

BOARD OF EDUCATION
Borough of Manasquan

The Combined Committee of the Whole and Regular Public Board of Education Meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, December 7, 2021.

The President, Mr. Cattani, called the meeting to order at 6:03 p.m. and read the Opening Statement.

1. Call to Order

Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Mr. Cattani requested that everyone join in the Pledge of Allegiance.

3. Pledge of Allegiance

4. Roll Call

Roll Call

<i>Bruce Bolderman - absent</i>	<i>Eugene Cattani</i>	<i>Anne McGarry (SLH) - absent</i>
<i>Donna Bossone - absent</i>	<i>Terence Hoverter</i>	<i>Thomas Pellegrino</i>
<i>Martin Burns</i>	<i>Dennis Ingoglia (Brielle)</i>	<i>Alexis Pollock – arrived 6:12 p.m.</i>
<i>Michele Cartaya (Lake Como)</i>	<i>Joseph Loffredo - absent</i>	<i>Alfred Sorino</i>

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Peter Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent of Schools; Gabrielle Pettineo, Board Attorney; Rick Coppola, Director of Curriculum and Instruction; Lesley Kenney, Director of School Counseling Services; Suzanne Olimpio, Interim Director of Special Services; Sandi Freeman, Recording Secretary.

Mr. Cattani read the Mission Statement and Statement to the Public.

Mission Statement

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Mr. Cattani asked for a motion to accept the minutes.

Motion was made by Mr. Sorino, seconded by Mr. Burns, to accept and approve the minutes as specified in Item #7.

Roll Call Vote: Ayes (6); Nays (0); Abstain (1) Mr. Hoverter; Absent (5) Mr. Bolderman; Mrs. Bossone; Mr. Loffredo; Mrs. McGarry; Mrs. Pollock

MOTION CARRIED

Minutes

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of November 16, 2021. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

There were no student board representatives present this evening.

Student Board Representative
(No Report)

8. Student Board Representative Report - No Report

Mr. Cattani turned the floor over to Dr. Kasyan for the presentations.

9. Presentations

Presentations

Dr. Kasyan, on behalf of the Manasquan Board of Education, wished everyone a joyous holiday season and thanked everyone for coming out to tonight's meeting. He complimented and expressed thankfulness for the students who have risen to the level of excellence. Dr. Kasyan introduced Mr. Wiemken and members of the Manasquan High School Band and Ms. Schille and members of the Manasquan High School Chorus for a performance of holiday music. The students provided their names and grades.

• **Holiday Presentation**

- **Members of the Manasquan High School Chorus**
 - "Hodie"
 - "All I Want For Christmas Is You"
- **Members of the Manasquan High School Band**
 - "Angels We Have Heard on High"
 - "Silent Night"

Holiday Chorus and Band Performance

Dr. Kasyan thanked the students for a wonderful performance.

Dr. Kasyan thanked the Manasquan Board of Education for recognizing the students' achievements at each meeting. A personalized pen holder, made in Mr. Graf's woodshop class, was presented to the members of the Board.

• **2022 NJ All-Shore Chorus**

- **Andrew Brennan**
- **Quinn Chapman**
- **Bianca D'Anton**
- **Reese Hearon**

2022 NJ All-Shore Chorus

Dr. Kasyan shared the different vocal samples that the students were required to provide to audition for the NJ All-Shore Chorus ensemble. He introduced and congratulated the students selected as members of the 2022 NJ All-Shore Chorus ensemble and presented them with personalized medals, Certificates of Commendation and Wally Bucks. The students spoke very positively about the music program and the support and direction provided by Ms. Schille.

- **High School Students of the Month**– Robert Marks, Senior – Gavin Jackey, Junior – Andrew Marcucci, Sophomore – Emelyn Guerrero, Freshman

MHS Students
of the Month

Dr. Kasyan provided the criteria that must be met by the students in order to be selected as students of the month. He introduced and congratulated the high school students of the month and read a short synopsis on each of the students. The students were presented with Certificates of Commendation, personalized medals, and Wally Bucks.

- **High School Teacher of the Month** – Eric Wasnesky

MHS Teacher
of the Month

Dr. Kasyan read a quote that exemplified the qualities of a teacher. He introduced and congratulated Mr. Wasnesky for being selected as the Manasquan High School Teacher of the Month and presented him with a Certificate of Commendation. Mr. Wasnesky was selected by Robert Marks.

