

BOARD OF EDUCATION
Borough of Manasquan

The Combined Committee of the Whole, Regular Public Board of Education Meeting and Public Hearing on the 2022-2023 School District Budget was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Thursday, April 28, 2022.

The President, Mrs. Pollock, called the meeting to order at 6:00 p.m. and read the Opening Statement.

Call to Order

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Mr. Pollock requested that everyone join in the Pledge of Allegiance.

3. Pledge of Allegiance

Roll Call

4. Roll Call

<i>Bruce Bolderman</i>	<i>Rebecca Herbert (Belmar)</i>	<i>Thomas Pellegrino – arrived 7:15 pm</i>
<i>Donna Bossone - absent</i>	<i>Terence Hoverter</i>	<i>Alexis Pollock</i>
<i>Martin Burns</i>	<i>Matthew Johnson (Avon)</i>	<i>Alfred Sorino</i>
<i>Eugene Cattani</i>	<i>Joseph Loffredo</i>	<i>Tedd Vitale (Brielle) – absent</i>

Also Present: Dr. Frank Kasyan, Superintendent of Schools, Dr. Pete Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent of Schools; Gabrielle Pettineo, Board Attorney; Lesley Kenney, Director of School Counseling Services; Sandi Freeman, Recording Secretary.

Quorum Reached

Mrs. Pollock read the Mission Statement and Statement to the Public.

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

Mission Statement

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Statement to the Public

Mrs. Pollock asked for a motion to accept and approve the minutes.

Motion was made by Mr. Sorino, seconded by Mr. Loffredo, to accept and approve the minutes, as specified in Item #7.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mrs. Bossone, Mr. Pellegrino, Mr. Vitale
MOTION CARRIED

7. **Acceptance of Minutes**

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and the Closed Executive Session of March 22, 2022. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

8. **Student Board Representative Report - No Report**

Mrs. Pollock turned the floor over to Dr. Kasyan for the presentations.

9. **Presentations**

Dr. Kasyan said that the agenda format would be modified to have Mr. Notley provide the fieldhouse project update prior to the Public Hearing on the 2022-2023 School District Budget.

Dr. Kasyan thanked the Board of Education for starting every meeting with a focus on our students. He congratulated all of the students being recognized for their academic and athletic accomplishments.

Dr. Kasyan provided the criteria that must be met by the students in order to be selected as students of the month.

- **High School Students of the Month** – Bridget Brennan, Senior – Rebecca Curran, Junior – Trey Morgan, Sophomore – Kelly Mulligan, Freshman

Dr. Kasyan introduced and congratulated the high school students of the month and read a short synopsis on each of the students. The students were presented with Certifications of Commendation, personalized medals and Wally Bucks.

- **High School Teacher of the Month** – Eric Wasnesky

Dr. Kasyan read a quote that exemplified the qualities of a teacher. He introduced and congratulated Mr. Wasnesky for being selected as the Manasquan High School Teacher of the Month and presented him with a Certificate of Commendation. Mr. Wasnesky was selected by Bridget Brennan.

- **Elementary School Student of the Month** – Hannah Bateman

Dr. Kasyan introduced and congratulated Hannah Bateman on being selected as the Elementary School Student of the Month. He read a short synopsis on Hannah and presented her with a Certificate of Commendation, a personalized medal and Wally Bucks.

- **Elementary School Teacher of the Month** – Oriana Kopec

Dr. Kasyan read a quote that summarized a day in the life of a teacher and how they provide a most important service to the students. He introduced and congratulated Ms. Kopec on being selected as the Manasquan Elementary School Teacher of the Month and presented her with a Certificate of Commendation. Ms. Kopec was selected by Hannah Bateman.

Minutes

Student Board Representative (No Report)

Presentations

MHS Students of the Month

MHS Teacher of the Month

MES Student of the Month

MES Teacher of the Month

- **MHS Swim Team**
 - **Girls Swim Team**
 - **Boys Swim Team**

MHS Swim
Team

Dr. Kasyan introduced the Manasquan High School Swim Team Coaches Craig Murin and Kimberly Ward. Mr. Murin thanked the team members for attending the meeting tonight and commended them on being great athletes and having a very successful season. Dr. Kasyan introduced the members of the girls and boys swim teams and presented them with Certificates of Commendation, personalized medals and Wally Bucks.

Dr. Kasyan called for a short break to partake in refreshments at 6:35 p.m.

➤ **Five Minute Break**

Mrs. Pollock resumed the meeting at 6:42 p.m.

Dr. Kasyan turned the floor over to Mr. Notley, for the Fieldhouse Project Update.

