

BOARD OF EDUCATION

Borough of Manasquan

The Committee of the Whole Meeting of the Manasquan Board of Education was held on the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, April 19, 2016.

The Board President, Mr. Pellegrino, called the meeting to order at 6:02 p.m. and read the Opening Statement.

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call To Order

Mr. Pellegrino requested that everyone join in the Pledge of Allegiance

2. Pledge of Allegiance

Pledge of Allegiance

3. Roll Call

Donna Bossone	Mark Furey (Belmar)	Thomas Pellegrino
Martin Burns-absent	Erik Gardner (SLH)-absent	Alfred Sorino
Eugene Cattani	Heather Garrett-Muly-absent	Tedd Vitale (Brielle)-absent
Linda DiPalma	Joseph Loffredo-absent	Colin Warren

Roll Call

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Michael Gross, Board Attorney (left meeting at 6:39 p.m.); Dan Roberts, Board Attorney (arrived at 6:39 p.m.); Sandi Freeman, Recording Secretary.

Absent: Shawn Nolan; Julia Hohenstein; Matthew DelGuercio and Megan Gianforte, Student Board Representatives.

Mr. Pellegrino read the Mission Statement and Statement to the Public.

4. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

Mission Statement

5. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Statement to the Public

Mr. Pellegrino said the acceptance of minutes will take place at the Regular Public Meeting on April 26th.

6. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Committee of the Whole and Closed Executive Session of March 15, 2016 and the Regular Public Meetings and Closed Executive Session of March 22, 2016.

7. Student Board Representative Report No Report

Mr. Pellegrino turned the floor over to Dr. Kasyan for the presentations.

8. Presentations

• **High School Girls' Bowling Team**

Dr. Kasyan recognized and congratulated the High School Girls' Bowling Team for winning the state championship. Dr. Kasyan asked Mr. Kornegay to join him and Mr. Pellegrino for the presentation of plaques to the team members. Dr. Kasyan read the inscription on the plaques and said that they were donated by the classes of 1942 and 1955. Dr. Kasyan introduced the team's coach, Tom Glenn and presented him with a plaque. Mr. Glenn commended the team on their efforts and dedication to the game and feels that this is the best team in the history of Manasquan. Dr. Kasyan complimented Mr. Glenn on the manner in which he coaches the girls with kindness, consideration and care.

• **First Team All-State Boys Bowling – Tyler Wolfe**

Dr. Kasyan asked Tim Clayton, the boys' bowling coach, to join him for the next presentation. Dr. Kasyan spoke of the accomplishments of Tyler Wolfe and congratulated him on having the highest state average of 236. Mr. Clayton said that Tyler Wolfe is the best bowler he has ever seen and commended his dedication to the sport.

• **Grant Award Presentation – by the Manasquan Elementary School Education Foundation**

Dr. Kasyan thanked the Manasquan Elementary School Education Foundation for their support of the elementary school and the students through the grant program. Mr. Pellegrino reported on the grants awarded to the elementary school staff members from the Manasquan Elementary School Education Foundation. He recognized and thanked the board of directors of the foundation for all of their efforts and accomplishments. Mr. Pellegrino introduced the teacher recipients of the 2016 grants.

• **1:1 Student Technology Program Update and Digital Learning – Presented by Jesse Place and Lisa Kukoda**

Mr. Pellegrino introduced Jesse Place and Lisa Kukoda to present an update on the 1:1 Student Technology Program and Digital Learning. Mr. Place provided a presentation on the 1:1 initiative and the progress of the program from its inception three years ago. Mr. Place explained the different levels of how technology can be infused into the classroom. He said one of the things that has been instrumental in implementing the program this year is the addition of the Technology Innovation Coach position held by Lisa Kukoda. Ms. Kukoda explained several programs and features used by the teachers and students utilizing the tablets for instruction, test taking and student/teacher interaction. Mr. Place said that he looks forward to next year with the continuation of the 1:1 program in the 8th through 12th grades and the plan to expand the program into the 6th and 7th grades through funds received from the Future Ready Grant. Mr. Place thanked the board for their support of the 1:1 initiative.

Dr. Kasyan said that this ties into the district's strategic plan and complimented the teachers for being on the cutting edge. He would like to present a transformational model to the board for approval that can be used as the umbrella over the district and move forward with technology. He

Minutes
(No Action
Taken)

Student Board
Representative
Report
(No Report)

Presentations

H.S. Girls'
Bowling Team

First Team All-
State Boys
Bowling
Tyler Wolfe

MES Education
Foundation
Grant Award

1:1 Student
Technology
Program
Update &
Digital
Learning
J. Place &
L. Kukoda

asked if this is the model that Mr. Place would like to move forward with in the district. Mr. Place said this was a very beneficial model and would work well in the district. Dr. Kasyan also thanked the board for their support of the program.

