

BOARD OF EDUCATION
Borough of Manasquan

The Combined Committee of the Whole and Regular Public Board of Education Meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, May 10, 2022.

The President, Mrs. Pollock, called the meeting to order at 6:03 p.m. and read the Opening Statement.

1. Call to Order

Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Mrs. Pollock requested that everyone join in the Pledge of Allegiance.

3. Pledge of Allegiance

4. Roll Call

Roll Call

<i>Bruce Bolderman – absent</i>	<i>Rebecca Herbert (Belmar) - absent</i>	<i>Thomas Pellegrino - arrived 7:15</i>
<i>Donna Bossone</i>	<i>Terence Hoverter - absent</i>	<i>Alexis Pollock</i>
<i>Martin Burns</i>	<i>Matthew Johnson (Avon)</i>	<i>Alfred Sorino - absent</i>
<i>Eugene Cattani</i>	<i>Joseph Loffredo</i>	<i>Tedd Vitale (Brielle)</i>

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent; Gabrielle Pettineo, Board Attorney; Rick Coppola, Director of Curriculum and Instruction; Sandi Freeman, Recording Secretary. Student Board Representatives were not in attendance.

Mrs. Pollock read the Mission Statement and Statement to the Public.

5. Mission Statement

Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Mrs. Pollock asked for a motion to accept the minutes as specified in Item #7.

Motion was made by Mr. Loffredo, seconded by Mr. Johnson, to accept and approve the minutes as specified in Item #7.

Roll Call Vote: Ayes (5); Nays (0); Abstain (2) Mrs. Bossone, Mr. Vitale; Absent (5) Mr. Bolderman; Mrs. Herbert; Mr. Hoverter; Mr. Pellegrino; Mr. Sorino MOTION CARRIED

7. **Acceptance of Minutes**

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole, Regular Public Meeting and Public Hearing on the 2022-2023 School District Budget and the Closed Executive Session of April 28, 2022. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Minutes

8. **Student Board Representative Report - No Report**

Mrs. Pollock turned the floor over to Dr. Kasyan for the Presentations.

Student Board Representative (No Report)

9. **Presentations**

Presentations

Dr. Kasyan thanked the Board for allowing him the opportunity to start the meeting with a focus on student achievement and academic and athletic excellence.

Dr. Kasyan thanked Mrs. Trisha Brown, along with her mother and the parent group for organizing a fund raiser that provided \$1,700 to be used for decorations at the prom.

Dr. Kasyan introduced with great pleasure the new Director of Special Services, Jennifer Steffich. He reported that there were 42 applications received with three different rounds of interviews. He said that this deep pool of applicants has provided a quality educator with 23 years of experience from the Long Branch School District. Mrs. Steffich thanked the Board for this opportunity.

Dr. Kasyan expressed his pleasure in introducing the students of the month. He praised their accomplishments and academic achievements along with their community involvement. Dr. Kasyan introduced and congratulated the high school students of the month and read a short synopsis on each of the students. The students were presented with Certificates of Commendation, personalized medals and Wally Bucks.

- **High School Students of the Month – Ginger Brown, Senior – Cristian Jose, Junior – Ellison O’Shea, Sophomore – Misael Guzman, Freshman**

MHS Students of the Month

Dr. Kasyan read a quote that exemplified the qualities of a teacher. He congratulated Mr. Mawn on being selected the High School Teacher of the Month. Mr. Mawn was not in attendance and will be given a Certificate of Commendation. Mr. Mawn was selected by Ginger Brown. Dr. Kasyan read a note from Mr. Mawn thanking Ginger for selecting him as Teacher of the Month. He praised her for being talented, motivated, responsible and an outstanding leader.

- **High School Teacher of the Month – Jamie Mawn**

MHS Teacher of the Month

Dr. Kasyan introduced and congratulated the elementary school student of the month, Ronan O’Grady. He read a short synopsis on Ronan and presented him with a Certificate of Commendation, a personalized medal and Wally Bucks.

- **Elementary School Student of the Month – Ronan O’Grady**

MES Student of the Month

Dr. Kasyan read a quote that summarized a day in the life of a teacher. He introduced and congratulated Ms. Pierce for being selected as the Manasquan Elementary School Teacher of the Month and presented her with a Certificate of Commendation. Ms. Pierce was selected by Ronon O’Grady.

