

BOARD OF EDUCATION
Borough of Manasquan

The Reorganization Meeting of the Manasquan Board of Education was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Thursday, January 7, 2021.

The School Business Administrator/Board Secretary, Dr. Pete Crawley, called the meeting to order at 6:00 p.m. and read the Opening Statement.

1. Call to Order (by Pete Crawley, School Business Administrator/Board Secretary)

Call to Order

Opening Statement: Pursuant to New Jersey Administrative Code, Title 10, Chapter 4, Subchapter 10, notice of this meeting has been provided by publication in the Asbury Park Press, and the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Dr. Crawley requested that everyone join in the Pledge of Allegiance.

2. Pledge of Allegiance

Pledge of Allegiance

Dr. Crawley administered the Oath of Office to the newly elected board members and the sending district representative, Anne McGarry.

3. Oath of Office

Oath of Office

- Bruce Bolderman
- Eugene Cattani
- Terence Hoverter
- Anne McGarry (Spring Lake Heights)

Dr. Crawley asked for roll call.

4. Roll Call

Roll Call

<i>Mr. Bolderman</i>	<i>Mr. Hoverter</i>	<i>Mr. Pellegrino</i>
<i>Mrs. Bossone</i>	<i>Mr. Ingoglia (Brielle)</i>	<i>Mrs. Pollock</i>
<i>Mr. Burns</i>	<i>Mr. Loffredo</i>	<i>Mr. Sorino</i>
<i>Mr. Cattani</i>	<i>Mrs. McGarry (SLH)</i>	<i>Lake Como Representative-absent</i>

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Mr. Gross, Board Attorney; Jesse Place, Assistant Superintendent of Schools; Rick Coppola, Director of Curriculum, and Instruction; Lesley Kenney, Director of School Counseling Services; Sandi Freeman, Recording Secretary. *Quorum Reached*

Dr. Crawley asked the board to review and sign the Acknowledgement of Receipt of the Code of Ethics for School Board Members and return to Sandi Freeman.

Dr. Crawley reviewed the results of the November 3, 2020 election. He congratulated Mr. Cattani, Mr. Bolderman and Mr. Hoverter who were elected to the Manasquan Board of Education for 3-year terms.

Results of Election

5. Results of Election: November 3, 2020

A. Board of Education Candidates

(3) 3-year full terms

Eugene Cattani	2,072 votes
Bruce Bolderman	2,070 votes
Terence Hoverter	1,712 votes
Louis Barbera	1,645 votes
	18 votes (write-in)

Eugene Cattani, Bruce Bolderman and Terence Hoverter were elected as members of the Manasquan Board of Education to Three Year Full Terms.

Dr. Crawley referred to the updated schedule of terms of office for the 2021 Manasquan Board of Education.

2021 Manasquan Board of Education

Board Members

Term of Office

Bruce Bolderman	January 2021 – December 2023
Donna Bossonne	January 2019 – December 2021
Martin J. Burns	January 2019 – December 2021
Eugene Cattani	January 2021 – December 2023
Terence Hoverter	January 2021 – December 2023
Joseph Loffredo	January 2020 – December 2022
Thomas Pellegrino	January 2020 – December 2022
M. Alexis Pollock	January 2019 – December 2021
Alfred Sorino	January 2020 – December 2022

MANASQUAN/SENDING DISTRICT

Dr. Crawley opened the floor for nominations for the position of President of the Manasquan Board of Education.

Mr. Bolderman nominated Mr. Cattani for the position of President. Dr. Crawley asked if there were any additional nominations. Seeing none, he closed the floor to nominations for the position of President and asked for a roll call vote approving Mr. Cattani to the position of President.

Roll Call Vote: Ayes (11); Nays (0); Abstain (0); Absent (1) Lake Como Representative

MOTION CARRIED

- 6.** To nominate and elect a **President** of the Manasquan Board of Education for the period beginning January 7, 2021 and ending at the next organization meeting of the Board of Education.

Dr. Crawley congratulated Mr. Cattani and turned the floor over to him to proceed with the meeting.

Mr. Cattani opened the floor for nominations for the position of Vice President of the Manasquan Board of Education.

