 2016-2017 school year, as per **Document I**.
17. **Be It Resolved** that the Manasquan Board of Education hereby approves the Settlement Agreement, OAL Docket Number EDS - 01183-2016, for the Special Education Matter, and further authorizes the Board President to execute the document to effectuate the settlement.
18. **Recommend** approval of the LEA Assurances and Application for Certification for the Special Education-Medicaid Initiative (SEMI); Reimbursement System Medicaid Eligible Pupils, ages 3 to 21: FY2015-2016 and FY2016-2017, as per **Document J-1** and approval of the Data Sharing Agreement SEMI FY2015—2016 and FY2016-2017, as per **Document J-2**.
19. **Recommend** approval to appoint Margaret Polak as the SEMI Coordinator.
20. **Recommend** approval to authorize the Architect of Record to develop plans and specifications for bidding the following projects:
- Elementary School Window Replacement (1<sup>st</sup> phase)
  - Elementary School Secure Vestibule
21. **Recommend** approval of the Superintendent's 2016-2017 Merit Goals.
22. **Recommend** approval to purchase 175 Dell Latitude 11 2-in-1 Personalized Learning Device for MES Grades 6 and 7 from Dell, Inc. in the amount of \$170,360.75. NJ State Contract #89967. **(FRNJ Grant Funded, No Cost to District)**
23. **Recommend** approval of the adoption of the following revised policies, as per **Document K**:
- P & R 2412 – Home Instruction Due to Health Condition (M)
  - P & R 2417 – Pupil Intervention and Referral Services (M)
  - P & R 2481 – Home or Out-Of-School Instruction for general education pupils (M)
  - P 3283 – Electronic communications between teaching staff members and students (M)
  - P 4283 – Electronic communications between support staff members and students (M)
  - P & R 5610 – Suspension
  - P & R 5611 – Removal of pupils from the general education program for weapons/firearms offenses (M)
  - P 5612 – Assault by pupils on board members or employees (M)
  - P 5620 – Expulsion
  - P & R 8462 – Reporting potentially missing or abused children (M)
24. **Recommend** approval of the acceptance of the first reading of the following policy, as per **Document L**:
- R 5612 – Assaults on district board of education members or employees (M)
  - P & R 5613 – Removal of students for assaults with weapons offenses
25. **Recommend** approval of the acceptance of the second reading and adoption of the following policy, as per **Document M**:
- P & R 5330.01 Administration of Medical Marijuana (M) (New)

MOESC Co-op  
Transportation  
Agreement  
Document I

Special  
Education  
Settlement  
Agreement

SEMI LEA  
Assurances &  
Application –  
Data Sharing  
Agreement  
Document J-1  
& J-2

SEMI  
Coordinator

Architect of  
Record  
Authorization  
E.S. Window  
Replacement &  
Vestibule

Supt. Merit  
Goals

Dell Latitude  
Device  
Purchase

Revised Policies  
Adoption  
Document K

Policies – 1<sup>st</sup>  
Readings  
Document L

Policy – 2<sup>nd</sup>  
Reading/  
Adoption  
Document M

26. **Recommend** approval of the submission of the 3 year Comprehensive Equity Plan for 2016-2019, as per **Document N**.

3-year  
Comprehensive  
Equity Plan  
Document N

**Recommend** approval of the STATEMENT OF ASSURANCE OF CEP IMPLEMENTATION Year 2016-2019 1. The school district will achieve and maintain compliance with all applicable laws, codes, regulations, and guidelines governing equity in education including, but not limited to: N.J.S.A. 18A:3620; N.J.S.A. 10:5; N.J.A.C. 6A:7; Guidelines for the Desegregation of Public Schools in New Jersey (1989); Titles VI and VII of the Civil Rights Act of 1964; Title 14 Manasquan Board of Education, Tuesday, April 26, 2016 Manasquan High School Media Center at 6:00 PM of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act (I.D.E.A.) of 1997. 2. The school district has reviewed its implementation strategies for the academic year and provides assurance that the implementation timeline has been met at each school within the district, if applicable. The mandated staff development training programs have been conducted and areas of noncompliance as indicated in the Plan have met specific indicators of achievement at each site, if applicable, during this academic year.