Ms. Pierce complimented Ronan for having the kindest heart and the ability to make good decisions.

- **Elementary School Teacher of the Month – Kristine Pierce**

MES Teacher of the Month

Dr. Kasyan read the plaque that will be presented to the Manasquan High School Girls Basketball team. Dr. Kasyan introduced Coach Kukoda and the coaching staff, Mr. Roman, Mr. Shaughmessy, Mr. Kirk and Mr. Homan, and asked them to join him at the podium. Ms. Kukoda thanked Dr. Kasyan and the Board of Education for supporting the team throughout the season and for recognizing the team this evening. She complimented the girls for their success both on and off the court. Dr. Kasyan introduced and congratulated the members of the team and presented them with plaques and Certificates of Commendation.

- **Girls Basketball –**
Overall Group II State Champions
Central Jersey Group II Sectional Champions
C-North Divisional Champions
Shore Conference Tournament Finalist
Tournament of Champions Semifinalist

MHS Girls Basketball Team

Dr. Kasyan congratulated the Manasquan High School Boys Basketball team. Dr. Kasyan read the plaque that will be presented to the team. Dr. Kasyan said that both the boys and the girls received a Resolution of Commendation from the State of New Jersey General Assembly. Dr. Kasyan introduced Coach Bilodeau and the coaching staff, Mr. Ritchey, Mr. Eldridge and Mr. Fitzgerald and asked them to join him at the podium. Mr. Bilodeau said that he appreciated the support and efforts provided to the team from the Board of Education and administration. Dr. Kasyan introduced and congratulated the members of the team and presented them with plaques and Certificates of Commendation.

- **Boys Basketball –**
Division Champions
Shore Conference Tournament Finals
Central Jersey Group 3 Champions

MHS Boys Basketball Team

Dr. Kasyan asked for a five minute break to enjoy refreshments at 6:33 p.m.

➤ **Five Minute Break**

Dr. Kasyan resumed the meeting at 6:42 p.m. and turned the floor over to the principals and directors for their reports.

10. Principals’ and Directors’ Reports

- Lower Elementary School (PK-4) – Jaclyn Puleio

Principals’ & Directors’ Reports

Mrs. Puleio reported that the lower elementary school started the week off with the PreK Mother’s Day Tea. The Grade 2 students went on a field trip to Allaire Farm. The kindergarten field trip was held at the Manasquan Public Library. The students all received library cards during the visit. Mrs. Puleio reported on activities that will focus on Mental Health Awareness Week. Ms. Harmony, along with the Peer Leaders, are working on a project with grades three and four called a Garden of Kindness. Ms. Harmony is also visiting the classroom to provide lessons on empathy. Dr. Kasyan complimented Ms. Harmony’s focus on providing the students with lessons on kindness and empathy. Mrs. Puleio concluded her report. Dr. Kasyan thanked Mrs. Puleio for her report. A copy of her report will be included in the formal minutes.

Manasquan Lower Elementary School
Mrs. Puleio

○ Upper Elementary School (5-8) – Megan Manetta

Manasquan
Upper
Elementary
School
Mrs. Manetta

Mrs. Manetta said that this is a very busy time of year for the upper grades at Manasquan Elementary School. She reported that the students provided a beautiful Junior and Senior Choir concert. She complimented Ms. Gordon on directing the program. The students are currently taking the NJSLA tests. The 5th to 6th grade transition meeting will take place tomorrow at 7:00 p.m. on Teams. Parents of 5th grade students are welcome to participate in the program. The 8th grade trip to Philadelphia will take place this Thursday. On May 18th at 6:30 a Family Literacy Night will be held at the elementary school. Mr. Harry Harvey will be providing presentations to the students during the day and the Scholastic Book Fair and Book Town will be in the school during the evening program. The National Junior Honor Society Induction will take place on May 25th at 7:00 p.m. in the Manasquan High School auditorium. Dr. Kasyan thanked Mrs. Manetta for arranging the Family Literacy Night.

Dr. Kasyan reported to the Board that there are four 8th grade students diagnosed with COVID. He said that after discussion with the buildings principals and administrators it was decided that they would not be canceling the trip.

Mrs. Manetta provided a list of the end of the year activities that are planned for the months of May and June at Manasquan Elementary School. She concluded her report. Dr. Kasyan thanked Mrs. Manetta for her report. A copy of her report will be included in the formal minutes.