Mr. Pellegrino said that where we are now with this program was envisioned in a lot longer term and we are ahead of schedule. He thanked Mr. Place and the staff for implementing and embracing the program.

Mr. Place said this would not be possible without the great combination of a supportive board of education, a supportive administration and a faculty that is second to none, along with the technology department.

Mr. Pellegrino continued with the Committee of the Whole Items for Discussion and turned the floor over to Dr. Kasyan.

9. Committee of the Whole

A) Discussion Items for the Agenda

• Education, Curriculum & Technology

○ Graduation Information

▪ High School

➤ June 22, 2016, Time 6:00 p.m.

➤ Rain Date – June 23, 2016, Time 6:00 p.m.

▪ Elementary School

➤ June 21, 2016, Time 7:00 p.m.

Dr. Kasyan provided the dates for graduation and said this year in the event of inclement weather there is a rain date scheduled for the high school graduation that will be held outdoors. The elementary school graduation is held indoors. He said this information has been provided to the general public.

○ Special Education Program Review and Proposal – Middlesex Regional Educational Services Commission

Dr. Kasyan referred to a previous discussion with the board on conducting a special education program review. He and Mrs. Coates acquired a proposal from the Middlesex Regional Educational Services Commission and provided a copy to the board. Dr. Kasyan reported on the areas that would be addressed in the review. He said this will serve as a starting point in developing more programs for the district. Dr. Kasyan complimented Mrs. Polak on her responsibilities with the students, sending districts as well as the cases she oversees.

○ Academy Structure/Room Utilization

Dr. Kasyan provided information on the academy structure and said he would like to move forward and look at the Services Academy and Criminal Justice pieces of this program. He has reviewed various models with the high school principal and director of curriculum and started to develop a course structure for this academy. He would like to pilot the program in the first aid station and they are open to conducting the program at this facility. Dr. Kasyan asked Mr. Coppola to conduct a survey of the students to see if there is an interest in this program and he would like to make this available to students from other districts. Dr. Kasyan addressed Mr. Pellegrino's question on class size of some of the current classes in the high school and said that this class size could be based on the nature of the class. A minimum class size for this program has not been established at this time.

○ Personnel– To be Discussed in Executive Session

1:1 Student
Technology
Program
Update &
Digital
Learning
J. Place &
L. Kukoda

Committee of
the Whole
Discussion
Items

Education,
Curriculum &
Tech.

H.S. and E.S.
Graduation
Dates

MRESC Special
Education
Program
Review &
Proposal

Academy
Structure /
Room
Utilization

Personnel –
Exec. Session

Dr. Kasyan continued with the review of revised policies and the selection of options. He said that these are mandatory policies.

- **Policy – Agenda Items ***

- **Revised Policies for Adoption:**

- P & R 2412 – Home Instruction Due to Health Condition (M)
 - P & R 2417 – Pupil Intervention and Referral Services (M)
 - P & R 2481 – Home or Out-Of-School Instruction for general education pupils (M)
 - P 3283 – Electronic communications between teaching staff members and students (M) **Select option**

Dr. Kasyan recommended the selection of the first option which asks for permission.

- P 4283 – Electronic communications between support staff members and students (M) **Select option**

Dr. Kasyan recommended the selection of the first option which asks for permission.

- P & R 5610 – Suspension **Select option in policy and regulation**

Dr. Kasyan recommended not selecting the option for the policy as he finds it not applicable. The option he selected for the regulation focuses on a special committee of the board which will include the superintendent, his/her designee appointed by the board president, to make a decision on the continuation of the suspension and the decision will be implemented subject to ratification of the committee's decision at the next regular scheduled board meeting. Dr. Kasyan's reasoning for this option was that situations at times go to board level and there may be a reason to extend the suspension of a student and this option will allow for this to take place.

- P & R 5611 – Removal of pupils from the general education program for weapons/firearms offenses (M)
 - P 5612 – Assault by pupils on board members or employees (M)
 - P 5620 – Expulsion
 - P & R 8462 – Reporting potentially missing or abused children (M) **Select option in policy**

Dr. Kasyan felt the best designee for this situation would be the supervisor of special education.

