

**BOARD OF EDUCATION**  
Borough of Manasquan

*The Combined Committee of the Whole and Regular Public Board of Education Meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, December 20, 2022.*

*The President, Ms. Pollock, called the meeting to order at 6:03 p.m. and read the Opening Statement.*

**1. Call to Order**

*Call to Order*

**2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Ms. Pollock requested that everyone join in the Pledge of Allegiance.*

**3. Pledge of Allegiance**

**4. Roll Call**

*Roll Call*

*Bruce Bolderman  
Donna Bossone  
Martin Burns  
Eugene Cattani*

*Rebecca Herbert (Belmar)  
Terence Hoverter  
Matthew Johnson (Avon)  
Joseph Loffredo - absent*

*Thomas Pellegrino  
Alexis Pollock  
Alfred Sorino  
Tedd Vitale (Brielle)-absent*

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Peter Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent of Schools; Gabrielle Pettineo, Board Attorney; Sandi Freeman, Recording Secretary; Edward Gunnel, Student Board Representative.*  
*Quorum Reached*

*Ms. Pollock read the Mission Statement and Statement to the Public.*

**5. Mission Statement**

*Mission Statement*

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**6. Statement to the Public**

*Statement to the Public*

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Ms. Pollock asked for a motion to accept and approve the minutes.

Motion was made by Mr. Sorino, seconded by Mr. Cattani, to accept and approve the minutes, as specified in Item #7.

Roll Call Vote: Ayes (8); Nays (0); Abstain (2) Mr. Hoverter, Mr. Johnson; Absent (2) Mr. Loffredo, Mr. Vitale  
MOTION CARRIED

Minutes

7. **Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of November 15, 2022. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Ms. Pollock turned the floor over to Edward Gunnel, for the Student Board Representative Report.

8. **Student Board Representative Report**

Edward provided the Student Council report. The homecoming activities were very successful. All classes participated in the hallway decorating contest and pep rally. Spirit Week was a very positive experience for all of the students. The students were happy with the return of the parade and bonfire. Warrior Wednesday will take place tomorrow and the sophomore class will be presenting the video. A few students have received early action college acceptances.

Student Board Representative Report

Edward provided the Key Club report. The wreath sale fund raiser went very well. The Key Club and Academy of Finance members collected toys that were distributed to an Asbury Park School. Key Club members are accumulating hours by running the concession stand at various sports events and volunteering at the Church of Brielle to provide assistance to the church members with technology.

Dr. Kasyan thanked Edward for his report. He was happy to hear that school spirit was back and moral is high in the school.

Presentations

9. **Presentations**

• **Holiday Presentation**

- **Members of the Manasquan High School Chorus**
  - “Believe”
  - “Rockin’ Around the Christmas Tree/Jingle Bell Rock”
  - “A Joyous Carol of the Bells”

MHS Chorus

• **Holiday Presentation**

- **Members of the Manasquan High School Band**
  - “Hark the Herald Angels Sing”
  - “Silent Night”
  - “Angels We Have Heard on High”

MHS Band

Dr. Kasyan continued with the presentations and introduced the members of the Manasquan High School chorus led by Ms. Schille and the members of the Manasquan High School band led by Mr. Wiemken. Dr. Kasyan thanked the students, Ms. Schille and Mr. Wiemken for providing holiday entertainment this evening.

Dr. Kasyan thanked everyone for attending this evening’s meeting and celebrating the successes of our students. On behalf of the Board of Education, he wished everyone a very Merry Christmas and happy holidays.

Dr. Kasyan read the criteria that must be met to be selected as a Student of the Month.

