

BOARD OF EDUCATION

Borough of Manasquan

**The audio recording of the following minutes experienced technical issues that made it inaudible and the transcription of minutes may not reflect all comments made at the meeting. Roll call of board votes on all motions are accurate and recorded manually by the recording secretary at the time of the vote.*

The Combined Committee of the Whole and Regular Public Board of Education meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, January 23, 2018.

The Board President, Mr. Pellegrino, called the meeting to order at 6:03 p.m. and read the Opening Statement.

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.

2. Pledge of Allegiance

Pledge of Allegiance

Mrs. Coates administered the Oath of Office to Mr. Hoverter.

Roll Call

3. Oath of Office:

- Terence Hoverter

4. Roll Call

Bruce Bolderman	Mark Furey (Belmar) - absent	Thomas Pellegrino
Donna Bosson	Terence Hoverter	Alfred Sorino - absent
Eugene Cattani	Joseph Loffredo - absent	Tedd Vitale (Brielle)-arrived 6:06
Linda DiPalma	Anne McGarry (SLH) - absent	Colin Warren – absent

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Michael Gross, Board Attorney; Barbara Kerensky, Director of Curriculum & Instruction; Lesley Kenney, Director of School Counseling Services; Jesse Place, Director of Technology & Human Resources; Sandi Freeman, Recording Secretary; Julianna DeGenova and Olivia Easton, Student Board Representatives. Absent: Christopher Black and Madison Rydholm, Student Board Representatives

Mr. Pellegrino read the Mission Statement and Statement to the Public.

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

Mission Statement

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the

Statement to the Public

matter. After the Committee of the Whole approves the matter, it, is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Statement to the Public

Mr. Pellegrino asked for a motion to accept the minutes in Item 7.

Motion was made by Mrs. DiPalma, seconded by Mrs. Bossone, to accept and approve the minutes as specified in Item #7.

Discussion: None

Roll Call Vote: December 12, 2017 Ayes (6); Nays (0); Abstain (1); Absent (5) Mr. Furey, Mr. Loffredo, Mrs. McGarry, Mr. Sorino, Mr. Warren:

January 3, 2018 Ayes (4); Nays (0); Abstain (3) Mr. Bolderman, Mr. Hoverter, Mr. Vitale; Absent (5) Mr. Furey, Mr. Loffredo, Mrs. McGarry, Mr. Sorino, Mr. Warren

MOTION CARRIED

Minutes

Mr. Gross pointed out that approval of board minutes does not require a majority of the full board to be carried.

7. **Acceptance of Minutes**

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of December 12, 2017 and the Reorganization Meeting of January 3, 2018. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Mr. Pellegrino asked the student representatives to provide their reports.

8. **Student Board Representative Report**

Student Board Representative Report

Julianna DeGenova provided a report on the Key Club activities and planned events for the upcoming months.

Olivia Easton provided a report on the Student Council activities and planned events for the upcoming months.

Mr. Pellegrino asked for a motion to accept the Student Board Representative Reports.

Motion was made by Mrs. DiPalma, seconded by Mr. Cattani, to approve and accept the Student Board Representatives Report.

Discussion: None

Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (5) Mr. Furey, Mr. Loffredo, Mrs. McGarry, Mr. Sorino, Mr. Warren MOTION CARRIED

Mr. Pellegrino continued with the Presentations and turned the floor over to Dr. Kasyan.

9. **Presentations**

Presentations

Dr. Kasyan recognized and congratulated the Students and Teachers of the month and presented them with Certificates of Appreciation and Wally Bucks.

Students & Teachers of the Month

- **High School Students of the Month for December**– Norah Dolan, Senior – Devin Norton, Junior – Hayley Petrosini, Sophomore – Connor Walsh, Freshman
- **High School Teachers of the Month for December**– Jason Bryant, James Fagen

- **Elementary School Student of the Month for December**– Erin Driscoll
- **Elementary School Teacher of the Month for December**– Carrie Eastmond
- **Elks Elementary School Student of the Month for December**- Dorothy Loffredo

Presentations

Students &
Teachers of the
Month

Dr. Kasyan turned the floor over to Mr. Notley for an update on the referendum construction project.

- **New Road Construction Project Update** – Presented by Robert Notley

Mr. Notley provided a comprehensive report on the progress of the construction project. A copy of his report will be included in the formal minutes.

