

**BOARD OF EDUCATION**  
Borough of Manasquan

*The Combined Committee of the Whole and Regular Public Board of Education Meeting and Public Hearing on the 2023-2024 School District Budget was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, April 23, 2023.*

*The President, Ms. Pollock, called the meeting to order at 6:00 p.m. and read the Opening Statement.*

**1. Call to Order**

Call to Order

**2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.’

*Ms. Pollock requested that everyone join in the Pledge of Allegiance.*

**3. Pledge of Allegiance**

**4. Roll Call**

Roll Call

<i>Bruce Bolderman</i>	<i>Eugene Cattani - absent</i>	<i>Michael Moran (Spring Lake)-absent</i>
<i>Donna Bossone - absent</i>	<i>Terence Hoverter - absent</i>	<i>Thomas Pellegrino-arrived 6:09pm</i>
<i>Martin Burns</i>	<i>Joseph Loffredo</i>	<i>Alexis Pollock</i>
<i>James Carey (SLH)</i>	<i>Joseph Milancewich (Brielle)</i>	<i>Alfred Sorino</i>

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent of Schools; Gabrielle Pettineo, Board Attorney; Sandi Freeman, Recording Secretary; Margaret Bodnar and Edward Gunnell, Student Board Representatives.*  
*Quorum Reached*

*Ms. Pollock read the Mission Statement and Statement to the Public.*

**5. Mission Statement**

Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**6. Statement to the Public**

Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Ms. Pollock asked for a motion to accept and approve the minutes.

Motion was made by Mr. Loffredo, seconded by Mr. Sorino, to accept and approve the minutes as specified in Item #7.

Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (5) Ms. Bossone; Mr. Cattani, Mr. Hoverter; Mr. Moran; Mr. Pellegrino  
MOTION CARRIED

Minutes

7. **Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and the Closed Executive Session of March 14, 2023. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Ms. Pollock turned the floor over to the Student Board Representatives.

8. **Student Board Representative Report**

Student Board Representative Reports

Margaret Bodnar provided the Student Council report. The spike ball tournament was a successful fund raiser and a well participated event. The production of Mamma Mia provided a fun time for all those in attendance. Preparations are underway for prom season. She reported that spring sports are currently underway. The senior class is looking forward to the “Senior Assassin” play water-fight tradition and the return of the Manasquan Majesty talent show that will be held next month.

Edward Gunnel provided the Key Club report. Key Club members are continuing with the Homework Helpers in the elementary school and providing babysitting during the PTO meetings. Hours were offered to the Key Club members by providing assistance to the Drama Club during the production of Mamma Mia. Members are still volunteering at the Manasquan Library on Mondays from 3:00 to 5:00 to assist 4- to 10-year-old children with arts and crafts. Volunteers will assist the Brielle Booster Club with the concession stand at a pickleball tournament at Brielle Elementary School on May 4<sup>th</sup>. The election process for next school year’s executive board is underway.

Dr. Kasyan thanked the students for being actively engaged in both schools and the community. He congratulated Margaret Bodnar and Edward Gunnel on their college selections. Margaret will attend the University of Virginia and Edward will attend Notre Dame.

Ms. Pollock turned the floor over to Dr. Kasyan for the presentations.

9. **Presentations**

Presentations

Dr. Kasyan thanked the students and student athletes for being involved in so many different activities at Manasquan. He thanked the Board of Education for being student centered and allowing him to start every board meeting focusing on the students.

Dr. Kasyan provided the criteria that must be met by the students in order to be recognized as students of the month.

- **High School Students of the Month** – Ethan Harvey, Senior – Charlotte Stroff, Junior – Lindsay Fuller, Sophomore – Ciara Dunne, Freshman

High School Students of the Month

Dr. Kasyan introduced the Manasquan High School students of the month and read a short synopsis of their accomplishments. Dr. Kasyan presented them with Certificates of Commendation, personalized medals and Wally Bucks.

*Dr. Kasyan read a quote that highlights the significance of the quality of a teacher, aside from all other components present in the classroom.*

- **High School Teacher of the Month – John Driscoll**

*Dr. Kasyan asked Mr. Harvey to join him at the podium to introduce and congratulate Mr. Driscoll, the Manasquan High School Teacher of the Month selected by Ethan Harvey. Dr. Kasyan presented him with a Certificate of Commendation.*

- **Elementary School Student of the Month– Torrin Tracey**

*Dr. Kasyan introduced the Manasquan Elementary School student of the month and read a short synopsis of his accomplishments. Dr. Kasyan presented him with a Certificate of commendation, a personalized medal and Wally Bucks.*

*Dr. Kasyan read a quote that summarized a day in the life of a teacher and the importance of their profession.*

