

**BOARD OF EDUCATION**  
Borough of Manasquan

*The Regular Public Meeting of the Manasquan Board of Education was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, April 24, 2018.*

*The Board President, Mr. Pellegrino, called the meeting to order at 6:00 p.m. and read the Opening Statement.*

**1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

*Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.*

**2. Pledge of Allegiance**

Pledge of Allegiance

**3. Roll Call**

Bruce Bolderman	Mark Furey (Belmar)	Thomas Pellegrino
Donna Bossone	Terence Hoverter	Alfred Sorino - absent
Eugene Cattani	Joseph Loffredo	Tedd Vitale
Linda DiPalma – arrived 7:01	Anne McGarry (SLH)	Colin Warren

Roll Call

*\*Brielle Board of Education Board Representatives: Stephen LaValva and Joseph Milancewich were not in attendance.*

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Michael Gross, Board Attorney; Lesley Kenney, Director of School Counseling Services; Barbara Kerensky, Director of Curriculum and Instruction; Jesse Place, Director of Technology and Human Resources; Sandi Freeman, Recording Secretary; Olivia Easton, Student Board Representative.*

*Absent: Christopher Black; Julianna DeGenova and Madison Rydholm, Student Board Representatives.*

*Quorum Reached*

*Mr. Pellegrino read the Mission Statement and Statement to the Public.*

**4. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

Mission Statement

**5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda

Statement to the Public

for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Statement to the Public

*Mr. Pellegrino asked for a motion to accept and approve the minutes.*

*Motion was made by Mr. Hoverter, seconded by Mrs. Bossone, to accept and approve the minutes as specified in Item #6.*

Minutes

*Discussion: None*

*Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mrs. DiPalma, Mr. Sorino*

*MOTION CARRIED*

**6. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Committee of the Whole and Closed Executive Session of March 13, 2018 the Regular Public Meetings of March 20, 2018. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

*Mr. Pellegrino continued with the Student Board Representative Report.*

**7. Student Board Representative Report**

Student Board Representative Report

*Olivia Easton reported that the Junior Prom was held a week ago and was successful. The Senior Prom is coming up and bids will be on sale next week.*

*Mr. Pellegrino asked for a motion to accept Ms. Easton's Report.*

*Motion was made by Mr. Warren, seconded by Mr. Bolderman, to accept the Student Board Representative Report.*

*Discussion: None*

*Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mrs. DiPalma, Mr. Sorino*

*MOTION CARRIED*

*Mr. Pellegrino turned the floor over to Dr. Kasyan for the Presentations.*

*Dr. Kasyan welcomed everyone and thanked the Board of Education for putting students first. He thanked the parents and students for attending this evening's meeting. He also thanked the administrative team for being here this evening.*

**8. Presentations**

Presentations

*Dr. Kasyan began by congratulating the February student of the month who was not present at the last meeting. He introduced Olivia Easton and complimented her for being a model of selflessness and academic excellence still maintaining 100% attendance since Kindergarten. Dr. Kasyan presented Olivia with a Certificate of Appreciation and Wally Bucks.*

- **MES Girls Basketball Team**

MES Girls Basketball Team

*Dr. Kasyan congratulated the Manasquan Elementary School Girls Basketball Team and recognized them for their excellent season and presented them with Certificates of Appreciation and Wally Bucks.*

- **MHS Girls Varsity Basketball Team – State Champions**

MHS Girls Varsity Basketball Team

*Prior to recognizing the Manasquan High School Girls Varsity Basketball Team a short video was shown highlighting their accomplishments. Dr. Kasyan thanked Mr. Place for putting together the*

video. Dr. Kasyan introduced and congratulated the team's coaching staff. He expressed gratitude to Lisa Kukoda for her efforts with the team and commended her for the team's accomplishments and championships that were won by the team. Dr. Kasyan introduced the team members and presented them with Certificate of Appreciation and Wally Bucks.

MHS Girls  
Varsity  
Basketball  
Team  
(continued)

Dr. Kasyan congratulated the following team members for scoring 1,000 and 2,000 points and presented them with a plaque acknowledging their accomplishments.

- **Faith Masonius – 1,000 Points**
- **Lola Mullaney – 1,000 Points**
- **Dara Mabrey – 2,000 Points**

Ms. Mabrey said she was sad to be leaving the school and thanked her team members and the entire Manasquan community for all the support given to her and the program. She wished the team all the best next year.