- **Elementary School Student of the Month**– Kathryn Klodowski

MES Student of
the Month

Dr. Kasyan introduced and congratulated Kathryn Klodowski on being selected as the Manasquan Elementary School Student of the Month. He read a short synopsis on Kathryn and presented her with a Certificate of Commendation, personalized medal and Wally Bucks.

- **Elementary School Teacher of the Month** – Michael Pape

MES Teacher of
the Month

Dr. Kasyan read a quote that summarized the different aspects of a teacher's day and how they provide a most important service to the students. He introduced and congratulated Mr. Pape for being selected as the Manasquan Elementary School Teacher of the Month and presented him with a Certificate of Commendation. Mr. Pape was selected by Kathryn Klodowski.

- **Fall Athletic Volunteers**

Fall Athletic
Volunteers

- Jeffrey Algor – Boys Soccer
- James Crines-Boys Soccer
- David Zupko – Boys Soccer
- Mary Beth Stehle – Girls Soccer
- Christie Rampone – Girls Soccer
- Julian Price – Football
- Eric Howland – Football
- John Morris – Football
- Matthew Voskian – Football
- Leah Tilton – Cheer
- Jenna Tilton – Cheer

Dr. Kasyan recognized and thanked the volunteer coaches for their dedication and hard work and presented them with plaques and Certificates of Commendation.

➤ **Five Minute Break**

Dr. Kasyan called for a five-minute break to partake in refreshments at 6:40 p.m.

Mr. Cattani resumed the meeting at 6:45 p.m. and continued with the Principals' and Directors' Reports.

10. Principals' and Directors' Reports –

Principals' and
Directors'
Reports

Dr. Kasyan turned the floor over to Mrs. Manetta to present the Lower Elementary School report, in Mrs. Puleio's absence, and the Upper Elementary School report.

- Lower Elementary School (PK-4) – Jaclyn Puleio
- Upper Elementary School (5-8) – Megan Manetta

MES Lower &
Upper Report
Mrs. Manetta

Mrs. Manetta reported that the elementary school is getting into the holiday spirit. She thanked the PTO Beautification Committee for decorating the outside of the building. Jingles the Elf is hiding throughout the building and provides excitement for the students as they try to find him. The students are busy shopping in the PTO Holiday Shoppe and the PTO Gingerbread House contest is underway. The band and chorus are preparing for the Winter Concert on December 16th at 7:00 p.m. A Fire Prevention Safety Assembly was held with the kindergarten, 1st and 2nd grade students. A Thanksgiving Parade Float project took place with the students learning about the Macy's Thanksgiving Day Parade balloons and creating their own balloon designs. Mrs. Manetta reported that a new adaptive swing has been installed in the playground that will allow students with physical limitations to play alongside their peers. The 8th grade students participated in the Egg Drop STEM Challenge. The students provided some very creative submissions and quite a few eggs survived the challenge. Mrs. Manetta reported on the ongoing and upcoming professional development relating to Ready Math Year 2 in Grades K through 5 and Sheltered Instruction training. Mrs. Manetta concluded her report.

Dr. Kasyan turned the floor over to Mr. Goodall to present the Manasquan High School report.

- High School – Robert Goodall

MHS Report
Mr. Goodall

Mr. Goodall thanked Mr. Thomas Davino, the coordinator of the Monmouth County Vocational Continuing Education Center for providing a seminar for students who are indecisive about attending college and non-college bound students. Seventy-five students attended the seminar and were provided with information on the available post-graduation opportunities. Mr. Goodall reviewed two course offerings, Business and Financial Literacy and Microsoft Suite, that he would like to add to the current course of study. Both courses will be taken as a hybrid on-line learning and will be modeled to help students get familiarity with this type of learning. Mr. Goodall congratulated Ms. Schille and the high school students selected to be a part of the NJ All Shore Chorus Ensemble. He thanked Mrs. Puleio and Mrs. Hill for the invitation to serve as a mystery reader in Mrs. Hill's kindergarten class. He enjoyed sharing two of his favorite dinosaur books that he once read to his own children. He will return to read again to all of the kindergarten students. Mr. Goodall reported that tomorrow evening the Holiday Dance Performance will take place at 7:00 p.m., the Chorus Concert will take place on December 15th at 7:00 p.m. and that winter sports are in full swing. Mr. Goodall concluded his report.

