

BOARD OF EDUCATION

Borough of Manasquan

The Combined Committee of the Whole and Regular Public Board of Education Meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, May 16, 2023.

The President, Ms. Pollock, called the meeting to order at 6:07 p.m. and read the Opening Statement.

1. Call to Order

Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Ms. Pollock requested that everyone join in the Pledge of Allegiance.

3. Pledge of Allegiance

4. Roll Call

Roll Call

<i>Bruce Bolderman</i>	<i>Eugene Cattani</i>	<i>Michael Moran(Spring Lake)</i>
<i>Donna Bossone</i>	<i>Terence Hoverter - absent</i>	<i>Thomas Pellegrino</i>
<i>Martin Burns</i>	<i>Joseph Loffredo - absent</i>	<i>Alexis Pollock</i>
<i>James Carey (SLH) – absent</i>	<i>Joseph Milancewich (Brielle)</i>	<i>Alfred Sorino</i>

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent; Rick Coppola, Director of Curriculum and Instruction; Lesley Kenney, Director of School Counseling Services; Jennifer Steffich, Director of Special Services; Gabrielle Pettineo, Board Attorney; Sandi Freeman, Recording Secretary; Margaret Bodnar and Edward Gunnel, Student Board Representatives. Quorum Reached

Ms. Pollock read the Mission Statement and Statement to the Public.

5. Mission Statement

Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Ms. Pollock asked for a motion to accept and approve the minutes.

Motion was made by Mr. Sorino, seconded by Mr. Cattani, to accept and approve the minutes as specified in Item 7.

Roll Call Vote: April 19, 2023 – Ayes (7); Nays (0); Abstain (2) Mr. Moran, Mr. Pellegrino; Absent (3) Mr. Carey, Mr. Hoverter, Mr. Loffredo

April 25, 2023 – Ayes (8); Nays (0); Abstain (1) Mr. Moran; Absent (3) Mr. Carey, Mr. Hoverter, Mr. Loffredo MOTION CARRIED

Minutes

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Special Action Meeting of April 19, 2023 and the Combined Committee of the Whole, Regular Public Meeting and Public Hearing on the 2023-2024 School District Budget and the Closed Executive Session of April 25, 2023. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Ms. Pollock turned the floor over to the Student Board Representatives.

8. Student Board Representative Report

Margaret Bodnar provided the Student Council Report. The Manasquan Majesty was brought back this year. Jake Heilos won the title. Teacher Appreciation was celebrated last week. The Junior Prom was held on May 12th and preparations are underway for the Senior Prom on June 1st. The Senior class trip to Six Flags will take place on June 6th. The Warrior Pride flag sale fundraiser is still underway and has been very successful. The following spring sports teams: lacrosse, baseball and boys' tennis and track, are moving forward into the Shore Conference Tournaments. She thanked Mr. Bramley for improvements made through the referendum for the spring sports programs.

Edward Gunnel provided the Key Club Report. The members are continuing with the homework helpers on Wednesdays with Ms. Kopec and provide childcare during the Manasquan PTO meetings. They assisted at the Jenkinson's Egg Hunt. Members will assist at the Manasquan Backyard Crawl on May 20th. Technology assistance is still being provided at the Church of Brielle on Sundays. Members will provide help at the Manasquan River Yacht Club Carnival on June 10th.

Dr. Kasyan thanked the students for their reports.

Ms. Pollock turned the floor over to Dr. Kasyan for the presentations.

9. Presentations

Dr. Kasyan began the presentations by thanking the Board of Education for affording him the opportunity to put children first and start the meetings with the recognition of the great athletic and academic accomplishments of the student body. He provided the criteria the students need to meet in order to be recognized as students of the month.

- **High School Students of the Month – Katie Beavis, Senior – Jocelyn Fajardo, Junior – Jake Kovach, Sophomore – Brandon Johnson, Freshman**

Dr. Kasyan introduced and congratulated the Manasquan High School Students of the Month. He read a short synopsis of their accomplishments and presented them with Certificates of Commendation, personalized medals and Wally Bucks.