Dr. Kasyan asked for a brief break to partake in celebratory cupcakes at 6:25 p.m. Mr. Pellegrino resumed the meeting at 6:34 p.m. and turned the floor over to Dr. Kasyan and Mrs. Coates for the Public Hearing on the 2018-2019 School District Budget.

- **Public Hearing on the 2018-2019 School District Budget – Presented by Dr. Frank Kasyan – Superintendent of Schools, Mrs. Lynn Coates – School Business Administrator**

Public Hearing  
on the 2018-  
2019 School  
District Budget

Dr. Kasyan's report included a PowerPoint presentation to assist with the Public Hearing on the 2018-2019 School District Budget. The report provided information on the increase of current course offerings, anticipated staffing changes and the continuation of the districts' One to One initiative. Dr. Kasyan focused on the anticipated staffing change relating to woodworking. Previous discussion of renovating the garage space behind the elementary school for the woodshop would result in the installation of a bathroom. Dr. Kasyan said that discussion is taking place now for the possibility of moving the weight training room to this location and putting the woodshop in the industrial arts building next to the art room. Dr. Kasyan said that a bathroom would not be required in the weight training room since it is not used for instruction. Dr. Kasyan continued with a report on the major factors impacting the proposed budget. Mrs. Coates provided a breakdown of the 2018-2019 budget that included information on the total budget, amount allocated from fund balance, administrative per pupil cost and proposed per pupil cost. She also reported an increase in the general fund state aid. Dr. Kasyan reported on the general fund revenues and general fund appropriations for the high school and elementary school. Mrs. Coates explained that miscellaneous revenue incorporates interest income and unanticipated revenue such as refunds from a prior year purchase. Mrs. Coates also provided information on the Medicaid reimbursement program through SEMI and said the district is required to participate in this program and receives funds from the state based on the number of eligible students in the district. Mrs. Coates reported on the general fund appropriations and estimated expenses for the high school and elementary school. Dr. Kasyan reviewed Manasquan High School's academic areas. He expressed pride in the academies and their affiliation with colleges and universities and the opportunities provided to the students through these academies. Dr. Kasyan reviewed Manasquan Elementary School's academic areas and reported that the proposed budget maintains our academics, as well as a wide variety of co-curricular programs. Dr. Kasyan addressed Mr. Loffredo's question on the instructional supervisor and said that the position will be filled by an in-district employee from the high school and then fill the high school position. Dr. Kasyan said that discussion will be on-going between the instructional supervisor, once filled, Mrs. Graziano, Mr. Kirk and Mrs. Kerensky on how to implement the class structure. Dr. Kasyan reviewed the discretionary versus fixed appropriations expenses in the 2018-19 budget. Mrs. Coates explained the tax rate equation and how it determines the estimated tax rate. She reviewed the proposed tax impact slide that provides a four year illustration of the net valuation

taxable and the school tax rate that was generated by the net valuation taxable number. She provided a formula that can be used to calculate an individual's annual school tax. Dr. Kasyan concluded the Public Hearing on the 2018-1029 School District Budget. A copy of the PowerPoint budget presentation will be included in the formal minutes.

Public Hearing  
on the 2018-  
2019 School  
District Budget  
(continued)

Dr. Kasyan continued with the Superintendent's Report.

Supt.'s Report

**9. Superintendent's Report & Information Items**

Dr. Kasyan reported on the Enrollment report, as specified in Document A.

Enrollment  
Document A

- **Enrollment– Document A**
  - **Total Enrollment – 1,530**
    - **High School – 941**
    - **Elementary School – 589**

Dr. Kasyan reported on the Fire and Safety Drills in the high school and elementary school, along with the attendance comparison, suspensions and tardy reports, as specified in Document B.

Attendance  
Comparison,  
Fire Drill  
Reports,  
Suspensions &  
Tardy Reports  
Document B

- **Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– Document B**
  - **Fire Drill Reports**
    - **High School:**
      - **March 12<sup>th</sup> – Fire Drill**
      - **March 29<sup>th</sup> - Lockdown**
    - **Elementary School:**
      - **March 19<sup>th</sup> – Fire Drill**
      - **March 27<sup>th</sup> – Security Meeting**

Dr. Kasyan reported on the HIB report, as specified in Document C.