- **High School Students of the Month** – Tyler Sims, Senior – Jessica Slovak, Junior – Drake O’Chat, Sophomore – Kelly Meza-Osorio, Freshman

MHS Students of the Month

*Dr. Kasyan introduced and congratulated the High School Students of the Month. He read a short synopsis of their accomplishments and presented them with Certificates of Commendations, personalized medals and Wally Bucks.*

*Dr. Kasyan read a quote that conveys the significance of the quality of a teacher over all other components present in the classroom.*

- **High School Teacher of the Month** – James Fagen

MHS Teacher of the Month

*Dr. Kasyan congratulated Mr. James Fagan for being selected by Tyler Sims as the High School Teacher of the Month. Mr. Fagen was not in attendance and will be presented with a Certificate of Commendation.*

- **Elementary School Student of the Month** – Gavin Carew

MES Student of the Month

*Dr. Kasyan introduced and congratulated the Elementary School Student of the Month, Gavin Carew. He read a short synopsis of his accomplishments and presented him with a Certificate of Commendation, personalized medal and Wally Bucks.*

*Dr. Kasyan read a quote that summarized a day in the life of a teacher and the importance of their profession.*

- **Elementary School Teacher of the Month** – Andrea Trischitta

MES Teacher of the Month

*Dr. Kasyan introduced and congratulated Ms. Trischitta for being selected by Gavin Carew as the Elementary School Teacher of the Month and presented her with a Certificate of Commendation.*

- **MHS Surf Team**
  - **New Jersey State Champions**

MHS Surf Team

*Dr. Kasyan congratulated the Manasquan High School Surf Team on their 9<sup>th</sup> consecutive NSSA Northeast Regional State Championship along with an undefeated 6-0 record in regular season. He invited the coaches, Mr. LaCarrubba, Mr. Dahrouge and Mr. Hoffman to join him at the podium. The team members were introduced by the coach and presented with Certificates of Commendation, personalized medals and Wally Bucks.*

- **MHS Esports Team Challenge**
  - **“Battle Academy Invitational” – 1<sup>st</sup> Place**

MHS Esports Team

*Dr. Kasyan asked Ms. Edwards to join him at the podium. Dr. Kasyan congratulated the members of the high school Esports team for coming in 1<sup>st</sup> place at the Garden State Esports League “Battle Academy Invitational.” He thanked Ms. Edwards for her assistance with this team. The team members were not in attendance this evening. Dr. Kasyan recognized the students and informed the Board that they will be presented with Certificates of Commendation, personalized medals and Wally Bucks.*

*Dr. Kasyan continued with the Principals’ Reports and turned the floor over to Ms. Puleio for the Lower Elementary School Report.*



**10. Principals' Reports**

- Lower Elementary School (PK-4) – Jaclyn Puleio

*Ms. Puleio provided an update on the five MES goals. In Goal 1 – Course Development – Ms. Puleio reported that the teachers, administration and interventionists are actively working on the literacy curriculum selection for next year. Sixteen teachers are involved in the selection process and have met with two publishers. They plan on visiting districts that are implementing these curricula. The students that are participating in the new course, Intro to Band, made their debut at the winter concert. In Goal 2 – Multi-tiered System of Support for All Learners – Ms. Puleio reported that continued work is underway with the intervention and referral service group and teachers are working collaboratively with the interventionists to make sure that all students are supported and identified as quickly as possible. In Goal 3 – G&T – Ms. Puleio reported that pull-out experiences are underway involving projects and activities in STEM, humanities and visual arts. The teachers participated in a professional development program on December 15<sup>th</sup> led by Monmouth-Ocean Educational Services Commission. In Goal 4 – Pre-K Expansion – Ms. Puleio reported that the Little Warriors Integrated Pre-K registration opens on Friday, January 27<sup>th</sup> at 9:00 a.m. online and closes on Wednesday, March 1<sup>st</sup>. The enrollment is open to a limited number of preschool students without special needs and selection will be on a first-come, first serve basis with priority given to Manasquan resident students. Students currently enrolled in Pre-K 3 as of January 1 will be automatically selected for the Pre-K 4 program. An application will need to be completed to confirm enrollment before March 1<sup>st</sup>. Plans are being looked into to opening an additional PreK-4 class in the future. In Goal 5 – School Climate – Ms. Puleio updated the Board on Warrior Wednesdays and Warrior Wheel, pancakes with the principal and Think About it Thursdays. The next Warrior Wednesday is on January 11<sup>th</sup>. Ms. Puleio reported on the Student Council holiday fun night and the Kindergarten holiday STEM rotations that took place today. Ms. Puleio concluded her report.*

*Dr. Kasyan turned the floor over to Ms. Manetta for the Upper Elementary School report.*

