

**BOARD OF EDUCATION**  
Borough of Manasquan

*The Combined Committee of the Whole and Regular Public Board of Education Meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, January 18, 2022.*

*The President, Mrs. Pollock, called the meeting to order at 6:02 p.m. and read the Opening Statement.*

**1. Call to Order**

Call to Order

**2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Mrs. Pollock requested that everyone join in the Pledge of Allegiance.*

**3. Pledge of Allegiance**

*Dr. Crawley administered the Oath of Office to Rebecca Herbert, the Board Representative from Belmar. Dr. Crawley welcomed her to the Board.*

**4. Oath of Office**

- Rebecca Herbert – Belmar Board Representative

Oath of Office

**5. Roll Call**

Roll Call

<i>Bruce Bolderman - absent</i>	<i>Rebecca Herbert (Belmar)</i>	<i>Thomas Pellegrino - absent</i>
<i>Donna Bossone</i>	<i>Terence Hoverter - absent</i>	<i>Alexis Pollock</i>
<i>Martin Burns</i>	<i>Matthew Johnson (Avon)</i>	<i>Alfred Sorino</i>
<i>Eugene Cattani</i>	<i>Joseph Loffredo - absent</i>	<i>Tedd Vitale (Brielle)</i>

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent of Schools; Rick Coppola, Director of Curriculum and Instruction; Lesley Kenney, Director of School Counseling Services, Suzanne Olimpio, Interim Director of Special Services; Gabrielle Pettineo, Board Attorney; Sandi Freeman, Recording Secretary. There were no Student Board Representatives present.* *Quorum Reached*

*Mr. Burns attended the meeting through the "call-in" process.*

*Mr. Pollock read the Mission Statement and Statement to the Public.*

Mission Statement

**6. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**7. Statement to the Public**

Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the

administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Statement to the Public

*Mrs. Pollock asked for a motion to accept and approve the minutes.*

*Motion was made by Mr. Sorino, seconded by Mr. Cattani, to accept and approve the minutes as specified in Item 8.*

*Roll Call Vote: Ayes (6); Nays (0); Abstain (2) Mrs. Herbert, Mr. Vitale; Absent (4) Mr. Bolderman; Mr. Hoverter; Mr. Loffredo; Mr. Pellegrino*

Minutes

**MOTION CARRIED**

**8. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of December 6, 2021. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

**9. Student Board Representative Report - No Report**

*There were no Student Board Representative Reports this evening. Mrs. Pollock turned the floor over to Dr. Kasyan for the Presentations.*

Student Board Representative Report (No Report)

**10. Presentations**

Presentations

*Dr. Kasyan welcomed everyone to this evening's meeting. He thanked the Manasquan Board of Education for putting students first and with this in mind he focused on the students and teachers of the month.*

*Dr. Kasyan continued with the recognition of the Students and Teachers of the month. He provided the criteria the students need to meet in order to be recognized as students of the month. Dr. Kasyan also read two quotes that highlight the importance and great qualities of our teachers. Dr. Kasyan introduced the students and teachers of the month and presented them with medals, Certificates of Achievement and Wally Bucks.*

- **High School Students of the Month**– Jessica Hagerman, Senior – Thomas Watson, Junior – Hannah Snyder, Sophomore – Elizabeth Carton, Freshman
  - **High School Teacher of the Month** – Rosa Russo
  - **Elementary School Student of the Month**– Alejandro Martinez-Carrillo
  - **Elementary School Teacher of the Month** – Lauren Calabrese Buss
- **Five Minute Break**

MHS Students of the Month

MHS Teacher of the Month

MES Student of the Month

MES Teacher of the Month

*Dr. Kasyan suggested skipping the five-minute break and continuing with the presentations. Mrs. Pollock was in agreement.*

*Dr. Kasyan introduced Mr. Robert Hulsart, Jr. to present the 2020-2021 Audit report.*

- **2020-2021 Audit Presentation** – Presented by Robert Hulsart, Jr. of Robert A. Hulsart & Company

2020-2021 Audit Presentation

*Mr. Hulsart reported that the results of the audit were excellent. He is still waiting for information from the State of New Jersey that will allow for the completion of the audit process. He said the audit is a joint operation that involves his firm and the district's administration and staff. He is appreciative of the help and cooperation provided to the firm. He reviewed the financial position of the district and various reserves that are set aside to offset unforeseen expenses. There were no recommendations made by the firm.*

2020-2021  
Audit  
Presentation  
Mr. Hulsart Jr.

