

**BOARD OF EDUCATION**  
Borough of Manasquan

*The Combined Committee of the Whole and Regular Public Board of Education Meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, February 23, 2021.*

*The President, Mr. Cattani, called the meeting to order at 6:00 p.m. and read the Opening Statement.*

**1. Call to Order**

*Call to Order*

**2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Mr. Cattani requested that everyone join in the Pledge of Allegiance.*

**3. Pledge of Allegiance**

**4. Roll Call**

<i>Bruce Bolderman</i>	<i>Eugene Cattani</i>	<i>Anne McGarry (SLH) - absent</i>
<i>Donna Bosson - arrived 6:16</i>	<i>Terence Hoverter - absent</i>	<i>Thomas Pellegrino</i>
<i>Martin Burns</i>	<i>Dennis Ingoglia (Brielle)</i>	<i>Alexis Pollock</i>
<i>Michele Cartaya (Lake Como)</i>	<i>Joseph Loffredo</i>	<i>Alfred Sorino</i>

*Roll Call*

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Peter Crawley, School Business Administrator/Board Secretary; Michael Gross, Board Attorney; Jesse Place, Assistant Superintendent of Schools; Rick Coppola, Director of Curriculum and Instruction; Lesley Kenney, Director of School Counseling Services; Sandi Freeman, Recording Secretary.*

*Mr. Cattani read the Mission Statement and Statement to the Public.*

**5. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

*Mission Statement*

**6. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

*Statement to the Public*

*Mr. Cattani asked for a motion to accept and approve the minutes.*

*Motion was made by Mr. Sorino, seconded by Mrs. Pollock, to accept and approve the minutes as specified in Item #7.*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mrs. Bossone, Mr. Hoverter, Mrs. McGarry*  
**MOTION CARRIED**

Acceptance  
and Approval  
of Minutes

**7. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of January 20, 2021. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

*Mr. Cattani said there are no Student Board Representative Reports for the month.*

**8. Student Board Representative Report - No Report for the Month**

*Mr. Cattani turned the floor over to Dr. Kasyan for the presentations.*

Student Board  
Representative  
Reports  
(No Reports)

**9. Presentations**

Presentations

*Dr. Kasyan thanked all of the staff for creating a safe haven in the buildings for the students during this difficult time. He read a poem that portrayed the outstanding efforts made by teachers, guidance counselors and nurses to give the best to the students.*

*Dr. Kasyan asked the administrators to join him at the podium for the presentations.*

- **Teacher of the Year**
  - **Kindle Kuriscak – Elementary School**
  - **Thomas Glenn – High School**

Teacher of the  
Year  
Kindle Kuriscak  
MEB  
Thomas Glenn  
MHS

*Mrs. Manetta recognized Kindle Kuriscak as the Manasquan Elementary School Teacher of the Year. She spoke of the variety of roles undertaken by Ms. Kuriscak and how she goes above and beyond for her students and the elementary school. Mrs. Manetta said that Ms. Kuriscak exemplifies a passion for the teaching profession which is truly admirable. She thanked and congratulated Ms. Kuriscak on this well deserved recognition and presented her with a gift on behalf of the board.*

*Mr. Goodall recognized Tom Glenn as the Manasquan High School Teacher of the Year. He shared the many responsibilities, aside from teaching, that Mr. Glenn oversees at both the high school and elementary school. He personally thanked Mr. Glenn for the support and assistance he provided the students and teachers during this very challenging school year. He thanked and congratulated Mr. Glenn on this recognition. (Mr. Glenn was coaching and not present to receive a gift presented on behalf of the board.)*

- **Educational Services Professional of the Year**
  - **Margaret Ciufu – Elementary School**
  - **Alicia Narucki – High School**

Educational  
Services  
Professional of  
the Year  
Margaret Ciufu  
MES  
Alicia Narucki  
MHS

*Mrs. Graziano said on behalf of the entire school community, it was her pleasure to congratulate Margaret Ciufu, the Manasquan Elementary School Nurse on being selected as the Manasquan Elementary School's Educational Services Professional of the Year. Mrs. Graziano praised Mrs. Ciufu for being a highly experienced and exceptional nurse with over 35 years in her profession. She highlighted many of the other areas of the nursing and medical profession undertaken by Mrs. Ciufu. Mrs. Graziano said that Mrs. Ciufu is dedicated, hard working and extremely conscientious and Manasquan Elementary School is very fortunate to have her as the school nurse and the person managing*

the busy health office. Mrs. Graziano thanked and congratulated Mrs. Ciuffo and presented her with a gift on behalf of the board.

Educational  
Services  
Professional of  
the Year  
Margaret Ciuffo  
MES  
Alicia Narucki  
MHS

Mr. Goodall recognized and congratulated Ms. Alicia Narucki on being selected as the Manasquan High School's Educational Services Professional of the Year. He provided her educational background and work history prior to joining Manasquan High School in 2010 as the 9<sup>th</sup> grade guidance counselor. Mr. Goodall thanked her for all of the efforts made in supporting the students' needs, both educational and emotional, during this challenging time. Mrs. Kenney added that Ms. Narucki's attention to detail, due diligence, commitment and passion for the students is very special and the school is very lucky to have her in the counselling office. Mr. Goodall and Mrs. Kenney presented Ms. Narucki with a gift on behalf of the board.