- **Policies for First Reading:**

- R 5612 – Assaults on district board of education members or employees (M)
 - P & R 5613 – Removal of students for assaults with weapons offenses

The board was in agreement with the above recommendations made by Dr. Kasyan.

- **Policies for Second Reading and Adoption:**

- P & R 5330.01 Administration of Medical Marijuana (M) (New)

Dr. Kasyan turned the floor over to Mrs. Coates for the Finance report.

- **Finance**

- Update on Sustainable Jersey for Schools

Mrs. Coates said she was party to a phone interview regarding the district's grant application and anticipates hearing the outcome for the EDF fellow for this summer sometime this week. Once received, she will provide the information in the Friday Packet.

- The first public budget presentation was held on April 11th
 - The Public Hearing on the 2016-2017 Budget will be held on Tuesday, April 26th at 6:00 p.m.

Mrs. Coates said the first public budget presentation was held on Monday, April 11th and the Public Hearing on the Budget will be held on Tuesday, April 26th, in the high school media center. The board will be asked to vote on the adoption of the final budget at the April 26th meeting which is reflected in tonight's agenda on page 4 - #13.

Policies
Revised for
Adoption

Policies – 1st
Reading

Policies – 2nd
Reading &
Adoption

Finance

Update of
Sustainable
Jersey for
Schools

Budget Update

- **Athletics/Co-Curricular Activities**

- Fishing Club
- Volleyball Club
- Sailing Club
- Basketball Tournament – 2016 KSA Holiday Basketball Tournament

Dr. Kasyan reported that the staff would like to ask the board for approval to reinstitute the fishing club with no cost to the board. He said this club falls outside of Schedule C. Dr. Kasyan said that the volleyball club and sailing club received the highest percentage of student interest and he is requesting that these two clubs be implemented in September through the club format whereby they must show three years of sustainability. The cost of these clubs will be addressed through the parents except for the individuals chosen as the advisor for these clubs, which would be a cost to the board. Dr. Kasyan will ask these clubs to present the format of the club to the board at a committee of the whole meeting in June, July or August. He said that a volleyball program would be held in the summer through the Recreation Department.

Dr. Kasyan referred to material previously provided to the board on an invitation received by the Manasquan High School Girls' basketball team to participate in a very prestigious tournament at the ESPN Wide World of Sports Complex in December 2016. Dr. Kasyan said he supports this endeavor. Funds will be raised by the parents and it will be held during the December holiday break.

Dr. Kasyan turned the floor over to Mrs. Coates for the Buildings and Grounds report.

- **Buildings & Grounds**

- Update on Water Testing

Mrs. Coates reported on the district's water testing for lead conducted during the month of March by CQI Water Treatment in Oakhurst, NJ. She said results at all locations resulted in not detected above the minimum detection level for lead.

Dr. Kasyan ended the Committee of the Whole Discussion Items for the Agenda portion of the meeting.

Mr. Pellegrino said that Dr. Kasyan will present the Superintendent's Report at next week's meeting.

10. Superintendent's Report & Information Items

- Enrollment – **Document**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– **Document**
- HIB Report, March– **Document**

Recommend approval and acceptance of the Superintendent's Report.

Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of

Athletics/
Co-Curricular
Activities

Fishing Club
Volleyball Club
Sailing Club

H.S. Girls
Basketball
Tournament

Building &
Grounds

Update on
Water Testing

Superintendent
Report
(No Report)

Public Forum
on Agenda
Items

any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum
on Agenda
Items

Mr. Pellegrino closed the public forum seeing no comments or questions from the public.

Mr. Pellegrino referred to the Manasquan General Items #12 through #33 that will be on the April 26th agenda and asked if there were any questions or additional information requested on these items. Seeing none these items will be placed on next week's agenda for board approval.

MANASQUAN

General Items

12. Secretary's Report

Recommend acceptance of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)**.

Manasquan
General Items
(No Action
Taken)

The Business Administrator/Board Secretary certifies that as of **March 31, 2016** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **March 31, 2016** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **March 31, 2016** per **Document**. (The Treasurer of School Moneys Report for the month of **March 2016** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **March 31, 2016** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2015-2016 budgets** for **March** and **April** as recommended by the Superintendent of Schools, as per **Document**.

Recommend acceptance of the **Elementary School Central Funds Report** for the month ending **March 31, 2016** as per **Document**.

Purchase Orders for the month of **April 2016** be approved, as per **Document**.

Recommend acceptance of the **Cafeteria Report** – **Document**.