*Dr. Kasyan complimented and thanked Mr. Hulsart and his staff for providing a seamless audit process.*

*Dr. Crawley thanked Mr. Hulsart for a very positive audit experience especially with the constraints faced with COVID. He also thanked his office staff for their assistance with the audit.*

*Mr. Hulsart concluded his presentation.*

*Dr. Kasyan introduced Mr. Joseph McDermott, who presented the project update on behalf of Robert Notley.*

- **MHS Multi-Purpose Facility Project Update – Presented by Robert Notley**

MHS Multi-  
Purpose  
Facility Project  
Update  
Mr. J.  
McDermott

*Mr. McDermott introduced himself as the construction manager for the project. He reviewed the progress made since the last update two months ago. He provided a summary of the professionals involved with the project. Mr. McDermott reviewed the specifications of the field house. He reported a base contract value with H&S Construction of \$4,840,000. The completion of the project is expected in May 2022. Mr. McDermott reported on the status of various work in progress of the project and work that is planned for the next four weeks. Monmouth County will accept the permit request for opening Atlantic Avenue for sanitary and domestic water connections. He provided progress photos of the current stages of the construction.*

*Dr. Kasyan complimented Mr. McDermott on his knowledge of the project and thanked him for his report. A copy of the report will be included in the formal minutes.*

*Dr. Kasyan concluded the Presentations for the evening. He continued with the Principals' and Directors' Report.*

## **11. Principals' and Directors' Reports**

Principals' and  
Directors  
Reports

*Dr. Kasyan turned the floor over to Mrs. Puleio for the Lower Elementary School report.*

- Lower Elementary School (PK-4) – Jaclyn Puleio
  - MES Code of Conduct

Lower  
Elementary  
School Report  
Mrs. Puleio

*Mrs. Puleio reported on the ongoing coordinated professional development with Deanne Opatosky to discuss best practices in Math and ELA. The second benchmark assessment will take place in January for iReady. Pre-K registration will take place utilizing an on-line application for the initial roll out this coming Thursday. Applications are being accepted for non-special education students on a first come first serve basis. Manasquan resident students will be given first priority followed by staff members' students and then out of district students. The registration will be advertised in the Coast Star, through the district website, school email and messenger blasts to reach all facets of the community. Mrs. Puleio reported that several minor additions have been made to the Code of Conduct in order to be in compliance with the state requirements and recommendations. Mrs. Puleio updated the Board on the Growth Mindset Lessons that are ongoing and provided by the MES Counselors, Ms. Mulroy and Ms. Schwier. Mrs. Puleio concluded her report. A copy of her report outline will be included in the formal minutes.*

*Dr. Kasyan turned the floor over to Mrs. Manetta for the Upper Elementary School report.*

- Upper Elementary School (5-8) – Megan Manetta
  - MES Code of Conduct
  - English Language Learner 3-Year Plan

*Mrs. Manetta reported that the MES Winter Concert took place and provided a beautiful chorus and band performance. The Teacher of the Year, Ms. Rostron and Support Professional of the Year, Ms. Savage were recognized with a surprise celebration at the elementary school. The boys' and girls' basketball season is underway with a focus on good sportsmanship along with their basketball skills. The MES Geography Bee took place with three top finishers: 8<sup>th</sup> graders Nate Cork and Liam Pollock and the winner 7<sup>th</sup> grader Maeve Korth. The three students will continue to participate along with the sending district winners on a future date. She thanked Mr. Place and the tech department for providing a live stream of the event on the YouTube channel. She reported on upcoming professional development in the areas of iReady math and Sheltered Instruction. It was her intention to report on the ESL 3-Year Plan this evening. The state has made some changes to the reporting and extended the deadline to February. She will provide this information at the February meeting. Mrs. Manetta concluded her report. A copy of her report outline will be included in the formal minutes.*

Upper  
Elementary  
School Report  
Mrs. Manetta

*Dr. Kasyan turned the floor over to Mr. Goodall for the high school report.*

- High School – Robert Goodall
  - MHS Code of Conduct

*Mr. Goodall congratulated the Manasquan High School wrestling team on winning the Buc Classic Team Championship and David Lisk for winning the 144 lb. Championship. He complimented the team on their progress and accomplishments under the leadership of Mr. Barowski. Ms. Mulroy and Ms. Kenney arranged for a visit to Brookdale Community College on December 16, 2021 with members of the high school's ESL population. The visit provided the students with the opportunity to be exposed to the college application process and programs. The students were thrilled with this opportunity. He commended Ms. Mulroy and Ms. Kenney for arranging this visit. Mr. Goodall reported that mid-term exams will take place next week at the high school. The high school Code of Conduct has been revised and provided to the Board for their review. Mr. Goodall presented the following new courses that will be available for the high school CLI and ABA students. Science in the Kitchen will be a half-year elective course and Conversational Spanish will be a full year course. Mr. Goodall concluded his report. A copy of his report outline will be included in the formal minutes.*

