

BOARD OF EDUCATION
Borough of Manasquan

The Combined Committee of the Whole and Regular Public Board of Education Meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, June 14, 2022.

The President, Mrs. Pollock, called the meeting to order at 6:00 p.m. and read the Opening Statement.

Call to Order

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Mrs. Pollock requested that everyone join in the Pledge of Allegiance.

3. Pledge of Allegiance

4. Roll Call

<i>Bruce Bolderman</i>	<i>Rebecca Herbert (Belmar)</i>	<i>Thomas Pellegrino</i>
<i>Donna Bossone – arrived 6:07</i>	<i>Terence Hoverter - absent</i>	<i>Alexis Pollock</i>
<i>Martin Burns</i>	<i>Matthew Johnson (Avon)</i>	<i>Alfred Sorino</i>
<i>Eugene Cattani</i>	<i>Joseph Loffredo</i>	<i>Tedd Vitale (Brielle) – absent</i>

Roll Call

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent of Schools; Rick Coppola, Director of Curriculum and Instruction; Lesley Kenney, Director of School Counseling Services, Suzanne Olimpio, Interim Director of Special Services; Michael Gross and Gabrielle Pettineo, Board Attorneys; Sandi Freeman, Recording Secretary. Student Board Representatives were not in attendance.

Mrs. Pollock read the Mission Statement and Statement to the Public.

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

Mission
Statement

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Statement to
the Public

Mrs. Pollock asked for a motion to approve the minutes.

Motion was made by Mr. Cattani, seconded by Mr. Loffredo, to accept and approve the minutes as specified in Item #7.

Roll Call Vote: Ayes (7); Nays (0); Abstain (2) Mr. Bolderman, Ms. Herbert; Absent (3) Ms. Bossone; Mr. Hoverter, Mr. Vitale

MOTION CARRIED

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of May 10, 2022. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

8. Student Board Representative Report - No Report

Dr. Kasyan thanked everyone for attending tonight's meeting. He said that several teams would be recognized along with a presentation on the CLI Program and the recognition of the students and teachers of the month.

Dr. Kasyan spoke on the School Safety and Security Plan. He said the confidential nature of the plan does not allow for it to be shared with the public. Dr. Kasyan referred to the routine safety protocol in state statutes under title 18A that require the administration to provide for the safety and security of the students while attending school. He said that safety and security is taken very seriously. Training is routinely reviewed with the administrative team and staff. The district employs security guards who carry concealed weapons. He reviewed the extensive security protocols that are in place in the district. He said that security is the first focus even above the excellent education provided to the students.

Mrs. Pollock turned the floor over to Dr. Kasyan for the presentations.

9. Presentations

Dr. Kasyan thanked the Board of Education for putting children first and allowing him to focus on their great accomplishments both academically and athletically. Tonight he is given the opportunity to thank the wonderful educators and staff who will be leaving Manasquan to enjoy retirement.

Dr. Kasyan asked Ms. Dyer to join him for a presentation on the Center for Learning and Independence. Ms. Dyer was accompanied by Katie Hallman, who handed out information on BlueClaws tickets.

• **Center for Learning and Independence Presentation – Jersey Shore Blue Claws**

Ms. Dyer, the district's Transition Coordinator, shared details of the partnership that the Center for Learning and Independence has formed with the BlueClaws. The students are selling BlueClaws tickets for the 2022 season. One-half of the proceeds goes to the BlueClaws Charities and one-half goes directly to the CLI program. A Manasquan night will take place on August 25th with a check presented to the students. The top selling student will throw out the first pitch.

Dr. Kasyan said The Center for Learning and Independence was an idea that evolved a couple years ago with Ms. Polak and Ms. Balon. Ms. Olimpio looked at the program when she arrived and helped expand the program to what it is at this time. He is very proud of the program and hopes that it can be used as a model for other districts. Dr. Kasyan gave credit to the Board for having the vision and seeing the goodness of this program and to the people that have made this program a reality.

Ms. Dyer said there are currently eight students in the program, ranging in ages 15 to 21. In July a program will be held for students in Grades 9 through 12 along with a post-graduate program for students

Minutes

Student Board
Representative
Report
(No Report)

School Safety &
Security Plan

Presentations

Center for
Learning and
Independence
Presentation

ages 18 to 21. The program is modeled around what these students' lives will look like once they finish school. They are set up with jobs that are sustainable and attainable and allow the students to feel like they are productive and successful members of society. Ms. Dyer commended the great group of students and thanked the wonderful staff who work with these students.

Dr. Kasyan continued with the introductions of the 2021-2022 retirees. He asked the building principals and Dr. Crawley to join him at the podium to acknowledge and congratulate the retirees. He introduced and congratulated the following retirees and presented them with a token of appreciation on behalf of the Board.

- **Retirees**

- **Cheryl Bontales**

Dr. Kasyan introduced and congratulated Ms. Bontales and thanked her for her years of service as the school nurse at Manasquan High School since 2005. Mr. Goodall thanked Ms. Bontales for her outstanding service to the students and staff at the high school, especially with the COVID situation. Dr. Kasyan read a synopsis of her years of service at Manasquan High School. Ms. Bontales thanked everyone for the honor to have worked as the school nurse at Manasquan High School for almost 17 years. She will miss Manasquan High School and most especially miss the students.

- **Barbara Buckley**

Dr. Kasyan introduced Dr. Buckley and said that the one word that comes to mind is awesome. He said that the students love her classroom and were so creative and focused on the curriculum. She raised the bar of excellence and helped the students go over the top. She also exhibited concern for the staff and students during the COVID situation. Mr. Goodall commended her on being one of the constant professionals and excellent educators at the high school. He congratulated her and wished her and her family all the best in her next journey. Dr. Kasyan read a synopsis of her years of service at Manasquan High School. Dr. Buckley said that 30 years ago she moved to Manasquan from Iowa having no idea of Manasquan or the Jersey Shore. She feels fortunate that not only did her children grow up here, but she had the opportunity to help teach the students of Manasquan. She believes that the students will continue to receive a tremendous education because it is a true village here at Manasquan working to give the best to the students.

- **Peter Cahill**

Dr. Kasyan introduced Mr. Cahill and complimented him on his service to the district and the athletic program while at Manasquan. Dr. Kasyan said that Mr. Cahill made it a point to be actively engaged with the entire athletic program. He was always present making sure the gymnasium and fields were ready for the teams. He also took on the daunting task of scheduling buses during a very hard-pressed time when buses were not readily available. Mr. Cahill will be missed along with what he brought to Manasquan in his many roles as an assistant principal, physical education instructor and Supervisor of Athletics in addition to years as a tennis coach, golf coach and head football coach. He thanked him for his service to the students and the Manasquan High School community. Mr. Goodall thanked Mr. Cahill for his service as a great coach and Supervisor of Athletics. He complimented him on how he addressed the scheduling issues, COVID, the bus situations and the overall attention he gave to the students at Manasquan. He wished him all the best in his retirement. Dr. Kasyan read a synopsis of Mr. Cahill's years of services at Manasquan High School. Mr. Cahill said that thinking back 37 years ago when he started his career at Manasquan he had no idea what was in store for him. He said this has been the best 37 years of his life.

- **Kimberly Read**

Dr. Kasyan introduced Ms. Read and commended her on the knowledge that she has on the Manasquan School District. He relied on Ms. Read's knowledge of the district when he first came to Manasquan. He praised her for being focused, professional and always doing what is best for the student body and for Manasquan. He thanked her for all of the assistance she has provided to him and said that she will truly be missed. Dr. Crawley said that he has been fortunate to work with Ms. Read for three years. Her attention to detail and contribution to the efficiency of the district operations impacts the students' day to day classroom experience. She is an expert in the field of school accounting and school finance and he

has learned so much from her in the short time he has been in the business office. Dr. Kasyan read a synopsis highlighting Ms. Read's 33 years of dedicated service in the Manasquan School District. Ms. Read thanked everyone and said it has been a pleasure to work for 33 years at Manasquan.

