

**BOARD OF EDUCATION**  
Borough of Manasquan

*The Combined Committee of the Whole and Regular Public Board of Education Meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Wednesday, January 20, 2021.*

*The President, Mr. Cattani, called the meeting to order at 6:00 p.m. and read the Opening Statement.*

**1. Call to Order**

Call to Order

**2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Mr. Cattani requested that everyone join in the Pledge of Allegiance.*

**3. Pledge of Allegiance**

*Ms. Cartaya was not present at this time for the Oath of Office.*

**4. Oath of Office**

- Michele Cartaya – Lake Como Board Representative

**5. Roll Call**

<i>Bruce Bolderman</i>	<i>Eugene Cattani</i>	<i>Anne McGarry (SLH)</i>
<i>Donna Bossone</i>	<i>Terence Hoverter- absent</i>	<i>Thomas Pellegrino</i>
<i>Martin Burns</i>	<i>Dennis Ingoglia (Brielle)- absent</i>	<i>Alexis Pollock</i>
<i>Michele Cartaya (Lake Como)-arrived 6:08</i>	<i>Joseph Loffredo</i>	<i>Alfred Sorino</i>

Roll Call

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Peter Crawley, School Business Administrator/Board Secretary; Gabrielle Pettineo, Board Attorney; Jesse Place, Assistant Superintendent of Schools; Rick Coppola, Director of Curriculum and Instruction; Lesley Kenney, Director of School Counseling Services; Sandi Freeman, Recording Secretary*      *Quorum Reached*

*Mr. Cattani read the Mission Statement and Statement to the Public.*

**6. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

Mission Statement

**7. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Statement to the Public

*Mr. Cattani asked for a motion to accept the minutes.*

*Motion was made by Mr. Sorino, seconded by Mr. Loffredo, to accept and approve the minutes, as specified in Item 8.*

*Roll Call Vote: December 15, 2020 Ayes (8); Nays (0); Abstain (1) Mrs. McGarry; Absent (3)*

*Mrs. Cartaya, Mr. Hoverter, Mr. Ingoglia*

*January 7, 2021 – Ayes (9); Nays (0); Abstain (0); Absent (3) Mrs. Cartaya,*

*Mr. Hoverter, Mr. Ingoglia*

**MOTION CARRIED**

Acceptance  
and Approval  
of Minutes

## **8. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of December 15, 2020 and the Reorganization Meeting of January 7, 2021. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

*Mr. Cattani said there would not be a Student Board Representative Report or Presentations this evening.*

## **9. Student Board Representative Report - No Report for the Month**

## **10. Presentations - None for the Month**

*Dr. Kasyan thanked the administrators for demonstrating strong stewardship during the COVID crisis. He is proud of the efforts being made to keep in the students in the buildings in a safe and secure environment.*

*Dr. Kasyan turned the floor over to Mrs. Graziano for the lower elementary school report.*

## **11. Principals' Reports**

- Lower Elementary School (PK-4) – Colleen Graziano

*Mrs. Graziano updated the board on the transition taking place in the lower elementary school. The Kindergarten students are now eating lunch in the cafeteria and music classes have resumed in the Music Suite. She thanked Dr. Crawley and Mr. Hudson for coordinating the plan and the custodial and grounds staff for moving furniture from the music suite. Plans are underway for resuming library classes in the Media Center. The Language Arts assessments and individual running records are underway with classroom teachers. Mid-year iReady diagnostic assessments will take place in early February. Mrs. Graziano recognized the following teachers, Mrs. Walsh; Mrs. Ward; Mrs. Sullivan and Mrs. Reichey, and expressed appreciation and thanks for the incredible efforts made this year to take on the responsibility of providing full time remote learning to the students.*

Principals'  
Reports

Lower  
Elementary  
School (PK-4)  
Mrs. Graziano

*Dr. Kasyan commented that further discussion will take place during the Committee of the Whole in the spring on the continuation of offering virtual school in September.*

*Dr. Kasyan turned the floor over to Mrs. Manetta for the upper elementary school report.*