High School  
Report  
Mr. Goodall

*Dr. Kasyan turned the floor over to Mr. Coppola for the report of the Director of Curriculum and Instruction.*

- Report of the Director of Curriculum and Instruction
  - Start Strong Test Results
  - Science Curriculum – Revised
  - District Professional Development Plan

Director of  
Curriculum and  
Instruction  
Mr. Coppola

*Mr. Coppola spoke on the iReady diagnostics and Ready Math curriculum at the elementary school. Preparations are underway to analyze the diagnostic results. He, along with other administrators, will participate in a professional development webinar on how to best utilize the data provided by the diagnostic testing. Mr. Coppola spoke on the revised professional development plan that has secured very powerful professional development in the form of sheltered instruction for the staff. He spoke on the revisions of nine core science courses that will be updated with new generation science standards. There are seven areas of curriculum that are currently being reviewed for updating and this process is due by September 2022. Mr. Coppola reviewed the Start Strong Assessment. He provided an overview of the assessments, the test design, the grade and content alignment and result interpretation considerations.*

Director of  
Curriculum and  
Instruction  
Mr. Coppola

*He reviewed the details of the Fall 2021 testing data that included the number of students tested and the outcome of the testing in English Language Arts, Mathematics and Science. The report also provided notable achievements and considerations along with on-going and proposed intervention strategies. The advantage of this test is that it is a snapshot of the current students and provides live information that will be valuable in moving programs and students forward. Mr. Coppola concluded his report. A copy of his report will be included in the formal minutes.*

*Dr. Kasyan asked if Learning Sciences would be brought back in professional development. Mr. Coppola said this could be revisited with the teachers. Dr. Kasyan asked Mr. Coppola if he could present the proposed science curriculum in the Spring. Dr. Crawley said this curriculum is included in the 2022-2023 budget.*

*Dr. Kasyan turned the floor over to Ms. Kenney for the report of the Director of School Counseling Services.*

- Report of the Director of School Counseling Services
  - Nursing Services Plan

Director of  
School  
Counseling  
Services  
Mrs. Kenney

*Ms. Kenney referred to the Nursing Services Plan and reviewed the minor adjustments that were made to the plan this year. She said that currently there are three nurses staffed in the district. The remainder of assessments for the senior class is being finalized in order to pass the graduation requirement. (There were originally 60 students on the Alternate Assessment list and now it is down to 39 students.) Over the next few months these students will be completing their portfolio assessments. Scheduling is underway for next year. The freshmen counselors will be visiting the sending district schools as well as Manasquan Elementary School to conduct 1:1 meetings with the students on the scheduling process. Mrs. Kenney, along with Ms. Olimpio, are working on the District Crisis Plan and District Threat Assessment Plan. New plans will be formalized and reviewed with the administrators prior to Board approval. Ms. Kenney concluded her report.*

*Dr. Kasyan turned the floor over to Ms. Olimpio for the report of the Interim Director of Special Services.*

- Report of the Interim Director of Special Services

Interim  
Director of  
Special Services  
Mrs. Olimpio

*Mrs. Olimpio will be working closely with the Start Strong results relating to the special education scores and areas that need improvement or have achievement gaps. An area for focus is improving the inclusive practices and providing the least restrictive environment for the students with exposure to the general education curriculum. She has been meeting with the sending districts to assess the students who will be coming to the high school in September to plan that they are placed in the best and strongest academic program. She updated the Board on the Parent Advisory Committee that is comprised of 14 parents and 9 staff members and administrators. The committee will be a parent-led group with collaboration from the district. An executive committee of 6 parents has also been formed for monthly meetings to review the mission and goals for the remainder of the year. Mrs. Olimpio, along with Mr. Goodall, have connected with the Unified Olympics representatives and a grant will be written this spring. The program will start with recreational activities and clubs with a plan that in the Fall a full grant be written for unified sports. This would involve general and special education students engaging and competing in sporting activities with neighboring districts. Mrs. Olimpio concluded her report.*

*Mrs. Pollock continued with the Public Forum on Agenda Items and read the following statement.*