- **Fieldhouse Project Update** – Presented by Robert Notley, New Road Construction Management

Fieldhouse
Project Update
Mr. Notley

Mr. Notley provided an update on the fieldhouse project. He reviewed the project summary that provided information on the design team and general contractor along with the specifications of the fieldhouse. He reported a base contract value with H&S of \$4,840,000 and an expected completion date in July 2022. He updated the Board on the status of the work that has been completed and work that is planned for the next four weeks. Progress photos were included in his report.

Dr. Kasyan reported that the original completion date was set for November 2021. He asked Mr. Notley when liquidated damages come into play. Mr. Notley said that an agreement was made with H&S to extend the contract to April 18th because of the pre-engineered metal building lead time. Liquidated damages began to accrue on April 19th. The contractor and bonding company have been put on notice.

Dr. Kasyan informed the Board that he is under the impression that the metal side panels are in the possession of H&S. Mr. Notley explained that the reason for the delay in delivery is because H&S's original steel erector was taken off the job after a review by the Department of Labor revealed that they did not have a New Jersey Public Works certification. H&S is looking for another steel contractor to complete this process.

Dr. Kasyan referred to the rendering of the fieldhouse and the unavailability of the blue panel color that was originally specified for the building. The panels will be provided in gray and then painted in the desired blue color. Mr. Notley said that New Road Construction Management and the architect issued a 7-day notice letter to H&S and the bonding company to either agree to paint the wall panels or have the school district take on this work and deduct the cost from the contract. H&S responded that they will commence with this work under protest. A color sample was provided to Mr. Notley by H&S. Dr. Kasyan complimented Mr. Notley, Mr. McDermott and the architect for their due diligence in overseeing this project. The major focus is completing this project and then looking into any litigation.

Mr. Loffredo asked if painting the panels post manufacturing would alter the quality and longevity of the material. Mr. Notley explained the conditions of the warranty and the benefit of painting over waiting for the availability of the blue color. Dr. Kasyan said that final payment will not be released unless the color is correct.

A copy of Mr. Notley's report will be included in the formal minutes.

Dr. Kasyan turned the floor over to Dr. Crawley for the presentation of the 2022-2023 School District Budget. Dr. Kasyan said that the building principals and directors provided slides in the budget presentation and have been actively engaged in the budget process. He thanked them for being organizationally minded relating to the preparation of the budget. He thanked Dr. Crawley for his efforts in developing the budget.

- **Public Hearing on the 2022-2023 School District Budget** – Presented by Dr. Frank Kasyan, Superintendent of Schools, Dr. Pete Crawley, School Business Administrator

Public Hearing
on the 2022-
2023 School
District Budget

Dr. Crawley recapped the budget process and provided a PowerPoint on the 2022-2023 budget. The formal budget approval process began in March with committee meetings. A tentative budget was voted on and approved by the Board in March for submission to the County for their review and approval. The compliance review was conducted with no changes recommended to the budget. The budget was advertised in last week's Coast Star followed by tonight's public hearing. Dr. Crawley provided details on increases to the current course offerings along with retaining all programs currently in place. He reported on the anticipated staffing changes for the next school year. The budget includes the continuation of the district's one-to-one technology initiative, the expansion of the Center for Learning and Independence to include a transitional program, an additional Pre-K classroom and the conclusion of the fieldhouse construction. Dr. Crawley reviewed the following major factors impacting the proposed budget; CDL Payments #5 and #6 of 6 were forgiven; Payment #5 of 5 toward the Turf Lease; Payment #2 of 26 toward Field House Shared Services agreement; \$75,000 deposit to capital reserve for turf and sod replacement; reduction in enrollment and out of district placements and transportation. Dr. Kasyan pointed out that the transportation problems are not anticipated for the next school year so the high school schedule will return to the regular dismissal time. Dr. Crawley said the district will continue with the leasing of the school bus. Dr. Kasyan spoke on the feasibility of renting another bus if we had an employee with the appropriate CDL endorsements. A discussion took place on the benefits of having another district bus. Dr. Crawley provided a budget breakdown comparing last year's budget to this year's budget that reflects a decrease resulting from the municipal bond money that went into this year's budget. The administrative per pupil cost and proposed per pupil cost are down from last year's budget. He reported that the general fund state aid has increased 6.91% for 2022-2023 and pointed out that state aid accounts for only 2.73% of our general fund budget. Dr. Crawley provided the general fund revenues by school and explained the difference in the funding sources for each school. He provided an overall view of the general fund revenues for the district. The general fund appropriations provide the estimated expenses for both schools with the majority of the cost going to salaries and benefits. He provided an overall view of the general fund appropriations for the district. He pointed out that 91.78% of the budget is spoken for in October relating to the salaries and benefits of the staff, tuition, transportation, utilities and insurance coverage. Dr. Crawley turned the floor over to Mr. Goodall.