27. **Recommend** approval for 1 additional day of release time and substitute coverage for the following teachers for the purpose of science curriculum writing during the 2015-2016 school year, dates to be determined:

- Barbara Buckley
- Lisa Crowning
- James Freda
- Thomas Glenn
- Laura Klink
- Chryseis McHugh
- Eric Wasnesky

Substitute  
Coverage for  
Science  
Curriculum  
Writing

### **Personnel**

28. **Recommend** approval of the Elementary School personnel as per **Document O**.

E. S. Personnel  
Document O

### **Professional Days**

29. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

E.S.  
Professional  
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
May 5, 2016	Cheryl Femenella	Monroe Township	FEA Workshop	Yes-1	Mileage-\$19.84 Registration-\$149.00
May 25, 2016	Gina Melillo	Fairfield	School Medical Emergencies Workshop	Yes-1	Mileage-\$16.74 Registration-\$239.00
May 4, 2016	Kathleen Stonaker	Millstone	LDTC Consortium	No	Mileage-\$8.00
June 24-26, 2016	Jesse Place	Denver, CO	School CIO Summit	No	None



June 26-29, 2016	Jesse Place	Denver, CO	ISTE Tech Ed Conference	No	Registration-\$494.00 Hotel-\$516.00 Meals/Incidentals-\$241.50 Airfare and Other Travel Costs Covered by CIO Summit
June 26-29, 2016	Dr. Frank Kasyan Frank Scott Kyle Froehlich	Denver, CO	ISTE Tech Ed Conference	No	Registration-\$494.00 Hotel-\$516.00 Meals/Incidentals-\$241.50 Airfare - \$373.00 Mileage to/from Airport-\$51.46 (not to exceed) Tolls-\$15.00(not to exceed) Airport Parking-\$44.00 (All costs per each traveler – FRNJ Grant Funded, No Cost to District)
April 25, 2016	Danielle Romano Jennifer Dyer	On-line	Dynamic Learning Maps Training	Yes-2	None

E.S.  
Professional  
Days  
(continued)

### Student Action

#### Field Trips

30. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
June 1, 2016	Thomas Russoniello Amelia Gliddon	G&T STEM	Belmar Elementary School	STEM Maker Fest	Yes - 2	1 Bus \$420	None

E.S. Field Trips

#### Placement of Students on Home Instruction

31. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team: **None at this time**

E. S. Home  
Instruction

#### Placement of Students Out of District

32. **Recommend** approval of the revised out of district placement list, as recommended by the Child Study Team - **No Change**

Out of District  
Placements

*Mr. Pellegrino asked for a motion to approve Manasquan/Sending District General Items #33 through #43.*

*Motion was made by Mr. Burns, seconded by Mr. Warren, to approve Manasquan/Sending District General Items #33 through #43.*

*Discussion: None*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (\*); Absent (3) Mr. Gardner, Mr. Loffredo, Mr. Vitale  
\*Mrs. Garrett-Muly abstained only on the following: #39 Rich Read and James Freda; #40 Kim Read and #41 Rich Read*

**MOTION CARRIED**

Manasquan/  
Sending  
District General  
Motions #33  
through #44

## MANASQUAN/SENDING DISTRICTS

### General Items

33. **Recommend** approval to advertise for the purpose of soliciting bids for Trash Collection Services for 2016-2017, with a multi-year option. The Bid specifications will be reviewed and approved by the board solicitor prior to release.
34. Recommend approval of the Addendum to Investment Provider Hold Harmless and Information Sharing Agreement between Massachusetts Mutual Life Insurance Company (MassMutual), PenServ Plan Services, Inc., and the Manasquan Public School System, as per Document 1. (The agreement has been reviewed and approved by the board attorney.)
35. Recommend approval to authorize the Superintendent to engage in a contract with MRESC for the purpose of conducting a special education program review as per Document 2.
36. Recommend approval of the utilization of the SAMR framework to access and evaluate technology utilization.
37. **Recommend** approval to authorize the following:
- A) The Architect of Record to develop plans and specifications for bidding the following project:
    - High School Secure Vestibule
  - B) And authorize the Superintendent, Business Administrator and Facilities Manager to develop plans and specifications for bidding/quoting for the following projects:
    - Field Sod and Irrigation
    - Track Resurface