Dr. Kasyan read a quote that conveys the significance of the value of a teacher, aside from all other components present in the classroom.

Student Board Representative Report

Presentations

MHS Students of the Month

- **High School Teacher of the Month – Lawrence Chiang**

Dr. Kasyan congratulated Mr. Chiang on being selected as the Manasquan High School Teacher of the Month by Katie Beavis. Mr. Chiang was not in attendance and will be presented with a Certificate of Commendation.

MHS Teacher
of the Month

- **Elementary School Student of the Month– Tess Gennarelli**

Dr. Kasyan introduced and congratulated Tess Gennarelli, the Manasquan Elementary School Student of the Month. He read a short synopsis of her accomplishments and presented her with a Certificate of Commendation, a personalized medal and Wally Bucks.

MES Student of
the Month

Dr. Kasyan read a quote that summarizes a day in the life of a teacher and the importance of their profession.

- **Elementary School Teacher of the Month – Kimberly Ward**

Dr. Kasyan introduced and congratulated Ms. Kimberly Ward, the Manasquan Elementary School Teacher of the Month, selected by Tess Gennarelli. He presented her with a Certificate of Commendation.

MES Teacher of
the Month

- **New York Times Video Contest - Jeffrey Fleishman, MES Student**

Dr. Kasyan congratulated Jeffrey Fleishman on winning “Honorable Mention” in the New York Times 15-Second Video Contest. Jeffrey was not in attendance and will receive a Certificate of Commendation, a personalized medal and Wally Bucks.

New York
Times Video
Contest

Dr. Kasyan concluded the presentations and asked for a short break to partake in refreshments at 6:26 p.m. Ms. Pollock reconvened the meeting at 6:34 p.m.

Dr. Kasyan turned the floor over to the directors for their reports.

10. Directors’ Reports

- Report of the Director of Curriculum and Instruction

Directors’
Reports

Mr. Coppola updated the Board on the literacy program at the elementary school that will start next year. A full day of professional development on the new program was held on March 24th for all teachers at the elementary school. Final plans are being worked on for the Summer Warrior program for incoming freshmen. Programs in English, Science and Math will be offered to the students during the first three weeks of August on Tuesdays and Thursdays. Plans are underway for the summer curriculum writing. The curriculum will be provided for Board approval in August. Expansion of the Project Lead the Way program is being looked into. He updated the Board on the International Baccalaureate Diploma program application that is planned to be finalized this week. The 8th grade students in the Gifted and Talented program at the elementary school participated in a Poetry Slam last month.

Director of
Curriculum and
Instruction
Mr. Coppola

Dr. Kasyan asked Mr. Coppola to elaborate on the Summer Warrior program for the sending district representatives. Mr. Coppola provided additional information on the program and the great opportunity it provides to the incoming 9th grade students.

Dr. Kasyan spoke on the global education process that would be provided to the students with the implementation of the International Baccalaureate program. He asked that both Mr. Coppola and Ms. Kenney bring an understanding to students and parents of the difference between AP classes and International Baccalaureate classes.

Mr. Coppola addressed a question on scheduling conflicts with the Summer Warrior program and sports practices. Mr. Coppola will meet with Mr. Bramley to discuss the dates.

o Report of the Director of School Counseling Services

Director of School Counseling Services
Ms. Kenney

Ms. Kenney reported on the great outcome of college admissions with 178 students submitting 1500 applications. A list of the college admissions was provided for the Board and public. She credited the teachers at the high school, along with the curriculum and rigor of the courses, to make it possible for the students to be accepted in these schools. The annual college planning night was hosted and well attended by students and parents. She reported that beginning next spring the SAT will be completely digital. This information was provided to the parents at the college planning night. 647 AP exams were administered over the last two weeks. She thanked Dr. Kasyan for making the field house accessible for the exams. The NJSLA will be taken by the 9th grade students this week and the 11th grade students next week. The Senior Awards night will be held June 7th.

o Report of the Director of Special Services

Director of Special Services
Ms. Steffich

Ms. Steffich provided information on a state-wide survey being conducted by the Special Education Department of Education that will allow the DOE to enhance special education programs, services and support. Manasquan was randomly chosen to be a part of year one of the 3-year cohort. Manasquan will be supporting the DOE by providing information on special education families. Two more Parent Nights are planned before the end of the school year. The ARC of Monmouth County will attend both meetings to provide information on transition services to the CLI - Academy families and on support services that are available to the SEPAG families. Planning for next year is underway with looking at programs, staffing and professional development to be offered during the summer with a focus on co-teaching next year. She will also be looking at intervention programs at the lower and upper elementary.