Be It Resolved: that the **Bills (Current Expense)** in the amount of \$ for the month of **April 2016** be approved. Records of checks (# through #) and distributions are on file in the Business Office.

Confirmation of Bills (Current Expense) for **March 2016** at \$ and checks (#through #).

Adoption of Final 2016-2017 Budget

*Manasquan
General Items
(No Action
Taken)*

- 13. Recommend** approval of the adoption of the final 2016-2017 School District Budget as listed below and as per the advertised budget – **Document ____**.

BE IT RESOLVED that the final budget be approved for the 2016-2017 school year using the 2016-2017 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2016-2017 Total Expenditures	\$24,648,708	\$378,457	\$666,351	\$25,693,516
Less: Anticipated Revenues	\$10,495,090	\$378,457	- 0 -	\$10,873,547
Taxes to be Raised	\$14,153,618	-0-	\$666,351	\$14,819,969

- 14. Recommend** acceptance of a parent-paid tuition student (I.D. #293169) in the Integrated Preschool Program – Afternoon Session, at the pro-rated tuition amount of \$3,630, effective April 18, 2016.

- 15. Recommend** acceptance of the following grants awarded by the Manasquan Elementary School Education Foundation:

- Student Playwriting to Performance (3 class playwriting residency)- Grade 6 - \$3,625
- Engineering is Elementary Science Kits – Grade 2 - \$2,300
- Mobile Technology Classroom – Reading Specialist, Grade 4 - \$5,000 (grant remains \$16,800 unfunded)
- Engineering and Design Lab – Technology Education - \$4,409.64
- Keyboard instruction and Keyboard lab – Chorus/Music - \$4,778.90

- 16. Recommend** approval of the MOESC Cooperative Transportation Commencement Agreement for the 2016-2017 school year, as per **Document ____**.

- 17. Be It Resolved** that the Manasquan Board of Education hereby approves the Settlement Agreement, OAL Docket Number EDS - 01183-2016, for the Special Education Matter, and further authorizes the Board President to execute the document to effectuate the settlement.

- 18. Recommend** approval of the LEA Assurances and Application for Certification for the Special Education-Medicaid Initiative (SEMI); Reimbursement System Medicaid Eligible Pupils, ages 3 to 21: FY2015-2016 and FY2016-2017, as per **Document ____**(1) and approval of the Data Sharing Agreement SEMI FY2015—2016 and FY2016-2017, as per **Document ____**(2).

- 19. Recommend** approval to appoint Margaret Polak as the SEMI Coordinator.

- 20. Recommend** approval to authorize the Architect of Record to develop plans and specifications for bidding the following projects:

- Elementary School Window Replacement (1st phase)
- Elementary School Secure Vestibule

- 21. Recommend** approval of the Superintendent's 2016-2017 Merit Goals.

22. **Recommend** approval to purchase 175 _____ Personalized Learning Device for MES Grades 6 & 7 from _____ in the amount of _____. NJ State Contract #: _____. (FRNJ Grant Funded, No Cost to District)
23. **Recommend** approval of the adoption of the following revised policies, as per **Document :**
- P & R 2412 – Home Instruction Due to Health Condition (M)
 - P & R 2417 – Pupil Intervention and Referral Services (M)
 - P & R 2481 – Home or Out-Of-School Instruction for general education pupils (M)
 - P 3283 – Electronic communications between teaching staff members and students (M) **Select option**
 - P 4283 – Electronic communications between support staff members and students (M) **Select option**
 - P & R 5610 – Suspension **Select option in policy and regulation**
 - P & R 5611 – Removal of pupils from the general education program for weapons/firearms offenses (M)
 - P 5612 – Assault by pupils on board members or employees (M)
 - P 5620 – Expulsion
 - P & R 8462 – Reporting potentially missing or abused children (M) **Select option in policy**
24. **Recommend** approval of the acceptance of the first reading of the following policy, as per **Document :**
- R 5612 – Assaults on district board of education members or employees (M)
 - P & R 5613 – Removal of students for assaults with weapons offenses
25. **Recommend** approval of the acceptance of the second reading and adoption of the following policy, as per **Document :**
- P & R 5330.01 Administration of Medical Marijuana (M) (New)
26. **Recommend** approval of the submission of the 3 year Comprehensive Equity Plan for 2016-2019, as per **Document** _____.
27. **Recommend** approval of the STATEMENT OF ASSURANCE OF CEP IMPLEMENTATION Year 2016-2019 1. The school district will achieve and maintain compliance with all applicable laws, codes, regulations, and guidelines governing equity in education including, but not limited to: N.J.S.A. 18A:3620; N.J.S.A. 10:5; N.J.A.C. 6A:7; Guidelines for the Desegregation of Public Schools in New Jersey (1989); Titles VI and VII of the Civil Rights Act of 1964; Title 14 Manasquan Board of Education, Tuesday, April 26, 2016 Manasquan High School Media Center at 6:00 PM of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act (I.D.E.A.) of 1997. 2. The school district has reviewed its implementation strategies for the academic year and provides assurance that the implementation timeline has been met at each school within the district, if applicable. The mandated staff development training programs have been conducted and areas of noncompliance as indicated in the Plan have met specific indicators of achievement at each site, if applicable, during this academic year.