Mr. Loffredo nominated Mr. Sorino for the position of Vice President. Mr. Cattani asked if there were any additional nominations. Seeing none, he closed the floor to nominations for the position of Vice President and asked for a roll call vote approving Mr. Sorino to the position of Vice President.

Roll Call Vote: Ayes (11); Nays (0); Abstain (0); Absent (1) Lake Como Representative

MOTION CARRIED

Results of Election

2021 Board of Education Roster

Nominations and Election for the Office of Board President

Nominations and Election for the Office of Vice President

7. To nominate and elect a **Vice-President** of the Manasquan Board of Education for the period beginning January 7, 2021 and ending at the next organization meeting of the Board of Education.

Dr. Kasyan congratulated Mr. Cattani and Mr. Sorino.

Mr. Cattani turned the floor over to Dr. Kasyan for the presentation of the Restart Plan Updates for Manasquan High School. Dr. Kasyan asked Mr. Coppola, Mrs. Kenney, and Mr. Goodall to present this report. Dr. Kasyan will also be reviewing the attendance for the week and sharing a letter written to Governor Murphy.

Dr. Kasyan said at the last board meeting focus was placed on a need that was identified for the freshman class to receive coordination of the educational opportunities that they were not provided because they never received adequate transition due to the COVID situation. He complimented and thanked Mr. Coppola, Mr. Goodall and Mrs. Kenney for the efforts made in putting this plan in place.

8. Presentation

- o **Restart Plan Updates for Manasquan High School** – Presented by Rick Coppola, Lesley Kenney and Robert Goodall

Mr. Goodall began the presentation by pointing out the disadvantages the freshman class were met with as a result of the COVID situation. He reviewed the various steps taken that include surveying the students and establishing a school wide committee of staff to discuss issues that have been brought to their attention by staff, parents, and students. He reviewed the methods the committee will be implementing to provide additional support to the 9th grade students. Ongoing meetings have been conducted by counselors and administrators with parents and students. A “drop in” afterschool tutoring program will also be provided for 9th grade students starting Monday, January 11th from 2:30 – 3:30.

Dr. Kasyan said it was his intention to bring the 9th grade students back at the beginning of the 3rd marking period. In meeting with the committee it was decided that social distancing could not be followed, so it was decided to look into qualitative and quantitative research related to what the freshman needed at this time and service them without bringing them back. As a result of numerous meetings and discussions he is confident that the program presented this evening will service the needs of those students who are struggling.

Mr. Coppola spoke on the value of the mid-term assessment and it was decided that this was not the time for mid-term exams. He provided details on the mid-point assessment that will be conducted beginning on January 15th through January 28th that will be less about content and more about assessing skills. On December 17th, he and Mrs. Kenney conducted an articulation meeting with the sending districts superintendents to discuss student growth, progress, and future needs. Information was shared on how the freshmen were performing and feedback was received from them in terms of what they have been hearing from parents and students. Professional development will be provided to the sending districts on CANVAS to familiarize the students on the program before they enter the high school. Additional professional development will be provided to our teachers to strengthen knowledge of synchronous teaching with live streaming.

Mrs. Kenney said that PSAT's will take place for sophomores and juniors on January 26th. On this day the freshmen and seniors will have a virtual day that will allow the freshmen to schedule conferences with their teachers. After discussion with students and parents, it has been determined that it is beneficial to keep the 8-period schedule to maintain consistency. Pre-scheduled student

Presentations

Restart Plan
Updates for
Manasquan
High School

MINUTES – January 7, 2021

conferences and review days will be continued during the third marking period. The students will continue to receive social and emotional health support from school counselors and CST members. The committee will continue with discussions relating to additional support for all students.

Dr. Kasyan asked that the 10th, 11th, and 12th grade students also be asked if they have an interest in additional help and then look into planning for additional teachers to work with these students based on the need. Dr. Kasyan asked that Mr. Goodall reach out to the parents on the drop-in opportunity.

Mrs. Kenney spoke on the next steps that involve planning for a return for all grades to in person instruction beginning with the 4th marking period on April 17, 2021, pending all related COVID 19 data. Students at this time may also opt to remain virtual for the 4th marking period. Plans will also be looked into for spring activities, such as proms and senior trips, etc. if possible.