- Upper Elementary School (5-8) – Megan Manetta

*Mrs. Manetta reported that there has been a sense of normalcy at the middle school level and academics are progressing. Along with the normal academic progress, focus is being placed on the social-emotional learning involving self-management; self-awareness; social awareness; responsible decision-making and relationship skills. The overall student experience has also been given consideration relating to the winter sports program and in-person band and chorus opportunities. Dr. Kasyan commented that this can be accomplished successfully following the protocols put in place in the district. Mrs. Manetta highlighted two staff members, Taylor Ames and Pamela Kelly, who teach together as a general education teacher and special education teacher. She complimented them on providing the students with multiple layers of student support and varying strategies for success. Dr. Kasyan thanked the teachers for their hard work and due diligence.*

Upper  
Elementary  
School (5-8)  
Mrs. Manetta

*Dr. Kasyan turned the floor over to Mrs. Kenney, who provided the high school report on behalf of Mr. Goodall.*

o High School – Robert Goodall

*Mrs. Kenney reported that the 9<sup>th</sup> grade drop-in tutoring is now successfully implemented at the high school with 26 students taking advantage of this opportunity. The drop-in tutoring will be opened up to 10<sup>th</sup> through 12<sup>th</sup> grade students beginning the week of January 25<sup>th</sup>. Plans are in place for the start of the mid-year assessments. She congratulated Mr. Jim Fagen on being named Teacher of the Year by the New Jersey Vietnam Veterans Memorial Foundation. The high school staff spotlight highlighted social studies teacher, Mr. Critelli. A video was provided by Mr. Critelli demonstrating two methods of instruction that he uses in the classroom and for virtual learning. Mrs. Kenney said this is another example of how teachers are using technology and keeping students engaged during this time.*

High School  
Mrs. Kenney  
for Mr. Goodall

*Dr. Kasyan said that he hopes to be able to resume in-person presentations at board meetings highlighting students and teachers of the month.*

*Dr. Crawley administered the Oath of Office to Michele Cartaya, the board representative from Lake Como. Mrs. Cartaya was welcomed to the board.*

Oath of Office  
Mrs. Cartaya

*Mr. Cattani opened the Public Forum on Agenda Items and read the following statement.*

**12. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum  
on Agenda  
Items  
(No  
Comments)

*Mr. Cattani closed the Public Forum on Agenda Items, seeing no participation from the public. He continued by opening the second Public Forum on any topic agenda or otherwise.*

**13. Public Forum**

*Mr. Cattani closed the second Public Forum, seeing no participation from the public.*

Public Forum  
(No  
Comments)

*Mr. Cattani turned the floor over to Dr. Kasyan for the Committee of the Whole discussion items.*

**14. Discussion Items January 20, 2021 Agenda**

- **Education, Curriculum & Technology- Agenda Items\***
  - o School Calendar: 2021-2022 School Year\*

C.O.W.  
Discussion  
Items

*Dr. Kasyan referred to the 2021-2022 school calendar and asked if there were any questions from the board. The staff will return on September 2<sup>nd</sup> for a faculty meeting and in-service. The freshmen will return on September 7<sup>th</sup> for an orientation program with their teachers and the remainder of the staff will participate in an in-service program. Mrs. Kenney pointed out the importance of the freshmen orientation program that will assist them in transitioning into the high school. School will open for all students on September 8<sup>th</sup>.*

2021-2022  
School  
Calendar

*Mr. Pellegrino commented that he believed it was more beneficial in having the teachers return after Labor Day. He asked this be considered for the next school year. Dr. Kasyan said this was discussed with the teachers' association and they were in agreement with this start date. Dr. Kasyan also pointed out that the February break was still in the calendar.*

- **Personnel– To be Discussed in Executive Session- Agenda Items\***
- **Policy**

*Dr. Kasyan referred to Policy 6153 for second reading. There were no questions on the policy.*