28. **Recommend** approval for 1 additional day of release time and substitute coverage for the following teachers for the purpose of science curriculum writing during the 2015-2016 school year, dates to be determined:

- Barbara Buckley
- Lisa Crowning
- James Freda
- Thomas Glenn
- Laura Klink
- Chryseis McHugh
- Eric Wasnesky

Personnel

29. **Recommend** approval of the Elementary School personnel as per Document.

Professional Days

30. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
May 5, 2016	Cheryl Femenella	Monroe Township	FEA Workshop	Yes-1	Mileage-\$19.84 Registration-\$149.00
May 25, 2016	Gina Melillo	Fairfield	School Medical Emergencies Workshop	Yes-1	Mileage-\$16.74 Registration-\$239.00
May 4, 2016	Kathleen Stonaker	Millstone	LDTC Consortium	No	Mileage-\$8.00
June 24-26, 2016	Jesse Place	Denver, CO	School CIO Summit	No	None
June 26-29, 2016	Jesse Place	Denver, CO	ISTE Tech Ed Conference	No	Registration-\$494.00 Hotel-\$516.00 Meals/Incidentals-\$241.50 Airfare and Other Travel Costs Covered by CIO Summit
June 26-29, 2016	Dr. Frank Kasyan Frank Scott Kyle Froehlich	Denver, CO	ISTE Tech Ed Conference	No	Registration-\$494.00 Hotel-\$516.00 Meals/Incidentals-\$241.50 Mileage to/from Airport-\$51.46 (not to exceed) Airport Parking-\$44.00 (All costs per each traveler – FRNJ Grant Funded, No Cost to District)

Student Action

Field Trips

31. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
June 1, 2016	Thomas Russoniello Amelia Gliddon	G&T STEM	Belmar Elementary School	STEM Maker Fest	Yes - 2	1 Bus \$420	None

Manasquan
General Items
(No Action
Taken)

Placement of Students on Home Instruction

32. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team: **None at this time**

Placement of Students Out of District

33. **Recommend** approval of the revised out of district placement list, as recommended by the Child Study Team - **No Change**

Mr. Pellegrino referred to the Manasquan/Sending District General Items #34 through #40 that will be on the April 26th agenda and asked if there were any questions or additional information requested on these items. Seeing none these items will be placed on next week's agenda for board approval.

MANASQUAN/SENDING DISTRICTS

General Items

34. **Recommend** approval to advertise for the purpose of soliciting bids for Trash Collection Services for 2016-2017, with a multi-year option. The Bid specifications will be reviewed and approved by the board solicitor prior to release.

35. **Recommend** approval to authorize the following:

- A) The Architect of Record to develop plans and specifications for bidding the following project:
 - High School Secure Vestibule
- B) And authorize the Superintendent, Business Administrator and Facilities Manager to develop plans and specifications for bidding/quoting for the following projects:
 - Field Sod and Irrigation
 - Track Resurface

Personnel

36. **Recommend** approval of the High School personnel as per **Document**.

Professional Days

37. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
June 22-24, 2016	Kevin Hyland	Baltimore, MD	NATA Clinical Symposium	No	Mileage-\$105.21 Registration-\$310.00 Hotel - \$302.00 Meals -\$172.50
April 29, 2016	Justin Roach	University of PA	Track and Field Relay	Yes	None

Manasquan /
Sending
District General
Items
(No Action
Taken)

