

BOARD OF EDUCATION
Borough of Manasquan

The Combined Committee of the Whole and Regular Public Board of Education Meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, July 19, 2022.

The President, Ms. Pollock, called the meeting to order at 6:00 p.m. and read the Opening Statement.

1. Call to Order

Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Ms. Pollock requested that everyone join in the Pledge of Allegiance.

3. Pledge of Allegiance

4. Roll Call

Roll Call

<i>Bruce Bolderman</i>	<i>Rebecca Herbert (Belmar)</i>	<i>Thomas Pellegrino – arrived 6:02</i>
<i>Donna Bossone</i>	<i>Terence Hoverter</i>	<i>Alexis Pollock</i>
<i>Martin Burns</i>	<i>Matthew Johnson (Avon)</i>	<i>Alfred Sorino - absent</i>
<i>Eugene Cattani</i>	<i>Joseph Loffredo</i>	<i>Tedd Vitale (Brielle)</i>

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent of Schools; Michael Gross, Board Attorney; Sandi Freeman, Recording Secretary
Quorum Reached

Ms. Pollock read the Mission Statement and Statement to the Public.

5. Mission Statement

Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Ms. Pollock asked for a motion to accept the minutes.

Motion was made by Mr. Cattani, seconded by Mr. Johnson, to accept and approve the minutes as specified in Item #7.

Roll Call Vote: Ayes (9); Nays (0); Abstain (2) Mr. Hoverter, Mr. Vitale; Absent (1) Mr. Sorino

MOTION CARRIED

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of June 14, 2022. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

8. Student Board Representative Report - *No report this evening.*

9. Presentations - *No presentations this evening*

10. Principals' and Directors' Reports - **No Reports for the Month**

- o Lower Elementary School (PK-4) – Jaclyn Puleio
- o Upper Elementary School (5-8) – Megan Manetta
- o High School – Robert Goodall
- o Report of the Director of Curriculum and Instruction
- o Report of the Director of School Counseling Services
- o Report of the Director of Special Services

Ms. Pollock opened the Public Forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Ms. Pollock closed the Public Forum on Agenda Items seeing no participation by the public.

Ms. Pollock opened the second Public Forum on any topic agenda or otherwise.

12. Public Forum

Ms. Pollock closed the second Public Forum seeing no participation by the public.

Ms. Pollock turned the floor over to Dr. Kasyan for the Committee of the Whole discussion items.

Minutes

Student Board Representative
(No Report)

No Presentations

Principals' & Directors' Reports
(No Reports)

Public Forum on Agenda Items
(No Comments)

2nd Public Forum
(No Comments)

C.O.W. Discussion Items

13. Discussion Items July 19, 2022 Agenda (*Denotes Action Item on This Agenda)

Dr. Kasyan reported that for the August meeting he will ask that the principals' reports be moved to the Committee of the Whole discussion portion of the meeting to afford the Board the opportunity to ask questions. He is asking the principals to present a 3-year vision of where they would like to bring their schools both academically and athletically. The directors will continue to present their reports during the presentation portion of the meeting. Following the August meeting the principals and directors will provide their presentations every other month.

• **Education, Curriculum & Technology***

Dr. Kasyan reported that he and Mr. Place had a very successful trip to the International Society of Technology Education Conference. Concepts and ideas were brought back and will be discussed at the August meeting.

• **Personnel– To be Discussed in Executive Session***

Dr. Kasyan reported that personnel would be discussed in Executive Session.

Policy

Dr. Kasyan asked the Board if there were any questions on the policies that are on the agenda for 2nd readings.

Dr. Kasyan previously asked the Board to review the facilities use policy. A facilities use calendar will be provided to the Board on a monthly basis. He reported that the field is used lightly on Sundays at this time; however this use will pick up. The gates are being closed at 8:00 p.m. The only outside agency renting the field aside from the recreation department, is Mad Dog Lacrosse. Dr. Kasyan, in discussion with Chief Bauer, has asked that a police car patrol the area making sure no one was on the field after 8:00 p.m.

Ms. Bossone commented that she often observes children on the field after hours gaining access by climbing the fence. She asked what the Board's responsibility would be should a child get injured while on the field. Dr. Crawley said this has been discussed with the district's insurance agent and we would not be liable unless there was an unattended known dangerous condition. Mr. Gross said this would be referred to as an attractive nuisance.

Dr. Kasyan asked if the Board would prefer keeping the gates open to avoid the children having to climb the fence. Mr. Gross said that leaving the gates open would provide an attractive nuisance. Dr. Kasyan will reiterate with Chief Bauer to patrol the field more often and ask the children to leave the field. The recreation department has been asked to have the flag football players and the Jersey Shore soccer league participants park in the administration parking lot and the driveway instead of parking on North Main Street.

Mr. Pellegrino asked why the bus is parked next to the field. Dr. Crawley said this location provides the most security for the bus. It can be moved to another location; however, this makes the bus more accessible to vandalism.