- **High School Teacher of the Month – Joanne Lobosco**

MHS Teacher  
of the Month  
Joanne  
Lobosco

Mr. Goodall recognized Joanne Lobosco on being selected as the High School Teacher of the Month. Mrs. Lobosco is a long standing social studies teacher and has taught varied grade levels at the high school. He thanked Mrs. Lobosco for her efforts made to meet the challenges presented this year in addressing the needs of the students and congratulated her on a job well done.

- **Elementary School Teacher of the Month - Lauren Calabrese-Buss**

MES Teacher of  
the Month  
Lauren  
Calabrese-Buss

Mrs. Manetta spoke of the tradition at Manasquan Elementary School where the Student of the Month selects a teacher that has been instrumental in their success and Ingrid Nicolas-Ajejo has selected Lauren Calabrese-Buss for this honor. Mrs. Graziano was glad to hear that our middle school student of the month selected a primary grade teacher because these teachers set the foundation and make an impact on the students. Mrs. Graziano complimented Mrs. Buss on her efforts and general concern for the students and the excitement she brings to the classroom. She said that Mrs. Buss is an exceptional teacher and the district is fortunate to have her on the staff. Mrs. Manetta and Mrs. Graziano congratulated her on being selected as the Manasquan Elementary School Teacher of the Month and presented her with a Certification of Appreciation.

Dr. Kasyan continued with the recognition of the Students of the Month and explained the criteria that is met by the selected students. Dr. Kasyan acknowledged the achievements of the following students and congratulated them on being selected as Students of the Month. The students were presented with Certificates of Appreciation and Walter Bucks. Mirabelle Elliot, who was celebrating her birthday, was presented with a cupcake and a chorus of Happy Birthday from everyone present at the meeting.

- **High School Students of the Month – Lucas Mellon, Senior – Liam Pacetti, Junior – Steven Solis Morales, Sophomore – Mirabelle Elliot, Freshman**
- **Elementary School Student of the Month – Ingrid Nicolas-Alejo**

High School  
and  
Elementary  
School  
Students of the  
Month

Dr. Kasyan turned the floor over to the principals for their reports.

### **10. Principals' Reports**

- Lower Elementary School (PK-4) – Colleen Graziano

Principals'  
Reports

Mrs. Graziano provided an update on the transitioning taking place in the lower elementary school. The Primary K through 2 students will be participating in library classes in the Media Center, going to the library for story time and safely taking out a book. Both she and Mrs. Manetta will meet with Dr. Kasyan to talk about more opportunities being provided to the students to allow for as much normalcy as possible. She reported that mid-year iReady diagnostic assessments are completed and data analysis is underway in the Ready Math Program. The primary students celebrated the 100<sup>th</sup> day of school yesterday and she thanked the PTO for putting up a beautiful banner in front of the school to celebrate the 100<sup>th</sup> day. Plans are being worked on for the Read Across America Day on March 2<sup>nd</sup> along with many

Lower  
Elementary  
School  
Mrs. Graziano

*additional events to celebrate the love of reading throughout the month of March. She thanked the teachers and parents for coordinating virtual reading guests for the students on March 2<sup>nd</sup>. Plans are being worked on with the Arts teachers to celebrate Music in Our Schools and Youth Art Month during the month of March. Mrs. Graziano concluded her report.*

o Upper Elementary School (5-8) – Megan Manetta

*Mrs. Manetta began her report by congratulating Molly McCarthy, Grade 8, for receiving Honorable Mention in the Poetry category of the Scholastic Art and Writing Awards, in addition to being one of the top 3 entries from Manasquan Elementary School for the National Elk Essay Contest. She congratulated Ally Attardo and Will Pettit (Grade 8) for being in the top 4 local entries that will move on to state and national competition in the National Elk Essay Contest. Mrs. Manetta reported on some of the efforts made at the middle school level to support the students. Individualized plans from marking period 1 resulted in significant failure reduction in marking period 2. Plans are in place for marking period 3 to address making up missed work and providing additional supports as needed for student absences. Transitional support is being provided for students moving from virtual to in-person instruction. An individualized approach is being given to problem-solving student issues. I-Ready and IXL mid-year diagnostics have been completed and data is currently being analyzed to see growth from the beginning of the school year. CogAt testing will take place in March for Grades 6 and 7. Mrs. Manetta concluded her report.*

