

BOARD OF EDUCATION
Borough of Manasquan

The Combined Committee of the Whole and Regular Public Board of Education Meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, February 8, 2022.

The President, Mrs. Pollock, called the meeting to order at 6:00 p.m. and read the Opening Statement.

1. Call to Order

Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Mrs. Pollock requested that everyone join in the Pledge of Allegiance.

3. Pledge of Allegiance

4. Roll Call

Roll Call

<i>Bruce Bolderman</i>	<i>Rebecca Herbert (Belmar)</i>	<i>Thomas Pellegrino - absent</i>
<i>Donna Bossone</i>	<i>Terence Hoverter</i>	<i>Alexis Pollock</i>
<i>Martin Burns</i>	<i>Matthew Johnson (Avon)</i>	<i>Alfred Sorino - absent</i>
<i>Eugene Cattani</i>	<i>Joseph Loffredo</i>	<i>Tedd Vitale (Brielle)</i>

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent of Schools; Rick Coppola, Director of Curriculum and Instruction; Lesley Kenney, Director of School Counseling Services; Michael Gross, Board Attorney; Sandi Freeman, Recording Secretary.

The Student Board Representatives were not in attendance.

Mr. Burns attended the meeting through the "call-in" process.

Mrs. Pollock read the Mission Statement and Statement to Public.

5. Mission Statement

Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Mrs. Pollock asked for a motion to accept the minutes.

Motion was made by Mrs. Bossone, seconded by Mr. Cattani, to accept and approve the minutes, as specified in Item 7.

Roll Call Vote: Ayes (8); Nays (0); Abstain (2) Mr. Bolderman, Mr. Hoverter; Absent (2) Mr. Pellegrino, Mr. Sorino
MOTION CARRIED

7. **Acceptance of Minutes**

Recommend acceptance and approval of the minutes of the Reorganization Meeting and Closed Executive Session of January 6, 2022 and the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of January 18, 2022. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

8. **Student Board Representative Report - No Report**

Mrs. Pollock turned the floor over to Dr. Kasyan for the Presentations.

9. **Presentations**

- **“The statewide mask mandate for schools and child care settings will be lifted effective March 7th.” – Gov. Murphy Press Conference 2/7/22**

Dr. Kasyan thanked the Board of Education for putting students and staff first at each meeting by complimenting them on achieving the honor of being selected as Students and Staff Members of the Month. He also thanked the parents for the outstanding parenting that results in the awesome students attending the Manasquan schools.

Dr. Kasyan provided the criteria the students need to meet in order to be recognized as Students of the Month. He also read two quotes that highlight the importance and great qualities of our teachers. Dr. Kasyan introduced the students and teachers of the month and presented them with Certificates of Achievement, medals, and Wally Bucks.

- **High School Students of the Month– Dorothy Loffredo, Senior – Charles Mawn, Junior – Violet Nolan, Sophomore – Mia Law, Freshman**
- **High School Teacher of the Month – Ryan Critelli**
- **Elementary School Student of the Month– Avery Bovitz**
- **Elementary School Teacher of the Month – Andrew Manser**

Dr. Kasyan asked for a five-minute break to partake in refreshments.

➤ **Five Minute Break**

Dr. Kasyan turned the floor over to the Principals for their reports.

10. **Principals’ and Directors’ Reports**

- Lower Elementary School (PK-4) – Jaclyn Puleio

Mrs. Puleio reported that the iReady midyear benchmark assessment is now complete and the data is being reviewed in the weekly PLC grade level meetings to plan data based instruction. The Dibels midyear screening is underway, focusing on oral reading fluency and word reading fluency to help assess where the students are in terms of reading readiness. The pre-kindergarten registration has opened up

Minutes

Student Board Representative (No Report)

Presentations

Students and Teachers of the Month

Principals & Directors Reports

MES Lower Elementary Report Mrs. Puleio

very smoothly with a few Pre-K 3 half-day openings still available. Entry into the Pre-K 3 assures a place in the Pre-K 4 the following year. She updated the Board on the Mindfulness Lessons provided to the students by Ms. Schwier and Ms. Mulroy. Mrs. Puleio concluded her report.