Dr. Kasyan said it takes months to plan effectively and follow the data to bring the students back safely. A letter will go out around March 22nd letting the community know that plans are being put into place to return all of the students for the 4th marking period if it can be done safely. We will also look into proms and spring activities if they can be conducted safely and follow science.

Mr. Burns thanked the committee for the efforts taken to work with the 9th grade students. He commented that the students need the opportunity to develop more in-person interaction with their teachers.

Mr. Loffredo commented on the importance on guiding the students to know what is available for them. He commended the committee for taking a positive approach and having a goal.

Mr. Sorino thanked the committee for putting together a great plan.

Mr. Goodall complimented Mr. Read for his due diligence in researching outside venues for these activities. Mr. Goodall addressed Mr. Cattani's question on the utilization of live streaming and said it should be starting now as part of their practice and varies depending on the course. By the 3rd marking period the training should be completed and it will be put into full use. Mr. Cattani suggested that a letter be sent out before March 22nd notifying the community of the plan to return students to the high school. Dr. Kasyan said he would like to have all the information available prior to putting out the information. As suggested by Mr. Pellegrino, Dr. Kasyan will call it a "goal" not a "plan" in the letter.

Mr. Loffredo asked Mrs. Kenney if her team needs any additional training to support the students. Mrs. Kenney said that programs are currently in place for specific training. She is proud of the work that has been done and she will continue to look actively for engagement for them.

Dr. Kasyan reported on the student and staff attendance for the current week for both the elementary school and high school. Dr. Kasyan complimented the staff for working to cover classes when substitutes are not available. This attendance data indicates that the students want to be in school.

Dr. Kasyan read a letter he sent today to Governor Murphy, several legislatures, the acting Commissioner of Education, and the Executive Director of NJSIAA, requesting modifications to Executive Order #196 that limits the capacity of indoor school athletic events to the players and personnel essential to the operation of the competition and excludes spectators. He pointed out that this order deprives parents and guardians the opportunity to watch their children play high school sports. In his letter he provided the seating capacity of the high school gymnasium and assured that if two spectators per player per team were permitted to attend, they could safely be seated keeping under 10% of the gym's capacity. Dr. Kasyan asked that consideration be given to this plan utilizing ticket verification at indoor athletic events and not exceeding 25% or 150 total persons at the

Presentations

Restart Plan
Updates for
Manasquan
High School

District
Attendance
Report

Letter to
Governor on
Spectators at
Indoor Sports
Events

discretion of the hosting facility with COVID screening and safety protocol being followed at each event. Dr. Kasyan received one response from the Executive Director of NJSIAA who would forward it to her lobbyist who deals with Governor Murphy.

Letter to Governor on Spectators at Indoor Sports Events

Dr. Kasyan concluded this evening's presentation.

Mr. Cattani read the Mission Statement and Statement to the Public.

9. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with the community.

Mission Statement

10. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Statement to the Public

Mr. Cattani opened the Public Comment on Agenda Items and read the following statement.

11. Public Comment on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Comment on Agenda Items (No Comments)

Mr. Cattani closed the Public Comment on Agenda Items, seeing no participation from the public.

Mr. Cattani opened the second Public Forum on any topic agenda or otherwise.

12. Public Forum

Mr. Cattani closed the second Public Forum, seeing no participation from the public.

Public Forum (No Comments)

Mr. Cattani asked if there were any Manasquan/Sending Districts items that need a separate vote.

Mrs. Bossone requested that #19 receive a separate vote as she is employed by Orthopaedic Institute of Central Jersey. Mr. Gross advised her to just abstain from this item at roll call vote.

Mr. Cattani asked for a motion to approve Manasquan/Sending District Items #13 through #47.

Motion was made by Mr. Sorino, seconded by Mr. Burns, to approve Manasquan/Sending Districts Items #13 through #47.