- Upper Elementary School (5-8) – Megan Manetta

*Ms. Manetta said she and Ms. Puleio are working in tandem on the five goals and continue to make decisions that are in the best interest of the entire Pre-K to eight building. She spoke on the social emotional learning course that has been implemented in Grades 5 through 8. She updated the Board on the 8<sup>th</sup> grade trip planning. The trip will include a visit to Grounds for Sculpture, Indian Echo Caverns with an overnight in Hershey, Pennsylvania including a visit to Hersey Park. The students are excited to have theme park time included along with art, science and history experiences. The elective planning process is underway and she is looking into bringing Project Lead the Way courses into the middle school. She updated the Board on the progress with iReady Math and the SAVVAS science implementation. Ms. Manetta concluded her report.*

*Dr. Kasyan turned the floor over to Mr. Goodall for the high school report.*

- High School – Robert Goodall

*Mr. Goodall reported that over the past two Wednesdays the Manasquan High School holiday concert and dance performance took place at the high school. Both performances were outstanding and well attended by the public. He praised Ms. Schille, Ms. Galano and the students for providing an outstanding performance and putting everyone in the holiday spirit. He suggested having the dancers at next year's December meeting along with the chorus and band. Mr. Goodall reported that the performing arts students will be holding the 1<sup>st</sup> Annual Open Mic Coffee House on Thursday, December 22<sup>nd</sup> at 6:30 p.m. Current students and alumni will be performing at this fund raiser. Mr. Goodall spoke on the rebranding of the Manasquan High School academies for the 2023-2024 school year. He thanked Ms. Larkin and her graphic design students for preparing the new flowcharts. Mr. Goodall presented new courses for the 2023-2024 school year. These courses will provide a lot of opportunities for the students. He and Dr. Kasyan will be traveling to Wareham Massachusetts to visit their high school and middle school to review the International Baccalaureate Program. Mr. Goodall concluded his report.*

Principals'  
Reports

Lower  
Elementary  
School (PK-4)  
Ms. Puleio

Upper  
Elementary  
School (5-8)  
Ms. Manetta

MHS  
Mr. Goodall



*Dr. Kasyan said that his conversations with the principals focus on moving the district forward. He finds it important that the Board understands that things happen because of leadership and we are moving forward because of the leadership that he has in the district. He thanked the principals for the fact that they have modeled this leadership skill with the staff and the staff in turn have followed them with this skill. By looking at all of the information presented this evening by the principals it was important that the Board know that we are moving forward because the people we have in the district are working together.*

*Ms. Pollock attended the winter concert and she said it was the most well attended concert she has ever attended in the past.*

*Dr. Kasyan concluded the Principals' Reports.*

*Ms. Pollock opened the Public Forum on Agenda Items and read the following statement.*

**11. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum  
on Agenda  
Items  
(No  
Comments)

*Ms. Pollock closed the Public Forum on Agenda Items seeing no participation from the public. She opened the second Public Forum on any item agenda or otherwise.*

**12. Public Forum**

*Ms. Pollock closed the second Public Forum seeing no participation from the public.*

Public Forum  
(No  
Comments)

*Ms. Pollock turned the floor over to Dr. Kasyan for the Committee of the Whole discussion items.*

**13. Discussion Items December 20, 2022 Agenda (\*Denotes Action Item on This Agenda)**

- **Education, Curriculum & Technology\***
  - 2022-2023 School Year Calendar – Revised

C.O.W.  
Discussion  
Items

Education,  
Curriculum &  
Technology

2022-2023SY  
Calendar  
(Revised)

*Dr. Kasyan referred to the 2022-2023 revised school calendar and turned the discussion over to Mr. Place. Mr. Place explained that the initial calendar had 181 school days instead of 180. The Thursday prior to the Memorial Day weekend was added as a day off for the staff and students in order to keep the graduation date as planned on the original calendar. In the event of snow days, the district will make up those days on January 16<sup>th</sup>, May 25<sup>th</sup> and May 26<sup>th</sup>.*

- **Personnel– To be Discussed in Executive Session\***

Personnel  
(Exec. Session)