Dr. Kasyan turned the floor over to Mr. Coppola for the Report of the Director of Curriculum and Instruction.

- Report of the Director of Curriculum and Instruction

Report of the
Director of
Curriculum &
Instruction
Mr. Coppola

Mr. Coppola followed up on Mrs. Manetta's report on the professional development that took place today with the Ready Math program. He said that the teachers and students are very excited about this program. Training on sheltered instruction will take place on Friday, December 10th along with other areas of professional development for those staff members not involved with sheltered instruction. Collaboration in the visual and performing arts will take place on both sides of the street to focus on performances and art shows for the public and programs and classes for the students. The PLC's will focus on curriculum review in the areas of physical education, world language and technology. The advanced placement teachers have given the first diagnostic assessments that is in alignment with the AP action plan with three assessments given over the course of the year. He has met with Mr. Goodall and Mrs. Kenney to discuss the budget and course proposals. The comprehensive Start Strong results have not been received from the state as of yet. A report will be given once he receives the results. Mr. Coppola concluded his report.

Dr. Kasyan turned the floor over to Mrs. Olimpio for the Report of the Interim Director of Special Services.

○ Report of the Interim Director of Special Services

Mrs. Olimpio reported that there has been a very enthusiastic response from the parents interested in developing the Special Education Advisory Committee. A committee of parents and staff will meet to discuss ways of moving the special education program forward. She said that parent involvement and feedback is a critical component of the special education program. The first meeting will take place in January and hopefully continue with monthly meetings. She will provide the Board with reports on the outcome of the meetings. The Center for Learning and Independence students will be hosting the sending district directors and supervisors to observe their students that are part of this program. The students have started selling tickets to the Blue Claws games with half of the proceeds from the sale going towards the development of a school store. The Blue Claws will host a Manasquan Student Day featuring the students. She will provide the date once she hears back from the Blue Claws organization. The Alternative School students, along with the CLI students, made dog biscuits for the district's comfort dog, Charlie, and plan to have Charlie be a part of their holiday video. She also plans to have the peer leaders continue to work with the special education students. The peer leaders have been provided with instruction and this interaction provides a positive experience for both the special education and general education students. Mrs. Olimpio, along with Mr. Goodall, are exploring grant opportunities for Unified Olympics. This program provides the opportunity for the special education and the general education students to participate on sports teams and compete against other high schools. Mrs. Olimpio concluded her report.

Report of the
Interim
Director of
Special Services
Mrs. Olimpio

Dr. Kasyan turned the floor over to Mrs. Kenney, for the Report of the Director of School Counseling Services.

○ Report of the Director of School Counseling Services

Mrs. Kenney reported that the new ESL Counselor, Ms. Mulroy and Elementary School Counselor, Ms. Schwier, started a program called Meeting Minutes. She explained that the intent of the program is to provide the students with the opportunity to meet with the counselors to briefly speak on various topics such as emotions, feelings and present an overall culture of being comfortable speaking to adults. The counselors will use these brief meetings to provide insight as to whether any student may require more individual attention. She spoke on programs that are being looked into for students transitions from 8th to 9th grade. One program is an 8th grade mentoring program that will provide the opportunity for the 8th grade student to meet monthly with a high school teacher. Through this program the students will become familiar with high school teachers prior to entering the high school in September. She is also looking into offering A.M. tutoring for students that arrive to school early. A survey was put out and the results were mixed with a preference for both before and after school tutoring. The A.M. program will commence first and then possibly be followed by an after-school program. The Open House was a great success and well attended by the incoming freshmen. Mrs. Kenney concluded her report.

Report of the
Director of
School
Counseling
Services
Mrs. Kenney

Dr. Kasyan concluded the presentation portion of the meeting.

Mr. Cattani opened the Public Forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members

Public Forum
on Agenda
Items
(No
Comments)

of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum
on Agenda
Items
(No
Comments)

Mr. Cattani closed the Public Forum on Agenda Items, seeing no comments from the public. He opened the second Public Forum on any topic, agenda or otherwise.

Public Forum

12. Public Forum

Alyse Leybovich, executive board member of the MEA – Ms. Leybovich spoke as a representative of the MEA expressing a strong opinion about the updating of the dress code District Policy 3216. In consideration of the district's goal to be an inclusive school community the members of the MEA find it important that we similarly have an inclusive work environment. They feel that the gender specific requirements be removed from the policy. She pointed out the continuous recognition and praise given for the dedication in educating the children in the community and for the outstanding professionalism demonstrated daily. It is the hope of the members of the MEA that the Manasquan Board of Education trust the faculty members professional judgement regarding appropriate professional attire and hope that consideration be given to the proposed revisions submitted by the MEA and supported by its members.