2021-2022
Retirees

○ **Joseph Sommers**

Dr. Kasyan said that he appreciates when the buildings and grounds are clean and presentable and when the staff takes ownership in the organization. He expressed gratitude to Mr. Sommers for always giving his duties the attention to detail they deserve. Dr. Kasyan introduced Mr. Sommers and thanked him for focusing on Manasquan and making sure the building was perfectly clean and never saying no to any tasks given to him. Ms. Manetta commented that Mr. Sommers cares a lot about his job and because of this, he means so much to everyone at the Manasquan Elementary School. She and the staff are so grateful for his hard work and dedication. She congratulated him on his retirement. Dr. Kasyan read a synopsis of Mr. Sommer's 26 years of service at the Manasquan Elementary School. Mr. Sommers thanked everyone for the opportunity to have worked at Manasquan and serve the community of Manasquan. He looks forward to spending time fishing and surfing during his retirement.

Dr. Kasyan continued with the recognition of the Students of the Month. He shared the criteria that must be met in order to be selected as a Student of the Month.

- **High School Students of the Month** – Colleen Dickenson, Senior – Taylor Hamarich, Junior – Rylie Eldridge, Sophomore – Isabella Gingrich, Freshman

MHS Students
of the Month

Dr. Kasyan introduced and congratulated the High School Students of the Month and read a synopsis on each of the students. Dr. Kasyan presented them with Certificates of Commendation and personalized medals.

Dr. Kasyan read a quote that conveys the significance of the quality of a teacher, aside from all other components present in the classroom.

- **High School Teacher of the Month** – Harry Harvey

MHS Teacher
of the Month

Dr. Kasyan introduced and congratulated Mr. Harry Harvey, selected by Colleen Dickenson, as the High School Teacher of the Month. Dr. Kasyan complimented Mr. Harvey on being an excellent English teacher. He presented him with a Certificate of Commendation. Mr. Harvey thanked Colleen Dickenson for nominating him. He complimented her on being a great and fun student with excellent writing skills. He thanked Dr. Kasyan and the Board of Education for making teachers feel appreciated.

- **Elementary School Student of the Month** – Fernanda Morales

MES Student of
the Month

Dr. Kasyan introduced and congratulated Fernanda Morales, on being selected as the Manasquan Elementary School Student of the Month. Fernanda's favorite teacher is Mr. Reid. He read a synopsis on Fernanda and presented her with a Certificate of Commendation and personalized medal.

Dr. Kasyan read a quote that summarized a day in the life of a teacher and the importance of their profession.

- **Elementary School Teacher of the Month** – Marc Reid

MES Teacher of
the Month

Dr. Kasyan introduced and congratulated Mr. Marc Reid, selected by Fernanda Morales, as the Elementary School Teacher of the Month. Dr. Kasyan presented him with a Certificate of Commendation. Mr. Reid thanked Ms. Morales for making his classroom entertaining.

- **Belmar Wrestling**
 - **Blue Division Champions**

Belmar
Wrestling
Team

Dr. Kasyan congratulated the Belmar Wrestling team on their successful accomplishment as Blue Division Champions. He asked the members of the team to join him at the podium. He thanked the coaches for their active participation with the team. Certificate of Commendations and personalized medals were presented to the team members. Coach Lomas, spoke on behalf of Coach Dahrouge. He complimented the team on their 11 and 2 record. The team consists of 43 members this year which is a record number, and all 43 of them contribute to the success of the team. The team is made up of athletes from all of the sending districts. He thanked the wrestlers, parents and coaches for a truly amazing season. He thanked Dr. Kasyan, the Board of Education and administration for recognizing the team this evening. The team members were presented with Certificates of Commendation and personalized medals.

- **MHS Girls' Lacrosse**
 - **South Jersey Group II Champions**

MHS Girls'
Lacrosse Team

Dr. Kasyan asked Ms. Eldridge and Mr. Marvulli to join him at the podium for the recognition of the Manasquan High School Girls' Lacrosse Team. He congratulated them on an awesome season. Ms. Eldridge thanked the Board for celebrating the teams' success this evening and providing a great facility for the teams to use for practice and games. She thanked the Athletic Department for all of their assistance throughout the season, especially Mr. Cahill, for being able to celebrate with the team prior to his retirement. She complimented the team members and praised them for being a wonderful group of young women. Ms. Eldridge introduced the team members, and they were presented with Certificates of Commendation and personalized medals. Ms. Eldridge surprised Ava Chiarella with the announcement that she is being recognized as a U.S. Lacrosse All American.

➤ **Five Minute Break**

Dr. Kasyan asked for a five-minute break to partake in refreshments at 7:12 p.m. The meeting reconvened at 7:18 p.m.

Dr. Kasyan introduced Mr. Notley for the fieldhouse project update.

- **Fieldhouse Project Update** – Presented by Robert Notley, New Road Construction Management

Fieldhouse
Project Update
Mr. Notley

Mr. Notley reported on the status of the project. Exterior metal panels are 75% complete. Metal roof panels were lifted onto the exercise and main building's roof. Standing seam metal roofing and insulation for the exercise building is complete. The brick veneer wall with cast stone bands and front entrance vestibule brick face is complete. Interior CFMF and metal stud framing has been installed. Rough-in of electrical circuits is underway along with data/telephone conduits being installed and the rough-in of plumbing for bathrooms has begun. He provided details of work planned for the next four weeks. He is hopeful that the contractor can get the project completed in the next eight weeks as per the construction schedule. He included progress photos. Mr. Notley concluded his report.

Dr. Kasyan said this project will have tremendous impact on the community. The building will afford the students the opportunity to partake in their specialized skill no matter what the weather. The building will also give the recreation department the opportunity to have programs that were not possible in the past. He said this project would not have been accomplished without the assistance of the architect, Mike Millemann and the construction manager, Rob Notley. He said this attention to detail is allowing the project to move forward.

Dr. Kasyan concluded the presentations for the evening.

Dr. Kasyan turned the floor over to the Principals and Directors for their reports.

10. Principals' and Directors' Reports

○ Lower Elementary School (PK-4) – Jaclyn Puleio

Principals' and
Directors'
Reports

Lower
Elementary
School (PK-4)
Ms. Puleio

Ms. Puleio reported that the PreK class held a Donuts with Dad program to celebrate Father's Day. The Pre-K classes hosted a Career Week with special guests visiting the classroom to share information on their professions. The students were visited by firefighters, police officers, nurses, psychologists, realtors, art teachers, fitness instructors and song writers. Members of the Manasquan Police Department visited the kindergarten students. They had the opportunity to check out the police car and learn about the duties of a police officer. The second grade students visited the high school to learn about veterans. They made cards and colored flags to honor our veterans. They learned interesting facts and heard stories from the veterans and were given the opportunity to touch and see some of the memorabilia. She thanked Mr. Fagen for organizing this program. A very positive Literacy Night program was held at MES. She thanked Ms. Kelly and Mr. Pape for facilitating this program. Mr. Harvey was also present to excite the students about reading. The PTO garden harvest took place with students picking vegetables from the garden. Ms. Puleio concluded her report.