Dr. Kasyan thanked the directors for their reports.

Ms. Pollock opened the Public Forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Public Forum on Agenda Items
(No Comments)

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Ms. Pollock closed the Public Forum on Agenda Items seeing no public participation. Ms. Pollock opened the second Public Forum on any topic agenda or otherwise.

12. Public Forum

Public Forum
(No Comments)

Ms. Pollock closed the second Public Forum seeing no public participation.

Ms. Pollock turned the floor over to Dr. Kasyan for the Committee of the Whole discussion items.

13. Discussion Items May 16, 2023 Agenda (*Denotes Action Item on This Agenda)

• **Education, Curriculum & Technology***

Dr. Kasyan complimented the benefits of the 1:1 program especially with the SAT's and AP testing administered in a digital format. He thanked Mr. Place for his efforts with the 1:1 program.

Dr. Kasyan referred to reports previously presented this evening on the International Baccalaureate program, the summer programs and AP testing.

• **Personnel– To be Discussed in Executive Session***

Dr. Kasyan said personnel would be discussed in the executive session.

Dr. Kasyan brought the Board's attention to an email he received from Point Pleasant Borough High School requesting the addition of students from Point Borough High School to the Ice Hockey Cooperative with Manasquan and Point Beach High School. Dr. Kasyan provided the number of players returning to the team, not including incoming freshmen, that allows for an adequate number of players on the team. A discussion ensued outlining the disadvantages adding additional players would bring to the current team. The general consensus of the Board is to not allow the inclusion of Point Pleasant Borough players to the cooperative.

• **Policy**

Policies/Regulations for Amendment –2nd Reading *

- P 0144 – Board Member Orientation and Training
- P 2520 – Instructional Supplies (M)
- P 3217 – Use of Corporal Punishment
- P 5305 – Health Services Personnel (M)
- P 5308 – Student Health Records (M)
- R 5308 – Student Health Records (M)
- P 5310 – Health Services (M)
- R 5310 – Health Services (M)
- P 6112 – Reimbursement of Federal and Other Grant Expenditures (M)
- P 7440 – School District Security (M)
- P 9140 – Citizens Advisory Committees

Policies/Regulations for Adoption –2nd Reading *

- R 2520 – Instructional Supplies (M)
- P 4217 – Use of Corporal Punishment
- P 6115.04 – Federal Funds – Duplication of Benefits (M)
- P 6115.01 – Federal Awards/Funds Internal Controls – Allowability of Costs (M)
- P 6311 – Contracts for Goods or Services Funded by Federal Grants (M)

Dr. Kasyan asked Mr. Place to elaborate on P3217 – Use of Corporal Punishment. Mr. Place clarified that we are not adopting a corporal punishment policy. These are modifications to the current policy that more clearly describes what would be defined as corporal punishment. For example, taking away a weapon or breaking up a fight is not considered corporal punishment.

Mr. Place referred to a policy relating to the newly signed law, Chapter 61, that addresses non-resident tuition in public schools. The law requires that the Board adopt a uniform tuition amount approved by the executive county superintendent. Further clarification will be looked into as to how this will apply to our parent-paid tuition policy prior to bringing this back to the Board.

COW
Discussion
Items

Technology

Education

Personnel
Exec. Session

Point Pleasant
Borough H.S.
request to join
Sports
Cooperative

Policy

Amendment
2nd Reading

Adoption
2nd Reading

- **Finance** – *No Report*
- **Buildings & Grounds/Facilities**
 - Summer Sod Project

Finance
(No Report)

Buildings &
Grounds/
Facilities

Summer Sod
Project

Dr. Crawley referred to the \$55,000 allocated to the renovation of the football field sod in the newly approved budget. It has been realized that there is a higher need to address the infield at the baseball field than at the football field. A recommendation is being brought before the Board to reduce the sod replacement on the football field to a hash to hash - 100-yard project. The remaining funds will be used to renovate the baseball infield with bluegrass sod in between the baselines and re-grade the area at the end of the infield to provide a flusher connection between the infield and the outfield.