Seeing no further comments, Mr. Cattani closed the second public forum.

Mr. Cattani turned the floor over to Dr. Kasyan for the Committee of the Whole Discussion Items.

C.O.W.
Discussion
Items

13. Discussion Items December 7, 2021 Agenda (*Denotes Action Item on This Agenda)

- Education, Curriculum & Technology

Dr. Kasyan asked the Board if anyone had questions on the reports provided by the principals and directors. He believed that their reports were comprehensive and covered what is currently going on in the district. A new science curriculum is being looked into and a language arts literacy curriculum will be looked into the following year at the elementary school.

Education,
Curriculum &
Technology

- Personnel– To be Discussed in Executive Session*

Dr. Kasyan said that personnel will be discussed in Executive Session.

Personnel
(Executive
Session)

- Policy

- Policies/Regulations for Adoption – 2nd Reading *
 - P 5111 – Eligibility of Resident/Non-Resident Pupils

Policy
P5111

Dr. Kasyan referred to Policy 5111 that will be on for a second reading this evening.

Dr. Kasyan turned the floor over to Dr. Crawley for the Finance and Buildings & Grounds/Facilities reports.

- Finance
 - 2022-2023 Budget Update

Finance
2022-2023
Budget Update

Dr. Crawley provided an update on the budget process. At this time the principals and supervisors are meeting with teachers and committee members to determine their budget requests for the next school year, inclusive of new courses, textbooks and curriculum. These requests are due for submission on December 14th. Also on December 14th, the sending districts will be required to submit their 1st estimated enrollment

for next year. This information will provide both the wants of the district and the incoming revenue and will then be put together to set priorities and determine the budget development. The budget committee will meet in late February or early March to review the decisions and suggestions from the administration and finalize the budget. A tentative budget will be approved by the Board in March and formally adopted in April. He asked the Board to contact Mr. Cattani if they were interested in being on the budget committee. Dr. Kasyan and Dr. Crawley will be meeting with the County Office for a mid-year budget review in early January. At this meeting the county superintendent of schools will review the budget status and assure that we are staying on track to meet the district's spending goals, curriculum initiatives and staffing needs. Mr. Cattani asked the members of the Board to email him if interested in serving on the budget committee.

Finance
2022-2023
Budget Update

- **Buildings & Grounds/Facilities***
 - Construction Update

Buildings &
Grounds/
Facilities
Construction
Update

Dr. Crawley provided an update on the field house. The west grade beam was poured last time the Board met and the east grade beam has been poured and almost fully cured at this time. He met with the Town Council to request a small variance to the construction ordinance to allow unloading of the steel at 7:00 a.m. on the three steel delivery days, December 15th, 17th and January 10th, instead of the 8:00 a.m. start time. This was granted and will allow the trucks to arrive one at a time and provide minimal disruption to traffic. A request was also made to the Town Council to permit working on Sundays in January and February. The benefit of this would be to salvage some of the timeline slippage due to the delayed steel delivery. We are waiting to hear back on this request. The primary mission for January and February is to erect the building. Fulltime erectors are flown in from Florida and live here for two months so they are able to work on Sundays. Dr. Kasyan said that the April completion date still stands.

Dr. Kasyan concluded the Committee of the Whole discussion items and continued with the Superintendent's Report.

Supt's Report

14. **Superintendent's Report & Information Items**

Dr. Kasyan thanked Mrs. Cartaya and Mr. Ingoglia, who served as sending district representatives this year, for their due diligence and ability to listen and add to the excellence we have at Board level.

- **Enrollment– Document A**
 - **Total Enrollment– 1,507**
 - High School – 990
 - Elementary School – 517

Enrollment
Document A

Dr. Kasyan reported on the elementary school, high school and total district enrollment for the month of November, as specified in Document A.

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - November 9th – Fire Drill
 - November 30th – Lockdown Drill
 - **ABA/CLI Building:**
 - November 9th – Fire Drill
 - November 30th – Lockdown Drill
 - **Elementary School:**
 - November 10th – Fire Drill
 - November 23rd – Evacuation Drill

Fire Drill /
Lockdown Drill
/ Evacuation
Drills
Document B

Dr. Kasyan reported on the fire drills, lockdown drills and evacuation drills that took place in the district for the month of November, as specified in Document B. Dr. Kasyan said the district has met the state requirement for fire and safety drills.