Mr. Loffredo complimented the administration on a very positive and fun experience for the students at the 6th, 7th, and 8th grade dance Friday evening.

○ High School – Robert Goodall

Manasquan
High School
Mr. Goodall

Mr. Goodall thanked Mrs. Edwards for her efforts as the coordinator of the Academy of Engineering in writing a grant to Project Lead the Way that secured \$14,000 for professional development for the teachers. Mr. Goodall announced that Mairead Martin is the 3rd Spring Lake Golf Club Chick Evans Caddie Memorial Scholarship winner and will attend Notre Dame on a full scholarship in the amount of \$72,500 per year. Mr. Goodall referred to an article in the Coast Star that reported on the 10th grade class completed a teen mental health first aid training program. He thanked Mrs. Rudder, Reverend Joseph Gratzel and Mrs. Kenney for bringing this program to the high school. The Division III student athletes were recognized on May 4th. Mr. Goodall reported on the Manasquan High School End of the Year Events that will take place during the months of May and June. Mr. Goodall concluded his report. Dr. Kasyan thanked Mr. Goodall for his report. A copy of his report will be included in the formal minutes.

○ Report of the Director of Curriculum and Instruction

Director of
Curriculum and
Instruction
Mr. Coppola

Mr. Coppola reported that today, Ms. Galizio, along with the other members of the English department and Mrs. Polak, organized a virtual speaker presentation with Hanna Wechsler, a Holocaust survivor. The English I and English I Honors students participated in an interactive Q&A with Ms. Wechsler. He reported that a group from the Count Basie Theater attended the high school's presentation of Grease and provided an evaluation of the performance. The overall comments were very positive with very good to excellent ratings. The academies will conduct their individual graduation ceremonies where students will be recognized for going through the academies and completing internships. He also reported that each of the academies will be starting their own Halls of Fame this year. The students are currently taking the advanced placement tests with 348 students taking 712 tests over a two-week period. He is receiving positive feedback from the students after completing the tests. He credits Mrs. Kenney and the teachers for preparing the students for the tests. Preparations are underway for the summer curriculum writing in addition to offering summer professional development in the high school and elementary school. Mr. Coppola concluded his report. Dr. Kasyan thanked Mr. Coppola for his report.

- Report of the Director of School Counseling Services - *No Report*
- Report of the Interim Director of Special Services – *No Report*

Dr. Kasyan concluded the Presentations for this evening.

Mrs. Pollock opened the Public Forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

*Public Forum
on Agenda
Items
(No
Comments)*

Mrs. Pollock closed the Public Forum on Agenda Items seeing no participation from the public. She opened the second Public Forum on any topic agenda or otherwise.

12. Public Forum

Mrs. Pollock closed the second Public Forum seeing no participation from the public.

*Public Forum
(No
Comments)*

Mrs. Pollock turned the floor over to Dr. Kasyan for the Committee of the Whole Discussion Items.

13. Discussion Items May 10, 2022 Agenda (*Denotes Action Item on This Agenda)

- **Education, Curriculum & Technology***

*Committee of
the Whole
Discussion
Items*

Dr. Kasyan reported that there were 348 students taking 712 advanced placement tests. He thanked the Board of Education for continuing the practice of paying for the AP tests. He would like to have a policy created or have the current policy amended to include a statement in the acceptance signed by the parents that indicates if any child disrupts the learning or leaves the testing prior to completion of the test the parents would reimburse the district for the cost of the test. He will provide a statement to the Board in the Friday packet that will be included in next year's testing material. The New Jersey Learning Assessment was ongoing in grades 3 to 11 with the 11th grade students taking Science. He complimented the building principals for the atmosphere that was set in the buildings during the testing. He believes the testing is going on in a very positive manner.

AP Testing

- **Personnel– To be Discussed in Executive Session***

Policy

- **Policies/Regulations for Adoption – 2nd Reading ***
 - R 7510 – Use of School Facilities/Fields

R7510 – Use of
School
Facilities/Fields
2nd Reading

Dr. Crawley said this was the 2nd reading of the policy introduced at the last meeting that sets the rates for the facilities in the fieldhouse as well as the rate for an AV technician for use in any of the facilities. It also allows for the option to waive or reduce fees.

