

**BOARD OF EDUCATION**  
Borough of Manasquan

*The Combined Committee of the Whole and Regular Public Board of Education Meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, October 13, 2020.*

*The President, Mr. Cattani, called the meeting to order at 6:00 p.m. and read the Opening Statement.*

**1. Call to Order**

Call to Order

**2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Mr. Cattani requested that everyone join in the Pledge of Allegiance.*

**3. Pledge of Allegiance**

**4. Roll Call**

Roll Call

*Bruce Bolderman*

*Mark Furey (Belmar)*

*Joseph Loffredo*

*Donna Bossone – arrived 6:43*

*Terence Hoverter*

*Thomas Pellegrino*

*Martin Burns - absent*

*Dennis Ingoglia (Brielle)*

*Alexis Pollock*

*Eugene Cattani*

*Todd Leonhardt (Sea Girt)*

*Alfred Sorino*

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent of Schools; Gabrielle Pettineo, Board Attorney; Rick Coppola, Director of Curriculum and Instruction; Lesley Kenney, Director of School Counseling Services; Sandi Freeman, Recording Secretary*

*Quorum Reached*

*Mr. Cattani read the Mission Statement and Statement to the Public.*

**5. Mission Statement**

Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**6. Statement to the Public**

Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

*Mr. Cattani asked for a motion to accept the minutes.*

*Motion was made by Mr. Sorino, seconded by Mr. Bolderman, to accept and approve the minutes as specified in Item 7.*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (1) Mr. Hoverter; Absent (2) Mrs. Bossone, Mr. Burns*

*MOTION CARRIED*

**7. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of September 15, 2020. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

*Mr. Cattani said the Student Board Representatives will not be reporting this evening.*

**8. Student Board Representative Report - No Report for the Month**

*Mr. Cattani turned the floor over to Dr. Kasyan for the presentations.*

*Dr. Kasyan welcomed Stephen Schmieder and thanked him for providing new ticket booths that he constructed as part of his Eagle Scout Project. Stephen provided a video presentation that focused on his project. Dr. Kasyan praised Stephen for his leadership and thanked all those involved in assisting him with his project. Stephen thanked the board for giving him the opportunity to complete this project towards achieving the rank of Eagle Scout.*

**9. Presentations**

- **Eagle Scout Project – New Ticket Booths – Video Presentation by Stephen Schmieder**

*Dr. Kasyan continued with the principals’ reports.*

**10. Principals’ Reports**

- Lower Elementary School (PK-4) – Colleen Graziano

*Mrs. Graziano provided an update on the daily routine at the elementary school. Some changes have taken place to allow for better flow throughout the building. The students are adapting well to the procedures. She provided details on the rotation on the playground and safety protocols in place to allow the students to enjoy recess time. She reported that 42 students are participating in the virtual learning program. The remote learning day on September 25<sup>th</sup> was successful with another virtual learning day planned for Friday, October 16<sup>th</sup>. She reviewed the events being planned for the Month of Respect and Red Ribbon Week in October. Mrs. Graziano provided an update on the Ready Math and iReady Math programs. Discussion with the staff is currently taking place for moving forward with the Halloween Parade. Mrs. Graziano concluded her report.*

- Upper Elementary School (5-8) – Megan Manetta

*Mrs. Manetta reported that the students are settling in nicely with some procedures being streamlined to allow for a safer flow of traffic in the hallways. Opportunities are being looked into to provide safe activities for the students at recess. She provided an update on the Ready Math and iReady Math programs in Grades 5 and 6 and the IXL program in Grades 6 through 8. Mrs. Manetta said the Month of Respect is going very well in the middle school and shared some of the activities being held to support this program. She reported on the start of the athletic programs at the elementary school and said the students are thrilled to be able to participate in field hockey, soccer and cross country. The Halloween Parade plans are on-going to assure that protocol and safety measures are followed during the parade. Plans are being looked into for the safe and efficient movement of middle school students from class to class instead of having the teachers rotating to the students with a goal of starting during the next marking period on November 4<sup>th</sup>. Dr. Kasyan said this will be looked into if all remains status quo with the COVID cases at the elementary school. Mrs. Manetta said small changes as safely as possible is the goal. Mrs. Manetta concluded her report.*