Mr. Goodall provided the highlights and programs that are included in the high school budget. The budget maintains current academics as well as a full-range and wide variety of co-curricular programs. In order to promote the importance of the advance placement testing, Mr. Goodall said that a pep rally will take place tomorrow to encourage students to give an extra effort when taking the AP tests. Dr. Kasyan said that a plan has been put in place to drive up the AP scores. Dr. Kasyan thanked Mrs. Edwards, through her own due diligence, for taking classes to acquire certification to make the Engineering Academy a reality.

Mrs. Kenney, on behalf of Mr. Coppola, reported on the Manasquan High School Academies and district curriculum initiatives. She reviewed the five academies currently in the district and the courses offered in each of the academies. Mrs. Kenney reported on the curriculum writing that focuses on the new NJSLA Standards in Social Studies, Health and Physical Education, World Language and Life Literacies. Dr. Kasyan said that each academy, with the exception of the Academy of Fine and Performing Arts and the Academy of Engineering, is affiliated with a school of higher learning. The total enrollment in the high school is 984 with 642 students actively engaged in an academy. He said that a focus is being placed on curriculum writing and meeting the state standards.

Mrs. Manetta reported on the Manasquan Elementary School highlights and programs that are included in the elementary school budget. She said a focus is being placed on continuing what is working academically in a successful manner. She reviewed those areas and also reported that the K-8 Science Program, Savaas, will be implemented along with the 5-8 SEL Electives. She reported on the various summer skills programs that will be offered at MES. Professional Development is at the forefront in order to move the school community forward.

Dr. Crawley continued with an explanation of the tax rate equation and the impact on Manasquan taxpayers. He reported that the proposed tax rate per \$100 of assessed value equals .894 with an increase in the tax rate from last year of 1.13%. He provided an historical look at the tax rates and net valuations taxable that indicates an increase in the value of houses in Manasquan. He provided the formula used to calculate the individual taxpayers annual school tax. The final slide provided a number of assessed values and the tax increase utilizing this formula. A copy of the budget presentation that includes this formula will be posted on the district website following the budget approval this evening.

Dr. Crawley concluded the budget presentation. A copy of the report will be included in the formal minutes.

Dr. Kasyan turned the floor over to the Principals and Directors for their reports.

10. Principals' and Directors' Reports

- Lower Elementary School (PK-4) – Jaclyn Puleio
- Upper Elementary School (5-8) – Megan Manetta

Mrs. Manetta reported that the Science Fair has resumed this year in collaboration with the PTO. The older students conducted their experiments for the younger students, and this was a great opportunity for all of the students to celebrate the power of science. Parents also conducted science experiments along with the high school science honors society students. The MES Drama Club presented a great performance of Moana Jr. Grade 2 will be presenting a play called Better You, Better Me. Kindergarten registration is opened at this time. Preparation is underway to introduce The Intro to Band Course in Grade 4 that will be rolled into the middle school elective courses. Next week the NJSLA preparation and testing will take place at the Manasquan Elementary School. The middle school will begin on Monday and the elementary school will begin on Tuesday. The Literacy Program will be maintained next year and other opportunities and options are being looked into. A survey will be sent out to the staff to get their priorities for literacy instruction and a committee will be formed to explore the options out there for the students to improve reading scores. She provided details of the 8th grade trip that will now include the Philadelphia Zoo along with the Constitutional Walking Tour. Upcoming events at MES are the spring concert, the art show and field days.

Dr. Kasyan spoke on the music program at the elementary school. He thanked the Board for covering the cost of instrument rental in the amount of approximately \$12,000. Dr. Kasyan believes this will enhance the interest in band at the elementary school that will funnel up to the high school. Mr. Pellegrino asked if the sending districts superintendents are aware of this program and possibly doing the same thing in their schools. Dr. Kasyan said they are aware of this program but unsure if they will do the same.

Mrs. Manetta said that in the areas of World Language, starting next year it is planned that the 7th and 8th grade students would complete French 1, Spanish 1 or Italian 1 before they leave MES. Next year would be a transition year because the 8th grade students will only have half the course completed and they will be evaluated to determine if they should repeat level 1 or move on to level 2 in the 9th grade.

- High School – Robert Goodall

Mr. Goodall said that many seniors have made their college selections with a large group going to the Southeast Conference. He reported that Noah Loveland and Lily Formichella both won the Chick Evans Caddie Memorial Scholarship. Noah initially was going to attend Rutgers and will now be attending the