• **Policies/Regulations for Adoption – 2nd Reading ***

- P 1648.15 – Recordkeeping for Healthcare Settings in School Buildings (New) (M)

• **Policies/Regulations for Amendment – 2nd Reading ***

- P 2417 – Student Intervention and Referral Services (M)
- P 3161 – Examination for Cause – (Revised by replacement)
- P 4161 – Examination for Cause – (Revised by replacement)
- P 5521 – Harassment, Intimidation, and Bullying (M)

C.O.W.
Discussion
Items

Change of
Format for
Principals
Reports at
August
Meeting

Policy

Discussion on
Use of Facilities
(Turf Field)

- P 8420 – Emergency and Crisis Situations (M)
- P & R 9320 – Cooperation with Law Enforcement Agencies (M) – *(Revised by replacement)*
- P 7410 – Maintenance and Repair (M) – *(Revised by replacement)*
- R 7410.01 – Facilities Maintenance, Repair Scheduling, and Accounting – (M)

- **Finance***
- **Buildings & Grounds/Facilities***
 - **ESIP***

Buildings &
Grounds/
Facilities

ESIP –
Honeywell
International
Inc.

Dr. Crawley referred to Item #46 on the agenda that asks the Board to approve the acceptance of the proposal received from Honeywell International Inc. to provide services for the energy savings plan. Dr. Crawley explained that ESIP is a method to secure long term funding for larger construction projects so long as they result in an energy savings that net a repayment of the debt and positive cashflow to the district. The Honeywell proposal will cover the three major initiatives that involves the replacement of the lighting in the district to more efficient LED lighting, as well as upgrades to the rooftop units at the elementary school and solar power purchase agreements on the field house roof, along with the flat roofs at the elementary school and high school. An interview took place with representatives from Honeywell yesterday, along with Mr. Millemann and Mr. Notley. He is very confident that this will result in a good relationship and great project.

Dr. Kasyan concluded the Committee of the Whole portion of the meeting.

Ms. Pollock turned the floor over to Dr. Kasyan for the Superintendent's Report.

14. Superintendent's Report & Information Items

- **Donation of a class of 1948 class picture from Richard A. Brugger, Jr.**

Supt's Report

Dr. Kasyan shared with the Board a picture of the class of 1948 that was donated by Mr. Bruggers. Dr. Kasyan said the picture will be displayed in the high school.

Class of 1948
Photo
Donation

Dr. Kasyan reported on a very successful Cruise Night that was sponsored by the Manasquan Development Fund. The Cameos provided entertainment with 108 classic automobiles on display. He thanked the custodians for their assistance in preparing the site for this event. He looks forward to having this event once again next year.

Manasquan
Development
Fund "Cruise
Night"

- **Center for Learning Independence Manasquan Game Night – August 25, 2022**

Dr. Kasyan reported on the Center for Learning and Independence game night at the Blue Claws stadium on August 25, 2022 at which time a check, determined by a percentage of the gate ticket sales, will be presented to the students.

Center for
Learning and
Independence
Game Night
Blue Claws
Stadium

- **Enrollment– Document A**
 - **Total Enrollment– 1,500**
 - **High School – 983**
 - **Elementary School – 517**
 -

Enrollment
Document A

Dr. Kasyan provided the enrollment report for the month of June, as specified in Document A.

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - **June 13th – Table Top Security Meeting**
 - **June 14th – Fire Drill**
 - **ABA/CLI Building:**
 - **June 13th – Table Top Security Meeting**
 - **June 14th – Fire Drill**
 - **Elementary School:**
 - **June 13th – Table Top Security Meeting**
 - **June 13th – Fire Drill**

Fire & Safety
Drills
Document B

Dr. Kasyan reported that all fire and security drills were conducted during the month of June meeting the state requirements, as specified in Document B.

- **HIB Monthly Report – Document C**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**

HIB Monthly
Report
Document C
(No Report)

Dr. Kasyan reported that there were no HIB incidents during the month of June, as specified in Document C.

Dr. Kasyan turned the floor over to Mr. Place, for the Report of the Assistant Superintendent.

- **Report of the Assistant Superintendent**

Report of the
Assistant
Superintendent
Mr. Place

Mr. Place said he has been tasked by Dr. Kasyan to look into student safety and the proactive monitoring of the students' district issued devices. Currently there is monitoring of the websites visited by the students, emails and documents as an "after-the-fact" for investigative purposes. Mr. Place said we do not have a feature that will alert us in real time for situations that involve disciplinary code infractions, self-harm and pornography. He has looked into several products that would provide this service. Mr. Place said this feature would be included on their school issued devices and explained the different resources provided by these products.

Proactive
Monitoring of
Student Issued
Devices

Dr. Kasyan said that early intervention for a child that is emotionally distraught is very important. This product would allow us to receive notification of a student accessing certain websites or emailing students inappropriately. Mr. Place will bring more information on a product in August for implementation in September.

Dr. Kasyan addressed Ms. Herbert's question on his knowledge of other school districts using this type of monitoring. He said that he believes more high schools than not are using this resource and it is necessary in today's world.

