

BOARD OF EDUCATION  
Borough of Manasquan

*The Committee of the Whole Meeting of the Manasquan Board of Education was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, September 18, 2018.*

*The Board President, Mr. Pellegrino, called the meeting to order at 6:02 p.m. and read the Opening Statement.*

**1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Call to Order*

*Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.*

**2. Pledge of Allegiance**

*Pledge of Allegiance*

**3. Roll Call**

<i>Bruce Bolderman</i>	<i>Mark Furey (Belmar)</i>	<i>Thomas Pellegrino</i>
<i>Donna Bosson</i>	<i>Terence Hoverter - absent</i>	<i>Alfred Sorino</i>
<i>Eugene Cattani - absent</i>	<i>Joseph Loffredo</i>	<i>Tedd Vitale (Brielle)</i>
<i>Linda DiPalma</i>	<i>Anne McGarry (SLH) - absent</i>	<i>Colin Warren – absent</i>

*Roll Call*

*\*Brielle Board of Education Board Representatives: Stephen LaValva and Joseph Milancewich were not in attendance*

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Gabrielle Pettineo, Board Attorney; Leslie Kenney, Director of School Counseling Services, Barbara Kerensky, Director of Curriculum and Instruction; Jesse Place, Director of Technology and Human Resources; Sandi Freeman, Recording Secretary*  
*Quorum Reached*

*Mr. Pellegrino read the Mission Statement and Statement to the Public.*

**4. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

*Mission Statement*

**5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

*Statement to the Public*

*Mr. Pellegrino said the acceptance of minutes would take place next week at the Regular Public Meeting.*

**6. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of August 14, 2018. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

*Mr. Pellegrino said the student board representative reports would take place next week at the Regular Public Meeting.*

**7. Student Board Representative Report**

*Mr. Pellegrino turned the floor over to Dr. Kasyan for the presentations.*

*Dr. Kasyan introduced Mr. Joseph Perello, the Suburban Consulting Engineer that will focus on the progress of the lower field project.*

**8. Presentations**

- **Lower Field Project – Presented by Joseph Perello, Suburban Consulting Engineers**

*Mr. Perello thanked the board for the opportunity to present a report on the lower field project on North Main Street. He reported that progress meetings are held with the contractor every two weeks. The biggest challenge at this time has been the weather and the rain slows progress up needing to allow the soil to dry out to advance and move forward with the project. The contractor is around two weeks behind schedule because of the weather and they are working to accelerate the progress with extra crews on site. Mr. Perello provided details on what will be included in the field project and the sports that will be utilizing the field. He said with all construction projects there are always unknown factors and fortunately there have not been any major issues while clearing the site. He said that modifications that were made to a retaining wall to accommodate roots from a neighbors tree in order to retain more of the root system. Dr. Kasyan added that Mr. Perello gave a lot of thought on how to protect the root system and this had some effect on the walkway around the field. Mrs. DiPalma asked if the tree could be a problem in the future. Mr. Perello said a root barrier fabric could be put in place to keep the roots from pushing out the wall. Mrs. Bossone asked if there would be any liability on the part of the board should the tree die. Mr. Perello said that since the roots were on the district's property there would not be any liability on the part of the board. He reviewed a few revisions with the grading plan and the wall height. He explained the drainage system that is used with a turf field and reported that approval has been received from the Freehold Soil Conservation District. He explained that the contractor would be utilizing the existing pipe that was found to be in good condition eliminating the need to build a new vault structure and this would provide for a cost savings. Dr. Kasyan commented that this cost savings could possibly allow the district to put items back into the project that were removed due to cost constraints. Mr. Perello reported on the different types of soils found in the area resulting in a need for the organic material to be removed because it would not be beneficial for building structurally on this type of soil. The contractor has been asked to provide a revised project schedule and has been working on containing dust from the construction site and relocating the port-o-john to another location. Mr. Perello said that he reviews the schedule and evaluates the progress and how it fits into meeting the completion date. Mr. Perello feels that the contractor could meet the schedule but it will be very close dependent on the weather. In the event he is unable to meeting the completion date the liquidated damages clause in the contract will be enforced. Mrs. Bossone asked if there would be new fencing included around the field. A discussion took place on the replacement of the existing outside fence and Mr. Perello would look into this. Mr. Pellegrino asked if a copy of the revised schedule could be provided to him after Tuesday's meeting. Mr. Perello concluded his report.*

*Dr. Kasyan thanked Mr. Perello for his report and concluded the presentation portion of the meeting.*

Minutes  
(No action)

Student Board  
Representative  
Report  
(No Report)

Presentations

Suburban  
Consulting  
Engineers  
Joseph Perello

Lower Field  
Project

*Dr. Kasyan continued with the Committee of the Whole meeting. He said several policies will be reviewed this evening in addition to reviewing the board self-evaluation and the naming of the Alternative School.*

Committee of the Whole

**9. Committee of the Whole  
Discussion Items for the Agenda**

- **Education, Curriculum & Technology**
  - Board Self Evaluation
  - Naming of the Alternative School
    - Manasquan's Academy of Alternative Learning, Development and Achievement

Alternative School Sign

*Dr. Kasyan presented a picture of the sign that will be placed on the alternative school. Dr. Kasyan spoke on the board self-evaluation and would like to ear mark items that could be used to build the board goals.*

*A discussion took place on the wording of the sign being changed to The Manasquan Academy of Alternative Learning, Development and Achievement. Dr. Kasyan will see if this change could be made to the sign.*

Board Self-Evaluation

*Dr. Kasyan complimented the board on the results of the self-evaluation and thanked them for their participation. He asked if there was an area that any board member would like to focus on to develop a goal. Mr. Pellegrino referred to the strategic planning that was a topic noted in the self-evaluation. Dr. Kasyan said he is currently working on surveys that will go out to the staff, community and students regarding the status of the strategic planning. He will also meet with the administrators from the committees to review accomplishments from the last plan. He will be forming a strategic planning committee in October and will reach out to the board for participants. A new strategic plan will be developed to present to the board this year. Dr. Kasyan suggested that this could be a board goal.*