University of Miami (Ohio) and Lily will be attending Rutgers University. Two high school students will be receiving US Service Academy Commissions. Sarah Eldridge will attend the US Naval Academy and Jake Edwards will attend the US Air Force Academy. He reported on football rivalry in the McGowan family with Kolby McGowan going to the University of Florida and her twin sister, Kendal McGowan going to the University of Georgia. The AP testing will take place at the high school on May 3rd through May 13th. Twenty-three tests are being offered this year. On Wednesday, May 4th a Commitment Day will be held in recognition of the student athletes who will participate collegiately at Division III universities and colleges. As requested by Dr. Kasyan, Mr. Goodall surveyed the students on co-curricular interests. One activity that led the survey was the Future Business Leaders of America. He asked for Board approval to run this next year. Dr. Kasyan provided details of the survey that contained eight choices of both athletic activities and extra-curricular activities. He said that fencing was of interest along with the Hispanic and Latin Heritage Club. Mr. Goodall said that an Hispanic and Latin Heritage Club should be introduced for next year and would be a positive addition for the students. A discussion took place on the issue of after school transportation for the sending district students. Mrs. Kenney said that students have been known to take the train from Manasquan to their resident districts. Mr. Goodall spoke on the proposed summer sessions for incoming 9th grade students in Business and Financial Literacy and Microsoft Suite. He asked if the Board would be in favor of conducting these courses this summer. Dr. Kasyan supports this and would like to put a minimum of 10 students participating in this program to move forward. Mr. Goodall said this program is an on-line course and the students work on their own time. Mr. Goodall concluded his report.

- Report of the Director of Curriculum and Instruction - No report
- Report of the Director of School Counseling Services

Director of
School
Counseling
Services Report
Mrs. Kenney

Mrs. Kenney said the NJSLA testing will take place in the high school for freshman and for juniors who will need to take science during the third and fourth weeks of May. Next Monday the AP testing will take place in the high school with 712 AP tests taken over a course of two weeks. The counselors have met with the students on two separate occasions on schedule planning for next year. Students have been encouraged to put in their course requests and by tomorrow most of the students should have completed this process. She spoke on the Warrior Rise Program that provides morning tutoring for the students. The program continues to excel with a steady stream of students taking advantage of this opportunity. The college planning process has been underway since the beginning of March with a series of planning events. This week students visited the Brookdale Wall Campus to take their placement testing and register. May 1st is the official decision date for colleges and universities. There have been 1,419 college applications sent out for the senior class and 174 students sent out applications to over 288 schools. She said the students have been accepted to excellent colleges and universities.

- Report of the Interim Director of Special Services

Interim
Director of
Special Services
Mrs. Kenney
on behalf of
Mrs. Olimpio

Mrs. Kenney provided a report on behalf of Mrs. Olimpio. The special education parent advisory committee has been a positive experience. They will host the first public meeting on May 19th and a member of the New Jersey Coalition for Inclusive Education will be presenting at the meeting. Dr. Kasyan and Mrs. Olimpio will be hosting members of the Department of Education for a visit to the CLI program. This program has received such positive feedback that the members of the DOE reached out to Mrs. Olimpio requesting to visit and take a look at this program. They plan to spotlight it in the "Best Practices Throughout the State" newsletter. Dr. Kasyan said the students have sent them an invitation to have lunch that they will prepare for the guests.

Dr. Kasyan reported that the lease with the first aid building will not be renewed for next year. This location was used to house the Public Service Academy. Next year this program will be conducted in the high school building. The yearly rental cost was significantly increased from \$5,000 to \$18,600.

Dr. Kasyan concluded the Principals and Directors Reports.

Mrs. Pollock opened the Public Forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum
on Agenda
Items

(No
Comments)

Mrs. Pollock closed the Public Forum on Agenda Items seeing no public participation. She opened the second Public Forum on any topic agenda or otherwise.

12. Public Forum

Public Forum

(No
Comments)

Mrs. Pollock closed the second Public Forum seeing no public participation.

Mrs. Pollock turned the floor over to Dr. Kasyan for the Committee of the Whole Discussion Items.

13. Discussion Items April 28, 2022 Agenda (*Denotes Action Item on This Agenda)

C.O.W.
Discussion
Items

- **Education, Curriculum & Technology***
- **Personnel– To be Discussed in Executive Session***

Dr. Kasyan referred to the personnel document that recommends approval of the appointment of Craig Murin to the position of assistant principal at Manasquan High School. He congratulated him on this promotion.

Appointment
of Mr. Murin,
MHS Assistant
Principal
Position

Dr. Kasyan reported that the interview process is moving along to fill the position of Director of Special Services. There were around 42 applicants with 16 individuals brought in for interviews at this time. A 3-stage process is being utilized, with the second round of interviews underway. The third round of interviews will take place with three final candidates. There are four very strong candidates and he is optimistic about bringing a very qualified person into the district. He hopes to have the appointment on the May agenda.

Director of
Special Services
Position
Interviews

Policy

- **Policies/Regulations for Adoption – 1st Reading ***
 - R 7510 – Use of School Facilities/Fields

Policies – 1st
Reading
R 7510 – Use
of School
Facilities/
Fields

Dr. Kasyan referred to the 1st reading of R 7510 – Use of School Facilities/Fields that has been reviewed in the past. Dr. Crawley said it sets the cost to rent the different areas in the fieldhouse facility as well as an AV technician for all of the district's facilities. Dr. Kasyan said that the Board does have the option to waive those cost at any time.