*Dr. Kasyan asked the board if they would be in agreement to invite the winners and teachers involved in the Literacy Awards to be recognized at the next board meeting. There was no objection from the board.*

o High School – Robert Goodall

*Mr. Goodall reported that the students are continuing to be provided with support in the educational setting at the high school. He thanked the board and Dr. Kasyan for providing the resources to allow for the 9<sup>th</sup> grade drop-in tutoring. The tutoring program is advertised on the scrolling TV and through emails to remind them of the available opportunities. Students are taking advantage of the drop-in tutoring and it has been expanded to include the 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grade students. Meetings have been ongoing with the drama teachers and plans are underway for the first production of the year taking place in late April. Mr. Goodall celebrated the following student successes: He congratulated Ben Roy, a Junior point guard, for joining the Manasquan Basketball 1000-point club on Saturday, February 20<sup>th</sup>. He nominated Allison Waters to be the high school representative at the Monmouth University's Women's Leadership Celebration. Mr. Goodall congratulated five members of the swim team, Sarah Eldridge, Jack Nowak, Leah Policari, Caroline Ireland and Matt Dettlinger, for winning four out of four events this past Saturday at the Atlantic Club. He congratulated Matt Rose for bowling a high game of 290. Mr. Goodall met with his staff on the possibility of bringing students back for a 5 day in-person schedule for the 4<sup>th</sup> marking period. He reviewed the accommodations and issues that will need to be addressed to make this happen. Mr. Goodall concluded his report.*

*Dr. Kasyan said it is crucial, with plans to bring the students back in April, to make sure there is an availability for the staff to receive the vaccination if they wish to do so. He feels confident that the state will move forward with this and he thanked Dr. Crawley for looking into this on a daily basis with local pharmacies. He also thanked Mrs. Ciufu for her assistance in looking for vaccine opportunities.*

*Dr. Kasyan would like to see a drama production and suggested looking into conducting the production outside under tents. Dr. Crawley will look into this possibility. Dr. Kasyan would also like to have the students acknowledged in Mr. Goodall's report present at next month's meeting. Mr. Pellegrino commented that an outside drama production may be difficult with the elaborate sets and scenery that goes into the productions. Mr. Goodall is meeting with the drama teachers to work out the details of the production. Mr. Loffredo asked if we could live stream the swim meets for parents. Mr. Place is looking into this with the tech department and the swim coach. Mr. Loffredo asked if the teachers have been surveyed to see what their feelings are regarding coming back to a full five-day schedule. Mr. Goodall*

said that the high school is currently fully staffed outside of some necessary quarantining. Dr. Kasyan said this can be looked into with regard to the return of all students for a five-day schedule.

Mr. Cattani asked if plans are being made to bring back Squan-A-Thon. Mr. Goodall said a preliminary meeting was held and discussion is underway to resume many activities such as Squan-A-Thon, proms and the senior picnic with the use of tents. Dr. Kasyan said he would like to move ahead with a good plan. Dr. Kasyan concluded the Presentations for the evening.

Mr. Cattani said the board would be entering Executive Session at this time to discuss items that require discussion prior to a board vote. He asked for a motion to enter Executive Session and read the following statement.

Motion was made by Mr. Sorino, seconded by Mr. Loffredo, and approved by voice vote of all those present in favor to enter Executive Session at 6:56 p.m. MOTION CARRIED

Executive Session

**11. Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- \_\_\_ 1. Confidential Matters per Statute or Court Order
- \_\_\_ 2. Impact Rights to Receive Federal Funds
- \_\_\_ 3. Unwarranted Invasion of Individual Privacy
- \_\_\_ 4. Collective Bargaining
- \_\_\_ 5. Acquisition of Real Property or Investment of Fund
- \_\_\_ 6. Public Safety Procedures
- X 7. Litigation or Contract Matters or Att./Client (Contract/Litigation)
- X 8. Personnel Matters (Hiring, Resignation, Leave of Absence)
- \_\_\_ 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

Mr. Cattani asked for a motion to reconvene the meeting.

Motion was made by Mr. Sorino, seconded by Mr. Loffredo, and approved by voice vote of all those present in favor to reconvene the open public meeting at 7:55 p.m. MOTION CARRIED

Motion to Reconvene

**12. Roll Call**

Bruce Bolderman	Eugene Cattani	Anne McGarry (SLH) - absent
Donna Bossone	Terence Hoverter - absent	Thomas Pellegrino
Martin Burns	Dennis Ingolia (Brielle)	Alexis Pollock
Michele Cartaya (Lake Como)	Joseph Loffredo	Alfred Sorino
		Quorum Reached

*Mr. Cattani opened the Public Forum on Agenda Items and read the following statement.*

**13. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

*Matt Koenig, 57 Curtis Avenue, Manasquan – Mr. Koenig spoke on the freshmen students' struggle during the 1<sup>st</sup> quarter of the year and asked if the administration and board has addressed this for the 2<sup>nd</sup> quarter. Mr. Cattani said this will be looked into. Mr. Koenig thanked Dr. Kasyan for having a plan to bring the students back to a five day a week in person schedule. He asked how soon a survey could be put together, similar to the field house survey, to assess the student population in terms of getting back under these conditions. He believes this will help in seeing who is on board with this decision.*

*Dr. Kasyan said although this forum is for public statements and not questions and answers; under the Covid-19 crisis we are currently in he believes it warrants an answer. Mr. Cattani concurred and opened the floor to Dr. Kasyan.*