- **HIB Monthly Report – Document C**
 - High School: One Incident – 1 Confirmed HIB
 - Elementary School: Two Incidents – 2 Not HIB

Dr. Kasyan reported on the HIB incidents for the month of November, as specified in Document C.

Dr. Kasyan turned the floor over to Assistant Superintendents, Mr. Place.

- **Report of the Assistant Superintendent**

Mr. Place provided an update on the district's compliance with the vaccination requirements in EO253. In late August, the Governor issued EO253 that required public school covered workers to either be vaccinated or submit to weekly testing beginning on October 17th. Flexibility was offered with this date in order to wait for the implementation of state testing in the schools. Dr. Crawley has made the arrangements with a testing company contracted for Monmouth County to work out the testing dates. Testing began this week for those workers requiring testing. He explained that covered workers encompass all contracted staff, third party contractors, casual employees like substitutes and coaches and volunteers. There are 415 covered workers in the district and of those 332 or 80% are fully vaccinated with 41 that have chosen to be tested in house or outside of the district and 26 chosen to maintain an inactive status. The testing is in effect now and will be monitored weekly for those needing to be tested. Mr. Place concluded his report.

Dr. Kasyan concluded the Superintendent's Report.

Mr. Cattani asked for a motion to approve and accept the Superintendent's Report.

Motion was made by Mr. Hoverter, seconded by Mr. Sorino, to approve and accept the Superintendent's Report.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Mr. Bolderman; Mrs. Bossone; Mr. Loffredo; Mrs. McGarry
MOTION CARRIED

Recommend approval and acceptance of the Superintendent's Report.

Mr. Cattani ask if there were any Manasquan General Items that required a separate vote or if there were any questions on Items #15 through #20. Seeing none, he asked for a motion to approve Items #15 through #20.

Motion was made by Mrs. Pollock, seconded by Mr. Burns, to approve Manasquan General Items #15 through #20.

Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Mr. Bolderman; Mrs. Bossone; Mr. Loffredo
MOTION CARRIED

MANASQUAN
General Items

15. **Recommend approval of Dr. Steven Greco, Neuropsychologist to conduct a neuropsychological assessment of Elementary School special education student #3574434928 at a rate of \$2400.00 per assessment/report.**

Professional Days

MES
Professional
Days

16. Recommend approval of the attendance of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
December 10, 2021 January 28, 2022 March 11, 2022	Christine Melfi Carmen Rodriguez Katie Kappy Michelle Sayre Cheryl Femenella Cathy Taft Amelia Gliddon Laura Wahl Thomas Russoniello Juliana Rieth Michael Pape Carrie Eastmond Andrew Manser Jestine Jones Nancy Knitter	(In-District)	ELL Sheltered Instruction Training	Yes	\$5,100.00 <i>(Total program cost, Title III grant funded.)</i>
January 13, 2022	Jessica Woytowicz	Coordinated Sending District School	English Language Arts Workshop	Yes	None
March 10, 2022	Jessica Woytowicz	Coordinated Sending District School	Math Professional Development	Yes	None
November 16, 2021	Cheryl Femenella	Belmar ES	Math Professional Development	Yes	None
November 15, 16, 17, 2021	Elizabeth Rudder	Manasquan	Teen Mental Health Training	No	None

Student Action

Field Trips

MES Field Trips

17. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
December 3, 2021	Eric Clark	Band – Grades 5-8	Manasquan	Tree Lighting Performance	No	None	None

Placement of Students on Home Instruction

MES Home
Instruction
(No Report)

18. Recommend that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

Placement of Students Out of District

2021-2022 Out
of District
Placement
Document 1

Recommend approval of the revised 2021-2022 External Placement list that reflects tuition costs and transportation cost, as per **Document 1**.

Financials

- 20. **Recommend acceptance of the following Elementary School Central Funds Report for the month ending November, 2021 as per Document 2.**

Mr. Cattani ask if there were any Manasquan/Sending Districts General Items that required a separate vote or if there were any questions on Items #21 through #32. Seeing none, he asked for a motion to approve Items #21 through #32.