April 28, 2016	Kristen Zdanowicz	University of PA	Track and Field Relay	Yes	None
May 19, 2016	Craig Murin Brett Lomas	Rowan University	Digital Assessments in Mathematics	Yes-2	Mileage-\$177.12 each Registration-\$135.00 each
May 26, 2016	Allyson Griffith	Monroe, NJ	21 st Century Skill Development	Yes	Mileage-\$6.48 Registration-\$175.00
May 25-26, 2016	Leigh Busco	Atlantic City	Anti-Bullying Conference	No	Mileage-\$17.36 Registration -\$225.00 Hotel-\$84.00
May 3, 2016	Robert Kehoe Pamela Cosse Susan Lord VanNote	Manalapan	School Avoidance Workshop	No	Mileage-\$13.13
Date-To Be Determined	Dorothy Gerlach	Middletown	Tennis Tournament	No	Mileage-\$28.89
June 3, 2016	Timothy Clayton	West Windsor	NJSBA Security Conference	No	Mileage-\$24.99 Registration-\$99.00
May 25-26, 2016	Donald Bramley Richard Coppola	Atlantic City	Anti-Bullying Conference	No	Registration-\$225.00 each Hotel-\$84.00 each
April 21, 2016	Kimberly Read Cynthia Jost	Eatontown	MCASBO Meeting	No	Mileage - \$8.25

*Manasquan /
Sending
District General
Items
(No Action
Taken)*

Student Action Field Trips

38. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
May 5, 2016	John Driscoll Thomas Glenn Richard Read Robert Waldeyer	Grades 10 and 11	Monmouth University	Admissions and Business School Meeting	Yes-4	2 Buses - \$1,200.00 Total	None
May 26, 2016	Jamie Onorato	Yearbook – Grade 11/12	Donovan Catholic HS	Yearbook Design	Yes-1	1 Bus - \$275.00	None
May 13, 2016	Amy Edwards Barbara Buckley Linda Hoeler	Academy of Engineering Grades 9-12	Bell Works Holmdel	Maker Festival	Yes-3	1 Bus - \$375.00	Student Funds
May 6, 2016	Jill Santucci Alisha Narucki	Peer Leaders	Schroth School	Peer Leader Celebration	Yes-1	1 Bus - \$300.00	None

Placement of Students on Home Instruction

39. Recommend that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#162927	Grade 12	March 18, 2016 – June 23, 2016 (Medical)
#161531	Grade 12	April 11, 2016 – April 15, 2016 (Suspension)
#182337	Grade 10	April 11, 2016 – April 15, 2016 (Suspension)
#192907	Grade 9	March 1, 2016 – June 22, 2016 (Medical)
		Revised
#1991	Grade 11	April 7, 2016 – June 21, 2016 (Medical)
#192767	Grade 9	April 4, 2016 – April 30, 2016 (Medical)

#171854	Grade 11	April 4, 2016 – June 22, 2016 (Medical)
#161646	Grade 12	April 4, 2016 – June 22, 2016 (Medical)

Manasquan /
Sending
District General
Items
(No Action
Taken)

Financials

40. **Recommend acceptance** of the following **High School Central Funds Report** for the month ending **March 31, 2016 as per Document**.

Mr. Pellegrino asked if there was any Old or New Business to come before the board.

41. **Old Business/New Business** – No Report

Old Business
New Business
(No Report)

Mr. Pellegrino opened the second public forum.

42. **Public Forum**

Mr. Pellegrino closed the public forum seeing no comments or questions from the public.

Public Forum

Mr. Pellegrino asked for a motion to enter Executive Session and read the following resolution.

Motion was made by Mr. Sorino, seconded by Mr. Furey, and approved by voice vote of all those present in favor to enter Executive Session at 7:08 p.m. **MOTION CARRIED**

Executive
Session

43. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- X 4. Collective Bargaining (MAA Negotiations Update)
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- ___ 7. Litigation or Contract Matters or Att./Client Privilege
- X 8. Personnel Matters (Hiring, Leave of Absence, Staffing 16/17SY – Renewals and Non-Renewals, SBA Contract 16/17 SY, Increment Withholding)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

MINUTES – April 19, 2016

Mr. Pellegrino said the board would not be taking any further action at the conclusion of executive session.

Mr. Pellegrino asked for a motion to reconvene the meeting.

Motion was made by Mr. Warren, seconded by Mr. Furey, and approved by voice vote of all those present in favor to reconvene the Committee of the Whole meeting at 7:44 p.m.

MOTION CARRIED

Mr. Pellegrino asked for a motion to adjourn.

Motion was made by Mr. Sorino, seconded by Mr. Furey, and approved by voice vote of all those present in favor to adjourn the Committee of the Whole meeting at 7:45 p.m.

MOTION CARRIED

44. Adjournment

Motion to Adjourn

Respectfully submitted,



*Lynn Coates
Board Secretary*

Meeting
Reconvened
(No Action
Taken)

Adjournment