MES Lower
Elementary
Report
Mrs. Puleio

○ Upper Elementary School (5-8) – Megan Manetta

Mrs. Manetta reported that with the conclusion of the second marking period both she and Mr. Cinelli are reviewing student grades and progress. This review will result in determining students that need additional intervention. Mrs. Manetta will then work with the teachers and parents to develop a plan for additional support. The middle school students have a variety of support opportunities that include before school intervention, lunchtime extra help and after school extra help. The midterm data is being reviewed to assure that the students are achieving in accordance with the Start Strong Data and making appropriate progress in preparation for the NJSLA in the spring. Mrs. Manetta is working with Mrs. Puleio on scheduling for next school year for the entire K-8 student body. She reported that both the girls and boys basketball teams have made the playoffs. The second session of the Sheltered Instruction workshop has been completed and provided the teachers with great strategies for supporting the ELL students in the classroom. The ELL 3-Year Plan is included on this evening's agenda for Board approval. She reported that next year the district will pursue the participation in the Seal of Biliteracy program. This will allow students who demonstrate proficiency in two languages, including the ELL students as well as the higher-level World Language students, to have a special field on their transcript that indicates they are biliterate. Mrs. Manetta concluded her report.

MES Upper
Elementary
Report
Mrs. Manetta

○ High School – Robert Goodall

Mr. Goodall reported that the first Winter Indoor Band concert will be held tomorrow evening in the Jack Nicholson Theater at 7:00 p.m. He encouraged everyone to come out and attend the concert. He congratulated Cait Hopkinson on winning the Norm Brodsky Scholarship sponsored by Rider University. The scholarship is offered to the winner of an entrepreneurial contest. Cait's submission of a business plan to sell desserts won the contest and she was awarded a full scholarship to Rider University. She will be recognized at next month's meeting. Mr. Goodall reported that there have been a number of senior recognitions in the athletic programs. He congratulated the boys and girls swim team on being Shore Conference Champs and on setting school records in the 200-medley relay. Mr. Goodall said that the Manasquan High School wrestling team continue their march to success. They were seeded #4 in the Central Jersey Group 2 and last night they had the first win in school's history facing Cinnaminson High School in a state playoff wrestling match. Mr. Goodall shared two new Social Studies electives for the 2022-2023 school year. Mr. Goodall, along with Mrs. Kenney, Mr. Coppola, the Vice Principals, Supervisors and teachers are in the process of developing a new course of study for the 2022-2023 school year. He reviewed the proposed new courses and provided example schedules for incoming 9th grade students interested in Project Lead the Way – Engineering and Biomedical Sciences. Mr. Goodall concluded his report.

MHS Report
Mr. Goodall

Dr. Kasyan asked if Project Lead the Way has a middle school level focus. Mr. Goodall said there is a gateway that could go down to the kindergarten level. Dr. Kasyan suggest looking into this scenario. He thanked the principals for the academic focus presented this evening and applauded what is being done in the cognitive domain in both schools.

Dr. Kasyan turned the floor over to the Directors for their reports.

○ Report of the Director of Curriculum and Instruction

Mr. Coppola updated the Board on the full day in-service that took place on January 28th. The second session of Sheltered Instruction training with teachers from both schools covered strategies to help not only the ELL students but all the students in a comprehensive learning environment. One more session is scheduled for March 11th. He complimented the teachers on their positive response to the training. The in-service also provided the teachers with the opportunity to break into departments to discuss the importance of Professional Learning Communities. The Start Strong results were reviewed by the

Director of
Curriculum and
Instruction
Mr. Coppola

teachers to see where there were strengths and weaknesses. The teachers documented their findings and their reports were reviewed by the administrative team. The departments also worked on curriculum audits and will begin to revise curriculum. Mr. Coppola said that the in-service proved to be a very productive day. Two more half-day in-service sessions for professional development will take place in March. Preparations are underway for the presentation of the new science curriculum that is planned for the upcoming months. Plans are being looked into to reconvene the Equity Committee. Mr. Coppola explained the process involved with the Reflective Practice Protocol for highly effective teachers. There are currently two or three teachers involved in this process. He would like to encourage more teachers to take advantage of this valuable practice. Mr. Coppola concluded his report.