Dr. Kasyan asked the Board for their thoughts on this proposal. Dr. Kasyan, in answer to Mr. Pellegrino's concern with the sod meshing, feels confident with Natural Green. Mr. Pellegrino agreed that this is the time to address the baseball field. Dr. Crawley said that both fields will be ready for play next season. The general consensus of the Board is to move forward with this proposed project.

Dr. Kasyan continued with the Superintendent's Report.

14. Superintendent's Report & Information Items

- **Enrollment – Document A**
 - **Total Enrollment – 1,457**
 - **High School – 951**
 - **Elementary School – 506**

Supt's Report

Enrollment
Document A

Dr. Kasyan reported on the enrollment for the month of April, as specified in Document A.

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - **April 5^h – Fire Drill**
 - **April 25th – Evacuation Drill**
 - **ABA/CLI Building:**
 - **April 5th – Fire Drill**
 - **April 25th – Evacuation Drill**
 - **Elementary School:**
 - **April 3rd – Fire Drill**
 - **April 20th – Evacuation Drill**

Attendance,
Fire and Safety
Drills,
Suspensions
Document B

Dr. Kasyan reported on the fire and bus evacuation drills conducted in the month of April. The district met all of the fire drill requirements for the month of April, as specified in Document B.

- **HIB Monthly Report – Document C-1**
 - **High School: One Incident, 1 Confirmed HIB**
 - **Elementary School: No Report for the Month**

HIB Monthly
Report
Document C-1

Dr. Kasyan reported on the HIB Report for the month of April, as specified in Document C-1.

- **HIB New Jersey Department of Education School Self-Assessment Report 2021-2022 School Year - Document C-2**

HIB NJ DOE
School Self-
Assessment
Report 2021-
2022
Document C-2

Dr. Kasyan reported on the HIB Self-Assessment Report prepared by Mr. Murin. Dr. Kasyan provided the outcome of the self-assessment and reported that the district has met all of the standards set up by

the state for HIB reporting, as specified in Document C-2. Dr. Kasyan thanked Mr. Murin for his assistance in preparing this report.

Dr. Kasyan turned the floor over to Mr. Place, for the report of the Assistant Superintendent.

• **Report of the Assistant Superintendent**

Mr. Place previously reported on policy and did not have any additional information to report.

Dr. Kasyan concluded the Superintendent's Report.

Ms. Pollock asked for a motion to approve the Superintendent's Report.

Motion was made by Mr. Sorino, seconded by Mr. Bolderman, to approve and accept the Superintendent's Report.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Carey, Mr. Hoverter, Mr. Loffredo
MOTION CARRIED

Recommend approval and acceptance of the Superintendent's Report.

Ms. Pollock asked if there were any Manasquan General Items that require a separate vote. Seeing none, she asked for a motion to approve Items #15 through #24.

Motion was made by Mr. Bolderman, seconded by Mr. Cattani, to approve Manasquan General Items #15 through #24.

Discussion: None

Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mr. Loffredo
MOTION CARRIED

MANASQUAN
General Items

15. Recommend approval of the acceptance of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan Elementary School, for the 2023-2024 school year:

- B.W. (Student ID# TBD) – Grade K
- C.W. (Student ID# TBD) – Grade K
- B.W. (Student ID# TBD) – Grade K

16. Recommend approval of the continuation of placement of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan Elementary School, for the 2023-2024 school year:

- | | |
|----------------------------------|----------------------------------|
| Student ID# 9836500836 – Grade 1 | Student ID# 1977268868 – Grade 6 |
| Student ID# 7758937094 – Grade 1 | Student ID# 7199899419 – Grade 6 |
| Student ID# 5755273220 – Grade 1 | Student ID# 2995511031 – Grade 7 |
| Student ID# 5545240548 – Grade 2 | Student ID# 7851307892 – Grade 7 |
| Student ID# 1810137644 – Grade 3 | Student ID# 3491077643 – Grade 7 |
| Student ID# 1462755743 – Grade 3 | Student ID# 5336242894 – Grade 8 |
| Student ID# 6567379652 – Grade 4 | |
| Student ID# 1462843571 – Grade 4 | |
| Student ID# 9928026984 – Grade 4 | |
| Student ID# 1872839224 – Grade 5 | |
| Student ID# 6246305095 – Grade 5 | |
| Student ID# 7216590335 – Grade 5 | |
| Student ID# 4141729557 – Grade 5 | |

Assistant Superintendent Report Mr. Place

Acceptance of the Supt's Report

Manasquan General Items #15 through #24

2023-2024 MES Tuition Free Students of Staff Members

2023-2024 MES Continuation of Placement – Tuition Free Students of Staff Members

- 17. Recommend** approval of the continuation of placement of the following Parent Paid Tuition Students, for the 2023-2024 school year, in the Manasquan Elementary School, at the annual tuition rate of \$9,770.00. In accordance with District Policy 6153 – families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students:

Student ID# 7228791904 – Grade K	
Student ID# 9264236744 – Grade 1	Student ID# 3031374206 – Grade 6
Student ID# 4212495491 – Grade 3	Student ID# 1263379653 – Grade 6
Student ID# 3196373551 – Grade 3	Student ID# 9284864124 – Grade 7
Student ID# 9170203664 – Grade 5	Student ID# 8760486398 – Grade 8

- 18. Recommend** approval of the 2023-2024 Parental Contract for Student Transportation for Student ID# 1675443924 to Hawkswood School, in the yearly contract amount of \$20,200.00.

- 19. Recommend** approval of **Dr. Rajeswari Muthuswamy** to conduct psychiatric assessment of elementary school special education student #2527521422 at a rate of \$525.00 per assessment/report.

Professional Days

- 20. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
July 12-13, 2023	Kindle Kuriscak	Virtual	WRS Certified Teacher Conference	No	Registration - \$569.00
May 31, 2023	Nancy Knitter	Bradley Beach	Articulation Meeting	No	None
June 2, 2023	Juliana Rieth	Belmar	Shore Consortium Meeting	Yes	None

Student Action
Field Trips

- 21. Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
June 16, 2023	Laura Jensen Tom Russoniello Melissa Mazza Rob Markovitch Andy Manser Andrea Trischitta Marc Reid Kim Ward Michael Pape Kristine Pierce Nurse - TBD	Grades - 7/8	Manasquan Beach	Beach Walk	Yes – 3	None	None
June 12, 2023	Sandra Hill Brianna Badami	Grade - K	Manasquan Library	Tour of Library	No	None	None

2023-2024
MES
Continuation of
Placement –
Parent Paid
Tuition
Students

2023-2024
Parental
Contract –
Transportation

Dr.
Muthuswamy –
Psych.
Assessment

MES
Professional
Days

MES Field Trips

June 5, 2023	Sandra Hill Brianna Badami Alyse Leybovich	Grade - K	Manasquan Library	Get Library Cards and Learn about Summer Programs	No	None	None
May 19, 2023	Jaimee McMullen Amelia Gliddon Taylor Ames Valerie Vayas	Grade – 5	Town of Manasquan	Lesson of Human Impacts on Environment	No	None	None
May 31, 2023 <i>(Chaperones revised – previously approved 03/14/2023)</i>	Oriana Kopec Julianna Rieth Nancy Knitter	Student Council	Great Adventure	Spring Awards Program	Yes – 1	1 Bus - \$390.00	Student Funds

MES Field Trips

Placement of Students on Home Instruction

22. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

MES Home Instruction
(No Report)

Placement of Students Out of District

23. **Recommend** approval of the revised External Placement list that reflects both transportation and tuition costs for the 2022-2023 school year - **No Report for the Month**

2022-2023
External Placements
(No Report)

Financials

24. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **APRIL 2023 as per Document 1.**

Financials
MES Central Funds Report
Document 1

Ms. Pollock asked if there were any Manasquan/Sending Districts General Items that require a separate vote. Seeing none, she asked for a motion to approve Items #25 through #57.