Presentations

Eagle Scout Project

Principals’ Reports

Mrs. Graziano  
Manasquan  
Elementary  
School  
(PK – 4)

Mrs. Manetta  
Manasquan  
Elementary  
School  
(5 – 8)

o High School – Robert Goodall

*Mr. Goodall recapped the initiatives that were introduced last year. Focus is being given to those students not planning on attending college by reconfiguring the trades curriculum. He provided details on the courses being offered and also apprenticeship programs being looked into for the spring. Mr. Goodall spoke on the importance of providing rigorous science, math and STEM programs and the addition of AP Physics to the course of study. He would like to establish a STEM Academy at the high school including some of the current engineering courses to be partnered with the Project Lead the Way organization that offers a rigorous curriculum in the areas of engineering and bio-medical sciences. He and Dr. Kasyan are looking into certifying some of the academy programs. As part of the Equity Committee, he was challenged to find a program that provides a direct impact on the student body in making them aware of social differences and ways to be more accepting of each other. He will look into a Challenge Day program to promote social awareness, relationship skills, self-awareness, self-management, and responsible decision making. He said this 3-day program is a valuable experience for the students and is currently being conducted virtually. Mr. Goodall reported that currently there are 461 students on the blue schedule and 434 on the gray schedule. There was a slight increase of students participating in the virtual program from 90 to 101. Mid-point reviews for the 1<sup>st</sup> marking period indicate that teachers are pretty much on the same pace at this time last year. Credit is being given to the professional development, live streaming, and their office hours. He credited Mr. Read and the counselors for developing a survey of 9<sup>th</sup> grade students that provided information to support them with the transition into the high school. The board will be asked to approve conducting virtual clubs at this time to help support students outside of the classroom. Mr. Loffredo asked if there was any possibility for clubs to be held live at this time. Mr. Goodall said this is being looked into with the club advisors. Mr. Loffredo thanked Mr. Goodall, the administration and the entire staff for the efforts being made to provide normalcy for the students. Mr. Goodall concluded his report.*

Mr. Goodall  
Manasquan  
High School

*Mr. Cattani opened the Public Forum on Agenda Items and read the following statement.*

**11. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum  
on Agenda  
Items

*Mr. Cattani closed the Public Forum on Agenda Items, seeing no participation from the public.*

*Mr. Cattani opened the second public forum on any topic on the agenda or otherwise.*

**12. Public Forum**

*Mr. Cattani closed the second public forum, seeing no participation from the public. He turned the floor over to Dr. Kasyan for the Committee of the Whole discussion items.*

Public Forum

C.O.W.  
Discussion  
Items

**13. Discussion Items October 13, 2020 Agenda**

C.O.W.  
Discussion  
Items

*Dr. Kasyan provided a COVID update and encouraged being very cautious in moving forward. He looks forward to returning to a normal educational experience for the students.*

COVID Update

*Dr. Kasyan reported the following COVID related cases:*

*Manasquan High School*

- *Five students sent home displaying COVID symptoms with three positive cases to date*
- *Thirty students kept home by parents because they were ill and would be tested as a precaution*
- *An athletic team, totaling 23 students, had contact with a COVID positive student. The majority of these students have returned to school at this time after receiving negative test results*

*Elementary School*

- *Sixteen students sent home with suspected COVID symptoms since September 9<sup>th</sup>*
- *Two students quarantined for travel purposes*
- *One student testing positive out of these 18 students*
- *Six students kept home by parents with concerns of displaying cold symptoms*