Roll Call Vote: Ayes (11) Nays (0); Abstain (1) on Item #19 – Mrs. Bossone; Absent (1) Lake Como Representative

MOTION CARRIED

Manasquan/
Sending Districts
Items #13 - #47

MANASQUAN/SENDING DISTRICT (continued)

13. **Resolution:** to authorize the days, times and place of Board meetings and advertisement thereof, pursuant to the Open Public Meetings Law, C.231, P.L. 1975, in accordance with *Document A*.
14. **Resolution:** to adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarian ending at the next organization meeting of the Board of Education.
15. **Resolution:** to approve the “sample” cover pages for the Regular Open Business Meeting, as per *Document B*.
16. **Resolution:** to designate *The Coast Star* and *The Asbury Park Press* as the official newspapers of the Manasquan Board of Education until the next organization meeting of the Board of Education.
17. **Resolution:** to approve the Manasquan Board of Education RFP/ Competitive Contracting Schedule, as per *Document C*.
18. **Resolution:** to appoint the following persons to positions specified for the period beginning January 7, 2021 and ending at the next organization meeting of the Manasquan Board of Education:
 - Public Agency Compliance Officer (P.A.C.O): Pete Crawley
 - Right to Know Officer: Matthew Hudson
 - District Purchasing Agent & State Contract Purchasing Agent
Purchasing Agent – *Document F(1) & F(2)* Pete Crawley
 - Custodian of Government Records & Public
Access to Records: Tara Hudson
 - Custodian of Personnel Records: Jesse Place
 - Treasurer of School Moneys: Patricia A. Christopher -
\$4,500
 - AHERA Coordinator & Asbestos Management
Officers to work with Environmental
Connection: Matthew Hudson
 - District Vehicle Coordinator: Pete Crawley
Matthew Hudson
 - Indoor Air Quality designated district persons
to work with Michael McGuiness of RK
Occupational & Environmental Analysis Inc. Matthew Hudson

Meeting Dates
Document A

Roberts Rules of
Order

Agenda Cover
Page
Document B

Official
Newspapers

RFP/
Competitive
Contracting
Schedule
Document C

Appointments to
District Positions

- Bloodborne Pathogens designated district persons: Cheryl Bontales
Peg Ciufu
- PEOSHA designated district person: Pete Crawley
Matthew Hudson
- Americans With Disabilities designated district person: Lesley Kenney
- Child Nutrition/Wellness designated district person: District Level: Pete Crawley
Building Level: Rich Read or designee – MHS
Colleen Graziano or designee – MES PK-4
Megan Manetta or designee – MES 5-8
- District Homeless Liaison: Lesley Kenney
- Compliance Officer/Committee Coordinator under Under P.L. 94-142 Sec. 504 NJ Rehabilitation Act 1973: Rob Goodall – MHS
Colleen Graziano – MES PK-4
Megan Manetta – MES 5-8
- Basic Skills Instruction Person & Representative: Colleen Graziano - MES PK-4
Megan Manetta – MES 5-8
Donald Bramley – MHS
- Affirmative Action Officer/Gender Equality Officer Officer/Title IX Donald Bramley
- Affirmative Action Officer for Contracts: Pete Crawley
- Chemical Hygiene Officer: Craig Murin
- Safety & Health designated district persons: Pete Crawley or d designee
- IPM Coordinator: Matthew Hudson
- SEMI Coordinator: Margaret Polak
- IDEA Coordinator: Margaret Polak & Rick Coppola
- ESEA Coordinator: Rick Coppola
- ESL Coordinator: Megan Manetta
- Anti-Bullying Coordinator: Donald Bramley
- Anti-Bullying Specialist: Margaret Polak - MES
- Anti-Bullying Specialist: Leigh Busco – MHS
- School Safety Specialist: Tim Clayton

Appointments to District Positions (continued)

19. Resolution: To determine that there exists a need for the Professional Services of a Public School Accountant, a School Physician, Athletic Team Physicians, Architect, Attorneys, a Bond Counsel, a Financial Advisor, a Medical Waste Service, Insurance Agents, and Physical and Occupational Therapists; and funds are available for such purposes and these services are of such a nature that they cannot be bid and therefore, engage the following as specified until the next reorganization meeting, unless otherwise noted, for a period beginning on January 7, 2021 until the next reorganization meeting of the Manasquan Board of Education. All contracts will be reviewed by the board solicitor prior to execution.