*Dr. Kasyan said that it is critical to know if the students will be taking advantage of coming back but also how the teachers feel as well. He will address this with the administration tomorrow and assess both the students and staff on their feelings. The availability of a vaccination for the staff would make him most comfortable. Mr. Koenig said that the current situation as a taxpayer does not work. Dr. Kasyan said that as a Superintendent of Schools the inconsistency of every other day is troublesome to both the teachers and the students. Mr. Koenig asked if any students are currently attending five days a week at this time. Dr. Kasyan asked Mrs. Kenney to address this question. Mrs. Kenney said that most of the students attending five days have a supportive IEP, a 504 plan or are in the I&RS process. Dr. Kasyan said that parents may reach out to the building principal to request a five day a week program.*

*Christine Rice, 26 Fletcher Avenue, Manasquan – Mrs. Rice said that it was a great idea to conduct an outside theater production and this would provide the students with a creative outlet. She asked if the opportunity to eat lunch outside was only provided to the senior class. She believes this opportunity should be given to all interested students. Dr. Kasyan said this is provided as a senior privilege but he would encourage Mr. Goodall to allow the underclassmen to use the back of the school for lunch. Mrs. Rice asked if all the classrooms now have wood flooring. Dr. Kasyan said it was his focus to maintain the integrity of the buildings and expose the existing wood floors. She expressed both her and her mother's joy with the refinished cafeteria floor. Mrs. Rice asked what the asterisk referred to on the agenda. Mr. Place said the asterisk refers to items on the agenda for board action and the "M" next to policies indicates it is Mandatory. Dr. Kasyan addressed her questions on several of the policies on the agenda and clarified that P 0164.6 does not mean that all future meetings will be conducted remotely. Dr. Kasyan said policies are available for review on the district's website. Mrs. Rice asked, as a taxpayer, what the best way would be to reach out to the board with questions, concerns, and comments. Mr. Cattani said that if the issue is related to a specific school it should be addressed with the principal and then work up to the superintendent. If it is policy related an email could be sent to his attention or the entire board. Dr. Kasyan said that all questions could be directed to his attention. Mr. Place said all policies are on the website and any policies on tonight's agenda are included on the website with the*

board documents. Mrs. Rice strongly feels that during these unprecedented times the meetings should be virtually streamed.

Public Forum  
on Agenda  
Items

**14. Public Forum**

Public Forum

Mr. Cattani closed the Public Comment and Public Forum portion of the meeting and turned the floor over to Dr. Kasyan for the Committee of the Whole Discussion Items.

**15. Discussion Items February 23, 2021 Agenda**

• **Education, Curriculum & Technology- Agenda Items\***

Committee of  
the Whole  
Discussion  
Items

Dr. Kasyan said that items under Education, Curriculum and Technology will be addressed during the Superintendent's Report by the Director of Curriculum and Instruction and Director of School Counseling Services.

• **Personnel– To be Discussed in Executive Session- Agenda Items\***

• **Policy**

• **Policies for Adoption - 1<sup>st</sup> Reading- Agenda Items \***

Policies  
1<sup>st</sup> Readings

- P 0164.6 – Remote Public Board Meetings During A Declared Emergency (M)

Dr. Crawley said this policy establishes rules that will be followed if the board chooses to conduct a remote meeting. The majority of the rules are similar to rules that govern a regular meeting. There are a few choices relating to the length of public comment and this will mimic what is in our existing policy being 3 to 5 minutes. One choice that is being presented tonight is whether text-based public comments will be accepted during a remote meeting. Tonight's reading indicates that we will not accept text-based public comments. Mrs. Bossone asked if texts can be refused if the content is inappropriate. Mr. Gross said if the content of the text is threatening or inappropriate it could be disallowed from being read as with a public comment being made in person.

- P 1643 – Family Leave (M)

Mr. Place referred to four policies relating to family leave on the agenda for abolishment. These policies have been consolidated under one Family Leave policy P 1643. The choices the board is asked to make refer to how the board calculates the entitlement and terms of the leave.

- R 7425 – Lead Testing of Water in Schools (M)

• **Policies for Amendment – 1<sup>st</sup> Reading - Agenda Items \***

Policies  
Amendment  
1<sup>st</sup> Readings

- P 0145 – Board Member Resignation and Removal (M)
- R 1642 – Earned Sick Leave Law (M)
- P & R 5330.01 – Administration of Medical Cannabis (M)
- P 7425 – Lead Testing of Water in Schools (M)
- P 2415 – Every Student Succeeds Act (M)
- P 2415.02 – Title I – Fiscal Responsibilities (M)
- P 2415.05 – Student Surveys, Analysis, and/or Evaluations (M)
- P & R 2415.20 – Every Student Succeeds Act Complaints (M)
- P 4125 – Employment of Support Staff Members (M)
- P 6360 – Political Contributions (M)
- P 8330 – Student Records (M)
- P 9713 – Recruitment by Special Interest Groups (M)

Dr. Kasyan pointed out that the policies for repeal have been replaced with updated policies.