### Athletics

38. Recommend approval to authorize the Superintendent to follow club development procedure for the following clubs:
- Sailing
  - Volleyball
  - Fishing

### Personnel

39. **Recommend** approval of the High School personnel as per Document 3.

### Professional Days

40. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
June 22-24, 2016	Kevin Hyland	Baltimore, MD	NATA Clinical Symposium	No	Mileage-\$105.21 Registration-\$310.00 Hotel - \$302.00 Meals -\$172.50
April 29, 2016	Justin Roach	University of PA	Track and Field Relay	Yes	None
April 28, 2016	Kristen Zdanowicz	University of PA	Track and Field Relay	Yes	None

*Advertisement of Trash Collection Bid*

*Hold Harmless & Info Sharing Agreement Addendum – Mass Mutual / PenServ*

*MRESC Special Education Review Document 2*

*SAMR Framework*

*Architect of Record Authorization H.S. Vestibule*

*Supt. SBA & Facilities Manager – Authorization for field sod irrigation & track resurface plan development*

*Establishment of Sailing, Volleyball & Fishing Clubs*

*H.S. Personnel Document 3*

*H.S. Professional Days*

MINUTES – April 26, 2016

H.S.  
Professional  
Days  
(continued)

May 19, 2016	Craig Murin Brett Lomas	Rowan University	Digital Assessments in Mathematics	Yes-2	Mileage-\$177.12 each Registration-\$135.00 each
May 26, 2016	Allyson Griffith	Monroe, NJ	21 <sup>st</sup> Century Skill Development	Yes	Mileage-\$6.48 Registration-\$175.00
May 25-26, 2016	Leigh Busco	Atlantic City	Anti-Bullying Conference	No	Mileage-\$17.36 Registration -\$225.00 Hotel-\$84.00
May 3, 2016	Robert Kehoe Pamela Cosse Susan Lord VanNote	Manalapan	School Avoidance Workshop	No	Mileage-\$13.13
Date-To Be Determined	Dorothy Gerlach	Middletow n	Tennis Tournament	No	Mileage-\$28.89
June 3, 2016	Timothy Clayton	West Windsor	NJSBA Security Conference	No	Mileage-\$24.99 Registration-\$99.00
May 25-26, 2016	Donald Bramley Richard Coppola	Atlantic City	Anti-Bullying Conference	No	Registration-\$225.00 each Hotel-\$84.00 each
April 21, 2016	Kimberly Read Cynthia Jost	Eatontown	MCASBO Meeting	No	Mileage - \$8.25
June 2,3, 2016	Nancy Knitter	New Brunswick	NJ TESOL/ESL Conference	Yes	Registration - \$344.00

**Student Action**

**Field Trips**

H.S. Field Trips

**41. Recommend approval of the field trips listed below:**

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
May 5, 2016	John Driscoll Thomas Glenn Richard Read Robert Waldeyer	Grades 10 and 11	Monmouth University	Admissions and Business School Meeting	Yes- 4	2 Buses - \$1,200.00 Total	None
May 26, 2016	Jamie Onorato	Yearbook – Grade 11/12	Donovan Catholic HS	Yearbook Design	Yes- 1	1 Bus - \$275.00	None
May 13, 2016	Amy Edwards Barbara Buckley Linda Hoeler	Academy of Engineerin g Grades 9-12	Bell Works Holmdel	Maker Festival	Yes- 3	1 Bus - \$375.00	Student Funds
May 6, 2016	Jill Santucci Alisha Narucki	Peer Leaders	Schroth School	Peer Leader Celebration	Yes- 1	1 Bus - \$300.00	None
May 2, 2016	Gina Melillo	Warriors for Wellness	Rutgers – Cook Campus	Tour for Science & Health Careers	Yes - MES	None	Student Funds