*In total there were three students in the high school and one student in the elementary school testing positive for COVID-19. Dr. Kasyan believes the low number is contributed to the care parents are taking with their children in keeping them home if sick and following up with testing. He complimented the nurses, administration, and staff in being cognizant of the symptoms.*

Winter Sports

*Dr. Kasyan reported that all winter sports have received the approval to start practice on December 3<sup>rd</sup>. Games will start for the regular season on December 21<sup>st</sup> and end February 3<sup>rd</sup> with a post season held February 5<sup>th</sup> to February 17<sup>th</sup>. Volleyball and gymnastics will be involved in a “skinny season” with 15 games permitted with one scrimmage. He believes that the state does not want spectators present in any of the winter sports. Dr. Crawley read the NJSIAA protocol relating to spectators. Dr. Kasyan said his expectation will be to have the cheerleaders and pep band present at the games. Mr. Place said that games will be broadcast through a live stream. Dr. Kasyan said that the Atlantic Club is not allowing use of their pool by the swim team at this time. Dr. Crawley and Mr. Cahill are looking into a location for the swim team.*

- **Education, Curriculum & Technology**
- **Personnel– To be Discussed in Executive Session- Agenda Items\***
- **Policy**

*Dr. Kasyan alluded to a conversation at the last board meeting on researching other districts' policy on charging a reduced-rate tuition for siblings. Dr. Crawley reviewed data provided to the board in the Friday Packet that he received from other districts regarding their parent-paid tuition rates and whether they offered discounts for siblings. Mr. Cattani said it was a good evaluation to review but feels that our tuition rate is reasonable, and the policy should not be changed at this time. Mr. Pellegrino agreed and feels that now is not the time to offer discounts in order to acquire more students. Dr. Kasyan asked if the board would agree to offer a discount for the siblings currently enrolled in the district. Dr. Crawley said there are currently three families with siblings enrolled as parent-paid students. Dr. Kasyan said that the genesis of this discussion is a result of a parent asking him if the district would provide a discount for siblings. A policy would be provided in the Friday Packet for review including various tuition structures for siblings for further discussion at the next meeting.*

Parent-Paid  
Tuition  
Reduced Rate  
for Siblings

- **Policies for Revision-2<sup>nd</sup> Reading- Agenda Items \***

*Dr. Kasyan turned the floor over to Dr. Crawley for the Finance and Buildings & Grounds/Facilities report.*

- **Finance**

- Budget Plan of Action for the 2021-2022 Zero Based Budget

*Dr. Crawley reported that the formal Plan of Action on this evening's agenda dictates dates on the budget process throughout the year. He explained the process of the zero-based budget that was implemented last year. Dr. Kasyan addressed Mr. Leonhardt's question on how the zero-based budget worked last year and said that this budget process assured that the administrators did their due diligence in ordering what was really needed. Dr. Crawley said meetings will be scheduled with department heads to review the process.*

- **Buildings & Grounds/Facilities**

- Construction Updates

*Dr. Crawley reported that the HVAC project is wrapping up very successfully and is currently in the punch list stage. A change order is on tonight's agenda for approval and involves several things that took place during the project and serves as the wrap up change order for the project. The control and fire alarm contractors are in the building every day during the second shift and will continue until mid-November. The gym floor as of this Friday can be utilized without restriction. The bleachers will be delivered during the virtual week of Teachers' Convention on November 2<sup>nd</sup> and installed during that week and the following week.*

*Dr. Kasyan concluded the Committee of Whole and continued with the Superintendent's Report.*

#### **14. Superintendent's Report & Information Items**

- **Enrollment– Document A**

- **Total Enrollment – 1,541**
  - **High School – 1,009**
  - **Elementary School – 532**

*Dr. Kasyan reported on the district's enrollment for the month ending September 30, 2020, as specified in Document A. Dr. Kasyan said that it was commendable to have an enrollment of 1,009 students in the high school and thanked Mrs. Kenney and Mr. Goodall for informing people of the value of an education here at Manasquan.*