○ Upper Elementary School (5-8) – Megan Manetta

Upper
Elementary
School (5-8)
Ms. Manetta

Ms. Manetta reported that the Manasquan Police Department conducted a bike safety assembly that provided very important bike safety information. A beach safety assembly was led by a Sea Girt lifeguard who provided the students with information on rip tides and how to be safe in the water. Field Days took place for students in Grades 1 through 7. She commended the physical education department for doing a wonderful job with the field day activities. A Faculty/Student basketball game took place with a victory by the staff. It was a great spirited game and very well attended by staff and students. The National Junior Honor Society induction ceremony was held. She thanked Ms. Saake for her efforts in putting together a very positive event for the students. One of the best nights of the year at MES is the Art Show. Ms. Rostron and Ms. Wyville did a fantastic job in setting up stations where the students could learn about art and complete art projects. Over the past weeks the Academic and Athletic Awards ceremonies have taken place. Upcoming events are the beach walk, eighth grade dance and graduation. Ms. Manetta concluded her report.

Dr. Kasyan thanked the principals for a very successful year at Manasquan Elementary School and Manasquan High School. He commended their focus on the challenges that come up at times with a concern for staff and students.

○ High School – Robert Goodall

High School
Mr. Goodall

Mr. Goodall began his report with a picture of Remy the newest addition to the Manasquan School District. He thanked Dr. Kasyan for suggesting that a new puppy be brought into the district. He thanked the Board for allowing him to have Remy and share her with the children in the district. Mr. Goodall said that the addition of Remy, along with Charlie and Echo, will be a great benefit for the students. Mr. Goodall congratulated Ms. Eldridge for beating her nemesis and winning the South Jersey Group 2 Championship. He congratulated Ava Chiarella for receiving the national recognition of U.S. Lacrosse All American and the 2022 Asbury Park Press Girls Lacrosse Player of the Year. He commended the girls' lacrosse team on their outstanding representation of Manasquan High School. Mr. Goodall shared a photo of the students celebrating the end of classes for the Class of 2022. He provided the 2022 student exam schedule that will begin on June 15th. The Annual Baccalaureate Dinner will take place on Thursday, June 16th that is sponsored by the ministry. He reported that they expect 242 people to be in attendance, which is the largest group ever for this dinner. The annual commencement program for the Class of 2022 will take place on June 21, 2022 at 6:00 p.m. at the Vic Kubu Warrior Field. He wishes the graduates all the best in life. Mr. Goodall said that each graduate will be receiving a lawn sign that will be placed in front of the high school and then made available for them to bring home after the ceremony. Mr. Goodall concluded his report.

Dr. Kasyan said that the Baccalaureate Ceremony has become very successful over the past four years. He is impressed with the number of people who are coming out to celebrate with us and their child as they move forward and embrace the clerical focus that is put on graduation. Dr. Kasyan thanked Mr. Coppola, through his leadership, for keeping the baccalaureate alive and giving the parents the opportunity to celebrate through faith with their children.

Dr. Kasyan thanked Ms. Balon and Ms. Polak for initiating the CLI program and Dr. Crawley for his assistance in getting the program underway.

Dr. Kasyan turned the floor over to Mr. Coppola for the Report of the Director of Curriculum and Instruction.

○ Report of the Director of Curriculum and Instruction

Mr. Coppola thanked the teachers for all that they have done during the school year. As we close out the year the teachers are still providing quality instruction up until the last day of school. He commended them on making learning fun, preparing for exams and enjoying the final time with the students before the summer. He congratulated the principals on the completion of another school year. He reported that there are many initiatives that will be looked at over the summer with the most important being the summer curriculum writing. He provided details on the new courses on both sides of the street. Training will be provided to teachers involved with curriculum writing on June 23rd. Professional development will be offered over the summer in Ready Math, small group instruction and the new science curriculum. He thanked those teachers who volunteered to teach the professional development opportunities. There are continued initiatives for professional development for next year in sheltered instruction for the ELL students and for teachers of advanced placement courses. The sending districts will receive notification tomorrow about the Summer Warrior Academy for rising freshmen. Courses in math, science and English will be offered from August 2nd to August 18th. The focus of this program is academic in nature, but it is also about developing study skills and transitioning from middle school to high school. This program will lead right into Freshmen Orientation at the end of August. Mr. Coppola concluded his report.

Dr. Kasyan focused on the AP classes in science and math. There are about twenty-one students that had concerns with mastery in science and math. In order to accomplish this he explained how the class schedule structure will be modified to afford the students security as they move to the next level and mastery is created. A program is being developed by Kean University through Ocean County College that will provide eight workshops over the course of next year for the AP teachers to attend and develop a sense of mastery in their skills and methodology for the AP.

Dr. Kayson turned the floor over to Ms. Kenney, for the Report of the Director of School Counseling Services.

○ Report of the Director of School Counseling Services

Ms. Kenney said that the Guidance office is working on wrapping up the school year. The annual awards night program took place last week with over \$200,000 in local scholarships and over \$2M in scholarships and merit money awarded to the students. There were 1,400 applications processed this year with acceptances received to over 300 schools. She reported that some students were going right into the workforce and pursuing a trade. There were nine seniors in the Alternative School and given this opportunity they were able to graduate this year. Her office will be working on the master schedule over the summer months. The elementary school counselors are working on the transition of the eighth grade students into the high school. They will also be welcoming new students and tuition students to the high school. The counselors are in the office during the majority of time in the summer for the students to come in and review or finalize their schedules. She reported on the testing schedule provided by the State of New Jersey for next year.

Dr. Kasyan said that Manasquan will follow the mandates put out by the state. He will provide the testing schedule information to the Board in the Friday packet. Dr. Kasyan addressed Mr. Pellegrino's question

Report of the
Director of
Curriculum and
Instruction
Mr. Coppola

Report of the
Director of
School
Counseling
Services
Ms. Kenney

on opting out of testing. He said students may opt out but not the district. Ms. Kenney said that the state is applying guidelines for certain tests that make them required in order to move forward in unlocking other assessments to graduate. Ms. Kenney concluded her report.

○ Report of the Interim Director of Special Services

Dr. Kasyan turned the floor over to Ms. Olimpio, the Interim Director of Special Services, who was accompanied by Ms. Steffich, the new Director of Special Services.

Ms. Olimpio said plans are underway for the extended school year program for special education students. This program allows the students to maintain their skills over the summer months. The CLI program is going well and will be expanding in 2022-2023. There will be an 18 to 21 year old program that will consist of community based learning with a goal to have the students gainfully employed upon graduation. There will also be a grade 9 to 12 program that will include life skills and academics in addition to community-based learning. Meetings have taken place with the sending districts' special education teachers to understand what program would benefit their students. Ms. Steffich thanked Ms. Olimpio for including her in all aspects of the special education program that will provide for a smooth transition when she starts in July. The Department of Education's special education department publishes a quarterly newsletter that highlights programs. A visit took place today by members of their department and they will use the CLI program as an exemplar. A story will be featured in their last quarter newsletter. Ms. Olimpio and Ms. Steffich concluded their report.

Ms. Pollock complimented the Art Program that took place at the elementary school. She said we are fortunate to have such a wonderful art program and the students' artwork was amazing. She also appreciated the opportunity to visit the mindfulness garden. She congratulated the art program and teachers.

Dr. Kasyan concluded the presentations.

Ms. Pollock opened the Public Forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Mrs. Pollock closed the Public Forum on Agenda Items, seeing no participation by the public. She then opened the second Public Forum on any topic agenda or otherwise.

Report of the
Interim
Director of
Special Services
Ms. Olimpio

Director of
Special Services
Ms. Steffich

Public Forum
on Agenda
Items
(No
Comments)

12. Public Forum

Public Forum

George McLaughlin, 10 James Place, Manasquan – Mr. McLaughlin referred to Facilitron and commented on the excessive use of the lower field, with Sundays being used from 8:00 a.m. to 7:30 p.m. He has concerns with the extensive use on the weekends, the number of cars that will be parking in the neighborhood and the behavior of the individuals on the field. He thought the summer months would provide a little respite from the use of the field. He asked who is in charge of security while the individuals are using the field and who manages the moneys charged for the use of the field. Dr. Kasyan said that he would address these questions later in the meeting. Mr. McLaughlin commented that all of the facilities available for rental, aside from the lower field, have available parking. Mr. McLaughlin was happy to share that his son would be playing the piano at the Baccalaureate service. Dr. Kasyan extended the invitation to Mr. McLaughlin to attend the service.

