

BOARD OF EDUCATION
Borough of Manasquan

The Committee of the Whole and Regular Public Meeting of the Manasquan Board of Education was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, January 19, 2016.

The President, Mr. Pellegrino, called the meeting to order at 6:03 p.m. and read the Opening Statement.

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.

2. Pledge of Allegiance

Pledge of Allegiance

3. Roll Call

<i>Donna Bossone</i>	<i>Mark Furey (Belmar)</i>	<i>Colleen Smith - absent</i>
<i>Martin Burns - absent</i>	<i>Erik Gardner (SLH) - absent</i>	<i>Alfred Sorino - absent</i>
<i>Eugene Cattani</i>	<i>Heather Garrett-Muly</i>	<i>Tedd Vitale (Brielle) - absent</i>
<i>Linda DiPalma - absent</i>	<i>Thomas Pellegrino</i>	<i>(Vacant)</i>

Quorum not met at time of roll call.

Roll Call

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Michael Gross, Board Attorney; Sandi Freeman, Recording Secretary; Matthew DelGuercio, Student Board Representative.

Mr. Pellegrino announced the board would move forward with the meeting and hold the action items until quorum is attained.

Mr. Pellegrino read the Mission Statement and Statement to the Public.

Mission Statement

4. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

5. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Statement to the Public

The acceptance of minutes will take place at the February meeting as a result of lack of quorum.

6. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meetings and Closed Executive Session of December 15, 2015 and the Reorganization Meeting and Closed Executive Session of January 5, 2016.

Mr. Pellegrino turned the floor over to Matthew DelGuercio for the Student Board Representative Report.

7. Student Board Representative Report

Matthew reported that the Student Council has been brainstorming ideas for a winter event, such as a spike ball tournament, winter dance, a beach party and a country dancing-hoedown activity. They are also accepting drawings, designs or pictures for the basketball student section t-shirts to sell before the end of the season. Discussions have taken place on a new senior trip venue since last year the quota was not met for Frogbridge. Suggestions are Wildwood, Six Flags Great Adventure and Hershey Park.

Mr. Pellegrino thanked Matthew for his report.

Dr. Kasyan asked Matthew if he had the opportunity to attend a basketball game that has included the pep band. Matthew said he has and the band was well received with several kids dancing on the court and familiar songs were played by the band.

Mr. Pellegrino turned the floor over to Dr. Kasyan for the presentations.

8. Presentations

Dr. Kasyan welcomed everyone present and started by focusing on School Board Recognition month. On behalf of himself and the administration he thanked the members of the board for their service and time given to the district. A certificate of appreciation was presented to the board members.

- **High School Students of the Month for November** – Nicholas Aromando, Senior – Caroline Carter, Junior – Cameron Carton, Sophomore – Sara Devereux, Freshman

Dr. Kasyan explained the process involved in the selection of the students of the month. He recognized and congratulated the high school students of the month for November. Nicholas Aromando, Caroline Carter and Sara Devereux were present and received a certificate and Wally Bucks. Cameron Carton was not in attendance and would receive his certificate and Wally Bucks at a later date.

- **High School Students of the Month for December** – Richard Condon, Senior – Jack Nolan, Junior – Noah Zawadzky, Sophomore – Jack Fabean, Freshman

Dr. Kasyan recognized and congratulated the high school students of the month for December. Richard Condon, Jack Nolan and Noah Zawadzky were not present and will receive their certificates and Wally Bucks at a later date. Jack Fabean was present and received his certificate and Wally Bucks.

- **High School Teacher of the Month for November**– Jill Santucci

- **High School Teacher of the Month for December**– Lisa Crowning

Dr. Kasyan recognized and congratulated Lisa Crowning, the high school teacher of the month of December and presented her with a certificate.

Minutes
(No Action
Taken)

Student Board
Representative
Report

Presentations

H.S. Students
of the Month

H.S. Teachers
of the Month

- **Elementary School Student of the Month for December – Devon Russo**

Dr. Kasyan recognized and congratulated Devon Russo, the elementary school student of the month for December and presented her with a certificate.

- **Elementary School Teacher of the Month for December – Michele Sayre**

Dr. Kasyan recognized and congratulated Michele Sayre, the elementary school teacher of the month for December and presented her with a certificate.