Discussion of Board Goals

*Mr. Pellegrino said that a facilities plan also came up in the self-evaluation. He suggested looking into what could be done over time. Dr. Kasyan turned the floor over to Mrs. Coates to speak on what could be another board goal. Mrs. Coates said a spreadsheet was requested from the professionals of referendum items that were removed from the initial referendum vote. There is an on-going list of items that were removed but are strongly felt to be needed. She suggested that this document be brought to the board at the November meeting as a talking point to get input and then formalize a final document of items that are needed to be done in the district. She pointed out that although not included in the referendum they still need to be addressed. Dr. Kasyan said there should be a general maintenance plan as well to assure these items are maintained.*

*Dr. Kasyan suggested that the Strategic Plan and Facilities Maintenance Plan could be two of the board goals set this year.*

*Dr. Kasyan said he would like to focus on curriculum as well. He spoke with Mrs. Kerensky on moving the concept of how curriculum is given to the student body and make a change by developing classrooms that would be conducive to the type of learning environment. Professional development for the teachers would also be provided to fit into this learning environment. He suggested that a goal could be developed around curriculum if the board is in agreement.*

*Mr. Pellegrino said that special education has been a focus of conversation and he believes there should be a goal about reviewing the special education component in the district. Dr. Kasyan said that he would come back at the next meeting with some type of plan. Dr. Kasyan said the three goals that would be focused on for this year were Strategic Planning, Facilities and Special Education. There were no further comments from the board on the proposed board goals.*

- **Personnel– To be Discussed in Executive Session- Agenda Items\***

- **Policy- Agenda Items\***

- **Policy for 1<sup>st</sup> Reading**

- P8561 – Procurement Procedures for School Nutrition Programs

- **Policy for 2<sup>nd</sup> Reading**

- P5517 - Student Identification Cards

- **Policy/Regulation for Revision**

- P5512 - Harassment, Intimidation, and Bullying
    - P5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
    - R5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

*Dr. Kasyan spoke on P5517- Student Identification Cards - He reported that the student identification cards have become very important at Manasquan and taken very seriously. The teachers and administrators are making an effort to assure that the students have them on their person. He referred to the policy and its requirement for all students to carry school district issued identification cards at all times while in school. The policy further states that the identification cards would be issued to students in the high school. He asked if the board wanted to provide the ID cards to the high school students only or in the elementary school also. Mrs. Bossone asked if there is a need for the elementary school students to have ID cards. Dr. Kasyan said that in conversation with the administrative team it was determined that there was not a need for the elementary school students to wear the ID cards. He did think it would be a good idea for the 7<sup>th</sup> and 8<sup>th</sup> grade students to have them. Mr. Pellegrino suggested combining the ID Cards along with the devices that are distributed in the 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grades. Mr. Read said the ID Cards in the high school serve many different purposes since the students are more mobile during the course of the day. Mrs. Kerensky said that last year the students were more resistant to wear them because there was no purpose other than identification. This year the card has a purpose and value to the students. She thinks the 8<sup>th</sup> grade students would benefit wearing them but it is hard to get them to wear them without a practical use. Dr. Kasyan suggested that we will not enforce wearing ID cards at the elementary school and will continue with the current procedure at the high school. The board was in agreement.*

*Dr. Kasyan referred to P5561 and R5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities – Dr. Kasyan explained the need for this policy and the training that is provided to paraprofessionals and teachers by Safety Care Behavioral Safety training. It is designed to teach strategies so staff can safely and humanly support students who may sometimes engage in dangerous or disruptive behaviors. There were no questions by the board.*

*Dr. Kasyan turned the floor over to Mr. Place to report on P5512 – Harassment, Intimidation and Bullying which is new this year. Mr. Place said the changes are consistent with the new regulations from the Department of Education about the HIB procedures and policies that we have to follow. He provided details on the change in the way a claim of harassment, intimidation and bullying is addressed by the principal or their designee in consultation with the anti-bullying specialist by making a preliminary determination as to whether the incident is within the scope of the HIB law. Dr. Kasyan said that this change provides the opportunity to sit down and look at the matter before the investigation is conducted and determined as HIB. Mr. Place said the next change requires the board or school to investigate a complaint that occurs on a board of education school bus, school sponsored function and off school grounds involving students attending private school for students with disabilities. Another change involves allowing reporting either verbally or in writing of an active HIB with an anonymous report. Lastly he said it renames what used to be called the School Safety Team to the School Safety/School Climate Team.*

Policy  
(Discussion  
Items)

P5517 –  
Student ID  
Cards

P5561 & R5561  
Use of Physical  
& Seclusion  
Techniques for  
Students with  
Disabilities

P5512 –  
Harassment,  
intimidation &  
Bullying

*Mr. Vitale asked if the anonymous report was a change in the policy. Mr. Place said he understood that an anonymous complaint could have always been made; however, this change in the policy codifies that there is a procedure for this type of report. Dr. Kasyan clarified that the policy does indicate that the board would not take action solely on an anonymous report.*

P5512 – Harassment, intimidation & Bullying

*Dr. Kasyan turned the floor over to Mrs. Coates to report on P8561 – Procurement Procedures for School Nutrition Programs – Mrs. Coates said that districts are required to have this policy because of our participation in the National School Lunch Program and because we receive federal dollars for the lunches sold in the cafeteria. The policy provides regulations on procurement procedures for the cafeteria. She met with Mr. Kelly and Mr. Wall from Simplified Culinary last week to review the policy and explained that it is a board approved mandated policy. She referred to the two types of purchases, formal and informal, that apply to our district. The policy provides the methods of purchases and explains the areas that need to be followed for different types of purchases. The policy requires the business administrator or QPA to review the purchases and she will be meeting at certain benchmarks with the food service people to go over their purchases or planned purchases to assure being in compliance with the policy.*