- **Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– Document B**

- **Bus Evacuations, October 12<sup>th</sup> and 13<sup>th</sup> – Routes: 9500, 9501,7518, 7520,7521,7523, 7524, and PQS7525, Brielle**
- **High School:**
  - **September 16<sup>th</sup> and 17<sup>th</sup> – Lockdown Drill**
  - **September 18<sup>th</sup> and 21<sup>st</sup> – Fire Drill**
- **Alternative School:**
  - **September 16<sup>th</sup> and 17<sup>th</sup> – Lockdown Drill**
  - **September 18<sup>th</sup> – Fire Drill**
- **Elementary School:**
  - **September 21<sup>st</sup> – Fire Drill**
  - **September 29<sup>th</sup> – Lockdown Drill**

*Dr. Kasyan reported on the Bus Evacuations conducted on October 12<sup>th</sup> and 13<sup>th</sup> at the high school. He also reported on the fire and lockdown drills conducted at the high school, alternative school, and elementary school. These drills have met the state statute requirements of conducting safety, security and fire drills in the schools for the month, as of Document B.*

Finance

2021-2022  
Budget Plan of  
Action

Buildings &  
Grounds/  
Facilities

HVAC Project  
and High  
School Gym  
Renovations

Supt's. Report

Enrollment  
Document A

Bus  
Evacuations  
and Fire Drills  
Document B

- **HIB Monthly Report – Document C**
  - **High School: One Incident – 1 Not HIB**
  - **Elementary School: No Report for the Month**

HIB Report  
Document C

*Dr. Kasyan reported on the monthly HIB Report, as specified in Document C.*

- **Graduation Pathways**

Graduation  
Pathways

*Dr. Kasyan received a letter from the County Superintendent of Schools asking that a report be given to the board on the Graduation Pathways. He thanked Mrs. Kenney for providing him with this information and shared the report with the board. Mr. Pellegrino asked how the students in the Alternative School fit into this report. Dr. Kasyan provided the criteria that must be met in order to graduate. Mrs. Kenney provided the status of the students in this program and the benefit this program gives to students who would possibly not have graduated in the regular high school program.*

- **COVID – 19 Update (previously reported)**

*Dr. Kasyan turned the floor over to Mr. Place, Assistant Superintendent.*

- **Report of the Assistant Superintendent**

Report of the  
Assistant  
Superintendent  
Mr. Place

*Mr. Place updated the board on Alyssa's Law that requires school to have a silent panic alarm. He reported that this has been accomplished by adapting our existing phone system in the buildings that allows the security guard or staff member to silently send a pre-recorded message to the Manasquan Police Department alerting them of an emergency situation at the school. The state has now approved our compliance with this law.*

*Mr. Place reported that being in compliance with the Alyssa's Law opened another opportunity for the district and will provide grant funds to upgrade school security. The district's allocation was roughly \$90,000 and he plans to apply \$65,000 towards the completion of the access controls at the high school and the remaining \$25,000 to upgrade security cameras. Mr. Place concluded his report.*

*Dr. Kasyan turned the floor over to Mr. Coppola, Director of Curriculum and Instruction.*

- **Report of the Director of Curriculum and Instruction**

Report of the  
Director of  
Curriculum and  
Instruction  
Mr. Coppola

*Mr. Coppola provided an update on the positive feedback he received from staff on the amount of material being covered and how students were being assessed in the hybrid model. Moving into a full virtual model at this time has proven that teachers have moved farther along into taking advantage of technology opportunities. He attributes this to the professional development provided to the staff in the spring and summer. Mr. Coppola spoke on the diagnostic windows being used with the IXL and iReady programs at the elementary school. He commended the teachers for their efforts in this area. He spoke on the success of the industrial arts program, physics program and new course proposals being presented by the teachers. He would like to visit, along with Ms. Manetta, a local school in Monmouth County that has a course for 8<sup>th</sup> grade students focusing on equity and inclusion and possibly infuse a course into the curriculum at the elementary school. Mr. Coppola spoke on the Safe Schools program used for professional development for the staff and also provides training modules for students at the high school. He is looking into providing training through the Safe Schools program to the 8<sup>th</sup> grade students. Mr. Coppola concluded his report.*