- **Elks Teenager of the Month for January – Matthew Hanley**
- **Elks Elementary School Student of the Month for January – Jovana Casale**

Dr. Kasyan explained the selection process involved for the Elks student of the month. He recognized and congratulated Matthew Hanley, Elks Teenager of the Month for January and Jovana Casale, Elks Elementary School Student of the Month for January. The students were not in attendance and would be presented with a certification and Wally Bucks.

- **High School Boys' Varsity Cross Country Team**

Dr. Kasyan congratulated the high school boys' Varsity Cross Country Team and asked Coach Schwartz to assist in the presentation of certificates. Mr. Schwartz thanked the board for honoring the team this evening. He said the team members work hard and do not receive a lot of fanfare due to the nature of cross country meets. He complimented the team on a great season. Dr. Kasyan thanked the team members for doing their best and for their love of the sport. He and Mr. Pellegrino presented the team members with certificates.

Let the minutes reflect that Mrs. DiPalma arrived at 6:12 p.m. – Quorum was now met for Manasquan Items only.

Mr. Pellegrino asked for a motion to accept the Student Board Representative Report.

Motion was made by Mrs. Garrett-Muly, seconded by Mrs. Bossone, to accept the Student Board Representative Report.

Discussion: None

Roll Call Vote: Ayes (5); Nays (0); Abstain (0); Absent (3) Mr. Burns, Mrs. Smith, Mr. Sorino; Vacancy (1)

MOTION CARRIED

Mr. Pellegrino said at this time the meeting would continue with Item #11 – Public Forum on Agenda Items and then move on to Item #12 – Approval of Manasquan agenda items because a board member needs to leave the meeting. Item #9 would be addressed at the conclusion of the above items.

Mr. Pellegrino turned the meeting over to Dr. Kasyan for discussion of January 19, 2016 agenda items.

9. Discussion Items for January 19, 2016 Agenda

- **Education, Curriculum & Technology**
- **Personnel– To be Discussed in Executive Session- Agenda Items***

Dr. Kasyan referred to the policies on this evening's agenda.

- **Policy – Agenda Items ***
 - **QSAC Equivalency Application***

E.S. Student of
the Month

E.S. Teacher of
the Month

Elks Students
of the Month

H.S. Boys'
Varsity Cross
Country Team

C.O.W.
Discussion
Items

Policy

Policies Discussed at December 15, 2015 Board Meeting:

Revised Policies for Adoption

- **P & R 1240** Evaluation of Superintendent (M) (Revised)*
- **P & R 3221** Evaluation of Teachers (M) (Revised)*
- **P & R 3222** Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)*
- **P & R 3223** Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)*
- **P 3431.1** Family Leave (M) (Revised)* - *Must select an option in 2 locations*
- **P 4431.1** Family Leave (M) (Revised)* - *Must select an option in 2 locations*
- **P 5516** Use of Electronic Communication and Recording Devices (ECD) (M) (Revised)*
- **P 3322** Staff Member's Use of Personal Cellular Telephones/Other Communication Devices (Revised)*
- **P 4322** Staff Member's Use of Personal Cellular Telephones/Other Communication Devices (Revised) *
- **P & R 5330** Administration of Medication (M) (Revised)*
- **P 5339** Screening for Dyslexia (M) (Revised)*
- **P 5615** Suspected Gang Activity (Revised)*
- **P 8540** School Nutrition Programs (Revised)*
- **P 8820** Opening Exercises/Ceremonies (Revised)*

Dr. Kasyan asked if there were any questions on the revised policies that will be adopted by the board. There were no questions from the board.

Second Reading and Adoption

- **P & R 3224** Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised) *

First Reading

- **P 5337** Service Animals (New) *
- **P 8550** Outstanding Food Service Charges *
- **P 5756** Transgender Students *

Dr. Kasyan referred to the second reading and adoption of 3224 and the first readings of 5337, 8550 and 5756. Dr. Kasyan said that policy 5756 relating to transgender students was discussed at the last meeting and he asked the board to pay close attention to this policy in case there were questions. He believed this is a mandated policy. Dr. Kasyan addressed Ms. Bossone's question on whether the policy required separate restrooms and said that according to law transgender students must be allowed to have the same facilities as the general education population. Mr. Gross said it depends on the desires of the student's parents as to the accommodation that would be provided to the student. He said that under Title IX and the law against discrimination the transgender student is to be recognized and treated for the gender identity for which they choose and the district would have to meet those requirements. Dr. Kasyan pointed out that the second page of the policy points out many of the specific details involved with the policy.