Motion was made by Mr. Burns, seconded by Mr. Hoverter, to approve the Manasquan/Sending Districts General Items #21 through #32.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Mr. Bolderman; Mrs. Bossone; Mr. Loffredo; Mrs. McGarry
MOTION CARRIED

MANASQUAN/SENDING DISTRICTS

General Items

- 21. **Secretary’s Report/Financials**

Recommend acceptance of the following Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).

The Business Administrator/Board Secretary certifies that as of **NOVEMBER, 2021** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, including debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$3,438,867.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **NOVEMBER 31, 2021** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the Secretary’s Financial & Investment Report and the Treasurer’s Report, for the month ending NOVEMBER 31, 2021 as per Document D. (The Treasurer of School Moneys Report for the month of **NOVEMBER , 2021** is on file in the Business Office and is in balance with the Secretary’s Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **NOVEMBER 31, 2021**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2021-2022 budgets for NOVEMBER and NOVEMBER** as recommended by the Superintendent of Schools, as per **Document D.**

Purchase Orders for the months of **NOVEMBER 2021** be approved, as per **Document E.**

Recommend acceptance of the **Cafeteria Report – Document F**

MES Central
Funds Report
Document 2

Manasquan/
Sending
Districts
General Items
#21 through
#32

Financial
Reports

Secretary
Certification

District Taxes

Acceptance of
the Secretary’s
Certification

Secretary’s
Financial &
Investment
Report
Document D

Budget
Certification
Document D

Purchase
Orders
Document E

Cafeteria
Report
Document F

(C) **Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$23,455.22** for the month of **DECEMBER, 2021** be approved. Record of checks (#50738 through #50750), and distributions are on file in the Business Office.

*Bills
(Current
Expense)*

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$0.00** for the month of **DECEMBER, 2021** be approved. Record of checks (# through #), and distributions are on file in the Business Office.

*Bills
(Capital
Expense)*

Confirmation of **Bills (Current Expense)** for **NOVEMBER, 2021** at **\$3,177,883.31** and checks (#50606 through #50737) and **(Capital Expense)** for **NOVEMBER, 2021** at **\$355,193.26** and checks (#1246 through 1250).

*Confirmation
of Bills (Current
& Capital
Expense)*

Recommend acceptance of the following **High School Central Funds Report** for the month ending **NOVEMBER 2021** as per **Document G.**

*MHS Central
Funds Report
Document G*

22. Recommend approval of the **adoption** of the following policies and regulations (second reading), as per **Document H:**

*Policy P 5111 –
2nd Reading
Document H*

- o P 5111 – Eligibility of Resident/Non-Resident Pupils

23. Recommend approval of the application for and acceptance of the State House Express grant in the amount of \$750 to fund transportation related to field trips to the New Jersey State House.

*State House
Express Grant*

24. Recommend approval of the submission of an application for an amendment to the FY 2022 ESEA Grant to accept and appropriate carryover funds from the FY 2021 ESEA Grant in the amounts summarized in the following:

*Amendment to
FY2022 ESEA
Grant &
FY2021 ESEA
Carryover
Funds*

	Original Amount FY2021	Carryover from FY2020	Final Amount FY 2021
Title I-A	\$46,953	\$6,654	\$53,607
Title II-A	\$14,812	\$3,487	\$18,299
Title III Immigrant	0	\$1,314	\$1,314
Title IV	\$10,000	\$9,634	\$19,634

25. Recommend approval of the creation of a central fund account for the Vibe Tribe.

*Central Fund
Vibe Tribe Acct.*

26. Recommend approval of the acceptance of a donation in the amount of \$100.00 from Michael Galano to the Dance Central Fund donated through our ticket platform, showtix4u.

*Donation to
Dance Central
Fund*

27. Recommend approval of the acceptance of a donation in the amount of \$1,500.00 from the Manasquan Elks for the Pulver Assembly.

*Donation from
Elks for Pulver
Assembly*

28. Recommend approval of the Request for Obsolete Equipment Disposal, as per **Document I.**

*Obsolete
Equipment
Document I*

29. Recommend approval of the adoption of following job description, as per **Document J:**

- o Job Coach

*Job Coach
Document J*

Professional Days

30. Recommend approval of the attendance of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
December 13, 2021	Sandi Freeman	Tinton Falls	MOESC Transportation Meeting	No	Mileage \$9.00
December 10, 2021 January 28, 2022 March 11, 2022	Meredith Heeter Marissa Marco Jamie Onorato Adam Petriella Chryseis McHugh Jason Snyder Kris Buss Dennis Van Pelt Christopher Craig Jason Minutoli Julian Price Lawrence Chiang	(In-District)	ELL Sheltered Instruction Training	Yes	\$5,100.00 (Total program cost, Title III grant funded.)