**12. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum  
on Agenda  
Items

*Meredith Heeter, Vice President of the Manasquan Education Association, 615 Blanchard Parkway, West Allenhurst – Ms. Heeter read a prepared statement from the MEA regarding their strong opinion about the updating of the staff dress code. They feel that the gender specific articles of clothing remain gender neutral. The staff is continually being recognized for their dedication to educate children and the outstanding professionalism demonstrated daily. They would hope that the Manasquan Board of Education would trust the faculty members’ professional judgement with regards to appropriate and professional attire and consider adjusting the proposed policy.*

*Matt Koenig, 57 Curtis Avenue, Manasquan – Mr. Koenig referred to discussion at last month’s meeting on the Test to Stay policy. He read the Board’s Mission Statement. He said adopting the Test to Stay policy as written and separating a vaccinated person from a non-vaccinated person does not adhere to the Mission Statement. He recommends that the testing should be the same across the board.*

*Mrs. Pollock closed the Public Forum on Agenda Items, seeing no additional public participation.*

*Mrs. Pollock opened the second Public Forum on any items, agenda or otherwise.*

**13. Public Forum**

*Mrs. Pollock closed the second Public Forum, seeing no public participation.*

*Mr. Pollock turned the floor over to Dr. Kasyan to the Committee of the Whole Discussion Items.*

**14. Discussion Items January 18, 2022 Agenda (\*Denotes Action Item on This Agenda)**

- **Education, Curriculum & Technology**

Public Forum

C.O.W.  
Discussion  
Items

2021-22  
Revised  
Calendar

2022-2023  
Calendar

Personnel  
(Exec. Session)

*Dr. Kasyan complimented the principals tonight on their focus on best practices as reviewed in their reports.*

- 2021-2022 School Year Calendar – Revised
- 2022-2023 School Year Calendar \*

*Dr. Kasyan referred to the revised 2021-2022 calendar and the 2022-2023 school calendar that have been provided to the Board for review.*

- **Personnel– To be Discussed in Executive Session\***

**Policy**

- **Policies/Regulations for Adoption – 1<sup>st</sup> Reading \***
  - P 3216 – Dress and Grooming
- **Policies/Regulations for Adoption – 2<sup>nd</sup> Reading \***
  - P 1648.11 – The Road Forward COVID-19 – Health and Safety

*Dr. Kasyan referred to the policies on the agenda this evening for 1<sup>st</sup> and 2<sup>nd</sup> readings. There were no questions from the board.*

*Dr. Kasyan turned the floor over to Dr. Crawley for the budget update.*

- **Finance**
  - 2022-2023 Budget Update

*Dr. Crawley updated the Board on the budget status. All requests have been received from the department heads for next year's budget. The enrollment projections have also been received from the sending districts as well as the completion of an analysis of the Manasquan's elementary school enrollment. He reported an enrollment decline from this year to last with the current 2021-22 high school enrollment at 995.5 that is anticipated to be down to 939.5 for 2022-2023. This number may change once students decide on their school of choice for September; however this typically does not produce a huge swing in the number once they complete their selection process. Revenues and expenses are now being put together along with a review of the departments' budget requests.*

- **Buildings & Grounds/Facilities\***

*Dr. Crawley presented slides of the Manasquan Elementary School playground and the installation of the new ADA compliant swing. The swing will provide the handicapped students the opportunity to use the swing while in the playground. The chain link fence has also been replaced with an aesthetically pleasing PVC 4' fence. The project fell victim to the supply chain issue and resulted in taking more time than originally expected. It is expected to be completed this week.*

*Dr. Kasyan continued with the Superintendent's Report.*

**15. Superintendent's Report & Information Items**

- **Enrollment– Document A**
  - **Total Enrollment– 1,504**
    - High School – 987
    - Elementary School – 517

*Dr. Kasyan reported on the total district enrollment and breakdown by schools for the month of December 2021, as specified in Document A.*

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
  - **High School:**
    - December 8<sup>th</sup> – Fire Drill
    - December 9<sup>th</sup> – Test of the Emergency Notification System
  - **ABA/CLI Building:**
    - December 8<sup>th</sup> – Fire Drill
    - December 9<sup>th</sup> – Test of the Emergency Notification System
  - **Elementary School:**
    - December 3<sup>rd</sup> – Active Shooter Drill
    - December 8<sup>th</sup> – Fire Drill