Dr. Kasyan alluded to the report by Mr. Coppola on the theater production. Renovations have been ongoing with carpet replacement and stage improvements. The Foundation is working diligently to update the lighting and sound system. He will follow up with the Foundation on their progress and if this cannot be accomplished through their efforts, he suggests looking into putting money in the budget for an outside agency to come in and set up lights and sound for performances and theater productions.

- **Finance***
 - GovDeals

GovDeals

Dr. Crawley provided details on the GovDeals program that will be undertaken in the business office and reflected in resolution # 33 of tonight's agenda. He explained the process involved when a district wants to sell equipment and how GovDeals handles the advertising process and bidding requirements. He said this has been successfully used in other district and provides a clean and easy way to give access to equipment that we no longer need. The resolution refers to the sale of a Lenox air conditioning rooftop unit that was ordered in error by Kappa during the science wing construction project and donated to the district for future use in another project. It was found not to be compatible with the HVAC project so it will be put on GovDeals at a starting bid of \$1,000. The fees to GovDeals are paid by the bidder and there is no cost to the district. If the program proves successful, he said there are other items such as old weight room equipment along with computers as they become obsolete that would be considered for this process.

- **Buildings & Grounds/Facilities**
 - Fieldhouse Update

Fieldhouse
Update

Dr. Crawley reported that two deliveries of the metal paneling for the exterior walls have been made over the past week. Erection of the steel fascia is ongoing on the higher portion of the building and completion of the lower gridwork is underway. Dr. Crawley addressed Mr. Vitale's question on a revised completion date as now being late July. Dr. Crawley addressed Mrs. Bossone's question on the contractor not meeting the July completion date. He said they are past the contractual deadline of April 19th and liquidated damages are being assessed for each day they are late.

Dr. Kasyan concluded the Committee of the Whole Discussion Items.

Mrs. Pollock turned the floor over to Dr. Kasyan for the Superintendent's Report.

Supt's Report

14. Superintendent's Report & Information Items

- **Enrollment– Document A**
 - **Total Enrollment– 1,501**
 - **High School – 984**
 - **Elementary School – 517**

Enrollment
Document A

Dr. Kasyan reported on the district enrollment for the month ending April 2022, as specified in Document A.

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - April 13th – Fire Drill
 - April 29th – Lock Down Drill
 - **ABA/CLI Building:**
 - April 13th – Fire Drill
 - April 29th – Lock Down Drill
 - **Elementary School:**
 - April 12th – Fire Drill
 - April 27th – Shelter in Place Drill

Attendance,
Fire Drill &
Safety Drill
Reports
Document B

Dr. Kasyan reported on the fire drills and safety drills conducted in the district during the month of April, as specified in Document B. The drills conducted have met all the state requirements.

- **HIB Monthly Report – Document C**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**

HIB Monthly
Report
Document C

Dr. Kasyan reported that there were no HIB reports for both the high school and elementary school for the month of April, as specified in Document C.

Dr. Kasyan turned the floor over to Mr. Place for the Report of the Assistant Superintendent.

- **Report of the Assistant Superintendent**

Assistant
Superintendent
Report
Mr. Place

Mr. Place referred to the current online payment processing system called PaySchools that was adopted two years ago that allows parents to pay fines and tech use fees that works with the student information system. At the time it was first implemented this system did not work with the MySchoolBucks cafeteria system that allows parent to put money in the students' accounts for lunch purchases. In the interest of getting everything in one system and upgrading some of the point-of-sale equipment, the district will be merging this process into PaySchools. Starting next year the MySchoolBucks system in the cafeteria will end and everything will be done under the PaySchools umbrella. This will provide an easier experience for parents. Any funds in the MySchoolBucks account will be transferred over to the PaySchools account.

Dr. Kasyan reported that a meeting was held today with the ministries for the baccalaureate program. This baccalaureate will be held on Thursday, June 16th with dinner at 6:00 p.m. followed by the ceremony.

Dr. Kasyan concluded the Superintendent's Report.

Mrs. Pollock ask for a motion to approve the Superintendent's Report.

Recommend approval and acceptance of the Superintendent's Report.

Acceptance of
the Supt's
Report

Motion was made by Mrs. Bossone, seconded by Mr. Burns, to approve and accept the Superintendent's Report.

Roll Call Vote: Ayes (7); Nays (0); Abstain (1) Mr. Pellegrino, Absent (4) Mr. Bolderman, Mrs. Herbert; Mr. Hoverter; Mr. Sorino

MOTION CARRIED

Mrs. Pollock asked if there were any items in the Manasquan General Items #15 through #21 that require a separate vote. Seeing none, she asked for a motion to approve Items #15 through #21.