Mary Rogevich, a parent of two children in the Manasquan Elementary School – Ms. Rogevich thanked the administration and teachers for an exceptional year. Her children have grown socially, emotionally, and academically this year. As new members of the community she is thankful that her children had such a positive school year. She commended the communication and transparency provided by Dr. Kasyan regarding the COVID cases in the district. She thanked Dr. Kasyan for the email sent on the safety measures implemented in the district. She questioned a verbal threat of gun violence that was made last week at Manasquan Elementary School. She asked when a threat deemed credible and at what point is that information shared with the parents. Dr. Kasyan will address these questions later in the meeting.

Ms. Pollock closed the second Public Forum, seeing no further participation from the public.

Ms. Pollock turned the floor over to Dr. Kasyan for the Committee of the Whole Discussion Items.

13. Discussion Items June 14, 2022 Agenda (*Denotes Action Item on This Agenda)

Committee of
the Whole
Discussion
Items

Safety
Protocols

Dr. Kasyan spoke on safety protocols. The credibility of the threat is assessed whether they are verbal or written on walls. Once a threat is deemed credible it would be reported to the community. The incident Ms. Rogevich referred to was not deemed credible and not recognized as a threat. There is safety protocol that is followed that includes contact with the Chief of Police, the police department and our security coordinator and through them the prosecutor's office is contacted if necessary. Dr. Kasyan said that information will be provided to the community when a threat is deemed credible. The district employs security guards that carry concealed weapons and there is a high focus on security in the district.

Use of District
Facilities

Dr. Kasyan said there is a board policy relating to the leasing out of the district's facilities. Dr. Crawley said use of the facilities is prioritized with first choice given to the district schools, other governmental and non-profit organizations followed by for-profit organizations. Dr. Crawley said there are very few for-profit organizations that use the facilities. The Facilitron system has an internal and external booking system and a day that is fully booked in Facilitron is typically for use by the school district. When accessed by a public user the facility would appear fully booked because the district blocks out the time for school use. Dr. Crawley said Facilitron, being a third party scheduler and biller, takes care of the initial steps of scheduling and billing and then sends a check to his attention that is taken in as revenue. Dr. Crawley said our internal security staff is responsible for district functions. A recreation activity or private function would have to provide their own security. Dr. Kasyan asked the Board to discuss utilization of district personnel by outside organizations at a cost. A black seal licensed staff member is required to be present in the building and those renting the facility off hours would be responsible for the custodial fees. Use of the outside facilities does not require a custodian to be present. Dr. Kasyan will include the facility use policy in the Friday packet for review by the Board and address any suggested amendments to the current policy at next month's meeting. Dr. Kasyan said that unfortunately Manasquan is known for not having ample parking for events. Steps were taken to keep the buses off the road, and we make every effort to make it most convenient for our neighbors.

Mr. Pellegrino said he has been asked at times what group used the field on a specific day. He asked if a list of individuals or groups using the facilities could be made available to the Board. Dr. Kasyan said that a schedule could be provided in the Friday Packet. Mr. Pellegrino asked that a request be included when renting the facilities that they use the district's parking lots. Dr. Kasyan said a request can be made; however it would not be easy to enforce.

Dr. Kasyan addressed Ms. Bossone's question on why a facilitator is needed to assist with the Facilitron program. He said this would provide a more organized process and would avoid any possible problems with the use of facilities.

- **Education, Curriculum & Technology***
- **Personnel– To be Discussed in Executive Session***

Policy

- **Policies/Regulations for Adoption – 1st Reading ***
 - P 1648.15 – Recordkeeping for Healthcare Settings in School Buildings (New) (M)

Policies

Dr. Kasyan said Policy 1648.15 is on the agenda for a 1st reading for adoption.

- **Policies/Regulations for Amendment – 1st Reading ***
 - P 2417 – Student Intervention and Referral Services (M)
 - P 3161 – Examination for Cause – (Revised by replacement)
 - P 4161 – Examination for Cause – (Revised by replacement)
 - P 5521 – Harassment, Intimidation, and Bullying (M)
 - P 8420 – Emergency and Crisis Situations (M)
 - P & R 9320 – Cooperation with Law Enforcement Agencies (M) – (Revised by replacement)
 - P 7410 – Maintenance and Repair (M) – (Revised by replacement)
 - R 7410.01 – Facilities Maintenance, Repair Scheduling, and Accounting – (M)

Dr. Kasyan said there are additional policies and regulations for amendment on the agenda for 1st readings.

Dr. Kasyan turned the floor over to Dr. Crawley for the Finance discussion items.

- **Finance***
 - Food Service Management Company Transition

Finance

Food Service
Management
Company
Transition

Dr. Crawley reported that he met with Walter Wall and Greg Kelly, the co-owners of our current food service management company, Simplified Culinary Services. Dr. Crawley was informed that they are parting ways and splitting into two separate companies. Walter Wall would retain some of the Simplified schools and Greg Kelly would retain the others. Walter Wall will continue to manage our cafeterias under the name of Culinary Creations. From the students' standpoint there should not be any noticeable differences in the cafeteria program aside from the name on the menu and uniforms on the cafeteria staff.

Mr. Pellegrino asked if the agreement with Brown & Brown Benefit Advisors was in the same amount as last year. Dr. Crawley said it was the same amount and the next time an RFP will be solicited is in 2023-2024.

- **Buildings & Grounds/Facilities**
 - Fieldhouse Update

Buildings &
Grounds/
Facilities

Fieldhouse
Update

Dr. Crawley said the fieldhouse update was covered in Mr. Notley's report.

○ Summer Projects

Summer
Projects

Warrior Way
Project

Dr. Crawley said there are two major summer projects. Warrior Way is 100% funded by the Development Fund started by Dr. Kasyan and chaired by Tara Hudson. The gross receipts this year were almost \$137,000 that was anchored primarily by the golf outing that realized receipts of \$67,000. That amount minus expenses allowed for the Warrior Way project. Dr. Crawley provided a rendering of the walkway that will be undertaken in two phases. The border of the walkway will include purchasable and engravable bricks, with all proceeds going directly to the Development Fund and contributing to completing the project next summer. Dr. Kasyan complimented and thanked the Development Fund committee for their ownership and efforts in representing Manasquan so well. Dr. Kasyan would also like to include banners lining the walkway with pictures of coaches that won championships in the past.

Dr. Crawley said another major project this summer is the relocation of the dance program. A new dance floor will be installed in the chorus room and the chorus will be moved into the current TV studio. Dr. Kasyan said there will no longer be a TV studio in that location. The equipment in the TV studio is antiquated and other opportunities will be looked into with podcasting. Dr. Kasyan said there are 44 students in the dance program and the Fine and Performing Arts program is growing. Dr. Kasyan will inform Mr. Osborn of the change in location of the dance studio. Dr. Crawley hopes to complete this work in-house with Mr. Graf doing the work with a student assistant.

Relocation of
Dance Program

Dr. Kasyan continued with the Superintendent's Report.

Supt's Report

14. Superintendent's Report & Information Items

• **Enrollment– Document A**

Enrollment
Document A

- **Total Enrollment– 1,500**
 - **High School – 983**
 - **Elementary School – 517**

Dr. Kasyan reported on the district enrollment for the month of May, as specified in Document A.

