

**BOARD OF EDUCATION**

**Borough of Manasquan**

*The Combined Committee of the Whole Meeting and Regular Public Board of Education Meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, February 25, 2020. (Due to technical difficulties, an audio recording of this meeting was unavailable. Minutes were transcribed from written notes).*

*The President, Mr. Cattani, called the meeting to order at 6:00 p.m. and read the Opening Statement.*

**1. Call to Order**

*Call to Order*

**2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Mr. Cattani requested that everyone join in the Pledge of Allegiance.*

**3. Pledge of Allegiance**

**4. Roll Call**

*Roll Call*

<i>Bruce Bolderman</i>	<i>Mark Furey (Belmar)-absent</i>	<i>Joseph Loffredo</i>
<i>Donna Bossone</i>	<i>Terence Hoverter-absent</i>	<i>Thomas Pellegrino-arrived 6:04</i>
<i>Martin Burns</i>	<i>Dennis Ingoglia (Brielle)</i>	<i>Alexis Pollock-arrived 6:09</i>
<i>Eugene Cattani</i>	<i>Todd Leonhardt (Sea Girt)-arrived 6:02</i>	<i>Alfred Sorino</i>

*Also Present: Dr. Frank Kasyan, Superintendent of Schools, Dr. Pete Crawley, School Business Administrator/Board Secretary; Michael Gross, Board Attorney; Jesse Place, Assistant Superintendent of Schools; Rick Coppola, Director of Curriculum and Instruction; Lesley Kenney, Director of School Counseling Services; Joanne Dietrick, Recording Secretary; Jane Antonucci, Nick Fahrion and Richard Maloney, Student Board Representatives.*

*Quorum Reached*

*Mr. Cattani read the Mission Statement and Statement to the Public.*

**5. Mission Statement**

*Mission Statement*

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**6. Statement to the Public**

*Statement to the Public*

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter.

## MINUTES – February 25, 2020

After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Statement to  
the Public

*Mr. Cattani asked for a motion to accept and approve the minutes.*

*Motion was made by Mrs. Bossone, seconded by Mr. Sorino, to accept and approve the minutes as specified in Item #6.*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Mr. Furey, Mr. Hoverter, Mr. Pellegrino, Mrs. Pollock*

**MOTION CARRIED**

Acceptance of  
Minutes

### **7. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of January 28, 2020. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

*Mr. Cattani turned the floor over to the Student Board Representatives for their report.*

### **8. Student Board Representative Report**

Student Board  
Representative  
Report

*Jane Antonucci reported that because of lack of interest the freshmen/sophomore semi-formal would not be held this year and will be replaced with a barbecue night opened to the whole school instead of just the freshmen and sophomore class.*

*Mr. Cattani turned the floor over to Dr. Kasyan for the presentations.*

Presentations

### **9. Presentations**

*Dr. Kasyan introduced and congratulated the Teachers of the Year and Educational Services Professionals of the Year from the high school and elementary school and presented them with plaques from the Manasquan Board of Education.*

Teachers of the  
Year

- **Teacher of the Year** ○ Michele Sayre –  
Elementary School
  - Chryseis McHugh – High School
- **Educational Services Professional of the Year**
  - Jill Wells – Elementary School
  - Elizabeth Rudder – High School

Educational  
Services  
Professional of  
the Year

*Dr. Kasyan introduced and congratulated the Teachers and Students of the Month and presented them with Certificates of Appreciation and Wally Bucks.*

Students and  
Teachers of the  
Month

- **High School Teacher of the Month for February** – Jill Santucci
- **Elementary School Teacher of the Month for February** – Andrea Trischitta

MINUTES – February 25, 2020

- **High School Students of the Month for February** – Julia Razzino, Senior – Nina Perone, Junior – Hannah Sheehan, Sophomore – Lillian Bryant, Freshman
- **Elementary School Student of the Month for February** – Kylie Spalt
- **Elks Elementary School Student of the Month for February** – Rylie Rampone
- **Elks Teenager of the Month for February**– Jhamier Howard

*Students and Teachers of the Month*

*Dr. Kasyan introduced and congratulated the Manasquan Elementary School Geography Bee Winners and presented them with Certificates of Appreciation and Wally Bucks.*