Motion was made by Mr. Cattani, seconded by Mr. Loffredo, to approve Manasquan General Items #15 through #21.

Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Mr. Bolderman, Mr. Hoverter, Mr. Sorino
MOTION CARRIED

Manasquan
General Items
#15 - #21

MANASQUAN

General Items

15. **Recommend** approval of the continuation of placement of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan Elementary School, for the 2022-2023 school year:

Student ID# 1035511694 – Grade 1
Student ID# 5545240548 – Grade 1
Student ID# 1810137644 – Grade 2
Student ID# 1462755743 – Grade 2
Student ID# 6567379652 – Grade 3
Student ID# 1462843571 – Grade 3
Student ID# 9928026984 – Grade 3
Student ID# 1872839224 – Grade 4
Student ID# 6246305095 – Grade 4
Student ID# 7216590335 – Grade 4
Student ID# 4141729557 – Grade 4

Student ID# 1977268868 – Grade 5
Student ID# 7199899419 – Grade 5
Student ID# 2995511031 – Grade 6
Student ID# 7851307892 – Grade 6
Student ID# 5336242894 – Grade 7
Student ID# 3770441278 – Grade 8
Student ID# 4148189907 – Grade 8
Student ID# 3596636428 – Grade 8

2022-2023
Tuition Free
Students of
Staff Members
– Continuation
of Placement

16. **Recommend** approval of the continuation of placement of the following Parent Paid Tuition Students, for the 2022-2023 school year, in the Manasquan Elementary School, at the annual tuition rate of \$8,847.00. In accordance with District Policy 6153 – families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students:

Student ID# 3196373551 – Grade 2
Student ID# 9170203664 – Grade 4

Student ID# 9284864124 – Grade 6
Student ID# 8760486398 – Grade 7

2022-2023
Parent Paid
Tuition
Students –
Continuation of
Placement

Professional Days

17. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

No Report for the Month

MES
Professional
Days
(No Report)

Student Action
Field Trips

18. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
June 16, 2022	Laura Wahl Kristine Pierce Michael Pape Kim Ward Marc Reid Andrea Trischitta Andrew Manser Linda Bradley Lauren Kelly Jestine Jones Kirt Wahl Tom Russoniello Melissa Mazza Patricia Reo Anthony Cinelli	Grades 7&8	Manasquan Beach	Beach Clean Up	Yes – 4	None	None
June 2, 9, 16, 2022	Sandra Hill	Grade K	Manasquan Library	Library Tour	No	None	None
May 18, 2022 May 19, 2022 (Rain Date)	Sandra Hill	Grade K	Manasquan Town Shops	Tour of Manasquan Buildings and Shops	No	None	None

MES Field Trips

Placement of Students on Home Instruction

19. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

MES Home Instruction
(No Report)

20. Placement of Students Out of District

Recommend approval of the revised External Placement list that reflects both tuition and transportation costs for the 2021-2022 school year. **No Report for the Month**

2021-22
External Placements
(No Report)

Financials

21. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **April, 2022 as per Document 1.**

MES Central Funds report
Document 1

Mrs. Pollock asked if there were any items in the Manasquan/Sending Districts General Items #22 through #40 that require a separate vote. Seeing none, she asked for a motion to approve Items #22 through #40.

Motion was made by Mr. Cattani, seconded by Mrs. Bossonne, to approve the Manasquan/Sending Districts General Items #22 through #40.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Mr. Bolderman; Mrs. Herbert; Mr. Hoverter; Mr. Sorino

MOTION CARRIED

Manasquan/
Sending Districts
General Items
#22 - \$40

MANASQUAN/SENDING DISTRICTS

General Items

Secretary's Report/Financials

22. **Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

Financial Reports

The Business Administrator/Board Secretary certifies that as of **APRIL 2022** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Secretary's Certification

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **APRIL 30, 2022** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Acceptance of the Secretary's Certification

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **APRIL 30, 2022** as per **Document D.** (The Treasurer of School Moneys Report for the month of **APRIL, 2022** is on file in the Business Office and is in balance with the Secretary's Report).