HIB Monthly  
Report  
Document C

- **HIB Monthly Report – Document C**
  - **High School:**
    - **Three Incidents – 2 Not HIB, 1 Confirmed HIB**
  - **Elementary School:**
    - **No Reports for the Month**
- **Report of the Director of Curriculum and Instruction**

Director of  
Curriculum &  
Instruction  
Mrs. Kerensky

Dr. Kasyan turned the floor over to Mrs. Kerensky, Director of Curriculum and Instruction. Mrs. Kerensky reported that we are moving ahead with the Brookdale Early College program with eight students enrolled at this time. An advisory committee has been formed and will be meeting with Brookdale in May to continue to work on getting the program started in September. She reported that an in-service will take place tomorrow with curriculum being worked on at the high school and a program will be presented at the elementary school on executive functioning by Dr. Greco. A transitions solutions committee meeting will take place on Thursday at the high school. Lisa Kukoda and two elementary school teachers are planning on visiting the Applegate School in Freehold Township to look at their STEM program. She provided a brochure for the Summer Academy and after discussion and research it was decided to go with the summer Credit Recovery program. Dr. Kasyan said that the payment will be \$1,000 per week to the instructor and is contingent on meeting the class load with each student paying \$450 for the course. It is his intention for the class to carry the cost of the instructor.

- **Report of the Director of Technology and Human Resources**

Director of  
Technology &  
Human  
Resources  
Mr. Place

Dr. Kasyan turned the floor over to Mr. Place, Director of Technology and Human Resources. Mr. Place updated the board on the process being conducted to select new student devices for next school year. Six students from the high school and middle school are on the committee and three devices

have been tried out with feedback being provided to Mr. Place by the students. He hopes to provide an update in May with a proposal for purchase in June.

- **Report of the Director of School Counseling Service**

Dr. Kasyan turned the floor over to Mrs. Kenney, Director of School Counseling Services. Mrs. Kenney reported on a program provided by Jesse Chris, a country music artist, to the middle school students promoting anti-bullying and youth empowerment. The visit was well received by the students. The guidance department will be holding an 8<sup>th</sup> grade parent night on May 10<sup>th</sup> for current 8<sup>th</sup> grade parents to review the new schedule at the high school and programs offered at the school. Mrs. Kenney said PARCC testing has started in the elementary school and will continue in both schools through the second week in May. She reported that 286 AP exams have been ordered and the testing will take place on May 7<sup>th</sup> through May 18<sup>th</sup>. She said the new master schedule is moving forward and the high school administration met today to review courses and begin to input them into Genesis. She reported that the Be Proud program is up and running with 48 students in the program. The committee met the other day to review the specific steps for the program and a flow chart is in place outlining the procedure to be followed by the security officer, nurse, assistant principal and SAC.

Dr. Kasyan thanked Mrs. Graziano and Mrs. Kenney for being opening minded and thinking outside the box when planning the Jesse Chris program. He said he received two calls from parents thanking him for this program.

Dr. Kasyan concluded his report. Mr. Pellegrino asked for a motion to approve and accept the Superintendent's Report.

Motion was made by Mrs. Bossone, seconded by Mr. Cattani, to approve and accept the Superintendent's Report.

Discussion: None

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mrs. DiPalma, Mr. Sorino.

MOTION CARRIED

**Recommend** approval and acceptance of the Superintendent's Report.

Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement.

**10. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Mr. Pellegrino closed the Public Forum seeing no participation by the public.

Director of  
School  
Counseling  
Services  
Mrs. Kenney

Acceptance &  
Approval of  
Supt's. Report

Public Forum  
on Agenda  
Items

**MANASQUAN**  
**General Items**

Mr. Pellegrino continued with the Manasquan General Items and asked for a motion to approve Items #11 through #21.

Motion was made by Mrs. Bossone, seconded by Mr. Loffredo, to accept Manasquan General Items #11 through #21.