Director of
Curriculum and
Instruction
Mr. Coppola

o Report of the Director of School Counseling Services

Mrs. Kenney reported that National School Counselor Week is being celebrated this week. The counselors will be in full scheduling mode over the next couple of weeks. The 8th grade sending district meetings with the 9th grade counselor have been scheduled for after the break. Mrs. Kenney and the 9th grade counselor will visit the sending districts to review the high school courses and scheduling process. The Parent Portal will be available for parents and students to review the courses before meeting with the counselor. The counselor will then meet with the students to review their choices. Test planning is underway for the New Jersey Graduation Proficiency Assessment (NJGPA) for all 11th grade students. The testing will take place the week of March 14th. Mrs. Kenney reported that the Warrior Rise Program will commence on February 22nd with morning drop-in tutoring from 7:00 a.m. to 7:30 a.m. on Tuesdays and Thursdays. The program will be made available for additional days if the student response is positive. Mrs. Kenney concluded her report.

Director of
School
Counseling
Services
Mrs. Kenney

o Report of the Interim Director of Special Services

Mrs. Kenney provided the Report of the Interim Director of Special Services on behalf of Mrs. Olimpio. The executive committee meetings for the Special Education Parent Advisory Council are beginning this week. The six executive committee members will meet to determine their mission, goals and plans for this year. The executive committee plan on conducting monthly meetings with the entire committee. Mrs. Olimpio and the Child Study Team have commenced the transition planning meetings with the sending districts for their special education students. Mrs. Kenney concluded the report.

Interim
Director of
Special Services
Reported by
Mrs. Kenney

Dr. Kasyan concluded the Presentations for the evening.

Mrs. Pollock opened the Public Forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum
on Agenda
Items

Mrs. Pollock closed the Public Forum on Agenda Items seeing no public participation.

Mrs. Pollock opened the second Public Forum to address any topic agenda or otherwise.

Public Forum

12. Public Forum

Mrs. Pollock closed the second Public Forum seeing no public participation.

Mrs. Pollock turned the floor over to Dr. Kasyan for the Committee of the Whole Discussion Items.

C.O.W.
Discussion
Items

13. Discussion Items February 8, 2022 Agenda (*Denotes Action Item on This Agenda)

• **Education, Curriculum & Technology**

Education,
Curriculum &
Technology

Dr. Kasyan alluded to the topics that were discussed in the reports of the directors and principals this evening. He said that the district has raised the bar regarding academic excellence and he is very proud of the efforts being made to achieve this.

• **Personnel– To be Discussed in Executive Session***

Personnel
(Exec. Session)

Dr. Kasyan said that personnel will be discussed in executive session.

Policy

Policy

Dr. Kasyan referred to the policies for review and discussion.

• **Policies for Review/Discussion**

Policies for
Review/
Discussion

- P 5541 Anti-Hazing*
- P 8601 Pupil Supervision After School Dismissal
- P 5230 Late Arrival and Early Dismissal
- P 1648.11 The Road Forward COVID-19 – Health and Safety
 - Back to School Letter – July 21, 2021
 - “The statewide mask mandate for schools and child care settings will be lifted effective March 7th.” – Gov. Murphy Press Conference 2/7/22

Dr. Kasyan brought the Board’s attention to P 5230 and P 8601 that have not been reviewed by the Board since June 2011. Both policies are mandatory and were provided to the Board for review. Dr. Kasyan asked that the minutes reflect that these policies have been reviewed by the Board in January 2022. He assured the Board that the policies are being followed in both schools.