- **MES Geography Bee Winners**  
1<sup>st</sup> Place - Ryan Mulvaney  
2<sup>nd</sup> Place - Aiden Opatosky

*MES Geography Bee Winners*

*Dr. Kasyan introduced the Manasquan High School Boys and Girls Swim Team and congratulated them on being the Shore Conference B South Division Champions. The team members were presented with Certificates of Appreciation and Wally Bucks.*

- **MHS Boys and Girls Swim Team** – Shore Conference B South Division Champions

*MHS Boys and Girls Swim Team Champions*

*Dr. Kasyan introduced the Manasquan High School Girls Bowling Team and congratulated them on being the Shore Conference Central A Division Champions. The team members were presented with Certificates of Appreciation and Wally Bucks.*

- **MHS Girls Bowling Team** – Shore Conference Central A Division Champions

*MHS Girls Bowling Team Champions*

*Dr. Kasyan introduced Judith Boden and Patricia Van Sickle and congratulated them on their retirement as crossing guards at the Manasquan School District. They were presented with plaques from the Manasquan Board of Education in appreciation for their service. Mrs. Graziano also congratulated Ms. Boden and Ms. VanSickle and presented them with handmade cards from the elementary school students.*

- **Crossing Guard Retirement**
  - Judith Boden
  - Patricia VanSickle

*Crossing Guards Retirements*

## **10. Principals' Reports**

- Elementary School – Colleen Graziano

*Principals' Reports*

*Mrs. Graziano reported that Manasquan Elementary School was selected as one out of one hundred schools to have 7<sup>th</sup> and 8<sup>th</sup> grade students participate in the New Jersey Middle School Risk Protective Factors Survey. Data from the survey will be provided by the end of the school year. Selected students in Grades 6, 7 and 8 attended a G&T Enrichment Field Trip to the Amazon Fulfillment Center in Robbinsville to learn about distribution and automation. Third grade students, teachers and the*

*Elementary School – Mrs. Graziano*

## MINUTES – February 25, 2020

Technology Integration Coach, Lisa Kukoda, participated in a Microsoft Skype Virtual Field Trip entitled "California Gold Rush" as a culminating activity after completing their Oregon Trail social studies unit. Teachers will be presenting age-appropriate lessons on the 2020 Census to students during "Statistics in School" week from March 2<sup>nd</sup> to 6<sup>th</sup>. Mrs. Graziano reported on the following upcoming school events: Read Across America Day on March 2<sup>nd</sup>, the PTO Science Fair for grades K – 3 on March 3 and the STEM Challenge for grades 4 – 5 on April 6<sup>th</sup>. Selected students in grades 7 and 8 will attend the 2<sup>nd</sup> Annual Neptune City Math League Competition on March 11<sup>th</sup> and the 2<sup>nd</sup> grade performance of "March Melodies" will take place on March 17<sup>th</sup>. This year's Drama Club Musical will be "Aladdin, Jr" presented on March 25<sup>th</sup>, 26<sup>th</sup> and 27<sup>th</sup>. Mrs. Graziano concluded her report.

Elementary  
School –  
Mrs. Graziano

### o High School – Rich Read

Mr. Read provided the goals for the 2020-2021 school year relating to The Trades-21<sup>st</sup> Century. He congratulated Mr. Andrew Bilodeau for being recognized as the New Jersey High School Coach of the Year for 2018-2019 by the National Federation of State High School Associations. Mr. Read congratulated Manasquan High School's wrestler, David Lisk, for qualifying for the Region 6 tournament to be held on February 26<sup>th</sup> at Jackson Liberty High School. He congratulated Coach Houli and the Manasquan High School Hockey Team for winning the Dowd Cup Championship. Mr. Read said that the Manasquan High School Drama Club will be presenting "Shrek the Musical" on April 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> at the Jack Nicholson Theatre. Mr. Read concluded his report.

High School –  
Mr. Read

Mr. Cattani opened the Public Forum on Agenda Items and read the following statement.

### **11. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum  
on Agenda  
Items  
(No Comments)

Mr. Cattani closed the Public Forum on Agenda Items, seeing no participation from the public.

### **12. Public Forum**

Mr. Cattani opened the second Public Forum on any items included or not included in the agenda. He closed the Public Forum, seeing no participation from the public.