P8561 – Procurement Procedures for School Nutrition Programs

**Regulation for Abolishment**

- o R5512 – Harassment, Intimidation, or Bullying Investigation Procedure

*Dr. Kasyan referred to the Superintendent’s Report that will be given at next week’s meeting. He did ask if the directors have any information to share relating to the opening of school. He turned the floor over to Mrs. Kenney.*

**10. Superintendent’s Report & Information Items**

**Recommend approval of the following resolution to designate October 15th through October 31<sup>st</sup> as “School Violence Awareness Week/Red Ribbon Weeks”**

**WHEREAS**, the Manasquan Board of Education values the health and safety of all of our students, and;

**WHEREAS**, substance abuse is particularly damaging to one of our most valuable resources, our children, and a contributing factor in the three leading causes of death for teenagers – accidents, homicides, and suicides, and;

**WHEREAS**, it is the goal of School Violence Awareness Week/Red Ribbon Weeks and the Manasquan School District to involve families, schools, businesses, churches, law enforcement agencies and service organizations in all aspects of this campaign and establishes an atmosphere that supports awareness, education and on-going initiatives to prevent illegal drug and alcohol use, and;

**WHEREAS**, the School Violence Awareness Week/Red Ribbon Weeks Campaign theme promotes family and individual responsibilities for living healthy, drug-free lifestyles, without illegal drugs and alcohol or the illegal use of drugs and alcohol, and;

**WHEREAS**, the Manasquan School District shall plan activities in conjunction with Red Ribbon Week Campaign which supports awareness, education and promoting a healthy lifestyle for the students and families of the Manasquan School District.

**NOW, THEREFORE, BE IT RESOLVED**, that Manasquan Board of Education does hereby proclaim October 23<sup>rd</sup> to 31<sup>st</sup> 2018 as “Red Ribbon Week.”

Supt’s. Report (No Report)

- **School Violence Awareness Week** – Since 2003, schools and districts have been observing School Violence Awareness Week during the week beginning with the third Monday in October, which is October 15-19, 2018, as required by N.J.S.A. 18A:36-5.1. To help school districts, charter schools and approved private schools for students with disabilities comply with the requirements for School Violence Awareness Week, the New Jersey Department of Education (NJDOE) has provided guidance that is available online at:  
<http://www.nj.gov/education/students/safety/sandp/climate>
- **Week of Respect** – Additionally, the *Anti-Bullying Bill of Rights Act (P.L.2010, c122)* requires that the week beginning with the first Monday in October (October 1-5 in 2018) of each year be designated as a “Week of Respect” in New Jersey. School districts and charter schools (but not approved private schools for students with disabilities), in order to recognize the importance of character education, are required to observe the week by providing age-appropriate instruction focusing on preventing harassment, intimidation or bullying (HIB). Several resources were provided by the New Jersey Department of Education (NJDOE).
- Enrollment– **Document**
  - **Total Enrollment as of September 14<sup>th</sup> – 1,521**
    - **High School – 977**
    - **Elementary School – 544**
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Report, Suspensions & Tardy Reports– Document**
  - Bus Evacuations, September 7, 2018 –  
Routes:7518,7519,7520,7521,7522,7523, 7524 and 8500
- **HIB Monthly Report – No Report for the Month**
- **HIB New Jersey Department of Education School Self-Assessment Report – Document**
- **Report of the Director of School Counseling Services**

*Mrs. Kenney reported that there was a very smooth opening of the school year and she received positive feedback from students. She felt the first day was a bit overwhelming for the students after meeting all eight teachers. The next few days provided good feedback and minimal problems with schedules. The students like the rotating concept and a longer time with lunch. She said there were minimal hard conflicts with schedules since many students came in over the summer to review the schedule. There was a large turnout for the Senior Parent Night that was held prior to Back to School Night at which time parents were provided with information about the college application process. Meetings are set up for the district and sending district 8<sup>th</sup> grade parents to go over the high school's programs with an Open House being scheduled for 8<sup>th</sup> grader at the end of October. She said that enrollment at the high school has increased from last year's enrollment of 935 student to 976 students this year in the high school. She reported that students enrolled in honors and AP courses has gone up from last year. The academy enrollments increased with some students participating in multiple academies. She reported that wood working has 123 students, 7 students are in the early college program and the alternative school has 7 students officially enrolled with some referrals on the way.*

*Mr. Pellegrino asked if there is a plan to have an Open House in the spring to show the field and the science wing. Mrs. Kenney said that this will be looked into but most students have made a decision on a high school by this time. Mrs. Kerensky said that we should target the 7<sup>th</sup> graders so by the time*

*they hit 8<sup>th</sup> grade they may have a decision made already. It was decided to bring the 7<sup>th</sup> graders over in the spring.*

*Dr. Kasyan said that we have to plan on opening the school to the sending districts and the taxpayers to tour the buildings and see all of the improvements.*

*Dr. Kasyan expressed the importance on keeping the classroom size level and if not seeing what staff is needed going forward.*

*Mr. Loffredo said Back to School Night was fantastic and he received positive feedback on it. Mr. Warren suggested that a map of the rooms be provided to the parents to help with locating classrooms. Mrs. Kerensky said that signs could also be put up providing directions. Mr. Warren asked what could have caused the increase in enrollment. Mrs. Coates said that there are 13 parent-paid students and one SEVIS student in the high school. Mrs. Kenney said that more students are now attending Manasquan High School from the elementary school.*