New Road
Construction
Project Update

Mr. Pellegrino continued with the discussion items for the January 23, 2018 agenda and turned the floor over to Dr. Kasyan.

Discussion
Items

10. Discussion Items January 23, 2018 Agenda

- **Education, Curriculum & Technology- Agenda Items***
 - 2018-2019 School Year Calendar*

Dr. Kasyan referred to the 2018-2019 school year calendar on the agenda for board approval. There were no questions from the board on the calendar.

Education,
Curriculum &
Tech.
2018-19 School
Year Calendar

- **Personnel– To be Discussed in Executive Session- Agenda Items***

Dr. Kasyan reported that personnel items would be discussed in executive session.

Personnel
(Exec. Session)

- **Policy- Agenda Items***

- **Finance- Agenda Items***

- 2018-2019 Budget Update

Mrs. Coates provided an update on the 2018-2019 budget process. The Budget Committee will be meeting during the months of February and March.

Finance
2018-19
Budget Update

Dr. Kasyan spoke on the additional responsibilities required for the safety officer in the district.

Dr. Kasyan introduced Mr. Brennan Gordon who will be filling the position of Varsity Baseball Coach that is on this evening's agenda for board approval.

Dr. Kasyan turned the floor over to Mrs. Coates for the buildings and grounds report.

- **Buildings & Grounds/Facilities- Agenda Items***

- Early January Snow Event

Mrs. Coates thanked the facilities staff for their assistance with the snow removal during the storm earlier in the month.

- Request from Monmouth County Planning Board

Mrs. Coates reported on a request made from the Monmouth County Planning Board for a letter of intent from the district that would dedicate land in front of the elementary school along with a bridge easement to the county should there be a need to widen the roadway that is a county road. There were no objections from the board to provide this letter. Mrs. Coates said that this request coincides with a request made by the planning board at the time of the 2005 construction project at the elementary school.

- Turf Field Update

Mrs. Coates provided an update on the turf field project. She reported that the culvert pipe was inspected and looks like it will require minimal work. Soils samples have been conducted and plans are advancing along very well. It is anticipated that bidding would take place in June 2018.

Buildings &
Grounds/
Facilities

Snow Removal

Monmouth
County
Planning Board
Letter of Intent
for future
roadway
widening

Turf Field
Update

- Alternate School Rebid

Mr. Pellegrino continued with the Superintendent's Report and turned the floor over to Dr. Kasyan.

Dr. Kasyan reported on a survey that was conducted on a later start time that was participated in by the faculty and students. The results will be reviewed by the committee in February. He also plans on having the parents participate in this survey.

11. Superintendent's Report & Information Items

Dr. Kasyan reported on the Enrollment, as specified in Document A, the Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports, as specified in Document B and the monthly HIB Report, as specified in Document C.

- **Enrollment– Document A**
 - **Total Enrollment – 1,526**
 - High School – 940
 - Elementary School – 586

- **Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - December 7th (Fire Drill)
 - December 20th (Shelter in Place)

 - **Elementary School:**
 - December 13th (Lockdown)
 - December 19th (Fire Drill)

- **HIB Monthly Report – Document C**
 - **High School:**
 - One Incident – 1 Confirmed HIB
 - **Elementary School:**
 - No Report for the Month

Dr. Kasyan turned the floor over to Mrs. Kerensky, Mr. Place and Ms. Kenney for their reports.

- **Report of the Director of Curriculum and Instruction**

Mrs. Kerensky reported that the agreement with Brookdale has been approved and we are moving forward with the Brookdale program. She reported on the Fine & Performing Arts Academy and said that related courses will be listed in the course selection booklet. She provided areas that will be included in the proposed Summer Academy and spoke on additional Honor Societies that are being considered at the high school. She reported that professional development will be offered to provide the groundwork for personalized learning. Mrs. Kerensky spoke on two grants that were awarded to the district last month: New Jersey Healthy Communities Network that will provide \$20,000 over two years to support the Academy of Health Careers' Tower to Tables project and the Sustainable Jersey/Gardinier Grant that will provide \$10,000 over one year to support the purchase of Soofa solar charging benches and stations in addition to support curriculum updates for Environmental Science and Academy of Engineering courses.