Discussion: None

Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (2) Mrs. DiPalma, Mr. Sorino

**MOTION CARRIED**

11. **Recommend** approval of Student ID# 303552 in need a bi-lingual evaluation. Nilda Colazzo for a speech and language evaluation at a rate of \$575.00, Monica Peters for a psychological evaluation at a rate of \$495.00 and Vivette Peacock for an educational evaluation at a rate of \$475.00.
12. **Recommend** approval of the Resolution/Agreement for participation in Coordinated Transportation Services with the Union County Educational Services Commission for the 2017-18 school year, as per **Document 1**.
13. **Recommend** acceptance of the following grants awarded by the Manasquan Elementary School Education Foundation, in the total grant award of \$16,481.96:
  - Ann Marie LaMorticella – 8<sup>th</sup> Grade Foreign Language Field Trip - \$2,523.00
  - Marie Lauffer – Keyboard Instruction with Keyboard Lab- \$2,379.96
  - Mark Levy & Kirt Wahl – Physical Computing - \$1,079.00
  - Christine Rice – Fun and Safe Day at the Beach - \$3,000.00
  - Jenny Rostron – Greenhouse Renewal - \$2,500.00
  - Brianna Snel & Christin Walsh – Mobile Technology Classroom - \$5,000.00
14. **Recommend** approval to purchase furniture for the renovation of the Elementary School Media Center as follows:

Vendor	Purchase Amount	State contract/consortium #	Funded by:
Global Furniture Group c/o Feigus Office Furniture	\$18,971.67	ESCNJ 17/18-16	Referendum
Palmieri c/o Feigus Office Furniture	\$154,034.42	ESCNJ PAL	Referendum
Feigus Office Furniture	\$5,950.00	QUOTATIONS	Referendum
Virco c/o Feigus Office Furniture	\$6,354.79	ESCNJ PAL	Referendum
JSJ Furniture Corp. DBA Izzy+ c/o Feigus Office Furniture	\$18,644.40	A81627	Referendum
Feigus Office Furniture	\$2,894.64	N/A	Referendum
Knoll, Inc. c/o Feigus Office Furniture	\$7,014.20	A81629	Referendum

Manasquan  
General Items  
#11 through  
#21

Speech/  
Language;  
Psych. & Educ.  
Evaluations

Coordinated  
Transportation  
Union County  
ESC  
Document 1

MES Education  
Foundation  
Grant Awards

E.S. Media  
Center  
Furniture  
Purchase

15. **Recommend** approval of the acceptance of the following Parent-Paid Tuition student at the Manasquan Elementary School for the 2018-19 school year, at the annual tuition rate of \$7,000.

- 7<sup>th</sup> Grade – Student ID# 241291

2018-19 E.S.  
Parent-Paid  
Tuition Student  
Grade 7

16. **Recommend** approval of the acceptance of the following student at the Manasquan Elementary School as a “Tuition Free: Child of a Staff Member” for the 2018-19 school year:

- Kindergarten – Student ID #313212

2018-19 E.S.  
Tuition Free  
Child of Staff  
Member  
Kindergarten

**Professional Days**

17. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

E.S.  
Professional  
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
March 7, 2018	Jaimee McMullen	Avon	Sending District Collaboration	Yes	None
June 2018 (Date – TBD)	Kimberly Murin	Monmouth County Location	Wilson Just Words Workshop	Yes	Registration-\$345.00
June 2018 (Date – TBD)	Deborah Kehoe	Monmouth County Location	Wilson Just Words Workshop	Yes	Registration-\$345.00
June 2018 (Date – TBD)	Elizabeth Walling	Monmouth County Location	Wilson Just Words Workshop	Yes	Registration-\$345.00
April 17-19, 2018	Kelly Balon	Whippany	Safety Care Crisis Workshop	No	Mileage-\$41.60 Registration-\$1325.00 Tolls - \$5.50

**Student Action**

**Field Trips**

18. **Recommend** approval of the field trips listed below:

E.S. Field Trips

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
April 20, 2018	Ann Marie LaMorticella	G&T Grade 5	Sea Girt Elementary School	STEM Team Activity	No	None	None

**Placement of Students on Home Instruction**

19. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

**None at this time**

E.S. Home  
Instruction  
(No Report)

**Placement of Students Out of District**

20. **Recommend** approval of the revised External Placement list that reflects both transportation and tuition costs for the 2017-2018 school year, as per **Document 2**.