- **Finance***

Dr. Kasyan said the Finance report was covered during the budget presentation.

- **Buildings & Grounds/Facilities**

Dr. Crawley said the Buildings & Grounds/Facilities report was covered during Mr. Notley's report.

Mrs. Pollock turned the floor over to Dr. Kasyan for the Superintendent's Report.

14. Superintendent's Report & Information Items

- **Enrollment– Document A**

- **Total Enrollment– 1,500**
 - **High School – 983**
 - **Elementary School – 517**

Dr. Kasyan provided the total district enrollment and high school and elementary school enrollments for the month of March, as specified in Document A.

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**

- **High School:**
 - **March 7th – Evacuation Drill**
 - **March 8th – Fire Drill**
- **ABA/CLI Building:**
 - **March 7th – Evacuation Drill**
 - **March 8th – Fire Drill**
- **Elementary School:**
 - **March 3rd – Non Active Shooter Drill**
 - **March 22nd – Fire Drill**

Dr. Kasyan reported that the district has met the requirements for fire drills, bus evacuation drills and safety drills for the month of March, as specified in Document B.

- **HIB Monthly Report – Document C**

- **High School: Two Incidents – 1 Confirmed HIB, 1 Not HIB**
- **Elementary School: Two Incidents – 2 Not HIB**

Dr. Kasyan provided the HIB report for the month of March, as specified in Document C.

Dr. Kasyan turned the floor over to Mr. Place for the Report of the Assistant Superintendent.

- **Report of the Assistant Superintendent**

Mr. Place referred to agenda Item #34 that requests approval of the amendment to the E-rate Consulting Services Contract. He explained that in the fall the district took the opportunity to apply for the Emergency Connectivity Fund that freed up money to schools and libraries that demonstrated a need to have essential technology services, laptops and devices partially paid for by the federal government as a result of the COVID pandemic. He said that the initial application is still pending, and funds have not been received as of this date. This amendment extends the opportunity to cover the next school year. Mr. Place concluded his report.

Finance

Buildings &
Grounds/
Facilities

Supt.'s Report

Enrollment
Document A

Fire Drills, Bus
Evacuation
Drills & Safety
Drills
Document B

HIB Monthly
Report
Document C

Assistant
Superintendent
Report
Mr. Place

Mrs. Pollock asked for a motion to approve and accept the Superintendent's Report.

Motion was made by Mr. Sorino, seconded by Mr. Hoverter, to accept and approve the Superintendent's Report

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mrs. Bossone, Mr. Vitale

MOTION CARRIED

Recommend approval and acceptance of the Superintendent's Report.

Mrs. Pollock asked if there were any Manasquan General Items #15 through #22 that require a separate vote. Seeing none, she asked for a motion to approve Items #15 through #22.

Motion was made by Mr. Loffredo, seconded by Mr. Cattani, to approve Manasquan General Items #15 through #22.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mrs. Bossone

MOTION CARRIED

MANASQUAN
General Items

15. **Recommend** approval for Dr. Steven Greco of NRS Lifespan to conduct a Neurodevelopment consultation and evaluation of student #8023954961, rate not to exceed \$2,400.00. (previously approved on February 8, 2022 for just a consultation)
16. **Recommend** approval of the acceptance of a Tuition Free Student of Staff Member, (L.R. – Student ID to be determined), in accordance with the MEA/MBOE Negotiated Agreement, in the Kindergarten at Manasquan Elementary School, for the 2022-2023 school year.
17. **Recommend** approval of the acceptance of a Parent-Paid Tuition Student (J.M. – Student ID to be determined, in the 8th grade at the Manasquan Elementary School, for the 2022-2023 school year, at an annual tuition rate of \$8,847.00.

Professional Days

18. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
April 26, 2022 May 4, 2022 May 10, 2022	Christin Walsh	Sending Districts	Coordinated Professional Development	No	None
May 2, 2022	Thomas Russoniello	Brookdale Community College	Curriculum Writing Workshop	Yes	Mileage - \$6.65
May 2, 2022	Carmen Rodriguez	Brookdale Community College	Curriculum Writing Workshop	Yes	None
May 2, 2022	Luke Akins	Brookdale Community College	Curriculum Writing Workshop	Yes	Mileage - \$6.30
April 29, 2022	Margaret Ciufu	Neptune	CPR, First Aid Renewal	Yes	Mileage - \$3.08 Registration - \$85.00