• **Policies for Repeal – 1<sup>st</sup> Reading - Agenda Items \***

Policies  
Repeal

- P 3431.1 – Family Leave (M)
- P 4431.1 – Family Leave (M)

- P 3431.3 – New Jersey’s Family Leave Insurance Program
- P 4431.3 – New Jersey’s Family Leave Insurance Program
- P & R 7430 – School Safety (M)
- P 2415.01 – Academic Standards, Academic Assessments, and Accountability (M)
- P 2415.03 – Highly Qualified Teachers (M)

Policies  
Repeal

- **Finance**
  - 2021-2022 Budget Update

Finance  
2021-22  
Budget Update

*Dr. Crawley updated the board on the budget process. A meeting with the Ad Hoc Budget Committee is planned for March 10<sup>th</sup> to review what will be presented at the March 16<sup>th</sup> board meeting for tentative adoption and then presented to the state for review. Once approved, the Public Hearing on the Budget will be held in April. He referred to the Governor’s press conference today on the state funding of school finance and found it to be a very positive speech. The bottom-line number will be made available within the next two days.*

- **Buildings & Grounds/Facilities**
  - Shared Services Agreement

Buildings &  
Grounds/  
Facilities

Shared  
Services  
Agreement

*Dr. Crawley referred to the survey conducted relating to the shared services agreement with the town. The survey results are provided in Item #37 and the board’s approval of the shared services agreement is included in Item #38. This agreement, once addressed this evening by the board, will go before the Manasquan Borough Council on March 1<sup>st</sup>.*

*Dr. Crawley referred to Item #25 that reports on the receipt of a donation of 1000 cloth masks from Seabreeze Ford. Dr. Kasyan asked that a thank you letter be sent to Seabreeze Ford on behalf of the Board of Education.*

*Mr. Cattani turned the floor over to Dr. Kasyan for the Superintendent’s Report.*

## **16. Superintendent’s Report & Information Items**

Supt’s Report

*Dr. Kasyan reported on the total district enrollment along with the high school and elementary school, as specified in Document A.*

- **Enrollment– Document A**
  - **Total Enrollment – 1,533**
    - High School – 1,001
    - Elementary School – 532

Enrollment  
Document A

*Dr. Kasyan reported on the fire drills, table top security meetings and lockdown drills, as specified in Document B. The drills conducted have met all of the state requirements for both fire and safety drills for the month of January.*

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
  - **High School:**
    - January 11<sup>th</sup> and 12<sup>th</sup> – Fire Drill
    - January 28<sup>th</sup> – Table Top Security Meeting
  - **Alternative School:**
    - January 12<sup>th</sup> – Fire Drill
    - January 28<sup>th</sup> – Table Top Security Meeting
  - **Elementary School:**
    - January 13<sup>th</sup> – Fire Drill
    - January 27<sup>th</sup> – Lockdown Drill

Fire and Safety  
Drills  
Document B



*Dr. Kasyan provided the HIB Monthly Report with no incidents to report from the high school and one incident determined to be a Code of Conduct and not HIB from the elementary school, as specified in Document C.*

- **HIB Monthly Report – Document C**
  - **High School: No Report for the Month**
  - **Elementary School: One Incident – 1 Not HIB**

HIB Report  
Document C

Assistant  
Superintendent  
Report  
Mr. Place

Director of  
Curriculum and  
Instruction  
Report  
Mr. Coppola

Director of  
School  
Counseling  
Services  
Mrs. Kenney

*Seeing no questions from the Board, Dr. Kasyan turned the floor over to Mr. Place for the Report of the Assistant Superintendent.*

- **Report of the Assistant Superintendent**

*Mr. Place said that his report was covered during the policy discussion that took place earlier this evening.*

*Dr. Kasyan turned the floor over to Mr. Coppola, for the report of the Director of Curriculum and Instruction.*

- **Report of the Director of Curriculum and Instruction**

*Mr. Coppola spoke on a meeting held with the advanced placement course teachers to discuss areas covered on the end of the year testing and opportunities for alternate testing windows either in-person or on-line. He, along with Mrs. Kenney and Mr. Goodall are looking into how to best serve and prepare the students and get this information out to parents on the end of year tests. Mr. Coppola said the second diagnostic for the iReady and Ready Math program is being reviewed and a presentation will be provided for Dr. Kasyan's review showing the students' progress. He complimented the teachers on the progress made and the fantastic job with adopting the Ready Math program. A presentation will be prepared for the April board meeting. Mr. Coppola reported that the January 29<sup>th</sup> Equity Day in-service was very successful, and the staff were provided with valuable information from two dynamic speakers. Teachers have approached him and the building principals on modifications to the curriculum, in addition to three new courses that are being looked into for both schools. Mr. Coppola thanked the Equity Committee for meeting with the sub-committee chairs to discuss their ideas. He asked Dr. Kasyan for the opportunity to have the sub-committees meet again with the board's Equity Committee to discuss their progress and next steps moving forward.*

*Dr. Kasyan asked if the chairs could provide the data that drove the curriculum decisions and share this information with the board's committee. Mr. Cattani was in agreement with holding another meeting and reviewing this data.*

*Dr. Kasyan asked Mr. Coppola to work with Mr. Goodall to provide a data comparison showing the progress of the students that are getting extra help and compare it with where they were before the extra help. This will provide a realistic appraisal of how well the after school activities are going and where the freshmen are since identifying their need for help. Mr. Coppola concluded his report.*