**Student Action
Field Trips**

MHS Field Trips

31. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
December 16, 2021	Lesley Kenney Fatima Mulroy	ELL Students	Brookdale Community College	Exploration of College Options	No	1 Bus - \$300.00	None
December 22, 2021	Kevin Hyland	Health Career students	Rutgers University	Cadaver Lab Experience	No	1 Bus - \$400.00	None
December 16, 2021	Lauren Thieme	French	Manasquan Elementary School	Promote the HS French Program	No	None	None

Placement of Students on Home Instruction

MHS Home
Instruction

32. Recommend that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

- #7625201955 **Grade 9** **November 21, 2021 – December 21, 2021 (Medical)**
- #9034168537 **Grade 9** **December 1, 2021 – January 1, 2022 (Medical)**
- #5706790706 **Grade 12** **October 20, 2021 – December 20, 2021 (Medical)**
- #4388664180 **Grade 12** **October 20, 2021 – December 20, 2021 (Medical)**
- #5496286775 **Grade 9** **November 19, 2021 – December 19, 2021 (Medical)**

Mr. Cattani asked if there was any Old or New Business to come before the Board.

33. Old Business/New Business

Old Business /
New Business

Under Old Business – Mr. Pellegrino asked for an update on the dress code policy Dr. Kasyan said that the MEA proposal and the district’s policy was provided to the Board in the Friday Packet for review and it will be discussed at the January meeting for a 1st reading.

Dress Code
Update

Seeing no further Old or New Business, Mr. Cattani asked for a motion to enter Executive Session and read the following statement.

Motion was made by Mr. Hoverter, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to enter into executive session at 7:26 p.m.

Executive
Session

MOTION CARRIED

34. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client
- 8. Personnel Matters (Hiring, Leave of Absence)
- 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Mr. Cattani asked for a motion to reconvene the meeting.

Meeting
Reconvened

Motion was made by Mr. Sorino, seconded by Mr. Hoverter, and approved by voice vote of all those present in favor to reconvene the meeting at 7:41 p.m.

MOTION CARRIED

35. Roll Call

<i>Bruce Bolderman - absent</i>	<i>Eugene Cattani</i>	<i>Anne McGarry (SLH) - absent</i>
<i>Donna Bossone - absent</i>	<i>Terence Hoverter</i>	<i>Thomas Pellegrino</i>
<i>Martin Burns</i>	<i>Dennis Ingoglia (Brielle)</i>	<i>Alexis Pollock</i>
<i>Michele Cartaya (Lake Como)</i>	<i>Joseph Loffredo - absent</i>	<i>Alfred Sorino</i>

Quorum Reached

Mr. Cattani asked for a motion to approve Manasquan Item #36

Motion was made by Mrs. Pollock, seconded by Mr. Hoverter, to approve Manasquan Item #36 – Elementary School personnel, as specified in Document 3.

Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Mr. Bolderman; Mrs. Bossone; Mr. Loffredo

MOTION CARRIED

Roll Call

Manasquan
Item #36

MANASQUAN

Personnel

36. Recommend approval of the Elementary School personnel as per Document 3.

Mr. Cattani asked for a motion to approve Manasquan/Sending Districts Item #37.

Motion was made by Mr. Hoverter, seconded by Mr. Burns, to approve Manasquan/Sending Districts Item #37 – High School personnel, as specified in Document K.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Mr. Bolderman; Mrs. Bossone;

Mr. Loffredo; Mrs. McGarry

MOTION CARRIED

MES Personnel
Document 3

Manasquan/
Sending
Districts Item
#37

MANASQUAN/SENDING DISTRICTS

Personnel

37. Recommend approval of the High School personnel as per Document K.

Mr. Cattani asked for a motion to adjourn.

Motion was made by Mr. Sorino, seconded by Mrs. Pollock, and approved by voice vote of all those present in favor to adjourn the meeting at 7:43 p.m.

MHS Personnel
Document K

Adjournment

38. Adjournment

Motion to Adjourn.

Respectfully submitted,



*Pete Crawley, Ed.D.
Board Secretary*