2017-18  
Revised  
External  
Placement  
Document 2

**Financials**

21. **Recommend** acceptance of the following Elementary School Central Funds Report for the month ending **February 28, 2018** as per **Document 3**.

E.S. Central  
Funds Report  
Document 3

Mr. Pellegrino continued with the Manasquan/Sending District General Items and asked for a motion to approve Items #22 through #46.

Motion was made by Mr. Vitale, seconded by Mrs. McGarry, to approve Manasquan/Sending District Items #22 through #46.

Discussion: None

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mrs. DiPalma, Mr. Sorino

MOTION CARRIED

Manasquan/  
Sending  
District General  
Items #22  
through #46

**MANASQUAN/SENDING DISTRICTS**

**General Items**

**22. Secretary’s Report/Financials**

**Recommend acceptance of the following Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **MARCH 31, 2018** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **MARCH 31, 2018** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance of the Secretary’s Financial & Investment Report and the Treasurer’s Report**, for the month ending **MARCH 31, 2018** per Document D. (The Treasurer of School Moneys Report for the month of **MARCH 2018** is on file in the Business Office and is in balance with the Secretary’s Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **MARCH 31, 2018**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2017-2018 budgets for MARCH and APRIL** as recommended by the Superintendent of Schools, as per Document D.

**Purchase Orders** for the month of **APRIL 2018** be approved, as per Document E.

Recommend acceptance of the **Cafeteria Report – Document F**.

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,355,343.18** for the month of **APRIL, 2018** be approved. Record of checks (**#42053** through **#42148**), and distributions are on file in the Business Office.

**Be it Resolved:** that the **Bills (Capital Expense)** in the amount of **\$47,180.60** for the month of **APRIL, 2018** be approved. Record of checks (**#1163** through **#1167**), and distributions are on file in the Business Office.

Financial  
Reports

Secretary’s  
Certification

Acceptance of  
Secretary’s  
Certification

Secretary’s  
Financial  
Investment  
Report  
Document D

Budget  
Certification  
Document D

Purchase  
Orders  
Document E

Cafeteria  
Report  
Document F

Bills (Current  
Expense)

Bills (Capital  
Expense)



Confirmation of **Bills (Current Expense)** for **MARCH, 2018** at **\$2,500,221.25** and checks (#41960 through #42052) and (**Capital Expense**) for **MARCH, 2018** at **\$500,666.36** and checks (#1152 through #1162).

*Confirmation of Bills (Current & Capital Expense)*

**Recommend acceptance** of the following **High School Central Funds Report** for the month ending **MARCH 31, 2018** as per **Document G**.

*H.S. Central Funds Report Document G*

**Adoption of 2018-2019 Budget**

- 23. Recommend** approval of the adoption of the final 2018-2019 School District budget as listed below and as per the advertised budget – **Document H**:

*Adoption of Final 2018-2019 School District Budget Document H*

**BE IT RESOLVED** that the final budget be approved for the 2018-2019 school year using the 2018-2019 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
<b>2018-2019 Total Expenditures</b>	\$27,470,610	\$376,248	\$884,967	\$28,731,825
<b>Less: Anticipated Revenues</b>	\$12,128,052	\$376,248	\$ 46,152	\$12,550,452
<b>Taxes to be Raised</b>	\$15,342,558	\$ -0-	\$838,815	\$16,181,373

- 24. Recommend** approval of the Resolution determining to finance the acquisition and installation of a turf field and related work and equipment by means of an equipment lease purchase financing, in an amount not exceeding \$600,000, as per **Document I**.

*Lease/Purchase Financing – Turf Field Document I*

- 25. Recommend** approval of the Resolution to purchase Electric Generation Services, as per **Document J(1)** and Natural Gas Services, as per **Document J(2)**, through the Alliance for Competitive Energy Services (“ACES”) bid, effective from the date of adoption through May 2023.

*ACES Resolutions Natl. Gas & Electric Documents J(1) & J(2)*

- 26. Recommend** approval of the following shared service programs to be provided to the district by Educational Data Services, Inc., for the 2018-2019 school year.

*2018-19 Educational Data Services*

- New Jersey Cooperative Bid Maintenance Program, \$5,270.00
- Cooperative Skilled Trades, Compliance Services & Ancillary bids \$1,990.00

- 27. Recommend** approval to solicit a Request for Proposal for Testing, Adjusting and Balancing Services in conjunction with the Renovations and Addition Project at the Manasquan High School. (Pending approval by the board attorney and New Road Construction).