- **Report of the Director of Technology and Human Resources**

Mr. Place reported that the E-Backpack program will begin next week at the elementary school. This program will eliminate the amount of paper notices being sent home with the students and notifications will be made available on the website. He provided more details on the program in answer to Olivia Easton's question.

Supt.'s. Report

Later Start
Time Survey
Update

Enrollment
Document A

Attendance
Comparison,
Fire Drill
Reports,
Suspension &
Tardy Reports
Document B

HIB Monthly
Report
Document C

Report of the
Director of
Curriculum &
Instruction

Report of the
Director of
Technology &
Human
Resources

- **Report of the Director of School Counseling Services**

Ms. Kenney spoke on the Naviance program and reported that 79% of the senior class have applied to one or more colleges. She said that the 8th grade scheduling has begun with the revision of scheduling forms and course offerings booklets. Visits are being set up to meet with sending district 8th grade students. Scheduling for grades 9 – 11 will begin after the February break. She provided details on the Freshman for A Day Program that will allow eighth grade students the opportunity to meet with administrators and counselors, attend classes speak with current students along with eating in the high school cafeteria. This program is currently scheduled for February 9th and March 2nd. She is meeting stakeholders to review the timeline for a new master schedule implementation. A committee of teachers and administrators will be set up to facilitate this change.

Dr. Kasyan reported on a meeting he had with Mr. Richens, the County Superintendent of Schools, on the physical education program. There must be 41 credit hours and they cannot be pro-rated and must be accumulated throughout the year.

Mr. Pellegrino asked for a motion to approve and accept the Superintendent's Report.

Recommend approval and acceptance of the Superintendent's Report.

Motion was made by Mr. Bolderman, seconded by Mr. Vitale, to approve and accept the Superintendent's Report.

Discussion: None

Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (5) Mr. Furey, Mr. Loffredo, Mrs. McGarry, Mr. Sorino, Mr. Warren

MOTION CARRIED

Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement.

12. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Mr. Pellegrino closed the Public Forum seeing no public participation.

Mr. Pellegrino asked for a motion to approve Manasquan Items #13 through #23 and asked if anything required a separate vote. Seeing none he asked for a motion to approve the Manasquan General Items.

Motion was made by Mrs. Bossone, seconded by Mr. Hoverter, to approve Manasquan General Items #13 through #23.

Discussion: None

Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Mr. Loffredo, Mr. Sorino, Mr. Warren

MOTION CARRIED

Report of the
Director of
School
Counseling
Services

Acceptance of
the Supt's
Report

Public Forum
on Agenda
Items

Manasquan
General Items
#13 - #23

MANASQUAN

General Items

13. **Recommend** approval of the following student teacher placements for the Spring 2018 Semester, January 29, 2018 through May 11, 2018:

- Julie Temple Georgian Court University Elementary–Grade 4 (P. Kelly and T. Ames)
- Jacqueline Coulahan Georgian Court University Elementary–Grade 3 (D. Romano and J. Woytowicz)

14. **Recommend** approval of psychiatric evaluation for student # 232127 with Dr. Richard Worth at a rate of \$550.00 as part of the Child Study Team re-evaluation process.

15. **Recommend** approval of the final Pay Application #4 from Premier Security & Electronics, Inc., for the Manasquan Elementary School Fire Alarm System Replacement, in the amount of \$28,813.88. (pending attorney review)

16. **Recommend** approval of the following Request for Obsolete Equipment Disposal:

- Classroom Supplies and Equipment – **Document 1.**

17. **Recommend** approval of Changed Order #1 – Premier Security & Electronics, Inc. for the Manasquan Elementary School Fire Alarm System Project, as follows: Change Order #1 shall be a credit in the amount of \$22,322.00 for the unused allowance, as per **Document 2.**

18. **Recommend** approval of bilingual evaluations of student # 333641, Nilda Colazzo for a speech and language evaluation at a rate of \$575.00 and Monica Peter for a psychological evaluation at a rate of \$495.00 as part of a new referral to the Child Study Team.