Public Forum  
(No Comments)

Mr. Cattani turned the floor over to Dr. Kasyan for the Committee of the Whole Discussion Items.

### **13. Discussion Items February 25, 2020 Agenda • Education, Curriculum & Technology- Agenda Items\***

Committee of  
the Whole –  
Discussion  
Items

- **Personnel– To be Discussed in Executive Session- Agenda Items\***

- **Policy**

Policy

*Dr. Kasyan discussed the Lactation Policy which is currently not mandated. Mr. Pellegrino would like to move forward and have it implemented. Mr. Cattani was in agreement. Dr. Kasyan will provide the policy for the board to review upon availability from Strauss Esmay. Dr. Kasyan spoke on the LGBTQ policy being looked into by himself and Mr. Coppola. They are working on satisfying the state requirements.*

- **Finance** ○ 2020-2021 Budget Update

Finance

- **Buildings & Grounds/Facilities - Agenda Items\***

Buildings &  
Grounds/  
Facilities

*Dr. Crawley updated the board on air quality testing regarding mercury at the elementary school. Dr. Crawley updated the board on Administration's research into a new facilities scheduling software.*

*Mr. Cattani turned the floor over to Dr. Kasyan for the Superintendent's Report.*

**14. Superintendent's Report & Information Items**

Supt's Report

*Dr. Kasyan provided the enrollment report for the high school and elementary school, as specified in Document A.*

- **Enrollment– Document A**

Enrollment  
Document A

- **Total Enrollment – 1,486**
  - High School – 949
  - Elementary School – 537

*Dr. Kasyan provided the Fire Drill, Shelter in Place, Lockdown and Evacuation drills that took place in the elementary school, high school and alternative school during the month of January 2020, as specified in Document B. The drills conducted have met all the state standards in accordance with Title 18A.*

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Report, Suspensions & Tardy Reports– Document B**

Attendance  
Comparison,  
Fire Drill  
Reports,  
Suspensions &  
Tardy Reports  
Document B

- **High School:**
  - January 16<sup>th</sup> – Shelter in Place
  - January 28<sup>th</sup> – Fire Drill
- **Alternative School:**
  - January 8<sup>th</sup> – Fire Drill
  - January 29<sup>th</sup> – Shelter in Place
- **Elementary School:**
  - January 8<sup>th</sup> – Lockdown Drill
  - January 23<sup>rd</sup> – Evacuation

*Dr. Kasyan reported that there were no HIB incidents to report, as specified in Document C.*

- **HIB Monthly Report – Document C**

HIB Monthly  
Report  
Document C

- **High School: No Report for the Month**
- **Elementary School: No Report for the Month**

*Dr. Kasyan turned the floor over to Mr. Place for the report of the Assistant Superintendent.*

- **Report of the Assistant Superintendent**

*Mr. Place reported on the security camera expansion on the athletic fields. He is researching an online program that would include online payments for fees and fines, in addition to athletic events and the lunch payments. Mr. Place concluded his report.*

*Report of the  
Assistant  
Superintendent  
Mr. Place*

*Dr. Kasyan turned the floor over to Mr. Coppola, for the report of the Director of Curriculum and Instruction.*

- **Report of the Director of Curriculum and Instruction**

*Mr. Coppola provided an update on the Learning Sciences professional development and the March 5<sup>th</sup> in-service program. He updated the board on the high school dance program, the LGBTQ and disability inclusive curriculum and the A.P. labs. Mr. Coppola concluded his report.*

*Report of the  
Director of  
Curriculum  
and Instruction  
Mr. Coppola*

*Dr. Kasyan turned the floor over to Mrs. Kenney, for the report of the Director of School Counseling Services.*

- **Report of the Director of School Counseling Services**

*Mrs. Kenney reported that the counselors have started visiting the sending districts' 8<sup>th</sup> grade students to review the scheduling process and procedures. Manasquan Elementary School 8<sup>th</sup> grade students will be visited next week. Mr. Loffredo commended Mrs. Kenney on the positive feedback he has heard on this process. Students in the 9<sup>th</sup> through 11<sup>th</sup> grades will be presented with next year's scheduling materials on Wednesday, March 4<sup>th</sup> and new course offerings will be discussed with the students. She thanked the board for the completion of the new Guidance and CST suite. She and Mr. Goodall will visit the Adult Vocational School on Friday, February 28<sup>th</sup> to gather information for students in planning post-secondary opportunities. She provided information on changes being made in September 2020 by Rutgers University in relation to the High School Health Science Program. Mrs. Kenney concluded her report.*