*RFP for Testing, Adjusting & Balancing H.S. Project*

- 28. Recommend** approval to solicit a Request for Proposal for Financial Advisory Services from July 1, 2018 to December 31, 2018 (Pending attorney review and approval).

*RFP – Financial Advisory Services*

- 29. Recommend** approval of the agreement with Duff & Phelps, for Fixed Asset Management & Insurance Solutions consulting services, for fiscal year ending June 30, 2018, in the amount of \$1,075.00.

*Duff & Phelps – Fixed Asset Mgmt.*

- 30. Recommend** approval of the acceptance of the following Parent Paid Tuition Students for the 2018-19 school year at Manasquan High School, at the annual tuition amount of \$7,000.

*2018-19 Parent Paid Tuition Students Grade 9*

R.O. – Grade 9                      M.P. – Grade 9

31. **Recommend** approval of the Sale/Release and Indemnification Agreement between the Manasquan Board of Education and the East Orange School District, for the sale of various physical education and weight room equipment, in the amount of \$1,200.00, as per attached **Document K**.
32. **Recommend** approval of Payment Application #6 from Kappa Construction Corp., in the amount of \$408,596.81, for the Manasquan High School Addition & Renovation project (pending attorney review).
33. **Recommend** approval of the *Revised* 2017-2018 School Year Calendar as per **Document L**.
34. **Recommend** approval to reject Request for Proposal for Health Insurance Brokerage Services 2018-2019 received on Tuesday, April 17, 2018 and further approve to re-solicit Request for Proposal for Health Insurance Brokerage Services to be received on or before Wednesday, May 2, 2018 at 2:00 p.m.
35. **Recommend** approval of the acceptance of bids for the Manasquan High School Alternative Education Building Renovations – Revision #2 and award of contract to Shorelands Construction Inc., 7 Columbus Drive, Monmouth Beach, NJ, as per attached **Document M** (pending attorney review).
36. **Recommend** approval to authorize the School Business Administrator to execute a contract to Shorelands Construction Inc. for the Manasquan High School Alternative Education Building Renovations – Revision #2, in the lump sum base bid amount of \$195,000.00 (pending attorney review).
37. **Recommend** approval of the acceptance of the New Jersey School Insurance Group 2018 Safety Grant, in the amount of \$5,058.45. These funds will be used to partially fund the salaries of two (2) district security guards.
38. **Recommend** approval of the application submission for the Toshiba America Foundation Grant. If awarded funding, monies will be used to purchase a Star Lab and accompanying materials.
39. **Recommend** approval of the application submission for the Ocean First Bank Model Classroom Grant.
40. **Recommend** approval for Erin Seber, a Special Education colleague from Wall School District, to complete 35 hours of field work under Kelly Balon, district Board Certified Behavior Analyst from April 25, 2018 to June 22, 2018.

*East Orange  
School District  
Weight Room  
Purchase  
Document K*

*Kappa  
Construction  
Corp. Pay  
Application #6*

*2017-18  
Revised  
Calendar  
Document L*

*RFP – Health  
Insurance  
Brokerage  
Services 2018-  
19*

*Acceptance of  
Bids – MHS  
Alternative  
Bldg. Renov.  
Shorelands  
Const. Co.  
Document M*

*Award of  
Contract  
Shorelands  
Const. Co.*

*NISIG 2018  
Safety Grant*

*Grant  
Application –  
Toshiba  
America  
Foundation*

*Grant  
Application –  
Ocean First  
Bank Model  
Classroom*

*E. Seber  
Field Work  
under Kelly  
Balon*

41. **Recommend** approval to purchase furniture for the High School science labs and the technology suite as follows:

Vendor	Purchase Amount	State contract/consortium #	Funded by:
Global Furniture Group c/o Feigus Office Furniture	\$53,134.81	ESCNJ 17/18-16	Referendum
Diversified Woodcrafts, Inc. c/o Feigus Office Furniture	\$39,278.08	PEPPM2016	Referendum
KI c/o Feigus Office Furniture	\$3,801.60	ESCNJ 17/18-16	Referendum

MHS Science  
Labs and  
Technology  
Suite Furniture  
Purchase

42. **Recommend** approval of the application for a cooperative sports program for the 2018-2019 and 2019-2020 school years, between Manasquan High School and Point Pleasant Beach High School to include gymnastics, bowling, swimming and ice hockey.