• **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**

Attendance,
Fire and Safety
Drills
Document B

- **High School:**
 - **May 18th – Fire Drill**
 - **May 27th – Shelter in Place Drill**
- **ABA/CLI Building:**
 - **May 18th – Fire Drill**
 - **May 27th – Shelter in Place Drill**
- **Elementary School:**
 - **May 6th – Shelter in Place Drill**
 - **May 31st – Fire Drill**

Dr. Kasyan reported on the Fire and Safety drills that took place in the district during the month of May, as specified in Document B. All the required mandated drills have been met during the month of May.

• **HIB Monthly Report – Document C**

HIB Monthly
Reports
Document C

- **High School: No Report for the Month**
- **Elementary School: No Report for the Month**

Dr. Kasyan reported that there were no HIB incidents in the district during the month of May, as specified in Document C.

Dr. Kasyan turned the floor over to Mr. Place, for the Report of the Assistant Superintendent.

- **Report of the Assistant Superintendent**

Mr. Place reported that laptop returns have started today in the high school. Students are encouraged to use them for exams and return them no later than the last day they are in the school. Laptop returns will take place in the elementary school on Thursday and Friday.

Mr. Place reported that both graduation ceremonies will be live streamed by the technology department and available on the district's website.

Dr. Kasyan said that students who have open fines and have not paid their fines prior to graduation will not be allowed to walk at graduation and will not receive their diploma until the fine is paid.

Dr. Kasyan concluded the Superintendent's Report.

Ms. Pollock asked for a motion to approve the Superintendent's Report.

Recommend approval and acceptance of the Superintendent's Report.

Motion was made by Mr. Loffredo, seconded by Mr. Johnson, to approve and accept the Superintendent's Report.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mr. Vitale

MOTION CARRIED

Ms. Pollock asked if there were any Manasquan General Items that require a separate vote. Seeing none she asked for a motion to approve Items #15 through #28.

Motion was made by Ms. Bossone, seconded by Mr. Cattani, to approve Manasquan General Items #15 through #28.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Hoverter

MOTION CARRIED

MANASQUAN
General Items

- 15. Recommend** approval of the continuation of acceptance of Spring Lake Heights resident student ID#6283631013, in the Manasquan Elementary School Extended School Year MD program, from July 5th through August 5th (20 days), from 8:30 a.m. to 11:30 a.m., at the 2022 ESY MD tuition including 1:1 aide, in the amount of \$2,015.00 plus Related Services, in the amount of \$1,650.00, for a total 2022 ESY MD program rate of \$3,665.00.
- 16. Recommend** approval of the 2022-2023 Transportation Jointure with Point Pleasant Borough Board of Education for transportation of Student ID#1443461121 to the Extended School Year Manasquan CLI program, from July 5, 2022 through August 12, 2022, Mondays through Thursdays at \$50/diem and Fridays at \$100/diem.
- 17. Recommend** approval of Dr. Richard Worth to conduct psychiatric assessment of Elementary School special education student #1091863681 at a rate of \$650.00 per assessment/report.
- 18. Recommend** approval for Dr. Smoller of Developmental Pediatrics of NJ to conduct a Neurodevelopment consultation and evaluation of special education student #8290553492, rate not to exceed \$600.00.
- 19. Recommend** approval of the acceptance of a Parent-Paid Tuition student (B.K. – Student ID to be determined), in the 5th grade at the Manasquan Elementary School for the 2022-2023 school year, at the annual tuition rate of \$8,847.00.

Report of the
Assistant
Superintendent
Mr. Place

Approval of the
Supt's Report

Manasquan
General Items
#15 through
#28

SLH Tuition
Student – ESY
MD Program

2022-23
Transportation
Jointure – Point
Pleasant
Borough

Dr. Worth –
Psychiatric
Assessment

Dr. Smoller –
Neuro Consult
and Evaluation

2022-23 Parent
Paid Tuition
Student

- 20. Recommend** approval of the 2021-2022 Joint Transportation Agreement with the Willingboro Board of Education for transportation provided to Student ID# 5128030635, to the Burlington County Special Services School, Westhampton, from 9/8/2021 to 12/23/2021, in the amount of \$3,340.55.
- 21. Recommend** approval of the acceptance of the following Parent-Paid Tuition students, in the Manasquan Elementary School for the 2022-2023 school year (in accordance with District Policy #6153, families enrolling multiple siblings charged the rate of 50% of the normal tuition rate):
 J.S. – Student ID to be determined Grade 6 Annual tuition rate \$8,847.00
 E.S. – Student ID to be determined Grade 8 Annual tuition rate \$4,423.50
- 22. Recommend** approval of Dr. Rajeswari Muthuswamy to conduct a psychiatric assessment of Elementary School special education student #1015981931, rate not to exceed \$525.00.
- 23. Recommend** approval of the following *revised* mileage reimbursement for the 2021-2022 school year:

<u>Name</u>	<u>School Year</u>	<u>Rate</u>	<u>Not to Exceed</u>
Teresa Savage	2021-2022	.35 cents/mile	\$225.00

Professional Days

- 24. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
June 10, 2022	Alyse Leybovich	Virtual	Foundations Workshop	Yes	Registration - \$189.00
June 14, 2022	Christin Walsh	Virtual	Dyslexia Workshop	No	Registration - \$199.00
June 8, 2022	Christin Walsh	Virtual	Literacy Workshop	No	Registration - \$125.00
June 8, 2022	Jaclyn Puleio	Virtual	Small Group Instruction Workshop	No	Registration - \$125.00
June 27, 2022	Jaclyn Puleio	Virtual	Foundations Workshop	No	Registration - \$289.00
June 23, 2022	Jaclyn Puleio	Virtual	Literacy Workshop	No	Registration - \$160.00
July 9-12, 2022	Harmony Schwier	Austin, TX	ASCA Annual Conference	No	Registration - \$429.00
July 9-12, 2022	Fatima Mulroy	Austin, TX	ASCA Annual Conference	No	Registration - \$429.00

2021-22 Joint
Transportation
Agreement –
Willingboro
BOE

2022-23 Parent
Paid Tuition
Students

Dr.
Muthuswamy –
Psychiatric
Assessment

2021-22
Revised
Mileage Reim-
bursement

MES
Professional
Days

**Student Action
Field Trips**

25. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
June 16, 2022	Nancy Knitter Fatima Mulroy	ESL K-4	Manasquan	Speaking Skills in Community	No	None	ESL Funds

Placement of Students on Home Instruction

- 26. Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:
#1015981931 Grade 7 June 15, 2022 – June 21, 2022 (Administrative)

27. Placement of Students Out of District

Recommend approval of the revised External Placement list that reflects both tuition and transportation costs for the 2021-2022 school year. **No Report for the Month**

Recommend approval of the 2022-2023 External Placement list that reflects tuition and transportation costs, as per **Document 1**.

Financials

- 28. Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending **May, 2022 as per Document 2**.

Ms. Pollock asked if there were any Manasquan/Sending Districts General Items that require a separate vote. Ms. Bossone asked for a separate vote on Item #35. Ms. Pollock asked for a motion to approve Items #29 through #34 and #36 through #39.

Motion was made by Mr. Bolderman, seconded by Mr. Cattani, to approve Manasquan/Sending Districts General Items #29 through #34 and #36 through #39.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mr. Vitale

MOTION CARRIED

Ms. Pollock asked for a motion to approve Manasquan/Sending Districts General Item #35.

Motion was made by Ms. Herbert, seconded by Mr. Pellegrino, to approve Manasquan/Sending Districts Item #36.