Mrs. Garrett-Muly asked if the district ever took advantage of the free policy review service provided by New Jersey School Boards. Dr. Kasyan said that he believed Strauss Esmay is a more thorough service but he will look into having a review by New Jersey School Boards.

Dr. Kasyan turned the floor over to Mrs. Coates for the finance report.

- **Finance**
- **16/17 Budget Update**

Mrs. Coates stated it is time to form the finance committee to assist in the preparation of the upcoming 2016-2017 budget process. Last year's committee consisted of Mrs. Garrett-Muly, Mr. Vitale, Mr. Cattani and Mr. Pellegrino. She asked these individuals to contact her if they wished to continue, in addition to any other members of the board who would like to serve on the committee. She provided an update on the status of the budget process to date with departmental and school level budgets being turned in last week by the administration and now being under review. The required A41 – A42 report has been submitted to the New Jersey Division of Finance last Friday. After review at the state level we can expect our certified tuition rate for the 2014-15 school year by the end of January and this information will be included in the Friday packet. The budget is due on March 22nd and we would need to approve our budget at the March 15th board meeting. The public hearing would be conducted at the April 26th board meeting. The first of two budget software downloads should be available tomorrow and the second download at the end of February. Once the finance committee is formed she will put together a meeting schedule.

- **Buildings & Grounds**

Mrs. Coates said that the facility department is prepared for the possibility of a winter storm.

Dr. Kasyan continued with the Superintendent's Report.

10. Superintendent's Report & Information Items

Dr. Kasyan recognized and thanked the members of the board earlier in the meeting.

Recommend approval of the following resolution to designate the month of January 2016 as "School Board Recognition Month."

WHEREAS, The New Jersey School Boards Association has declared January 2016 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Manasquan Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Manasquan Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Education Progress (NAEP) scores and Advanced Placement offerings and test scores. Now, therefore, be it

C.O.W.
Discussion
Items
(continued)

Finance
16-17 Budget
Update

Buildings &
Grounds

Superintendent
Report

School Board
Recognition
Month
Resolution

RESOLVED, That the Manasquan Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2016 as SCHOOL BOARD RECOGNITION MONTH; and be it further **RESOLVED,** That the Manasquan Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

School Board
Recognition
Month
Resolution
(continued)

Dr. Kasyan reported an enrollment at Manasquan High School of 955 and Manasquan Elementary School 638 with a total enrollment of 1593 students, as specified in Document A.

Enrollment
Document A

- Enrollment – **Document A**

Dr. Kasyan reported on the Attendance Comparison, Fire Drill, Suspensions and Tardy Reports, as specified in Document B. He said the district met the state standards for conducted fire drills.

Attendance,
Fire Drill,
Suspension &
Tardy Reports
Document B

- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports–
Document B

Dr. Kasyan reported on the HIB Report for the month of October, as specified in Document C.

HIB Report
Document C

- HIB Report, October — **Document C**

Recommend approval and acceptance of the Superintendent's Report.

Acceptance of
Superintendent
Report

The Board was in agreement with the approval and acceptance of the Superintendent's Report.

Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Public Forum
on Agenda
Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Mr. Pellegrino closed the public forum seeing no comments or questions from the public.

Mr. Pellegrino asked for a motion to approve Manasquan Items #12 through #26.

Manasquan
Items #12
through #26

Motion was made by Mrs. DiPalma, seconded by Mr. Cattani, to approve Manasquan Items #12 through #26.

Discussion: None

*Roll Call Vote: Ayes (5); Nays (0); Abstain (0); Absent (3) Mr. Burns, Mrs. Smith, Mr. Sorino;
Vacancy (1)*

MOTION CARRIED

MANASQUAN
General Items

12. Secretary's Report

Recommend acceptance of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)**.

The Business Administrator/Board Secretary certifies that as of **December 31, 2015** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **December 30, 2015** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **December 31, 2015** per **Document D**. (The Treasurer of School Moneys Report for the month of **December 2015** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **December 30, 2015** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2015-2016 budgets** for **December** and **January** as recommended by the Superintendent of Schools, as per **Document D**.