2018-19 &  
2019-20  
Cooperative  
Sports Program  
MHS & PPBHS

43. **Recommend** approval of the School Food Authority/Food Service Management Company renewal addendum between the Manasquan Board of Education and Simplified Culinary Services, Inc., which shall become incorporated and part of the Contract for Food Services entered into by the above parties on the 1<sup>st</sup> day of July 2014, witnesses that Simplified Culinary Services and the Manasquan Board of Education agree as follows:

2018-19  
School Food  
Authority/  
Food Service  
Management  
Company  
Addendum

**MANASQUAN BOARD OF EDUCATION  
SCHOOL FOOD SERVICE MANAGEMENT PROGRAM  
2018-2019**

All management/administrative fees must be specifically stated in the body of the contract. Contract which provide for management fees on a cents per meal or flat fee basis are allowed. 7CFR 210.16(a).c.

This addendum begins on 7/1/2018 and ends on 6/30/2019

Simplified Culinary Services will collect a flat fee of \$21,000.00 annually.

Simplified Culinary Services guarantees a return of \$10,000.00

Above guarantees are based upon similar operating conditions as previous school year. Service will not be interrupted as a result of fire, work stoppage, strike or school closing. In the event any of the foregoing conditions are not met during the school year, Simplified Culinary Services' guaranteed obligation shall be reduced by an amount equivalent to any increase in expenses or decrease in revenues which are attributable to the changes in such conditions.

**Professional Days**

44. Recommend approval of the attendance of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
May 21, 2018	Claire Kozic	East Brunswick	Healthy Communities Meeting	Yes	Mileage - \$14.57
May 23, 24, 2018	Richard Read	Galloway	Anti-Bullying Workshop	No	Mileage-\$43.81 Registration- \$250.00 Hotel- \$100.00
June 6, 7, 8, 2018	Lynn Coates	Atlantic City	NJASBO Workshop	No	Registration - \$275.00 Parking - \$90.00
May 22, 2018	Tiffany Jaeger	Eatontown	Differentiation Strategy Workshop	Yes	Registration- \$100.00
May 22, 2018	Carlyann Eggie	Eatontown	Differentiation Strategy Workshop	Yes	Registration- \$100.00
March 15, 2018	Lesley Kenney	Brookdale College	Director Meeting	No	None
June 6, 2018	Joann Hall	Eatontown	Autism Workshop	Yes	Registration-\$100.00
April 12, 2018	Margaret Polak Patricia Gallant	East Windsor	SEMI Updates	No	Mileage- \$22.75
May 23, 24, 2018	Donald Bramley	Atlantic City	Anti-Bullying conference	No	Mileage-\$45.26 Registration- \$250.00 Hotel- \$99.08
May 4, 2018	Richard Coppola	Sicklerville	IPM Training	No	None
May 4, 2018	Barbara Kerensky	Monroe Twp	NJASA Strategic Planning	No	None
April 26, 2018	Kristen Zdanowicz Katelyn Festa	Philadelphia	Penn Relays	Yes-2	None

**Student Action**  
**Field Trips**

H.S. Field Trips

45. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
April 27, 2018	Jill Santucci Brian Rostron Donya Manovill Kelly Balon Nurse (TBD)	Peers/ACE	Orchard Park	Team Building Socialization	Yes-3	None	None
April 19, 2018	Harry Harvey Leigh Busco Richard Coppola Nurse (TBD)	Introduction to Cinema	Mt. Laurel	Theater Presentation	Yes - 1	Bus - \$350.	None
May 10, 2018	Pamela Puryear Jennifer Mura Margaret Polak	Special Education Lifeskills	ACME of Manasquan	Shopping Skills	No	None	None
June 13-19, 2018	Kristen Buss Joseph LaCarrubba Peter Cahill (or designee)	Surf Team	California	NSSA Surfing Competition	Yes-2	None	None