Mr. Place addressed Mr. Hoverter's question on how the product would work with the students' laptops. Mr. Place explained the different types of access to the students' devices. Mr. Hoverter asked if a parent would have any recourse and could provide their own laptop in lieu of the district's to avoid this monitoring. Dr. Kasyan said that most students use the district's devices for personal use aside from schoolwork. He believes this product would provide more social and emotional security for the students.

Mr. Place addressed Mr. Loffredo's question and explained how the monitoring information would be conveyed to the district administrators.

A discussion took place on methods of notifying parents on the software and how it will be utilized by the district.

Dr. Kasyan said that Mr. Place will be providing a presentation on the product that will be proposed for use in the district at the August board meeting. Mr. Place concluded his report

Dr. Kasyan referred to the AP scores that were provided to the Board on the portal. Mr. Coppola and Mr. Goodall created an action plan to effectively review the AP scores for the last three years. An effort was made through professional development in addition to encouraging the students to take the testing more seriously. He complimented Mr. Coppola and Mr. Goodall on their efforts that resulted in an improvement with the AP scores. He believes their action plan will continue to result in even better scores in the future.

Dr. Kasyan concluded his Superintendent's Report.

Ms. Pollock asked for a motion to approve and accept the Superintendent's Report.

Motion was made by Mr. Burns, seconded by Ms. Bossone, to approve and accept the Superintendent's Report.

Roll Call Vote: Ayes (11); Nays (0); Abstain (0); Absent (1) Mr. Sorino MOTION CARRIED

Recommend approval and acceptance of the Superintendent's Report.

Ms. Pollock asked if there were any Manasquan General Items that required a separate vote. Seeing none she asked for a motion to approve Items #15 through #23.

Motion was made by Mr. Bolderman, seconded by Mr. Cattani, to approve Manasquan General Items #15 through #23.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Sorino MOTION CARRIED

MANASQUAN
General Items

15. **Recommend** approval of the acceptance of Spring Lake Heights resident student (R.S. – SID# to be determined), in the Manasquan Elementary School Extended School Year K-3 program, from July 5th through July 28th, 2022, from 8:30 a.m. to 11:30 a.m., at the 2022 ESY K-3 tuition including 1:1 aide, in the amount of \$514.00 plus Related Services (Speech and OT), in the amount of \$320.00, for a total 2022 ESY K-3 program rate of \$834.00.

16. **Recommend** approval of the following 2022-2023 Vocational School District placements:

<u># of Students</u>	<u>Tuition/Student</u>	<u>Placement</u>	<u>Total Cost</u>
1	\$7,023	Academy of Allied Health & Science	\$ 7,023
4	\$7,023	Biotechnology High School	\$28,092
3	\$7,023	Communications High School	\$21,069
1	\$7,023	High Technology High School	\$ 7,023
3	\$7,023	Marine Academy of Science & Technology	\$21,069
1	\$7,023	Academy of Law & Public Safety	\$ 7,023
2	\$6,242	Shared-Time Special Ed – Career Center	\$12,484
5	\$ 988	Shared-Time Regular Programs	\$ 4,940

Report of the Assistant Superintendent Mr. Place

Proactive Monitoring of Student Issued Devices

AP Scores

Acceptances and Approval of Supt's Report

Manasquan General Items #15 - #23

Sending District Tuition Student ESY Program Spring Lake Heights BOE

2022-2023 Vocational School District Placements

17. **Recommend** approval of the following mileage reimbursement for the 2022-2023 school year:

<u>Name</u>	<u>School Year</u>	<u>Rate</u>	<u>Not to Exceed</u>
Kelly Balon	2022-2023	.35 cents/mile	\$400.00
Teresa Savage	2022-2023	.35 cents/mile	\$200.00
Kathleen Stonaker	2022-2023	.35 cents/mile	\$200.00
Alissa Boyne	2022-2023	.35 cents/mile	\$25.00
Nicole DeStefano	2022-2023	.35 cents/mile	\$25.00
Jill Wells	2022-2023	.35 cents/mile	\$25.00

2022-2023
Mileage Reim-
bursement
Rates

18. **Recommend** approval of the 2022-2023 Contract for Participation in Cooperative Transportation Services with the Gloucester County Special Services School District to provide transportation for Student ID# 5959903931 to Bancroft School in Mount Laurel, in the amount of \$142.66 per diem for the 2022-2023 ESY program.