Secretary's Financial & Investment Report Document D

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **APRIL 30, 2022**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2021-2022 budgets for APRIL and MAY** as recommended by the Superintendent of Schools, as per **Document D.**

Budget Certification Document D

Purchase Orders for the months of **APRIL 2022** be approved, as per **Document E.**

Purchase Orders Document E

Recommend acceptance of the **Cafeteria Report – Document F**

Cafeteria Report Document F

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$470,953.58** for the month of **MAY, 2022** be approved. Record of checks (**#51364** through **#51419**), and distributions are on file in the Business Office.

Bills (Current Expense)

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$0.00** for the month of **MAY, 2022** be approved. Record of checks (# through #), and distributions are on file in the Business Office.

Bills (Capital Expense)

Confirmation of **Bills (Current Expense)** for **APRIL, 2022** at **\$2,747,172.40** and checks (**#51297** through **#51363**) and (**Capital Expense**) for **APRIL, 2022** at **\$0.00** and checks (# through #).

Confirmation of Bills (Current & Capital Expense)

Recommend acceptance of the following **High School Central Funds Report** for the month ending **APRIL 2022** as per **Document G.**

MHS Central Funds Report Document G

23. Recommend approval of the continuation of placement of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan High School, for the 2022-2023 school year:

2022-2023 Tuition Free Students of Staff Members – Continuation of Placement

Student ID# 1382412023 – Grade 10

Student ID# 3297934118 – Grade 12

Student ID# 4982707962 – Grade 10

Student ID# 3528280352 – Grade 12

Student ID# 3136391428 – Grade 11

Student ID# 4837298022 – Grade 11

24. **Recommend** approval of the continuation of placement of the following Parent Paid Tuition Students, for the 2022-2023 school year, in the Manasquan High School, at the annual tuition rate of \$8,847.00. In accordance with District Policy 6153 – families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students:

Student ID# 5582519525 – Grade 10
Student ID# 8872523454 – Grade 10
Student ID# 8150203775 – Grade 10
Student ID# 7875335877 – Grade 10
Student ID# 7334344902 – Grade 10
Student ID# 1847764421 – Grade 10
Student ID# 4861462258 – Grade 11
Student ID# 1772742428 – Grade 11

Student ID# 2180236466 – Grade 11
Student ID# 1166439205 – Grade 11
Student ID# 2634909987 – Grade 12
Student ID# 4770730041 – Grade 12
Student ID# 9926497165 – Grade 12
Student ID# 1826037064 – Grade 12
Student ID# 2152507544 – Grade 12
Student ID# 1226157570 – Grade 12

25. **Recommend** approval of the acceptance of the Parent Paid Tuition Student (K.S. – Student ID to be determined), in the 9th grade at Manasquan High School for the 2022-2023 school year, at the annual tuition rate of \$8,847.00.

26. **Recommend** approval of the proposal with HMC Inc., for Worker and Community Right to Know (RTK) Act and Hazard Communication Standard services including preparation of the Right to Know Online Survey due July 15, 2022, as per **Document H.**

27. **Recommend** approval of the Project Lead the Way (PLTW) Grant Agreement, in the estimated grant value of \$14,000, as per **Document I.**

28. **Recommend** approval of the 2022-2023 Agreement with Phoenix Advisors, LLC, for continuing Disclosure and Independent Registered Municipal Advisor Services, as per agreement on file in the board office.

29. **Recommend** approval of the Tax Levy Revenue Schedule for the period July 1, 2022 through June 30, 2023 as per **Document J.**

30. **Recommend** the approval of the transportation contract Renewal #5 of contract #17-18FS for 2022-2023 Student Transportation – School Related Activities, with First Student, Neptune City, NJ, pursuant to N.J.S.A. 18A:39-3 with the maximum negotiated Consumer Price Index (CPI) of 1.91%, in the 2022-2023 estimated contract amount of \$206,264.89.

31. **Recommend** the approval of the transportation contract Renewal #5 of contract #17-18Briggs for 2022-2023 Student Transportation – School Related Activities, with Briggs Transportation, Point Pleasant Beach, NJ, pursuant to N.J.S.A. 18A:39-3 with the maximum negotiated Consumer Price Index (CPI) of 1.91%, in the 2022-2023 estimated amount of \$22,967.18.

32. **Recommend** approval of the Manasquan High School’s Membership in the New Jersey State Interscholastic Athletic Associations (NJSIAA) and the payment of \$2,500 in dues for the 2022-2023 school year.