Recommend **acceptance** of the **Elementary School Central Funds Report** for the month ending **December 30, 2015** as per **Document E**.

Purchase Orders for the month of **January 2016** be approved, as per **Document F**.

Recommend **acceptance** of the **Cafeteria Report – Document G**.

Be It Resolved: that the **Bills (Current Expense)** in the amount of **\$1,059,756.64** for the month of **January 2016** be approved. Records of checks (**#37564** through **#37569**) and distributions are on file in the Business Office.

Confirmation of Bills (Current Expense) for **December 2015** at **\$2,298,576.28** and checks (**#37422** through **#37563**).

13. Recommend approval of the Superintendent's 2015-2016 Quantitative Merit Goal focused on Purpose Driven Walkthroughs.

14. Recommend approval to apply for the QSAC Equivalency Process for High Performing Districts as per **Document H**.

15. Recommend approval of participation in an afternoon club for student #202920 (club hours: 2:00 pm to 3:45 pm / 1.75 hours 2 times per week), who attends the Howell Middle School North with a 1:1 paraprofessional to be paid at \$17.01 per hour for the remainder of the 2015-2016 SY, not to exceed \$863.04.

*Manasquan
Items #12
through #26*

*Financial
Reports*

*Secretary's
Certification*

*Acceptance of
Secretary's
Certification*

*Secretary's
Financial &
Investment
Report
Document D*

*Budget
Certification
Document D*

*E.S. Central
Funds Report
Document E*

*Purchase
Orders
Document F*

*Cafeteria
Report
Document G*

Bills

*Confirmation
of Bills*

*2016-16 Supt.
Quantitative
Merit Goals*

*QSAC Equiv.
Process –High
Performing
Districts
Document H*

*Afternoon Club
& additional
hours Para –
Special Ed.
Student*

16. Recommend approval of Home ABA Programming, to be provided by Hybridge Learning Group, Somerset, NJ for student #202920, for the remainder of the 2015/2016 SY, to include direct therapy 6 times per week at \$65.00 per hour, supervision 2 times per month at \$135.00 per hour, and parent training 1 time per month at \$80.00 per hour, not to exceed \$9,600.00.

*Home ABA
Programing
Hybridge
Learning Group*

17. Recommend approval of a Neuropsychological Evaluation, to be conducted by Dr. Greco of NeuroPsychology Rehab Services/Life Span, for student #211808, not to exceed \$2,100.00.

*Dr. Greco
NeuroPsych.
Eval.*

18. Recommend approval of the adoption of the following revised policies, as per **Document I:**

*Revised Policies
Document I*

- **P & R 1240** Evaluation of Superintendent (M) (Revised)
- **P & R 3221** Evaluation of Teachers (M) (Revised)
- **P & R 3222** Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
- **P & R 3223** Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
- **P 3431.1** Family Leave (M) (Revised)
- **P 4431.1** Family Leave (M) (Revised)
- **P 5516** Use of Electronic Communication and Recording Devices (ECD) (M) (Revised)
- **P 3322** Staff Member's Use of Personal Cellular Telephones/Other Communication Devices (Revised)
- **P 4322** Staff Member's Use of Personal Cellular Telephones/Other Communication Devices (Revised)
- **P & R 5330** Administration of Medication (M) (Revised)
- **P 5339** Screening for Dyslexia (M) (Revised)
- **P 5615** Suspected Gang Activity (Revised)
- **P 8540** School Nutrition Programs (Revised)
- **P 8820** Opening Exercises/Ceremonies (Revised)

19. Recommend approval of the acceptance of the second reading and adoption of the following policy, as per **Document J:**

*Policies
2nd Reading &
Adoption
Document J*

- **P & R 3224** Evaluation of Principals, Vice Principals, and Assistant Principals

20. Recommend approval of the acceptance of the first reading of the following policies, as per **Document K:**

*Policies
1st Reading
Document K*

- **P 5337** Service Animals
- **P 8550** Outstanding Food Service Charges
- **P 5756** Transgender Students

- 21. Recommend** approval of the following teachers to conduct the Middle School National Jr. Honor Society selection process, class coverage provided by substitutes:

Heather Saake	February 16, 2016 – ½ day a.m. March 15, 2016 – ½ day p.m.
Kimberly Ward	February 16, 2016 – ½ day a.m. March 15, 2016 – ½ day p.m.
Andrew Manser	February 16, 2016 – ½ day a.m. March 15, 2016 – ½ day p.m.
Carrie Eastmond	February 16, 2016 – ½ day a.m. March 15, 2016 – ½ day p.m.
Ann Marie LaMorticella	February 16, 2016 – ½ day a.m. March 15, 2016 – ½ day p.m.
Teresa Reichy	February 16, 2016 – ½ day a.m. March 15, 2016 – ½ day p.m.

*Middle School
National Jr.
Honor Society
Selection*

Personnel

- 22. Recommend** approval of the Elementary School personnel as per Document L.

*E.S. Personnel
Document L*

Professional Days

- 23. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

*E.S.
Professional
Days*

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
February 26, 2016	Kathleen Stonaker	Shrewsbury, NJ	Dyslexia Workshop	No	Registration- \$40.00 Mileage-\$11.47
January 29, 2016 February 2, 2016	Eric Clark	Brielle ES	Sending District Band Rehearsal	Yes	Bus - \$200.00 each trip
March 1, 2016	Christin Walsh	Long Branch	Close Reading Strategies	Yes	Registration - \$239.00
January 25, 2016	Alissa Boyne Joan Akin	Spring Lake	Sending District Therapist Meeting	No	Mileage - \$1.67
March 9, 2016	Alissa Boyne Joan Akin	Garwood, NJ	Student Comprehension Workshop	No	None
January 22, 2016	Colleen Graziano	Freehold	G&T Coordinator Meeting	No	None

Student Action

Field Trips

- 24. Recommend** approval of the field trips listed below:

E.S. Field Trips

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
January 20, 2016	Andrea Trischitta Kristine Yellovich	Gr. 7 STEM	Manasquan Boro Hall	STEM Mock Trial	Yes-2	None	None

January 15, 2016	Andrea Trischitta Kristine Yellovich	Gr. 7 STEM	Manasquan Boro Hall	STEM Mock Trial practice	No	None	None
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*E.S. Field Trips
(continued)*

Placement of Students on Home Instruction

25. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#251739 **Grade 3** **January 7, 2016 – To be Determined (Medical)**

*E.S. Home
Instruction*

Placement of Students Out of District

26. **Recommend** approval of the revised out of district placement list, as recommended by the Child Study Team. **None at this time**

*Out of District
Placement
(No report)*

Let the minutes reflect that Mrs. DiPalma left the meeting at 6:25 p.m.

Mr. Pellegrino said the board would now address the Committee of the Whole Discussion Items as specified in Item #9.

A quorum is not present for the Manasquan/Sending District items and these items will be included in the February Committee of the Whole Meeting agenda.

MANASQUAN/SENDING DISTRICTS

General Items

27. **Recommend** approval of the creation of Central Fund account for the following:
- Academy of Engineering
 - Innovation Lab
28. **Recommend** approval to accept the donation of 50 AP Calculus textbooks from Cengage National Geographic, with estimated value of \$6,500.00

*Manasquan/
Sending
District Items
#27 - #33
(No Action
Taken)*

Personnel

29. **Recommend** approval of the High School personnel as per **Document 1**.

Professional Days

30. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
February 26, 2016	Carol Anderson Maria Eldridge Kristin Radzinski	Hamilton Square, NJ	Teaching Strategies and Resources	Yes-3	Registration - \$495.00 Mileage-\$29.04
March 4, 2016 May 6, 2016	Lynn Coates	Pt. Pleasant Beach Tinton Falls	Insurance Meetings	No	Mileage - \$2.60 Mileage-\$8.37
May 10, 2016	Sandra Freeman	Mt. Laurel	Administrative Assistant Program	No	Mileage-\$37.37
January 27, 2016	Sandra Freeman		Administrative Assistant MCASBO	No	Mileage-\$8.37

