

**BOARD OF EDUCATION**  
Borough of Manasquan

*The Special Action Meeting of the Manasquan Board of Education was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Wednesday, April 19, 2023.*

*The President, Ms. Pollock, called the meeting to order at 5:30 p.m. and read the Opening Statement.*

**1. Call to Order**

*Call to Order*

**2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Ms. Pollock requested that everyone join in the Pledge of Allegiance.*

**3. Pledge of Allegiance**

**4. Roll Call**

*Roll Call*

<i>*Bruce Bolderman</i>	<i>Eugene Cattani</i>	<i>Michael Moran (Sp.Lk.) - absent</i>
<i>Donna Bossone</i>	<i>Terence Hoverter - absent</i>	<i>Thomas Pellegrino - absent</i>
<i>*Martin Burns</i>	<i>*Joseph Loffredo</i>	<i>Alexis Pollock</i>
<i>*James Carey (SLH)</i>	<i>*Joseph Milancewich (Brielle)</i>	<i>Alfred Sorino</i>

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Peter Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent of Schools; Sandi Freeman, Recording Secretary. \*Board members utilized the "call in" option Quorum Reached*

*Ms. Pollock read the Mission Statement and Statement to the Public.*

**5. Mission Statement**

*Mission Statement*

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**6. Statement to the Public**

*Statement to the Public*

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

*Ms. Pollock opened the Public Forum on Agenda Items and read the following statement.*

**7. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

*Public Forum  
on Agenda  
Items  
(No  
Comments)*

*Ms. Pollock closed the Public Forum on Agenda Items, seeing no comments from the public.*

*Ms. Pollock opened the second Public Forum on any topics agenda or otherwise.*

**8. Public Forum**

*Public Forum  
(No  
Comments)*

*Ms. Pollock closed the second Public Forum, seeing no comments from the public.*

*Ms. Pollock asked for a motion to approve Manasquan/Sending District #9.*

*Motion was made by Mr. Sorino, seconded by Mr. Cattani, to approve Manasquan/Sending District Item #9 - Adoption of Tentative 2023-2024 Budget.*

*Manasquan/  
Sending  
District Item #9*

*Discussion: Ms. Bossone asked for clarification of the \$50 capital reserve deposit. Dr. Crawley said the \$50 amount is an estimate used for the amount of interest in the capital reserve fund.*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Hoverter; Mr. Moran, Mr. Pellegrino*

*MOTION CARRIED*

**MANASQUAN/SENDING DISTRICTS**

**General Items**

**Adoption of Tentative 2023-2024 Budget**

9. **Recommend** approval to submit the tentative 2023-2024 school district budget to the County Office of Education for review and approval as follows:

*2023-2024  
Tentative  
Budget  
Adoption*

**BE IT RESOLVED** that the tentative budget be approved for the 2023-2024 school year using the 2023-2024 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<b><u>GENERAL FUND</u></b>	<b><u>SPECIAL REVENUES</u></b>	<b><u>DEBT SERVICE</u></b>	<b><u>TOTAL</u></b>
<b>2023-2024 Total Expenditures</b>	\$33,079,898	\$362,842	\$1,701,613	\$35,144,353
<b>Less: Anticipated Revenues</b>	\$15,823,860	\$362,842	\$ 303,362	\$16,490,064
<b>Taxes to be Raised</b>	\$17,256,038	\$ -0-	\$1,398,251	\$18,654,289

And to advertise said tentative budget in THE COAST STAR in accordance with the form required by the State Department of Education and according to law;

**BE IT FURTHER RESOLVED**, that a public hearing be held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, April 25, 2023, at 6:00 p.m. for the purpose of conducting a public hearing on the budget for the 2023-2024 school year.

2023-2024  
Tentative  
Budget  
Adoption  
(continued)

#### **Capital Reserve Account Deposit**

**RESOLVED** that the Manasquan Board of Education requests the approval of a capital reserve deposit in the amount of \$50.00. This represents anticipated interest for the 2023-2024 school year.

**RESOLVED** that the Manasquan Board of Education requests the approval of a capital reserve deposit in the amount of \$20,000 as follows:

- \$20,000 turf replacement
- 

#### **Adjustment for Health Care Costs**

**RESOLVED** that the Manasquan Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$216,689. The additional funds will be used to pay for the additional increases in health benefit premiums

#### **Travel and Related Expense Reimbursement 2023-2024**

**WHEREAS**, the Manasquan Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-state county meetings, Department or Association sponsored events or in-state professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

**WHEREAS**, the Manasquan Board of Education established \$47,267 as the maximum travel amount for the current school year and has expended \$22,144 as of this date; now

**THEREFORE, BE IT RESOLVED** that the Manasquan Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2, to a maximum expenditure of \$50,000 for all staff and board members for the 2023-2024 school year.

**BE IT FURTHER RESOLVED** that the Manasquan Board of Education approved the following **2023-2024** Tuition Rates:

Manasquan High School 9 - 12	\$ 19,540.00
Kindergarten	\$ 18,538.00
Grades 1 – 5	\$ 23,119.00
Grades 6 – 8	\$ 22,081.00
L/LD	\$ 29,856.00
CLI	\$ 54,278.00
PSH – PT	\$ 4,400.00
PSH – FT	\$ 8,720.00
MD	\$ 50,961.00
Parent Paid K-8	\$ 9,770.00
Parent Paid 9 – 12	\$ 9,770.00
Parent Paid PK-3 (half-day)	\$ 1,500.00
Parent Paid PK-4 (full-day)	\$ 3,000.00

2023-2024  
Tentative  
Budget  
Adoption  
(continued)

*Ms. Pollock asked if there was any Old or New Business to come before the Board.*

**10. Old Business/New Business**

Old Business  
New Business

*Seeing none she asked for a motion to adjourn.*

**11. Executive Session – *No Executive Session was held this evening.***

Executive  
Session  
N/A

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- \_\_\_ 1. Confidential Matters per Statute or Court Order
- \_\_\_ 2. Impact Rights to Receive Federal Funds
- \_\_\_ 3. Unwarranted Invasion of Individual Privacy
- \_\_\_ 4. Collective Bargaining
- \_\_\_ 5. Acquisition of Real Property or Investment of Fund
- \_\_\_ 6. Public Safety Procedures
- \_\_\_ 7. Litigation or Contract Matters or Att./Client
- \_\_\_ 8. Personnel Matters
- \_\_\_ 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

**12. Roll Call – N/A**

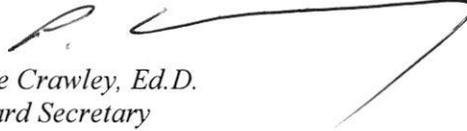
*Motion was made by Mr. Cattani, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to adjourn the meeting at 5:35 p.m.* MOTION CARRIED

Adjournment

**13. Adjournment**

Motion to Adjourn

*Respectfully submitted,*



*Pete Crawley, Ed.D.  
Board Secretary*