*Dr. Kasyan turned the floor over to Mrs. Kenney, for the Report of the Director of School Counseling Services.*

- **Report of the Director of School Counseling Services**

*Mrs. Kenney reported that she, along with Dr. Kasyan, Mr. Coppola and the sending district superintendents met for the month's articulation meeting. The meeting also included the school nurses from the sending districts. Discussion took place on what services are being provided in their schools and what is needed to build on as a community. The topic of social and emotional support for the students was discussed and how to collaborate in different types of programs. Mrs. Kenney spoke on the program being looked into, Minding Your Mind, that has been well received among our staff members and students. She hopes that an in-person program can be held. Mrs. Kenney reported that 150 seniors have sent out 988 applications to 266 colleges at this time. Some acceptances have been received and decisions are being considered by the students. She said this is very exciting for the seniors. The*

counseling department is working on a timeline to prepare the students for next year. She and Ms. Saliski held two on-line information sessions last Tuesday and Wednesday for parents of 8<sup>th</sup> grade students from the sending districts to answer questions and provide information on the transition process. Plans are also being worked on for scheduling of the current high school students working from the upper classmen down. The freshmen counselor will be visiting the sending district schools to begin the scheduling process with the incoming 9<sup>th</sup> graders. Tours have been conducted for potential students and the registration process is on-going. Mrs. Kenney concluded her report.

Director of School Counseling Services  
Mrs. Kenney

Dr. Kasyan concluded his Superintendent's Report.

Mr. Cattani asked for a motion to accept the Superintendent's Report.

Motion was made by Mr. Loffredo, seconded by Mr. Sorino to approve and accept the Superintendent's Report.

Acceptance of Supt's Report

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mrs. McGarry

MOTION CARRIED

**Recommend approval and acceptance of the Superintendent's Report.**

Mr. Cattani asked if there were any Manasquan General Items that required a separate vote and if there were any questions on Items #17 through #23. Seeing none, he asked for a motion to approve Items #17 through #23.

Manasquan General Items #17 - #23

Motion was made by Mr. Bolderman, seconded by Mrs. Bossone, to approve Manasquan General Items #17 through #23.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Hoverter

MOTION CARRIED

**MANASQUAN**

**General Items**

- 17. **Recommend approval of the Jostens' Yearbook Agreement for SY2022, as per attached Document 1.** (attorney reviewed and approved).

2022 Jostens' Yearbook Agreement

**Personnel**

- 18. **Recommend approval of the Elementary School personnel as per Document 2.**

MES Personnel Document 2

**Professional Days**

- 19. **Recommend approval of the attendance of staff members at conferences/workshops indicated below: None for the Month**

MES Professional Days (No Report)

**Student Action**

**Field Trips**

- 20. **Recommend approval of the field trips listed below: No Report for the Month**

MES Field Trips (No Report)

**Placement of Students on Home Instruction**

- 21. **Recommend that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:  
#7625201955                      Grade 8                      January 18, 2021 – March 18, 2021 (Medical)**

MES Home Instruction

**Placement of Students Out of District**

- 22. **Recommend approval of the revised 2020-2021 External Placement list that reflects tuition costs and transportation cost, as per Document (No Report)**

Out of District Placements (No Report)

**Financials**

**23. Recommend acceptance of the following Elementary School Central Funds Report for the month ending January, 2021 as per Document 3.**

*Mr. Cattani asked if there were any Manasquan/Sending Districts General Items #24 through #26 that required a separate vote and if there were any questions on Items #24 through #26. Seeing none, he was for a motion to approve Items #24 through #26.*

*Motion was made by Mrs. Bossone, seconded by Mr. Sorino, to approve Manasquan/Sending Districts Items #24 through #26.*

*Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mrs. McGarry*

*MOTION CARRIED*

*Financials  
MES Central  
Funds Report  
Document 3*

*Manasquan/  
Sending  
Districts  
General Items  
#24 - #26*

**MANASQUAN/SENDING DISTRICTS**

**General Items**

**24. Secretary's Report/Financials**

**Recommend acceptance of the following Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **JANUARY, 2021** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **JANUARY 31, 2021** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance of the Secretary's Financial & Investment Report and the Treasurer's Report, for the month ending JANUARY 31, 2021 as per Document D.** (The Treasurer of School Moneys Report for the month of **JANUARY, 2021** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **JANUARY 31, 2021**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2020-2021 budgets for JANUARY and FEBRUARY** as recommended by the Superintendent of Schools, as per **Document D**.

**Purchase Orders** for the months of **JANUARY 2021** be approved, as per **Document E**.

Recommend acceptance of the **Cafeteria Report – Document F**

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,284,477.46** for the month of **FEBRUARY, 2021** be approved. Record of checks (**#47657** through **#47664**), and distributions are on file in the Business Office.

**Be it Resolved:** that the **Bills (Capital Expense)** in the amount of **\$19,843.55** for the month of **FEBRUARY, 2021** be approved. Record of checks (**#1205** through **#1206**), and distributions are on file in the Business Office.