- **Elementary School Teacher of the Month – Kristine Pierce**

*Dr. Kasyan introduced and congratulated Ms. Pierce, the Manasquan Elementary School Teacher of the Month selected by Torrin Tracey. Dr. Kasyan presented her with a Certificate of Commendation.*

- **MHS Girls Swim Team – Monmouth County Champions**

*Dr. Kasyan congratulated the Manasquan High School Girls' Varsity Swim Team along with Coach Murin and Assistant Coach Ward. Coach Murin explained that some of the team members are from Point Pleasant Beach High School and along with the Manasquan High School members this forms one of the most successful partnerships in the school. Dr. Kasyan said that Mr. Murin is the founder and creator of the Manasquan swim program. Dr. Kasyan introduced the members of the swim team and presented them with Certificates of Commendation, personalized medals and Wally Bucks.*

- **MHS Ice Hockey Team – Division Champions**

*Dr. Kasyan congratulated the Manasquan High School Varsity Ice Hockey Team. He asked Coach Irace and Assistant Coach Celano to join him at the podium. Coach Irace commended the team on a very successful season. Dr. Kasyan introduced the members of the ice hockey team and presented them with Certificates of Commendation, personalized medals and Wally Bucks.*

- **MHS Track and Field**

- **Angelina George, Group 2 State Qualifier - 800m and 1600m**

School Records: 1600m – 5:03.96, 800m – 2:18.12, 600m-1:42.45, Distance Medley – 12:54.61

Shore Conference Champion – 800m and 1600m

Central Jersey Group 2 State Sectional Champion – 1600m

- **Cael Driscoll, Group 2 State Qualifier - HJ**

School Record: HJ – 6'2", LJ – 20'2.5", 300m – 38.19

- **Dalil Suluki, Group 2 State Qualifier – 55H**

School Records: 55m Hurdles – 7.95, 4X200m – 1:14.17

- **Katie Beavis, Group 2 State Qualifier – PV**

High School  
Teacher of the  
Month

Elementary  
School Student  
of the Month

Elementary  
School Teacher  
of the Month

MHS Girls  
Swim Team

MHS Ice  
Hockey Team

MHS Track and  
Field

- **Sofia Wall, Group 2 State Qualifier – HJ**
- **Kathleen Keefe**  
School Records: 300m – 45.33, 400m – 62.07, LJ – 15’8”, Distance Medley – 12:54.61
- **Dylan Clancy**  
School Record: 1000m – 3:28.97
- **Holden Becker**  
School Record: 1000m – 2:55.00
- **Peter DeBenedetto**  
School Record: 4x200m – 1:14.17
- **Achilles Etienne**  
School Record: 4x200m – 1:14.17
- **Declan Murphy**  
School Record: 4x200m – 1:14.17
- **Charlotte Stroff**  
School Record: Distance Medley – 12:54.61
- **Violet Nolan**  
School Record: Distance Medley – 12:54.61

*Dr. Kasyan spoke highly of the Manasquan Track and Field team and commended their accomplishments this year. He congratulated the team members and asked Coach Read and Coach Prendergrast to join him at the podium. Ms. Read commented that this is the most successful team in indoor track history at Manasquan High School. She congratulated the team on their accomplishments during this season. Coach Prendergrast commended the team on their outstanding season. Dr. Kasyan presented the team with Certificates of Commendation, personalized medals and Wally Bucks.*

➤ **Five Minute Break**

*Dr. Kasyan asked for a five-minute break to enjoy some refreshments at 6:44 p.m. – The meeting reopened at 6:49 p.m.*

*Ms. Pollock turned the floor over to Dr. Crawley for the Public Hearing on the 2023-2024 School District Budget.*

- **Public Hearing on the 2023-2024 School District Budget** – Presented by Dr. Frank Kasyan, Superintendent of Schools, Dr. Pete Crawley, School Business Administrator, Robert Goodall, High School Principal, Megan Manetta, Elementary School Principal, and Jaclyn Puleio, Elementary School Principal

*Dr. Crawley reported that this is the final step in the budgeting process that began in October. The Board will be asked to formally approve the final budget that was tentatively approved in March. There have been no changes since March and tonight’s presentation will provide an overview of what is included in the budget. Dr. Crawley thanked the business office staff for their support in preparing the budget.*