- **Policies -2<sup>nd</sup> Reading- Agenda Items \***
  - **P 6153** - Tuition Program Policy for Non-Resident/Non-Sending District Regular Education Students \*

*Dr. Kasyan turned the floor over to Dr. Crawley for Finance and Buildings & Grounds/Facilities discussion items.*

- **Finance**
  - 2021-22 Budget Update

*Dr. Crawley updated the board on the budget process. He has received every department's budget for review. After review they will be returned to the department heads for planning of a more formal budget number for next year. A Finance Committee of the board will be formed and meet to review the budget in detail. Formal adoption will then take place in March and April.*

*Dr. Kasyan said that an audit of the organization will take place to review programs and assess needs and plans in order to move forward. Mr. Cattani asked the board to contact him with their interest in serving on the Finance Committee.*

- **Buildings & Grounds/Facilities**
  - Cafetorium Floor

*Dr. Crawley discussed the elementary school cafetorium floor and issues that have presented themselves with low levels of mercury. A crack in the floor occurred due to settlement and at that time the district's environmental consultant suggested that the floor be tested, which was undertaken by the district. Dr. Crawley provided details on the presence of mercury in the environment, the testing process and the various levels found in the cafetorium as a result of the testing. In consultation with the environmental consultant, the course of action will be to encapsulate the floor with a chemical that does not contain mercury. Over time the mercury could possibly contaminate the wear coat and a testing regimen will be put into place to assure that the mercury remains at a safe level. Dr. Crawley assured the board that no one has or is in danger with the level of mercury currently present in the cafetorium.*

*Mrs. Pollock asked if there were other options available to address this matter. Dr. Crawley said there were three options: do nothing since the mercury does not rise to the level of being dangerous; pour the wear coat; or conduct a full abatement of the floor. The cost of the abatement could be \$150,000 plus the addition of a new floor. Dr. Kasyan said that he first thought to take up the floor, but after considering the overall cost and possibility that the mercury could have gone into the soil, the cost of this project could escalate into the millions of dollars. The decision to put down the wear coat is based on the recommendation of the environmentalist and is planned to be undertaken in the coming months. The cost of the project is \$37,000, with around \$10,000 to \$15,000 spent to date on the testing. Mr. Burns said that other professionals could be brought in if there was a question on the recommendations made by our environmentalist. Dr. Kasyan felt that the recommendation from our current professional was warranted and we have used his service in the past with positive results.*

*Dr. Kasyan continued with the Superintendent's Report.*

**15. Superintendent's Report & Information Items**

Supt.'s Report

*Dr. Kasyan reported on the district enrollment, as specified in Document A. He also reported on the total COVID cases from September 1<sup>st</sup> to present and said that no cases have been transmitted from within the building. Dr. Kasyan reported on the total number of students present in the high school from January 11 to January 15 on both blue and gray days. He said the average in school attendance at the high school is 72%. He believes that the percentage of students in the building warrants having the school opened.*

*Dr. Kasyan also reported on the total number of students present in the elementary school during that time and those numbers indicate that the children and teachers are coming to school.*

*Mr. Cattani asked if a student who opted not to go to school on a specific day could log in and participate in their classes. Mrs. Kenney said that students that are home on quarantine can log in for their classes; however, those students just opting not to attend in person can log in but will be marked absent.*

- **Enrollment– Document A**
  - **Total Enrollment – 1,538**
    - **High School – 1,002**
    - **Elementary School – 536**

Enrollment  
Document A

*Dr. Kasyan reported on the fire drills, shelter in place drills and the table top security meeting that took place during the month of December, as specified in Document B. He reported that the new fire alarm system in the high school is working extremely well. The district has met the state's mandated requirements for safety and security meetings as well as fire drills.*

*Dr. Kasyan said he plans to have the district's new service training dog, Echo, come to a board meeting. She is currently in the training process to search out drugs and alcohol in the building.*