• **Policies/Regulations for Adoption – 1st Reading ***

Policies for 1st
Reading

- P 2415.05 – Students Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) (Revised)
- P & R 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
- P 2451 – Adult High School (M) (Revised)
- R 2460.30 – Additional/Compensatory Special Education and Related Services (M) (New)
- P 2622 – Student Assessment (M) (Revised by Replacement)
- R 2622 – Student Assessment (M) (New)
- P 3233 – Political Activities (Revised)
- P 5460 – High School Graduation (M) (Revised by Replacement)
- P 7540 – Joint Use of Facilities (Revised)
- P & R 8465 – Bias Crimes and Bias-Related Acts (M) (Revised)
- P 9560 – Administration of Schools Surveys (M) (Revised)

- **Policies/Regulations for Adoption – 2nd Reading ***
 - P 3216 – Dress and Grooming

Dr. Kasyan brought the Board's attention to the policies for 1st and 2nd readings that were provided to the Board for review prior to approval this evening.

Dr. Kasyan turned the floor over to Dr. Crawley for the Finance discussion item.

- **Finance**
 - 2022-2023 Budget Update

Dr. Crawley updated the Board on the 2022-2023 budget. A tentative budget will be presented to the Board for approval at the March meeting and then brought to the county for their review and approval. After being reviewed and approved by the county, the budget will be presented to the Board for final approval in April. The sending districts' enrollment projections have been received at this time. The following tentative tuition rates have been set at \$17,693 for the regular education program, \$20,434.00 for the LLD program; \$51,778 for the CLI program; \$50,961 for the MD program and \$8,550 for the PreK Handicapped program. The sending district business administrators have been provided with these rates and presumably are building their budgets around this information. These rates are subject to change up until the time the budget is formally adopted in April. Dr. Crawley provided the following areas being supported in the budget in addition to the current programming: the PreK expansion of an additional classroom for the 4-year-old full day program; the Science Curriculum adoption; and the expansion to the CLI program for the lower grades.

Dr. Kasyan believes that the expansion to the CLI program will be very successful and beneficial. The PreK program will have around 62 students in attendance and includes a full day program for 4-year-old students and a half day program for 3-year-old students. The tuition has been set at \$3,000 for the 4-year-old program and \$1,500 for the 3-year-old program.

Dr. Crawley will be meeting with the Ad-Hoc Budget Committee in early March to allow for the Governor to provide his budget proposal and state aid numbers.

- Energy Savings Improvement Plan (ESIP)

Dr. Crawley updated the Board on the LGEA audit that took place in the district. He explained the ESIP funding mechanism that he proposed being pursued for this process. The energy audit is fully subsidized by the New Jersey Clean Energy Program and provided positive results that indicate there are savings available once the district undergoes this process. Dr. Crawley provided details on the three options available on how to undergo this project. The option he is recommending is included in Item 31 on tonight's agenda to solicit requests for proposals for an Energy Savings Company (ESCO) to manage the Energy Savings Improvement Program. He believes that using an ESCO will provide the expertise needed to receive the best outcome. There would not be any out-of-pocket expense to the district until we implement the energy savings measures.

Dr. Kasyan said that energy savings has been the focus of the district. The current method used for saving energy is through monitoring by our district energy specialist on how the staff utilizes the energy. The focus now will also be put on the mechanisms that consume energy.

Dr. Crawley explained the timeframe for the project and once completed the debt will be paid back through what has been saved energy wise.

- **Buildings & Grounds/Facilities**
 - Long Range Facilities Plan
 - MES Heat Exchangers – Pod B

Dr. Crawley reported on an issue with the HVAC system in Pod B at the elementary school that will require replacement of the heat exchangers. There is a lead time of 4 to 6 weeks for the components to be received and installed. Temporary heat is being provided to the Pod. Serious consideration is being given to the replacement of these systems.

Dr. Kasyan said that the roof units are meeting their end of useful life and future discussion needs to take place on a capital improvement project that will meet the needs that we have at the elementary school.

Dr. Crawley reported on the QSAC walkthrough of the facilities. He complimented both Matt Hudson and Marc Rodger for their efforts in seeing that the facilities were in great shape for the walkthrough. The representatives from the county were very impressed with the cleanliness of the facilities and this is a true testament of the hard work provided by the custodial team.

Dr. Kasyan complimented the Mr. Hudson, Mr. Rodger and the custodial staff on their commitment to keep the facilities safe and clean.