*Dr. Kasyan thanked Mr. Coppola and all the administrators present this evening for their efforts in meeting the needs of the staff and students during this challenging times.*

*Dr. Kasyan turned the floor over to Mrs. Kenney, Director of School Counseling Services.*

- **Report of the Director of School Counseling Services**

Report of the  
Director of  
School  
Counseling  
Services  
Mrs. Kenney

Mrs. Kenney reported that the PSAT's scheduled for tomorrow have been cancelled and rescheduled for January 26<sup>th</sup>. A virtual Financial Aid Night will take place this Thursday and she encourages parents to log in to receive very important updated information relating to financial aid. Plans are being made for the annual 8<sup>th</sup> grade Open House tentatively scheduled for November 18<sup>th</sup>. Information has been sent to the sending districts and our elementary school and the program will be conducted in two sessions on that date. She reported that college visits are going very well through the SCOIR platform. She is pleased with the students use of the SCOIR platform and finds it much more user friendly than the NAVIANCE platform. As of today there are 28 students who have submitted a total of 115 applications to 64 different schools. The colleges use of virtual visits has provided a great opportunity for the students and many are taking advantage of this option. Mrs. Kenney said there would not be an in-person college night scheduled this year. Mrs. Kenney concluded her report.

Mrs. Pollock asked what was planned if a student had to remain home for two weeks if the school is not fully virtual. Mrs. Manetta said that the student's teacher will load content on Canvas and keep in touch with the student. Mr. Goodall said the same process is followed at the high school with the student going virtual within their blue/gray schedule.

Mr. Pellegrino asked if the Freshman for a Day program will be looked into. Mrs. Kenney said it is not off the table, and discussion is taking place on how to bring the students into the building.

Dr. Kasyan ended his Superintendent's Report.

Mr. Cattani asked for a motion to accept the report.

Motion was made by Mrs. Pollock, seconded by Mr. Hoverter, to approve and accept the Superintendent's Report.

Roll Call Vote: Ayes (11); Nays (0); Abstain (0); Absent (1) Mr. Burns MOTION CARRIED

Approval and  
Acceptance of  
the Supt's  
Report

**Recommend approval and acceptance of the Superintendent's Report.**

Mr. Cattani continued with the Manasquan General Items #15 through #24 and asked if there were any items that needed a separate vote. Seeing none, he asked for a motion to approve Items #15 through #24.

Motion was made by Mr. Bolderman, seconded by Mr. Sorino, to approve Manasquan General Items #15 through #24.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Burns MOTION CARRIED

Manasquan  
General Items  
#15 - #24

**MANASQUAN**  
**General Items**

15. **Recommend** approval of the 2020-2021 Joint Transportation Agreement between the Wall Township Board of Education and the Manasquan Board of Education, in the amount of \$500.00, for Student ID #6136152278 to Wall Intermediate School.

2020-21 Joint  
Transportation  
Agreement  
with Wall BOE

16. **Recommend** approval of the revision to the Parent-Paid Tuition contracts, previously approved on August 13, 2020, for the following students, in the amount of \$6,231.00 per student, for the 2020-2021 school year:

Revised Parent-  
Paid Tuition  
Contracts

- Student ID# 3196373551 – Grade K
- Student ID# 9170203664 – Grade 2

17. **Recommend** approval of the agreement with Advancing Opportunities to continue advanced augmentative training for special education student #2037378553, at a rate of \$120/hour for a maximum of 4 hours revised to now reflect a travel charge of \$60/hour (previously approved 10/29/19).