Roll Call Vote: Ayes (9); Nays (0); Abstain (1) Ms. Bossone; Absent (2) Mr. Hoverter, Mr. Vitale

MOTION CARRIED

MANASQUAN/SENDING DISTRICTS

General Items

Secretary's Report/Financials

- 29. Recommend** acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **MAY 2022** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, including debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$3,484,609.00** and that

MES Field Trips

MES Home
Instruction

2021-2022
External
Placement
(No report)

2022-2023
External
Placements
Document 1

MES Central
Funds Report
Document 2

Manasquan/
Sending
District General
Items #29
through #34
and #36
through #39

Manasquan/
Sending
District General
Item #35

Secretary's
Report/
Financial

Secretary's
Certification

District Taxes

Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

District Taxes

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **MAY 31, 2022** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Acceptance of the Secretary's Certification

Recommend acceptance of the Secretary's Financial & Investment Report and the Treasurer's Report, for the month ending **MAY 31, 2022** as per **Document D.** (The Treasurer of School Moneys Report for the month of **MAY 2022** is on file in the Business Office and is in balance with the Secretary's Report).

Secretary's Financial & Investment Report Document D

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **MAY 31, 2022**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2021-2022 budgets for MAY and JUNE** as recommended by the Superintendent of Schools, as per **Document D.**

Budget Certification Document D

Purchase Orders for the months of **MAY 2022** be approved, as per **Document E.**

Purchase Orders Document E

Recommend acceptance of the Cafeteria Report – Document F

Cafeteria Report Document F

C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$31,319.65** for the month of **JUNE, 2022** be approved. Record of checks (#51530 through #51571), and distributions are on file in the Business Office.

Bills (Current Expense)

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$0.00** for the month of **JUNE, 2022** be approved. Record of checks (# through #), and distributions are on file in the Business Office.

Bills (Capital Expense)

Confirmation of **Bills (Current Expense)** for **MAY, 2022** at **\$3,182,567.74** and checks (#51364 through #51529) and **(Capital Expense)** for **MAY, 2022** at **\$0.00** and checks (# through #).

Confirmation of Bills (Current & Capital Expense)

Recommend acceptance of the following High School Central Funds Report for the month ending **MAY 2022** as per **Document G.**

MHS Central Funds Report Document G

30. **Recommend** approval of the 3-year pricing agreement with Instructure, Inc. for Canvas LMS Cloud subscription for the 2022-2023, 2023-2024, and 2024-2025 school years as shown below. This purchase does not have an applicable state contract and qualifies as exempt under N.J.S.A. 18A:18A-5(19).

Canvas LMS Cloud Subscription Agreement

- 2022-2023: \$11,760.00
- 2023-2024: \$12,336.00
- 2024-2025: \$12,944.00

31. **Recommend** approval of the Consultant Services Agreement between Manasquan Board of Education and Brown & Brown Benefit Advisors, effective July 1, 2022, in the amount of \$50,000 (attorney reviewed and approved).

2022-2023 Brown & Brown Benefits Advisors

32. **Recommend** approval of the acceptance of bid and award of contract to Centurion Printing, 325 Market Street, Kenilworth, NJ, for 2022-2023 Printing Services, in the estimated amount of \$16,595.45.

2022-2023 Centurion Printing Contract

33. **Recommend** approval of the acceptance of Requests for Proposals and award of contract to New Road Construction Management for Construction Manager of Records Services for the 2022-2023 school year, as per fee schedule.
34. **Recommend** approval of the acceptance of Requests for Proposals and award of contract to Manasquan Bank to provide banking services for the 2022-2023 school year.
35. **Recommend** approval of Dr. Tennen, Dr. Gonzalez and Dr. Petrosini of the Orthopaedic Institute of Central Jersey as District/Sports Medical Physicians, in the amount of \$10,300 (inclusive of 300 physicals, over 300 will be billed at \$20 per unit).
36. **Recommend** approval to authorize the School Business Administrator to amend the 2020-2021 school district budget, in the amount of \$4,101,313.02, and the 2021-2022 school district budget, in the amount of \$870,233.48, in accordance with the Shared Services Agreement with the Borough of Manasquan to fund the Fieldhouse Project. Previously approved on November 16, 2021.
37. **Recommend** approval of the 2022-2023 Therapy Dog Agreement between Susan Lord and the Manasquan School District, as per **Document H**.
38. **Recommend** approval of the 2022-2023 Therapy Dog Agreement between Robert Goodall and the Manasquan School District, as per **Document I**.
39. **Recommend** approval of the agreement with The Shore Club for the 2023 Manasquan High School Junior Prom on May 12, 2023, in the estimated amount of \$13,725.00, as per **Document J** (attorney reviewed and approved).
40. **Recommend** approval of the LiftEd Subscription Agreement for use in conjunction with the 2022-2023 ABA program, in the amount of \$3,376.00 (attorney reviewed and approved).
41. **Recommend** approval of the Agreement with MTI for copyrights and supplies for the MHS Drama Club's presentation of Mama Mia, as on file in the Board Office.
42. **Recommend** approval of the Report of Awarded Contracts, Pursuant to PL 2015, Chapter 47, the Manasquan Board of Education intends to renew, award, or permit to expire contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations, in particular, New Jersey Title 18A:18. Et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.
43. **Recommend** approval of the acceptance of the following sending district students, in the High School Center for Learning and Independence – ABA program, for the July 2022 to June 2023 school year, at the annual tuition rate of \$51,778, plus any applicable related services:
 - Brielle BOE: SID# 9934301998 (CLI)
 - Brielle BOE: SID# 5361983973 (Academy)
 - Brielle BOE: SID# 4074694797 (CLI)
 - Belmar BOE: SID# 1652089375 (CLI)
 - Belmar BOE: SID# 4964056771 (Academy)
 - SLH BOE: SID# 1217956562 (CLI)
 - Sea Girt BOE: SID# 6503723299 (Academy)
44. **Recommend** approval of the acceptance of a Point Pleasant resident student SID# 3219697560, in the High School Center for Learning and Independence (CLI), for the July 2022 to June 2023 school year, at the annual tuition rate of \$51,788, plus any applicable related services.

2022-2023
New Road
Construction
Mgmt.

2022-2023
Manasquan
Bank

2022-2023
Orthopaedic
Institute –
District
Physicians

2020-2021
Budget
Amendment

2022-2023
Therapy Dog
Agreement – S.
Lord
Document H

2022-2023
Therapy Dog
Agreement – R.
Goodall
Document I

The Shore Club
2023 MHS
Junior Prom
Document J

LiftEd
Subscription
Agreement

MTI
Agreement

Report of
Awarded
Contracts

2022-2023
Sending
District Tuition
Students – CLI
Program

2022-2023
Tuition Student
– Point
Pleasant – CLI
Program

45. **Recommend** approval of the acceptance of a Neptune Township resident student SID# 6550990677, in the High School Center for Learning and Independence (CLI), for the July 2022 to June 2023 school year, at the annual tuition rate of \$51,788, plus any applicable related services.
46. **Recommend** approval of Educational Data Services, Inc., to provide the following New Jersey Cooperative Bid Maintenance Programs for the 2022-2023 school year with no increase in prices from last school year:
 - Licensing and Maintenance fee for 2022-2023 - \$5,475.00
 - Cooperative Skilled Trades, Compliance Services and Ancillary bids for 2022-2023 - \$2,000.00
47. **Recommend** approval of the continuation of services for trash collection with Waste Management for 2022-2023, in the monthly amount of \$1,822.54 with no increase in price from last school year.
48. **Recommend** approval of the following Pay Application from H&S Construction & Mechanical, Inc., for the Manasquan High School Multi-Purpose Facility project:
 - Pay Application #10, in the amount of \$185,562.35 (attorney reviewed and approved)
 - Pay Application #11, in the amount of \$353,886.57 (attorney reviewed and approved)
49. **Recommend** approval of the acceptance of a Parent-Paid Tuition student (C.K. – Student ID to be determined) in the 11th grade at Manasquan High School for the 2022-2023 school year, in the annual tuition rate of \$4,423.50 (in accordance with District Policy #6153, families enrolling multiple siblings charged the rate of 50% of the normal tuition rate).
50. **Recommend** approval of the acceptance of the following Parent-Paid Tuition students, in the Manasquan High School for the 2022-2023 school year (in accordance with District Policy #6153, families enrolling multiple siblings charged the rate of 50% of the normal tuition rate):