		Tinton Falls			
February 1, 2016	Lisa Kukoda	Robbinsville	All-Star Game Meeting	No	None
February 25, 2016	Jesse Place Frank Scott James Egan	Iselin, NJ	Cisco VoIP Workshop	No	Mileage - \$ 24.80 Tolls - \$10.00
March 8, 2016	Jesse Place	Monroe Township, NJ	PARCC Training	No	Mileage – \$23.06

Manasquan/
Sending
District Items
#27 - #33
(No Action
Taken)

Student Action

Field Trips

31. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
January 30, 2016	Martin Januario Carissa Monta AnnMarie LaMorticella	Gr. 8-12	Statue of Liberty	Tour Historic Places	No	International Club Funds	Student Funds

Placement of Students on Home Instruction

32. Recommend that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#182806 Grade 10 January 4, 2016 – February 5, 2016 (Medical)

Financials

33. Recommend acceptance of the following High School Central Funds Report for the month ending December 31, 2015 as per Document 2.

Mr. Pellegrino asked if there were any matters of Old or New Business to be brought before the board.

34. Old Business/New Business

Under Old Business:

Mrs. Garrett-Muly asked what the process is with the strategic planning worked on by her group with regards to following up on whether the steps are being addressed according to plan. Dr. Kasyan said the committee does meet again to give an assessment of whether the plan is being followed and then reports to the superintendent. Mrs. Coates said she met with her subcommittee last week. Dr. Kasyan said that he would look into acquiring the information sought out by her subcommittee for their review.

Mrs. Bossone asked for an update on the voluntary drug testing program. Mr. Pellegrino said the board is working with Strauss Esmay and forming a club that will have a component addressing the voluntary drug testing program. Mrs. Bossone questioned the club concept and asked where this fits into the program. Dr. Kasyan explained the components of drug testing with one being a mandated regulation from the Department of Education that focuses on substance abuse and the concept developed by the committee that focuses on the creation of a club like Wayne Hills that will have students join under the auspices of volunteering to lead a healthy lifestyle and being put into a pool for random drug testing.

Mr. Pellegrino read a letter received from the Police Department of the Borough of Manasquan thanking Dr. Kasyan and staff for hosting the Manasquan High School Sending Districts Juvenile

Old Business –
New Business

Officers meeting at the elementary school on December 3, 2015. The letter specifically thanked Mrs. Graziano and Mr. Kirk for providing a location for the meeting once the high school became unavailable at the last minute. Mr. Tim Clayton was also thanked for providing an excellent presentation.

Mrs. Garrett-Muly complimented Mr. Jesse Place's presentation and explanation of the referendum at the town hall meeting. She said his presentation was one of the best she has experienced and the information was provided in a very clear and straightforward manner. Mr. Pellegrino said this presentation is on the website.

Mr. Pellegrino said that the board has advertised for the replacement of the vacant seat on the board resulting from the resignation of Mr. Walsh. There were no responses to the advertisement so it will be re-advertised in the upcoming weeks. Mrs. Garrett-Muly suggested doing a Honeywell notice. Mrs. Bossone suggested asking the PTO's to put this on their websites. Mr. Pellegrino said the Honeywell would be provided to every parent. Mrs. Coates said the advertisement would run in next week's paper. Mr. Pellegrino said the board has 65 days from Mr. Walsh's December 18th resignation to fill the vacancy.

Mr. Pellegrino opened the second public forum.

35. Public Forum

He closed the public forum seeing no questions or comments from the public.

Mr. Pellegrino said there was no need to enter into Executive Session.

36. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the "Act") provides that the Manasquan Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be ____ minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ____ 1. Confidential Matters per Statute or Court Order
- ____ 2. Impact Rights to Receive Federal Funds
- ____ 3. Unwarranted Invasion of Individual Privacy
- ____ 4. Collective Bargaining
- ____ 5. Acquisition of Real Property or Investment of Fund
- ____ 6. Public Safety Procedures
- ____ 7. Litigation or Contract Matters or Att./Client Privilege
- ____ 8. Personnel Matters
- ____ 9. Imposition of Penalties Upon an Individual

Old Business –
New Business
(continued)

Public Forum

Executive
Session
(No session
held)

**ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD
ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

37. Adjournment

Motion to Adjourn

Adjournment

The Combined Committee of the Whole and Regular Public Meeting adjourned at 6:45 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Lynn Coates".

Lynn Coates

Board Secretary