Dr. Kasyan concluded the Committee of the Whole portion of the meeting.

Dr. Kasyan continued with the Superintendent's Report.

14. Superintendent's Report & Information Items

- **Enrollment– Document A**
 - **Total Enrollment– 1,503**
 - High School – 986
 - Elementary School – 517

Dr. Kasyan reported on the district enrollment for the month of January, as specified in Document A.

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - January 13th – Fire Drill
 - January 18th – Shelter in Place Drill
 - **ABA/CLI Building:**
 - January 13th – Fire Drill
 - January 18th – Shelter in Place Drill
 - **Elementary School:**
 - January 13th – Fire Drill
 - January 31st – Shelter in Place Drill

Dr. Kasyan reported on the fire and safety drills that took place during the month of January, as specified in Document B. The district has met the state requirements regarding fire and safety drills.

- **HIB Monthly Report – Document C-1**
 - **High School: One Incident – No Report for the Month**
 - **Elementary School: No Report for the Month**

Dr. Kasyan reported that there were no HIB incidents in both schools during the month of January.

Buildings &
Grounds/
Facilities

LRFP

MES Heat
Exchangers –
Pod B

QSAC
Walkthrough
Update

Supt's Report

Enrollment
Document A

Attendance,
Suspensions,
Tardy
Fire & Safety
Drills
Document B

HIB Monthly
Report
Document C-1
(No Report)

- **HIB Report – Student Safety Data System Report: September 1, 2021 through December 31, 2021 - Document C-2**

Dr. Kasyan referred to the Student Safety Data System Report, as specified in Document C-2. He explained the reason for the report being duplicated again this month was due to the requirement to have it on the agenda for the NJQSAC.

Dr. Kasyan turned the floor over to Mr. Place for the report of the Assistant Superintendent.

- **Report of the Assistant Superintendent**
 - NJ Quality Single Accountability Continuum (NJQSAC)

Mr. Place reported that the district is currently involved in the New Jersey Quality Single Accountability Continuum (NJQSAC). He said it is a compliance audit to make sure that our district and Board complies with all of the statutory and regulatory requirements of the Department of Education. A Statement of Assurance is completed every year and every three years the on-site audit process takes place. He explained the various areas included in the audit and indicators that must be met in order to achieve a certain threshold of compliance. He thanked the members who served on the QSAC committee. The process will largely culminate tomorrow with a visit by the County Superintendent, County Business Administrator and County Educational Specialist who will be reviewing various documents. The results of the review will be provided to the Board once released by the county.

Mr. Place referred to policies discussed earlier in the meeting. A question was brought up on P 2415.05 relating to student surveys and P 9560. These policies address the parental rights relating to asking students questions on various topics and the need to receive parental consent prior to asking specific questions that are outlined in the policies. The new law passed last year recognized categories where written consent was not required; however a written notification must be provided to the parent advising of the survey.

Mr. Place referred to P 5541 that is on the agenda this evening as an item required to pass and approve on an emergent basis with one reading since the law requires it be in place by March 1st with a second reading at the next meeting.

Dr. Kasyan concluded the Superintendent's Report.

Mrs. Pollock asked for a motion to approve the Superintendent's Report.

Motion was made by Mr. Hoverter, seconded by Mr. Loffredo, to approve and accept the Superintendent's Report.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Pellegrino, Mr. Sorino

MOTION CARRIED

Recommend approval and acceptance of the Superintendent's Report.

Mrs. Pollock asked if there were any Manasquan General Items that require a separate vote or if there were any questions.

Seeing none, Mrs. Pollock asked for a motion to approve Items #15 through #20.

Motion was made by Mrs. Bossone, seconded by Mr. Bolderman, to approve Manasquan General Items #15 through #20.

Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (2) Mr. Pellegrino, Mr. Sorino

MOTION CARRIED

*HIB Report –
Student Safety
Data Systems
Report
Document C-2*

*Assistant
Supt's Report
Mr. Place*

NJQSAC Report

Policy Review

*Acceptance of
Supt's Report*

*Manasquan
General Items
#15 through
#20*

MANASQUAN

General Items

15. **Recommend** approval for Dr. Steven Greco of NRS Lifespan to conduct a Neurodevelopment consultation of student #8023954961, rate not to exceed \$300.00

Dr. S. Greco
NRS Lifespan

Professional Days

16. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

None for the Month

MES
Professional
Days
(No Report)

Student Action

Field Trips

17. **Recommend** approval of the field trips listed below:

MES Field Trips

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
May 26, 2022	Megan Manetta Anthony Cinelli Andrew Manser Lauren Kelly Kirt Wahl Laura Wahl Kathryn Pierce Eric Clark Brien McCann Oriana Kopec Nurse - TBD	Grade 8	Black Bear Lake	Bonding and Team Building Experience	Yes – 9	2 Buses - \$342 each bus	Student Funds

Placement of Students on Home Instruction

18. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

MES Home Instruction

Placement of Students Out of District

- Recommend** approval of the revised 2021-2022 External Placement list that reflects tuition costs and transportation cost. (No Report)

2021-2022
External
Placements
(No Report)

Financials

20. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **December, 2021 as per Document 1.**

MES Central
Funds Report
Document 1

Mrs. Pollock asked if there were any Manasquan/Sending Districts General Items that require a separate vote or if there were any questions.

Seeing none, she asked for a motion to approve Items #21 through #39.

Motion was made by Mr. Vitale, seconded by Mr. Hoverter, to approve Manasquan/Sending Districts General Items #21 through #39.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Pellegrino, Mr. Sorino

MOTION CARRIED

Manasquan/
Sending
Districts Items
#21 through
#39

MANASQUAN/SENDING DISTRICTS

General Items

21. Secretary's Report/Financials

Recommend acceptance of the following: **High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

Purchase Orders for the months of **JANUARY 2022** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Report – Document F**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$13,374.03** for the month of **FEBRUARY, 2022** be approved. Record of checks (**#51016** through **#51023**), and distributions are on file in the Business Office.

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$0.00** for the month of **FEBRUARY, 2022** be approved. Record of checks (# through #), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **JANUARY, 2022** at **\$5,078,167.53** and checks (**#550850** through **#51015**) and **(Capital Expense)** for **JANUARY, 2022** at **\$178,371.29** and checks (**#1251** through **#1255**).

Recommend acceptance of the following **High School Central Funds Report** for the month ending **JANUARY 2022** as per **Document G**.

22. Recommend approval of the adoption of the following policies and regulations (first reading), as per Document H:

- P 2415.05 – Students Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) (Revised)
- P & R 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
- P 2451 – Adult High School (M) (Revised)
- R 2460.30 – Additional/Compensatory Special Education and Related Services (M) (New)
- P 2622 – Student Assessment (M) (Revised by Replacement)
- R 2622 – Student Assessment (M) (New)
- P 3233 – Political Activities (Revised)
- P 5460 – High School Graduation (M) (Revised by Replacement)
- P 7540 – Joint Use of Facilities (Revised)
- P & R 8465 – Bias Crimes and Bias-Related Acts (M) (Revised)
- P 9560 – Administration of Schools Surveys (M) (Revised)

23. Recommend approval of the adoption of the following policies and regulations (second reading), as per Document I:

- P 3216 – Dress and Grooming

24. Be it resolved by the Manasquan Board of Education that the Board suspends the rules of Bylaw 0131 requiring two Board readings to adopt a policy and adopt Policy 5541 (“Anti-Hazing”) as per **Document J** with one reading to have this policy take effect immediately and prior to the statutory deadline of March 1, 2022 (P.L. 2021, c.208). As required by Bylaw 0131, this emergency adoption shall terminate at the next meeting of the Board unless further acted upon by the Board in accordance with Bylaw 0131.