Professional Days

19. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
January 17, 2018	Christin Walsh	Spring Lake or Avon ES	District Literacy Collaboration	No	None
January 24, 2018	Christin Walsh	Spring Lake or Avon ES	District Literacy Collaboration	No	None
January 10, 2018	Jaimee McMullen	Spring Lake or Avon ES	District Literacy Collaboration	Yes	None
January 10, 2018	Amelia Gliddon	Spring Lake or Avon ES	District Literacy Collaboration	Yes	None
January 17, 2018	Lauren Maslihan	Spring Lake or Avon ES	District Literacy Collaboration	Yes	None
January 10, 2018	Kindle Kuriscak	Spring Lake or Avon ES	District Literacy Collaboration	No	None
January 24, 2018	Cynthia Kirk	Spring Lake or Avon ES	District Literacy Collaboration	Yes	None
January 17, 2018	Lauren Buss	Spring Lake or Avon ES	District Literacy Collaboration	Yes	None
January 24, 2018	Alyse Leybovich	Spring Lake or Avon ES	District Literacy Collaboration	Yes	None

Student Teacher Placements

Dr. Worth – Psych. Evaluation

Premier Security & Electronics – Pay App #4

Obsolete Equipment Document 1

Premier Security & Electronics – Change Order #1 Document 2

N. Colazzo M. Peter CST Evaluations

E.S. Professional Days

MINUTES – January 23, 2018

January 17, 2018	Michele Sayre	Spring Lake or Avon ES	District Literacy Collaboration	Yes	None
January 24, 2018	Sandra Jo Hill	Spring Lake or Avon ES	District Literacy Collaboration	Yes	None
January 10, 2018	Brianna Snel	Spring Lake or Avon ES	District Literacy Collaboration	Yes	None
January 10, 2018	Annette Hurley	Spring Lake or Avon ES	District Literacy Collaboration	No	None
January 17, 2018	Cheryl Femenella	Spring Lake or Avon ES	District Literacy Collaboration	Yes	None
January 17, 2018	Catherine Taft	Spring Lake or Avon ES	District Literacy Collaboration	Yes	None
January 25, 2018	Gina Melillo	Freehold	Medical Emergency Training	Yes	Registration-\$295
January 22-26, 2018	Sheri Bruns	Eatontown	Orton Gillingham Training	Yes	None
March 21-25, 2018	Teresa Trumpbour	Seattle	NAEA National Convention	Yes	None
January 16, 2018	Andrea Trischitta	Newark	Litigation	Yes	Tolls-\$6.50 Parking-\$10.00 Meals-\$10.49 Mileage - \$34.84
May 31, 2018 June 1, 2018	Christine Rice	New Brunswick	NJTESOL	Yes	Mileage- \$11.47 Registration-\$279.00
February 9, 2018	Christine Rice	Wall	MC3 ESL Articulation	Yes	None
January 26-29, 2018	Amy Young	Long Branch	Mental Health Training	No	None
February 7, 2018	Alissa Boyne Nicole DeStefano	Brielle	PLC Sending District Meeting	No	Mileage - \$.99
May 3, 2018	Alissa Boyne Nicole DeStefano	Spring Lake Heights	PLC Sending District Meeting	No	Mileage - \$1.30
June 2018 Date-TBD	Valerie Vayas	Freehold	Wilson Training Workshop	Yes	Registration-\$345.00
March 22-23,2018	Nicole DeStefano	Plainsboro	Visualizing and Verbalizing Workshop	No	Mileage-\$51.33 Registration-\$749.00

E.S.
Professional
Days

Student Action

Field Trips

20. Recommend approval of the field trips listed below:

E.S. Field Trips

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
June 1, 2018	Eric Clark Marie Lauffer	Band and Chorus	Allentown Symphony Dorney Park	Music Festival	Yes-8	Bus-\$340.00	Student Funds

May 22, 2018	Alyse Leybovich 3 Teachers (TBD) 3 Paras (TBD)	Kindergarten	Algonquin Theater	Experience Theater Production	No	None	Student Funds
January 2018 (TBD) May 2018 (TBD)	Christine Rice	ESL	Manasquan Town Locations	Explore Town	No	None	None
February 21, 2018 February 27, 2018	Eric Clark	Music-Band	Brielle Elementary School	Sending District Band Rehearsals	Yes	Bus-\$295.00 per date	None

Placement of Students on Home Instruction

21. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None at this time**

Placement of Students Out of District

22. **Recommend** approval of the revised External Placement list that reflects both transportation and tuition costs for the 2017-2018 school year, as per **Document 3**.

Financials

23. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **December 31, 2017** as per **Document 4**.