*Dr. Kasyan reported that personnel would be discussed in executive session.*

- **Policy**

Policy  
(No Report)

*Dr. Kasyan said there are no policies for tonight’s meeting. He turned the floor over to Dr. Crawley for the budget update.*

- **Finance**

Finance

- 2023-2024 Budget Update

2023-2024  
Budget Update

*Dr. Crawley reported that the budget is still in the beginning stages of development. The department heads and sending districts have sent in their budget requests and enrollment projections by last week’s deadline. This information and projections relating to salaries, insurances and other costs involved in running a school district will be put together in a coherent budget. An ad hoc finance committee has been established and he will advise them of when the first meeting will take place.*

*Dr. Crawley thanked Mr. Johnson and Ms. Herbert for serving on the Board this past year. As the rotation moves on we will have representatives from Spring Lake and Spring Lake Heights replacing their seats on the Board along with a representative from Brielle. Dr. Kasyan thanked them for their service.*

- **Buildings & Grounds/Facilities**

Buildings &  
Grounds/  
Facilities

- Fieldhouse Utilization

Fieldhouse  
Facility Use  
Procedures and  
Protocol

*Dr. Kasyan reported that the fieldhouse is being used at this time. He reviewed the facility use procedures and protocol that are in place. The use is shared by the school district first and followed by the recreation department and then outside agencies. The current hourly rate to rent the facility is \$35 and he would like discussion taken on raising the hourly rate to better align with surrounding facilities. The recreation department is making a concerted effort to create programs in order to utilize their allotted hours. The district has been working closely with the recreation department to ensure that they understand the scheduling process to avoid any overscheduling. There are some outside agencies that have scheduled time at the fieldhouse. He pointed out that once an outside agency’s use has been entered and approved it cannot be canceled for use by recreation. Dr. Kasyan said that in the event of rain the school teams take preference over anyone else.*

*Dr. Kasyan addressed a question on whether we have reached out to the little league. He said that we wait to hear from anyone interested in using the facility. He addressed a question on the availability of open sessions and said that this is part of the recreation’s use.*

*Dr. Kasyan concluded the Committee of the Whole discussion and continued with the Superintendent’s Report.*

#### **14. Superintendent’s Report & Information Items**

Supt’s Report

- **Enrollment– Document A**

Enrollment  
Document A

- **Total Enrollment – 1,455**
  - **High School – 950**
  - **Elementary School – 505**

*Dr. Kasyan reported on the district enrollment for the month of November, as specified in Document A.*

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
  - **High School:**
    - November 4<sup>th</sup> – Fire Drill
    - November 15<sup>th</sup> – Lockdown Drill
  - **ABA/CLI Building:**
    - November 4<sup>th</sup> – Fire Drill
    - November 15<sup>th</sup> – Lockdown Drill
  - **Elementary School:**
    - November 15<sup>th</sup> – Lockdown Drill
    - November 18<sup>th</sup> – Fire Drill

Attendance,  
Fire Drills,  
Suspensions &  
Tardy Reports  
Document B

*Dr. Kasyan reported that all of the state mandates have been met with the fire drills and lockdown drills that were conducted during the month of November, as specified in Document B.*

- **HIB Monthly Report – Document C (N/A)**
  - **High School: No Report for the Month**
  - **Elementary School: No Report for the Month**

HIB Monthly  
Report  
Document C  
(No Report)

*Dr. Kasyan reported that there were no HIB incidents in both schools for the month of November, as specified in Document C. He provided a comparison of 2021 and 2022 with regards to HIB and the number of HIB incidents has declined in both schools.*

*Dr. Kasyan turned the floor over to Mr. Place for the report of the Assistant Superintendent.*

- **Report of the Assistant Superintendent**

*Mr. Place reported that the installation of the AV equipment at the field house is about 95% complete at this time. Access controls have been installed, twelve security cameras are installed that provide 21 different camera views in the field house, in addition to several TV's and speakers. A contractor is installing a robust sound system that is scheduled to be completed this Friday. Mr. Place concluded his report.*

Report of the  
Assistant  
Superintendent  
Mr. Place

*Dr. Kasyan reported that he received a note thanking the Manasquan School District members of Troop 2430 for their participation in the Thespian Society's food drive.*