**Placement of Students on Home Instruction**

42. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#162927	Grade 12	March 18, 2016 – June 23, 2016 (Medical)
#161531	Grade 12	April 11, 2016 – April 15, 2016 (Suspension)
#182337	Grade 10	April 11, 2016 – April 15, 2016 (Suspension)
#192907	Grade 9	March 1, 2016 – June 22, 2016 (Medical)
Revised		
#1991	Grade 11	April 7, 2016 – June 21, 2016 (Medical)
#192767	Grade 9	April 4, 2016 – April 30, 2016 (Medical)
#171854	Grade 11	April 4, 2016 – June 22, 2016 (Medical)
#161646	Grade 12	April 4, 2016 – June 22, 2016 (Medical)

H.S. Home  
Instruction

**Financials**

43. **Recommend acceptance** of the following **High School Central Funds Report** for the month ending **March 31, 2016 as per Document 4.**

H.S. Central  
Funds Report  
Document 4

*Mr. Pellegrino asked if there was any Old or New Business to come before the board.*

44. **Old Business/New Business**

Old Business

*There was no Old Business to report.*

*Under New Business: Mr. Pellegrino was asked to share information on ticks being prevalent at this time and cautioned everyone to be diligent in checking for ticks while participating in outdoor activities. There was no additional New Business to report.*

New Business

*Mr. Pellegrino opened the second public forum.*

45. **Public Forum**

Public Forum

*Mr. Pellegrino closed the public forum seeing no comments from the public.*

*Mr. Pellegrino asked for a motion to enter Executive Session and read the following statement:*

*Motion was made by Mrs. Bossone, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to enter into Executive Session at 7:27 p.m. MOTION CARRIED*

Executive  
Session

46. **Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A.* 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- X 1. Confidential Matters per Statute or Court Order (HIB)
- \_\_\_ 2. Impact Rights to Receive Federal Funds
- \_\_\_ 3. Unwarranted Invasion of Individual Privacy
- X 4. Collective Bargaining (MAA Negotiations Update)
- \_\_\_ 5. Acquisition of Real Property or Investment of Fund
- \_\_\_ 6. Public Safety Procedures
- X 7. Litigation or Contract Matters or Att./Client Privilege (**Pending Litigation, Settlement**)
- X 8. Personnel Matters (**Appointments, Employee Test Results**)
- \_\_\_ 9. Imposition of Penalties Upon an Individual

Executive  
Session

**ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

*Let the minutes reflect that Mr. Sorino left the meeting prior to executive session.*

*Mr. Pellegrino said the board would be reconvening after executive session to take additional action.*

*Mr. Pellegrino asked for a motion to reconvene the meeting.*

*Motion was made by Mr. Furey, seconded by Mr. Warren, and approved by voice vote of all those present in favor by the board to reconvene the Regular Public Meeting at 8:42 p.m.*

**MOTION CARRIED**

*Mr. Pellegrino asked for a motion to approve Item #47.*

*Motion was made by Mr. Burns, seconded by Mrs. Bossone, to approve Item #47 – H.S. Personnel, as specified in Document 5.*

*Discussion: None*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Mr. Gardner, Mr. Loffredo, Mr. Sorino, Mr. Vitale*

**MOTION CARRIED**

Meeting  
Reconvened

H.S. Personnel  
Document 5

**Personnel**

**47. Recommend approval of the High School personnel as per Document 5.**

*Mr. Pellegrino asked for a motion to adjourn.*

*Motion was made by Mrs. DiPalma, seconded by Mr. Warren, and approved by voice vote of all those present in favor to adjourn the meeting at 8:44 p.m.*

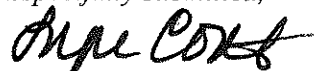
**MOTION CARRIED**

Adjournment

**48. Adjournment**

Motion to Adjourn

Respectfully submitted,



Lynn Coates  
Board Secretary