Advancing Opportunities

18. **Recommend** approval of **CPC Behavioral Health Care** to conduct a psychiatric assessment of elementary school # 3938698906 at a rate of \$650.00.

CPC Behavioral Health Care – Psych. Assessment

**Professional Days**

19. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below: **No Report for the Month**

E.S. Professional Days (No Report)

**Student Action**

**Field Trips**

20. **Recommend** approval of the field trips listed below: **No Report for the Month**

E.S. Field Trips (No Report)

**Placement of Students on Home Instruction**

21. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:  
#7625201955                      **Grade 8**                      **October 6, 2020 – November 5, 2020 (Medical)**

E.S. Home Instruction

**Placement of Students Out of District**

22. **Recommend** approval of the revised 2020-2021 External Placement list that reflects tuition costs and transportation cost, as per **Document 1.**

2020-21 External Placement Document 1

23. **Recommend** approval of the following Aid in Lieu of Transportation payments for the 2020-2021 school year, in the amount of \$1,000 per student:

2020-21 Aid in Lieu of Transportation

• Christian Brothers Academy	9 students	\$ 9,000
• St. Catharine School	13 students	\$13,000
• Red Bank Catholic	3 students	\$ 3,000
• Ranney School	5 students	\$ 5,000
• Calvary Academy	2 students	\$ 2,000
• St. Peter School	1 student	\$ 1,000
<b>Total Aid in Lieu</b>		<b>\$33,000</b>

**Financials**

24. **Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending **September, 2020** as per **Document 2.**

E.S. Central Funds Report Document 2

*Mr. Cattani continued with the Manasquan/Sending Districts General Items #25 through #43 and asked if there were any items that needed a separate vote. Seeing none, he asked for a motion to approve Items #25 through #43.*

Manasquan/Sending Districts General Items #25 - #43

*Motion was made by Mr. Hoverter, seconded by Mr. Loffredo, to approve Manasquan/Sending Districts General Items #24 through #43.*

*Discussion: Mr. Pellegrino commented that the donations from the Manasquan High School Alumni Foundation were greatly appreciated.*

*Roll Call Vote: Ayes (11); Nays (0); Abstain (0); Absent (1) Mr. Burns*

**MOTION CARRIED**



**MANASQUAN/SENDING DISTRICTS**

**General Items**

**25. Secretary's Report/Financials**

**Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **SEPTEMBER, 2020** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **SEPTEMBER 30, 2020** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **SEPTEMBER 30, 2020** per **Document D**. (The Treasurer of School Moneys Report for the month of **SEPTEMBER, 2020** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **SEPTEMBER 30, 2020**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2020-2021 budgets for SEPTEMBER and OCTOBER** as recommended by the Superintendent of Schools, as per **Document D**.

**Purchase Orders** for the months of **OCTOBER 2020** be approved, as per **Document E**.

**Recommend acceptance** of the **Cafeteria Report – Document F**

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$151,004.90** for the month of **OCTOBER 2020** be approved. Record of checks (**#47044** through **#47096**), and distributions are on file in the Business Office.

**Be it Resolved:** that the **Bills (Capital Expense)** in the amount of **\$0** for the month of **OCTOBER, 2020** be approved. Record of checks (**# through #**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **SEPTEMBER, 2020** at **\$2,863,529.95** and checks (**#46824** through **#47043**) and **(Capital Expense)** for **SEPTEMBER, 2020** at **\$700,721.44** and checks (**#1149** through **1166**).

**Recommend acceptance** of the following **High School Central Funds Report** for the month ending **SPETEMBER 2020** as per **Document G**.

**26. Recommend approval** of the acceptance of the donation of three ticket booths by Stephen Schneider, in the estimated value of \$3,000.