Approval of the Supt's Report

Manasquan General Items #15 through #22

Dr. Greco Consultation and Student Evaluation

2022-2023 Tuition Free Student of Staff

2022-2023 Parent-Paid Tuition Student

MES Professional Days

Student Action
Field Trips

19. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
April 29, 2022	Katie Kappy Suzanne Deegan Cynthis Kirk Carmen Rodriguez Kali Sullivan	Grade 1	Manasquan Police Department	Tour and Information on the Police Department	No	None	None
May 5, 2022	Christine Melfi Alyse Leybovich Sandra Hill Patricia Triggiano Autumn Sterner Kim Murin Nicole Peters	Grade K	Manasquan Public Library	Tour and Learn About Library Resources	No	None	None
May 20, 2022 or May 27, 2022 TBD	Eric Clark Sarah Gordon Deborah Kehoe	Band and Choir	I-Play America in Freehold	End of Year Celebration	Yes - 3	None	Student Funds

MES Field Trips

Placement of Students on Home Instruction

20. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

MES Home Instruction
(No Report)

21. **Placement of Students Out of District**

Recommend approval of the revised External Placement list that reflects both tuition and transportation costs for the 2021-2022 school year. **No Report for the Month**

Out of District Placements
(No Report)

Financials

22. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **March, 2022 as per Document 1.**

MES Central Funds Report
Document 1

Mrs. Pollock asked if there were any Manasquan/Sending Districts General Items #23 through #38 that require a separate vote. Seeing none, she asked for a motion to approve Items #23 through #38.

Motion was made by Mr. Hoverter, seconded by Mr. Burns, to approve Manasquan/Sending Districts General Items #23 through #38.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mrs. Bossone, Mr. Vitale

MOTION CARRIED

Manasquan/Sending Districts General Items #23 through #38

MANASQUAN/SENDING DISTRICTS

General Items

Secretary's Report/Financials

23. **Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

Financial Reports

The Business Administrator/Board Secretary certifies that as of **MARCH, 2022** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Secretary's Certification

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **MARCH 31, 2022** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

*Acceptance of
the Secretary's
Certification*

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **MARCH 31, 2022** as per **Document D.** (The Treasurer of School Moneys Report for the month of **MARCH, 2022** is on file in the Business Office and is in balance with the Secretary's Report).

*Secretary's
Financial &
Investment
Report
Document D*

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **MARCH 31, 2022**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2021-2022 budgets for MARCH and APRIL** as recommended by the Superintendent of Schools, as per **Document D.**

*Budget
Certification
Document D*

Purchase Orders for the months of **MARCH 2022** be approved, as per **Document E.**

*Purchase
Orders
Document E*

Recommend acceptance of the **Cafeteria Report – Document F**

*Cafeteria
Report
Document F*

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$1,696,840.03** for the month of **APRIL, 2022** be approved. Record of checks (**#51297** through **#51362**), and distributions are on file in the Business Office.

*Bills (Current
Expense)*

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$0.00** for the month of **APRIL, 2022** be approved. Record of checks (**#** through **#**), and distributions are on file in the Business Office.

*Bills (Capital
Expense)*

Confirmation of **Bills (Current Expense)** for **MARCH, 2022** at **\$3,760,954.78** and checks (**#51170** through **#51296**) and **(Capital Expense)** for **MARCH, 2022** at **\$81,062.03** and checks (**#1258** through **#1258**).

*Confirmation
of Bills (Current
and Capital
Expense)*

Recommend acceptance of the following **High School Central Funds Report** for the month ending **MARCH 2022** as per **Document G.**

*MHS Central
Funds Report
Document G*

Adoption of 2022-23 Budget

24. Recommend approval of the adoption of the final 2022-23 School District budget as listed below and as per the advertised budget **Document H:**

BE IT RESOLVED that the final budget be approved for the 2022-2023 school year using the 2022-2023 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2022-2023 Total Expenditures	\$31,290,542	\$341,766	\$1,711,863	\$33,344,171
Less: Anticipated Revenues	\$14,585,298	\$341,766	\$ 311,063	\$15,238,127
Taxes to be Raised	\$16,705,244	\$ -0-	\$1,400,800	\$18,106,044

25. Recommend approval of the acceptance of the following Parent-Paid Tuition students in the Manasquan High School for the 2022-2023 school year, at the annual tuition rate of \$8,847.00:

- M.P. – Student ID# to be determined Grade 9
- S.H. – Student ID to be determined Grade 12

26. Recommend approval of the following Pay Applications from H&S Construction & Mechanical, Inc., for the Manasquan High School Multi-Purpose Facility project (attorney reviewed and approved):

- Pay Application #8 – in the amount of \$31,252.18
- Pay Application #9 – in the amount of \$66,589.77

27. Recommend approval of the Senior Photography Contract with Lors Photography for the following school years: 2022-2023 and 2023-2024, as per **Document I.**

28. Recommend approval of the Contract for School Nursing Services between Monmouth Ocean Educational Services Commission and the Manasquan Board of Education, for the 2022-2023 school year, as per **Document J.**

29. Recommend approval of the submission of the ARP Homeless II Consolidated grant application.

30. Recommend approval of the acceptance of the New Jersey Insurance Group 2022 Safety Grant, in the amount of \$10,629. These funds will be used to partially fund the salaries of the district security guards.