Policy  
1<sup>st</sup> Reading  
P 3216

2<sup>nd</sup> Reading  
P 1648.11

Finance  
2022-2023  
Budget Update

Buildings &  
Grounds/  
Facilities

MES ADA  
Compliant  
Swing

Supt's Report

Enrollment  
Document A

Fire & Safety  
Drills  
Document B

*Dr. Kasyan reported on the Fire Drills and Safety Drills that took place in the district during the month of December 2021, as specified in Document B. The district has met the requirements of 18A regarding fire and safety drills.*

Fire & Safety  
Drills  
Document B

- **HIB Monthly Report – Document C-1**
  - **High School (Revision of December 2021 Case Report #4)**
  - **High School: One Incident – 1 Not HIB**
  - **Elementary School: No Report for the Month**
- **HIB New Jersey Department of Education School Self-Assessment Report - Document C-2**
- **HIB Report – Student Safety Data System Report: 2020-2021 School Year - Document C-3**

HIB Monthly  
Report  
Document C-1

HIB NJDOE  
School Self-  
Assessment  
Report  
Document C-2

HIB Student  
Safety Data  
System Report  
SY20-21  
Document C-3

*Dr. Kasyan reported on the HIB Monthly Report, as specified in Document C-1. Following and adhering to the state statute in 18A 17-46, Dr. Kasyan read the HIB Self-Assessment report, as specified in Document C-2 and the Student Safety Data System Report, as specified in Document C-3. The Manasquan School District has met statutory requirements for the HIB New Jersey Department of Education's School Self-Assessment and Data System Report.*

- **MES/MHS Code of Conduct**

MES/MHS  
Code of  
Conduct

*Dr. Kasyan reported that the Board has received a copy of the Manasquan Elementary School and Manasquan High School Code of Conducts for their review. This also meets the state statute requirements.*

- **English Language Learner 3-Year Plan**
- **Start Strong Test Results**
- **Science Curriculum – Revised**
- **District Professional Development Plan**
- **Nursing Services Plan**

*Dr. Kasyan turned the floor over to Mr. Place, for the Report of the Assistant Superintendent.*

- **Report of the Assistant Superintendent**

Report of the  
Assistant  
Superintendent  
Mr. Place

*Mr. Place reported on the on-going efforts being made to modernize some of the school district processes. One area is an online student registration at the high school along with the kindergarten registration process. This will allow for most of the information to be provided online and the access to upload documents needed to initiate the process. This will not remove the personal part of the process of meeting with the counselors but is meant to reduce the paperwork burden on both the parents and staff. Mr. Place spoke on the replacement of the teachers' home pages with a more efficient method of contacting the staff. Steps are being made to revamp the online staff directory. Mr. Place concluded his report.*

*Dr. Kasyan concluded the Superintendent's Report.*

*Mrs. Pollock asked for a motion to approve and accept the Superintendent's Report.*



**Recommend** approval and acceptance of the Superintendent’s Report.

*Motion was made by Mr. Cattani, seconded by Mr. Sorino, to approve and accept the Superintendent’s Report.*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Mr. Bolderman; Mr. Hoverter; Mr. Loffredo; Mr. Pellegrino*  
**MOTION CARRIED**

*Mrs. Pollock asked if there were any Manasquan General Items that require a separate vote. Seeing none, she asked for a motion to approve Items #16 through #22.*

*Motion was made by Mr. Cattani, seconded by Mr. Sorino, to approve Manasquan General Items #16 through #22.*

*Roll Call Vote: Ayes (5); Nays (0); Abstain (0); Absent (4) Mr. Bolderman; Mr. Hoverter; Mr. Loffredo; Mr. Pellegrino*  
**MOTION CARRIED**

Approval and Acceptance of the Supt’s Report

Manasquan General Items #16 through #22

**MANASQUAN**

**General Items**

**16. Recommend** approval of the Manasquan Elementary School Code of Student Conduct, as per **Document 1.**

MES Code of Student Conduct Document 1

**17. Recommend** approval of the following 2022-2023 tuition rates:

Pre-School (3-year-old half-day program) \$1,500

Pre-School (4-year-old full-day program) \$3,000

*Tuition will be waived for students who are eligible on an income basis for free/reduced lunch.*

2022-2023 Pre-School Tuition Rates

**Professional Days**

**18. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

**None for the Month**

MES Professional Days (No Report)

**Student Action**

**Field Trips**

**19. Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
December 3, 2021	Eric Clark	Band – Grades 5-8	Manasquan	Tree Lighting Performance	No	None	None
January 10, 2022	Anthony Cinelli Jill Santucci Leigh Busco	Peer Leaders	First Presbyterian Church	Peer Leadership Training – MHS Students with MES Students	No	None	None