Financial Reports

Purchase Orders Document E

Cafeteria Report Document F

Bills (Current Expense)

Bills (Capital Expense)

Confirmation of Bills (Current and Capital Expense)

MHS Central Funds Report Document G

Policies for 1st Reading Document H

Policy for 2nd Reading Document I

Policy 5541 (Anti-Hazing) Document J

25. **Recommend** approval of **On Board ABA, LLC**, to provide in-home therapy for OOD student #5959903931. Per IEP program includes 4 hours per week of ABA home programming therapy at a rate of \$130 per hour and one hour per week of BCBA supervision at a rate of \$60 per hour. Not to exceed \$5,000.
26. **Recommend** approval of **Dr. Richard Worth** to conduct psychiatric assessment of High School special education student #3995859813 at a rate of \$650 per assessment/report.
27. **Recommend** approval of **Dr. Richard Worth** to conduct psychiatric assessment of High School special education student #5156908635 at a rate of \$650 per assessment/report.
28. **Recommend** approval of the creation of a central fund account for the Garden Club.
29. **Recommend** approval of the Agreement for Installation of Electric Distribution Facilities between Jersey Central Power and Light and the Manasquan Board of Education, for the multi-purpose athletic facility, retroactively signed on January 21, 2022, as per attached **Document K**.
30. **Recommend** approval of the granting of easements to Jersey Central Power and Light to modify the electrical service to the Multi-Purpose Building as per **Documents L (1) and L (2)**.
31. **Recommend** approval to solicit requests for proposals for an Energy Savings Company (ESCO) to manage the District’s implementation of an Energy Savings Improvement Program (ESIP).
32. **Recommend** approval of Pay Application #2 from Down to Earth Landscaping, Inc., for the Manasquan Elementary School Athletic Field Improvements project, in the amount of \$126,526.23 (attorney reviewed and approved).
33. **Recommend** approval of the submission of an application for an amendment to the FY 2022 ESEA Grant.
34. **Recommend** approval of Peter Crawley as the signatory on behalf of the Board of Education for easements for all properties owned by the Board of Education.
35. **Recommend** approval of the Manasquan School District Reflective Practice Protocol for Highly Effective Teachers and accompanying evaluation rubric for the 2021-2022 school year as per **Document M**.
36. **Recommend** approval of the English Language Learner Three-Year Plan, as per **Document N**.

Professional Days

37. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
February 17, 2022	Peter Crawley	Neptune	MCASBO Meetings	No	None
March 17, 2022		Spring Lake			
April 13, 2022		Neptune			
May 19, 2022		Neptune			
June 9, 2022		Atlantic City			
June 16, 2022		Wall			

*On Board ABA, LLC
In-Home Therapy*

*Dr. Worth
Psychiatric Assessment*

*Dr. Worth
Psychiatric Assessment*

*Garden Club
Central Fund Account*

*JCP&L
Agreement
Document K*

*JCP&L Granting of Easements
Document L(1) & L(2)*

RFP for ESCO

Pay Application #2 – Down to Earth Landscaping Inc.

FY2022 ESEA Grant Application

*P. Crawley
BOE Signatory*

*Reflective Practice Protocol for Highly Effective Teachers
Document M*

*ELL Three-Year Plan
Document N*

*MHS
Professional Days*

MINUTES – February 8, 2022

MHS
Professional
Days
(continued)

February 1, 2022	Peter Crawley Kim Read	Manalapan High School	MCASBO Meeting	No	None
February 11, 2022	Jason Bryant	Brookdale Community College	MC 3 Meeting	Yes	None
February 14, 2022	Andrew Bilodeau	Robbinsville	NJSIAA Committee Meeting	No	None
March 5, 2022	Rosa Russo	Virtual	Interactive Webinar on Lexical Proficiency	No	Registration - \$25.00
June 26 – 29, 2022	Nicholas Bock Jesse Place Frank Scott	New Orleans, LA	International Society of Technology Education Conference	No	Registration: \$675.00 Hotel: \$477.09 M&IE: \$259.00 Airfare: \$500.00* Mileage: \$55.30* Tolls: 25.00* Parking (Airport): \$100.00* * Estimated maximums subject to travel regulations & actual documented costs. Cost per traveler.
March 20-23, 2022	Matthew Hudson	Atlantic City	NJSBGA Expo	No	Mileage - \$51.59 Hotel - \$297.00 M&IE: \$206.50