Motion was made by Mr. Sorino, seconded by Mr. Cattani, to approve Manasquan/Sending Districts General Items #25 through #57.

Discussion: None

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Carey, Mr. Hoverter, Mr. Loffredo

MOTION CARRIED

Manasquan/
Sending Districts
General Items #25 through #57

MANASQUAN/SENDING DISTRICTS

General Items

Secretary’s Report/Financials

25. **Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

Financial Reports

The Business Administrator/Board Secretary certifies that as of **APRIL 2023** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Secretary’s Certification

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **APRIL 30, 2023** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Acceptance of the Secretary’s Certification

Recommend acceptance of the **Secretary’s Financial & Investment Report** and the **Treasurer’s Report**, for the month ending **APRIL 30, 2023** as per **Document D**. (The Treasurer of School Moneys Report for the months of **APRIL 2023** is on file in the Business Office and is in balance with the Secretary’s Report).

*Secretary’s
Financial &
Investment
Report
Document D*

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **APRIL 30, 2023**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2022-2023 budget for APRIL and MAY** as recommended by the Superintendent of Schools, as per **Document D**.

*Budget
Certification*

Purchase Orders for the month of **MAY 2023** be approved, as per **Document E**.

*Purchase
Orders
Document E*

Recommend **acceptance** of the **Cafeteria Report** - **Document F**.

*Cafeteria
Report
Document F*

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$206,610.39** for the month of **MAY, 2023** be approved. Record of checks (**#53295** through **#53351**), and distributions are on file in the Business Office.

*Bills
(Current
Expense)*

Confirmation of **Bills (Current Expense)** for **APRIL, 2023** at **\$2,765,048.30** and checks (**#53175** through **#53294**).

*Confirmation
of Bills
(Current
Expense)*

Recommend acceptance of the following **High School Central Funds Report** for the month ending **APRIL 2023** as per **Document G**.

*MHS Central
Funds Report
Document G*

26. Recommend approval of the amendment of the following policies and regulations (second reading), as per **Document H**:

*Policies for
Amendment
2nd Reading
Document H*

- P 0144 – Board Member Orientation and Training
- P 2520 – Instructional Supplies (M)
- P 3217 – Use of Corporal Punishment
- P 5305 – Health Services Personnel (M)
- P 5308 – Student Health Records (M)
- R 5308 – Student Health Records (M)
- P 5310 – Health Services (M)
- R 5310 – Health Services (M)
- P 6112 – Reimbursement of Federal and Other Grant Expenditures (M)
- P 7440 – School District Security (M)
- P 9140 – Citizens Advisory Committees

27. Recommend approval of the adoption of the following policies and regulations (second reading), as per **Document I**:

*Policies for
Adoption
2nd Reading
Document I*

- R 2520 – Instructional Supplies (M)
- P 4217 – Use of Corporal Punishment
- P 6115.04 – Federal Funds – Duplication of Benefits (M)
- P 6115.01 – Federal Awards/Funds Internal Controls – Allowability of Costs (M)
- P 6311 – Contracts for Goods or Services Funded by Federal Grants (M)

Adoption of the Final 2023-24 Budget

2023-2024
Final Budget
Adoption
Document J

28. Recommend approval of the adoption of the final 2023-24 School District budget as listed below and as per the advertised budget **Document J**:

BE IT RESOLVED that the final budget be approved for the 2023-2024 school year using the 2023-2024 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2023-2024 Total Expenditures	\$33,079,898	\$362,842	\$1,701,613	\$35,144,353
Less: Anticipated Revenues	\$15,823,860	\$362,842	\$ 303,362	\$16,490,064
Taxes to be Raised	\$17,256,038	\$ -0-	\$1,398,251	\$18,654,289

BE IT FURTHER RESOLVED, that a public hearing be held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, April 25, 2023, at 6:00 p.m. for the purpose of conducting a public hearing on the budget for the 2023-2024 school year.