*Dr. Kasyan, Dr. Crawley and the building principals gave the presentation on the 2023-2024 school district budget. Dr. Kasyan reviewed the overall areas that will be addressed in the budget. He reported*

on the general fund appropriations for the district and for the individual schools. Dr. Crawley explained that the high school revenues depend significantly on tuition from the sending districts and the revenues at the elementary school significantly come from the Manasquan tax levy. Dr. Crawley reviewed the other major factors impacting the proposed budget and the 2023-2024 budget breakdown. Mr. Goodall reported on the additional staff and new courses that will be addressed in the budget. New furniture and equipment will also be provided along with summer on-line learning and the introduction of the International Baccalaureate program. Ms. Manetta reported on the new literacy curriculum and the expansion of elective offerings in the upper elementary school. The budget will also provide for the continuation of subscriptions/tools and ongoing development of the SEL program. Ms. Puleio reported that a new section of Pre-K 4 will be introduced that will require a new Pre-K classroom and associated equipment and also hiring a Pre-K 3 replacement teaching position. Ms. Puleio reviewed the programs that will continue in the lower elementary school along with new curriculum writing and a new ELA curriculum for grades K through 5. Dr. Crawley thanked the principals and directors for their input on the budget. Dr. Crawley culminated the presentation with a review of the tax rate equation and the proposed school tax impact on the Manasquan taxpayer. Dr. Crawley said that the budget presentation will be posted on the district's website tomorrow.

Public Hearing  
on the 2023-  
2024 School  
District Budget

Ms. Pollock opened the Public Forum on Agenda Items and read the following statement.

Public Forum  
on Agenda  
Items

**10. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Seeing no comments from the public, Ms. Pollock closed the Public Forum on Agenda Items. She opened the second Public Forum on non-agenda items.

**11. Public Forum**

Public Forum

Seeing no comments from the public, Ms. Pollock closed the second Public Forum.

Ms. Pollock turned the floor over to Dr. Kasyan for the Committee of the Whole discussion items.

Committee of  
the Whole  
Discussion  
Items

**12. Discussion Items April 25, 2023 Agenda (\*Denotes Action Item on This Agenda)**

- **Education, Curriculum & Technology\***

Education,  
Curriculum &  
Technology

Dr. Kasyan referred to Item #22 for cooperative transportation services with Gloucester County Special Services School District and thanked Ms. Steffich and Dr. Crawley for arranging this opportunity to save the district money.

Transportation  
Cooperative

Dr. Kasyan referred to Item #27 accepting the donation of football sleds, in the amount of \$15,154. He complimented and thanked the Gridiron Club and Mr. Bresnahan for their generosity.

Football Sled Donation

Dr. Kasyan referred to Item #29 accepting the Project Lead the Way Grant, in the amount of \$10,000. He thanked Mr. Goodall, Mr. Coppola and Dr. Crawley for working on this grant.

Project Lead the Way Grant

- **Personnel– To be Discussed in Executive Session\***

Personnel (Executive Session)

Dr. Kasyan referred to policies and regulations on the agenda for 1<sup>st</sup> readings and the policy for abolishment. The policies have been provided to the Board for review in the Friday packet. There were no questions from the Board.

Policies – 1<sup>st</sup> Reading for Amendment

- **Policy**  
**Policies/Regulations for Amendment –1<sup>st</sup> Reading \***

- P 0144 – Board Member Orientation and Training
- P 2520 – Instructional Supplies (M)
- P 3217 – Use of Corporal Punishment
- P 5305 – Health Services Personnel (M)
- P 5308 – Student Health Records (M)
- R 5308 – Student Health Records (M)
- P 5310 – Health Services (M)
- R 5310 – Health Services (M)
- P 6112 – Reimbursement of Federal and Other Grant Expenditures (M)
- P 7440 – School District Security (M)
- P 9140 – Citizens Advisory Committees

- **Policies/Regulations for Adoption –1<sup>st</sup> Reading \***

- R 2520 – Instructional Supplies (M)
- P 4217 – Use of Corporal Punishment
- P 6115.04 – Federal Funds – Duplication of Benefits (M)
- P 6115.01 – Federal Awards/Funds Internal Controls – Allowability of Costs (M)
- P 6311 – Contracts for Goods or Services Funded by Federal Grants (M)

Policies – 1<sup>st</sup> Reading for Adoption

- **Policies/Regulations for Abolishment \***

- P 9100 - Public Relations

Policy for Abolishment

- **Finance**

Dr. Kasyan asked the Board if there were any questions on the budget presentation. Seeing none, Dr. Kasyan asked to continue with the Superintendent’s Report.

- **Buildings & Grounds/Facilities**

Supt’s Report

### **13. Superintendent’s Report & Information Items**

Dr. Kasyan asked the Board to review and approve the resolution to designate April 2023 as Child Abuse Prevention and Awareness month.