Mr. Pellegrino asked for a motion to approve Manasquan/Sending District Items #24 through #42 and asked if anything required a separate vote. Seeing none he asked for a motion to approve the Manasquan/Sending District General Items.

Motion was made by Mr. Hoverter, seconded by Mr. Vitale, to approve Manasquan/Sending District General Items #24 through #42.

Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (5) Mr. Furey, Mr. Loffredo, Mrs. McGarry, Mr. Sorino, Mr. Warren
MOTION CARRIED

MANASQUAN/SENDING DISTRICTS

General Items

24. **Secretary's Report/Financials**
Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **DECEMBER 31, 2017** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,449,781.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **DECEMBER 31, 2017** that no budgetary appropriations account has

E.S. Field Trips

E.S. Home Instruction (No report)

Out of District Placements Document 3

Financials E.S. Central Funds Report Document 4

Manasquan/Sending District General Items #24 - #42

Financial Reports

Secretary's Certification

District Taxes

Acceptance of Secretary's Certification

obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary’s Financial & Investment Report** and the **Treasurer’s Report**, for the month ending **DECEMBER 31, 2017** per **Document D**. (The Treasurer of School Moneys Report for the month of **DECEMBER 2017** is on file in the Business Office and is in balance with the Secretary’s Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **DECEMBER 31, 2017** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2017-2018 budgets** for **DECEMBER** and **JANUARY** as recommended by the Superintendent of Schools, as per **Document D**.

Purchase Orders for the month of **JANUARY 2018** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Report** – **Document F**.

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$1,187,058.52** for the month of **JANUARY, 2018** be approved. Record of checks (**#41634** through **#41709**), and distributions are on file in the Business Office.

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$11,547.90** for the month of **JANUARY, 2018** be approved. Record of checks (**#1126** through **#1130**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **DECEMBER, 2017** at **\$1,484,465.21** and checks (**#441471** through **#41633**) and **(Capital Expense)** for **DECEMBER, 2017** at **\$5,010.48** and checks (**#1114** through **#1125**).

Recommend acceptance of the following **High School Central Funds Report** for the month ending **DECEMBER 31, 2017** as per **Document G**.

25. **Recommend** approval of the resolution opposing the Department of Agriculture’s proposal to eliminate a procurement model (Cost Reimbursement) for Food Services Management services, as per **Document H**. Retaining this model provides the district most flexibility.
26. **Recommend** approval of placement of student # 2334 in the TEACH program effective upon admission. Placement is funded through the NJ Dept. of Children and Families.
27. **Recommend** approval of the **2018-2019 School Year Calendar** as per **Document I**.
28. **Recommend** approval of the following Request for Obsolete Equipment Disposal:
 - Weight Room Equipment – **Document J(1)**
 - Band Room Material – **Document J(2)**
29. **Recommend** approval of the contract with Steve Barkley in the amount of \$2,500 which is the Manasquan School District’s portion of the \$5,000 contract fee. The remaining \$2,500 is the responsibility of the Brick Township School District.

Secretary’s
Financial &
Investment
Report
Document D

Budget
Certification
Report
Document D

Purchase
Orders
Document E

Cafeteria
Report
Document F

Bills
(Current
Expense)

Bills
(Capital
Expense)

Confirmation
of Bills –
Current &
Capital
Expense

H.S. Central
Funds Report
Document G

Dept. of
Agriculture
Proposal
Document H

Out of District
Placement –
TEACH
Program

2018-19 SY
Calendar
Document I

Obsolete
Equipment
Disposal
Doc. J(1) & (2)

S. Barkley –
Professional
Development
Program

30. Recommend approval of the Memorandum of Agreement with Brookdale Community College for Manasquan School District to implement the Manasquan High School Early College Program for the 2018-2019 school year. (pending board attorney review)

MOA – Brookdale CC Early College Program

31. Recommend approval of the following Pay Application:

Kappa Construction Corp. Pay App #4

- Kappa Construction Corp. – Pay Application #4 \$371,763.00 (pending attorney review)

32. Recommend approval of the following Change Order #2, from Kappa Construction Corp.

Kappa Construction Corp. Change Order #2 – Document K

- Increase in the amount of \$40,175.52, as per **Document K**.

33. Recommend approval of Colleen Reilly, an Occupational Therapy assistant student at Thomas Jefferson University, to complete her first Level II (full 8 week placement-300 hours from April 2, 2018 to May 25, 2018 under the supervision of Jill Wells, district OT.