Capital Reserve Account Deposit

RESOLVED that the Manasquan Board of Education requests the approval of a capital reserve deposit in the amount of \$50.00. This represents anticipated interest for the 2023-2024 school year.

RESOLVED that the Manasquan Board of Education requests the approval of a capital reserve deposit in the amount of \$20,000 as follows:

- \$20,000 turf replacement

Adjustment for Health Care Costs

RESOLVED that the Manasquan Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$216,689. The additional funds will be used to pay for the additional increases in health benefit premiums.

Travel and Related Expense Reimbursement 2023-2024

WHEREAS, the Manasquan Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-state county meetings, Department or Association sponsored events or in-state professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Manasquan Board of Education established \$47,267 as the maximum travel amount for the current school year and has expended \$22,144 as of this date; now

THEREFORE, BE IT RESOLVED that the Manasquan Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2, to a maximum expenditure of \$50,000 for all staff and board members for the 2023-2024 school year.

BE IT FURHER RESOLVED that the Manasquan Board of Education approved the following **2023-2024 Tuition Rates**:

Manasquan High School 9 - 12	\$ 19,540.00
Kindergarten	\$ 18,538.00
Grades 1 – 5	\$ 23,119.00
Grades 6 – 8	\$ 22,081.00
L/LD	\$ 29,856.00
CLI	\$ 54,278.00
PSH – PT	\$ 4,400.00
PSH – FT	\$ 8,720.00
MD	\$ 50,961.00
Parent Paid K-8	\$ 9,770.00
Parent Paid 9 – 12	\$ 9,770.00
Parent Paid PK-3 (half-day)	\$ 1,500.00
Parent Paid PK-4 (full-day)	\$ 3,000.00

- 29. **Recommend** the approval of the acceptance of the NJDOE School Climate Change Pilot grant.
- 30. **Recommend** approval of Addendum #4 for the 2023-2024 Food Service Management Company Services, provided by Culinary Classics, LLC. Culinary Classics, LLC, will collect a Flat Management Fee of \$21,000 annually and guarantee a return of \$7,000 annually. Addendum #4 does not reflect a fee increase from the Base Year Agreement.
- 31. **Recommend** approval of the Renewal #1 of the contract with Centurion Printing, 325 Market Street, Kenilworth, New Jersey, for 2023-2024 Printing Services – (original 2022-2023 Printing Services Bid No. PS22-23 of May 11, 2022), in the estimated amount of \$16,595.45.
- 32. **Recommend** approval of the continuation of placement of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan High School, for the 2023-2024 school year:

Student ID# 4148189907 – Grade 9	Student ID# 4982707962 – Grade 12
Student ID# 3596636428 – Grade 9	Student ID# 3136391428 – Grade 12
Student ID# 3770441278 – Grade 9	Student ID# 4837298022 – Grade 12
Student ID# 1382412023 – Grade 11	
- 33. **Recommend** approval of the acceptance of a Student of Staff Member, at one-half the annual tuition rate in the amount of \$4,885.00, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan High School, for the 2023-2024 school year:

W.S. (Student ID# TBD) – Grade 9
- 34. **Recommend** approval of the continuation of placement of the following Parent Paid Tuition Students, for the 2023-2024 school year, in the Manasquan High School, at the annual tuition rate of \$9,770.00. In accordance with District Policy 6153 – families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students:

Student ID# 9246605646 – Grade 9	Student ID# 1847764421 – Grade 11
Student ID# 9045912219 – Grade 9	Student ID# 7334344902 – Grade 11
Student ID# 7873063361 – Grade 10	Student ID# 7875335877 – Grade 11
Student ID# 3896233469 – Grade 10	Student ID# 8150203775 – Grade 11

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NJDOE School
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FSMC
Addendum #4
Culinary
Classics, LLC

2023-2024
Centurion
Printing
Renewal #1

2022-2024
MHS
Continuation of
Placement –
Tuition Free
Student of Staff
Members

2023-2024
MHS Student
of Staff
Member – Half
Tuition

2023-2024
MHS
Continuation of
Placement –
Parent Paid
Tuition
Students