*A discussion took place on why the students are not allowed to carry backpacks during the day but can carry their device bag. Mr. Read said that currently there is a policy for no backpacks that was developed prior to the school incidents and the backpacks also created more congestion in the hallways. Dr. Kasyan said he is not in favor of students carrying backpacks in the schools. Mr. Warren said that it is hard for a student to carry their books and the limited passing time does not allow them to get to their lockers. Dr. Kasyan was also not in favor of the students going to their lockers in between classes. Mrs. DiPalma asked why textbooks are not provided on the computers. Dr. Kasyan said not all of the books are available online. Mrs. Kerensky said most of what is being carried to class are the binders and a class set of books are provided in the classroom. Dr. Kasyan said further discussion on the backpack policy could be addressed at the next meeting. Mrs. Bossone suggested looking into providing the students with a school issued tote. Dr. Kasyan said that this could be opened up for discussion to the student government.*

*A discussion on the benefit of increasing the passing time to 4 minutes took place. Mrs. Kerensky feels this would be a positive move. Further discussion on the changing of passing time will be discussed in closed executive session as it related to the Memorandum to Agreement.*

- **Report of the Director of Curriculum and Instruction**

*Mrs. Kerensky spoke on professional development that will work on articulating with the sending districts. A full day of in-service will take place on October 8<sup>th</sup>. She provided information on the programs that will be presented during the day. The sending district counselors will be invited to come to the elementary school to articulate. She will be meeting with the sending district superintendents in the late fall to discuss any concerns they may have in making sure their students are prepared to come to the high school. In the late winter or early spring an articulation meeting is being planned for the 8<sup>th</sup> grade teachers to meet with the high school teachers to help with the transition. She said that at least 50 teachers came in over the summer to work on the transition over to the new schedules and feedback was positive. She is working with Mr. Bilodeau on the program being provided to the students in the alternative school.*

- **Report of the Director of Technology and Human Resources**

*Mr. Place updated the board on the substantial completion of the new access control project at the elementary school that was part of the referendum. There are still a few punch list items to be completed at this time. New ID cards have been issued to all employees for this system and the system is fully operational at the elementary school. The new devices have received positive feedback from both students and staff.*

Director of  
School  
Counseling  
Services  
Mrs. Kenney  
(continued)

Director of  
Curriculum &  
Instruction  
Mrs. Kerensky

Director of  
Technology &  
Human  
Resources  
Mr. Place

*Dr. Kasyan said that ID badges would be made available to the board members and could provide free entry to events. Ms. Pettineo said having a badge is good however getting into events for free may be an issue. She will check with Mr. Gross on this.*

- **Finance**
  - Executed Short Term Note

*Dr. Kasyan turned the floor over to Mrs. Coates to report on the Executive Short Term Note referenced under Finance. Mrs. Coates referred to the original resolution adopted on August 15, 2017 regarding a reporting requirement relating to the short term note and this report will satisfy the reporting obligation. Two weeks ago she and Mr. Pellegrino executed the rollover of the short term note with Manasquan Bank for another year coming due September 6, 2019.*

- **Buildings & Grounds/Facilities**
  - Discussion of Use of Facilities/Fields Policy #7510

*Mrs. Coates referred to Policy 7510 under Buildings and Grounds/Facilities and the discussion that took place last month on the use of the facilities and fields. The policy that was last updated in June 2011 was included in the Friday Packet and this evening under Virtual Handouts. Mr. Pellegrino suggested that a review of the policy be made in order to be pro-active when approached by individuals wanting to use the facilities. He said that decisions have to be made on how to address the different types of use that will be requested by individuals and groups. Dr. Kasyan read from the current policy and discussed those groups that would be prohibited from use based on the terms of the policy. Mr. Loffredo spoke on the minimal field availability in the district and the opportunity this new facility will provide for the community. He also said that opening the field will provide other areas of concern relating to legal issues, access and clean up that would need to be discussed heavily. Mr. Pellegrino said that first it will need to be decided if the facility will be open for community use. Mrs. DiPalma said use should be limited to Manasquan residents but still keep it available for rental by approved groups. Mr. Pellegrino said that the field would need to be lighted in order to be targeted as a revenue generator. Mrs. Bossone suggested doing a one-year trial of open use. Mr. Vitale said that if a sending district is charged through tuition to maintain any facility then they should have access to the facility. A discussion took place on how revenue from the field could be used to offset the expenses and how this would impact the tuition calculation. Mrs. Bossone suggested segregating the funds made from rental into a separate account to be use for the field upkeep and related expenses. Mr. Pellegrino addressed Mr. Warren's question on public use of the tennis courts and said that this is a joint venture with the town and costs are split between the school and the town. Dr. Kasyan continued with the policy and reviewed the specific provisions relating to the rental of the facilities and rental costs. He said that the policy needs to be reviewed and revisions developed since it has not been updated since 2011. He suggested being prepared to discuss amending or keeping the policy the same at the Committee of the Whole meeting in November. Mr. Loffredo suggested meeting ahead of this meeting to provide a greater understanding of the policy and facility use. Dr. Kasyan asked Mr. Pellegrino if he would be in agreement to form an Ad Hoc committee to discuss this matter. Mr. Pellegrino agreed and asked Mrs. Coates to notify the board of the formation of the ad hoc committee and let her know if interesting in being considered as a member.*

*Dr. Kasyan thanked everyone for their reports. He would be providing the Superintendent's Report next week.*

**Recommend** approval and acceptance of the Superintendent's Report.

*Mr. Pellegrino continued with the Public Forum on Agenda Items and read the following statement.*

**11. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public

Finance-  
Executed Short  
Term Note

Buildings &  
Grounds/  
Facilities-  
Policy #7510  
Use of  
Facilities/Fields

Public Forum  
on Agenda  
Items



comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum  
on Agenda  
Items

*Mr. Pellegrino closed the public forum seeing no participation by the public.*

*Mr. Pellegrino referred to the Manasquan General Items #12 through #27 that will be on the agenda next week for board approval. He asked if there were any questions on Items #12 through #27. There were no questions from the board.*

Manasquan  
General Items  
#12 - #27  
(No Action)