C. Reilly – OT Asst. Student

34. Recommend approval of the re-submission of the 2017-2018 ESEA Grant (formerly NCLB Grant) application on January 11, 2018 with amendments to Title IA, Title II, and Title IV.

17-18 ESEA Grant re-submission

35. Recommend approval of the Superintendent’s 2017-2018 Quantitative Merit Goal focused on grade-level appropriate computer science lessons based on code.org curriculum.

Supt.’s Quantitative Merit Goal

36. Recommend approval of the agreement between Hani J. Khella, M.D. and the Manasquan School District to provide medical review officer services to support the voluntary random drug testing “BE PROUD” program at the Manasquan High School, as per **Document L**. (pending attorney review)

H. Khella, M.D. MRO Services Document L

37. Recommend approval of the following job descriptions, as per **Document M**:

Job Descriptions Document M

- Director of Technology and Human Resources
- Director of School Counseling Services
- Director of Curriculum and Instruction

38. Recommend approval of the submission of the following grant applications:

Grant Application Steelcase Active Learning American Honda Foundation Ed

- Steelcase Active Learning Center Grant
- American Honda Foundations Education Grant

39. Recommend approval of the following mileage reimbursement for the 2017-2018 school year:

Mileage Reimbursement M. Hudson

<u>Name</u>	<u>Purpose</u>	<u>Rate</u>	<u>Not to exceed</u>
Matthew Hudson	Regular District Business	.31 cents/mile	\$300.00

Professional Days

40. Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

H.S. Professional Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
February 6, 2018	Lynn Coates	Hamilton	FSMC Contract Training	No	Mileage - \$22.32
February 6, 2018	Sandra Freeman	Hamilton	FSMC Contract Training	No	Mileage - \$22.32
February 8, 2018	James Fagen	Holmdel	Music of Vietnam Era	No	Mileage-\$14.13 Registration-\$25.00

January 4, 2018 January 12, 2018	Sharon Keller-Kaas	Brookdale Community College	Adjunct Training	Yes	None
March 6, 2018	Jesse Place Lesley Kenney	Monroe	NJDOE PARCC Training	No	Mileage-\$19.10
May 31, 2018 June 1, 2018	Nancy Knitter	New Brunswick	NJ TESOL Conference	Yes	Registration-\$279.00
February 9, 2018	Nancy Knitter	Wall	Articulation	Yes	None
March 13-16, 2018	Peter Cahill	Atlantic City	Athletic Director Convention	No	Mileage-\$45.45 Registration-\$375.00 Hotel-\$273.00
January 16, 2018	Amy Edwards	Trenton	Future Ready Schools Leadership Task	Yes	None
February 8, 2018	Jesse Place	Monroe	Student Records and Public Records Workshop	No	Mileage-\$19.22 Registration-\$75.00
January 31, 2018	Justin Roach	Hamilton Township	Community Grant Program Meeting	No	None
February 9, 2018	Margaret Polak 2 CST Staff (TBD)	Tinton Falls	IEP/Special Education Training	No	Mileage-\$9.61 for each person
March 9, 2018	Dennis Van Pelt	Princeton	East Asia Program	Yes	Mileage-\$15.59
January 27, 2018	Rosa Russo	Webinar	Italian Teaching Strategies	Yes	Registration-\$25.00
January 24, 2018	Lesley Kenney	Piscataway	College Access and Affordability Workshop	No	Mileage-\$19.84
February 22, 2018	Barbara Kerensky	Trenton	Communications Workshop	No	None
March 21, 2018	Barbara Kerensky	Trenton	Strategic Planning Workshop	No	None
April 18, 2018	Barbara Kerensky	Trenton	Equity in Education	No	None
January 31, 2018	Claire Kozic	Hamilton	NJHCN Grant Program	Yes	Mileage - \$18.66

Student Action

Field Trips

41. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
March/April 2018 (Date – TBD)	Claire Kozic Eric Wasnesky Kevin Hyland Nurse, if needed	Academy of Health Careers	NJ Sharing Network Campus – New Providence	Organ and Tissue Donation Process	Yes - 3	Bus - \$300.00	None

Placement of Students on Home Instruction

42. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#182416	Grade 12	January 8, 2018 - February 8, 2018 (Medical)
#182560	Grade 11	January 3, 2018 - March 1, 2018 (Medical)
#182531	Grade 12	January 3, 2018 - February 19, 2018 (Medical)
#213360	Grade 9	January 8, 2018 - January 26, 2018 (Medical)
#182428	Grade 12	December 1, 2017 - June 20, 2018 Revised (Medical)
#2115	Grade 11	January 30, 2018 - June 20, 2018 (Medical)

H.S. Home Instruction

Mr. Pellegrino asked if there was any Old or New Business to come before the board.