*Financial Reports*

*Secretary's Certification*

*Acceptance of the Secretary's Certification*

*Secretary's Financial & Investment Report Document D*

*Budget Certification Document D*

*Purchase Orders Document E*

*Cafeteria Report Document F*

*Bills (Current Expense)*

*Bills (Capital Expense)*

*Confirmation of Bills (Current & Capital Expense)*

*H.S. Central Funds Document G*

*Ticket Booths Donation – Stephen Schneider*

MINUTES – October 13, 2020

27. **Recommend** approval of the acceptance of the donation of a gift card from Harbor Freight, in the amount of \$100.
28. **Recommend** approval of the acceptance of a Health & Safety Kit courtesy of the True Value Foundation in partnership with Jaspán's Hardware, in the amount of \$707.63.
29. **Recommend** approval of the acceptance of the donation of a digital sign in front of the Manasquan High School in the value of \$8,200 made by the Manasquan High School Alumni Foundation.
30. **Recommend** approval of the acceptance of the donation of finance lab furniture to support the academy of finance at the Manasquan High School in the value of \$16,214 made by the Manasquan High School Alumni Foundation.
31. **Recommend** approval of the Memorandum of Agreement with Law Enforcement Officials and the Manasquan School District for the 2020-2021 School Year (on file at the Board of Education office).
32. **Recommend** approval for Aflac (American Family Life Assurance Company of Columbus) to offer voluntary employee paid supplemental insurance for all Manasquan school district employees.
33. **Recommend** approval of the Comprehensive Maintenance Plan Report and M-1 Form, as per **Document H.**
34. **Recommend** approval of the Plan of Action for the 2021-2022 School District budget, as per **Document I.**
35. **Recommend** approval of the Contract for In School Nursing Services with Bayada Home Health Care, Inc., effective October 5, 2020 through June 30, 2021, as per attached **Document J.**
36. **Recommend** approval of Pay Application #10-Rev, from Thermal Piping, for the MHS HVAC/Fire Alarm Project, in the amount of \$361,379.44 (attorney reviewed and approved).
37. **Recommend** approval of Pay Application #4, from Nickerson Corporation, for the Manasquan High School gymnasium renovations, in the amount of \$9,443.90 (attorney reviewed and approved)
38. **Recommend** approval of Dr. Richard Worth to conduct psychiatric assessment of High School special education student #8970760448 at a rate of \$650.00 per assessment/report.
39. **Recommend** approval of Thermal Piping Change Order 002, in the amount of \$66,506.55 as per **Document K.**
40. **Recommend** approval of the following Requests for Obsolete Equipment Disposal, as per **Document L:**
  - Technology Equipment
  - Wood Shop Equipment

*Gift Card  
Donation –  
Harbor Freight*

*Health &  
Safety Kits –  
Jaspán's*

*Digital Sign  
Donation –  
MHS Alumni  
Foundation*

*Finance Lab  
Furniture  
Donation -MHS  
Alumni  
Foundation*

*MOA – Law  
Enforcement  
Officials*

*Aflac  
Supplemental  
Insurance*

*CMP and M-1  
Form  
Document H*

*2021-22  
Budget Plan of  
Action  
Document I*

*Bayada Home  
Health Care  
Document J*

*Pay Application  
#10 – Thermal  
Piping*

*Pay Application  
#4 – Nickerson  
Corp.*

*Dr. Worth –  
Psych.  
Assessment*

*Change Order  
002 – Thermal  
Piping  
Document K*

*Obsolete  
Equipment  
Disposal*

**Professional Days**

41. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

H.S.  
Professional  
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 20, 21, 22, 2020	Eugene Cattani Jesse Place Matthew Hudson	Virtual Program	NJSBA Workshop 2020	No	Registration \$199/person
October 29, 2020	Joann Hall	Virtual Program	Strategies for Social Studies	Yes	Registration - \$279.00
November 12, 2020	Claire Kozic	Virtual Meeting	Advisor Meeting	Yes	None
2020-21 School Year	Margaret Polak	Online	Anti-Bullying Specialist Certificate Program	No	Registration - \$500.00 (revised – previously approved on July 21, 2020)