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
  - **High School:**
    - **December 2<sup>nd</sup> and 3<sup>rd</sup> – Fire Drill**
    - **December 15<sup>th</sup> and 16<sup>th</sup> – Shelter in Place**
  - **Alternative School:**
    - **December 3<sup>rd</sup> – Fire Drill**
    - **December 15<sup>th</sup> – Shelter in Place**
  - **Elementary School:**
    - **December 15<sup>th</sup> – Table Top Security Meeting**
    - **December 18<sup>th</sup> – Fire Drill**

Fire Drill  
Reports  
Document B

*Dr. Kasyan reported no HIB Monthly incidents for the month of December, as specified in Document C.*

- **HIB Monthly Report – Document C**
  - **High School: No Report for the Month**
  - **Elementary School: No Report for the Month**

HIB Report  
Document C  
(No Report)

*Dr. Kasyan turned the floor over to Mr. Place, for the report of the Assistant Superintendent.*

- **Report of the Assistant Superintendent**

Assistant  
Superintendent  
Report  
Mr. Place

*Mr. Place updated the board on the new camera installed in the gym that will provide live streaming of games in addition to the portable cameras that can be taken to remote sites. He reported that the live streaming is going very well. A webpage will provide a running list by date of all the events and where the link can be found to stream the events. Mr. Place said the webpage does indicate that depending on the service different schools use, it is possible that a subscription will be required for viewing certain events. Manasquan streams all of our events on our YouTube channel for free. This streaming allows parents to be engaged in the athletic events taking place since limited attendance is permitted in the gym. Mr. Place concluded his report.*

*Dr. Kasyan turned the floor over to Mr. Coppola, for the report of the Director of Curriculum and Instruction.*

- **Report of the Director of Curriculum and Instruction**

Director of  
Curriculum and  
Instruction  
Report  
Mr. Coppola

*Mr. Coppola reported that the first cycle of Ready Math is coming to an end at the elementary school. Testing will take place February 1<sup>st</sup> through 10<sup>th</sup> to evaluate progress and a report is planned to be provided at the March board meeting. The program has been very well supported by the teachers, students, and parents. Mr. Coppola updated the board on the Equity Day planned for January 29<sup>th</sup>. One of the speakers, Michele Shipp, has met with the sub-committee chairpersons and reached out virtually with staff members, administrators, and teachers to conduct an assessment to see what is needed to improve the district. The sub-committees will meet after the 29<sup>th</sup> to continue working on the goals. He reported that a sending district consortium will take place virtually tomorrow to discuss various areas of the curriculum. Professional Development will be provided for staff on live streaming. Meetings have begun to discuss scheduling and course of study for next year.*

*A discussion took place on the process involved when courses are added to the high school and how decisions are made to eliminate courses. Mrs. Kenney said that courses are not taken out of the course offerings and are held if there is enough student interest. Dr. Kasyan said he will run a class with a least 10 students, but this will be open for further discussion. Mr. Coppola explained how new courses, such as the proposed Cultural Arts through Literacy, would be introduced into the elementary school curriculum. Mr. Coppola said that they are constantly looking at what will work best for the students. Mr. Coppola concluded his report.*

*Dr. Kasyan turned the floor over to Mrs. Kenney, for the report of the Director of School Counseling Services.*

- **Report of the Director of School Counseling Services**

Director of  
School  
Counseling  
Services  
Mrs. Kenney

*Mrs. Kenney met with Mr. Coppola to look over the course offerings and review suggested courses presented by the teachers. Students will meet directly with their counselors to review their course planning and then discuss their choices with their family prior to signing off on the courses. She reported on an articulation meeting that will be held tomorrow with the sending district superintendents. A Virtual Parents Night will be held over two nights for 8<sup>th</sup> grade parents from Manasquan and the sending districts. PSAT's will take place next Tuesday for students in the 10<sup>th</sup> and 11<sup>th</sup> grade. Mrs. Kenney concluded her report.*

*Dr. Kasyan thanked the guidance team for the assistance provided to the students and parents.*

*Mr. Pellegrino recognized the fact that there has not been one suspension on either side of the street for the entire school year. Dr. Kasyan said this is a tribute to the fact that the students really want to be in school. Mr. Read commented that the students have shown a willingness to be in compliance and onboard with the guidelines.*