MES Field Trips

**Placement of Students on Home Instruction**

**20. Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

MES Home Instruction (No Report)

**Placement of Students Out of District**

**Recommend** approval of the revised 2021-2022 External Placement list that reflects tuition costs and transportation cost, as per **Document 2.**

2021-2022 External Placements Document 2

**Financials**

**22. Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **December, 2021** as per **Document 3**.

*Mrs. Pollock asked if there were any Manasquan/Sending District General Items that require a separate vote. Seeing none, she asked for a motion to approve Items #23 through #43.*

*Motion was made by Mr. Cattani, seconded by Mr. Johnson, to approve Manasquan/Sending Districts General Items #23 through #43.*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Mr. Bolderman; Mr. Hoverter; Mr. Loffredo; Mr. Pellegrino*

**MOTION CARRIED**

MES Central Funds Report Document 3

Manasquan/Sending Districts General Items #23 through #43

**MANASQUAN/SENDING DISTRICTS**

**General Items**

**23. Secretary’s Report/Financials**

**Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **DECEMBER, 2021** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be it Resolved;** that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,713,607.50** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **DECEMBER 31, 2021** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary’s Financial & Investment Report** and the **Treasurer’s Report**, for the month ending **DECEMBER 31, 2021** as per **Document D**. (The Treasurer of School Moneys Report for the month of **DECEMBER , 2021** is on file in the Business Office and is in balance with the Secretary’s Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **DECEMBER 31, 2021**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2021-2022 budgets for DECEMBER and JANUARY** as recommended by the Superintendent of Schools, as per **Document D**.

**Purchase Orders** for the months of **DECEMBER 2021** be approved, as per **Document E**.

Recommend **acceptance** of the **Cafeteria Report – Document F**

**(C) Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,324,615.75** for the month of **JANUARY, 2022** be approved. Record of checks (**#50850** through **#50919**), and distributions are on file in the Business Office.

Financial Reports

Secretary’s Certification

District Taxes

Acceptance of the Secretary’s Certification

Secretary’s Financial & Investment Report Document D

Budget Certification Document D

Purchase Orders Document E

Cafeteria Report Document F

Bills (Current Expense)

**Be it Resolved:** that the **Bills (Capital Expense)** in the amount of **\$178,084.11** for the month of **JANUARY, 2022** be approved. Record of checks (**#1251** through **#1254** ), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **DECEMBER, 2021** at **\$2,960,634.54** and checks (**#50737** through **#50849**) and (**Capital Expense**) for **DECEMBER, 2021** at **\$0.00** and checks (**#** through ).

**Recommend acceptance** of the following **High School Central Funds Report** for the month ending **DECEMBER 2021** as per **Document G**.

24. **Recommend** approval of **Dr. Richard Worth** to conduct psychiatric assessment of High School special education student # 3746840862 at a rate of \$650 per assessment/report. (Lake Como resident/to be paid by Belmar School District)
25. **Recommend** approval of the **adoption** of the following policies and regulations (first reading), as per **Document H**:
  - P 3216 – Dress and Grooming
26. **Recommend** approval of the **adoption** of the following policies and regulations (second reading), as per **Document I**:
  - P 1648.11 – The Road Forward COVID-19 – Health and Safety
27. **Recommend** approval of the 2020-2021 Audit and CAFR Reports of the Financial Records of the Manasquan School District as presented by Robert A. Hulsart, Jr. of Robert A. Hulsart and Company, as per **Document J**.
28. **Recommend** approval of Pay Application #6 from H&S Construction & Mechanical, Inc., for the Manasquan High School Multi-Purpose Facility project, in the amount of \$737,314.87 (attorney reviewed and approved).
29. **Recommend** approval of the acceptance of a tuition student ID#3219697560 from the Point Pleasant Borough Board of Education in the 2021-2022 High School Center for Learning & Independence (ABA) program, effective January 10, 2022, at the pro-rated tuition rate of \$23,567 plus related services and 1:1 paraprofessional salary and benefits.
30. **Recommend** approval of the continuation of placement of Student ID#4073468733 as a Parent-Paid Tuition student in the 11<sup>th</sup> grade at Manasquan High School, at the pro-rated tuition of \$5,106.00, effective January 1, 2022. Student was previously a Lake Como resident student.
31. **Recommend** approved of the following revised curriculum for the 2021-2022 School Year:
  - Lab Biology
  - Advanced Lab Biology
  - Honors Lab Biology
  - Lab Chemistry
  - Advanced Lab Chemistry
  - Honors Lab Chemistry
  - Lab Physics
  - Advanced Lab Physics
  - Honors Lab Physics
32. **Recommend** approval of the submission of an application for an amendment to the FY 2022 IDEA and ARP IDEA Grants to re-allocate funds for instructional equipment.