**Recommend approval of the following resolution to designate April 2023 as Child Abuse Prevention and Awareness month.**

*April 2023  
Child Abuse  
Prevention and  
Awareness  
Month*

**WHEREAS**, there are about two million youth ages 17 and younger living in New Jersey; and

**WHEREAS**, it is estimated that one in 100 children experiences abuse; and;

**WHEREAS**, childhood maltreatment and abuse are traumatic events that increase an individual's adverse childhood experiences, which without intervention, can result in life-long negative emotional, physical, financial, educational and social health outcomes; and

**WHEREAS**, child abuse is a public health crisis; and

**WHEREAS**, all children deserve to be nurtured, protected and free from physical or emotional harm; and

**WHEREAS**, the State of New Jersey and the New Jersey Department of Children and Families believes that healthy families raise healthy children; and

**WHEREAS**, the State of New Jersey offers a robust continuum of community-based child abuse prevention and intervention programs that are culturally competent, strength-based and family-centered; and

**WHEREAS**, as noted by the United States Administration for Children and Families' 2020 review of child protective services across the nation, the rate at which children are maltreated in New Jersey is lower than the national average; and

**WHEREAS**, in New Jersey, the rate at which children continue to be maltreated following an initial child welfare intervention is significantly lower than the national average; and

**WHEREAS**, all sectors of the community, including law enforcement, medical professionals, schools, courts and media outlets, as well as numerous public and private agencies, have joined forces to promote public awareness and community involvement in keeping children and their families safe, healthy and connected during the month of April and throughout the year;

**NOW, THEREFORE, BE IT RESOLVED**, that Manasquan Board of Education does hereby proclaim April 2023 as Child Abuse Prevention and Awareness Month in New Jersey.

*Dr. Kasyan provided the enrollment report for the month of March, as specified in Document A.*

- **Enrollment – Document A**
  - **Total Enrollment – 1,455**
    - **High School – 949**
    - **Elementary School – 506**

*Enrollment  
Document A*

*Dr. Kasyan provided the fire and safety drill reports for the month of March, as specified in Document B. The district is in compliance with the state requirements for fire and safety drills.*

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
  - **High School:**
    - **March 8<sup>th</sup> – Fire Drill**
    - **March 28<sup>th</sup> – Lockdown Drill**
  - **ABA/CLI Building:**
    - **March 8<sup>th</sup> – Fire Drill**
    - **March 28<sup>th</sup> – Lockdown Drill**
  - **Elementary School:**
    - **March 6<sup>th</sup> – Fire Drill**
    - **March 20<sup>th</sup> – Lockdown Drill**

Attendance Comparison, Fire and Safety Drills, Suspensions and Tardy Reports Document B

*Dr. Kasyan provided the HIB Monthly Report for the month of March, as specified in Document C.*

- **HIB Monthly Report – Document C**
  - **High School: One Incident – 1 Not HIB**
  - **Elementary School: One Incident – 1 Not HIB**

HIB Monthly Reports Document C

*Dr. Kasyan turned the floor over to Mr. Place for the Report of the Assistant Superintendent.*

- **Report of the Assistant Superintendent**

Assistant Superintendent Report Mr. Place

*Mr. Place called the Board’s attention to Item #31 regarding the Dell VxRail appliance. He explained that this is a new infrastructure appliance that will replace older technology equipment. This purchase was completely funded by the Educational Connectivity Fund.*

*Dr. Kasyan concluded his report.*

*Ms. Pollock asked for a motion to approve the Superintendent’s Report.*

**Recommend** approval and acceptance of the Superintendent’s Report.

*Motion was made by Mr. Pellegrino, seconded by Mr. Burns, to approve and accept the Superintendent’s Report.*

Approval of the Supt’s Report

*Discussion: None*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Ms. Bossone; Mr. Cattani; Mr. Hoverter; Mr. Moran*

**MOTION CARRIED**

*Ms. Pollock asked if there were any Manasquan General Items that needed a separate vote. Seeing none, she asked for a motion to approve Items #14 through #18.*

*Motion was made by Mr. Burns, seconded by Mr. Loffredo, to approve Manasquan General Items #14 through #18.*

Manasquan General Items #14 through #18

*Discussion: None*

*Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Ms. Bossone; Mr. Catani; Mr. Hoverter*