**Student Action**

**Field Trips**

42. **Recommend** approval of the field trips listed below: **No Report for the Month**

H.S. Field Trips  
(No Report)

**Placement of Students on Home Instruction**

43. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **No Report for the Month**

H.S. Home  
Instruction  
(No report)

*Mr. Cattani asked if there was any Old or New Business to come before the board.*

44. **Old Business/New Business**

Old and New  
Business

*Mrs. Bossone asked why the new gym floor has the “M” on it instead of the Indian warrior head. Mr. Cattani said that the Indian warrior head has been replaced with the “M” on all the fields.*

*Mr. Cattani asked for a motion to enter into Executive Session and read the following statement.*

*Motion was made by Mr. Sorino, seconded by Mr. Hoverter, and approved by voice vote of all those present in favor to enter into Executive Session at 7:33 p.m.* **MOTION CARRIED**

Executive  
Session

45. **Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

*Executive Session*

- X   1. Confidential Matters per Statute or Court Order (Student Matter)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client
- X   8. Personnel Matters (Hiring, Leave of Absence, Resignation)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

*Mr. Cattani asked for a motion to reconvene the meeting.*

*Motion was made by Mr. Sorino, seconded by Mr. Bolderman, and approve by voice vote of all those present in favor to reconvene the meeting at 7:45 p.m.* **MOTION CARRIED**

*Meeting Reconvened*

**46. Roll Call**

<i>Bruce Bolderman</i>	<i>Mark Furey (Belmar)</i>	<i>Joseph Loffredo</i>
<i>Donna Bossone</i>	<i>Terence Hoverter</i>	<i>Thomas Pellegrino</i>
<i>Martin Burns - absent</i>	<i>Dennis Ingoglia (Brielle)</i>	<i>Alexis Pollock</i>
<i>Eugene Cattani</i>	<i>Todd Leonhardt (Sea Girt)</i>	<i>Alfred Sorino</i>

*Quorum Reached*

*Mr. Cattani asked for a motion to approve Manasquan Item #47.*

*Motion was made by Mrs. Pollock, seconded by Mr. Hoverter, to approve Manasquan Item #47 – Elementary School personnel, as specified in Document 3.*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Burns* **MOTION CARRIED**

*Manasquan Item #47 – E.S. Personnel Document 3*

**MANASQUAN**

**Personnel**

**47. Recommend approval of the Elementary School personnel as per Document 3.**

*Mr. Cattani asked for a motion to approve Manasquan/Sending Districts Item #48.*

*Motion was made by Mr. Hoverter, seconded by Mr. Sorino, to approve Manasquan/Sending Districts Item #48 – High School personnel, as specified in Document M.*

*Roll Call Vote: Ayes (11); Nays (0); Abstain (0); Absent (1) Mr. Burns* **MOTION CARRIED**

*Manasquan/Sending Districts Item #48 – H.S. Personnel Document M*

**MANASQUAN/SENDING DISTRICTS**

**Personnel**

**48. Recommend approval of the High School personnel as per Document M.**

MINUTES – October 13, 2020

*Mr. Cattani asked for a motion to adjourn.*

*Motion was made by Mr. Sorino, seconded by Mr. Hoverter, and approved by voice vote of all those present in favor to adjourn the meeting at 7:47 p.m.*

**MOTION CARRIED**

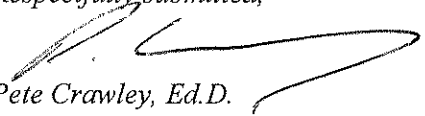
Adjournment

**49. Adjournment**

Motion to Adjourn

*Respectfully submitted,*

*Pete Crawley, Ed.D.*  
*Board Secretary*

A handwritten signature in black ink, appearing to read "Pete Crawley", is written over the typed name.