43. **Old Business/New Business**

Dr. Kasyan referred to the opioid fact sheet and the sign-off sheet the will be provided to the student athletes for both their signature and that of their parents. A discussion took place on how to distribute the state mandated form to the athletes, either by email or on-line. It was suggested by Mr. Pellegrino to have it distributed to the athletes by their coaches.

Old Business / New Business

Opioid Fact Sheet
Student Athletes Sign-Off Sheet

There was no additional Old or New Business. Mr. Pellegrino opened the second Public Forum.

44. **Public Forum**

Dan Kelly, senior at Manasquan High School and track team member – Mr. Kelly spoke on the track team program being overlooked by the administration. He said the half-track is not effective and not conducive to proper training. He asked that transportation be provided to other tracks like Point Pleasant and other off-site facilities for practice. He said the team would get to the locations on their own if buses were not available for them. He said the team needs a proper facility to train. He referred to the swim and hockey programs that practice off site and said that something should be done to provide a proper facility to train at least two or three times per week.

Public Forum

Dan Kelly
Track Team
Practice Field
Availability

Dr. Kasyan complimented Dan on his attire, approach of the microphone and how he addressed the board and apologized for not giving the program proper focus. Dr. Kasyan said that he would do everything he can to help the track program.

Mr. Pellegrino closed the Public Forum seeing no additional public participation.

Mr. Pellegrino asked for a motion to enter Executive Session and read the following statement.

Motion was made by Mr. Hoverter, seconded by Mrs. DiPalma, and approved by voice vote of all those present in favor, to enter into Executive Session at 7:18 p.m. MOTION CARRIED

45. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

Executive Session

Executive Session

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after

which the public meeting of the Board shall reconvene and proceed with business; and **WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- X 1. Confidential Matters per Statute or Court Order (Student Matter)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- X 7. Litigation or Contract Matters or Att./Client (Discussion of Rebid of Alternate School Renovations)
- X 8. Personnel Matters (Hiring, Resignation, Leave of Absence, Performance)
- 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Mr. Pellegrino asked for a motion to reconvene the meeting.

Motion was made by Mrs. DiPalma, seconded by Mr. Hoverter, and approved by voice vote of all those present in favor, to reconvene the meeting at 8:00 p.m. MOTION CARRIED

Meeting Reconvened

Mr. Pellegrino asked for a motion to approve Manasquan Item #46.

Motion was made by Mrs. Bossonne, seconded by Mrs. DiPalma, to approve Manasquan Item #46, Elementary School Personnel, as specified in Document 5.

Discussion: None

Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Mr. Loffredo, Mr. Sorino, Mr. Warren MOTION CARRIED

Manasquan Item # 46
E.S. Personnel Document 5

MANASQUAN Personnel

46. Recommend approval of the Elementary School personnel as per **Document 5.**

Mr. Pellegrino asked for a motion to approve Manasquan/Sending District Item #47.

Motion was made by Mr. Hoverter, seconded by Mr. Vitale, to approve Manasquan/Sending District Item #47, High School Personnel, as specified in Document N.

Discussion: None

Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (5) Mr. Furey, Mr. Loffredo, Mrs. McGarry, Mr. Sorino, Mr. Warren MOTION CARRIED

Manasquan/Sending District Item #47
H.S. Personnel Document N

MANASQUAN/SENDING DISTRICTS Personnel

47. Recommend approval of the High School personnel as per **Document N.**

Mr. Pellegrino asked for a motion to adjourn.

MINUTES – January 23, 2018

Motion was made by Mrs. Bossone, seconded by Mr. Cattani, and approved by voice vote of all those present in favor to adjourn the meeting at 8:04 p.m.

MOTION CARRIED

Adjournment

48. Adjournment

Motion to Adjourn

Respectfully submitted



Lynn Coates

Board Secretary