**MOTION CARRIED**

**MANASQUAN**  
**General Items**

**Professional Days**

14. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
June 9, 2023	Kali Sullivan Carmen Rodriguez Christin Walsh Alyse Leybovich Suzanne Deegan Kim Murin	Montclair	NJCIE Inclusion Leadership Conference Summer 2023	Yes - 5	Mileage - \$65.05 Registration - \$175.00 (Costs per Attendee)
June 9, 2023	Jaclyn Puleio	Montclair	NJCIE Inclusion Leadership Conference Summer 2023	No	Mileage - \$65.05
May 25, 2023	Alyse Leybovich	Brookdale Community College	Teacher of the Year Recognition Luncheon	No	Mileage - \$10.25
May 25, 2023	Jaclyn Puleio	Brookdale Community College	Teacher of the Year Recognition Luncheon	No	Mileage - \$17.20
May 16, 2023	Jaclyn Puleio Christin Walsh	Tinton Falls	Instructional Leader Workshop	No	Mileage - \$8.74

**Student Action**  
**Field Trips**

15. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
April 26, 2023	Alyse Leybovich Suzanne Deegan Sandy Hill Brianna Badami Samantha Willmot Nurse - TBD	Kinder- garten	Algonquin Theater	Community Theater Experience	Yes - 1	None	Student Funds
June 6, 2023	Cathy Taft Samantha Hagel Justine Rotante Roberta Morton	Grade 4	Bailey Reed House	Historical Tour of Manasquan History	No	None	None
June 7, 2023	Cathy Taft	Grade 4	Bailey Reed House	Historical Tour of Manasquan History	No	None	None
June 5, 2023	Cathy Taft Brainna Snel	Grade 4	Bailey Reed House	Historical Tour of Manasquan History	No	None	None

*Manasquan  
General Items  
#14 through  
#18*

*MES  
Professional  
Days*

*MES Field Trips*

May 18, 2023	Laura Jensen Adnrea Trischitta Kim Ward Kristine Pierce Andrew Manser Rob Markovitch Tom Russoniello Alyssa Taylor	Grade 7	Algonquin Theater	Theater Experience	Yes – 3	None	None
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MES Field Trips

MES Home Instruction  
(No Report)

2022-23  
External Placements  
(No Report)

MES Central Funds Report  
Document 1

Manasquan/  
Sending Districts Items  
#19 through #45

Financial Reports

Secretary's Certification

Acceptance of the Secretary's Certification

Secretary's Financial & Investment Report  
Document D

**Placement of Students on Home Instruction**

16. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

**Placement of Students Out of District**

17. **Recommend** approval of the revised External Placement list that reflects both transportation and tuition costs for the 2022-2023 school year - **No Report for the Month**

**Financials**

18. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **MARCH 2023 as per Document 1.**

*Ms. Pollock asked if there were any Manasquan/Sending District General Items that needed a separate vote. Seeing none, she asked for a motion to approve Items #19 through #45.*

*Motion was made by Mr. Carey, seconded by Mr. Sorino, to approve Manasquan/Sending Districts Items #19 through #45.*

*Discussion: None*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Ms. Bossone, Mr. Catani; Mr. Hoverter; Mr. Moran*  
**MOTION CARRIED**

**MANASQUAN/SENDING DISTRICTS**

**General Items**

**Secretary's Report/Financials**

19. **Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **MARCH 2023** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **MARCH 31, 2023** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **MARCH 31, 2023** as per **Document D.** (The Treasurer of School Moneys Report for the months of **MARCH 2023** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **MARCH 31, 2023**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2022-2023 budget for MARCH and APRIL** as recommended by the Superintendent of Schools, as per **Document D**.

**Purchase Orders** for the month of **APRIL 2023** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Report - Document F**.

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$73,917.36** for the month of **APRIL, 2023** be approved. Record of checks (**#53175** through **#53229**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **MARCH, 2023** at **\$3,515,367.71**) and checks (**#53015** through **#53174**).

Recommend **acceptance** of the following **High School Central Funds Report** for the month ending **MARCH 2023** as per **Document G**.

- 20. **Recommend** approval of the acceptance of a donation of a HS Swim Team Record Board, valued at \$2,470.00, from the Manasquan Swim Team Parent’s Association.

**Adoption of 2023-24 Budget**

- 21. **Recommend** approval of the adoption of the final 2023-24 School District budget as listed below and as per the advertised budget **Document H**:

**BE IT RESOLVED** that the final budget be approved for the 2023-2024 school year using the 2023-2024 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
<b>2023-2024 Total Expenditures</b>	\$33,079,898	\$362,842	\$1,701,613	\$35,144,353
<b>Less: Anticipated Revenues</b>	\$15,823,860	\$362,842	\$ 303,362	\$16,490,064
<b>Taxes to be Raised</b>	\$17,256,038	\$ -0-	\$ 1,398,251	\$18,654,289

- 22. **Recommend** approval of the 2023-2024 Contract for Participation in Cooperative Transportation Services with the Gloucester County Special Services School District, as per attached **Document I**.