### MANASQUAN

#### General Items

12. Recommend approval of the 2018-2019 Joint Transportation Agreement with Wall Township Board of Education for the following routes:

Wall Intermediate School – one (1) student	\$329.00/year
Ocean Academy – one (1) student	\$16,000.00/year
  
13. **Recommend** approval and acceptance of the following Parent-Paid Tuition Students for the 2018-19, at the annual tuition rate of \$1,100:

Integrated Preschool – 3 year old program – State ID# <i>(not yet assigned)</i>
---------------------------------------------------------------------------------
  
14. **Recommend** approval of the continuation of placement of the following Parent-Paid Tuition Students for the 2018-19, at the annual tuition rate of \$7,000:

Manasquan Elementary School – Grade 4 - State ID# 1453932798
--------------------------------------------------------------
  
15. **Recommend** approval and acceptance of the following Parent-Paid Tuition Students for the 2018-19 school year, at the annual tuition rate of \$7,000:

Manasquan Elementary School – Grade 2 - State ID# 8865949180
--------------------------------------------------------------
  
16. **Recommend** approval of the following pay application (*pending attorney review*):
  - Pay Application #2 from Your Way Construction, for Site Improvements at Manasquan Elementary School, in the amount of \$321,936.57.
  - Pay Application # 2 from CM3, for Access Control System at Manasquan Elementary School, in the amount of \$12,967.50.
  - Pay Application # 3 from CM3, for Access Control System at Manasquan Elementary School, in the amount of \$21,506.10.
  
17. **Recommend** approval of Nilda Collazzo to complete a bi-lingual speech and language evaluation for student # 333948 at the rate of \$575.00.
  
18. **Recommend** approval of the acceptance of a donation in the amount of \$1,800.00 from the Manasquan Elementary School PTO to be used towards the purchase of scoreboards.
  
19. **Recommend** approval of the use of ESEA Grant Title IV, Part A funds to cover one hundred percent of a one-year license contract for Actively Learn online learning platform in the amount of \$2,400. As per Title IV, Part A specifications, this platform "provides educators with the necessary professional learning tools, devices, content, and resources."

- 20. **Recommend** approval of the use of ESEA Grant Title II, Part A funds to cover one hundred percent of the contract for New Jersey Teacher 2 Teacher “Effective Math Instruction for PARCC Achievement” Professional Development for the 2018-2019 school year totaling \$1,700.
- 21. **Recommend** approval of the use of ESEA Grant Title II, Part A funds to cover one hundred percent of the contract for BDO Consulting's Coordinated Professional Development for the 2018-2019 school year totaling \$7,800.
- 22. **Recommend** approval Accurate Language Services to provide 15 hour of translation in Mandarin for special education student # 1320321502 at a rate of \$115.00 per hours, not to exceed \$1725.00 for the 18-19 school year commencing in July 2018.

**Professional Days**

- 23. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<b>Date</b>	<b>Name</b>	<b>Destination</b>	<b>Purpose</b>	<b>Sub</b>	<b>Cost</b>
2018-2019 SY	Pamela Kelly	Online	Wilson Academy online certification	No	Registration - \$1850.00
2018-2019 SY	Suzanne Deegan Kimberly Murin Deborah Kehoe Meghan Dullea	Online	Wilson Academy online training	No	\$2,622.68 Each IDEA Grant Funds
September 21, 2018	Christin Walsh	Somerset	IDA's Fall Conference on Dyslexia	No	None
October 18, 2018	Justin Roach	New York City	SmartBrief STEM Summit	No	None
February 28, 2018 & March 26, 2018	Heather Saake Marissa Melillo	Mercerville	Tools of the Mind Curriculum Enhancement Workshop	Yes – 2	Mileage - \$49.60 each Registration - \$900 each
September 21, 2018	Pamela Kelly	Somerset	Dyslexia Workshop	Yes – 1	Mileage - \$15.07 Registration - \$235.00
October 18, 2018	Kelly Balon	Atlantic City	Autism NJ Annual Conference	No	Mileage - \$43.56 Parking - \$20.00
2018-2019 SY	Nancy Sanders	Monmouth County / Various Locations	Monmouth County SACs	No	None
2018-2019 SY	Nancy Sanders	Freehold	Traumatic Loss Coalition Monthly Meetings	No	Mileage-10.85 Each meeting

**Student Action**  
**Field Trips**

24. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
May 2019 To Be Determined	Oriana Kopec Heather Saake Christine Rice	Student Council	Jackson	Student Council Awards	Yes – 3	Bus - \$331	Student Funds
January 9, 2019	Oriana Kopec Heather Saake Christine Rice	Student Council	College of New Jersey	Winter Conference Student Council	Yes – 3	Bus - \$331	Student Funds
October 9, 2018	Oriana Kopec Heather Saake Christine Rice	Student Council	College of New Jersey	Fall Conference Student Council	Yes – 3	Bus - \$331	Student Funds
October 18, 2018	Heather Saake Margaret Polak Marissa Melillo	Preschool	Allaire Community Farm	Farm Experience	No	Bus - \$256 (IDEA Grant Funds - \$184)	None
October 16, 2018	Alyse Leybovich Christine Melfi Sandra Hill Patricia Triggiano Paraprofessional -2 1 Nurse (TBD)	Kinder- garten	Wemrock Farms	Fall Farm Activities	No	Bus - \$552	Student Funds
September 28, 2018	Oriana Kopec Anthony Cinelli Robert Markovitch	Student Council	Clinton	Crop Harvesting for Food Banks	Yes-2	Bus - \$387	Student Funds
To Be Determined 4 Dates	Oriana Kopec	Grade 4	Manasquan Library	Library Tour	Yes - 1	None	None

**Placement of Students on Home Instruction**

25. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: None at this time

**Placement of Students Out of District**

26. **Recommend** approval of the revised 2018-19 External Placement list that reflects tuition costs. (Transportation costs to be determined once routes are established, as per **Document Financials**)

27. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **August 31, 2018 as per Document .**

*Mr. Pellegrino referred to the Manasquan/Sending District General Items #28 through #30 that will require board approval this evening. He asked for a motion to approve Items #28 through #30.*

*Motion was made by Mr. Sorino, seconded by Mr. Loffredo, to approve Manasquan/Sending District General Items #28 through #30.*

*Discussion: None*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Cattani, Mr. Hoverter, Mrs. McGarry*

**MOTION CARRIED**

**MANASQUAN/SENDING DISTRICTS**

**General Items**

- 28. *Recommend approval to authorize the School Business Administrator to increase the 2018-19 budget by the amount of \$35,000 due to the receipt of unbudgeted anticipated tuition from parent-paid tuition programs and appropriate same amount pursuant to N.J.S.A. 18A: 38-19 and N.J.S.A. 18A: 46-21.*
  
- 29. *Recommend approval to authorize the School Business Administrator to withdraw \$10,000 from the Maintenance Reserve Account and transfer to the district maintenance budget, therefore increasing the 2018-2019 school district budget by \$10,000. The funds will be used for unanticipated boiler repair and maintenance on both Elementary School boilers.*
  
- 30. *Recommend approval of the Superintendent’s 2018-2019 Qualitative Merit Goal #1 focused on construction and development of the Alternative School.*

*Mr. Pellegrino referred to the Manasquan/Sending District General Items #31 through #49 that will be on the agenda next week for board approval. He asked if there were any questions on Items #31 through #49. There were no questions from the board.*

**31. Secretary’s Report/Financials**

**Recommend acceptance of the following Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **AUGUST 31, 2018** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **AUGUST 31, 2018** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance of the Secretary’s Financial & Investment Report and the Treasurer’s Report**, for the month ending **AUGUST 31, 2018** per Document . (The Treasurer of School Moneys Report for the month of **AUGUST 2018** is on file in the Business Office and is in balance with the Secretary’s Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **AUGUST 31, 2018**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2018-2019 budgets** for **AUGUST and SEPTEMBER** as recommended by the Superintendent of Schools, as per Document .

**Purchase Orders** for the month of **SEPTEMBER 2018** be approved, as per Document .

Recommend acceptance of the **Cafeteria Report – No Report**.

2018-19  
Budget  
Increase

Withdrawal of  
Funds from  
Maintenance  
Reserve  
Account  
\$10,000

Supt. 2018-19  
Qualitative  
Merit Goal #1

Manasquan/  
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District General  
Items #31 - #49  
(No Action)

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of \$ for the month of **SEPTEMBER, 2018** be approved. Record of checks (# through #), and distributions are on file in the Business Office.

**Be it Resolved:** that the **Bills (Capital Expense)** in the amount of \$ for the month of **SEPTEMBER, 2018** be approved. Record of checks (# through #), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **AUGUST, 2018** at \$ and checks (# through #) and **(Capital Expense)** for **AUGUST, 2018** at \$ and checks (# through #).

**Recommend acceptance** of the following **High School Central Funds Report** for the month ending **AUGUST, 2018 as per Document .**

32. **Recommend** approval of the Request for Obsolete Equipment Disposal, as per attached **Document** .
33. **Recommend** approval of the agreement with the State of New Jersey, Department of Military & Veterans Affairs, for use of the Sea Girt Armory, for the 2018-19 sports program, in the amount of \$6,120.50. No increase from 2017-18 agreement.
34. **Recommend** approval and acceptance of the following Parent-Paid Tuition Students for the 2018-19 school year, at the annual tuition rate of \$7,000:
  - Manasquan High School – Grade 11 - State ID# 1299466162
  - Manasquan High School – Grade 11 - State ID# 5338969224
35. **Recommend** approval of the continuation of placement of the following Parent-Paid Tuition Student for the 2018-19 school year, at the annual tuition rate of \$7,000:
  - Manasquan High School – Grade 11 – State ID# 4473278304
36. **Recommend** approval of the following pay applications (*pending attorney review*):
  - Pay Application #2 from The LandTek Group, Inc., for the Manasquan lower field project, in the amount of \$90,895.00.
37. **Recommend** approval of the use of ESEA Grant Title I Part A funds to cover the salary and benefits of Kindle Kuriscak as a supplemental Title I Basic Skills teacher in the amount of \$59,010 (base salary) and \$18,293 (benefits). Negotiations pending; difference paid by the Board of Education.
38. **Recommend** approval of the acceptance of a donation from Harbor Freight Tools to the Manasquan High School Woodworking Program in the form of a \$500 Harbor Freight Tools gift card.
39. **Recommend** approval of the Change Order #2 from Shorelands Construction, Inc., - Manasquan High School Alternative Education Building Renovations. This represents unused allowance funds, in the amount of \$3,505.00 - New contract amount \$197,102.00
40. **Recommend** approval of Change Order #1 from Your Way Construction Inc., - Manasquan Elementary School Site Improvements, for revisions to baseball infield, in the amount of \$1,880.60 – New contract amount \$653,655.60.
41. **Recommend** approval of Change Order #4 from Kappa Construction – Manasquan High School Addition and Renovations, for the labor and materials for the installation of the Dust

Manasquan/  
Sending  
District General  
Items #31 - #49  
(No Action)

Collector System for the Woodshop, in the amount of \$109,227.30 – New contract amount \$7,085,139.46.