*Financials*

*Secretary's  
Certification*

*Acceptance of  
the Secretary's  
Certification*

*Secretary's  
Financial &  
Investment  
Report  
Document D*

*Budget  
Certification  
Document D*

*Purchase  
Orders  
Document E*

*Cafeteria  
Report  
Document F*

*Bills (Current  
Expense)*

*Bills (Capital  
Expense)*

Confirmation of **Bills (Current Expense)** for **JANUARY, 2021** at **\$3,739,705.24** and checks (#47484 through #47656) and (**Capital Expense**) for **JANUARY, 2021** at **\$203,991.12** and checks (#1194 through 1204).

Confirmation of Bills (Current & Capital Expense)

**Recommend acceptance** of the following **High School Central Funds Report** for the month ending **JANUARY 2021** as per **Document G**.

MHS Central Funds Report Document G

**25. Recommend** approval of the acceptance of a donation of masks from Seabreeze Ford, in the estimated amount of \$1,000.

Mask Donation Seabreeze Ford

**26. Recommend** approval to accept the Audit and CAFR Reports of the Financial Records of the Manasquan School District for the period ended June 30, 2020, as presented by Robert A. Hulsart, Jr., of Robert A. Hulsart and Company, as per **Document H**.

Audit & CAFR Report Document H

*Mr. Cattani reported that Item #27 will not be voted on this evening.*

**27. Recommend** approval that the Manasquan Board of Education resolves to authorize the Board President to execute the settlement and release of claims for Case Number 21-017. A copy of the settlement will be maintained in the office of the Board secretary.

Item #27 Pulled from Agenda

*Mr. Cattani asked if there were any Manasquan/Sending Districts General Items #28 through #42 that required a separate vote and if there were any questions on Items #28 through #42. Seeing none, he asked for a motion to approve Items #28 through #42.*

Manasquan/Sending Districts General Items #28 - #42

*Motion was made by Mrs. Pollock, seconded by Mr. Loffredo, to approve Manasquan/Sending Districts General Items #28 through #42.*

*Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mrs. McGarry*

*MOTION CARRIED*

**28. Recommend** approval of the Manasquan Board of Education's participation in the Special Education Medicaid Initiative for FY2022 (SEMI).

FY2022 SEMI Participation

**29. Recommend** approval of the Agreement for Student Internships between Rowan University and the Manasquan High School relating to the Athletic Training program, as per **Document I** (attorney review and approved).

Rowan University Student Internship Document I

**30. Recommend** approval of Change Order # 002r, from Nickerson Corporation, reflecting a decrease in the contract amount of \$3,159.80 for unused allowance, for the flooring and Bleacher Replacement project at the Manasquan High School, as per **Document J**.

Nickerson Corp. Change Order #002r Document J

**31. Recommend** approval of Pay Application #7 (Final), from Nickerson Corporation, for Flooring and Bleacher Replacement at the Manasquan High School Gymnasium, in the amount of \$40,991.91 (attorney reviewed and approved).

Nickerson Corp. – Pay Application #7

**32. Recommend** approval of the Request for Obsolete Equipment Disposal, as per **Document K**.

Obsolete Equipment Document K

**33. Recommend** approval of the **adoption** of the following policies and regulations (first reading), as per **Document L**.

- P 0164.6 – Remote Public Board Meetings During A Declared Emergency (M)
- P 1643 – Family Leave (M)
- R 7425 – Lead Testing of Water in Schools (M)

Policies 1<sup>st</sup> Reading Document L

**34. Recommend** approval of the **amendment** of the following policies and regulations (first reading), as per **Document M**.

- P 0145 – Board Member Resignation and Removal (M)
- R 1642 – Earned Sick Leave Law (M)

Policies 1<sup>st</sup> Reading – Amendments Document M

- P & R 5330.01 – Administration of Medical Cannabis (M)
- P 7425 – Lead Testing of Water in Schools (M)
- P 2415 – Every Student Succeeds Act (M)
- P 2415.02 – Title I – Fiscal Responsibilities (M)
- P 2415.05 – Student Surveys, Analysis, and/or Evaluations (M)
- P & R 2415.20 – Every Student Succeeds Act Complaints (M)
- P 4125 – Employment of Support Staff Members (M)
- P 6360 – Political Contributions (M)
- P 8330 – Student Records (M)
- P 9713 – Recruitment by Special Interest Groups (M)

*Policies 1<sup>st</sup>  
Reading –  
Amendments  
Document M*

**35. Recommend approval of the repeal of the following policies and regulations (first reading), as per Document N.**

- P 3431.1 – Family Leave (M)
- P 4431.1 – Family Leave (M)
- P 3431.3 – New Jersey’s Family Leave Insurance Program
- P 4431.3 – New Jersey’s Family Leave Insurance Program
- P & R 7430 – School Safety (M)
- P 2415.01 – Academic Standards, Academic Assessments, and Accountability (M)
- P 2415.03 – Highly Qualified Teachers (M)

*Policies 1<sup>st</sup>  
Reading –  
Repeal  
Document N*

**36. Recommend approval of an amendment to the FY 2021 ESEA Grant to accept and appropriate carryover funds from the FY 2020 ESEA Grant in the amounts summarized in the following:**