*Report of the  
Director of  
School  
Counseling  
Services  
Mrs. Kenney*

*Mr. Cattani asked for a motion to approve and accept the Superintendent's Report.*

**Recommend approval and acceptance of the Superintendent's Report.**

*Approval and  
Acceptance of  
Supt.'s Report*

*Motion was made by Mr. Sorino, seconded by Mr. Bolderman, to approve and accept the Superintendent's Report.*

*Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Furey, Mr. Hoverter*

**MOTION CARRIED**

*Mr. Cattani asked if there were any items in the Manasquan General Items that require a separate vote. Seeing none, he asked for a motion to approve Items #15 through #23.*

*Manasquan  
General Items  
#15 - #23*

*Motion was made by Mr. Pellegrino, seconded by Mr. Loffredo, to approve Manasquan General Items #15 through #23.*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Hoverter*

**MOTION CARRIED**

**MANASQUAN General Items**

15. **Recommend** approval of the submission of an amendment to the FY 2020 ESEA Grant (formerly NCLB Grant) application, originally submitted on June 26, 2019; this amendment is to move remaining funds between budget lines for Title I, Title II, and Title IV.
16. **Recommend** approval of the acceptance of the following Tuition Free Students of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Kindergarten at Manasquan Elementary School for the 2020-2021 school year:
  - H.D. – Student ID not available at this time
  - D.W. – Student ID not available at this time
17. **Recommend** rescission of the appointment of the following person to position specified effective February 26, 2020:
  - Anti-Bullying Specialist (MES): Anthony Cinelli
18. **Recommend** approval of the appointment of the following person to position specified for the period beginning February 26, 2020 and ending at the next organization meeting of the Board of Education:
  - Anti-Bullying Specialist (MES): Margaret Polak

*FY2020 ESEA Grant Amendment*

*2020-2021 Tuition Free Students*

*Appointment Rescission – Anti-Bullying Specialist*

*Appointment of Anti-Bullying Specialist*

**Professional Days**

19. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

*E.S. Professional Days*

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
March 6, 2020	Anthony Cinelli	Lakewood	Monmouth County School Counselor's Conference	No	None
March 12, 2020	Alissa Boyne Nicole DeStefano	Mays Landing	AAC Workshop	No	None
March 25-30, 2020	Teresa Trumpbour	Minnesota	NAEA Convention	Yes	None

**Student Action**

**Field Trips**

20. **Recommend** approval of the field trips listed below:

*E.S. Field Trips*

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
June 10, 2020	Christine Rice Oriana Kopec Nancy Knitter	ESL	Jenkinson's Aquarium	Social Language Experience	Yes-4	None	Bus\$500.00 MESEF Grant Funded

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May 15, 2020	Kristine Pierce Jestine Jones Laura Wahl Lauren Kelly Tom Russoniello Mark Levy Rob Markovitch Brian McCann Justin Roach Margaret Ciuffo	Grade 7	Philadelphia	Philadelphia Historical Tour	Yes-9	2 Buses- \$2230.00	Student Funds
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*E.S. Field  
Trips  
(continued)*

**Placement of Students on Home Instruction**

21. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:  
#6279712572                      Grade 7                      February 6, 2020 – March 31, 2020 (Medical)

*E.S. Home  
Instruction*

**Placement of Students Out of District**

22. **Recommend** approval of the revised 2019-2020 External Placement list that reflects tuition costs and transportation cost, as per **Document 1**.

*2019-2020  
External  
Placements  
Document 1*

**Financials**

23. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **January, 2020** as per **Document 2**.