*Manasquan/  
Sending  
District General  
Items #31 - #49  
(No Action)*

- 42. **Recommend** approval of the contract between vendor Barbara Tedesco and the Board of Education for \$2,700.00. Monies for this October 8, 2018 workshop will come from Title III funds (\$2,500.00) and the Director of Curriculum & Instruction Professional Development Account for the purpose of hiring Ms. Tedesco as a Workshop Presenter.
- 43. **Recommend** approval of the executed Certificate of Determination and Award to the Board of Education that will meet the reporting requirement set forth in the resolution adopted on August 15, 2017 entitled “Resolution Authorizing the Issuance of \$12,033,754 Temporary Notes of The Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey, as per **Document**\_\_\_\_\_.
- 44. **Recommend** approval of the first reading of the following policies, as per **Document** :
  - o P8561 – Procurement Procedures for School Nutrition Programs
- 45. **Recommend** approval of the second reading and adoption of the following policy, as per **Document** :
  - o P5517 - Student Identification Cards
- 46. **Recommend** approval of the following revised policies, as per **Document** :
  - o P5512 - Harassment, Intimidation, and Bullying
  - o P5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
  - o R5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- 47. **Recommend** approval of the abolishment of the following regulation, as per **Document** :
  - o R5512 – Harassment, Intimidation, or Bullying Investigation Procedure

**Professional Days**

- 48. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<b>Date</b>	<b>Name</b>	<b>Destination</b>	<b>Purpose</b>	<b>Sub</b>	<b>Cost</b>
October 10, 2018	Lynn Coates	Freehold	QSAC Training Program	No	None
October 10, 2018	Dr. Frank Kasyan	Freehold	QSAC Training Program	No	None
October 10, 2018	Barbara Kerensky	Freehold	QSAC Training Program	Yes	None
October 18, 2018	Barbara Kerensky	Freehold	QSAC Instruction and Program Training Program	Yes	None
December 7, 2018	Lynn Coates	Atlantic Cape Community College, Mays Landing	Rutgers Continuing Studies	No	Registration \$132.00
December 14, 2018	Lynn Coates	Ocean Cty Fire Academy Waretown	PEOSH/NJADP – Indoor Air Quality Training	No	No Cost to District

MINUTES – September 18, 2018

October 10, 2018 November 14, 2018 December 12, 2018 January 9, 2019 February 13, 2019 March 13, 2019 April 10, 2019 May 8, 2019 June 12, 2019	Matthew Hudson	Freehold	New Jersey School Buildings & Grounds Association Meetings	No	No Cost to District
October 22,23, 2018	Dr. Frank Kasyan	Atlantic City	NJSBA Workshop	No	Mileage - \$43.15 Tolls - \$25.00 Parking - \$30.00 Hotel - \$234.50 Meals/Incidentals - \$96.00
October 22,23, 2018	Jesse Place	Atlantic City	NJSBA Workshop	No	Mileage - \$43.15 Tolls - \$25.00 Parking - \$30.00 Hotel - \$234.50 Meals/Incidentals - \$96.00
October 3, 2018	Jesse Place	Manalapan	NJDOE Job Coding	No	Mileage - \$14.57
October 12, 2018	James Egan Lisa Kukoda Jesse Place	Iselin, NJ	eXplore Microsoft in EDU	No	Mileage - \$24.18 Cost per traveler
October 22,23, 2018	Eugene Cattani	Atlantic City	NJSBA Workshop	No	Mileage - \$43.15 Tolls - \$25.00 Parking - \$30.00 Hotel - \$234.50 Meals/Incidentals - \$96.00
October 22,23, 2018	Joseph Loffredo	Atlantic City	NJSBA Workshop	No	Mileage - \$43.15 Tolls - \$25.00 Parking - \$30.00 Hotel - \$234.50 Meals/Incidentals - \$96.00
October 23, 24, 2018	Bruce Bolderman	Atlantic City	NJSBA Workshop	No	Mileage - \$43.15 Tolls - \$25.00 Parking - \$30.00 Hotel - \$234.50 Meals/Incidentals - \$96.00
October 22 – 24, 2018	Lynn Coates	Atlantic City	NJSBA Workshop	No	Tolls - \$10.00 Parking - \$45.00
October 23, 24, 2018	Colin Warren	Atlantic City	NJSBA Workshop	No	Mileage - \$43.15 Tolls - \$25.00 Parking - \$30.00 Hotel - \$234.50 Meals/Incidentals - \$96.00
October 23, 24, 2018	Thomas Pellegrino	Atlantic City	NJSBA Workshop	No	Mileage - \$43.15 Tolls - \$25.00 Parking - \$30.00 Hotel - \$234.50 Meals/Incidentals - \$96.00
October 22, 23,24, 2018	Terence Hoverter	Atlantic City	NJSBA Workshop	No	Mileage - \$43.15 Tolls - \$25.00 Parking - \$45.00 Hotel - \$351.75 Meals/Incidentals - \$160.00

*Manasquan/  
Sending  
District General  
Items #31 - #49  
(No Action)*

MINUTES – September 18, 2018

Manasquan/  
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(No Action)

October 25, 2018	Meredith Morris	Mercerville	Curriculum Conference	Yes – 1	Mileage - \$12.40 Registration - \$125.00
October 22 – 24, 2018	Donna Bossone	Atlantic City	NJSBA Workshop	No	Travel for one day-no overnight Mileage - \$43.15 Tolls - \$25.00 Parking - \$15.00
October 22 – 24, 2018	Barbara Kerensky	Atlantic City	NJSBA Workshop	No	Travel for one day – no overnight Mileage - \$43.15 Tolls - \$25.00 Parking - \$15.00
October 18, 2018	Claire Kozic Eric Wasnesky Kevin Hyland	Scotch Plains	Advisory Meeting	Yes – 1	Mileage - \$9.92 each
September 27, 2018	Jesse Place	Trenton	NJ Assoc of School Personnel Administrators	No	Mileage - \$26.54