C.D. – Student ID to be determined	Grade 9	Annual tuition rate \$8,847.00
O.D. – Student ID to be determined	Grade 9	Annual tuition rate \$4,423.50
51. **Recommend** approval for the Manasquan Board of Education to deposit current year surplus in Capital Reserve at year end not to exceed \$150,000.
52. **Recommend** approval for the Manasquan Board of Education to deposit current year surplus in Tuition Reserve at year end not to exceed \$150,000.
53. **Recommend** approval for the Manasquan Board of Education to deposit current year surplus in Maintenance Reserve at year end not to exceed \$150,000.
54. **Recommend** approval of the Agreement for Student Internships between Rowan University and the Manasquan High School relating to the Athletic Training program, as per **Document K** (attorney reviewed and approved).
55. **Recommend** approval of the 2022-2023 Shared Service Agreement between the Avon Board of Education and the Manasquan Board of Education for Child Study Team Services, as per **Document L**.
56. **Recommend** approval of the acceptance of a donation in the amount \$3,800.00 for the Manasquan High School Football Team from Visceglia-Summit Associates Foundation.
57. **Recommend** approval of the acceptance of a donation in the amount of \$600.00 from the Manasquan Elks Lodge 2534 for the Manasquan High School Marching Band.

2022-2023
Tuition Student
– Neptune
Township – CLI
Program

2022-2023
Educational
Data Services,
Inc.

2022-2023
Waste
Management
Services

H&S
Construction &
Mechanical
Inc.
Pay
Applications
#10 & #11

2022-2023
Parent Paid
Tuition Student

2022-2023
Parent Paid
Tuition
Students

Capital Reserve
Deposit

Tuition Reserve
Deposit

Maintenance
Reserve
Deposit

Rowan
University
Student
Internships
Document K

2022-2023
Shared Service
Agreement –
Avon BOE
Document L

Visceglia-
Summit
Associates
Donation

Manasquan
Elks Lodge
2534 Donation

58. **Recommend** approval of the donations from the following businesses, to the Manasquan Schools Development Fund:

Squan Tavern	\$750
Joe Leone's	\$750
Brown & Brown	\$750
CM3	\$750
Ocean Point Realtors	\$750
Dairy Queen	\$750
Squan Family Dentistry	\$750
McBride Awning	\$750
Miles Ahead Sports	\$750
New Road Construction	\$750
ASAP Blinds	\$1000
Atlantic Medical Imaging	\$1,000

Donations to
Manasquan
Schools
Development
Fund

59. **Recommend** approval of the following *revised* mileage reimbursement for the 2021-2022 school year:

<u>Name</u>	<u>School Year</u>	<u>Rate</u>	<u>Not to Exceed</u>
Kevin Hyland	2021-2022	.35 cents/mile	\$350.00
Pamela Cosse	2021-2022	.35 cents/mile	\$125.00
Jennifer Dyer	2021-2022	.35 cents/mile	\$500.00

2021-2022
Revised
Mileage Reim-
bursement

60. **Recommend** approval of the **adoption** of the following policies and regulations (first reading), as per **Document M:**

- P 1648.15 – Recordkeeping for Healthcare Settings in School Buildings (*New*) (M)

1st Reading –
P 1648.15
Document M

61. **Recommend** approval of the **amendment** of the following policies and regulations (first reading), as per **Document N:**

- P 2417 – Student Intervention and Referral Services (M)
- P 3161 – Examination for Cause – (*Revised by replacement*)
- P 4161 – Examination for Cause – (*Revised by replacement*)
- P 5521 – Harassment, Intimidation, and Bullying (M)
- P 8420 – Emergency and Crisis Situations (M)
- P & R 9320 – Cooperation with Law Enforcement Agencies (M) – (*Revised by replacement*)
- P 7410 – Maintenance and Repair (M) – (*Revised by replacement*)
- R 7410.01 – Facilities Maintenance, Repair Scheduling, and Accounting – (M)

1st Reading –
Policy
Amendments
Document N

62. **Recommend** approval of the submission of the Elementary and Secondary Education Act (ESEA) and the IDEA Grant applications.
63. **Recommend** approval of the creation of a central fund account for the Academy of Public Safety.
64. **Recommend** approval of the adoption of following job description, as per **Document O**:
- Classroom Coordinator
65. **Recommend** approval of Barbara O’Boyle, consultant, to provide physical therapy services on an as needed basis at a rate of \$100.00 per hour for the 2022-2023 school year.
66. **Recommend** approval of the purchase of instructional and administrative software titles, subscriptions, and renewals as listed below for the 2022-2023 school year. These purchases do not have an applicable state contract and the purchases qualify as exempt as per N.J.S.A. 18A:18A-5(19):

Product/Title	Vendor	Amount
Blackboard Website CMS & Hosting	Blackboard	9,520.71
Frontline 504, IEP, & RTI Direct	Frontline	15,471.04
Frontline Applicant Tracking & Absence/Substitute Management	Frontline	18,651.86
Genesis Student Information System & SchoolFi (HR, Payroll, & Accounting)	Genesis Educational Services	30,682.50

Professional Days

67. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

Date	Name	Destination	Purpose	Sub	Cost
June 26 – 29, 2022	Dr. Frank Kasyan	New Orleans, LA	International Society of Technology Education Conference	No	Registration: \$725.00 Hotel: \$477.09 M&IE: \$259.00 Airfare: \$500.00* Mileage: \$55.30* Tolls: 25.00* Parking (Airport): \$250.00* <i>* Estimated maximums subject to travel regulations & actual documented costs.</i>

ESEA & IDEA
Grant
Applications

Academy of
Public Safety
Central Fund
Account

Classroom
Coordinator
Job Description
Document O

B. O’Boyle – PT
Services

2022-2023
Instructional &
Administrative
Software Titles,
Subscriptions
and Renewals

MHS
Professional
Days

Student Action**Field Trips****68. Recommend approval of the field trips listed below:**

MHS Field Trips

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
June 16, 2022	Christine Rice Fatima Mulroy	ESL	Manasquan	Speaking Skills in Community	Yes-1	None	MESEF Funds
July 11, 2022 July 25, 2022 August 18, 2022	Kelly Balon Nicole Pichetto Kim Murin Cathleen Sage Rebecca Connolly Jacqueline Wheeler Adam Schreck Kristen Stavac	ABA Program	Shoprte in Wall	Community Based Instruction	No	2 Buses per date - \$500 Estimated cost per bus	ABA Funds
July 18, 2022 August 1, 2022	Kelly Balon Nicole Pichetto Kim Murin Cathleen Sage Rebecca Connolly Jacqueline Wheeler Adam Schreck Kristen Stavac	ABA Program	Shoprte in Belmar	Community Based Instruction	No	2 Buses per date - \$500 Estimated cost per bus	ABA Funds
July 5, 2022 July 12, 2022 July 19, 2022 July 26, 2022 August 2, 2022 August 9, 2022	Kelly Balon Nicole Pichetto Kim Murin Cathleen Sage Rebecca Connolly Jacqueline Wheeler Adam Schreck Kristen Stavac	ABA Program	Multiple Stops at Community Businesses in Brielle and Point Pleasant	Community Based Instruction	No	1 Bus per date - \$500 Estimated cost per bus	ABA Funds
July 6, 2022 August 3, 2022	Kelly Balon Nicole Pichetto Kim Murin Cathleen Sage Rebecca Connolly Jacqueline Wheeler Adam Schreck Kristen Stavac	ABA Program	Blue Claw Stadium	Work Based Learning Experiences	No	2 Buses per date - \$500 Estimated cost per bus	ABA Funds
July 13, 2022 July 27, 2022 August 10, 2022	Kelly Balon Nicole Pichetto Kim Murin Cathleen Sage Rebecca Connolly Jacqueline Wheeler Adam Schreck Kristen Stavac	ABA Program	Multiple Stops at Community Businesses in Brielle and Manasquan	Community Based Instruction	No	1 Bus per date - \$500 Estimated cost per bus	ABA Funds
	Kelly Balon Nicole Pichetto Kim Murin Cathleen Sage Rebecca Connolly		Multiple Stops at Community Businesses in Brielle,				