33. **Recommend** approval of the following resolution authorizing the sale of surplus property:

Whereas, the Manasquan Board of Education has determined that certain property described and incorporated herein is no longer needed for public use; and

Whereas the Manasquan Board of Education intends to utilize the online auction services of GovDeals, the terms and conditions of which are available www.govdeals.com or by request at the District offices; and

2022-2023
Parent Paid
Tuition
Students –
Continuation of
Placement

2022-2023
Parent Paid
Tuition Student

2022-2023
HMC Inc. – RTK
Services
Document H

Project Lead
the Way Grant
Document I

2022-2023
Phoenix
Advisors, LLC

2022-2023 Tax
Levy Revenue
Schedule
Document J

2022-2023
First Student
Contract –
Renewal #5

2022-2023
Briggs Contract
Renewal #5

2022-2023
NJSIAA
Membership

GovDeals
Public Online
Auction

Whereas the sales are being conducted pursuant to N.J.S.A. 40A:11-36 and the guidance set forth in the Division of Local Government Services’ Local Finance Notice 2019-15;

Therefore, be it resolved by the Manasquan Board of Education hereby authorizes the sale of District property no longer needed for public use, and that the public sale shall be conducted through govdeals.com public online auction pursuant to N.J.S.A. 40A:11-36 and Local Finance Notice 2019-15 of the New Jersey Department of Community Affairs, Division of Local Government Services; and

Be it further resolved, that the sale of surplus property described below is to be sold in “as is,” condition without expressed or implied warranties:

GovDeals
Public Online
Auction

Item	Starting Bid
Lennox Air Conditioning Packaged Roof Top Unit with Humiditrol Model Number: LCH210H4BN3Y	\$1,000

34. Recommend approval of the agreement between Tokarski & Millemann Architects LLC and the Manasquan Board of Education for the Design Services for the Phase 2 of various improvements identified in the Long Range Facility Plan, in the amount of \$27,000.00, as per **Document K**.

Tokarski &
Millemann
Architects LLC
Document K

35. Recommend approval of the Agreement for the Provision of Educational Services between the Manasquan School District and the Monmouth-Ocean Educational Services Commission, for Child Study Team and/or Related Services as per the 2021-2022 MOESC Fee Schedule, as per **Document L**.

2021-2022
MOESC
Educational
Services
Agreement
Document L

36. Recommend approval of the **adoption** of the following policies and regulations (second reading), as per **Document M**:

- o R 7510 – Use of School Facilities/Fields

2nd Reading
R 7510

37. Recommend approval of the acceptance of a donation in the amount \$1,700.00 from the Class of 2022 Parent Group to the Class of 2022.

Donation to
Class of 2022

Professional Days

38. Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

MHS
Professional
Days

Date	Name	Destination	Purpose	Sub	Cost
May 6, 2022	Lisa Crowning	Rutgers University	Visit Cadaver Lab	Yes	None
June 7, 2022	Ryan Wiemken	Point Pleasant	Music Educator Workshops	Yes	None
April -June 2022	Jeffrey Norris	Virtual	NJ Black Seal Class	No	Registration - \$600.00
April -June 2022	Casey Saner	Virtual	NJ Black Seal/Boiler License Class	No	Registration - \$600.00

Student Action
Field Trips

39. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
May 20, 2022	Madison Schille Ryan Wiemken Brianna Badami Lisa Frye	Choir and Band	Allentown, PA	Awards Ceremony	Yes – 3	None	Student Funds
June 2022 (TBD)	John Driscoll Linda Hoeler Nurse – TBD	Academy of Finance	Monroe	Tour Make-A-Wish Foundation	Yes – 3	1 Bus - \$350.00	None
May 18, 2022	John Driscoll Linda Hoeler Robert Waldeyer Nurse - TBD	Academy of Finance	Lakewood	Tour Blue Claws Facility	Yes - 4	1 Bus - \$350.00	None
May 10, 2022	John Driscoll Linda Hoeler Lauren Saliski Nurse - TBD	Academy of Finance	Rider University	Tour Rider University School of Business	Yes – 3	1 Bus - \$350.00	None
June 4, 2022	Amy Edwards Lawrence Chiang	Esports Team	Rider University	Participation in Championship Finals	No	1 Bus - \$525.00	None
May 13, 2022	Jen Dyer Nicole Pichetto Shauna Corbet Rebecca Connolly Jacqueline Wheeler Declan Reichey Kristen Stavac Mitchell Albanese Noreen Delaney	CLI Program	Monmouth Mall	Mall Retail Activities	No	1 Bus - \$240.00	None
June 3, 2022	Jen Dyer Nicole Pichetto Shauna Corbet Rebecca Connolly Jacqueline Wheeler Declan Reichey Kristen Stavac Mitchell Albanese Noreen Delaney	CLI Program	Hamilton	Tour of Grounds for Sculpture	No	1 Bus - \$240.00 plus \$500.00 mileage	None
June 17, 2022	Jen Dyer Nicole Pichetto Shauna Corbet Rebecca Connolly Jacqueline Wheeler Declan Reichey Kristen Stavac Mitchell Albanese Noreen Delaney	CLI Program	Monmouth Mall	Mall Restaurant Activities	No	1 Bus - \$240.00	None