*Dr. Kasyan concluded the Superintendent's Report.*

*Ms. Pollock asked for a motion to approve and accept the Superintendent's Report.*

*Motion was made by Mr. Hoverter, seconded by Ms. Bossone, to approve and accept the Superintendent's Report.*

*Discussion: None*

*Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Loffredo, Mr. Vitale*

*MOTION CARRIED*

Approval and  
Acceptance of  
the Supt's  
Report

**Recommend approval and acceptance of the Superintendent's Report.**



Ms. Pollock asked if there are any Manasquan General Items that require a separate vote. Seeing none, Ms. Pollock asked for a motion to approve Items #15 through #20.

Motion was made by Mr. Sorino, seconded by Mr. Burns, to approve Manasquan General Items #15 through #20.

Discussion: None

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Loffredo MOTION CARRIED

Manasquan  
General Items  
#15 through  
#20

**MANASQUAN**

**General Items**

15. **Recommend** approval of the 2023-2024 yearbook agreement with Jostens, Inc., as per **Document 1** (attorney reviewed and approved).

2023-2024  
Jostens, Inc.  
Yearbook  
Document 1

**Professional Days**

16. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

MES  
Professional  
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
December 15, 2022	Mark Levy	Freehold	Gifted and Talented Collaboration	Yes	Mileage - \$15.98
December 15, 2022	Kirt Wahl	Freehold	Gifted and Talented Collaboration	Yes	Mileage - \$16.92
December 15, 2022	Jenny Rostron	Freehold	Gifted and Talented Collaboration	Yes	Mileage - \$8.46
December 15, 2022	Juliana Rieth	Freehold	Gifted and Talented Collaboration	Yes	Mileage - \$7.71
November 17, 2022	Christin Walsh	Avon	Sending District Collaboration	No	None
December 12, 2022	Jennifer Steffich Jaelyn Puleio Teresa Savage Nicole DeStefano Jill Wells Alyssa Boyne	Matawan-Aberdeen	Special Education Program Visit	No	Mileage - \$21.53 (Costs per Attendee)

**Student Action**

**Field Trips**

17. **Recommend** approval of the field trips listed below: **None for the Month**

MES Field Trips  
(No Report)

**Placement of Students on Home Instruction**

18. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

MES Home  
Instruction  
(No Report)

**Placement of Students Out of District**

19. **Recommend** approval of the revised 2022-2023 External Placement list that reflects tuition costs and transportation cost. **No Report for the Month**

Out of District  
Placements  
(No Report)

**Financials**

20. **Recommend** acceptance of the following **Elementary School Central Funds Report** for the month ending **November, 2022** as per **Document 2**.

MES Central  
Funds Report  
Document 2



Ms. Pollock asked if there were any Manasquan/Sending Districts General Items that require a separate vote. Seeing none, she asked for a motion to approve Items #21 through #40.

Motion was made by Mr. Sorino, seconded by Mr. Hoverter, to approve Manasquan/Sending Districts General Items #21 through #40.

Discussion: None

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Loffredo, Mr. Vitale

MOTION CARRIED

Manasquan/  
Sending  
Districts  
General Items  
#21 through  
#40

**MANASQUAN/SENDING DISTRICTS**

**General Items**

**Secretary’s Report/Financials**

- 21. **Recommend acceptance of the following Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

Financials  
Reports

The Business Administrator/Board Secretary certifies that as of **NOVEMBER 2022** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Secretary’s  
Certification

**Be it Resolved;** that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,784,207.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

District Taxes

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **NOVEMBER 30, 2022** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Acceptance of  
the Secretary’s  
Certification

**Recommend acceptance of the Secretary’s Financial & Investment Report and the Treasurer’s Report,** for the month ending **NOVEMBER 30, 2022** as per **Document D.** (The Treasurer of School Moneys Report for the month of **NOVEMBER 2022** is on file in the Business Office and is in balance with the Secretary’s Report).