2022-2023 ESY
Transportation
Gloucester
County Special
Services School
District

Professional Days

19. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

MES
Professional
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
2022-2023 SY	Jessica Woytowicz Alyse Leybovich	Virtual	ELL Training	No	None
July 28, 2022	Jaelyn Puleio Pamela Kelly	Virtual	Foundations Level 3	No	Registration-\$598.00 (ARP ESSER- Accelerated Learning Coach and Educator Support Grant Funded)

Student Action
Field Trips

20. **Recommend** approval of the field trips listed below:

MES Field Trips

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
May 23, 2023	Catherine Kappy Cynthia Kirk Carmen Rodriguez Kali Sullivan Nurse - TBD	Grade – 1 st	Algonquin Theater	Live Performance	Yes – 1	None	Student Funds
March 9, 2023	Catherine Taft Brianna Snel Brenan Gordon Desiree Niemacz Nurse - TBD	Grade – 4 th	Algonquin Theater	Live Performance	No	None	Student Funds

Placement of Students on Home Instruction

21. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the month**

MES Home
Instruction
(No Report)

22. Placement of Students Out of District

Recommend approval of the 2022 Extended School Year Placements and 2022-2023 September – June Placements list that reflects available tuition costs. (Transportation costs to be determined once routes are established), as per **Document 1.**

2022-2023 Out of District Placements Document 1

Financials

23. Recommend acceptance of the following **Elementary School Central Funds Report** for the month ending **June, 2022** as per **Document 2.**

MES Central Funds Report Document 2

Ms. Pollock asked if there were any Manasquan/Sending Districts General Items that required a separate vote. Seeing none she asked for a motion to approve Items #24 through #53.

Manasquan/Sending District General Items #24 - #53

Motion was made by Mr. Hoverter, seconded by Mr. Loffredo, to approve Manasquan/Sending Districts General Items #24 through #53.

Roll Call Vote: Ayes (11); Nays (0); Abstain (0); Absent (1) Mr. Sorino **MOTION CARRIED**

MANASQUAN/SENDING DISTRICTS

General Items

Secretary’s Report/Financials

24. Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

Financial Reports

The Business Administrator/Board Secretary certifies that as of **JUNE 2022** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Secretary’s Certification

Be it Resolved; that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,784,207.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

District Taxes

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **JUNE 30, 2022** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Acceptance of the Secretary’s Certification

Recommend acceptance of the **Secretary’s Financial & Investment Report** and the **Treasurer’s Report**, for the month ending **JUNE 30, 2022** as per **Document D.** (The Treasurer of School Moneys Report for the month of **JUNE 2022** is on file in the Business Office and is in balance with the Secretary’s Report).

Secretary’s Financial & Investment Report Document D

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **JUNE 30, 2022**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2021-2022 budgets for JUNE and 2022-2023 budget for JULY** as recommended by the Superintendent of Schools, as per **Document D.**

Budget Certification Document D

Purchase Orders for the months of **JUNE 2022** be approved, as per **Document E.**

Purchase Orders Document E

Recommend acceptance of the **Cafeteria Report – Document F**

(C) **Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$856,356.16** for the month of **JULY, 2022** be approved. Record of checks (**#51722 through #51723**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **JUNE, 2022** at **\$3,946,055.89** and checks (**#51530 through #51721**).

Recommend acceptance of the following **High School Central Funds Report** for the month ending **JUNE 2022** as per **Document G**.

25. Recommend approval of the donations from the following businesses, to the Manasquan Schools Development Fund:

Boardwalk Chiropractic	\$750
O’Brien Funeral Home	\$750
Diane Turton	\$750
Manasquan ELKS	\$750
D’Arcy’s Tavern	\$750
Thrive Spine & Sports Rehab	\$750
Health Village Imaging	\$750
Feigus Office Furniture	\$750
Ortho Institute	\$750

26. Recommend approval of the **adoption** of the following policies and regulations (second reading), as per **Document H**:

- P 1648.15 – Recordkeeping for Healthcare Settings in School Buildings (*New*) (M)

27. Recommend approval of the **amendment** of the following policies and regulations (second reading), as per **Document I**:

- P 2417 – Student Intervention and Referral Services (M)
- P 3161 – Examination for Cause – (*Revised by replacement*)
- P 4161 – Examination for Cause – (*Revised by replacement*)
- P 5521 – Harassment, Intimidation, and Bullying (M)
- P 8420 – Emergency and Crisis Situations (M)
- P & R 9320 – Cooperation with Law Enforcement Agencies (M) – (*Revised by replacement*)
- P 7410 – Maintenance and Repair (M) – (*Revised by replacement*)
- R 7410.01 – Facilities Maintenance, Repair Scheduling, and Accounting – (M)
-

Cafeteria
Report
Document F

Bills (Current
Expense

Confirmation
of Bills
(Current
Expense)

MHS Central
Funds Report
Document G

MSDF
Donations

Policies – 2nd
Readings
Document H

Policies – 2nd
Readings –
Amendments
Document I

28. Recommend approval that the following prices be charged to students and adults for lunches and milk for the 2022-2023 SY:

Paid Type A Lunch (Students):	\$3.75 (Gr. K – 8) \$4.00 (Gr. 9 – 12)
Paid Lunch (Adults):	\$4.50
Reduced Type A Lunch (Students)	\$0.40
A la cart milk per half-pint (Students):	\$0.75
A la cart milk per half-pint (Adults)	\$0.75

29. Recommend approval of the application of a ‘school facilities project’ to the NJDOE Office of School Facilities for all necessary approvals as follows:

- Alterations and renovations for Manasquan Elementary School
- Alterations and renovations for Manasquan High School

30. Recommend approval of the Limited Services Proposal with Tokarski + Millemann, for the assistance with selection of the Energy Service Company (ESCO) for the proposed Energy Savings Improvement Plan (ESIP), in the amount of \$7,950.00.