Student Action

Field Trips

38. Recommend approval of the field trips listed below:

MHS Field Trips

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
March 25, 2022 April 1, 2022	Lisa Crowning	Academic Team	Area Schools - TBD	Academic Bowl Competition	No	1 Bus - \$300.00 each event	None

Placement of Students on Home Instruction

39. Recommend that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

- #7625201955 **Grade 9 January 21, 2022 – February 21, 2022 (Medical)**
- #5496286775 **Grade 9 January 19, 2022 – February 19, 2022 (Medical)**
- #8817712284 **Grade 1 February 7, 2022 – February 24, 2022 (Administrative)**
- #2094594181 **Grade 10 February 10, 2022 – February 24, 2022 (Administrative)**

MHS Home
Instruction

Mrs. Pollock asked if there was any Old or New Business to come before the Board.

Old Business /
New Business

40. Old Business/New Business

Mr. Loffredo asked what the tuition rate was for out of district high school students. Dr. Crawley said it is set at 50% of the sending district tuition rate.

Mrs. Pollock asked for a motion to enter Executive Session.

Motion was made by Mr. Cattani, seconded by Mrs. Herbert, and approved by voice vote of all those present in favor to enter into Executive Session at 7:19 p.m. MOTION CARRIED

Executive
Session

41. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- X 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Leave of Absence, Resignation)
- X 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Mrs. Pollock asked for a motion to reconvene the public meeting.

Motion to
Reconvene

Motion was made by Mr. Cattani, seconded by Mr. Hoverter, and approved by voice vote of all those present in favor to reconvene the public meeting at 7:43 p.m. MOTION CARRIED

42. Roll Call

Bruce Bolderman
Donna Bossone
Martin Burns
Eugene Cattani

Rebecca Herbert (Belmar)
Terence Hoverter
Matthew Johnson (Avon)
Joseph Loffredo

Thomas Pellegrino - absent
Alexis Pollock
Alfred Sorino - absent
Tedd Vitale (Brielle)

Roll Call

Mr. Burns attended the meeting through the “call-in” process.

Mrs. Pollock asked for a motion to approve amended Item #41 to now include Items #3 – Unwarranted Invasion of Individual Privacy and #7 - Litigation or Contract Matters or Att./Client discussed in closed session.

Motion to Amend Item #41

Motion was made by Mr. Loffredo, seconded by Mr. Hoverter, and approved by voice vote of all those present in favor to approve the amended Closed Session resolution to include Items #3 and #7, as specified above. (The inclusion of #3 was inadvertent. Actual discussion included #7, #8 and #9.)

MOTION CARRIED

Mrs. Pollock asked for a motion to approve Manasquan Item #43.

Motion was made by Mr. Cattani, seconded by Mr. Bolderman, to approve Manasquan Item #43 – Manasquan Elementary School personnel, as specified in Document 2.

Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (2) Mr. Pellegrino, Mr. Sorino

MOTION CARRIED

Manasquan Item #43 – MES Personnel Document 2

MANASQUAN

Personnel

43. **Recommend** approval of the Elementary School personnel as per **Document 2.**

Mrs. Pollock asked for a motion to approve Manasquan/Sending Districts Item #44.

Motion was made by Mr. Johnson, seconded by Mrs. Herbert, to approve Manasquan/Sending Districts Item #44 – Manasquan High School personnel, as specified in Document O.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Pellegrino, Mr. Sorino

MOTION CARRIED

Manasquan/Sending Districts Item #44 – MHS Personnel Document O

MANASQUAN/SENDING DISTRICTS

Personnel

44. **Recommend** approval of the High School personnel as per **Document O.**

Mrs. Pollock asked for a motion to adjourn.

Motion was made by Mr. Hoverter, seconded by Mr. Cattani, and approved by voice vote of all those present to adjourn the meeting at 7:46 p.m.

MOTION CARRIED

Adjournment

45. **Adjournment**

Motion to Adjourn.

Respectfully submitted,

Pete Crawley, Ed.D.
Board Secretary