Secretary’s  
Financial &  
Investment  
Report  
Document D

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **NOVEMBER 30, 2022,** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2022-2023 budget for NOVEMBER and DECEMBER** as recommended by the Superintendent of Schools, as per **Document D.**

Budget  
Certification  
Document D

**Purchase Orders** for the month of **DECEMBER 2022** be approved, as per **Document E.**

Purchase  
Orders  
Document E

Recommend **acceptance of the Cafeteria Report – Document F.**

Cafeteria  
Report  
Document F

(C) **Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,803,379.75** for the month of **DECEMBER, 2022** be approved. Record of checks (**#52521 through #52591**), and distributions are on file in the Business Office.

Bills (Current  
Expense)

Confirmation of **Bills (Current Expense)** for **NOVEMBER, 2022** at **\$3,406,738.58** and checks (#52380 through #52520).

*Confirmation of Bills (Current Expense)*

**Recommend acceptance** of the following **High School Central Funds Report** for the month ending **NOVEMBER 2022** as per **Document G**.

*MHS Central Funds Report Document G*

**22. Recommend** approval of the following Resolution:

Be It Resolved by the Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey as follows:

*Resolution approving application to NJDOE for Energy Conservation Measures and Improvement Projects*

1. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board (the “Board Representatives”) are hereby authorized to submit the educational plans and the schematic plans for school facilities projects consisting of energy conservation measures and improvements (the “Projects”), hereby approved in forms prepared by Tokarski & Millimann, Architects, LLC, (the “Project Architect”), together with such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of the educational plans, the schematic plans and the Projects and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of the Educational Facilities Construction and Financing Act, N.J.S.A. 18A:7G-1 *et seq.* (P.L. 2000, Ch. 72, effective July 18, 2000, as amended and supplemented) (the “Act”) and N.J.A.C. 6A:26-2.1(f), 6A:26-2.3, 6A:26-3.1 and 6A:26-3.2.

2. The Board Representatives are hereby further authorized and directed to submit the schematic plans and any other required information to the Planning Board and, if necessary, to the New Jersey Department of Environmental Protection and to any other appropriate agency for review and comment.

3. The Project Architect has heretofore and is hereby authorized and delegated the responsibility to prepare the plans and specifications for the Projects in consultation with and under the supervision of the Business Administrator/Board Secretary, who has heretofore and is hereby delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board, and such authorizations and delegations are hereby reconfirmed and ratified, all in accordance with the requirements of N.J.S.A. 18A:18A-16.

4. The reference to officers of this school district herein includes any vice president in the absence or unavailability of the president and assistant, deputy, interim, acting or successor officer authorized to act in that capacity or holding that position.

5. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution and to provide any required notice in a timely manner to prepare for a special school district election.

**23. Recommend** approval of the following resolution to award a Solar Energy Power Purchase Agreement to provide solar generated electricity for the Manasquan Public School District Facilities:

*SunLight General Capital LLC – Solar Energy Power Purchase Agreement*

WHEREAS, Requests for Proposals (RFP) were solicited by the Manasquan Board of Education (Board) to award a solar energy power purchase agreement to provide solar generated electricity for District school facilities, (hereinafter the Project) ; and

WHEREAS, the Board intends to award the Project to the bidder that best meets the RFP criteria of qualifications, technical design and the highest overall savings to the BOE; and

WHEREAS, The award will be made on the basis of price, equipment and product evaluation, expected electricity production and prior history of bidder's service and capability, and in accordance with the competitive contracting provisions of the Public-School Contracts Law; and

WHEREAS, All complete and qualified submissions were reviewed and evaluated by the BOE designated Evaluation Committee; and

WHEREAS, Based upon the analysis conducted by the Board's Evaluation Committee, inclusive of a review by the Board's legal counsel;

NOW, THEREFORE, BE IT RESOLVED that the Manasquan Board of Education deems SunLight General Capital LLC, of New York, New York the bidder that best meets the RFP criteria of qualifications, technical design and the highest overall savings to the BOE and hereby awards the Project contract to SunLight General Capital LLC, in accordance with Board's RFP.

BE IT FURTHER RESOLVED that the Manasquan Board of Education's Administrative staff and Professionals take any and all action necessary to effectuate the purposes of the Board's resolution in this matter.