*E.S. Central  
Funds Report  
Document 2*

*Mr. Cattani asked if there were any items in the Manasquan/Sending Districts General Items #24 through #29. Seeing none, he asked for a motion to approve Items #24 through #29.*

*Manasquan/  
Sending  
Districts  
General Items  
#24 - #29*

*Motion was made by Mrs. Bossone, seconded by Mr. Ingoglia, to approve Manasquan/Sending Districts Items #24 through #29.*

*Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Furey, Mr. Hoverter*

**MOTION CARRIED**

**MANASQUAN/SENDING DISTRICTS General Items**

**24. Secretary's Report/Financials**

**Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

*Financial  
Reports*

The Business Administrator/Board Secretary certifies that as of **JANUARY 31, 2020** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

*Secretary's  
Certification*

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the Business Administrator/Board Secretary's certification as of **JANUARY 31, 2020** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

*Acceptance of  
Secretary's  
Certification*



**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **JANUARY 31, 2020** per **Document D**. (The Treasurer of School Moneys Report for the month of **JANUARY 2020** is on file in the Business Office and is in balance with the Secretary's Report).

*Secretary's  
Financial &  
Investment  
Report  
Document D*

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **JANUARY 31, 2020**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **20192020 budgets for JANUARY and FEBRUARY** as recommended by the Superintendent of Schools, as per **Document D**.

*Budget  
Certification  
Document D*

**Purchase Orders** for the month of **FEBRUARY 2020** be approved, as per **Document E**.

*Purchase  
Orders  
Document E*

**Recommend acceptance** of the **Cafeteria Report** – **Document F**.

*Cafeteria  
Report  
Document F*

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,222,552.47** for the month of **FEBRUARY, 2020** be approved. Record of checks (**#46009** through **#46014**), and distributions are on file in the Business Office.

*Bills  
(Current  
Expense)*

**Be it Resolved:** that the **Bills (Capital Expense)** in the amount of **\$305,494.43** for the month of **FEBRUARY, 2020** be approved. Record of checks (**#1064** through **#1071 & #1375**), and distributions are on file in the Business Office.

*Bills  
(Capital  
Expense)*

Confirmation of **Bills (Current Expense)** for **JANUARY, 2020** at **\$3,238,688.69** and checks (**#45798** through **#46008**) and **(Capital Expense)** for **JANUARY, 2020** at **\$275,721.67** and checks (**#1054** through **1063** and **#1371** through **#1374**).

*Confirmation  
of Bills  
(Current &  
Capital  
Expense)*

**Recommend acceptance** of the following **High School Central Funds Report** for the month ending **JANUARY 2020** as per **Document G**.

*H.S. Central  
Funds Report  
Document G*

- 25. Recommend** approval of Pay Application # 2, for Thermal Piping, in the amount of \$103,541.90, for the Manasquan High School HVAC Partial Replacement and Fire Alarm Upgrade (attorney reviewed and approved).

*Pay  
Application #2  
Thermal Piping*

- 26. Recommend** approval of the engineering and surveying services for the proposed Manasquan High School Indoor Practice Facility provided by Suburban Consulting Engineers, Inc. in the amount of \$81,715 (attorney reviewed and approved), as per **Document H**.

*Suburban  
Consulting  
Engineers  
Document H*

**Professional Days**

27. Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

H.S.  
Professional  
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
February 18, 2020	Andrew Bilodeau	Roselle	NJSIAA Scholastic Recruitment Camp Meeting	Yes	None
January 30, 2020	Craig Murin	Rutgers University	Shore Conference Swimming Championships	No	None
March 20, 2020	James Fagen	Holmdel	Media During the Vietnam War Forum	Yes	Mileage - \$15.54 Registration - \$65.00
June 3,4,5, 2020	Peter Crawley	Atlantic City	NJASBO Annual Conference	No	Registration - \$275.00 Mileage-\$143.43 Parking-\$30.00 Tolls-\$25.00
February 14, 2020	Donna Bossone	West Windsor	NJSBA Workshop	No	Registration-\$99.00 Mileage-\$28.35
May 20, 21, 2020	Donald Bramley	Atlantic City	HIB Law Conference	No	Mileage-\$20.00 Registration-\$250.00 Hotel-\$100.00
March 13, 2020	Margaret Polak	Brick	HIB Law Workshop	No	Mileage-\$4.34 Registration-\$150.00
March 27, 2020	Lauren Thieme	Iselin	Foreign Language Annual Conference	Yes	Mileage-\$13.79 Registration-\$185.00
March 19,20, 2020	Timothy Clayton	Edison	Training Workshop	No	None
February 24, 2020	Andrew Bilodeau	Roselle	NJSIAA Committee Meeting	No	None
March 6, 2020	Alicia Narucki	Lakewood	Counselor Workshop	No	Mileage-\$17.50
March 5, 2020	Lesley Kenney Jesse Place	Atlantic City	NJDOE Statewide Assessment Coordinator Training	No	Mileage-\$52.43 Tolls-\$5.00 Parking-\$10.00 <i>Costs per Traveler</i>
February 28, 2020	Brian Rostron	Monroe	Unified Classroom Observation	Yes	Mileage-\$21.00
March 25, 2020	Courtney Larkin	Galloway	Photography Workshop	Yes	Registration-\$75.00