	Original Amount FY 2021	Carryover from FY 2020	Final Amount FY 2021
<b>Title I-A</b>	\$80,917	\$3,608	\$84,525
<b>Title II-A</b>	\$17,204	\$3,091	\$20,295
<b>Title III Immigrant</b>	\$1,314	\$281	\$1,595
<b>Title IV</b>	\$10,000	\$1,368	\$11,368

*FY2021 ESEA  
Grant  
Amendment*

**37. Recommend approval of the acceptance and certification of the results of the survey conducted by the Board of Education of members of the community responding to the question “Do you support the Board of Education’s initiative to refinance existing and future debt through a shared services agreement with the Borough of Manasquan?” as follows:**

Response	Total
Yes	1,007
No	876
Defective Surveys (not counted)	14 <sup>1,2,3,4</sup>

*Certification of  
Survey Results  
for Shared  
Services  
Agreement  
with Borough  
of Manasquan*

<sup>1</sup>Five (5) paper surveys were received marked “No,” but had no ID and PIN attached so they could not be verified as unique votes

<sup>2</sup>One (1) paper survey was received unmarked

<sup>3</sup>Four (4) paper surveys were received after the 4:00 PM deadline on February 19, 2021. Two (2) were marked “Yes,” and two (2) were marked “No.”

<sup>4</sup>Four (4) paper surveys were received marked “No,” but were found to have already participated online.

**38. Recommend approval of the Shared Services Agreement with the Borough of Manasquan providing for the construction of a field house in the area of Manasquan High School, gymnasium and other athletic facilities improvements and paving for the joint use of the parties in the form substantially provided, as per Document O.**

*Shared Services  
Agreement  
with Borough  
of Manasquan  
Document O*

**Personnel**

39. **Recommend** approval of the High School personnel as per **Document P**.

MHS Personnel  
Document P

**Professional Days**

40. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

MHS  
Professional  
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
February 20, 2021	Rosa Russo	Online	Italian Culture and Grammar Webinar	No	Registration - \$25.00
March 2 – 4, 2021	Nicholas Bock James Egan Lisa Kukoda Jesse Place Frank Scott	Online	Microsoft Ignite Digital Event	No	None

**Student Action**

**Field Trips**

41. **Recommend** approval of the field trips listed below: **No Report for the Month**

MHS Field Trips  
(No Report)

**Placement of Students on Home Instruction**

42. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

MHS Home  
Instruction

#2686906059	<b>Grade 11</b>	<b>February 1, 2021 – March 1, 2021 (Medical)</b>
#2349108472	<b>Grade 9</b>	<b>January 18, 2021 – March 18, 2021 (Medical)</b>
#5792616680	<b>Grade 9</b>	<b>January 5, 2021 – February 5, 2021 (Medical)</b>
#8397499020	<b>Grade 11</b>	<b>January 22, 2021 – February 22, 2021 (Medical)</b>
#7694226463	<b>Grade 12</b>	<b>February 16, 2021 – March 16, 2021 (Medical)</b>

*Mr. Cattani asked if there was any new or old business to come before the board.*

43. **Old Business/New Business**

Old & New  
Business

*Under New Business – Dr. Kasyan asked Ryan Basaman to provide information to the board on the plans being made for Squan-A-Thon. Ms. Basaman, a Manasquan High School math teacher and faculty advisor for the Squan-A-Thon, has been in discussion with Dr. Kasyan and Mr. Goodall to move forward with the Squan-A-Thon program. Students have been asking about the plan and have expressed interest in volunteering to be on the committee. Ms. Basaman said she is comfortable to move forward with the planning; but would first need to have the go-ahead and support from the Board of Education. She is confident that once a committee is put together a presentation can be brought to the board with an outline of what the committee would like to do for Squan-A-Thon. An email went out this morning to all students explaining that Squan-A-Thon will be moving forward. A committee will be organized, and plans will be put into motion that will be presented to the board at the next meeting. She explained the nature of last year’s virtual program with all contracts being honored and shirts and water bottles handed out to the students over the summer. She is grateful that the board is in favor because this program is so important to the students and is a very beneficial event.*

Squan-A-Thon

*Mr. Loffredo thanked Ms. Basaman for taking the lead of this huge task.*

*Mrs. Bossone thanked Mrs. Kenney and the guidance office for providing a great donation of a replacement computer for her friend’s nephew, a Manasquan High School student, after losing her home in a fire.*

MINUTES – February 23, 2021

*Mr. Cattani asked for a motion to adjourn.*

*Motion was made by Mr. Sorino, seconded by Mr. Pellegrino, and approved by voice vote of all those present in favor to adjourn the meeting at 8:54 p.m.*

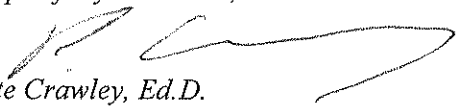
**MOTION CARRIED**

Adjournment

**44. Adjournment**

Motion to Adjourn

*Respectfully submitted,*

  
*Pete Crawley, Ed.D.*  
*Board Secretary*