- Robert A. Hulsart & Company, Public School Accountant, \$12,500 (2020-2021 audit).

Professional Services

- Orthopaedic Institute of Central Jersey, Dr. Tennen, District/Sports Medical Physician, in the amount of \$10,300.00 (inclusive of 300 physicals, over 300 billed at \$20 per unit).
- Kenny, Gross & Kovats, LLP, School Board Attorney, \$150.00 per hour, from January 7, 2021 to June 30, 2021.
- McManimon, Scotland & Baumann, LLC, Bond Counsel, as per fee schedule.
- Phoenix Advisors, LLC, Financial Advisor, as per fee schedule, when needed.
- Sterecycle, Inc., Medical Waste Transporter, as per pick-up schedule.
- Boynton & Boynton, Property/Liability Insurance Agent of Record.
- Brown & Brown Benefit Advisors, Medical Benefits Agent of Record.
- AA Physical Therapy at a rate of \$90.00 per hour.

Professional Services

20. Resolution: To determine that there exists a need for Extraordinary Unspecifiable Professional Services of an Asbestos Consultant, an Indoor Air Quality Consultant, a Safety Inspector/Repair Consultant, Integrated Pest Management Contractor and Cooperative Bidding Services and funds are available for such purposes and these services are of such a nature that they cannot be bid and therefore, engage the following as specified until the next reorganization meeting:

Extraordinary Unspecifiable Professional Services

- Environmental Connection, as AHERA consultants, at a cost for an AHERA Six Month Inspection of the facilities at \$600 per inspection and as per fee schedule for monitoring and surveillance of asbestos. Rates for other services will be agreed upon before projects are undertaken.
- RK Occupational & Environmental Analysis, Inc., Mr. Michael McGuinness, designated person, as per fee schedule. Rates for other services will be agreed upon before projects are undertaken for IAQ services.
- Corby Associates, Inc., Mr. Michael J. Corby, C.P.S.I., designated person, as per fee schedule. Rates for other services will be agreed upon before projects are undertaken for inspection/repair of bleachers, gym and playground equipment.
- Safe Schools Integrated Pest Management, contractors, at a rate agreed upon before projects are undertaken for IPM.
- Alliance for Competitive Telecommunications (ACT), cooperative purchasing of telecommunications services.
- Alliance for Competitive Energy Services (ACES), cooperative purchasing of natural gas and electric services.

21. Resolution: To approve the following Tax Shelter Annuity companies and brokers to provide Tax Shelter Annuity Salary Reduction Agreements – 403(b)'s: AXA Equitable; Mass Mutual with Wells Fargo Advisors; Lincoln Investment Planning, C & A Financial Group/Wealth Management Strategies and Shore Point Advisors/Wealth Management until the next organization meeting of the Board of Education.

Tax Shelter Annuity Companies

22. Resolution: To designate Bank Depositories in accordance with *Document D* until the next organization meeting of the Board of Education.

Bank Depositories Document D

23. Resolution: To designate the persons authorized to sign checks, make transfers and make withdrawals as well as holders of petty cash funds in accordance with *Document D* until the next organization meeting of the Board of Education.

Signators/ Transfers, Petty Cash Holders Document D

24. Resolution: To re-adopt the existing By-Laws of the Board and Policies and Regulations of the Manasquan Policy Manual including all subsequent revisions to date until the next reorganization meeting of the Board of Education.

District By-Laws

25. Resolution: To approve the Standard Operating Procedure Manual/Internal Control Manual and the Purchasing Manual, as on file in the Board Office until the next organization meeting of the Board of Education.

Standard Operating Procedure & Purchasing Manuals

26. Resolution: To adopt the Doctrine of Necessity to ensure and preserve public confidence in school board members and school administrators, as per **Document E** until the next organization meeting of the Board of Education.

Doctrine of Necessity Document E

27. Resolution: To approve establishing bid threshold and authorizing certain action by the Business Administrator/Qualified Purchasing Agent, in accordance with **Document F(1)** until the next organization meeting of the Board of Education.