*Dr. Kasyan concluded the Superintendent's Report.*

**Recommend** approval and acceptance of the Superintendent’s Report.

Approval and Acceptance of the Supt’s. Report

*Mr. Cattani asked for a motion to accept the Superintendent’s Report.*

*Motion was made by Mrs. Bossone, seconded by Mr. Burns, to accept and approve the Superintendent’s Report.*

*Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mr. Ingoglia*

**MOTION CARRIED**

*Mr. Cattani asked if any Manasquan General Items required a separate vote. He asked if there were any questions relating to Items #16 through #21. Seeing none, he asked for a motion to approve Manasquan General Items #16 through #21.*

Manasquan General Items #16 - #21

*Motion was made by Mr. Bolderman, seconded by Mrs. Pollock, to approve Manasquan General Items #16 through #21.*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Hoverter*

**MOTION CARRIED**

**MANASQUAN**

**General Items**

- 16. **Recommend** approval of the 2020-2021 Aid-in Lieu of Transportation reimbursements, pursuant to Executive Order 103, on the basis of the number of days any non-public school, as defined and permitted under State law, was open for in-person instruction as a percentage of the total number of school days (virtual or in-person).

2020-2021 Aid In Lieu of Transportation Payments

**Professional Days**

- 17. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below: **None for the Month**

MES Professional Days (No Report)

**Student Action**

**Field Trips**

- 18. **Recommend** approval of the field trips listed below: **No Report for the Month**

MES Field Trips (No Report)

**Placement of Students on Home Instruction**

- 19. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

MES Home Instruction (No Report)

**Placement of Students Out of District**

- 20. **Recommend** approval of the revised 2020-2021 External Placement list that reflects tuition costs and transportation cost, as per Document (No Report)

2020-21 Out of District Placements (No Report)

**Financials**

- 21. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **December, 2020 as per Document 1.**

Financials MES Central Funds Report Document 1

*Mr. Cattani asked if any Manasquan/Sending Districts General Items required a separate vote. He asked if there were any questions relating to Items #22 through #29. Seeing none, he asked for a motion to approve Manasquan/Sending Districts General Items #22 through #29.*

Manasquan/Sending Districts General Items #22 - #29

*Motion was made by Mrs. Bossone, seconded by Mr. Loffredo, to approve Manasquan/Sending Districts Items #22 through #29.*

*Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mr. Ingoglia*

**MOTION CARRIED**

**MANASQUAN/SENDING DISTRICTS**

**General Items**

**22. Secretary’s Report/Financials**

**Recommend acceptance of the following Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **DECEMBER, 2020** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be it Resolved;** that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,660,399.50** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **DECEMBER 31, 2020** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance of the Secretary’s Financial & Investment Report and the Treasurer’s Report**, for the month ending **DECEMBER 31, 2020** per **Document D**. (The Treasurer of School Moneys Report for the month of **DECEMBER, 2020** is on file in the Business Office and is in balance with the Secretary’s Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **DECEMBER 30, 2020**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2020-2021 budgets for DECEMBER and JANUARY** as recommended by the Superintendent of Schools, as per **Document D**.

**Purchase Orders** for the months of **DECEMBER 2020** be approved, as per **Document E**.

Recommend acceptance of the **Cafeteria Report – Document F**

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$986,301.25** for the month of **JANUARY, 2021** be approved. Record of checks (**#47484** through **#47489**), and distributions are on file in the Business Office.

**Be it Resolved:** that the **Bills (Capital Expense)** in the amount of **\$62,631.20** for the month of **JANUARY, 2021** be approved. Record of checks (**#1193** through **#1200**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **DECEMBER, 2020** at **\$2,720,168.74** and checks (**#47390** through **#47483**) and **(Capital Expense)** for **DECEMBER, 2020** at **\$170,880.30** and checks (**#1188** through **1193**).