Placement of Students on Home Instruction

40. Recommend that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#1909150872	Grade 10	April 12, 2022 – May 12, 2022 (Medical)
#7625201955	Grade 9	April 22, 2022 – May 22, 2022 (Medical)
#7517904435	Grade 10	April 25, 2022 – May 25, 2022 (Medical)
#3448321108	Grade 11	May 9, 2022 – June 9, 2022 (Medical)

MHS Home Instruction

Mrs. Pollock asked if there was any Old or New Business to come before the Board.

41. Old Business/New Business

Old & New Business

Under Old Business – Mrs. Bossone asked if plans were being made to honor the surf team. Dr. Kasyan said they were invited to the June meeting but the team would be in San Diego. He will plan it for the July meeting.

Surf Team Recognition

Under New Business – Mrs. Pollock alluded to an email the Board should have received on the Superintendent’s evaluations. She asked that they complete the evaluation and return it as soon as possible.

Superintendent Evaluation

Mrs. Pollock asked for a motion to enter Executive Session.

Motion was made by Mr. Cattani, seconded by Mr. Burns, and approved by voice vote of all those present in favor to enter into Executive Session at 7:23 p.m. **MOTION CARRIED**

Executive Session

42. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- ___ 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Leave of Absence, Employee Performance, Resignations, 22-23SY Rehire List)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Mrs. Pollock asked for a motion to reconvene the meeting.

Motion to Reconvene

Motion was made by Mr. Loffredo, seconded by Mr. Johnson, and approved by voice vote of all those present in favor to reconvene the meeting at 7:47 p.m. MOTION CARRIED

43. Roll Call

Roll Call

Bruce Bolderman – absent	Rebecca Herbert (Belmar) - absent	Thomas Pellegrino
Donna Bossone	Terence Hoverter - absent	Alexis Pollock
Martin Burns	Matthew Johnson (Avon)	Alfred Sorino - absent
Eugene Cattani	Joseph Loffredo	Tedd Vitale (Brielle)
		Quorum Reached

Mrs. Pollock asked for a motion to approve Manasquan Personnel Item #44.

Motion was made by Mr. Cattani, seconded by Mrs. Bossone, to approve Manasquan Item #44 – Elementary School Personnel, as specified in Document 2.

Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Mr. Bolderman, Mr. Hoverter, Mr. Sorino MOTION CARRIED

Manasquan Item #44 – MES Personnel Document 2

MANASQUAN

Personnel

44. Recommend approval of the Elementary School personnel as per Document 2.

Mrs. Pollock asked for a motion to approve Manasquan/Sending Districts Personnel Item #45.

Motion was made by Mr. Vitale, seconded by Mr. Loffredo, to approve Manasquan/Sending Districts' Item #45 – High School Personnel, as specified in Document N.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Mr. Bolderman; Mrs. Herbert; Mr. Hoverter; Mr. Sorino MOTION CARRIED

Manasquan/Sending Districts Item #45 – MHS Personnel Document N

MANASQUAN/SENDING DISTRICTS

Personnel

45. Recommend approval of the High School personnel as per Document N.

Mrs. Pollock asked for a motion to adjourn.

Motion was made by Mr. Burns, seconded by Mr. Cattani, and approved by voice vote of all those present in favor to adjourn the meeting at 7:48 p.m. MOTION CARRIED

Adjournment

46. Adjournment

Motion to Adjourn.

Respectfully submitted,



Pete Crawley, Ed.D.
Board Secretary