Purchasing Agent Authorization Document F(1)

28. Resolution: To authorize the Business Administrator/Board Secretary to procure goods and services through state agency (state contracts) and purchasing consortiums and cooperatives (e.g. Ed Data, MRESC, HRESC) until the next organization meeting of the Board of Education, as per **Document F(2)**.

Procurement – State Contracts Document F(2)

29. Resolution: To designate the Business Administrator/Board Secretary as the School Funds Investor until the next organization meeting of the Board of Education.

School Funds Investor

30. Resolution: To authorize the Superintendent and the Business Administrator/Board Secretary to implement the budget pursuant to local and state policies until the next organization meeting of the Board of Education.

Implement of Budget by Supt. & SBA

31. Resolution: To authorize the Business Administrator/Board Secretary to pay bills prior to Board of Education approval until the next organization meeting of the Board of Education.

Payment of Bills by SBA prior to Board Approval

32. Resolution: To approve the Superintendent or designee to authorize line item transfers until the next organization meeting of the Board of Education.

Authorization of Line Item Transfers

33. Resolution: To approve the following persons as delegates to New Jersey School Boards Association:

NJSBA Delegate & Alternate Delegate

Mrs. Pollock, Delegate Mr. Burns, Alternate Delegate

34. Resolution: To authorize the following persons to apply for state and federal funds until the next organization meeting of the Board of Education:

Authorized Persons for Grant Applications

Frank Kasyan, Superintendent, for all available funds
Pete Crawley, School Business Administrator, for all available funds
Rick Coppola, Director of Curriculum and Instruction, for ESEA Grants
Margaret Polak, Supervisor of Special Services, for IDEA Grants
Rob Goodall, High School Principal, for Carl D. Perkins Grant

35. Resolution: To designate the Superintendent and School Business Administrator/Board Secretary as the primary contact person(s) to the Board appointed attorneys and to authorize the Superintendent and School Business Administrator as the person(s) solely responsible to give the authority to other district employees to contact the Board appointed attorneys with regard to warranted matters until the next organization meeting of the Board of Education.

Attorney Contact Authorization

- 36. Resolution:** To approve the fee schedule for Requests for Public Records be set as follows: A copy of record(s) may be purchased by any persons upon payment of the fee provided by the amended legislation effective November 9, 2010 – \$0.05 per page for letter sized pages and smaller and \$0.07 per page for legal sized pages or larger. Electronic records are provided Free of Charge (i.e. records sent via e-mail or fax; and a charge for the actual cost to provide records in another medium (i.e. computer disc, CD-ROM, DVD) until the next organization meeting of the Board of Education.
- 37. Resolution:** To authorize the use of district vehicles by employees in accordance with the district vehicle use policy on file in the Central Administration office until the next organization meeting of the Board of Education.
- 38. Resolution:** To approve the Manasquan School District Organization Chart, as per *Document G* until the next organization meeting of the Board of Education.
- 39. Resolution:** To approve the Manasquan School District Chart of Accounts, as per *Document H*, until the next organization meeting of the Board of Education.
- 40. Resolution:** To adopt the New Jersey School Board “Code of Ethics” for school board members, in accordance with *Document I* and conduct the required discussion and training of the ethics laws in accordance with N.J.A.C. 6A:30 and 6:3 until the next organization meeting of the Board of Education.
- 41. Recommend** approval to authorize the Superintendent of Schools to hire staff members in between scheduled board meetings and prior to board of education approval.
- 42. Recommend** approval of the Use of School Facilities/Fields Fee Schedule, in accordance with P&R7510, as per *Document J*, until the next organization meeting of the Board of Education.
- 43. Recommend** approval of the color Navy Blue, HEX #000080 – Blue 128, as Manasquan School District’s official color, as per *Document K*.
- 44. Recommend** approval of the following 2020-2021 district goals:

*Public Records
Request – Fee
Schedule*

*Employee Use of
District Vehicles*

*Organization
Chart
Document G*

*Chart of
Accounts
Document H*

*“Code of Ethics”
& Ethics Training
Document I*

*Authorization to
Hire in between
Board Meetings*

*Use of Facilities
Fee Schedule
Document J*

*District Official
Color
Document K*

*2020-2021
District Goals*

Manasquan School District 20-21 District Goals

1. The Superintendent will ensure that the district wide equity committee will meet a minimum of four times, formulate goals, conduct research through readings, develop a professional development day and create a PowerPoint to present to the Board. This presentation will identify any needs regarding curriculum as well as reports of disproportionality focused on student-level factors and the root cause analysis.
2. The Superintendent will ensure that data will be collected and aggregated identifying the needs of the Elementary School as we move toward fulfilling the requirements for Blue Ribbon nomination. A committee consisting of Mrs. Graziano, Principal, Mrs. Manetta, Principal and Mr. Coppola, Director of Curriculum and Instruction, will provide the Board of Education, in the spring, a project report detailing the aggregation of data collected toward this needs assessment.
3. The Superintendent will ensure that an Applied Behavior Analysis Program will be developed for the 20-21 school year in an effort to provide the least restrictive environment for our

students with the highest needs. The Board of Education will review a description and timeline in a PowerPoint Presentation in the fall of 2020.

45. Recommend approval of the 2020-2021 Aquatics Facility Rental Agreement with The Atlantic Club, in the amount of \$10,725, as per **Document L** (attorney reviewed and approved).

46. Recommend approval of the amendment to the contract between Suburban Consulting Engineers, Inc. and the Manasquan Board of Education, for additional services related to revisions to the scope of services for the Manasquan High School Proposed Indoor Practice Facility, in the estimated fee of \$2,500, as per **Document M**.

47. Recommend approval of the Design Change Order Request from Tokarski + Millemann, Architects, LLC, for revisions to the Manasquan High School Proposed Indoor Practice Facility, in the amount of \$11,000, as per **Document N**.

Mr. Cattani asked for a motion to approve Manasquan Item #48.

Motion was made by Mr. Sorino, seconded by Mr. Bolderman, to approve Manasquan Item #48.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (0) **MOTION CARRIED**

2020-2021
District Goals

2020-2021
Aquatics Facility
Agreement –
Atlantic Club
Document J

Suburban
Consulting
Contract
Amendment
Document M

Tokarski +
Millemann
Design Change
Order
Document N

Manasquan Item
#48

MANASQUAN

48. Recommend approval of the acceptance of a Tuition Free Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, in the 6th grade at the Manasquan Elementary School, start date to be determined. (K.L. – Student ID not available at this time)

2020-21 Tuition
Free Student of
Staff Member

Mr. Cattani asked if there was any Old or New Business to come before the board.

49. Old Business / New Business

Old and New
Business

Mr. Pellegrino asked if a flat fee was still in place for Brown & Brown Benefit Advisors. Dr. Crawley said the flat fee continues at \$50,000.

Brown & Brown
Fee

Dr. Crawley referred to Item #33 that requires the appointment of a delegate and alternate delegate to New Jersey School Boards Association.

Mr. Cattani asked for volunteers for the above-mentioned positions. Mrs. Pollock volunteered for the Delegate position and Mr. Burns volunteered for the Alternative Delegate position.

Motion was made by Mr. Sorino, seconded by Mr. Hoverter, to approve Item #33, the appointment of a delegate and alternate delegate to NJSBA.

Roll Call Vote: Ayes (11); Nays (0); Abstain (0); Absent (1) Lake Come Representative **MOTION CARRIED**

Appointment of
Delegate &
Alternate
Delegate to
NJSBA
Item #33

Mr. Cattani said there was no items to be discussed in Executive Session this evening.

50. Executive Sessions

Executive
Session
(Not Held)

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be -0- minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client Privilege
- 8. Personnel Matters
- 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

51. Roll Call

Mr. Cattani asked for a motion to adjourn.

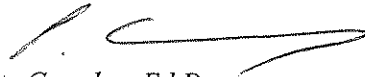
Motion was made by Mr. Hoverter, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to adjourn the meeting at 7:04 p.m.

Adjournment

52. Adjournment

Motion to Adjourn

Respectfully submitted,



*Pete Crawley, Ed.D.
Board Secretary*