*Bills (Capital Expense)*

*Confirmation of Bills (Current and Capital Expense)*

*MHS Central Funds Report Document G*

*Dr. R. Worth Psychiatric Assessment*

*P3216 – Dress & Grooming Document H*

*P 1648.11 – The Road Forward COVID-19 Document I*

*2020-2021 Audit & CAFR Document J*

*H&S Construction & Mechanical Inc. – Pay App. #6*

*2021-2022 CLI/ABA Tuition Student*

*2021-2022 Parent-Paid Tuition Student*

*2021-2022 Revised Curriculum*

*FY2022 IDEA & ARP IDEA Grant Amendments*

- 33. **Recommend** approval of the creation of a central fund account for the Academic Hall of Fame.
- 34. **Recommend** approval of the creation of a central fund account for the Dance Club.
- 35. **Recommend** approval of the **2022-2023 School Year Calendar** as per **Document K**.
- 36. **Recommend** approval of the Manasquan High School Code of Student Conduct, as per **Document L**.
- 37. **Recommend** approval of the Nursing Services Plan, as per **Document M**.
- 38. **Recommend** approval of the Manasquan School District Professional Development Plan, as per **Document N**.
- 39. **Recommend** approval of the Clinical Staffing Agreement with Home Care Therapies LLC dba Horizon Healthcare Staffing/Horizon Staffing Resources for an as-needed and as-requested basis of clinical and non-clinical staffing services as specified in the attached agreement, as per **Document O** (as per attorney review).
- 40. **Recommend** approval of the acceptance of the following 2022-2023 Parent-Paid Tuition student in the 9<sup>th</sup> grade at Manasquan High School, at the yearly tuition rate to be determined:  
Student ID# (to be determined) E.C. Grade 9

Academic Hall of Fame CF Account  
Dance Club CF Account  
SY22-23 Calendar Doc K  
Code of MHS Student Conduct Doc L  
Nursing Plan Document M  
PD Plan Document N  
Home Care Therapies LLC Document O  
2022-23 Parent Paid Tuition Student

**Professional Days**

- 41. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
December 13, 2021	Adam Petriella	Freehold	Captain's Conference	Yes	None
January 11, 2022	Alicia Narucki	Tinton Falls	Counselor Meeting	No	None

MHS Professional Days

**Student Action**

**Field Trips**

- 42. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
April 6, 2022	James Fagen Ryan Critelli Jason Bryant Margaret Polak	History/Law	Trenton State House	Tour State House	Yes-3	None	Bus – Grant Funded
February 11, 2022	Jen Dyer Nicole Pichetto William Bertscha Rebecca Connelly Christina Yadlon Declan Reichey Kristen Stavac Mitchell Albanese Noreen Delaney Shauna Corbet	ABA Program	Point Pleasant	Train Transportation Training to Leisure Activities	No	\$16.00 – Train Tickets (ABA Funded)	None

MHS Field Trips

February 25, 2022	Jen Dyer Nicole Pichetto William Bertscha Rebecca Connelly Christina Yadlon Declan Reichey Kristen Stavac Mitchell Albanese Noreen Delaney Shauna Corbet	ABA Program	Brick	Movie Theater Experience	No	1 Bus - \$240.00 (ABA Funded)	None
February 10, 2022 March 10, 2022 April 7, 2022	Jen Dyer Nicole Pichetto William Bertscha Rebecca Connelly Christina Yadlon Declan Reichey Kristen Stavac Mitchell Albanese Noreen Delaney Shauna Corbet	ABA Program	Livingston	LifeTown – Interaction Experience in a Model Town	No	1 Bus - \$240.00 (ABA Funded)	None

**Placement of Students on Home Instruction**

43. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

- #7625201955 Grade 9 December 21, 2021 – January 21, 2022 (Medical)
- #5496286775 Grade 9 December 19, 2021 – January 19, 2022 (Medical)
- #8897751943 Grade 11 December 10, 2021 – February 10, 2022 (Medical)

MHS Home Instruction

*Mrs. Pollock asked if there was any Old or New Business to come before the Board.*

44. **Old Business/New Business**

*Mrs. Pollock asked for a motion to enter Executive Session, seeing no Old or New Business to come before the Board.*