31. Recommend approval of the 2022 Pre-Paid Agreement with Six Flags Great Adventure LLC, for the Manasquan High School senior class trip on Wednesday, June 1, 2022, as per attached **Document K** (attorney reviewed and approved).

32. Recommend approval of the **adoption** of the following policies and regulations (first reading), as per **Document L:**

- R 7510 – Use of School Facilities/Fields

*Adoption of the
Final 2022-
2023 School
District Budget
Document H*

*2022-2023
Parent Paid
Tuition
Students*

*Pay Application
#8 and #9
H & S
Construction &
Mechanical*

*2022-23 &
2023-24 Lors
Senior
Photography
Contract*

*MOESC School
Nursing
Services
Document J*

*ARP Homeless
II Consolidated
Grant*

*NJSIG 2022
Safety Grant*

*2022 Pre-Paid
Agreement Six
Flags Great
Adventure*

*Policy R 7510
Use of School
Facilities
1st Reading
Document L*

33. **Recommend** approval of the adoption of following job descriptions, as per **Document M:**

- District Mechanic/Maintenance Technician
- Facilities Use Coordinator

34. **Recommend** approval of the Amendment to E-rate Consulting Services Contract between Manasquan School District and E-Rate Partners, LLC for services related to the Emergency Connectivity Fund Window 3 (ECF-3) application, as per **Document N.**

35. **Recommend** approval of the following Services Agreement Renewals with Frontline Education for the 2022-2023 through 2024-2025 school years, as per **Document O(1) and O(2):**

- Frontline Education RTI, IEP and 504 Program Management, in the amount of \$18,651.86
- Frontline Education Absence & Substitute Management & Applicant Tracking, in the amount of \$15,471.04

Professional Days

36. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
May 19, 2022	Sandra Freeman	Mt. Laurel	NJASBO Workshop	No	Registration: \$100 Mileage: \$41.44
June 13 – July 24, 2022	Melissa Galano	Virtual Course	Dance Stagecraft and Production	No	Registration - \$295.00 Membership - \$115.00
May 4, 2022	Margaret Polak	Brookdale Community College	Curriculum Writing	No	Mileage - \$12.67
June 1, 2022	Christine Rice	New Brunswick	NJTESOL Conference	Yes	Mileage - \$12.92 Registration - \$234.00
April 29, 2022	Christina Virok	Virtual Conference	FLENJ Conference	Yes	Registration - \$65.00
March 16-23, 2022	Lisa Crowning	Virtual Workshop	AP Workshop	No	Registration - \$175.00
March 29, 2022	Andrew Bilodeau	Montgomery HS	NJSIAA	Yes	None

Student Action

Field Trips

37. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
April 1, 2022	Nicole Pichetto William Bertscha Rebecca Connolly Jackie Wheeler Declan Reichey Kristen Stavac Mitchell Albanese Noreen Delaney Shauna Corbet	ABA Program	Brick Shopping Plaza	Leisure Activities and Lunch Outing	No	Bus - \$240.00	ABA Funds

*Job Descriptions
Document M*

*E-Rate Consulting Svcs. Contract Amendment
Document N*

*Frontline Education 2022-23 – 2024-25 Agreements
Document O(1) & O(2)*

MHS Professional Days

MHS Field Trips

MINUTES – April 28, 2022

April 8, 2022	Nicole Pichetto William Bertscha Rebecca Connolly Jackie Wheeler Declan Reichy Kristen Stavac Mitchell Albanese Noreen Delaney Shauna Corbet	ABA Program	Alpaca Farm in Wall Township	Farm Animal Care and Job Details	No	Bus - \$240.00	ABA Funds
April 29, 2022	Nicole Pichetto William Bertscha Rebecca Connolly Jackie Wheeler Declan Reichy Kristen Stavac Mitchell Albanese Noreen Delaney Shauna Corbet	ABA Program	No Limits Café in Red Bank	Experience Workforce of Employees with Special Needs	No	Bus - \$240.00	ABA Funds
May 4, 2022	Nicole Pichetto William Bertscha Rebecca Connolly Jackie Wheeler Declan Reichy Kristen Stavac Mitchell Albanese Noreen Delaney Shauna Corbet	ABA Program	Lakewood Blue Claws Game	Work at a Game with Worksite Mentors	No	Bus - \$240.00	ABA Funds
May 4, 2022	John Driscoll Linda Hoeler Nurse - TBD	Academy of Finance	Monmouth University	Meet with Monmouth University School of Business	Yes - 3	Bus - \$350.00	None
June 10, 2022	Jill Santucci Amy Certo	Grades 9-12 participants	Manasquan	NJ Law Enforcement Run	Yes - 1	None	None
May 24, 2022	Jill Santucci Anthony Cinelli Harmony Schwier Liz Rudder Leigh Busco Nurse – TBD	Peer Leadership	Neptune	Team Building with Peers	Yes – 1	2 Buses – \$600.00 total	None
May 18, 2022	Jill Santucci	Peer Leadership	Brielle	Peers Leaders Meeting with 8 th Graders	Yes – 1	1 Bus - \$350.00	None
May 4, 2022	Ryan Wiemken	Jazz Band	Monmouth Regional HS	All Shore Jazz Festival	No	1 Bus - \$350.00	None