- 23. **Recommend** approval of the Ice Rental Agreement with Jersey Shore Ice Arena, LLC, for SY2023-2024 through SY2027-2028 period, in accordance with the Ice Schedule and Ice Payment Schedule, as per **Document J** (attorney reviewed and approved).

*Budget  
Certification  
Document D*

*Purchase  
Orders  
Document E*

*Cafeteria  
Report  
Document F*

*Bills (Current  
Expense)*

*Confirmation  
of Bills (Current  
Expense)*

*MHS Central  
Funds Report  
Document G*

*HS Swim Team  
Record Board  
Donation*

*Adoption of the  
2023-2024  
School District  
Budget  
Document H*

*2023-24 Co-op  
Transportation  
– Gloucester  
County SSSD  
Document I*

*Jersey Shore  
Ice Arena LLC –  
Rental  
Agreement  
Document J*

24. **Recommend** approval of the Revised 2023 Manasquan Board of Education meeting schedule, as per **Document K.**
25. **Recommend** approval of the Municipal Assistance/Shared Services Agreement between the County of Monmouth and the Manasquan Board of Education, as per **Document L.**
26. **Recommend** approval of the acceptance of a Parent Paid Tuition student (Q.C.) in the 9<sup>th</sup> grade at the Manasquan High School for the 2023-2024 school year, at the annual tuition rate of \$9,770.00.
27. **Recommend** approval of the acceptance of the donation of four (4) football sleds for the Manasquan High School, by the Gridiron Club, in the amount of \$15,154.00.
28. **Recommend** approval of Gialanella Consulting, LLC for consulting services not to exceed \$4,000.
29. **Recommend** approval of the acceptance of the Project Lead the Way Grant, in the amount of \$10,000.
30. **Recommend** approval to solicit bids for the scope of work included in the January 24, 2023 referendum.
31. **Recommend** approval of the purchase of a Dell VxRail S670 hyperconverged infrastructure (compute, storage, and networking) appliance and associated peripherals from Dell Technologies in the amount of \$114,000.00. (NJ State Contract #M0483, Funded by the Educational Connectivity Fund)
32. **Recommend** approval of Dr. Rajeswari Muthuswamy to conduct psychiatric assessment of High School special education student #3277864771 at a rate of \$525.00 per assessment/report.
33. **Recommend** approval of Dr. Rajeswari Muthuswamy to conduct psychiatric assessment of High School special education student #8371539722 at a rate of \$525.00 per assessment/report.
34. **Recommend** approval of the Performance Contract with The Cameos to provide live music entertainment from 5:00 p.m. to 8:00 p.m., on Friday, July 14, 2023 during the MSDF Car Show.
35. **Recommend** approval of the Agreement for Special Police Assignment with the Borough of Spring Lake Heights Department of Police for the May 12, 2023 Manasquan High School Junior Prom, in the amount of \$106.72 per officer per hour (2 officers) for a total of four hours per officer, as per **Document M.**
36. **Recommend** that upon the recommendation of the Superintendent of Schools, the Manasquan Board of Education approve the application of an ‘other capital project’ to the NJDOE Office of School Facilities for all necessary approvals for the Energy Savings Improvements at the following locations:
1. Manasquan High School
  2. Manasquan Elementary School
  3. Manasquan Alternative School
  4. Manasquan BOE Offices
  5. Industrial Arts Building
  6. Weightroom Building

*2003 Meeting  
Schedule Rev.  
Document K*

*Municipal  
Assistance  
Agreement  
Document L*

*2023-24 Parent  
Paid Tuition  
Student*

*Football Sled  
Donation*

*Gialanella  
Consulting, LLC*

*Project Lead  
the Way Grant*

*Bids for  
Referendum*

*Dell VxRail  
S670 Purchase*

*Dr.  
Muthuswamy –  
Psych  
Assessment*

*Dr.  
Muthuswamy –  
Psych  
Assessment*

*The Cameos  
MSDF Car  
Show*

*SLH Police  
Department –  
Assignment at  
Jr. Prom  
Document M*

*“Other Capital  
Project” for  
Energy Savings  
Improvements*

**37. Recommend** approval of the **amendment** of the following policies and regulations (first reading), as per **Document N:**

- P 0144 – Board Member Orientation and Training
- P 2520 – Instructional Supplies (M)
- P 3217 – Use of Corporal Punishment
- P 5305 – Health Services Personnel (M)
- P 5308 – Student Health Records (M)
- R 5308 – Student Health Records (M)
- P 5310 – Health Services (M)
- R 5310 – Health Services (M)
- P 6112 – Reimbursement of Federal and Other Grant Expenditures (M)
- P 7440 – School District Security (M)
- P 9140 – Citizens Advisory Committees