Old / New Business  
(No Report)

*Motion was made by Mr. Sorino, seconded by Mrs. Herbert, and approved by voice vote of all those present in favor to enter Executive Session at 7:32 p.m.*

**MOTION CARRIED**

Executive Session

45. **Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- \_\_\_ 1. Confidential Matters per Statute or Court Order
- \_\_\_ 2. Impact Rights to Receive Federal Funds
- \_\_\_ 3. Unwarranted Invasion of Individual Privacy
- X 4. Collective Bargaining (MEA Sidebar Agreement #06 and #07)
- \_\_\_ 5. Acquisition of Real Property or Investment of Fund
- \_\_\_ 6. Public Safety Procedures
- \_\_\_ 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Leave of Absence, Resignation)
- \_\_\_ 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

*Mrs. Pollock asked for a motion to reconvene the Regular Public Meeting.*

Motion to Reconvene

*Motion was made by Mrs. Bossone, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to reconvene the meeting at 7:48 p.m.* **MOTION CARRIED**

**46. Roll Call**

Roll Call

<i>Bruce Bolderman - absent</i>	<i>Rebecca Herbert (Belmar)</i>	<i>Thomas Pellegrino - absent</i>
<i>Donna Bossone</i>	<i>Terence Hoverter - absent</i>	<i>Alexis Pollock</i>
<i>Martin Burns</i>	<i>Matthew Johnson (Avon)</i>	<i>Alfred Sorino</i>
<i>Eugene Cattani</i>	<i>Joseph Loffredo - absent</i>	<i>Tedd Vitale (Brielle)</i>

*Mr. Burns attended the meeting through the “call-in” process.* **Quorum Reached**

*Mrs. Pollock asked for a motion to approve Manasquan Item #47.*

*Motion was made by Mr. Sorino, seconded by Mr. Cattani, to approve Manasquan Item #47 – Elementary School personnel, as specified in Document 4.*

*Roll Call Vote: Ayes (5); Nays (0); Abstain (0); Absent (4) Mr. Bolderman; Mr. Hoverter; Mr. Loffredo; Mr. Pellegrino* **MOTION CARRIED**

Manasquan Item #47

**MANASQUAN**

**Personnel**

MES Personnel Document 4

**47. Recommend** approval of the Elementary School personnel as per **Document 4.**

*Mrs. Pollock asked for a motion to approve Manasquan/Sending Districts Item #48.*

*Motion was made by Mr. Vitale, seconded by Mrs. Herbert, to approve Manasquan/Sending Districts Item #48 – High School personnel, as specified in Document P.*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Mr. Bolderman; Mr. Hoverter; Mr. Loffredo; Mr. Pellegrino* **MOTION CARRIED**

Manasquan/Sending Districts Item #48

**MANASQUAN/SENDING DISTRICTS**

**Personnel**

MHS Personnel Document P

**48. Recommend** approval of the High School personnel as per **Document P.**

*Mrs. Pollock asked for a motion to approve Manasquan/Sending Districts Items #49 and #50.*

*Motion was made by Mr. Johnson, seconded by Mr. Sorino, to approve Manasquan/Sending Districts Item #49 – sidebar agreement #06, as specified in Document Q and Item #50 – sidebar agreement #07, as specified in Document R.*

*Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (4) Mr. Bolderman; Mr. Hoverter; Mr. Loffredo; Mr. Pellegrino*  
**MOTION CARRIED**

**49. Recommend** approval of sidebar agreement #06 between the Manasquan Education Association and the Board of Education, as per **Document Q**.

**50. Recommend** approval of sidebar agreement #07 between the Manasquan Education Association and the Board of Education, as per **Document R**.

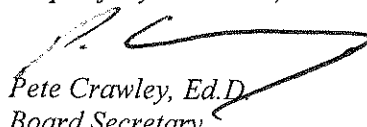
*Mrs. Pollock asked for a motion to adjourn.*

*Motion was made by Mr. Cattani, seconded by Mr. Johnson, and approved by voice vote of all those present in favor to adjourn the meeting at 7:51 p.m.*  
**MOTION CARRIED**

**51. Adjournment**

Motion to Adjourn

*Respectfully submitted,*

  
*Pete Crawley, Ed.D.*  
*Board Secretary*

Manasquan/  
Sending  
Districts Items  
#49 and #50

MEA/MBOE  
Sidebar  
Agreement #06  
Document Q

MEA/MBOE  
Sidebar  
Agreement #07  
Document R

Adjournment