**Recommend acceptance of the following High School Central Funds Report** for the month ending **DECEMBER 2020** as per **Document G**.

*Financial Reports*

*Secretary’s Certification*

*District Taxes*

*Acceptance of the Secretary’s Certification*

*Secretary’s Financial & Investment Report Document D*

*Budget Certification Document D*

*Purchase Orders Document E*

*Cafeteria Report Document F*

*Bills (Current Expense)*

*Bills (Capital Expense)*

*Confirmation of Bills (Current and Capital Expense)*

*MHS Central Funds Report Document G*



- 23. **Recommend** approval of the **2021-2022 School Year Calendar** as per **Document H**.
- 24. **Recommend** approval of the second reading and adoption of the following policy, as per **Document I**:
  - o **P 6153** – Tuition Program Policy for Non-Resident/Non-Sending District Regular Education Students
- 25. **Recommend** approval of Pay Application # 13-rev, for Thermal Piping, in the amount of \$130,222.66, for the Manasquan High School HVAC Partial Replacement and Fire Alarm Upgrade (attorney reviewed and approved).
- 26. **Recommend** approval of the creation of a central fund account for the Class of 2024.

2021-2022  
Calendar  
Document H

2<sup>nd</sup> Reading  
Policy P6153

Thermal Piping  
– Pay  
Application  
#13-REV

Central Fund  
Account – Class  
of 2024

**Professional Days**

- 27. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

MHS  
Professional  
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
January 14-17, 2021	Julian Price	Virtual	Football Clinic	Yes	None
February 22, 2021	Matthew Hudson	Virtual	EPA Model Lead Inspector Risk Assessor Class	No	Registration - \$230.00

**Student Action**

**Field Trips**

- 28. **Recommend** approval of the field trips listed below: **No Report for the Month**

MES Field Trips  
(No Report)

**Placement of Students on Home Instruction**

- 29. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:  
**#9638916932                      Grade 12                      January 11, 2021 – February 11, 2021 (Medical)**

MHS Home  
Instruction

*Mr. Cattani asked if there was any Old or New Business to come before the board.*

**30. Old Business/New Business**

Old Business

*Under Old Business – Mr. Cattani asked Dr. Kasyan if he had an update on the letter he sent to the Governor regarding allowing spectators to be present at inside sports. Dr. Kasyan said that the only response he received was from the NJSIAA representative saying they are following the Governor’s restrictions. He will reach out to Dr. Les Richens tomorrow.*

Update on  
Letter to  
Governor  
Re: Spectators  
at inside sports

*Under New Business – Dr. Kasyan read a statement he prepared in response to an email he received from a Manasquan Elementary School Teacher and community member regarding the Board’s shared services agreement proposal with the Borough of Manasquan. The email contained her opinions on various aspects of the project. Dr. Kasyan, in his statement, pointed out that teachers, and members of the public, have their first amendment rights and he welcomes their opinion. However, he pointed out that this letter contained several falsehoods and misrepresentations about student safety and the quality of instruction in the district. He went on to address several of those items. The teacher referred to the mercury found in the cafetorium resulting from a crack in the floor. Dr. Kasyan said that earlier in the meeting this matter was addressed by Dr. Crawley, at which time he reported that the mercury is not coming from the crack and the reading is deemed to be a safe level by the NJ Department of Health and the district has a plan in place to address this matter. The letter makes several references to extracurricular programs being cancelled due to lack of funds. He pointed out that these programs were funded by short-term grants. The teacher suggests that the re-allocating of funds to different*

New Business

Dr. Kasyan’s  
Response to  
email received  
on shared  
services  
agreement

*extracurricular programs in prior years is somehow related to a proposed future project. Dr. Kasyan pointed out that this is illogical and false. Most upsetting to Dr. Kasyan was the teacher's statement that "Latino students in Manasquan Schools are treated unfairly when it comes to equality in technology and services." Dr. Kasyan pointed out that all students are given equal access to technology and that over the past year the district has gone above and beyond to meet the needs of any family who needed laptops and wireless hotspots. Dr. Kasyan said he has an open-door policy and welcomes the opinions and perspectives of all employees. He ended his statement by expressing his disappointment in the fact that these misrepresentations are being used publicly to support an individual's opinion on an unrelated construction project. A copy of Dr. Kasyan's statement will be included in the formal minutes.*