MHS Field Trips

June 1, 2022	Meredith Heeter Jamie Onorato David Hallion Ryan Basaman Meghan Hillman Barbara Buckley Jodi Witt Zachary Savacool Heidi Hodnett Richard (R.J) Read Marisa Marco Christopher Craig Nurse - TBD	Senior Class	Six Flags in Jackson	Senior Class Trip	Yes - 10	3 Buses – \$1,000.00 Total	None
June 15-21, 2022	Joseph LaCarrubba Jeffrey Hoffman Margaret Polak	Surf Team	California	NSSA Interscholastic National Championship	Yes - 2	Meals and Incidentals - \$425.50 (M. Polak)	None

MHS Field Trips

Placement of Students on Home Instruction

38. Recommend that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

- #2174796393 Grade 9 March 10, 2022 – March 16, 2022 (Administrative)
- #7625201955 Grade 9 March 21, 2022 – April 21, 2022 (Medical)
- #7517904435 Grade 10 March 24, 2022 – April 24, 2022 (Medical)
- #3448321108 Grade 11 April 8, 2022 – May 8, 2022 (Medical)

MHS Home Instruction

39. Old Business/New Business

Mrs. Pollock asked if there was any Old or New Business to come before the Board. Seeing none, she asked for a motion to enter into Executive Session.

Old Business / New Business

Motion was made by Mr. Burns, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to enter into executive session at 8:36 p.m.

MOTION CARRIED

40. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

Executive Session

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

Executive Session

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- ___ 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Leave of Absence, Resignations, Draft Rehire List)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Mrs. Pollock asked for a motion to reconvene the meeting.

Motion to Reconvene

Motion was made by Mr. Cattani, seconded by Mr. Bolderman, and approved by voice vote of all those present in favor to reconvene the meeting at 8:49 p.m. **MOTION CARRIED**

41. Roll Call

Roll Call

<i>Bruce Bolderman</i>	<i>Rebecca Herbert (Belmar)</i>	<i>Thomas Pellegrino</i>
<i>Donna Bossone - absent</i>	<i>Terence Hoverter</i>	<i>Alexis Pollock</i>
<i>Martin Burns</i>	<i>Matthew Johnson (Avon)</i>	<i>Alfred Sorino</i>
<i>Eugene Cattani</i>	<i>Joseph Loffredo</i>	<i>Tedd Vitale (Brielle) – absent</i>

Quorum Reached

Mrs. Pollock asked for a motion to approve Manasquan Item #42.

Motion was made by Mr. Hoverter, seconded by Mr. Loffredo, to approve Manasquan Item #42 – Elementary School Personnel, as specified in Document 2.

Roll Call Vote: Ayes (8); Nays (0); Abstain\ (0); Absent (1) Mrs. Bossone **MOTION CARRIED**

Manasquan Item #42 – MES Personnel Document 2

MANASQUAN
Personnel

42. Recommend approval of the Elementary School personnel as per Document 2.

Mrs. Pollock asked for a motion to approve Manasquan/Sending Districts Item #43.

Motion was made by Mr. Johnson, seconded by Mrs. Herbert, to approve Manasquan/Sending Districts Item #43 – High School Personnel, as specified in Document P.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mrs. Bossone, Mr. Vitale **MOTION CARRIED**

Manasquan/Sending Districts Item #43 – MHS Personnel Document P

MANASQUAN/SENDING DISTRICTS
Personnel

43. Recommend approval of the High School personnel as per Document P.

MINUTES – April 28, 2022

Mrs. Pollock asked for a motion to adjourn.

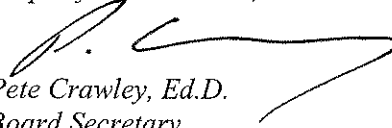
Motion was made by Mr. Cattani, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to adjourn the meeting at 8:51 p.m. *MOTION CARRIED*

Adjournment

44. Adjournment

Motion to Adjourn.

Respectfully submitted,



Pete Crawley, Ed.D.
Board Secretary