MINUTES – June 14, 2022

July 20, 2022	Jacqueline Wheeler Adam Schreck Kristen Stavac	ABA Program	Belmar and Manasquan	Community Based Instruction	No	1 Bus - \$500 Estimated cost per bus	ABA Funds
July 15, 2022	Kelly Balon Nicole Pichetto Kim Murin Cathleen Sage Rebecca Connolly Jacqueline Wheeler Adam Schreck Kristen Stavac	ABA Program	Paddle Out in Manasquan	Community Based Instruction	No	1 Bus - \$500 Estimated cost per bus	ABA Funds
July 22, 2022	Kelly Balon Nicole Pichetto Kim Murin Cathleen Sage Rebecca Connolly Jacqueline Wheeler Adam Schreck Kristen Stavac	ABA Program	Allaire State Park	Community Based Instruction	No	1 Bus - \$500 Estimated cost per bus	ABA Funds
July 22, 2022	Kelly Balon Nicole Pichetto Kim Murin Cathleen Sage Rebecca Connolly Jacqueline Wheeler Adam Schreck Kristen Stavac	ABA Program	Howell Lanes	Community Based Instruction	No	1 Bus - \$500 Estimated cost per bus	ABA Funds
July 7, 2022	Kelly Balon Nicole Pichetto Kim Murin Cathleen Sage Rebecca Connolly Jacqueline Wheeler Adam Schreck Kristen Stavac	ABA Program	Multiple Stops at Community Businesses in Brielle, Sea Girt and Point Pleasant	Community Based Instruction	No	1 Bus - \$500 Estimated cost per bus	ABA Funds
July 14, 2022 July 21, 2022	Kelly Balon Nicole Pichetto Kim Murin Cathleen Sage Rebecca Connolly Jacqueline Wheeler Adam Schreck Kristen Stavac	ABA Program	Multiple Stops at Community Businesses in Brielle, Sea Girt and Manasquan	Community Based Instruction	No	1 Bus - \$500 Estimated cost per bus	ABA Funds
July 28, 2022	Kelly Balon Nicole Pichetto Kim Murin Cathleen Sage Rebecca Connolly Jacqueline Wheeler Adam Schreck Kristen Stavac	ABA Program	Multiple Stops at Community Businesses in Brielle, Sea Girt and Howell	Community Based Instruction	No	1 Bus - \$500 Estimated cost per bus	ABA Funds

MHS Field Trips

Placement of Students on Home Instruction

69. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:
- | | | |
|-------------|----------|--|
| #7625201955 | Grade 9 | May 22, 2022 – June 21, 2022 (Medical) |
| #7517904435 | Grade 10 | May 25, 2022 – June 21, 2022 (Medical) |
| #3448321108 | Grade 11 | June 9, 2022 – June 21, 2022 (Medical) |

70. **Old Business/New Business**

MHS Home
Instruction

Old Business
New Business

Executive
Session

Mrs. Pollock asked for a motion to enter into Executive Session.

Motion was made by Mr. Cattani, seconded by Mrs. Bossone, and approved by voice vote of all those present in favor to enter into executive session at 8:47 p.m. **MOTION CARRIED**

71. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- | | |
|--------------|---|
| <u> X </u> | 1. Confidential Matters per Statute or Court Order (Student Matter) |
| <u> </u> | 2. Impact Rights to Receive Federal Funds |
| <u> </u> | 3. Unwarranted Invasion of Individual Privacy |
| <u> </u> | 4. Collective Bargaining |
| <u> </u> | 5. Acquisition of Real Property or Investment of Fund |
| <u> X </u> | 6. Public Safety Procedures (Crisis Response Manual) |
| <u> X </u> | 7. Litigation or Contract Matters or Att./Client (Special Education Matter) |
| <u> X </u> | 8. Personnel Matters (Hiring, Leave of Absence, Superintendent Evaluation) |
| <u> </u> | 9. Imposition of Penalties Upon an Individual |

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Ms. Pollock asked for a motion to reconvene the Regular Public Meeting.

Motion was made by Mr. Cattani, seconded by Mr. Bolderman, and approved by voice vote of all those present in favor to reconvene the regular public meeting at 10:19 p.m. **MOTION CARRIED**

Motion to
Reconvene

72. Roll Call

*Bruce Bolderman
Donna Bossone
Martin Burns
Eugene Cattani*

*Rebecca Herbert (Belmar)
Terence Hoverter - absent
Matthew Johnson (Avon)
Joseph Loffredo*

*Thomas Pellegrino
Alexis Pollock
Alfred Sorino - absent
Tedd Vitale (Brielle) – absent
Quorum Reached*

Roll Call

Ms. Pollock asked for a motion to approve Manasquan Item #73.

Motion was made by Mr. Loffredo, seconded by Mr. Pellegrino, to approve Manasquan Item #73 – Elementary School personnel, as specified in Document 3.

Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mr. Sorino

MOTION CARRIED

Manasquan
Item #73

MANASQUAN

Personnel

73. Recommend approval of the Elementary School personnel as per **Document 3.**

Ms. Pollock said that Item #74 – Document P-3 will be amended to substitute the name “Rostron, Brian” in place of “McCann, Brian” to the position of Vibe Tribe Advisor.

Ms. Pollock asked for a motion to approve Manasquan/Sending Districts Item #74.

Motion was made by Mr. Loffredo, seconded by Mr. Johnson, to approve Manasquan/Sending Districts Item #74, High School Personnel, as specified in Document P and amended in Document P-3.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Hoverter, Mr. Sorino, Mr. Vitale

MOTION CARRIED

MES Personnel
Document 3

Manasquan/
Sending
District Item
#74

MANASQUAN/SENDING DISTRICTS

Personnel

74. Recommend approval of the High School personnel as per **Document P.**

Ms. Pollock asked for a motion to approve Manasquan/Sending District Item #75.

Motion was made by Ms. Herbert, seconded by Ms. Bossone, to approve Manasquan/Sending Districts Item #75.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Hoverter, Mr. Sorino, Mr. Vitale

MOTION CARRIED

MHS Personnel
Document P

Manasquan/
Sending
District Item
#75

75. Recommend approval of the Manasquan School District Crisis Response Manual (as revised January 2022).

Mrs. Pollock asked for a motion to adjourn.

Ms. Pollock asked if there was any Old or New Business to come before the Board. Seeing none, she asked for a motion to adjourn.

Crisis Response
Manual

Old / New
Business

MINUTES – June 14, 2022

Motion was made by Ms. Herbert, seconded by Mr. Johnson, and approved by voice vote of all those present in favor to adjourn the meeting at 10:25 p.m.

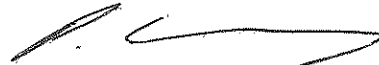
MOTION CARRIED

Adjournment

76. Adjournment

Motion to Adjourn.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Dr. Pete Crawley", written over a horizontal line.

*Dr. Pete Crawley
Board Secretary*