*Dr. Kasyan's Response to email received on shared services agreement*

*There was no further old or new business. Mr. Cattani asked for a motion to enter into Executive Session and read the following statement.*

*Motion was made by Mr. Burns, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to enter into Executive Session at 7:37 p.m.* **MOTION CARRIED**

*Executive Session*

**31. Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the "Act") provides that the Manasquan Board of Education hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client
- 8. Personnel Matters (Hiring, Resignation, Leave of Absence)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

*Mr. Cattani asked for a motion to reconvene the public session of the meeting.*

*Motion to Reconvene*

*Motion was made by Mr. Sorino, seconded by Mr. Burns, and approved by voice vote of all those present in favor to reconvene the public meeting at 7:45 p.m.* **MOTION CARRIED**

**32. Roll Call**

<i>Bruce Bolderman</i>	<i>Eugene Cattani</i>	<i>Anne McGarry (SLH)</i>
<i>Donna Bossone</i>	<i>Terence Hoverter- absent</i>	<i>Thomas Pellegrino</i>
<i>Martin Burns</i>	<i>Dennis Ingoglia (Brielle)- absent</i>	<i>Alexis Pollock</i>
<i>Michele Cartaya (Lake Como)</i>	<i>Joseph Loffredo</i>	<i>Alfred Sorino</i>

*Quorum Reached*

*Mr. Cattani asked for a motion to approve Manasquan Item #33.*

*Motion was made by Mrs. Pollock, seconded by Mr. Bolderman, to approve Manasquan Item #33 – Elementary School personnel, as specified in Document 2.*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Hoverter* MOTION CARRIED.

Roll Call

Manasquan  
Item #33  
MES Personnel  
Document 2

**MANASQUAN  
Personnel**

**33. Recommend approval of the Elementary School personnel as per Document 2.**

*Mr. Cattani asked for a motion to approve Manasquan/Sending Districts Item #34.*

*Motion was made by Mr. Loffredo, seconded by Mrs. McGarry, to approve Manasquan/Sending Districts Item #34, High School personnel, as specified in Document J.*

*Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mr. Ingoglia* MOTION CARRIED

Manasquan/  
Sending  
Districts Item  
#34  
MHS Personnel  
Document J

**MANASQUAN/SENDING DISTRICTS  
Personnel**

**34. Recommend approval of the High School personnel as per Document J.**

*Mr. Place brought to the attention of the board that the approval of the guide adjustment noted on the elementary school personnel Document 2 should fall under the high school personnel Document J.*

*Mr. Cattani asked for a motion to approve the amended Elementary School personnel, Document 2, with the removal of the approval of the guide adjustment for Carlyann Eggie.*

*Motion was made by Mr. Sorino, seconded by Mr. Pellegrino, to approve the Elementary School personnel Document 2, as amended to reflect the removal of the guide adjustment for Carlyann Eggie.*

*Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mr. Ingoglia* MOTION CARRIED

*Mr. Cattani asked for a motion to approve the amended High School personnel, Document J, with the addition of the approval of the guide adjustment for Carlyann Eggie.*

*Motion was made by Mr. Bolderman, seconded by Mrs. Bossone, to approve the High School personnel Document J, as amended to reflect the addition of the guide adjustment for Carlyann Eggie.*

*Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mr. Ingoglia* MOTION CARRIED

*Mr. Cattani asked for a motion to adjourn.*


*Motion was made by Mr. Sorino, seconded by Mr. Loffredo, and approved by voice vote of all those present in favor to adjourn the meeting at 7:49 p.m.* MOTION CARRIED

**35. Adjournment**

Motion to Adjourn

Adjournment

Respectfully submitted,

  
Pete Crawley, Ed.D.  
Board Secretary