31. Recommend approval of Pay Application # 3 (Final), from Down To Earth Landscaping, Inc., for the Manasquan Elementary School Athletic Field Improvements, in the amount of \$10,713.53 (attorney reviewed and approved).

32. Recommend approval of Pay Application # 12 from H&S Construction & Mechanical, Inc., for the Manasquan High School Multipurpose Facility Project, in the amount of \$401,325.93 (attorney reviewed and approved).

33. Recommend approval of the following Requests for Obsolete Textbook / Equipment Disposal:

- Request for Obsolete Textbook Disposal, as per **Document J (1)**
- Request for Obsolete Equipment Disposal, as per **Document J (2)**

34. Recommend approval of the catering contract with Jumping Brook Country Club, for the Manasquan High School Senior Prom to be held on Thursday, June 1, 2023, as per **Document K** (attorney reviewed and approved).

35. Recommend approval of the Use Agreement Number 23132, with the State of New Jersey Department of Military and Veterans Affairs, for the use of the Sea Girt Armory (Bldg. 35), from 8/10/2022 through 6/14/2023, for the Manasquan School District Sports Programs, in the amount of \$6,355.86, as per attached **Document L**.

36. Recommend approval of the CodeHS Master Service Agreement, for the 2022-2023 school year, in the amount of \$1,450.00, as per **Document M**.

37. Recommend approval of Amendment Number One to the Security Dog Agreement between the Manasquan Public School District and Timothy Clayton, as per **Document N**. The original agreement was previously approved on June 16, 2020.

38. Recommend approval of the acceptance of the following sending district student, in the High School Center for Learning and Independence, for the July 2022 to June 2023 school year, at the annual tuition rate of \$51,778.00, plus any applicable related services:

- Belmar BOE: SID# 4331244884 (Academy)

39. Recommend approval of the revision of the acceptance of the following sending district student, in the High School Center for Learning and Independence, in the 2022 ESY program, at the annual tuition rate of \$51,778, plus any applicable related services (previously approved on June 14, 2022 for the July 2022 to June 2023 program):

- SLH BOE: SID# 1217956562 (CLI)

2022-2023
Lunch Prices

School
Facilities
Project
Application to
NJDOE Office
of School
Facilities

Tokarski +
Millemann –
ESCO / ESIP
Project

Pay Application
#3 (Final)
Down to Earth
Landscaping

Pay Application
#12 – H&S
Construction &
Mechanical
Inc.

Obsolete
Textbook &
Equipment
Document J(1)
& J(2)

Jumping Brook
Country Club
Document K

2022-2023 Sea
Girt Armory
Use Agreement
Document L

2022-2023
CodeHS Master
Agreement
Document M

Security Dog
Agreement
Amendment –
T. Clayton –
Doc. N

MHS CLI
Student –
Belmar BOE

MHS CLI
Student –
Spring Lake
Heights BOE

40. Recommend authorization for the School Business Administrator to execute contracts for the 2022-2023 school year as follows:

School Alliance Insurance Fund (SAIF)
 Commercial Package – Renewal Premium \$150,376
 Errors & Omissions – Renewal Premium \$48,681

New Jersey Schools Insurance Group (NJSIG)
 Workers Compensation - Renewal Premium \$155,036
 Excess Workers Compensation – Renewal Premium \$7,507

Bob McClosky Insurance
 Student Accident Insurance – Renewal Premium \$77,566
Selective
 Bonds – Renewal Premium \$1,300

Contracts will be reviewed and approved by the board solicitor prior to execution by the School Business Administrator. Please note: Competitive quotes for property & casualty, liability, workers comp. and student accident insurance have been obtained by Alliant/Boynton Insurance Services. Proposals are on file in the office of the School Business Administrator.

41. Recommend approval of the 2022-2023 Agreement for Cooperative Sports Programs between the Manasquan Board of Education and the Point Pleasant Beach Board of Education, in the amount of \$18,727.00, as per **Document O**.

42. Recommend approval of the following Facility Requests for the 2022-2023 School Year and the submission to the County Office of Education, as per **Documents P (1), (2) and (3)** :

- Renewal for Dual Use of Educational Space – MES Media Center / ESL Room
- Initial/Renewal for Multiple Temporary Instructional Space – Building behind Manasquan Elementary School used as the Weight Room
- Annual Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms

43. Recommend approval of Amendment Number One to the Therapy Dog Agreement between the Manasquan Public School District and Robert Goodall, as per **Document Q**. The original agreement was approved June 14, 2022.

44. Recommend approval of Amendment Number One to the Therapy Dog Agreement between the Manasquan Public School District and Susan Lord, as per **Document R**. The original agreement was approved June 14, 2022.