*1<sup>st</sup> Reading –  
Policy  
Amendments  
Document N*

**38. Recommend** approval of the **adoption** of the following policies and regulations (first reading), as per **Document O:**

- R 2520 – Instructional Supplies (M)
- P 4217 – Use of Corporal Punishment
- P 6115.04 – Federal Funds – Duplication of Benefits (M)
- P 6115.01 – Federal Awards/Funds Internal Controls – Allowability of Costs (M)
- P 6311 – Contracts for Goods or Services Funded by Federal Grants (M)

*1<sup>st</sup> Reading –  
Policy  
Adoptions  
Document O*

**39. Recommend** approval of the **abolishment** of the following policy, as per **Document P:**

- P 9100 - Public Relations

*Policy  
Abolishment  
Document P*

**40. Recommend** approval of the adoption of following job description, as per **Document Q:**

- International Baccalaureate Coordinator

*Job Description  
IB Coordinator  
Document Q*

**41. Recommend** approval of the acceptance of the New Jersey School Insurance Group 2023 Safety Grant, in the amount of \$4,314.00. These funds will be used to partially fund the salaries of the district security guards.

*NJSIG 2023  
Safety Grant*

**42. Recommend** approval of the 2022-2023 Joint Transportation Agreement with the Township of Ocean Board of Education to provide transportation for the Manasquan High School Track Team to the Penn Relays, as on file in the Board Office.

*2022-2023  
Joint  
Transportation  
Agreement –  
Ocean BOE*

**Professional Days**

**43. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

*MHS  
Professional  
Days*

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
March 3, 2023	Kevin Hyland	Atlantic City	State Final Wrestling Coverage	No	Mileage - \$66.74
April 5, 2023	Kevin Hyland	Tinton Falls	CPR Instructor Certification	Yes	None
April 3, 2023	Carolyn Treney	Brick	Congressional Arts Competition	Yes	None
April 20, 2023	Claire Kozic	Freehold	Nutrition Workshop	Yes	Mileage - \$11.28 Registration - \$241.94
May 11-12, 2023	Christina Virok		International Congress on Medieval Studies	Yes	Registration - \$175.00

MINUTES – April 25, 2023

		Kalamazoo, MI			
May 4, 2023	Dr. Peter Crawley Jesse Place	East Brunswick, NJ	2023 Public Employment Conference	No	\$235.00 Registration \$32.34 Mileage (Costs per Attendee)
May 5, 2023	Dr. Peter Crawley Jesse Place	Monroe Township	Genesis SchoolFi User Group Meeting	No	Mileage - \$30.46 (Costs per Attendee)
June 26-July 1, 2023	Linda Hoeler	Atlanta, GA	National FBLA Competition	No	Airfare/Hotel and Transfers - \$2181.00 Meals/Incidentals - \$333.00

MHS  
Professional  
Days

**Student Action  
Field Trips**

**44. Recommend** approval of the field trips listed below:

MHS Field Trips

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
April 28, 2023	Lisa Crowning	Academic Team	Sandy Hook	Academic Bowl Competition	No	Bus - \$350.00	None
May 15, 2023 June 5, 2023	Amy Certo	P.E. Classes	Kindness Cafe	Fitness Walk to Support Kindness Café	No	None	None
May 30, 2023	Jill Santucci Liz Rudder Leigh Busco Anthony Cinelli Harmony Schwier	Peer Leadership Students	Shark River Park	Team Building and Bonding Activities	Yes – 1	Bus - \$350.00 and District Bus	None
May 21, 2023	Madison Schille Melissa Galano Brianna Badami	Grades 9-12 Choir, Band and Drama Students	Axelrod Theater	Professional Performer Performance	No	None	None
May 19, 2023	Madison Schille Ryan Wiemken Eric Clark Sarah Gordon Brianna Badami Nurse - TBD	MES/MHS Grades 5-8 and 9-12 Chorus and Band Students	Dorney Park	Chorus and Band Competitions	Yes - 10	3 Buses - \$8,985.00 Total Cost	None
May 12, 2023	Jen Dyer Nicole Pichetto Kristen Minutoli Adam Schreck Emily Bruno Jackie Wheeler Kristen Stavac William Bertscha Rebecca Bauer Jeanne Walsh Declan Reichy Noreen Delaney Rebecca Connolly	ABA Program	Howell Lanes	Leisure Activities	No	District Bus	None