**Student Action**  
**Field Trips**

49. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
October 7, 2018 (\$900 Compensation paid to MHS)	Ryan Wiemken Michael Kaminski	Band	Seaside	Columbus Day Parade	No	2 Buses - \$900.00	None
September 22,29, 2018 October 7,20,27,28 2018 November 3,10,11,17,18, 2018 December 1,2,8,9,15,16, 2018 January 5,12,13,19,20, 2019 February 9,10,16,17,23,24, 2019	Amy Edwards	Grades 9-12	Various Locations	Robotics Team Challenges	No	Bus - \$400.00 Each Date	None
October 22, 2018 November 5, 2018 November 19, 2018 December 2018 (TBD)	John Driscoll Linda Hoeler	Grade 9	Monmouth University	Financial Literacy Seminar	Yes-2	Bus - \$300.00 Each Date	None
October 23, 2018 November 8, 2018 Spring 2019 (TBD)	Amy Edwards Claire Kozic Jason Bryant Eric Wasnesky Nurse (TBD)	Academy of Engineering	Atlantic City Spring Location (TBD)	STEAM Tank Competition	Yes-4	Bus - \$400.00 Each Date	None



October 29, 2018	Ryan Basaman Linda Hoeler Nurse	Grade 12	Philadelphia	Leadership Summit	Yes-2	None	None
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Manasquan/  
Sending  
District General  
Items #31 - #49  
(No Action)

Mr. Pellegrino asked for a motion to approve Manasquan/Sending District Item #50.

Manasquan/  
Sending  
District Item  
#50  
(Action Taken)

Motion was made by Mrs. Bossone, seconded by Mr. Warren, to approve Manasquan/Sending District Item #50.

Discussion: None

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Cattani, Mr. Hoverter, Mrs. McGarry  
**MOTION CARRIED**

**Placement of Students on Home Instruction**

H.S. Home  
Instruction

50. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:  
#8543442409 Grade 11 September 17, 2018 - October 17, 2018 (Medical)

Old and New  
Business

**51. Old Business/New Business**

Mr. Pellegrino asked if there was any Old or New Business to come before the board.

Under Old Business Mrs. Bossone asked how the new weight room is going and how the complaint was addressed. Dr. Kasyan said he met with the weight training coach and discussed the complaint with him. The Endowment met with the coach to discuss a list of items needed for their consideration in providing items for the program. Mrs. Bossone asked if the facilities could be sound-proofed. Dr. Kasyan said that would incur a cost and the building was not built to be sound-proofed. He believed the program was working well and this facility is considered a temporary location at this time.

There was no additional Old or New Business.

Mr. Pellegrino opened the second public forum. Mr. Pellegrino closed the public forum seeing no participation from the public.

**52. Public Forum**

Public Forum

Mr. Pellegrino asked for a motion to enter Executive Session and read the following statement.

Motion was made by Mrs. Bossone, seconded by Mr. Bolderman, and approved by voice vote of all those present in favor to enter into executive session at 8:04 p.m.

Discussion: Dr. Kasyan asked if Item #1 could also be included in the executive session. Mr. Pellegrino asked that Item #1 be included in the executive session items for discussion.

**MOTION CARRIED**

**53. Executive Session**

Executive  
Session

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and process with business;

and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining (MEA Agreement Update)
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client
- 8. Personnel Matters (Hiring)
- 9. Imposition of Penalties Upon an Individual

Executive Session

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

*Mr. Pellegrino asked for a motion to reconvene the meeting.*

Meeting Reconvened

*Motion was made by Mr. Sorino, seconded by Mr. Loffredo, and approved by voice vote of all those present in favor to reconvene the meeting at 8:18 p.m.*

*Discussion: None*

**MOTION CARRIED**

*Mr. Pellegrino asked for a motion to approve Manasquan Item #54.*

Manasquan Item #54

*Motion was made by Mrs. DiPalma, seconded by Mr. Bolderman, to approve Manasquan Item #54 – Elementary School Personnel, as specified in Document I.*

*Discussion: None*

*Roll Call Vote: Ayes (7), Nays (0); Abstain (0); Absent (2) Mr. Cattani, Mr. Hoverter*

**MOTION CARRIED**

**MANASQUAN**

**Personnel**

**54. Recommend approval of the Elementary School personnel as per Document I.**

E.S. Personnel Document 1 (Action Taken)

*Mr. Pellegrino asked for a motion to approve Manasquan/Sending Districts Items #55 and #56.*

Manasquan/Sending District Item #55 & #56

*Motion was made by Mr. Vitale, seconded by Mr. Loffredo, to approve Manasquan/Sending Districts Item #55, High School Personnel, as specified in Document A and Item #56, the Memorandum of Agreement between the Manasquan Board of Education and the Manasquan Education Association and Addendum #1, as specified in Document B.*

*Discussion: None*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (1) Absent (3) Mr. Cattani, Mr. Hoverter, Mrs.*

*McGarry*

**MOTION CARRIED**

**MANASQUAN/SENDING DISTRICTS**

**Personnel**

**55. Recommend approval of the High School personnel as per Document A.**

H.S. Personnel Document A

**56. Recommend approval to ratify the Memorandum of Agreement between the Manasquan Board of Education and the Manasquan Education Association and Addendum #1, as per Document B.**

Memorandum of Agreement MBOE – MEA & Addendum #1 Document B

Mr. Pellegrino asked for a motion to approve Manasquan/Sending District Item #56(a) as follows:

Manasquan/Sending District Item #56(a)

**56(a) Recommend approval of a change of the Manasquan High School start time to 7:34 a.m. effective September 24, 2018.**

MHS Change of Start Time

Motion was made by Mr. Sorino, seconded by Mrs. Bossone, to approve Manasquan/Sending District Item #56(a).

Discussion: Mr. Vitale asked if this change would affect the busing. Dr. Kasyan said the buses are basically in district well before that time and arrive around 7:10 p.m.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Cattani, Mr. Hoverter, Mrs. McGarry  
**MOTION CARRIED**

Mr. Pellegrino asked for a motion to adjourn.

Motion was made by Mrs. Bossone, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to adjourn the meeting at 8:21 p.m.

Adjournment

Discussion: None

**MOTION CARRIED**

**57. Adjournment**

Motion to Adjourn

Respectfully submitted,



Lynn Coates  
Board Secretary