45. Recommend approval of the following mileage reimbursement for the 2022-2023 school year:

<u>Name</u>	<u>School Year</u>	<u>Rate</u>	<u>Not to Exceed</u>
Peter Crawley	2022-2023	.35 cents/mile	\$250.00
Doanld Bramley	2022-2023	.35 cents/mile	\$1,000.00
Kevin Hyland	2022-2023	.35 cents/mile	\$300.00
Pamela Cosse	2022-2023	.35 cents/mile	\$125.00
Susan Lord	2022-2023	.35 cents/mile	\$200.00

2022-2023
Insurance
Coverage

School Alliance
Insurance Fund
(SAIF)

New Jersey
Insurance
Group
(NJSIG)

Bob McClosky
Insurance

2022-2023
Sports
Cooperative
Point Pleasant
Beach
Document O

2022-2023
Facilities Use
Forms
Documents P
(1), (2), and (3)

Therapy Dog
Agreement
Amendment –
R. Goodall
Document I

Therapy Dog
Agreement
Amendment –
S. Lord
Document R

2022-2023
Mileage Reim-
bursement

Susan Steinberg	2022-2023	.35 cents/mile	\$100.00
Jennifer Dyer	2022-2023	.35 cents/mile	\$450.00
Nicole Pichetto	2022-2023	.35 cents/mile	\$100.00
Kara Lovell	2022-2023	.35 cents/mile	\$100.00

2022-2023
Mileage Reim-
bursement

46. Recommend approval of the following resolution:

WHEREAS, The Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey (the “Board of Education” or the “School District”) conducted energy audits of the School District schools and facilities pursuant to the Local Government Energy Audit Program, and such audits were completed and delivered to this Board of Education; and

WHEREAS this Board of Education has determined to consider the implementation of an energy savings improvement program pursuant to N.J.S.A. 18A:18A-4.6 and to seek the assistance of an energy services company (an “Energy Services Company”) through competitive contracting pursuant to N.J.S.A. 18A:18A-4.6(b)(1) and N.J.S.A. 18A:18A-4.1 for assistance with the development and implementation of an energy savings plan; and

WHEREAS this Board of Education advertised on May 5, 2022 for receipt of proposals by June 23, 2022 through competitive contracting in accordance with N.J.S.A. 18A:18A-4.1 *et seq.* to select an Energy Services Company in order to assist in the preparation of an energy savings plan with the intent to later enter into a contract to implement energy conservation measures selected by the Board of Education and described in the plan; and

WHEREAS one proposal was submitted by Honeywell International Inc. (“Honeywell”) in accordance with the advertised Request for Proposals to Select an Energy Services Company to Develop and Implement an Energy Savings Plan through an Energy Savings Improvement Program (the “RFP”); and

WHEREAS a committee was selected to review the proposal and report to the Board of Education the results of their review, a copy of which report was submitted to this Board of Education; and

WHEREAS, after reviewing the report of the committee, this Board of Education has determined that it is in the best interest of the School District to appoint Honeywell as the Energy Services Company with which the Board of Education will work to prepare an energy savings plan for the School District; now therefore,

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF MANASQUAN IN THE COUNTY OF MONMOUTH, NEW JERSEY AS FOLLOWS:

Section 1. The proposal submitted by Honeywell, dated June 23, 2022, in accordance with the School District’s RFP (the “Honeywell Proposal”) is hereby approved, and Honeywell is hereby appointed the Energy Services Company to work with this Board for the implementation of an Energy Savings Improvement Program.

Section 2. The Board President is hereby authorized to execute and to enter into any contract that may be required to implement this resolution in a form consistent with the RFP and the Honeywell Proposal and approved by counsel for the Board of Education. The Honeywell Proposal stipulates that Honeywell will charge no fee for assistance with the development of the energy savings plan and will assist the Board of Education with implementation of the energy savings plan once it is verified by an independent third party and approved by the Board of Education and this Board of Education determines that the energy conservation measures to be implemented in accordance with the plan for the fees set forth in and in accordance with the RFP and the Honeywell Proposal and a contract to be entered into by and between the Board of Education and Honeywell, also in accordance with the RFP and the Honeywell Proposal and in a form approved by this Board of Education.

Honeywell
International
Inc.

Energy Savings
Plan

Section 3. The Board Secretary is hereby authorized and directed to publish a notice of contract awarded in the newspaper as required by law

*Honeywell
International
Inc.*

Section 4. The preamble to this resolution is hereby incorporated as part of this resolution, and any action described therein and taken prior to the adoption of this resolution is hereby approved, adopted and ratified as though taken pursuant to this resolution.

*Energy Savings
Plan*

Section 5. This resolution shall take effect immediately.