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May 20-21, 2020	Leigh Busco	Atlantic City	Anti-Bullying Conference	No	Mileage-\$21.91 Registration-\$225.00 Hotel-\$69.00
February 28, 2020	Jill Santucci	Monroe	Unified Classroom Observation	Yes	Mileage-\$21.00
February 28, 2020	Margaret Polak	Monroe	Unified Classroom Observation	No	Mileage-\$21.07
March 12, 2020	Craig Murin	Ocean	County Supervisor Meeting	Yes	None
May 8, 2020	Kevin Hyland	Neptune	CPR Instructor Certification	Yes	Mileage-\$7.35 Registration-\$80.00

H.S.  
Professional  
Days  
(continued)

**Student Action**

**Field Trips**

**28. Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
February 21, 2020	Lisa Crowning	Science	Barlow's	Greenhouse Production	No	None	None
June 10-16, 2020	Kris Buss Joseph LaCarrubba Michael Dahrouge Peter Cahill	Surf Team	California	NSSA Surfing Competition	Yes-2	None	Athletic Team Funds

H.S. Field  
Trips

**Placement of Students on Home Instruction**

**29. Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#7253278387      **Grade 11**      **February 21, 2020 – March 21, 2020 (Medical)**  
#2686906059      **Grade 10**      **February 18, 2019 – March 18, 2020 (Medical)**

H.S. Home  
Instruction

*Mr. Cattani asked if there was any Old or New Business to come before the board.*

**30. Old Business/New Business**

*Seeing none, he asked for a motion to enter Executive Session and read the following statement.*

*Motion was made by Mr. Sorino, seconded by Mr. Loffredo, and approved by voice vote of all those present in favor to enter into Executive Session at 8:01 p.m.* **MOTION CARRIED**

Old Business /  
New Business  
(No Report)

**31. Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- X   1. Confidential Matters per Statute or Court Order (Student Matter)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client
- X   8. Personnel Matters (Hiring, Resignation)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

*Mr. Cattani asked for a motion to reconvene the meeting.*

*Motion to  
Reconvene*

*Motion was made by Mr. Bolderman, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to reconvene the meeting at 8:07 p.m.* **MOTION CARRIED**

*Mr. Cattani asked for a motion to approve Manasquan Item #32.*

*Motion was made by Mr. Bolderman, seconded by Mrs. Bossone, to approve Manasquan Item #32 – Elementary School personnel, as specified in Document 3.*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Hoverter* **MOTION CARRIED**

*Manasquan  
Item #32*

**MANASQUAN Personnel**

*E.S. Personnel  
Document 3*

**32. Recommend approval of the Elementary School personnel as per Document 3.**

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*Mr. Cattani asked for a motion to approve Manasquan/Sending Districts Item #33.*

*Manasquan/  
Sending  
Districts Item  
#33*

*Motion was made by Mr. Pellegrino, seconded by Mrs. Pollock, to approve Manasquan/Sending Districts Item #33 – High School personnel, as specified in Document I.*

*H.S. Personnel  
Document I*

*Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Furey, Mr. Hoverter*

*MOTION CARRIED*

**MANASQUAN/SENDING DISTRICTS Personnel**

**33. Recommend approval of the High School personnel as per Document I.**

*Mr. Cattani asked for a motion to adjourn.*

*Motion was made by Mr. Loffredo, seconded by Mrs. Bossone, and approve by voice vote of all those present in favor to adjourn the meeting at 8:08 p.m.*

*MOTION CARRIED*

*Adjournment*

**34. Adjournment**

Motion to Adjourn

*Respectfully submitted*

*Dr. Pete Crawley  
Board Secretary*