**Placement of Students on Home Instruction**

46. Recommend that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

- #2115            Grade 11            April 15, 2018 – May 15, 2018 (Medical)
- #182560        Grade 11            April 2, 2018 – May 1, 2018 (Medical)
- #21104            Grade 9            February 8, 2018 – April 20, 2018 (Medical)
- #182325        Grade 12            April 1, 2018 - May 1, 2018 (Medical)
- #203008        Grade 10            April 1, 2018 - May 1, 2018 (Medical)
- #182416        Grade 12            April 1, 2018 - May 1, 2018 (Medical)
- #192616        Grade 11            April 1, 2018 - May 1, 2018 (Medical)
- #182358        Grade 12            April 1, 2018 - May 1, 2018 (Medical)
- #182303        Grade 12            April 1, 2018 - May 1, 2018 (Medical)
- #20646            Grade 10            April 1, 2018 - May 1, 2018 (Medical)
- #213332        Grade 9            April 1, 2018 - May 1, 2018 (Medical)
- #2437            Grade 9            April 1, 2018 - May 1, 2018 (Medical)
- #2227            Grade 12            April 1, 2018 - May 1, 2018 (Medical)
- #192698        Grade 11            April 16, 2018 – May 16, 2018 (Medical)
- #192794        Grade 11            April 1, 2018 - May 1, 2018 (Medical)
- #182446        Grade 12            April 1, 2018 - May 1, 2018 (Medical)
- #213381        Grade 9            April 12, 2018 - May 12, 2018 (Medical)
- #182441        Grade 12            April 12, 2018 - May 12, 2018 (Medical)
- #202968        Grade 10            April 12, 2018 - May 12, 2018 (Medical)

H.S. Home Instruction

Mr. Pellegrino asked if there was any old or new business to come before the board.

**47. Old Business/New Business**

Old Business  
New Business

*Mr. Pellegrino thanked the administration for coming out to the meeting tonight.*

**48. Public Forum**

Public Forum

*Mr. Pellegrino opened the second public forum. He closed the public forum seeing no participation from the public.*

*Mr. Pellegrino asked for a motion to enter into Executive Session.*

*Motion was made by Mr. Loffredo, seconded by Mr. Hoverter, and approved by voice vote of all those present in favor to enter into closed session at 7:12 p.m.* **MOTION CARRIED**

Executive  
Session

**49. Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after

which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order (Student matter)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client
- 8. Personnel Matters (Hiring, Leave of Absence)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

*Mr. Pellegrino asked for a motion to reconvene the meeting.*

*Motion was made by Mr. Loffredo, seconded by Mr. Warren, and approved by voice vote of all those present to reconvene the meeting at 8:29 p.m.*

Motion to  
Reconvene  
Meeting

*Mr. Pellegrino asked for a motion to approve Manasquan Item #50 – E.S. Personnel.*

*Motion was made by Mr. Cattani, seconded by Mr. Bolderman, to approve Manasquan Item #50 – E.S. Personnel, as specified in Document 4.*

*Discussion: None*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Sorino* MOTION CARRIED

**MANASQUAN  
Personnel**

**50. Recommend** approval of the Elementary School personnel as per **Document 4.**

*Mr. Pellegrino asked for a motion to approve Manasquan/Sending District Item #51 – H.S. Personnel.*

*Motion was made by Mr. Vitale, seconded by Mr. Hoverter, to approve Manasquan/Sending District Item #51 - H.S. Personnel, as specified in Document N.*

*Discussion: Mrs. DiPalma asked what the percentage increase was in Mrs. Coates' contract. Dr. Kasyan said there was a 2.5% increase.*

*Roll Call Vote: Ayes (11); Nays (0); Abstain (0); Absent (1) Mr. Sorino* MOTION CARRIED

**MANASQUAN/SENDING DISTRICTS  
Personnel**

**51. Recommend** approval of the High School personnel as per **Document N.**

*Mr. Pellegrino asked for a motion to adjourn.*

*Motion was made by Mr. Loffredo, seconded by Mr. Warren, and approved by voice vote of all those present to adjourn the meeting at 8:25 p.m.* MOTION CARRIED

**52. Adjournment**

Motion to Adjourn

Respectfully submitted,



Lynn Coates  
Board Secretary

Manasquan  
Item #50  
E.S. Personnel  
Document 4

Manasquan/  
Sending  
District Item  
#51  
H.S. Personnel  
Document N

Adjournment