May 19, 2023	Jen Dyer Nicole Pichetto Kristen Minutoli Adam Schreck Emily Bruno Jackie Wheeler Kristen Stavac William Bertscha Rebecca Bauer Jeanne Walsh Declan Reichy Noreen Delaney Rebecca Connolly Hannah Ameen	ABA Program	No Limits Café, Red Bank	Community Based Instructions	No	District Bus	None
April 26, 2023 May 17, 2023 July 26, 2023	Jen Dyer Nicole Pichetto Kristen Minutoli Adam Schreck Emily Bruno Jackie Wheeler Kristen Stavac William Bertscha Rebecca Bauer Jeanne Walsh Declan Reichy Noreen Delaney Rebecca Connolly Hannah Ameen	ABA Program	Blue Claws Stadium	Work Based Learning	No	District Bus	None
June 26-July 1, 2023	Linda Hoeler	FBLA	Atlanta, GA	FBLA National Competition	No	None	Student Funds

MHS Field Trips

**Placement of Students on Home Instruction**

**45. Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

- #5496286775                      Grade 10                      March 10, 2023 – April 10, 2023 (Medical)**
- #8546811317                      Grade 10                      March 16, 2023 – April 16, 2023 (Medical)**
- #5702387724                      Grade 10                      March 9, 2023 – May 10, 2023 (Medical)**
- #8674782460                      Grade 10                      April 10, 2023 – May 10, 2023 (Medical)**
- #3448321108                      Grade 12                      April 4, 2023 – May 5, 2023 (Medical)**
- #9080423298                      Grade 12                      March 24, 2023 – April 24, 2023 (Medical)**
- #4494150734                      Grade 12                      May 1, 2023 – May 23, 2023 (Medical)**
- #1096386217                      Grade 11                      March 22, 2023 – May 23, 2023 (Medical)**

*Ms. Pollock asked if there was any Old or New Business to bring before the Board. Seeing none she asked for a motion to enter Executive Session.*

**46. Old Business/New Business**

MHS Home Instruction

Old/New Business

Motion was made by Mr. Sorino, seconded by Mr. Bolderman, and approved by voice vote of all those present in favor to enter into Executive Session at 7:46 p.m. MOTION CARRIED

47. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order (HIB)
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client (Litigation)
- 8. Personnel Matters (Hiring, Leave of Absence, Rehire Lists, Reduction in Force, Transfer, Resignation)
- 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

Ms. Pollock asked for a motion to reconvene the meeting.

Motion was made by Mr. Sorino, seconded by Mr. Loffredo, and approved by voice vote of all those present in favor to reconvene the meeting at 8:11 p.m. MOTION CARRIED

48. **Roll Call**

Bruce Bolderman	Eugene Cattani - absent	Michael Moran (Spring Lake)-absent
Donna Bossone - absent	Terence Hoverter - absent	Thomas Pellegrino
Martin Burns	Joseph Loffredo	Alexis Pollock
James Carey (SLH)	Joseph Milancewich (Brielle)	Alfred Sorino

Quorum Reached

Executive Session

Motion to Reconvene

Roll Call

Ms. Pollock asked for a motion to approve Manasquan Item #49.

Motion was made by Mr. Burns, seconded by Mr. Sorino, to approve Manasquan Item #49 – Elementary School personnel, as specified in Document 2.

Discussion: None

Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (3) Ms. Bossone, Mr. Cattani; Mr. Hoverter  
MOTION CARRIED

Manasquan  
Item #49

**MANASQUAN**

**Personnel**

49. **Recommend** approval of the Elementary School personnel as per **Document 2.**

MES Personnel  
Document 2

Ms. Pollock asked for a motion to approve Manasquan/Sending Districts Item #50.

Motion was made by Mr. Milancewich, seconded by Mr. Pellegrino, to approve Manasquan/Sending Districts Item #50 – High School personnel, as specified in Document R.

Roll Call Vote: Ayes (7); Nays (0); Abstain (1) Mr. Loffredo; Absent (4) Ms. Bossone; Mr. Cattani; Mr. Hoverter; Mr. Moran  
MOTION CARRIED

Manasquan/  
Sending  
Districts  
Item#50

**MANASQUAN/SENDING DISTRICTS**

**Personnel**

50. **Recommend** approval of the High School personnel as per **Document R.**

MHS Personnel  
Document R

Ms. Pollock asked for a motion to adjourn.

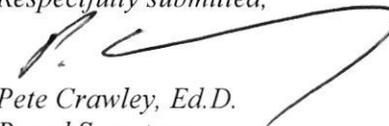
Motion was made by Mr. Pellegrino, seconded by Mr. Loffredo, and approved by voice vote of all those present in favor to adjourn the meeting at 8:12 p.m.  
MOTION CARRIED

Adjournment

51. **Adjournment**

Motion to Adjourn.

Respectfully submitted,

  
Pete Crawley, Ed.D.  
Board Secretary