47. **Recommend** approval of Dr. Rajeswari Muthuswamy to conduct psychiatric assessment of High School special education student #6677106326, rate not to exceed \$525 (To be paid by Belmar School District)

*Psychiatric
Assessment*

48. **Recommend** approval of the use of the following **non-contracted outside athletic facilities** for the 2022-2023 school year:

*2022-2023
Non-
Contracted
Outside
Athletic
Facilities*

Good Sports;
Rash Field;
St. Denis Gym;
Condon Baseball Academy;
Wall High School Track;
Wall Municipal Complex;
Point Beach High School Track;
Little Dreamer's Play Café;
Capelli's Sports Complex;
Manasquan River Golf Course;
Manasquan Little League Softball Field;
Green Acres Park (Brielle);
The Atlantic Club

49. **Recommend** approval of the following **contracted outside facilities** for the 2022-2023 school year (pending contract approvals):

*2022-2023
Contracted
Outside
Facilities*

Jersey Shore Arena;
Shore Lanes;
Quail Ridge Golf World;
The Atlantic Club;
Epic Gymnastics
Howell Golf Course

50. **Recommend** approval of the contract with SD Gameday, to provide and assign certified and individually-insured sub-trainers for the 2022-2023 school year (pending attorney review).

*2022-2023
SD Gameday*

Professional Days

51. Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

MHS
Professional
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 24 – 26, 2022	Group Registration- Board Members & District Administrators	Atlantic City	NJSBA 2022 Workshop	No	\$2,100.00
October 24 – 26, 2022	Terence Hoverter	Atlantic City	NJSBA 2022 Workshop	No	Hotel - \$236.00 M/IE - \$147.50 Mileage - \$49.50 Parking - \$75.00
October 24 – 26, 2022	Bruce Bolderman	Atlantic City	NJSBA 2022 Workshop	No	Hotel - \$236.00 M/IE - \$147.50 Mileage - \$49.50 Parking - \$75.00
October 24 – 26, 2022	Thomas Pellegrino	Atlantic City	NJSBA 2022 Workshop	No	Hotel - \$236.00 M/IE - \$147.50 Mileage - \$49.50 Parking - \$75.00
October 24 – 26, 2022	Jesse Place	Atlantic City	NJSBA 2022 Workshop	No	Hotel - \$236.00 M/IE - \$147.50 Mileage - \$49.50 Parking - \$75.00
October 24 – 26, 2022	Robert Goodall	Atlantic City	NJSBA 2022 Workshop	No	Hotel - \$236.00 M/IE - \$147.50 Mileage - \$49.50 Parking - \$75.00
October 24 – 26, 2022	Matthew Hudson	Atlantic City	NJSBA 2022 Workshop	No	Hotel - \$236.00 M/IE - \$147.50 Mileage - \$49.50 Parking - \$75.00
October 25 – 26, 2022	Eugene Cattani	Atlantic City	NJSBA 2022 Workshop	No	Hotel - \$118.00 M/IE - \$88.50 Mileage - \$49.50 Parking - \$50.00
October 25 – 26, 2022	Pete Crawley	Atlantic City	NJSBA 2022 Workshop	No	Hotel - \$118.00 M/IE - \$88.50 Mileage - \$49.50 Parking - \$50.00
October 25 – 26, 2022	Frank Kasyan	Atlantic City	NJSBA 2022 Workshop	No	Hotel - \$118.00 M/IE - \$88.50 Mileage - \$49.50 Parking - \$50.00
October 25 – 26, 2022	Rick Coppola	Atlantic City	NJSBA 2022 Workshop	No	Hotel - \$118.00 M/IE - \$88.50 Mileage - \$49.50 Parking - \$50.00
October 25 – 26, 2022	Jennifer Steffich	Atlantic City	NJSBA 2022 Workshop	No	Hotel - \$118.00 M/IE - \$88.50 Mileage - \$49.50 Parking - \$50.00

October 25 – 26, 2022	Lesley Kenney	Atlantic City	NJSBA 2022 Workshop	No	Hotel - \$118.00 M/IE - \$88.50 Mileage – \$49.50 Parking - \$50.00
October 25 – 26, 2022	Megan Manetta	Atlantic City	NJSBA 2022 Workshop	No	Hotel - \$118.00 M/IE - \$88.50 Mileage – \$49.50 Parking - \$50.00
October 25 – 26, 2022	Jaclyn Puleio	Atlantic City	NJSBA 2022 Workshop	No	Hotel - \$118.00 M/IE - \$88.50 Mileage – \$49.50 Parking - \$50.00
October 25, 2022	Tara Tholen-Lobel	Atlantic City	NJSBA 2022 Workshop	No	Mileage - \$49.50 Parking - \$25.00
October 24 – 25, 2022	Alexis Pollock	Atlantic City	NJSBA 2022 Workshop	No	Hotel - \$118.00 M/IE - \$88.50 Mileage – \$49.50 Parking - \$50.00
September 9, 2022 October 7, 2022 November 18, 2022 January 13, 2023 February 10, 2023 March 10, 2023 April 21, 2023 May 5, 2023 June 2, 2023	James Fagen	Monmouth County Locations	Monmouth County Consortium – Curriculum Workshops	Yes	None
December 2-4, 2022	James Fagen	Philadelphia, PA	Social Studies Annual Conference	Yes	Mileage-\$49.84 Registration-\$350.00 Hotel-\$500.00 Parking/Tolls-\$100.00 Meals/incidentals-\$250.00 <i>(Rates Pending Maximum GSA Travel Rates)</i>
October 2, 2022 November 20, 2022 December 8, 2022 March 22, 2023	Richard Coppola	Holmdel	Monmouth County Roundtable Curriculum Meetings	No	None