24. **Recommend** approval of the acceptance of a Parent-Paid Tuition student (SID#7873063361), in the 9<sup>th</sup> grade at Manasquan High School for the 2022-2023 school year, effective November 21, 2022, at the pro-rated tuition rate of \$6,635.25.
25. **Recommend** approval of the proposal with Whitman, to review the Manasquan Public School District Energy Savings Plan being completed by Honeywell, as per attached **Document H** (attorney reviewed and approved).
26. **Recommend** approval of the Contract for Services with SD Gameday Athletic Training Services, in accordance with the fee schedule, as per attached **Document I**.
27. **Recommend** approval of the *revised* **2022-2023 School Year Calendar** as per **Document J**.
28. **Recommend** approval of **Dr. Richard Worth** to conduct psychiatric assessment of High School special education student #8371539722 at a rate of \$650.00 per assessment/report. (To be paid by Spring Lake/HW Mountz)
29. **Recommend** approval of the creation of a central fund account for new club, FBLA (Future Business Leaders of America).
30. **Recommend** approval of the creation of a central fund account for HS-ELL Cultural Experiences.
31. **Recommend** approval of the creation of a central fund account for the Math Honor Society.
32. **Recommend** approval of the acceptance of a donation to the MHS Dance Club in the amount of \$100.00 from the Lopez family.
33. **Recommend** approval of the acceptance of a donation to the MHS Dance Club in the amount of \$100.00 from the Schatzman family.
34. **Recommend** approval of the acceptance of a donation to the MHS Dance Club in the amount of \$100.00 from the Egan family.
35. **Recommend** approval of the acceptance of a donation to the MHS boys' basketball team in the amount of \$1,000.00 from the Visceglia – Summit Associates Foundation.

*SunLight  
General Capital  
LLC – Solar  
Energy Power  
Purchase  
Agreement  
(continued)*

*2022-2023  
MHS Parent-  
Paid Tuition  
Student*

*Whitman  
Proposal  
Document H*

*SD Gameday  
Athletic  
Training  
Document I*

*2022-23SY  
Calendar  
Document J*

*Dr. Worth –  
Psych.  
Assessment*

*FBLA Central  
Fund Account*

*HS-ELL Cultural  
Experience  
Central Fund  
Account*

*Math Honor  
Society Central  
Fund Account*

*Lopez Donation  
to Dance Club*

*Schatzman  
Donation to  
Dance Club*

*Egan Donation  
to Dance Club*

*Visceglia  
Donation to  
Basketball  
Team*



36. Recommend approval of the following mileage reimbursement for the 2022-2023 school year:

<u>Name</u>	<u>School Year</u>	<u>Rate</u>	<u>Not to Exceed</u>
Jennifer Steffich	2022-2023	.47 cents/mile	\$150.00

2022-2023  
Mileage  
Reimburse-  
ment

**Professional Days**

37. Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

MHS  
Professional  
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
January 12-15, 2023	Bailey Price	Philadelphia	Soccer Convention	Yes	Mileage - \$24.74 Registration - \$435.00
December 15, 2022	Richard Coppola	Freehold	Gifted and Talented Articulation Meeting	No	None
January 31-February 2, 2023	Dr. Frank Kasyan	Boston, MA	Visit an IB Program High School	No	Hotel - \$370.00 Meals - \$118.50
January 31-February 2, 2023	Robert Goodall	Boston, MA	Visit an IB Program High School	No	Hotel - \$370.00 Meals - \$118.50 Mileage - \$528.28
January 11, 2023	Jennifer Dyer	Piscataway	Transition Coordinators Meeting	No	Mileage - \$20.02
January 25-27, 2023	Lesley Kenney	Atlantic City	Techspo	No	Mileage - \$68.34 Registration - \$515.00 Hotel - \$117.22 Tolls/Parking - \$25.00 Meals/Incidentals - \$88.50

**Student Action**  
**Field Trips**

MHS Field Trips

38. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destina- tion</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
March 15, 2023	Amy Edwards Jason Snyder Lawrence Chiang Nurse – TBD	Academy of Engineering	Rutgers U.	Engineering Career Day	Yes - 4	1 Bus – District Bus	Student Funds