MHS Professional Days

Student Action

Field Trips

52. Recommend approval of the field trips listed below: None for the Month

Placement of Students on Home Instruction

53. Recommend that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: None for the month

MHS Field Trips (No Report)

MHS Home Instruction (No Report)

Old/New Business

8th Grade Trip Discussion

Ms. Pollock asked if there was any Old or New Business to come before the Board.

54. Old Business/New Business

Mr. Pellegrino asked what process would be used in selecting the location for the 8th grade trip next year. Dr. Kasyan said that in the past the students were canvassed for their ideas on the 8th grade trip and Gettysburg was the trip of choice for the students. Dr. Kasyan will speak to the building principal to see if there are any ideas for an overnight trip versus a day trip. Dr. Kasyan will follow up with more information at the August meeting.

Ms. Pollock asked for a motion to enter into Executive Session.

Executive Session

Motion was made by Mr. Hoverter, seconded by Ms. Herbert, and approved by voice vote of all those present in favor to enter into Executive Session at 6:39 p.m. MOTION CARRIED

55. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order (Student Matter)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining (Sidebar Agreement)
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client
- 8. Personnel Matters (Hiring, Resignation, Leave of Absence)
- 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Ms. Pollock ask for a motion to reconvene the meeting.

Motion to Reconvene

Motion was made by Mr. Bolderman, seconded by Ms. Bossone, and approved by voice vote of all those present in favor to reconvene the Public Meeting at 7:06 p.m. MOTION CARRIED

56. Roll Call

Roll Call

Bruce Bolderman	Rebecca Herbert (Belmar)	Thomas Pellegrino
Donna Bossone	Terence Hoverter	Alexis Pollock
Martin Burns	Matthew Johnson (Avon)	Alfred Sorino - absent
Eugene Cattani	Joseph Loffredo	Tedd Vitale (Brielle)

Quorum Reached

Ms. Pollock asked for a motion to approve Manasquan Item #57.

MANASQUAN

Motion was made by Mr. Loffredo, seconded by Mr. Hoverter, to approve Manasquan Item #57 – Elementary School Personnel, as specified in Document 3.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Sorino MOTION CARRIED

Manasquan Item #57
MHS Personnel Document 3

Personnel

57. **Recommend** approval of the Elementary School personnel as per **Document 3**.

Ms. Pollock asked for a motion to approve Manasquan/Sending Districts Item #58.

MANASQUAN/SENDING DISTRICTS

Motion was made by Mr. Loffredo, seconded by Mr. Vitale, to approve Manasquan/Sending Districts Item #58, as specified in Document S.

Roll Call Vote: Ayes (10); Nays (0); Abstain (1) Mrs. Bossone; Absent (1) Mr. Sorino
*Mr. Pellegrino abstained on Mr. Pellegrino only

Manasquan/Sending Districts Item #58
MHS Personnel Document S

Personnel

58. **Recommend** approval of the High School personnel as per **Document S**.

Ms. Pollock asked for a motion to approve Item #59 and #60.

Motion was made by Mr. Johnson, seconded by Mr. Cattani, to approve the settlement agreement, as specified in Item #59 and the MEA/MBOE sidebar agreement #08, as specified in Document T.

Roll Call Vote: Ayes (11); Nays (0); Abstain (0); Absent (1) Mr. Sorino MOTION CARRIED

Manasquan/Sending Districts Items #59 and #60

59. **Recommend** approval of the following resolution:

WHEREAS, the District desires to resolve the special education litigation filed by the parent of SID #5959903931 and in order to avoid the costs and expenditure of resources required by continued litigation; and

BE IT RESOLVED, the Manasquan BOE hereby approves the terms and conditions of the Settlement Agreement between the parent of SID # 5959903931 and the Manasquan BOE dated July 19, 2022.

Special Education Settlement

60. **Recommend** approval of sidebar agreement #08 between the Manasquan Education Association and the Board of Education, as per **Document T**.

MEA/MBOE Sidebar Agreement #08 Document T

Ms. Pollock asked for a motion to adjourn.

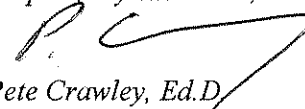
Motion was made by Mr. Cattani, seconded by Mr. Hoverter, and approved by voice vote of all those present in favor to adjourn the meeting at 7:09 p.m. MOTION CARRIED

Adjournment

61. **Adjournment**

Motion to Adjourn.

Respectfully submitted,


Pete Crawley, Ed.D.
Board Secretary